

SOUTH CENTRAL RAILWAY

Headquarters Office
Personnel Branch
Secunderabad.

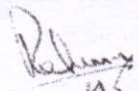
No. P[R]184/V

Date: 2.05.2018

ALL CONCERNED

PERSONNEL BRANCH SERIAL CIRCULAR No. 79 /2018

Copy of Board's letter No.2018/SCC/03/10 dated 23.04.2018 is forwarded for information, guidance and necessary action.


[K.RAVI KUMAR]
Secy. to PCPO

For Principal Chief Personnel Officer

Copy of Board's letter No. 2018/SCC/03/10 dated 23.04.2018

Sub: Consideration of time-barred representation against entries in the APAR etc.

As per instructions of DOP&T, from the reporting year 2008-09 onwards, representations against entries and the final grading given in the APAR, if any, are to be submitted by the officers concerned within a period of 15 days from the date of receipt of the entries in the APAR. However, at times, officers submit representations very late. As regards consideration of such time-barred representations, DOP&T has advised as under:

"...., it may be judicious if the Competent Authority may be allowed to extend time if it may be held by reasons recorded in writing that the officer was prevented to do so [make representation] within the time by 'reasonable cause'."

2. Railways/PUs etc. may please keep the above in view while dealing with time-barred representations against APARs.

sd/-
[SC Krishna]/Under Secretary [Confidential]

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Board have circulated DOP&Ts guidelines on consideration of time-barred representation against entries in the Annual Performance Appraisal Report [APAR].	79 /2018