

SERIAL CIRCULAR NO.01/2016
No.P(R)/579/VIII Date:22.01.2016

Copy of Board's letter No.E[P&A]I-2014/RT-16 dated 05.01.2016 together with their letter dated 22.09.2014 is forwarded for information, guidance and necessary action. Board's letter dated 17.08.2012 referred to in Board's letter dated 22.09.2014 was circulated as SC No. 89/2012.

Board's letter No. E[P&A]I-2014/RT-16 dated 05.01.2016

Sub: Guidelines required in connection with implementation of scheme of LARSGESS in trackman cadre [now track maintainer cadre]

One of the zonal Railway has raised issue regarding extending the benefit of LARSGESS to the categories included in the unified cadre of Track Maintainer. The issue has been considered in the Board's Office in consultation with Civil Engineering and Establishment Directorate. Pursuant to cadre restructuring of staffing pattern of Trackmen on Indian Railways and change in designation as Track Maintainer, the erstwhile categories of Trackman, Keyman, Gateman & Trolleyman in GP 1800 of Civil Engineering Department have been clubbed and are now known as Track Maintainer Grade-IV. All these categories in GP 1800 & 1900 are already eligible under LARSGESS. The categories to be brought under the Scheme were identified on the basis of their nature of duties, subject to the restriction of GP upto 1900 and as such the categories in higher GP of 2400 & 2800 are not eligible for the LARSGESS.

2. In terms of the direction contained in Board's letter No.2010/CE-I[SpI]/GNS/15/Pt.I dated 22.09.2014 [copy enclosed], categories of Mates and Keymen are re-designated as Track Maintainer Grade-I in GP 2800. As the Mates are placed in GP 2800 and their duties are supervisory in nature, they cannot be brought under the purview of the Scheme. Further Keymen who have now been placed in GP 2800 will no longer be eligible for the Scheme.

Sd/-
(S.R.Kanaujia)JDE[P&A]

Copy of Board's letter No.2010/CE-I[SpI]/GNS/15/Pt.I dated 22.09.2014

Sub: Corrigendum to Indian Railways P.Way Manual [IRPWM] w.r.t. the duties of Track Maintainers in Grade-I to Grade-IV.

1. Ministry of Railways have already approved reorganisation of staffing pattern of Trackmen to Track Maintainers Grade-I, II, III & IV on Indian Railways vide Railway Board's letter No.2010/CE-I [SpI]/GNS/15[Pt.] dated 17.08.2012.

2. In pursuance to above, Board [ME] have approved duties of such reorganised Trackmen categories under Engineering Department as under:

- [i] Categories of Mate and Keyman are re-designated as Track Maintainer Gr. I in Grade Pay of Rs.2800.
- [ii] Categories of Gangman /Trackman /Gateman /Trolleyman /P.Way Watchman are re-designated as Track Maintainer Gr.II [GP Rs.2400], Track Maintainer Gr.III [GP Rs.1900] and Track Maintainer Gr.IV [GP Rs.1800].

3. Therefore, the existing duty /assignments, as mentioned in various Chapters of IR P.Way Manual w.r.t. the categories of Mate, Keyman, Gangman, Trackman, Gateman, Trolleyman, P.Way Watchman will accordingly be applicable for Track Maintainers Gr.I, Gr.II, Gr. III & Gr.IV, as detailed in Para 2 above.
4. It is further clarified that in each unit of SSE [P.Way], senior person posted as Track Maintainer Gr.I will perform the existing duties of Gangmate and junior persons in Track Maintainer Gr.I will be assigned the existing duties of Keyman.

Sd/-
(Alok Kumar) Exec. Dir. /Civil Engg. [G]

SERIAL CIRCULAR NO. 02/2016
No.P(R)/676/IV Date: 22.01.2016

Copy of Board's letter No.E[O]III/2014/PL/05 dated 04.01.2016 together with their letter dated 30.12.2015 is forwarded for information, guidance and necessary action. Board's letter dated 31.08.2015 quoted in their letter 04.01.2016 was circulated under SC No.87/2015.

Board's letter No. E[O]III/2014/PL/05 dated 04.01.2016

Sub: Comprehensive Transfer Policy for Railway Officers

Ref: Railway Board's letters of even number dated 31.08.2015 and 30.12.2015.

Board's letter of even number dated 31.08.2015 inter alia lays down in Para 1[xi] that in case of non-gazetted railway employees, no inter railway transfer request will be considered till completion of 5 years of joining the Railway.

Board have reconsidered the matter and have decided that the TADK attached with Senior Officers at the level of PHOD/CHOD and higher level in Railways and Railway Board, may be assigned to the Railway of their choice in the event of the officer demitting office on retirement [both on superannuation as well as voluntary retirement], irrespective of whether or not the TADK has completed 5 years of service.

For TADK's transfer to another place, along with appointing officer, the minimum time limit of 5 years is not applicable and as per circumstances of the case, such TADK can be transferred even before 5 years. Thus the provision referred to in para 1[xi] of Board's letter dated 31.08.15 so far as it pertains to TADK and the letter dated 30.12.15 stands withdrawn.

This has the approval of Board [MS].

Sd/-
(N.Soman) Jt. Secy [Gaz.]

Copy of Board's letter No.E[O]III/2014/PL/05 dated 30.12.2015

Sub: Comprehensive Transfer Policy for Railway Officers

Ref: This Ministry's Circular of even number dated 31.08.2015

Please refer to the policy guidelines contained in the above mentioned Circular. It has been decided to add the following sentence at the end of para [1] [xi]:

“This will, however, not be applicable in the cases of TADKs attached with officers working in Board's office.”

Sd/-
(N.Soman)Jt.Secy [Gaz.]

SERIAL CIRCULAR NO.03/2016
No.P(R)/563/XII Date:29.01.2016

Copy of Board's letter No. E[NG]II/95/RR-1/26 dated 06.01.2016 is published for information, guidance and necessary action. Board's letter dated 08.06.2012 quoted therein was circulated under SC No. 68/2012.

Copy of Board's letter No. E[NG]II/95/RR-1/26 dated 06.01.2016[RBE No.01/2016]

Sub: Age relaxation to the residents of the State of Jammu & Kashmir.

Kindly refer to this Ministry's letter of even number dated 08.06.2012 [RBE No. 70/2012] forwarding therewith a copy of the Notification No. 15012/6/2011-Estt[D] dated 30.12.2011 issued by Ministry of Personnel, Public Grievances & Pensions [Department of Personnel & Training] extending the currency of relaxation of age limit in favour of the residents of State of Jammu & Kashmir for appointment to Central Civil Services and posts, recruitment to which are made through UPSC or SSC or otherwise by the Central Government upto 31.12.2013.

Department of Personnel & Training have issued a further notification No.15012/1/2014-Estt[D] dated 30-09-2014 and 23.10.2015 and accordingly the relaxation of age limit in favour of the residents of the State of Jammu & Kashmir for appointment to Central Civil Services and posts, recruitment to which are made through UPSC or SSC or otherwise by the Central Government stands extended up to 31.12.2017.

Sd/-
[Neeraj Kumar]/DE [N]II /RB

SERIAL CIRCULAR NO.04/2016
No.P(R)/563/XII Date:29.01.2016

Copy of Board's letter No.2015/E[Sports]/4[1]/6 dated 07.01.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2010, 11.10.2011, and 23.05.2013 quoted therein were circulated under SC Nos.09/2011,140/2011 and 50/2013, respectively.

Board's letter No. 2015/E[Sports]/4[1]/6 dated 07.01.2016 [RBE No.02/2016]
Clarification/Corrigendum No. 64

Sub: Out-of-Turn Promotions [OTP] to outstanding Sportspersons on sports account – Relaxation in minimum educational qualification and three years service condition in existing post and Grade Pay & Exemption of typing test – Delegation of powers to GMs.

Ref: Board's letters Nos. [i] No.2010/E[Sports]/4[1] /1[Policy] dated 31.12.2010 [RBE No.189 /2010]

[ii] 2012/E[Sports]/4[1]/3/OTP/DOPT dated 23.5.2013 [RBE No. 50/2013] and clarifications /corrigendum issued thereto
[iii] Board's letter No. 2011/E[Sports]/4[3]/6 [Typing Test] dated 11.10.2011[RBE No. 143/2011]

The Ministry of Railways [Railway Board] have decided to make the following amendments in the existing sports policy as contained in the letters referred to above:

MODIFICATIONS TO EXISTING PARAS		
Para of Board's letter No.2010/E(Sports)/4(1)/1(policy) dated 31.12.10	<u>Existing Para</u>	<u>Revised Para</u>
9.2.8(a)	<p>If a sportsperson acquires the sports norms for out of turn promotion, but does not possess the minimum educational qualification, the Railway Administration may recommend such promotion cases to Railway Board, for relaxation in the minimum educational qualification. Depending upon the merit, such cases shall be considered by the Railway Board with the proviso that sportsperson has to acquire the required minimum educational qualification, within a period of four years, from the date of such promotion Further promotion shall be considered only after acquiring such educational qualification.</p> <p>In Artisan Category, if a sportsperson acquires the sports norms but does not possess minimum educational qualification, he/she may be promoted on provisional basis and allotted a trade and given on job practical training for a period of two years, on the expiry of which sportsperson shall be subjected to trade test. Subject to their passing the trade test, the provisional promotion of such sportsperson shall be regularized.</p>	<p>If a sportsperson acquires the sports norms for out of turn promotion, but does not possess the minimum educational qualification, <u>in such cases relaxation in the minimum educational qualification can be granted by General Manager/ Head of the Organization,</u> with the proviso that sportsperson has to acquire the required minimum educational qualification, within a period of four years, from the date of such promotion. Further promotion shall be considered only after acquiring such educational qualification.</p> <p>In Artisan Category, if a sportsperson acquires the sports norms but does not possess minimum educational qualification, he/she may be promoted on provisional basis and allotted a trade and given on job practical training for a period of two years, on the expiry of which sportsperson shall be subjected to trade test. Subject to their passing the trade test, the provisional promotion of such sportsperson shall be regularized.</p>
9.2.8(b)	<p>If the sportsperson promoted in accordance with Note(a) above, is not able to acquire the minimum educational qualification or unable to pass the Trade Test; within four</p>	<p>If the sportsperson promoted in accordance with Note(a) above, is not able to acquire the minimum educational qualification or unable to pass</p>

	<p>years, as the case may be, he/she would be reverted to the original grade, immediately after the completion of four years period. This stipulation should be incorporated in the orders for such out of turn promotion.</p> <p>However, in exceptional cases, where after such promotion, sportsperson continues to excel in the National Championships and/or participates in the International Championships mentioned under Para-3, case may be referred to Board, after GM's personal recommendation for extension in the time limit for acquiring the minimum educational qualification or for passing the Trade Test, immediately after the completion of four years period.</p>	<p>the Trade Test; within four years, as the case may be, <u>he/she will normally not be given any further promotion. This stipulation should be incorporated in the orders for such out of turn promotion.</u></p> <p>However, in exceptional cases, where after such promotion, sportsperson continues to win medals in the recognized National Championships and/or participates in the International Championships mentioned under Para-3, in such cases extension in the time limit for acquiring the minimum educational qualification or for passing the Trade Test, can be granted by General Manager/Head of the Organisation, for maximum 2 years in a single occasion.</p>
9.2.8(f)	For out of turn promotion, sportsperson has to complete three years in the existing post and Grade Pay. However, relaxation in three years' service condition can be granted by Railway Board to the outstanding sportspersons. Railway can forward the deserving cases for relaxation to Railway Board, after the recommendation of the General Manager.	For out of turn promotion, sportsperson has to normally complete three years in the existing post and Grade Pay. However, relaxation in three years' service condition can be granted by General Manager/Head of the Organization in exceptional cases.
Clarification below para 9.2.2.1	Clarification: Powers for granting out of turn promotion with relaxation in minimum educational qualification and relaxation in three years service condition in existing post and Grade Pay, as per Para 9.2.8(a) and 9.2.8(f) respectively, shall continue to vest with Railway Board, as per existing practice and policy.	Deleted
Letter No.2011/E(Sports)/4(3)/6/Typing Test dated 11.10.2011	Existing Para	Revised Para
Para 3	In case of sportsperson recruited against Sports Quota as	The sportspersons recruited against Sports Quota as

	Clerk/Sr.Clerk failing to pass Type Writing test within four years from the date of appointment, then his/her appointment will be treated as provisional till such time that he/she passes the Type Writing test and no promotion/increment will be granted. However, in case of outstanding sportspersons exception for grant of promotion will be with the approval of Railway Board.	Clerk/Sr.Clerk and acquire the sports norms and fulfil other conditions for out of turn promotion, he/she may be exempted from the condition of passing type writing test for granting out of turn promotion at the discretion of GM/Head of Organization in exceptional cases.
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These instructions issue with the concurrence of Finance Directorate of Ministry of Railways (Railway Board).

Sd/-
[(Bhaskar Roy Choudhury)DDE[Sports]

SERIAL CIRCULAR NO. 05/2016
No.P(R)/500/XXV Date:29.01.2016

Copy of Board's letter F[E]III/2005/PN1/32 dated 11.01.2016 is forwarded for information, guidance and necessary action. Board's letter dated 27.10.2014 quoted therein was circulated under SC No.133/2014.

Board's letter No. F[E]III/2005/PN1/32 dated 11.01.2016 [RBE No.03/2016]

Sub: Competent Medical Officer /Board for issuing certificate of disability for the purpose of family pension under Rule 75 of the Railway Services [Pension] Rules, 1993 – regarding.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/18/01-P&PW[E][Vol.II] dated 05.11.2015 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways. Rule 54[6] of the CCS [Pension] Rules, 1972 mentioned in DOP&PW's OM corresponds to Rule 75[6] of the Railway Services [Pension] Rules, 1993. DOP&PW's O.M. No. 1/18/01-P&PW[E][Vol.II] dated 30.09.2014, mentioned in the O.M. has been circulated on Railways vide Board's letter of even number dated 27.10.2014.

Sd/-
(Sanjay Prashar)DDF[E]III]

Copy of DOP&PW's O.M. No. 1/18/01-P&PW[E][Vol.II] dated 05.11.2015

Sub: Competent Medical Officer /Board for issuing certificate of disability for the purpose of family pension under rule 54 of CCS (Pension) Rules, 1972-reg.

Reference is invited to this department's Office Memorandum of even number dated 30th September, 2014 on the above subject.

2. It had been conveyed that for grant of family pension under the CCS (Pension) Rules, 1972, the authority competent to issue disability certificate would be as specified in the guidelines issued by the Ministry of Health and Family Welfare's Notification No. S. 13020 /1/ 2010, dated 18.6.2010, in pursuance of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Rules, 1996. It had also been conveyed that for the past cases, the disability certificate issued either in pursuance of the guidelines, dated 18.06.2010 or in pursuance of rule 54 (6) of the CCS (Pension) Rules, 1972 shall be acceptable.

3. As per Section 2[p] of the Persons with Disabilities [Equal Opportunities, Protection of Rights and Full Participation] Act, 'medical authority' means any hospital or institution specified for the purposes of this Act by notification by the appropriate Government. In pursuance of this, State Governments/UT administrations are required to notify the medical authorities to issue disability certificate.

4. In addition to the authorities indicated in para 2 above, for grant of family pension under the CCS [Pension] Rules, 1972, including past cases, the authority competent to issue disability certificate would be any hospital or institution specified as a Medical Authority for the purposes of the Persons with Disabilities [Equal Opportunities, Protection of Rights and Full Participation] Act, by notification by the Central Government or a State Government or a Union Territory Administration.

Sd/-
(D.K.Solanki) Under Secy. to Govt. of India

SERIAL CIRCULAR NO. 06/2016
No.P(R)/500/XXV Date:29.01.2016

Copy of Board's letter No. F[E]III/2008/PN1/13 dated 11.01.2016 is published for information, guidance and necessary action.

Copy of Board's letter No. F[E]III/2008/PN1/13 dated 11.01.2016 [RBE No.04/2016]

Sub: Court Orders against DOP&PW -Government of India Instructions on service matters – Consultation with Ministry of Law and DOP&PW on the question of filing appeals before implementation of Court's orders.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No. 38/70/14-P&PW[A] dated 07.10.2015 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

Sd/-
(Sanjay Prashar)DDF[E]III]

Copy of DOP&PW's OM No. 38/70/14-P&PW[A] dated 07.10.2015

Sub: Court Orders against DoP&PW Government of India Instructions on service matters – Consultation with Ministry of Law and DoP&PW on the question of filing appeals before implementation of Court's orders.

The undersigned is directed to say that it has come to the notice of this Department that in some cases where the Courts have passed orders against the Government of India, the administrative Ministry/Department has not consulted this Department on the question of filing appeal against such orders, before implementation of such orders.

2. Instructions have been issued from time to time that whenever there is any Court order against the Government of India instructions on service matters, the administrative Ministry/Department/Office shall consult the Department of Legal Affairs, Department of Personnel & Trg. and the Department of Pension & Pensioners' Welfare on the question of filing appeal against such an order before the time limit, if any, prescribed in such order or before the time limit for filing appeal under the rules.

3. It is therefore, reiterated that in all cases where any policy issue relating to pension matters is involved, the Department of Pension & PW should invariably be consulted before taking a decision on the question of implementation or otherwise of any order of a Court. No such order shall be implemented by the concerned Departments/Ministries without first referring the matter to this Department for advice.

4. In order to avoid any delay in processing of such matters, administrative Ministry/Department can consult this Department for any advice by personally visiting this Department from 11:00 AM. to 1:00 PM. on every Wednesday.

SERIAL CIRCULAR NO. 07/2016
No.P(R)/676/IV Date: 29.01.2016

Copy of Board's letter No.E[NG]I-2015/TR/26 dated 11.01.2016 is forwarded for information, guidance and necessary action. The options submitted by the eligible employees may be forwarded to the respective Cadre Controlling Authorities in HQrs. through proper channel.

Board's letter No. E[NG]I-2015/TR/26 dated 11.01.2016 [RBE No.05 /2016]

Sub: Calling of options from staff to serve in the newly set up
Yadgir FIAT Bogie manufacturing Plant.

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The work at the site of the new FIAT Bogie manufacturing Plant at Yadgir has started from June 2015. The plant is likely to be handed over to Railways by June 2016. For the purpose of manning of posts in the Plant, options may be called for from the Technician & Supervisory staff of all other zonal Railways subject to the following conditions:-

(i) Options may be accepted from staff for posting only in a grade in which he/she is already working on regular basis.

(ii) The cadre at FIAT Bogie manufacturing Plant will remain open till the plant becomes fully operational and till then the staff transferred thereto will continue to progress in their original cadres. Accordingly, in the Plant at Yadgir normally no promotion should be resorted to till the cadre is closed. The Plant will also not resort to any direct recruitment.

(iii) The options received may be forwarded to S.C. Railway Head Quarters for further necessary action. List of optees should be forwarded categorywise, gradewise and strictly in order of seniority and as per the own requirement. Only the names of such staff as may be immediately spared may be forwarded by the concerned Railway. However, the mere fact of their exercising an option does not necessarily imply that their transfers would be automatically

effected.

(iv) The seniority of staff coming on such transfer to FIAT Bogie manufacturing Plant should be determined in each grade on the basis of non-fortuitous length of service in the grade, as on the date the Plant becoming operational in such a way that inter-se-seniority of staff absorbed in the same unit is not disturbed.

(v) Staff should exercise their option within a period of four months from the date of issue of this letter.

Sd/-
[M.K.Meena)Dy.Director Estt.[N]]

SERIAL CIRCULAR NO.08/2016
No.P(R)/554/VII Date: 29.01.2016

Copy of Board's letter No.E[G]2016 QR-1-1 dated 11.01.2016 is forwarded for information, guidance and necessary action. Board's letters dated 09.12.98, 28.02.2002 and 05.05.2006 quoted therein were circulated under SC Nos.48/99, 52/02 and 67/2006, respectively .

Board's letter No. E[G]2016 QR-1-1 dated 11.01.2016 [RBE No.06/2016]

Sub: Retention of leased accommodation by Railway officers/staff while on Study Leave.

The existing instructions regarding retention of leased/hired accommodation allotted to Railway officers on occurrence of events like transfer/ deputation/retirement/death etc. have been notified in terms of Railway Board's letter No. 1998/LMB/12/18 dated 09.12.98 and letter No. 2001/LMB/12/21 dated 28.02.2002, as mentioned in Item No. 12 of the Railway Board's Master Circular No. 2005/LMB/12/Master Circular dated 05.05.2006.

2. The above mentioned provisions on retention of leased accommodation have since been reviewed by Railway Board and in partial modification thereof, it has now been decided:-

2.1. While on Study Leave Railway officers/staff may be allowed retention of leased accommodation during the period of study leave subject to allotment of Govt./Railway accommodation, and

2.2. Retention of leased accommodation may be allowed to Railway officers/staff during Study Leave as indicated below:-

(a) In case the period of Study Leave is six months or less and the officer/employee is in occupation of leased accommodation as per his/her entitlement, he/she may retain the leased accommodation for entire period of Study Leave on payment of normal licence fee.

(b) In such cases where the period of Study Leave extends beyond six months, the officer/employee may retain leased accommodation as per his/her entitlement for the period beyond six months on payment of double the licence fee or he/she may accept leased accommodation of one level below his/her entitlement in which case he/she will be liable to pay normal licence fee.

(c) While on Study Leave the leased accommodation shall be permitted to be retained till allotment of Government/Railway accommodation and any occupation thereafter shall be treated as unauthorized.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Sanjay Gauri)DDE[Gen]III

SERIAL CIRCULAR No. 09/2016
No.P(R)/436/IEM/VIII Date:29.01.2016

Copy of Board's Corrigendum issued under letter No.E[NG]I-2014/PM7/1 dated 14.01.2016 is forwarded for information, guidance and necessary action. Board's letter dated 18.12.2015 quoted therein was circulated under SC No.156/2015.

Board's Corrigendum issued under letter No. E[NG]I-2014/PM7/1 dtd. 14.01.2016 [RBE No.07/2016]

Sub: Increasing Promotion Quota percentage for Technician III posts in Diesel/Electric Loco/EMU Sheds on Indian Railways from existing 20% to 25%.

Please refer to Board's letter of even number dated 18.12.2015 on the above subject, vide which para 159 of IREM Vol.I concerned with filling up the posts of Diesel /Electric Loco /EMU Sheds was amended vide ACS No. 231.

2. ACS No. 231 attached with the letter ibid is slightly amended as per the corrigendum enclosed herewith.

Sd/-
[(Amita Bhalla)DD-II E[NG]I]

Indian Railways Establishment Manual, Vol-I, 1989 (First Reprint Edition 2009)
Advance Correction Slip No.231

Chapter I, Section 'B', Sub-Section-III containing rules governing recruitment and training of Group 'C' Staff.

Substitute 'Note' below para [1][iii] for Diesel/Electric Loco/EMU Sheds, contained in para 159[1] [i], [ii] and [iii] of IREM, and percentage for Diesel/Electric Loco/EMU Sheds may be read as under:

(i) 50% plus shortfall, if any, against LDCE quota as at (ii) below by selection from Course Completed Act Apprentices, and ITI passed candidates in relevant trades from the open market; serving employees who are "Course Completed Act Apprentices" or ITI qualified could be considered against this quota allowing age relaxation as applicable to serving employees; and

(ii) 25% from serving semi-skilled and unskilled staff with educational qualification as laid down in Apprentices Act; and

(iii) 25% by promotion of staff in the lower grade as per prescribed procedure.

[Authority: Board letter No. E[NG]I-2014/PM7/1 dated 18.12.2015]

SERIAL CIRCULAR NO. 10/2016
No.P(R)/563/XII Date: 29.01.2016

Copy of Board's letter No. 2013/E[Sports]/4[1]/2/Policy dated 04.01.2016 is forwarded for information, guidance and necessary action. Board's letters dated 18.04.2012, 15.06.2012, 23.05.2013 and 22.10.2014 quoted therein were circulated under SC

Nos.51/2012, 69/2012, 50/2013 and 131/2014.

Board's letter No. 2013/E[Sports]/4[1]/2/Policy dated 04.01.2016 [RBE No.08/2016] Clarification/Corrigendum No.63

Sub: Recruitment of sportspersons against sports quota and out-of-turn promotion to Railway sportspersons on sports account –modification /changes in policy.

Ref: Railway Board's policy letter No.2012/E[Sports]/4[1]/1/ Policy Clarifications dated 18.04.2012 [RBE No.52/2012] dated 15.06.2012 [RBE No.71/2012], 2012/E[Sports]/ 4[1]/3/OTP/ DOPT dated 23.05.2013 [RBE No.50/2013] & No. 2014/ E[Sports]/4[1]/1/ Policy Clarifications dated 22.10.2014 [RBE No.117/2014] .

The Ministry of Railways [Railway Board] have decided to make the following amendments in the existing sports policy as contained in the letters referred to above:

PARAS DELETED		
[i]	<p><i>4.1[m] Notes [New Para] – of letter No. 2012/E[Sports]/4[1]/1/ Policy Clarifications dated 18.04.2012 [RBE No.52/2012]</i></p> <p>In team sports, only sportspersons who have actually played the sport in field, shall only be eligible. Therefore, a sportsperson who represents as member of a team in any recognized sports event/championship but has actually not played in the field, shall not be considered for recruitment against sports quota.</p> <p><i>Para 3 – of letter No. 2012/E[Sports]/4[1]/1/Policy Clarifications dated 15.06.2012 [RBE No. 71/2012]</i></p> <p>Submission of certificate by the candidate for actual participation in the field of play, in the event under consideration for recruitment, is mandatory.</p>	Para stands deleted
[ii]	<p><i>Para No.9.2.6 [C] added vide letter No. 2012/E[Sports]/4[1]/3/OTP/DOPT dated 23.05.2013 [RBE No.50/2013] and revised vide para [ii] of letter No.2014/E[Sports] /4[1]/1/Policy clarifications dated 22.10.2014 [RBE No.117/2014]:</i></p> <p>In the case of a team event, a sportsperson will qualify for out-of-turn promotion if he/she has played at least 50% of the matches in the same event or played in any match in quarterfinal and above in that event.</p> <p>Sportspersons shall not be entitled for out-of-turn promotion unless he/she fulfills any one of the above two conditions.</p>	Para stands deleted

Sd/-
[(Bhaskar Roy Choudhury)DDE[Sports]]

SERIAL CIRCULAR NO. 11/2016
No.P(R)/563/XII Date:02.02.2016

Copy of Board's letter No. E[NG]II/2012/RR-1/3 dated 19.01.2016 is forwarded for information, guidance and necessary action. Board's letter dated 22.05.2015 quoted therein was circulated under SC No.47/2015.

Board's letter No. E[NG]II/2012/RR-1/3 dated 19.01.2016 [RBE No.09/2016]

Sub: Minimum educational qualification for open market recruitment to the post of Physiotherapist in the Medical Department on the Railways.

Ref: Letter No.E(NG)II/2001/RR-1/45 dated 22.05.2015 (RBE No.49/2015).

Attention is invited to instructions under reference prescribing interalia recruitment qualification for open market recruitment to the category of Physiotherapist, Grade II in Pay Band-1 of Rs.9300-34800 having Grade Pay of Rs.4200/- as under:-

Physiotherapist, Grade II	Pay Band-2 Rs.9300-34800 (GP Rs.4200)	10+2 (with Science) plus Diploma/Degree in Physiotherapy.
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2. The revision of qualification for the above category of post has been under consideration of this Ministry pursuant the issue raised by National Federation of Indian Railwaymen (NFIR) in the PNM meeting with Railway Board.

3. The matter has further been deliberated upon in consultation with Health Directorate of this Ministry and it has been decided that the qualification shall be modified as under:-

Physiotherapist, Grade II	Pay Band-2 Rs.9300-34800 (GP Rs.4200)	i) Bachelors' Degree in Physiotherapy from a recognised University; and ii) Two years' practical experience in Physiotherapy from the Government/ Private Hospital with at least one hundred beds.
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4. These instructions will be applicable from the date of issue. Wherever recruitment process for the post has been notified and date of acceptance of application is yet to be closed, suitable corrigendum be issued by the concerned recruiting agency.

Sd/-
[(Neeraj Kumar) Director Estt.[N]-II]

SERIAL CIRCULAR NO.12/2016
No.P(R)/Misc/V Date:11.02.2016

Copy of Board's letter No.E[W]2003/PS 5-8/1 dated 29.01.2016 is forwarded for information, guidance and necessary action. Board's letters dated 04.06.2003 and 16.03.2015 quoted therein were circulated under SC Nos. 119/2003 and 24/2015.

Board's letter No. E[W]2003/PS 5-8/1 dated 29.01.2016 [RBE No.12/2016]

Sub: Family Identity Cards to retiring /retired railway employees.

Ref: Board's letter of even No. dated 16.03.2015.

In terms of Board's letter cited under reference, Family Identity Cards [FIC]s are to be issued to retiring /retired railway employees and the Widows of railway employees with life time validity.

2. The issue of simplification of FICs, presently in the form of a booklet, was considered and with the approval of Board, it has been decided that individual FICs should be issued to the retiring/retired railway officials and the Widows of railway employees in the form of computer printed and laminated cards on the model enclosed as Annexure-I. As it is stipulated in the Pass Rules that the Railway Administration should issue FIC, for the first time simplified FICs may be issued free of cost. However, issue of duplicate FICs should be on receipt of a written request, accompanied by a copy of FIR filed on the loss of the card and payment @ Rs.25 per card.

3. The Railways should commence issue of individual FICs within 2 months from the date of issue of these instructions. It has also been decided that in order to avoid any rush, FICs

in the booklet form issued till March 2015 with 7 years validity may be replaced free of cost with individual FICs as and when they become due for renewal. However, if any retired official requests for individual FICs in lieu of old FIC before the expiry of validity, such requests may not be denied and individual FICs should be issued free of cost treating it as renewal. In case of officials who retired after April 2015 and got an FIC with life time validity, they may be allowed to get it replaced with individual FICs, free of cost, as per their convenience. FICs in the booklet form will, however, continue as a valid identity proof for travel on PRCP till its replacement with individual FICs in due course so that pensioners do not face any problem while travelling. Individual FICs for travel on Widow Passes may also be issued on the same model.

4. The following instructions issued vide Board's letter of even no. dated 04.06.2003 would continue to be in force:

- [i] The identity card should be carried by the spouse/dependent children during journey and produced on demand by the Ticket Checking Staff.
- [ii] The FICs will be issued by the office from where the employees retired.
- [iii] In case of retired employees/widows drawing Post-retirement Complimentary Pass/Widow Pass from an office other than the office where the original FIC was issued, the renewal of the FIC shall be done by the authority who is issuing the pass to the applicant. For the purpose of renewal, the applicant shall submit the old FIC based on which renewal will be done.
- [iv] Any addition in the FIC shall be done only by the office who issued the FIC for the first time. Renewing authorities shall have no power to carry out any addition in FIC. However, deletion of eligible member in FIC on account of death, marriage of daughter, etc. may be allowed on request.

5. Aadhaar No., if available may be incorporated in the FICs as indicated in the format. Necessary action may be taken by the Railways accordingly.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.


Sd/-
(Sunil Kumar) Director Estt.[Welfare]

Annexure-I

परिवार पहचान पत्र नमूना/MODEL FAMILY IDENTITY CARD

(पहचान- पत्र द्विभाषी हो तथा इसका आकार 9.5x5.5 सेमी हो)
(Identity Card must be bilingual and of the size of 9.5x5.5 cm)


(I) सेवानिवृत्त रेलवे कर्मचारियों के लिए/For Retired Railway Official

परिवार पहचान पत्र का अग्र भाग/Front side of FIC	
भारत सरकार रेल मंत्रालय रेलवे बोर्ड	 Government of India Ministry of Railways Railway Board सं./No. _____
सेवानिवृत्त रेलवे कर्मचारी का पहचान पत्र/ RETIRED RAILWAY OFFICIAL'S IDENTITY CARD	
नाम/ Name : सेवानिवृत्ति के समय पद/ Post held on Retirement : आरपीआईडी/ RUID : आधार संख्या/ Aadhaar No. : जन्म तिथि/ Date of Birth :	<div style="text-align: center;"> फोटो/ Photo </div> <div style="text-align: center;"> कार्डधारक के हस्ताक्षर/ Sign. Of Card holder </div>
जारी करने वाले अधिकारी के हस्ताक्षर एवं पदनाम Signature & Designation of Issuing Officer	

परिवार पहचान पत्र का पिछला भाग/Back side of FIC			
निवास पता Res. Add.			
दूरभाष संख्या Tel No.:			
रक्त समूह/Blood Group:			
परिवार के अन्य सदस्यों का ब्यौरा जो पीआरसीपी के लिए पात्रता रखते हैं/ Details of other family members eligible for PRCP.			
क्रम सं./ S.No.	नाम/Name	जन्म तिथि/ Date of Birth	संबंध/ Relationship
अनुदेश/Instructions यह कार्ड सेवानिवृत्त नानार्थ पास(पीआरसीपी) पर यात्रा करते समय अदृश्य प्रस्तुत किया जाए और यह किसी अन्य प्रयोजन के लिए मान्य नहीं है. इस कार्ड और/या पीआरसीपी का दुरुपयोग करने पर सुविधा रद्द या स्थायी रूप से वापस ले ली जाएगी. यह कार्ड अहस्तांतरणीय है. इस कार्ड के गुन होने की सूचना पुलिस और जारीकर्ता प्राधिकारियों को दी जानी चाहिए. यदि किसी को यह पहचान पत्र मिले तो कृपया इसे जारी करने वाले प्राधिकारी, रेल भवन, नई दिल्ली 110001 को लौटा दें. This Card must be produced while travelling on Post Retirement Complimentary Pass (PRCP) and is not valid for any other purpose. Misuse of this Card and/or PRCP will cause cancellation/permanent withdrawal of the facility. This Card is not transferable. Loss of this Card should be reported to the Police and Issuing Authority. If found, please return to the Issuing Authority, Rail Bhawan, New Delhi-110001.			

Contd...2/-

- (ii) सेवानिवृत्त कर्मियों के पति/पत्नी/ परिवार के पात्र सदस्य/सदस्यों के लिए
(प्रत्येक पात्र सदस्य को अलग-अलग कार्ड जारी किया जाए.)/
For Spouse/eligible family member(s) of retired official
(individual Card to be issued to each eligible member)

परिवार पहचान पत्र का अग्र भाग/Front Side of FIC	
भारत सरकार रेल मंत्रालय रेलवे बोर्ड	 Government of India Ministry of Railways Railway Board
सं./No. _____	
सेवानिवृत्त रेलकर्मियों का पारिवारिक पहचान पत्र/ RETIRED RAILWAY OFFICIAL'S FAMILY IDENTITY CARD	
कार्ड धारक का नाम/ Name of Card Holder :	कार्डधारक की फोटो/ Photo of Card holder
आधार संख्या/ Aadhaar No. :	
जन्म तिथि/ Date of Birth :	
सेवानिवृत्त रेलकर्मियों का नाम, पदनाम एवं हस्ताक्षर/ Name, Designation on retirement & Signature of retired official :	
सेवानिवृत्त रेलकर्मियों के साथ कार्ड धारक का संबंध/ Relationship of card holder With retired official :	
जारी करने वाले अधिकारी के हस्ताक्षर एवं पदनाम Signature & Designation of Issuing Authority	

परिवार पहचान पत्र का पिछला भाग/Back side of FIC	
निवास पता Res. Add.	
दूरभाष संख्या Tel No.:	रक्त समूह/Blood Group:
अनुदेश/Instructions	
<p>यह कार्ड सेवानिवृत्त मानार्थ पास(पीआरसीपी) पर यात्रा करते समय अवश्य प्रस्तुत किया जाए और यह किसी अन्य प्रयोजन के लिए मान्य नहीं है। इस कार्ड और/वा पीआरसीपी का दुरुपयोग करने पर सुविधा रद्द या स्थायी रूप से वापस ले ली जाएगी। यह कार्ड अहस्तांतरणीय है। इस कार्ड के गुम होने की सूचना पुलिस और जारीकर्ता प्राधिकारियों को दी जानी चाहिए, यदि किसी को यह पहचान पत्र मिले तो कृपया इसे जारी करने वाले प्राधिकारी, रेल भवन, नई दिल्ली 110001 को सौंप दें।</p> <p>This Card must be produced while travelling on Post Retirement Complimentary Pass (PRCP) and is not valid for any other purpose. Misuse of this Card and/or PRCP will cause cancellation/permanent withdrawal of the facility. This Card is not transferable. Loss of this Card should be reported to the Police and Issuing Authority. If found, please return to the Issuing Authority, Rail Bhawan, New Delhi-110001.</p>	

SERIAL CIRCULAR NO. 13/2016
No.P(R)/535/X Date:11.02.2016

Copy of Board's letter No. E[NG]I-2008/PM1/15 dated 9.2.2016 is published for information, guidance and necessary action. Board's letters dated 03.09.09, 07.06.2010, 21.11.2011, 23.5.2012, 15.01.2013, 24.05.2013, 03.01.2014, 16.06.2014 and 31.12.2014 quoted therein were circulated under S.C.Nos. 143/2009,82/2010,154/2011,61/2012,02/2013,47/2013,02/2014,60/2014 &158/2014 , respectively.

Board's letter No. E[NG]I-2008/PM1/15 dated 9.2.2016 (RBE No. 15/2016)

Sub: Implementation of Recommendations of 6th CPC -
Merger of grades - Revised Classification and mode of
filling up of non gazetted posts - Scheme for filling up
of vacancies after 31.12.2015.

Ref: Board's letters of even No. dated 03.09.2009,
07.06.2010, 21.11.2011, 23.05.2012, 15.01.2013,
24.05.2013, 03.01.2014, 16.06.2014 & 31.12.2014 on
the above subject.

The existing methodology and benchmarking for promotion, as enumerated in the Board's letters referred to above, may be applied till **31.12.2016**.

Sd/-
(Amita Bhalla)
Dy.Dir-II/E(NG)I/Rly.Bd

SERIAL CIRCULAR NO.14/2016
No.P(R)/673/VII Date:16.02.2016

Copy of Board's letter No.E[MPP]2016/3/1 dated 27.01.2016 together with their letter dated 14.10.09 is forwarded for information, guidance and necessary action. Board's letters dated 11.02.2003 and 14.10.2009 quoted therein were circulated under SC Nos.49/03.

Board's letter No. E[MPP]2016/3/1 dated 27.01.2016 [RBE No.11/2016]

Sub: Training on fire safety to Railway staff.
Ref: Railway Board's letter No. E[MPP]98/3/8 dated 11.2.2003 &
E[MPP]2009/3/44 dated 14.10.2009

C&AG, vide paras 1.1.19 & 1.6.10 of the report of Corporate Safety Plan [2003-13], has inter alia recommended that:

"the maintenance staff also needed to be trained on fire fighting /use of fire extinguishers like running staff [TTE, Coach attendant, catering staff etc.]. Railways should also intensify awareness of staff through mock drills and training on fire fighting."

In view of the above recommendation, Board has now decided that the initial and periodic refresher training course for all employees [both safety & non-safety and Maintenance Staff] of Indian Railways should have a programme on fire fighting /use of fire

extinguishers. Railways should also have periodic mock drills towards fire fighting and use of fire extinguishers for their staff.

Railways are requested to reiterate Board's instructions in regard to fire fighting to all the training centres falling within their jurisdiction and ensure and report compliance thereof.

Sd/-
(Anuradha Singh) Director [MPP]

Board's letter No. E[MPP]2009/3/44 dated 14.10.2009 [RBE No.185/2009]

Sub: Report of the Railway safety Review Committee [Part-II]-98 – Training to handle Fire Related Disasters

Ref: Board's letter No. E[MPP]98/3/8 dated 11.2.2003 [RBE No.28/2003]

Railway Safety Review Committee vide Recommendation No. 3.15 have inter-alia recommended that on board staff i.e. running staff, AC Attendants, Ticket Checking staff etc. should be given proper training on fire fighting/use of fire extinguishers. Instructions in this regard have already been issued vide Board letter No. E[MPP]98/3/8 dated 11.2.2003.

In view of the above, the Railways are requested to reiterate the Board's instructions in regard to fire-fighting to all the training institutes falling within their jurisdiction and ensure and report compliance thereof.

Sd/-
(Ms.Manju) Dy. Director [MPP]

SERIAL CIRCULAR NO.15/2016
No.P(R)/436/IREM/VIII Date:19.02.2016

Copy of Board's letter No. E[GP]2005/2/69 dated 04.02.2016 is forwarded for information, guidance and necessary action. Board's letter dated 30.04.2009 quoted in the Advance Correction Slip was circulated under S.C. No.68/2009.

Board's letter No. E[GP]2005/2/69 dated 04.02.2016 [RBE No.13/2016]

Sub: Amendment to IREM Volume I

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the Indian Railway Establishment Manual Volume I, Revised Edition-1989 [First Re-print Edition-2009], may be amended as in the Advance Correction Slip No. 232 enclosed.

Sd/-
(Lily Pandeya) Director/Estt[GC]

INDIAN RAILWAY ESTABLISHMENT MANUAL VOL. I, REVISED EDITION-1989 [FIRST RE-PRINT EDITION-2009]
ADVANCE CORRECTION SLIP No.232

Chapter II, Section 'A' – Rules governing promotion of Group 'C' staff to Group 'B' posts.

1. Para 207.2

For the existing para 207.2 [erstwhile para 207.1] as modified by the Advance Correction Slip No.193 issued under this Ministry's letter No. E[GP]2005/2/69 dated 02.04.2007 substitute the following:

Selection should not be held separately for the Group 'B' posts in the different branches within a department except for Traffic [Transportation & Commercial] Department where stream-wise selections should be held in Operating & Commercial branches.

[Authority: Ministry of Railways' letter No. E[GP]2002/2/88 dated 30.04.2009]

SERIAL CIRCULAR NO.16/2016
No.P(R)/436/IREC Vol.I/IV Date:01.03.2016

Copy of Board's letter No. E(P&A)I-2013/CPC/LE-2 dated 05.02.2016 is forwarded for information, guidance and necessary action.

Board's letter No.E(P&A)I-2013/CPC/LE-2 dated 05.02.2016 [RBE No.14/2016]

***Sub: Amendment to the Indian Railway Establishment Code,
Volume I, 1985 Edition (Reprint Edition 2008) Chapter V –
Leave Rules.***

In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President is pleased to direct that Rule 510 of the Indian railway Establishment Code, volume -I 1985 edition (Reprint Edition – 2008) may be amended as in the enclosed Advance Correction Slip No.129.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(S.R.Kanaujia)JDE[P&A]

**ADVANCE CORRECTION SLIP TO THE INDIAN RAILWAY ESTABLISHMENT CODE,
VOLUME -I, 1985 EDITION – (THIRD REPRINT EDITION – 2008)
Advance correction Slip No.129**

The following amendments may be made to Rule 510 of the Indian Railway Establishment Code, Volume-I 1985 Edition (Reprint Edition – 2008):-

Rule 510 may be substituted as under:-

510 – Maximum amount of continuous leave.

1. No Railway servant shall be granted leave of any kind for a continuous period exceeding five years.

2. Unless the President, in view of the exceptional circumstances of the case otherwise determines, a Railway servant who remains absent from duty for a continuous period exceeding five years other than on foreign service, with or without leave, shall be deemed to have resigned from the Railway Service;

Provided that a reasonable opportunity to explain the reason for such absence shall be given to that Railway servant before provisions of Sub-Rule (2) are invoked.

Railway Ministry's Decisions:-

1. In the case of all Group "C" including erstwhile Group "D" railway employees, the power to grant the leave beyond maximum period of 5 years is delegated to concerned GMs. However, the leave should be sanctioned only with financial concurrence of FA&CAO and personal recommendation of CPO with the rider this power shall not be delegated further down below.
2. The power be exercised in rare and exceptional cases only, for which a speaking order clearly bringing out the circumstances as to why it is being proposed are brought out.
3. In case of other Groups, the existing provisions will continue.

(Authority: Board's letter No.E(P&A)I-2013/CPC/LE-2 dated 05.02.2016 based on corresponding instructions of DoP&T contained in OM No.13026/3/2012-Estt.(Leave) dated 28.03.2013 and their Id No.13026/1/2013-Estt (Leave) dated 21.04.2015).

SERIAL CIRCULAR NO.17/2016
No.P(R)/473/IX Date:03.03.2016

Copy of Board's letter No.E[W]2015/CC/1 dated 09.02.2016 is forwarded for information, guidance and necessary action. Board's letter dated 06.01.2011 quoted therein was circulated under SC Nos.01/2011.

Board's letter No. E[W]2015/CC/1 dated 09.02.2016

Sub: Correct and uniform administration of pass entitlements on IR

Ref: Board's letter No. E[W]2008/PS5-1/38 dated 06.01.2011.

A group of employees of ICF, Chennai had filed a case before Hon'ble CAT/Madras Bench [O.A. No.310/00953/2015 – Shri J. Sreedharan & Ors Vs.UOI] demanding 1st Class pass facility on the basis of an ambiguous internal clarification issued by N.F. Railway on the class of pass entitlement of staff working in Grade Pay of Rs.2800/-. The Hon'ble Tribunal dismissed the case on 16.12.2015 holding that Board's instructions quoted under reference are clear and the contentions of the applicants are devoid of merits and misconceived. The Hon'ble Tribunal had also interalia directed that the Respondents should ensure correct and uniform application of Board's instructions cited under reference across the Zones and Production Units.

2. In terms of Clause 18 of Railway Servants Pass Rules, 1986 [2nd Edition, 1993] doubts, if any, as to the interpretation of the Pass Rules shall be referred to the Ministry of Railways for decision. Had N.F. Railway not issued an ambiguous clarification, though later on corrected by the Railway through issue of a Corrigendum, the litigation could have been avoided. The Railways should, therefore, refrain from issuing clarifications contradictory to the entitlements stipulated by Board and scrupulously administer the Pass/PTO entitlements as per extant instructions.

Sd/-
(Sunil Kumar) Director Estt.[Welfare]

SERIAL CIRCULAR NO.18/2016
No.P(R)/676/IV Date: 03.03.2016

Copy of Board's letter No. E[NG]I-2004/TR/22 dated 10.02.2016 is forwarded for information, guidance and necessary action. Board's letter dated 23.10.2006 quoted therein was circulated under SC No.184/2006.

Board's letter No. E[NG]I-2004/TR/22 dated 10.02.2016 [RBE No.16/2016]

*Sub: Inter-Divisional /Inter Railway transfer of staff on administrative /
Vigilance ground.*

Reference this Ministry's letter of even number dated 23.10.2006 laying down certain instructions /guidelines for entertaining the request for transfer of Commercial staff, back to their parent Division /Railway, who were earlier shifted to another Division /Railway on administrative ground /Vigilance ground.

2. The matter has been reviewed by Board. It has been decided that the instructions / guidelines contained in Board's letter referred to above shall apply to staff of all Departments. However, for cases culminating in exoneration, such request may be considered at the level of General Manager without applying these guidelines.

Sd/-
(M.K.Meena) DDE[N]

SERIAL CIRCULAR NO.19/2016
No.P(R)/535/X Date: 04.03.2016

Copy of Board's letter No.E[NG]I-2012/PM1/25 dated 16.02.2016 is forwarded for information, guidance and necessary action. Board's letter dated 22.08.2003 quoted therein was circulated under SC No.178/2003.

Board's letter No. E[NG]I-2012/PM1/25 dated 16.02.2016 [RBE No.18/2016]

Sub: Posting of Traffic Apprentices as Station Masters without Aptitude Test.

The Railways are aware that in terms of Board's letter No. E[NG]I-2002/PM1/31 dated 22.08.2003, staff are subjected to Aptitude Test when they are directly recruited or promoted as ASMs, ALPs and Motorman and at the stage of deployment of Drivers on High Speed Trains, running above 110 Kmph; however, it has been brought to the notice of the Board that on some of the Railways, Traffic Apprentices, recruited through LDCE and DR quota, are utilised as Section Controllers, Station Masters, Yard Masters and Traffic Inspectors without being subjected to the Aptitude Test. The General Secretary/AIRF has also raised this issue as PNM/AIRF item on the ground that posting of Traffic Apprentices without Aptitude Test is in violation of safety norms.

2. The matter has since been examined in consultation with AIRF, Zonal Railways and concerned directorates of Railway Board and it has been decided that henceforth Aptitude Test will be mandatory for those Traffic Apprentices who opt for the Station Master category, meaning thereby that those Traffic Apprentices, who do not qualify in the Aptitude Test, may not be posted in SM/ASM category.

Sd/-
[(Kajal Mukherjee) JDE[N]III]

SERIAL CIRCULAR NO. 20/2016
No.P(R)/535/X Date: 04.03.2016

Copy of Board's letter No. PC-V/2009/ACP/2 dated 17.02.2016 is forwarded for information, guidance and necessary action. Board's letter dated 23.11.2015 quoted therein was circulated under SC No.139/2015.

Board's letter No. PC-V/2009/ACP/2 dated 17.02.2016 [RBE No.19/2016]

CORRIGENDUM

Sub: Modified ACP Scheme [MACPS] for Railway employees – clarification regarding.

Please refer to Board's letter of even number dated 23.11.2015 [RBE No. 147/2015] on the above subject. In partial modification to the letter dt. 23.11.2015 ibid, it is advised that the second sentence of first para of the said letter may be read as under:

"This issue has been raised in PNM forum by AIRF as item No.26/2013 and also by NFIR in Board meetings and accordingly it has been agreed to circulate DOP&Ts instructions contained in para 2[i] of their OM dt. 04.10.2012 as it is."

1. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
[(N.P.Singh)DD,PC-V]

SERIAL CIRCULAR NO.21/2016
No.P(R)/54/V Date:04.03.2016

Copy of Board's letter No.E[P&A]II-98/HRA-6 dated 17.02.2016 is published for information, guidance and necessary action. Board's letters dated 09.03.2004, 09.08.2005, 09.08.2006, 12.12.2007, 24.10.2008, 10.12.2009, 01.07.2013, 24.07.2014 and 20.10.2014 quoted therein were circulated under SC Nos.43/2004, 133/2005, 144/2006, 172/2007, 176/2008, 194/2009, 56/2013, 91/2014 and 124/2014, respectively.

Board's letter No. E[P&A]II-98/HRA-6 dated 17.02.2016 [RBE No.20/2016]

Sub: Grant of House Rent Allowance to Railway employees posted to new Zones/new Divisions –Regarding.

Attention is invited to the instructions contained in Board's letters of even number dated 09.03.2004, 09.08.2005, 09.08.2006, 12.12.2007, 24.10.2008, 10.12.2009, 01.07.2013 and 24.07.2014 on the above subject.

2. The matter has been considered by the Board subsequent to issue of letters No. E[G]2009 QR1-2 dated 20.10.2014 and it has been decided that railway employees posted to ECR and NWR may be allowed house rent allowance upto 31.12.2015 on the same terms and conditions laid down in the letter of even number dated 09.03.2004 ibid and as amended / clarified from time to time.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed)DDE[P&A-II]

SERIAL CIRCULAR NO.22/2016
No.P(R)/594/II Date: 04.03.2016

Copy of Board's letter No.E[P&A]I-2014/PS-5/PE-4 dated 22.02.2016 together with their letter dated 04.10.89 quoted therein is forwarded for information, guidance and necessary action.

Board's letter No. E[P&A]I-2014/PS-5/PE-4 dated 22.02.2016 [RBE No.21/2016]

Sub: Educational qualifications for recruitment/promotion of Post Graduate Teacher.

Ref: Board's letter No. E[P&A]I-87/PS-5/PE-9 dated 04.10.1989 and Para No. 178 of IREM Vol.I [Revised Edition 1989].

The minimum qualifications for recruitment /promotion of Post Graduate Teachers working in Railway Schools have been laid down in Board's above referred letter. The issue of updating these qualifications at par with those now laid down by Kendriya Vidyalaya Sangathan and Navodaya Vidyalaya Samiti for recruitment/promotion of PGTs in their schools was under consideration of Board.

2. It has been decided that henceforth the essential minimum qualifications for recruitment/promotion of PGTs in Railway Schools will be as under:

Essential:

A. Two years' Integrated

Post Graduate M.Sc Course of Regional College of Education of NCERT in the concerned subject:

OR

Masters Degree from a recognised University with at least 50% marks in aggregate in the following subjects:

- a] PGT [English] – English
 - b] PGT [Hindi] – Hindi or Sanskrit with Hindi as one of the subjects at Graduate level.
 - c] PGT [Maths]- Mathematics /Applied Mathematics
 - d] PGT [Physics]- Physics /Electronics/Applied Physics / Nuclear Physics
 - e] PGT [Chemistry] – Chemistry /Bio.Chem.
 - f] PGT [Biology] – Botany /Zoology/ Life Sciences /Bio Sciences/Genetics/Micro Biology / Bio Technology /Molecular Bio/ Plant Physiology provided they have studied Botany and Zoology at Graduation level.
 - g] PGT [History]- History
 - h] PGT [Geography]- Geography
 - i] PGT [Commerce] – Masters Degree in Commerce. However, holder of Degrees of M.Com in Applied /Business Economics shall not be eligible.
 - j] PGT [Economics] – Economics /Applied Economics /Business Economics.
- B] B.Ed. or equivalent degree from recognised University
C] Proficiency in teaching in Hindi and English media.

Desirable: Knowledge of computer applications.

3. The above order will take effect from the date of issue of this letter. Selection already initiated would be conducted and finalised based on the notifications already issued.

Sd/-
(S.R.Kanaujia)JDE[P&A]

Copy of Board's letter No. E[P&A]-87/PS-5/PE-9 dated 04.10.1989 [RBE No.252/89]

Sub: Revision of qualifications of Teachers in Railway schools

The question of updating the qualifications in line with those prescribed by Kendriya Vidyalaya Sangathan and Delhi Administration for the following categories of Railway school teachers has been examined by the Board:

1. Primary Teachers [Rs.1,200 – 2,040]
2. T.G.T [Rs.1,400-2,600]
3. P.G.T [Rs.1,640-2,900]

2. Accordingly, in modification of the earlier orders, insofar as the qualifications in respect of the above categories are concerned, the Ministry of Railways have decided that the qualifications as indicated in the Annexure to this letter will be applicable for promotion/recruitment of these categories. The qualifications prescribed are the same, for both direct recruitment as well as promotion, except to the extent provided in the qualifications themselves. Also, preference may be given, in case of direct recruitment to candidates possessing qualifications higher than those prescribed for the post.

3. The above orders will take effect from the date of issue of this letter. Any selections already initiated would be conducted and finalised based on the notifications already issued.

Annexure

QUALIFICATIONS FOR TEACHING POSTS IN RAILWAY SCHOOLS

S.No.	Posts	Minimum Qualifications.
1	Primary Teachers [Rs.1,200 – 2,040]	2. Higher Secondary with JBT [2 years] or equivalent. OR

		Intermediate with JBT [1 year] or its equivalent. OR Senior Secondary [plus 2] examination with JBT [1 yr] or its equivalent.
2.	Trained Graduate Teachers. [Rs.1,400-2,600]	<p>1] II Class Bachelors degree with one of the following group of subjects:</p> <p>[i] Physics, Chemistry and one subject out of Maths/Botany/Zoology</p> <p>[ii] Botany, Zoology and one subject out of Physics/Chemistry</p> <p>[iii] English literature /Hindi Literature/ Sanskrit Literature</p> <p>[iv] Any two subjects out of English, Maths, Commerce, Economics, Geography, Pol. Science, History, Agriculture.</p> <p>2] University Degree/Diploma in Education/Teaching. Or 4 years integrated degree course of Regional Colleges of Education of NCERT.</p> <p>3] Competence to teach through the medium/media as required.</p> <p>Note: The condition of II Class in Bachelor's degree can be relaxed in respect of promotee candidates who have at least 5 years experience as Primary Teachers and also for candidates [both promotee & Direct Recruits] who have a Post Graduate Degree in any of the teaching subjects referred to in para [1] above.</p>
3	Post Graduate Teachers [Rs.1,640-2,900]	<p>[i] II class Masters Degree in any of the teaching subjects</p> <p>[ii] University Degree / Diploma in education /Teaching Or Integrated two years Post Graduate course of Regional Colleges of Education of NCERT</p> <p>[iii] Competence to teach through the medium /media, as required.</p> <p>Note: The condition of II Class in Master's Degree can be relaxed in respect of promotee candidates who have at least 5 years experience as TGTs.</p>

SERIAL CIRCULAR NO. 23/2016

No.P(R)/500/XXV

Date:14.03.2016

Copy of Board's letter No.F(E)III/2005/PN1/32 dated 24.2.2016 is forwarded for information, guidance and necessary action. Board's letters dated 15.1.2010, 27.10.2014 and 11.1.2016 quoted therein were circulated under SC Nos.16/2010, 133/2014 and 05/2016, respectively.

Board's letter No. F(E)III/2005/PN1/32 dated 24.2.2016 [RBE No.22/2016]

Sub: Grant of family pension to a disabled child/ sibling –

clarification regarding.

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.1/18/2001- P&PW(E)(Vol.II) dated 27.1.2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OM.No.1/2/09- P&PW(E) dated 30.12.2009, O.M.No. 1/18/01-P&PW (E) (Vol.II) dated 30.9.2014 and 5.11.2015 have been adopted/circulated vide Board's letters of even number dated 15.01.2010, 27.10.2014 and 11.01.2016 respectively.

Sd/-
[(Sanjay Prashar)/DDF(E)III]

Copy of Ministry of Personnel ,P.G. & Pensions, DOP&PW's O.M.No.1/18/2001- P&PW(E)(Vol.II)
dated 27.1.2016

*Sub: Grant of family pension to a disabled child/sibling – clarification
sought by Ministry of Railways- reg.*

...

The undersigned is directed to refer to Ministry of Railways Office Memorandum No. F(E)III/2005/PN1/32, dated 9th December, 2015 seeking the following clarifications:

If in a case the employee /pensioner or his /her spouse did not furnish/intimate the details of the handicapped child to the Pension Sanctioning Authority during their lifetime and after the death of his/her parents, family pension is claimed by a handicapped child, in this case whether the family pension will be admissible if he/she:

- (a) Produces a medical certificate issued after death of his/her parents.
- (b) Produces a medical certificate issued before the death of his/her parents but the same is not as per rules.

2. It had been clarified previously, vide O.M.No.1/2/09-P&PW(E), dated 30th December, 2009 that non-intimation of physical/ mental handicap does not make a person ineligible for family pension.

3. A disability certificate issued after the death of the employee/pensioner or his/her spouse for a disability which existed before their death may be accepted by the appointing authority if he is satisfied that (i) it renders him or her unable to earn a living (ii) he/she was suffering from that disability on the crucial date, i.e., on the date of death of pensioners/employee or his spouse, whichever was later.

4. If a disability certificate has been obtained for a permanent disability previously, there is no requirement of obtaining a disability certificate afresh as has already been made clear in rule 54(6) and this department's O.M.No.1/18/01-P&PW(E)(Vol.II), dated 30th September, 2014 and 5th November, 2015

5. It is also clarified that the criteria for disabled siblings is same as above.

6. This issues with the approval of competent authority.

Sd/-
(D.K.Solanki)/Under Secy. to the Govt. of India

SERIAL CIRCULAR NO.24/2016
No.P(R)/563/XII Date:24.03.2016

Copy of Board's letter No. E[NG]I-2011/PM1/2 dated 08.03.2016 is forwarded for information, guidance and necessary action. Board's letters dated 20.08.93, 12.09.2014, 20.10.2014, 14.11.2014 and 10.06.2015 quoted therein were circulated under SC Nos.90/93, 108/2014, 121/2014, 137/2014 and 59/2015, respectively.

Board's letter No. E[NG]I-2011/PM1/2 dated 08.03.2016 [RBE No.26/2016]

Sub: General Departmental Competitive Examination (GDCE) for filling up of 25% net direct recruitment quota vacancies in Group 'C' categories – Extension of currency upto 31.03.2018.

Since the introduction of the scheme of GDCE vide Board's letter No. E(NG)I-92/PM2/16 dated 20.08.1993 for one year, the currency of the same as the Railways are aware, is being extended from time to time and the same was last extended upto 31.03.2016 vide this Ministry's letter of even number dated 12.09.2014. Partial modification has also been carried out in the duties and responsibilities of the agency nominated for conducting examination of GDCE vide Board's letters No. E(NG)I-2008/PM1/6 dated 20.10.2014, 14.11.2014 and 10.06.2015. As per extant instructions, this exam is to be conducted by RRC and question papers are to be set by RRB.

2. In view of foregoing and after considering the views of Zonal Railways/Production Units regarding its further continuance, it has been decided to extend the currency of the GDCE scheme upto 31.03.2018.

3. It is also relevant to note here that GMs have been given powers to increase the percentage of GDCE from 25% up to 50% in individual cases as per needs.

4. Board desire that Railways may review the position and whenever required, conduct GDCE examination making use of the extant provisions.

Sd/-
(Kajal Mukherjee)JDE[N]III

SERIAL CIRCULAR NO.25/2016
No.P(R)/500/XXV Date:24.03.2016

Copy of Board's letter No.F[E]III/2005/PN1/23 dated 11.03.2016 is forwarded for information, guidance and necessary action. Board's letters dated 08.09.2008, 22.9.2008, 11.02.2013, 30.4.2013, 31.07.2013 and 31.07.2015 quoted therein were circulated under S.C.Nos.117/08, 123/08, 20/13, 46/13, 76/13 and 76/15, respectively.

Board's letter No. F[E]III/2005/PN1/23 dated 11.03.2016 [RBE No.27/2016]

Sub: Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

A copy of Department of Pension & Pensioners' Welfare [DOP&PW]'s O.M. No. 4/38/2008-P&PW[D] dated 17.02.2016 is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's O.Ms referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's OM	Railway Board's corresponding instructions
1	O.M. No. 38/37/08-P&PW[A] dt. 1.09.08	Letter No. F[E]III/2008/PN1/12 dated. 08.09.2008
2	O.M. No. 4/38/2008-P&PW[D] dt.15.09-08	Letter No. F[E]III/2005/PN1/23 dated 22.09.2008
3	O.M. No. 4/30/2010-P&PW[D] dt. 11.07.2013	Letter No. F[E]III/2005/PN1/23 dated 31.07.2013
4	O.M. No. 38/37/08-P&PW[A] dt. 28.01.2013	Letter No. F[E]III/2008/PN1/12 dated 11.2.2013
5	O.M. No. 4/38/2008-P&PW[D] dt.03.04.13	Letter No. F[E]III/2005/PN1/23 dated 30.04.2013
6	O.M. No. 38/37/08-P&PW[A] dt. 30.07.2013	Letter No. F[E]III/2008/PN1/12 dated 31.07.2015

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's O.M. No. 4/38/2008-P&PW[D] dated 17th February, 2016

Sub: Restoration of 1/3rd Commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

Orders for revision of 1/3rd restored pension of absorbtees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M. of even number dated 15.9.2008 as amended /modified vide OM No. 4/30/2010-P&PW[D] dated 11.07.2013. As per these memorandums, the full pension of the absorbtees was notionally revised w.e.f. 01.01.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 1.9.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

2. Instructions were issued vide this Department's OM No. 38/37/08-P&PW(A) dated 28.01.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.09.2012. Accordingly, the notional full pension of the absorbee pensioners was also stepped up w.e.f. 24.09.2012 in accordance with the instructions contained in the aforesaid OM dated 28.01.2013 vide this Department's OM of even number dated 03.04.2013.

3. Instructions have now been issued vide this Department's OM No. 38/37/08-P&PW(A) dated 30.07.2015 for revision of pension / family pension of all pre-2006 pensioners /family pensioners in accordance with this Department's OM dated 28.01.2013 with effect from 01.01.2006 instead of 24.09.2012. Accordingly, the notional full pension of absorbee pensioners would also be revised in accordance with the instructions contained in aforesaid OM dated 30.07.2015 w.e.f. 01.01.2006 instead of 24.09.2012 and dearness relief and additional pension for old pensioners would be admissible on such revised notional full pension.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID. No 1(5)/E V/2012 dated 18.01.16.

Sd/-
(Harjit Singh)Dy. Secy. GOI

SERIAL CIRCULAR NO. 26/2016
No.P(R)/563/XII Date:31.03.2016

Copy of Board's letter No. E(NG)II/2016/RR-1/2 dated 16.02.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E(NG)II/2016/RR-1/2 dated 16.02.2016 [RBE No.17/2016]

Sub: Discontinuation of interview/viva-voce while conducting recruitment for non-gazetted posts against direct recruitment quota vacancies on the Railways.

Pursuant to the acceptance of recommendations of Committee of Secretaries regarding 'discontinuation of interviews at the lower level posts', Ministry of Railways (Railway Board) have decided that in supersession of all the instructions issued earlier, the practice of interview/viva-voce, while conducting recruitment for non-gazetted posts against direct recruitment quota vacancies through all modes be discontinued with immediate effect. Thus, wherever, Recruitment Rules specify the process of recruitment which includes conduct of interview, the same stands amended accordingly. However, it is clarified that skill test and Physical Efficiency Test (PET) being different from interview, such test may continue to be undertaken.

Further, notification(s) for employment to posts against direct recruitment quota vacancies, if already issued for recruitment with interview as a component, the same may be re-notified in terms of stipulation made above.

Sd/-
(Neeraj Kumar) Director Estt.(N)-II

SERIAL CIRCULAR NO. 27/2016
No.P(R)/53/V Date:11.04.2016

Copy of Board's letter No. PC-VI/2008/I/7/2/1 dated 08.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 09.09.2008 and 24.09.2015 quoted therein were circulated under SC Nos.111/08 and 93/2015, respectively.

Board's letter No. PC-VI/2008/I/7/2/1 dated 08.04.2016 [RBE No.32/2016] PC VI-364

*Sub: Payment of Dearness Allowance to Railway employees –
Revised rates effective from 01.01.2016.*

Please refer to this Ministry's letter of even number dated 24.09.2015 (S.No.PC-VI/356, RBE No.115/2015) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 119% to 125 % with effect from 1st January, 2016.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry's letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The arrears may be charged to the salary bill and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(M.K.Panda), Jt. Director, Pay Commission
Railway Board

SERIAL CIRCULAR NO. 28/2016
No.P(R)/554/VII Date: 13 .04.2016

Copy of Board's letter No.E[G]2009 QR-1-2 dated 05.04.2016 is forwarded for information, guidance and necessary action. Board's letter dated 20.10.2014 quoted therein was circulated under SC No.124/2014.

Board's letter No. E[G]2009 QR-1-2 dated 05.04.2016 [RBE No.29/2016]

Sub: Extension of the period of retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR & NWR.

Ref: Board's letter No.E(G)2009 QR-1-2 dated 20.10.2014

...
The issue of permitting the Railway Officers/Staff posted on the ECR and NWR to retain Railway quarters at their previous places of posting beyond 31.12.2015 has been considered by the Board.

2. In exercise of its powers to make reasonable relaxations in public interest for a class/group of employees, in all or any of the existing provisions regarding house allotment/retention, the Board have decided that permission for retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR and NWR be further extended for 1 (one) year i.e. upto 31.12.2016.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(S.Pal)JDE[Genl.]

SERIAL CIRCULAR NO. 29/2016
No.P(R)/182/V Date:20.04.2016

Copy of Board's letter No.E[D&A]2014 GS1-2 dated 05.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 25.03.2015, 31.08.2015 and 12.10.2015, quoted therein were circulated under SC Nos.21/2015, 98/2015 and 111/2015, respectively.

Board's letter No. E[D&A]2014 GS1-2 dated 05.04.2016 [RBE No.30/2016]

***Sub: The Lokpal and Lokayuktas Act, 2013 – Submission of
declarations of assets and liabilities by the Railway Servant***

Attention is invited to Railway Board's letter of even number dated 12.10.2015, whereby Department of Personnel and Training's O.M.No.407/12/2014-AVD-IV(B) dated 11.10.2015 was circulated, extending the last date for filing the returns under the Public Servants (Furnishing of Information and Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Amendment Rules, 2014, from 15.10.2015 to 15.04.2016.

2. In this regard, Department of Personnel and Training has issued O.M.No.407/12/2014-AVD-IV(B) dated 28.03.2016 and O.M.No.407/2/2016-AVD-IV(Lokpal) dated 02.04.2016 reiterating the last date for filing of returns under the aforesaid Rules. It is also emphasized therein that there shall be no further extension of the aforesaid last date i.e. 15.04.2016. A copy each of the O.M.s dated 28.03.2016 and 02.04.2016 aforesaid are enclosed.

3. The Department of Personnel and Training's O.M. dated 18.03.2015, referred to in para 3 of their O.M. dated 28.03.2016 is available at their website persmin.nic.in/DOPT.asp under OMs & Orders – vigilance. The formats to be used for submission of these returns to the competent authority have already been circulated vide Railway Board's letters of even no. dated 25.03.2015 and 31.08.2015.

4. Railways etc. may ensure that all officers and staff in their organisation file the said declarations/returns within the prescribed time limits in the aforementioned forms.

Sd/-
(S.Modi)DDE[D&A]

Copy of DOP&T's O.M.No.407/12/2014-AVD-IV(B) dated 28.03.2016

***Sub: Declaration of Assets and Liabilities by public servants under section 44 of
the Lokpal and Lokayuktas Act, 2013 – filing of Returns by public servants on
or before 15th April, 2016- regarding.***

The undersigned is directed to refer to this Department's O.M. of even number dated 11th October, 2015 on the subject mentioned above whereby it was informed that the last date of furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 was extended up to 15.04.2016.

2. In this regard, it is stated that there shall be no further extension of the aforesaid last date i.e 15.04.2016.

3. The formats to be used for submission of these returns to competent authorities have already been communicated to all concerned vide para-3 of OM of even number dated 18.03.2015. However a copy of the same is enclosed for ready reference.

4. In this regard, it is informed that:

- i. The first return as on 1st August, 2014 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before the 15th April, 2016.
- ii. The next return as on 31st March, 2015 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before the 15th April, 2016.
- iii. The annual return as on 31st March, 2016 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before 31st July, 2016.
- iv. The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

2. All Ministries/Departments and cadre authorities are requested to kindly issue order towards ensuring compliance of above timelines by all officers and staff in the respective Ministry/Department/Organizations/PSUs under their control. This OM may be given wide publicity including publishing the same on the respective websites of Ministry/Department/Organisation/PSU.

Encl: As above.

Sd/-
(Jishnu Barua)Jt.Secy. to the Govt. of India

Copy of DOP&T's O.M.No.407/2/2016-AVD-IV [Lokpal] dated 02.04.2016

Sub: Declaration of Assets and Liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 – filing of Returns by public servants on or before 15th April, 2016- regarding.

The undersigned is directed to invite attention to the provisions of section 44 of Lokpal and Lokayuktas Act, 2013 whereby **every** public servant i.e. all categories of public servants as defined under section 2 (0) read with section 14 (1) (a) to (h) of Lokpal and Lokayuktas Act, 2013, shall make a declaration of his assets and liabilities. The timelines for filing the declarations/information/annual returns under the said Act are as under:

- i. The first return of assets and liabilities as on 1st August, 2014 under the Lokpal and Lokayuktas Act, 2013 – on or before 15th April, 2016
- ii. The annual return of assets and liabilities as on 31st March, 2015 under the Lokpal and Lokayuktas Act, 2013 – on or before the 15th April, 2016.
- iii. The annual return of assets and liabilities as on 31st March, 2016 under the Lokpal and Lokayuktas Act, 2013 – on or before 31st July, 2016.
- iv. The annual return of assets and liabilities for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

The aforesaid timelines have already been intimated vide this Department's OM No. 407/12/2014-AVD-IV(B) dated 28.03.2016.

2. All Ministries/Departments are requested to ensure compliance of the aforementioned provisions of the Lokpal and Lokayuktas Act, 2013 and in this regard inform and sensitize the societies/Association of persons/trusts under their administrative/financial control about the requirement of the law and deadlines for filing of necessary declarations/returns. To facilitate smooth compliance & information/provisions of section 44 of the Lokpal & Lokayuktas Act, 2013, this department has already placed in the public domain all the relevant rules framed under the said Act, forms in which declarations are required to be made, FAQs etc..

3. This may please be accorded due priority keeping in view that the declarations & returns for the years 2014 & 2015 are required to be filed by **all public servants** by **15.04.2016** mandatorily.

Sd/-
(Jishnu Barua)Jt.Secy. to the Govt. of India

SERIAL CIRCULAR NO. 30/2016
No.P(R)/182/V Date:25.04.2016

Copy of Board's letter No.E[D&A]2014 GS1-2 dated 12.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 12.10.2015 and 05.04.2016 quoted therein were circulated under SC Nos. 111/2015 and 29/2016, respectively.

Board's letter No. E[D&A]2014 GS1-2 dated 12.04.2016 [RBE No.34/2016]

***Sub: The Lokpal and Lokayuktas Act, 2013 – Submission of
declarations of assets and liabilities by the Railway Servant.***

Attention is invited to Ministry of Railway's letter of even number dated 12.10.2015, whereby Department of Personnel and Training's O.M. No. 407/12/2014-AVD-IV(B) dated 11.10.2015 was circulated, extending the last date for filing the returns under the Public servants (Furnishing of Information and Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules, 2014, to 15.04.2016. This date was further reiterated vide this Ministry's letter of even no. dated 05.04.2016.

2. In this regard, the Department of Personnel and Training has amended the aforesaid rules to extend the last date for filing of returns from 15.04.2016 to 31.07.2016, vide their notification No.G.S.R .414(E) dated 11.04.2016. A copy of the aforesaid notification is enclosed.

3. Railways etc. may ensure that all officers and staff in their organisation file the said declarations/returns in the prescribed proforma within the revised time limits.

Sd/-
(S.Modi)DDE[D&A]

Copy of Ministry of Personnel, Public Grievances and Pensions' DOP&T's Notification published in Part II –Section [3][i] of the Gazette of India, Extraordinary dated 11.04.2016

G.S.R. 414[E] – In exercise of the powers conferred by sub-section [1] read with clause [k] and clause [m] of sub-section [2] of section 59 read with section 44 of the Lokpal & Lokayuktas Act, 2013 [1 of 2014], the Central Government hereby makes the following rules further to amend the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Rules, 2014, namely:-

1. [1] These rules may be called the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Amendment Rules, 2016.

[2] They shall come into force on the date of their publication in the Official Gazette.

2. In the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Rules, 2014, in rule 3, in sub-rule [2] –

[a] in the first proviso, for the words and figures 'on or before the 15th day of April, 2016' the words and figures 'on or before the 31st day of July, 2016' shall be substituted.

- [b] in the second proviso, for the words and figures, 'on or before the 15th day of April, 2016', the words and figures 'on or before the 31st day of July, 2016' shall be substituted.

[F.No.407/12/2014-AVD-IV[B]
Jishnu Barua, Jt. Secy.

Note: The principal rules were published in the Gazette of India, Extraordinary, vide notification number G.S.R. 501[E], dated 14th July, 2014 subsequently amended vide notification number G.S.R. 638[E], dated the 8th September, 2014, G.S.R. 918[E], dated the 26th December, 2014, G.S.R. 322[E], dated the 27th April, 2015, G.S.R. 536[E], dated the 3rd July, 2015 and G.S.R. 776[E], dated the 12th October, 2015.

SERIAL CIRCULAR NO. 31/2016
No.P(R)/676/IV Date:20.04.2016

Copy of Board's letter No.E[NG]I-2015/TR/15 dated 02.03.2016 together with their letter dated 27.08.2015 addressed to GM/SECR is forwarded for information, guidance and necessary action.

Board's letter No. E[NG]I-2015/TR/15 dated 02.03.2016 addressed to GM/SECR and copied to GMs, All Indian Railways

*Sub: Transfer from one Railway /Division / Unit to another Railway/
Division / Unit.*

Reference Southeast Central Railway's letter No. P-HQ/RUL/116/1/3750 dated 14.01.2016 on the above subject.

2. As the Railway is aware, in terms of para 312 of IREM Vol.I, one – way request transfers are effected in "relevant grade". In the Note below the said Para, the expression "relevant grade" has been explained as the grades where there is an element of direct recruitment. As regards mutual transfer, it is stated that such phenomenon is entertained within the corresponding cadre as provided in Para 310 of IREM Vol.I.

3. In partial modification of Board's letter of even number dated 27.08.2015, it is stated that the General Managers of the Zonal Railways themselves may decide whether it is relevant grade for one way request transfer and it is corresponding cadres of the two employees seeking mutual transfer.

Sd/-
(Arvind Kumar)EDE[N]

Board's letter No. E[NG]I-2015/TR/15 dated 27.08.2015 addressed to GM/SECR

*Sub: Transfer from one Railway /Division / Unit to another on request
bottom seniority on mutual exchange basis.*

Reference Southeast Central Railway's letter No.P-HQ/NGC/518/EL/66/295 dated 16.01.2014 and P-HQ/RUL/116/1/1489 dated 19.06.2015 on the above subject.

2. It is clarified that one-way request transfer from one Railway/Division/Unit to another Railway/Division/Unit may be allowed within the same seniority group as well as in the same

Department. As regards mutual transfer, it is clarified that the two employees seeking mutual transfer should be from corresponding cadres as laid down in para 310 of IREM Vol.I and as already clarified vide Board's letter No.E[NG]I-2008/TR/12 dated 10.08.2009.

Sd/-
(Arvind Kumar)EDE[N]

SERIAL CIRCULAR NO. 32/2016
No.P(R)/563/XII Date:20.04.2016

Copy of Board's letter No. 2015/E(Sports)/4(1)/6 dated 14.03.2016 is forwarded for information, guidance and necessary action. Board's letter dated 07.01.2016 quoted therein was circulated under SC No. 04/16.

Board's letter No. 2015/E(Sports)/4(1)/6 dated 14.03.2016 [RBE No.28/2016] Clarification/Corrigendum No. 65

Sub.: Out-of-Turn Promotions (OTP) to outstanding Sportspersons on sports account- Relaxation in minimum educational qualification and three years' service condition in existing post and Grade Pay & exemption of typing test -Delegation of powers to GMs.

Ref.: Board's letter of even number dated 07.01.2016 (RBE No. 02/2016).

As per Board's letter of even number dated 07.01.2016 (RBE No. 02/2016) under reference on the subject mentioned above, the power of relaxation in minimum educational qualification and three years' service condition in existing post and Grade Pay & exemption of typing test to outstanding sportspersons for their Out of Turn Promotion has been delegated to General Managers. In this connection it is clarified that the power of relaxation in minimum educational qualification and three years' service condition in existing post and Grade Pay & Exemption of typing test shall also cover the cases where Out of Turn Promotion is w.e.f. date prior to 07.01.2016.

These instructions issue with the concurrence of Finance Directorate of Ministry of Railways (Railway Board).

Sd/-
(Bhaskar Roy Choudury)DDE[Sports]

SERIAL CIRCULAR NO.33/2016
No.P(R)/563/XII Date:20.04.2016

Copy of Board's letter No. E(NG)II/2001/RR-1/6 dated 07.03.2016 is forwarded for information, guidance and necessary action. Board's letters dated 29.08.2014 and 17.06.2015 quoted therein were circulated under SC Nos.100/2014 and 65/2015, respectively.

Board's letter No. E(NG)II/2001/RR-1/6 dated 07.03.2016 [RBE No.25/2016]

*Sub: Educational qualification for recruitment to Group 'C' posts in S&T
Department on the Railways.*

Attention is invited to this office letter of even number dated 29.08.2014 (RBE No. 92/2014) and 17.06.2015 (RBE No. 66/2015) prescribing minimum educational qualification for open market recruitment to the post of Junior Engineer and Senior Section Engineer in various departments on the Railways. Minimum educational qualification for open market recruitment to the posts of JE/SSE in S&T Department has been prescribed as under:-

Junior Engineer (Signal) Junior Engineer (Tele.) Junior Engineer (Drawing, Design & Estimation)	PB-2 Rs.9300- 34800 (GP: Rs.4200)	Three years Diploma in (a) Electrical Electronics/ information Technology Communication Engineering OR (b) a combination of any sub stream of basic streams of Electrical/ Electronics/ Information Technology/ Communication Engineering from a recognized University/ Institute.
Sr. Section Engineer (Signal) Sr. Section Engineer (Tele.) Sr. Section Engineer (Drawing, Design & Estimation)	PB-2 Rs.9300- 34800 (GP: Rs.4600)	Four years Bachelor's Degree in (a) Electrical, Electronics/ Information Technology/ Communication Engineering or M.Sc. Electronics OR (b) a combination of any sub stream of basic streams of Electrical/ Electronics/ Information Technology/ Communication Engineering from a recognized University/ institute.

2. Pursuant to references received from field units, review of the same has been undertaken in consultation with Signal & Telecommunication Directorates of this Ministry and it has been decided by the Board that henceforth minimum qualification for open market recruitment stand modified as under:-

Junior Engineer (Signal) Junior Engineer (Tele.) Junior Engineer (Drawing, Design & Estimation)	PB-2 Rs.9300- 34800 (GP: Rs.4200)	Three years Diploma in (a) Electrical Electronics/ Information Technology/ Communication Engineering/ Computer Science & Engineering/ Computer Science/ Computer Engineering OR (b) a combination of any sub stream of basic streams of Electrical/ Electronics/ Information Technology/ Communication Engineering from a recognized University/Institute.
Sr. Section Engineer (Signal) Sr. Section Engineer (Tele.) Sr. Section Engineer (Drawing, Design & Estimation)	PB-2 Rs.9300- 34800 (GP: Rs.4600)	Four years Bachelor's Degree in (a) Electrical Electronics/ Information Technology/ Communication Engineering/ Computer Science & Engineering/Computer Science/ Computer Engineering or M.Sc. Electronics or (b) a combination of any sub stream of basic streams of Electrical/ Electronics/ Information Technology/ Communication Engineering from a recognized University/ Institute.

3. These instructions will be effective from the date of its issue and ongoing recruitment for the above said categories where notification has been published will be governed by past instructions on the subject.

4. Advance Correction Slip (ACS) to Indian Railway Establishment Manual, Volume-I (Revised Edition-1989), First Re-print Edition, 2009 will follow.

Sd/-
(Neeraj Kumar) Director Estt (N)-II

SERIAL CIRCULAR NO. 34/2016
No.P(R)/473/IX Date:25.04.2016

Copy of Board's letter No.E[W]2016/PS5-2/4 dated 31.03.2016 is forwarded for information, guidance and necessary action. Board's letter dated 08.05.2002 quoted therein was circulated under SC No. 95/2002, is also enclosed.

Board's letter No. E[W]2016/PS5-2/4 dated 31.03.2016

Sub: Passes for widows of Railway employees

*Ref: Board's letter No. E[W]95/PS5-1/29 dated
08.05.2002*

The National Federation of Indian Railwaymen [NFIR] have brought out that the widows of retired railway employees are facing hardship due to insistence by the pass issuing authorities for furnishing copies of documents like PPO, etc. which are not stipulated in the instructions issued by Board.

2. Instructions in this regard, already issued vide Board's letter No. E[W]95PS5-1/29 dated 08.05.2002 [copy enclosed], are reiterated.

3. Board desires that these instructions should be followed scrupulously and the widows of retired railway employees should not be put to inconvenience by demanding the documents which have since been done away with.

Sd/-
(Sunil Kumar) Director Estt.[Welfare]

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Copy of Board's letter No.E(W)95 PS 5-1/29 dated 08.05.02 dated 8-05-02(RBE
No.62/2002).

Sub: Passes for widows of Railway employees.

In terms of Board's letter of even number dated 24.04.1998 widows of Railway servants who were in service prior to 12.03.1987 have been made eligible to be admitted to the scheme of widow pass on a one time payment of Rs.250/- as the notional value of two sets of PTOs and also subject to fulfillment of the terms and conditions stipulated in Board's letter No.E(W)85 PS 5-8/2 dated 30.06.87. It has been laid down in para 5.4.1 of Board's letter dated 30.06.1987 that the first application for Passes (Annexure-B) from the widows should be certified by at least 2 serving employees to confirm the bonafide of the applicant and the authenticity of the particulars given in the application.

2. NFIR have brought to the notice of the Railway Board about the difficulties likely to be faced by the wives of pre-1987 retired Railway servants in the event of their death in obtaining certificate from two serving employees as stipulated in para 5.4.1 of Board's letter dated 30.06.1987 referred to above.

3. The matter has been considered by the Board. It is seen from Widow Pass scheme that at the time of retirement of an employee, a certificate is given by his office indicating his entitlement for post-retirement passes. The certificate is also given to the widow on death of a serving employee. A xerox copy of this certificate is to be submitted by the widow/retired railway employee at the time of applying for pass for the first time. The details furnished by the widows can very well be verified from this certificate. It has, therefore, been decided by Board that the requirement of certificate by two serving railway employees may be dispensed with the Annexure "B" (format for application to be submitted by widow) may be amended accordingly by deleting the certificate portion from the application.

4. This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR NO. 35/2016
No.P(R)/481/IX Date:25.04.2016

Copy of Board's letter No.PC-VI/2015/IC/1 dated 08.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 04.09.2008, 26.09.2012, 12.09.2013, quoted therein were circulated under SC Nos.108/2008, 107/2012, 86/2013, respectively.

Board's letter No. PC-VI/2015/IC/1 dated 08.04.2016 [RBE No.33/2016] PC-VI/365

Sub: Cases of promotion taking place in the pre-revised pay structure between 1.1.2006 and the date of notification of RS(RP) Rules, 2008 and the subsequent merger of the pre-revised pay scales of the promotional and the feeder posts in a common Grade- fixation of pay- Regarding

A copy of Office Memorandum No.F-2-1/2015-E.III[A] dated 16.10.2015 of Ministry of Finance, Department of Expenditure on the above subject is enclosed for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. A concordance of Ministry of Finance' instructions referred to in the enclosed Office Memorandum and Railway Board's corresponding instructions are given below:

S.No.	Para No.	No. and date of Ministry of Finance' OM / Orders	No. and date of corresponding orders issued by Railway Board
1	1	CCS[RP] Rules, 2008	RS[RP] Rules,2008 issued vide Gazette Notification No. 643 [E] dated 04.09.2008 [RBE No.103/2008]
2	3	OM.No.10/2/2011-E.IIIA dated 07.1.2013	No. PC-VI/2011/IC/1 dated 12.09.2013 [RBE No. 95/2013]
3	5	OM No. 20020/4/2010-Estt.D dated 13.09.2012	No. E[NG]I-2009/PM1/4 dated 26.09.2012 [RBE No.107/2012].

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-

(Vikram Gulati)Director, PC-II

Copy of Ministry of Finance, Department of Expenditure OM No.F-2-1/2015-E.III[A] dated 16.10.2015

Sub: Cases of promotion taking place in the pre-revised pay structure between 1.1.2006 and the date of notification of CCS(RP) Rules, 2008 and the subsequent merger of the pre-revised pay scales of the promotional and the feeder posts in a common Grade- fixation of pay- Regarding.

The undersigned is directed to say that consequent upon coming into force of the CCS(RP) Rules, 2008, which were notified on 29.8.2008 but are effective from 1.1.2006, fixation of pay on promotion on or after 1.1.2006 is carried out as per Rule 13 thereof. This Rule is invoked only in cases of promotion from one Grade pay to another in the revised pay structure.

2. In terms of Section I of Part-A of the First Schedule of the CCS(RP) Rules, 2008, which provides for revised pay structure in the form of applicable pay Bands and Grade pay corresponding to various pre-revised pay scales, certain pre-revised pay scales have been merged in a common Grade pay in the revised pay structure w.e.f. 1.1.2006, In view of this, the posts in those pre-revised pay scales which have been merged in a common Grade pay w.e.f. 1.1.2006, are normally required to be merged even if these posts constituted feeder and promotional grades in the pre-revised pay structure.

3. However, in cases where such merger of feeder and promotional posts in the wake of their having come to lie in the same grade pay has not taken place due to administrative reasons and the posts continue to retain their promotional and feeder character as per the relevant Recruitment Rules, this Ministry issued instructions vide OM 10/2/2011-E.III A dated 7.1.2013 providing for fixation of pay on promotion in such cases under Rule 13 of CCS (RP) Rules, 2008 subject to the conditions laid down therein.

4. Now, instances have been brought to the notice of this Ministry where the feeder and promotional posts have been merged in view of the merger of the pre-revised pay scales applicable to the erstwhile feeder and promotional posts in a common grade/post after the promulgation of CCS(RP) Rules, 2008, due to which the character of posts being promotional and feeder grades as existing during the period from 1.1.2006 to the date of notification of CCS(RP) Rules, 2008 stood rescinded with retrospective effect from 1.1.2006 and, consequently, a question has been raised as to whether Rule 13 of CCS(RP) Rules, 2008 may apply for fixation of pay on promotion taking place during the period between 1.1.2006 and the date of notification of the said Rules, when the fixation of pay was actually done as applicable in the event of promotion in the pre-revised structure.

5. The matter has been considered in the light of the provisions contained in the OM No. 20020/4/2010-Estt.D dt.13.9.2012 issued by the Department of Personnel & Training, which has been issued in the context of the posts/grades merged in pursuance of the recommendations of the 6th Central pay Commission. This OM provides, inter-alia, that the status of a government servant as on 29.8.2008 including those who have earned promotion between 1.1.2006 and 29.09.2008 will

be protected as appointment/promotions are made as per the provisions of the recruitment rules applicable to the post/grade.

6. Accordingly, it has been decided that in cases where promotion took place in the pre-revised pay structure during the period between 1.1.2006 and the date of notification of CCS(RP) Rules, 2008 when the pre-revised and revised pay scales were different and the posts carried the character of feeder and promotional grades, pay fixation on such promotion shall be allowed under Rule 13 of the CCS(RP) Rules, 2008, subject to the following conditions:-

- (i) The promotion had taken place between 1.1.2006 and the date of notification of CCS(RP) Rules, 2008 as per the Recruitment Rules then in vogue, which clearly provided for such posts being promotional grade for the feeder grade from where the promotion took place and where the posts were subsequently merged in a single post/grade consequent upon promulgation of the CCS(RP) Rules, 2008.
- (ii) FR. 22 (I)[a][1], which was applicable for fixation of pay on promotion before promulgation of CCS(RP) Rules, 2008, was invoked for fixation of pay in these cases in the pre-revised structure during the period between 1.1.2006 and the date of notification of the CCS(RP) Rules 2008.
- (iii) The concerned employees had opted to come over to the revised pay structure from a date occurring prior to the date of notification of CCS(RP) Rules, 2008.
- (iv) The concerned Recruitment Rules have been amended subsequently to provide for merger of these grades into a single grade/post.

7. This order applies only in case of promotions carried out in the pre-revised structure during 1.1.2006 and the date of notification of CCS(RP) Rules, 2008. Thus, the benefit of Rule 13 of CCS(RP) Rules, 2008 would not apply in cases of appointment to the post which was in the higher pay scale in the pre-revised pay structure, where such appointment is made after the date of notification of CCS(RP) Rules, 2008.

8. In its application to the employees serving under the Indian Audit and Accounts Department, this order issues with the concurrence of the office of C&AG.

SERIAL CIRCULAR NO.36/2016
No.P(R)/500/XXV Date: 25.04.2016

Copy of Board's letter No.F[E]III/2008/PN1/12 dated 13.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 08.09.2008, 08.10.2008, 11.02.2013 and 31.07.2015 quoted therein were circulated under SC Nos.117/2008, 157/2008, 20/2013 and 76/2015, respectively.

Board's letter No. F[E]III/2008/PN1/12 dated 13.04.2016 [RBE No.35/2016]

Sub: Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No. 38/37/08-P&PW[A] dated 06.04.2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed OM and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions.
1	O.M. No. 38/37/08-P&PW[A] dated 01.09.2008	Letter of even number dated 08.09.2008
2	O.M. No. 38/37/08-P&PW[A] dated 03.10.2008	Letter of even number dated 08.10.2008
3.	O.M. No. 38/37/08-P&PW[A] dated 28.01.2013	Letter of even number dated 11.02.2013
4	O.M. No. 38/37/08-P&PW[A] dated 30.07.2015	Letter of even number dated 31.07.2015

Sd/-
(Sanjay Prashar)DDF[E]II

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Copy of DOP&PW's OM No. 38/37/08-P&PW[A] dated 06.04.2016

Sub: Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.

The undersigned is directed to say that as per Para 4.2 of this Department's OM of even number dated 1.9.2008 relating to revision of pension of pre-2006 pensioners w.e.f. 1.1.2006, the revised pension w.e.f. 1.1.2006, in no case, shall be lower than 50% of the sum of the minimum of pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired. A clarification was issued vide DOP&PW's O.M. of even number dated 3.10.2008 that the pension calculated at 50% of the minimum of pay in the pay band plus grade pay would be calculated at the minimum of the pay in the pay band (irrespective of the pre-revised scale of pay) plus the grade pay corresponding to the pre-revised pay scale.

2. Several petitions were filed in the Central Administrative Tribunal, Principal Bench, New Delhi inter alia claiming that the revised pension of the pre-2006 pensioners should not be less than 50% of the minimum of the pay band + grade pay, corresponding to the pre-revised pay scale from which pensioner had retired, as arrived at with reference to the fitment tables annexed to Ministry of Finance, Department of Expenditure OM No. 1/1/2008-IC dated 30th August, 2008. Hon'ble CAT, Principal Bench, New Delhi vide its common order dated 1.11.2011 in OA No.655/2010 and three other connected OAs directed to re-fix the pension of all pre-2006 retirees w.e.f. 1.1.2006 based on the Resolution dated 29.8.2008 of the Department of Pension & Pensioners' Welfare and in the light of the observations of Hon'ble CAT in that order.

3. Orders were issued vide this Department's OM of even number dated 28.1.2013 for stepping up of pension of pre-2006 pensioners w.e.f. 24.9.2012 to 50% of the minimum of pay in the pay band and grade pay corresponding to pre-revised pay scale from which the pensioner retired. Para 5 of this OM provides that in case the consolidated pension/family pension calculated as per para 4.1 of O.M. No.38/37/08-P&PW (A) dated 1.9.2008 is higher than the pension/family pension calculated in the manner indicated in the O.M. dated 28.1.2013, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.

4. Subsequently, in compliance of the order dated 1.11.2011 of the Hon'ble CAT, Principal Bench in OA No. 655/2010, order dated 29.4.2013 of Hon'ble High Court of Delhi in WP (C) No. 1535/2012 and order dated 17.3.2015 of Hon'ble Supreme Court in SLP (C) No. 36148/2013, orders were issued vide this Department's OM of even number dated 30.7.2015 that the pension/ family pension of all

pre – 2006 pensioners/family pensioners may be revised in accordance with this Department's O.M. No.38/37/08-P&PW(A) dated 28.1.2013 with effect from 1.1.2006 instead of 24.9.2012.

5. In accordance with the order issued in implementation of the recommendation of the 6th CPC, the pension of Government servants retired/retiring on or after 1.1.2006 has been delinked from qualifying service of 33 years. In OA No.715/2012 filed by Shri. M.O. Inasu, a pre-2006 pensioner, Hon'ble CAT, Ernakulam Bench, vide its order dated 16.8.2013 directed that the revised pension w.e.f. 1.1.2006 under para 4.2 of OM dated 1.9.2008 would not be reduced based on the qualifying service of less than 33 years. The appeals filed by Department of Revenue in the Hon'ble High Court of Kerala and in the Hon'ble Supreme Court have also been dismissed. Similar orders have been passed by Hon'ble CAT / High Court in several other cases also.

6. The matter has been examined in consultation with the Ministry of Finance (Department of Expenditure). It has now been decided that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, Para 5 of this Department's OM of even number dated 28.1.2013 would stand deleted. The arrears of revised pension would be payable with effect from 1.1.2006.

7. Ministry of Agriculture, etc. are requested to bring the contents of these orders to the notice of Controller of Accounts/ Pay and Accounts Officers and Attached and Subordinate Offices under them for revising the pension of all those pre – 2006 pensioners who had rendered less than 33 years of qualifying service at the time of retirement in the manner as indicated above on top priority. Revised Pension Payment Orders in all these cases may also be issued immediately.

8. All pension disbursing offices / banks are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

9. This issues with the approval of Ministry of Finance, Deptt. of Expenditure vide ID Note No. 2(9)/EV/2015, dated 15.3.2016.

SERIAL CIRCULAR NO. 37/2016
No.P(R)/64/VII Date: 03.05.2016

Copy of Board's letter No.E[P&A]II-98/HW-6 Vol.III dated 18.04.2016 is forwarded for information, guidance and necessary action. Board's letters dated 09.01.2008 & 20.02.2013 quoted therein were circulated under SC Nos.02/2008 and 18/2013 respectively.

Board's letter No. E[P&A]II-98/HW-6 Vol.III dated 18.04.2016 [RBE No.36/2016]

Sub: Grant of Hospital Patient Care Allowance [HPCA] & Patient Care Allowance [PCA] to Group 'C' & 'D' [non-ministerial] Railway employees working in Railway Hospitals & Health Units /Clinics.

Ref: PNM/AIRF Item No.7/2010, PNM/NFIR Item No.12/2015.

Hospital Patient Care Allowance /Patient Care Allowance was introduced on the Railways in terms of Railways in terms of Railway Board's letter No.E[P&A]II-98/HW-6 dt. 09.01.2008. As per paragraph 2[a][ii], of the letter dt. 09.01.2008 Pharmacists were also

made eligible for grant of HPCA/PCA subject to fulfilment of the conditions of admissibility except exclusive Store Pharmacists who were not involved in dispensing of medicines. Both the recognised Federations, namely AIRF and NFIR have raised the issue in the forum of PNM stating that there is no particular designation of Store Pharmacists in the Indian Railways. The matter has been considered in consultation with the Health Directorate of Railway Board and it has been decided to remove the exception made for exclusive Store Pharmacists in paragraph 2[a][ii] in Railway Board's letter No. E[P&A]II-98/HW-6 dt. 09.01.2008. Pharmacists will be entitled for payment of Hospital Patient Care Allowance /Patient Care Allowance. This would have effect from 01.01.2008 as mentioned in Railway Board's letter No. E[P&A]II-98/HW-6 dt. 09.01.2008.

2. Other terms and conditions would remain the same as per Board's letter No. E[P&A]II-98/HW-6 dt. 09.01.2008 and Board's letter E[P&A]II-2013/AL-3 dt. 20.02.2013.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed)DDE[P&A]II

SERIAL CIRCULAR NO. 38/2016
No.P(R)/219 Date: 03.05.2016

Copy of Board's letter F.No.2010/F[E]II/I/I dated 21.4.2016 is forwarded for information, guidance and necessary action. Board's letters dated 28.07.2010 and 28.06.2013 quoted therein were circulated under SC Nos.130/2010 and 58/2013, respectively.

Board's letter F.No. 2010/F[E]III/I/I dated 21.4.2016 [RBE No.38/2016]

Sub: Transfer on deputation /foreign service of Central Government Employees to ex-cadre posts –Delegation of powers to Ministries/Departments /Borrowing Organisations to extend deputation tenure upto 7 years in cases of Deputations covered by DOP&T's O.M. No. 6/8/2009-Estt[Pay-II] dated 17th June, 2010 – regarding.

Consolidated deputation guidelines issued [DOP&T vide their O.M. No.6/8/2009-Estt.[Pay-II] dated 17.06.2010] vide Board's letter of even No. dated 28.07.2010 and further revised vide Board's letter of even No. dated 28.06.2013, have further been revised as per instructions issued by DOP&T vide their O.M.No.2/6/2016-Estt.[Pay-II] dated 17.02.2016. A copy of these instructions is sent herewith for information and guidance. The orders therein will apply mutatis-mutandis to Railway employees also.

Sd/-
(Amir Chand Jain)DDF[Estt.]-I

Copy of DOP&T's O.M.No. F.No.2/6/2016-Estt.[Pay-II] dated 17.02.2016

Sub: Delegation of powers to Ministries / Departments/ Borrowing Organisations to extend deputation tenure upto 7 years in cases of Deputations covered by DoP&T's OM No. 6/8/2009-Estt(Pay-II) dated 17th June 2010 – regarding.

This Department's OM No. 6/8/2009-Estt.(Pay-II) dated 17th June 2010 regulates Pay, Deputation (Duty) Allowance, Tenure of Deputation / Foreign Service and other terms

and conditions on the subject of deputation / foreign service of Central Government employees to ex-cadre posts under the Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Universities/ Union Territories Administration, Local Bodies etc. and vice-versa . Subject to its applicability as provided in para 2 of the OM, these instructions cover cases of deputation/ foreign service where Central Government is either lending authority or borrowing authority or both. It provides for duration of maximum Deputation Tenure as 5 years at a stretch. As per para 8.3.1 (iii) of this OM, no further extension beyond the fifth year shall be considered.

2. Various administrative Ministries/ Departments/ Borrowing Organisations have been approaching this Department for relaxation of the 5 year deputation tenure condition, on case to case basis, citing exigencies, quoting provisions of para 10 of the OM dated 17.6.2010 *ibid*.

3. It has been decided that if the administrative Ministries / Departments and other borrowing organizations wish to retain an officer beyond 5 years, they may extend tenure of deputation covered by OM No. 6/8/2009-Estt.(Pay-II) dated 17th June 2010, where absolutely necessary in public interest, upto a period not exceeding 7 years at a stretch. This shall be done with the approval of the Minister of the borrowing Ministry / Department concerned and in respect of other organizations with the approval of the Minister of the borrowing Ministry/Department with which they are administratively concerned, keeping in view the exigencies and subject to fulfillment of all other requirements such as willingness and vigilance clearance of the Officer concerned, NOC of the lending authority, UPSC / ACC approval wherever applicable. Thus, no case of extension shall be referred to Department of Personnel & Training, New Delhi.

4. All other terms and conditions issued vide OM No. 6/8/2009-Estt.(Pay-II) dated 17th June 2010 will remain unchanged.

5. In cases where the necessity to have deputation tenures longer than seven years is felt, the concerned administrative Ministries /Departments/borrowing organisations may amend the relevant Recruitment Rules of such deputation post accordingly, after following the requisite procedure. No extension of deputation beyond 7 years is to be allowed unless provided in the relevant Recruitment Rules of such deputation post. It is reiterated that no case for extension beyond five years shall be referred to DoPT.

6. It is also clarified that cases which are not covered by the OM dated 17.06.2010 including those where Central Government is neither lending authority nor borrowing authority, will continue to be decided in terms of the relevant provisions/rules / instructions etc. governing them.

7. These orders shall come into effect from the date of issue of this OM.

Sd/-
[Ashok Kumar Jain]/Dy. Secy.[Pay]

SERIAL CIRCULAR NO. 39/2016
No.P(R)/554/VII Date: 05.05.2016

Copy of Board's letter No.E[G]2012QR-1-7 dated 25.04.2016 is forwarded for information, guidance and necessary action. Board's letter dated 01.06.2001 quoted therein was circulated under SC Nos.119/2001.

Board's letter No. E[G]2012QR-1-7 dated 25.04.2016 [RBE No.39/2016]

Sub: Retention of Railway accommodation post retirement by Railway employees retired on grounds of total medical incapacitation.

The demand raised by AIRF in the PNM forum [item 29/2011] to allow post retirement retention of Railway accommodation for a period upto 2 years, to those Railway employees who are retired on grounds of total medical incapacitation and in whose cases compassionate appointment of any of their family members is in process, had been under consideration of the Railway Board.

2. In this regard, Railway Board, in exercise of its powers to make reasonable relaxation in public interest in all or any of the existing provisions regarding allotment /retention of Railway accommodation and charging of rent therefor for a class/group of employees, in partial modification of provisions contained in Para 5 of Board's letter No.E[G]2000 QR 1-23 dated 01.06.2001, have now decided that Railway employees who are retired on grounds of total medical incapacitation and in whose cases compassionate appointment of any of their family members is in process, may be allowed retention of Railway accommodation for the maximum period upto 2 years on normal rent from the date of retirement.

3. This issues with concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Sanjay Gauri)DDE[Genl.]II

SERIAL CIRCULAR NO. 40/2016
No.P(R)/500/XXV Date:19.05.2016

Copy of Board's letter No. E(G)2015/EM 1-37 dated 27.04.2016 is forwarded for information, guidance and necessary action. Board's letter dated 19.09.2007 quoted therein was circulated under SC No. 131/2007.

Board's letter No. E(G)2015/EM 1-37 dated 27.04.2016 [RBE No.42/2016]

Sub: Procedure for grant of permission to the pensioners for commercial employment after retirement — revision of Form 1.

As the Railway Administration are aware, in terms of Rule 11 of Railway Services (Pension) Rules, 1993 retired Railway servants proposing to take up commercial employment within a year of retirement are required to seek permission from the Government. They are required to apply for permission in Form 1 of Railway Services (Pension) Rules 1993. Form 1 prescribed under the said rule has since been reviewed with a view to simplify the procedure, the revised Form 1 is enclosed.

2. The revised form incorporates the conditions prescribed in clauses (b) to (f) of sub-Rule 3 of Rule 11. There is now no requirement for obtaining an affidavit as prescribed in the declaration in the notification issued vide Board's letter No.E(G)2007/EM 1-1 dated 19.09.2007.

3. This issues with the concurrence of the Finance Dte.

4. Formal Notification of Rules will follow.

Sd/-
(D.Joseph)DDE-Genl.

FORM 1
REVISED

**FORM OF APPLICATION FOR PERMISSION TO RAILWAY OFFICERS TO ACCEPT COMMERCIAL EMPLOYMENT
WITHIN A PERIOD OF ONE YEAR AFTER RETIREMENT.
[Rule 11[1] of Railway Services [Pension] Rules, 1993]**

A. PARTICULARS OF OFFICER

1	Name of Pensioner [IN BLOCK LETTERS]	
2	Date of retirement	
3	Particulars of the Ministry/Department/Offices in which the pensioner served during the last five years preceding retirement [with duration]	
4	Post held at the time of Retirement and period for which held	
5	Pay scale /Pay Band & Grade Pay of the post and the pay drawn by the officer at the time of retirement.	
6	Pensionary Benefits: [a] Gross monthly Pension sanctioned/expected [b] Commutation, if any. [c] Gratuity, if any.	

B PARTICULARS OF PROPOSED EMPLOYMENT

7	Details regarding commercial employment proposed to be taken up: [a][i] Name of organization/firm/company/co-operative society [ii] Brief nature of the organizations [iii] Full address of the registered office of the organization. [iv] Permanent Account Number [PAN] or Tax Identification Number [TIN] or Registration Number of the organization. [b] Products being manufactured by the firm /type of business carried out by the firm etc. [c] Whether the officer had during the last three years of his official career, any dealings with the firm or company or co-operative society, etc. [d] Duration and nature of the Official dealing with the firm [e] Name of the job/post offered. [f] Whether post was advertised, if not, how offer made [attach Newspaper cutting of the advertisement and copy of the offer of appointment, if any] [g] Description of the duties of the Post/job – Remuneration offered for the post /job [h] If proposing to set up practice, indicate: [i] Professional Qualification in the field of practice [ii] Nature of proposed practice	
8	Any other information which the applicant desires to furnish in support of his request	

9. DECLARATION:

I hereby declare that:

- [a] I have not been privy to sensitive or strategic information in the last three years of service, which is directly related to the areas of interest or work of the organisation that I propose to join or to the areas in which I propose to practise or consult.
- [b] The proposed employment will not involve conflict of interest with the policies of the office held by me during the last three years and the interest represented or work undertaken by the organisation I propose to join will not bring me into conflict with the working of the Government.
- [c] The organisation in which I am seeking employment is not involved in activities which are in conflict with or prejudicial to India's foreign relations, national security and domestic harmony. The organisation is not undertaking any activity for intelligence gathering. The employment, which I propose to take up with the organisation also will not entail activities which are in conflict with or involve activities prejudicial to India's foreign relations, national security and domestic harmony.
- (d) My service record is clear, particularly with respect to integrity and dealings with non-Government Organisation.
- [e] The proposed emoluments and pecuniary benefits are in conformity with the industry standards
- [f] I agree to withdraw from the commercial employment in case of any objection by the Government.

10. UNDERTAKING

I hereby solemnly declare that the above information is true to the best of my knowledge and belief and that no material information has been concealed. In the event of any of the information being found to

be false the permission may be withdrawn without assigning any reason and without prejudice to any other action that the Government may consider appropriate including action under Railway Services [Pension], Rules, 1993 and criminal proceedings.

Signature of applicant.

Date:.....
Place:.....

SERIAL CIRCULAR NO. 41/2016
No.P(R)/673/VII Date: 19.05.2016

Copy of Board's letter No.E(Trg)98(19)/2 dated 27.04.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E(Trg)98(19)/2 dated 27.04.2016 [RBE No.41/2016]

Sub: Grant of EOL to Probationary Officers appearing in one next CSE/ESE/CMS Examination.

In terms of Board's letter of even number dated 09.06.2006, probationers who joined Railway service and wished to appear in the subsequent recruitment examination(s) were granted short leave covering the period for the exam duration only and not for preparation for the exam. It has however been observed that due to this, attention of a large number of probationers is getting diverted from their 'ongoing probationary training' since they are more interested in preparing for their next Civil Services Examination for their career progression. This adversely affects the training discipline and disturbs the concentration of other Railway probationers also who are devoting themselves fully to the training. This has been brought to the notice of Railway Board by the CTIs. Further, it has come to light of Railway Administration that some of the probationary officers who are posted in field either take long leave to prepare for these competitive exams or do not devote themselves fully to the Railway job at hand. Railway being involved with public service and concerned with safety, it has been felt necessary to strike a balance between career aspiration of officers and needs of Railway training and actual performance of duty. With this in view following instructions are issued.

2. The matter has been reviewed and in supersession of the instructions issued vide Board's letter of even no. dated 09.06.2006, it has now been decided that those joining as probationary officers in various Railway Services can seek Extra Ordinary Leave (EOL) for one year only and that also on first occasion only for preparation of one next CSE/ESE/CMS. Seniority of those availing such EOL, would be reckoned with their batchmates as per initial date of joining at NAIR/CTI, i.e. there would be no effect on their seniority on this account which will be determined on successful completion of the probationary period.

3. All the selected candidates immediately on reporting at the respective Centralized Training Institute (CTI or NAIR as the case may be), to join as probationary officers, shall have to necessarily give a declaration on the date of joining regarding their intention of appearing in the one next/ subsequent recruitment examination CSE/ESE/CMS as the case may be. There will be two options for giving such declarations, one of which has to be necessarily filled by all the candidates:

- (i) Declaration 'A': Those who plan to appear in the one next recruitment examination to improve their career prospects, (i.e. next one examination only), must apply in writing to the Head of Centralized Training Institute (CTI or NAIR) concerned, requesting for grant of EOL for one year.

- (ii) Declaration 'B' Those probationers who do not intend to appear for the next or any subsequent CSE/ESE/CMS, shall give declaration to that effect and they will be allowed to undergo training with immediate effect.
- 4 . On reporting back after availing EOL, the candidates who had opted for option 3(i) above, shall have to necessary fill in the Declaration 'B' as per 3(ii) above, as EOL will be granted only once. In case, they do not give this declaration, it will be taken that they are no more interested in Railway job, they will not be allowed to join and their services would be terminated following due procedure.
- 5 . EOL shall be granted by the Head of the CTI/NAIR concerned. For this purpose there shall be no need to make any reference to Board.
- 6 . In case a probationer who has been granted EOL as per 3(i) above and he/she fails to join at the end of this one year EOL, it will be taken that they are no more interested in Railway job, and his/her services would be terminated following due procedure.
- 7 . Guidelines governing the above policy are as under:-
- (i) A probationer who has been granted EOL for one year, will not be allowed to join before the expiry of one year, since probationary training is a structured programme and intermittent joining mid-way of this structured training, would vitiate the flow of training both for the existing trainees as well as the new entrant.
- (ii) Technical resignation during the period he/she is on EOL will be permitted which will be accepted by Head of CTI/NAIR without making any reference to Board. However, in case of resignation on any other account, the probationer would have to refund all the money spent on him by the government, the quantum of which will be decided by the CTIs/NAIR concerned to which the probationer is attached. The requests for all such resignations will be accepted by the CTIs/NAIR concerned.
- (iii) Due to changes in the schedule of the next CSC/ESE/CMS Main examinations, it may be possible that one year EOL may expire before the CSC/ESE/CMS is actually concluded. In such a situation, the date of joining may be suitably modified by the CTIs/NAIR on same terms & conditions by further extending the EOL period without referring such cases to Board.
- (iv) Those probationers, who avail EOL as per para 3(i) above, will have to voluntarily forgo availing the facility of free Railway Passes and Privilege Ticket Orders during the period of such EOL.
- (v) Extension of the trainee posts for the probationers who have availed one year EOL for preparation of CSC/ESE/CMS, may be done by the CTIs concerned in consultation with their Associate Finance.
- 8 . Centralized Training Institutes (CTIs/NAIR) shall ensure that every probationer on reporting to the concerned CTI/NAIR, is informed of the above instructions, under their clear acknowledgement and the necessary declarations as per the choice exercised by the probationers are obtained on the date of joining itself.
- 9 . This issues with the concurrence of the Finance Directorate of the Ministry of Railways

Sd/-
(R.Vijayan Nair) Joint Director [T]

To,
The Director,

Sir,

Sub: Reporting for joining and declaration about appearing in CSE/ESE/CMS.

The undersigned has joined the Indian Railway [Service] Group 'A' based on the results of the Civil Services Examination /Engineering Services Examination / Combined Medical Services Examination year. I have reported on at..... [CTI name].

[1] I submit that to improve my career prospects, I intend to appear for the next one Civil Services Examination /Engineering Services Examination/Combined Medical Services Examination _____ [year] [i.e. next one examination only], for which I wish to proceed on EOL for one year. Declaration 'A' duly filled is enclosed.

OR

[2] I declare that I will not appear in the next or any subsequent CSE/ESE/CMS examination and wish to join probationary training with immediate effect. Declaration 'B' duly filled is enclosed.

Note: Probationers must select one of the two options (1) or (2) above, and strike-off the one not relevant in their case.

Thanking you,

Yours faithfully,

----- (Name)

----- (Service)

----- (Exam Batch)

Encl: One DECLARATION as above

Date:

Permanent Address:

Email:

Contact Tel. No.

DECLARATION 'A'

To,

The Director,

Sub: Request for grant of Extra Ordinary Leave [LWP] for appearing in the CSE/ESE/CMS Examination _____ [year] [i.e. next examination only].

Sir,

The undersigned has joined the Indian Railway[Service] Group 'A' based on the results of the Civil Services Examination /Engineering Services Examination /Combined Medical Services Examination [year]. I have reported on..... at [CTI name].

I submit that to improve my career prospects, I intend to appear for the Civil Services Examination /Engineering Services Examination /Combined Medical Services Examination [year] [i.e. next examination only], for which I wish to proceed on EOL for one year.

I state that I have carefully read the instructions laid down in the Railway Board's letter No. E[Trg]98[19]/2 dated 27.04.2016 mentioned in the offer of appointment issued to me. I hereby accept the conditions laid down therein for grant of EOL. I am aware that in

the event I fail to report after availing this one year's EOL or I fail to submit Declaration 'B' at the time of joining after availing this one year's EOL, it will be treated as my resignation from Railway service in both these cases.

I also submit that I shall not avail the facility of free Railway Passes and Privilege Ticket Orders during this period of EOL.

I, therefore, request that I may be granted EOL [Leave Without Pay] for one year, with the condition that I will join next year. Further, when I will join next year, I will give Declaration 'B'.

Thanking you,

Yours faithfully,
----- (Name)
----- (Service)
----- (Exam Batch)

Date:
Permanent Address:
Email
Contact Tel. No.

DECLARATION 'B'

To,
The Director,

Sub: Reporting for joining

Sir,

The undersigned has joined the Indian Railway[Service] Group 'A' based on the results of the Civil Services Examination /Engineering Services Examination / Combined Medical Services Examination [year]. I have reported on..... at [CTI name].

I declare that I will not appear in the next or subsequent CSE/ESE/CMS examinations and wish to join probationary training with immediate effect, devoting my full attention to Railway service.

Thanking you,

Yours faithfully,
----- (Name)
----- (Service)
----- (Exam Batch)

Date:
Permanent Address:
Email
Contact Tel. No.

SERIAL CIRCULAR NO. 42 /2016
No.P(R)/418/III Date:19.05.2016

Copy of Board's letter No.2012/E[Trg]/12/17 dated 29.04.2016 is forwarded for information, guidance and necessary action. Board's letter dated 13.08.2014 quoted therein was circulated under SC No.92/2014.

Board's letter No. 2012/E[Trg]/12/17 dated 29.04.2016 [RBE No.44/2016]

Sub: Policy regarding participation of Indian Railway Personnel in Meditation /Yoga/spiritual and other related programmes.

This office has been receiving letters seeking clarifications in connection with the above mentioned policy. The following instructions may be followed:

- [i] Special Casual Leave [SCL] may be granted once in a calendar year.
- [ii] The power to grant Special Casual Leave [SCL] would lie with the reporting officer of the employee.
- [iii] 'Special Pass' may be granted at par with the entitlement of the employee for privilege pass.
- [iv] the 'Special Pass' would be granted to the employee only and not to his family.

All other conditions/instructions mentioned in E[Trg]'s letter of even No. dated 13.08.2014 would continue to apply.

Sd/-
(Padma Sharma)DD/E[Trg]

SERIAL CIRCULAR NO.43/2016
No.P(R)/96/III Date: 27.05.2016

Copy of Board's letter No.E(MPP)/2016/6/2 dated 03.05.2016 is forwarded for information, guidance and necessary action.

Board's letter No.E(MPP)/2016/6/2 dated 03.05.2016 [RBE No.46/2016]

Sub: Forwarding of Gazette Notification No.G.S.R.130 (E) dated 25.01.2016, regarding revision of educational qualification of designated trades under Act.

A copy of the Notification No.G.S.R.130 (E) dated 25.01.2016, published in Part II, Section 3, Sub-section (i) of the Extraordinary Gazette of India issued by Shri Satish Kumar, ADT, Ministry of Skill Development and Entrepreneurship, Directorate General of Training regarding revision of educational qualification of designated trades under Act is enclosed for information, guidance and necessary action.

Sd/-
(Anuradha Singh)Director[Trg&MPP]

Copy of Notification No. G.S.R.130[E] dated 25.01.2016 of Ministry Of Skill Development And Entrepreneurship

G.S.R.130(E)- In exercise of the powers conferred by sub-section (1) read with sub-section (1A) of section 37 of the Apprentices Act, 1961 (52 of 1961), the Central Government after consulting the Central Apprenticeship Council, hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-

1. (1) These rules may be called the Apprenticeship (Amendment) Rules, 2016.
(2) They shall come into force on the 1st day of September. 2015.
2. In schedule-I to the Apprenticeship Rules 1992.
 - (i) In group number 15 relating to the "Hotel and Catering Trades Group", against serial number 9, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (ii) In group number 19, relating to the “Cutting and Tailoring Trades Group”, against serial number 8, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (iii) In group number 20, relating to the “Agriculture Trades Group:” against serial number 6, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (iv) In group number 29, relating to the “Computer Trades Group”, -

(a) against serial number 1, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

(b) against serial number 4, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (v) in group number 31, relating to the “Multi Skill Trades Group”, - against serial number 8, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination under 10+2 system of education with Science and Mathematics or its equivalent”

- (vi) in group number 36, relating to the “Hospitality Trades Group”, -

[a] against serial number 1, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

[b] against serial number 5, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (vii) in group number 37, relating to the “Office Management Trades Group”, -

[a] against serial number 1, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

[b] against serial number 2, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (viii) in group number 38, relating to the “Health Allied Trades Group”, -

[a] against serial number 2, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

[b] against serial number 3, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”

- (ix) in group number 39, relating to the “Library and Information Science Trades Group”, - against serial number 1, for the entries in column 8, the following entries shall be substituted, namely:-

“Passed 10th class examination or its equivalent”.

Note:- The principal rules were published in the Gazette of India, Part II, section 3, Sub-section [i], dated the 1st August, 1992 vide number G.S.R. 356, dated the 15th July, 1992 and last amended vide number G.S.R 502 [E], dated the 16th June, 2015.

SERIAL CIRCULAR NO.44/2016
No.P(R)/535/X Date:27.05.2016

Copy of Board's letter No.E[NG]I-2014/PM1/19 dated 06.05.2016 is forwarded for information, guidance and necessary action. Board's letters dated 11.08.2003, 24.03.2004 and 13.10.2004 quoted therein were circulated under SC Nos.146/03, 44/04 and 191/04, respectively.

Board's letter No. E[NG]I-2014/PM1/19 dated 06.05.2016 [RBE No. 47/2016]

Sub: Clarification regarding exclusion of RPF/RPSF personnel from departmental selections.

Ref: Railway Board's letters No. E[NG]I-2002/PM2/9 dated 11.08.2003, 24.03.2004 and 13.10.2004.

In terms of Board's above quoted letters, RPF/RPSF personnel are not to be allowed for appearing in GDCE and other departmental selections for promotion in departments other than RPF/RPSF. This decision of Railway Board is in consonance with observations made by Hon'ble CAT/PB and Hon'ble High Court of Andhra Pradesh, reflected in letters quoted above. It has, however, been observed that inspite of clear cut instructions on the subject, some Zonal Railways are still allowing RPF/RPSF personnel in departmental selections causing a number of court cases in various parts of the country.

2. The matter has again been considered and in the light of Hon'ble High Court of Rajasthan, having explained the scope of Section 10 of the RPF Act in the matter of Om Prakash Vs Union of India 1995 Lab IC 1981 [Raj], it has been decided that in spite of the fact that members of the Railway Protection Force have been categorised as railway servants as per Section 10 of the RPF Act, 1957, but they are so only for the purpose of those facilities and conditions, which are not specifically provided by the provisions of RPF Act, 1957 and the Railway Protection Force Rules, 1987. In other words, as a class, the members of the Railway Protection Force are distinct to the other Railway employees because the other railway employees are not the members of the armed forces of the Union, which the members of RPF are.

3. In view of the above, RPF/RPSF personnel may not be allowed to appear in any of the departmental selections for departments other than RPF/RPSF and previous instructions in this regard may be scrupulously followed.

4. Past cases decided otherwise may not be re-opened, however in such selections / panels initiated, where RPF/RPSF candidates are allowed for any reason, but not finalised till date shall cease to exist.

Sd/-
(P.M.Meena)DD-II/E[NG]I

SERIAL CIRCULAR NO. 45/2016
No.P(R)/53/IV Date:27.05.2016

Copy of Board's letter No. PC-V/2009/A/DR/1 dated 13.05.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.1997, 15.11.2006 and 15.07.2015 quoted therein were circulated under SC Nos.20/98, 203/2006 and 79/2015, respectively.

Board's letter No. PC-V/2009/A/DR/1 dated 13.05.2016 [RBE No.48/2016] PC-VI/368

Sub: Grant of Dearness Relief to CPF beneficiaries in receipt of ex-gratia payment w.e.f. 01.07.2015.

A copy of Office Memorandum No.42/10/2014 -P&PW(G) dated 28th October, 2015 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare) on the above subject is sent herewith for your information and necessary action.

2. In pursuance of the enhanced rates of ex-gratia to the surviving SRPF(C) retirees issued vide Board's letter No.F(E)III/98/PN1/Ex-Gr/3 dated 15.11.2006, para 1[i] of DOP&PW's O.M. dated 28th October, 2015 may be read as under:-

"The surviving Group 'A', 'B', 'C' and 'D' SRPF (Contributory) beneficiaries who had retired from service during the period from 01.04.1957 to 31.12.1985 and have been sanctioned enhanced slab-wise ex-gratia @ ₹ 3000/-, ₹ 1000/-, ₹ 750/- and ₹ 650/- per month, respectively w.e.f. 01.11.2006, in lieu of uniform rate of ₹ 600/- p.m. are entitled to Dearness Relief @ **234% w.e.f. 01.07.2015**".

3. A concordance of various instructions and orders referred to in the enclosed office memorandum with reference to corresponding Railway instructions is indicated below:-

Sl.No.	Para No. & Date of OM	No. and date of Deptt. of Pension & Pensioners' Welfare's O.M.	No. and date of Corresponding orders issued by Railway Board.
1	Para-1 of OM dt. 28 th October, 2015	OM No. 42/10/2014-P&PW[G] dated 26 th May, 2015.	PC-V/2009/A/DR/1 dated 15.07.2015
2	Para-1 of OM dt. 28 th October, 2015	OM No.45/52/97/P&PW(E) dated 16.12.1997	F(E)III/97/PN1/Ex-Gr/3 dt.31.12.1997.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(N.P.Singh)/D.D.PC-V

Copy of O.M. - F. No. 42/10/2014-P&PW(G) dated 28.10.2015 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare)

Sub : Grant of Dearness Relief to CPF beneficiaries in receipt of ex-gratia payment w.e.f. 01.07.2015.

In continuation of this Department's OM No. 42/10/2014-P&PW(G) dated 26th May, 2015, the President is pleased to grant the Dearness Relief at the rate of 5th CPC w.e.f. 01.07.2015 to the following:

(i) The surviving CPF beneficiaries who have retired from service between the period 18.11.1960 to 31.12.1985 and are in receipt of ex-gratia @ ₹ 600/p.m. w.e.f. 1.11.1997 under this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 and revised to ₹ 3000/-, ₹ 1000/-, ₹ 750/- and ₹ 650/- for Group A, B, C, & D respectively w.e.f. 4th June, 2013 vide OM No. 1/10/2012-P&PW[E] dt. 27th June, 2013 are entitled to Dearness Relief @ 234% w.e.f. 01.07.2015.

(ii) The following categories of CPF beneficiaries who are in receipt of ex-gratia payment in terms of this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to DR @ 226% w.e.f. 01.07.2015.

(a) The widows and dependent children of the deceased CPF beneficiary who had retired from service prior to 1.1.1986 or who had died while in service prior to 1.1.1986 and are in receipt of Ex-gratia payment of ₹ 605/- p.m. & revised to Rs.645/- p.m. w.e.f. 04th June, 2013 vide OM No. 1/10/2012-P&PW[E] dated 27th June, 2013.

(b) Central Government employees who had retired on CPF benefits before 18.11.1960 and are in receipt of Ex-gratia payment of ₹654/-, ₹ 659/-, ₹ 703/- and ₹ 965/-.

2. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee. In their application to the Indian Audit and Accounts Department, these orders issue in consultation with the C&AG.

3. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their OM No. 1(4)/EV/2004 dated 25.05.2015 and OM No.1[3]/2008/E.II/[B] dated 01.10.2015.

Sd/-
(Charanjit Taneja)/Under Secy. to the Govt. of India

SERIAL CIRCULAR NO.46/2016
No.P(R)/500/XXV Date: 07.06.2016

Copy of Board's letter No.F[E]III/2008/PN1/20 dated 24.05.2016 is forwarded for information, guidance and necessary action. Board's letters quoted therein were circulated as under :

Board's letter dt.	SC No.
08.03.2000	67/2000
08.09.2008	117/2008
11.09.2008	110/2008
25.11.2008	194/2008
19.10.2010	160/2010
11.02.2013	20/2013
10.12.2014	151/2014
31.07.2015	76/2015

Board's letter No. F[E]III/2008/PN1/20 dated 24.05.2016 [RBE No.53/2016]

*Sub : Special benefit in cases of death and disability in service-
Revision of Disability Pension/ Family Pension of Pre-
2006 disability pensioners/ family pensioners-regarding.*

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.45/3/2008-P&PW(F) dated 29th April, 2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. CCS (Extraordinary Pension) Rules, 1972, corresponds to Railway Services (Extra Ordinary Pension) Rules, 1993. The Ministry of Finance, Department of Expenditure's O.M.1/1/2008-IC dated 30.08.2008 mentioned in the DOP&PW's O.M. dated 29.04.2016 has been adopted on Railways vide this office's letter No. PC-VI/2008/1/RSRP/1 dated 11.09.2008.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions.
1	O.M. No. 38/37/08-P&PW(A) dated 30.07.2015	Letter No. F(E)III/2008/PN1/12 dated 31.07.2015
2	O.M. No. 45/3/2008-P&PW(F) dated 20.11.2014	Letter No. F(E)III/2008/PN1/20 dated 10.12.2014
3	O.M. No. 38/37/08-P&PW(A) dated 28.01.2013	Letter No. F(E)III/2008/PN1/12 dated 11.02.2013
4	O.M. No. 45/3/2008-P&PW(F) dated 30.09.2010	Letter No. F(E)III/2008/PN1/20 dated 19.10.2010
5	O.M. No. 45/3/2008-P&PW(F) dated 18.11.2008	Letter No. F(E)III/2008/PN1/20 dated 25.11.2008
6	O.M. No. 38/37/08-P&PW(A) dated 01.09.2008	Letter No. F(E)III/2008/PN1/12 dated 08.09.2008
7	O.M. No. 45/22/97-P&PW(C) dated 03.02.2000	Letter No. F(E)III/2000/PN1/16 dated 08.03.2000

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's O.M. No.45/3/2008-P&PW(F) dated 29th April, 2016

Sub: Special benefit in cases of death and disability in service- Revision of Disability Pension/Family pension of Pre-2006 disability pensioners/Family Pensioners-regarding.

The undersigned is directed to say that the pension of pensioners /family pensioners who were drawing pension /family pension as on 01.01.2006 under the CCS[EOP] Rules was to be revised in accordance with Department of Pension &

-2-

Pensioners' Welfare OM No. 38/37/2008-P&PW[A] dated 01.09.2008. Accordingly, instructions were issued vide this Department OM of even number dated 30th September, 2010 for extension of benefits of modified parity to past pensioners for revision of disability pension / family pension covered under CCS[EOP] Rules.

2. Orders were issued vide this Department's OM No.38/37/2008-P&PW[A] dated 28th January, 2013 for further stepping up of normal pension /family pension to 50% /30% of the sum of minimum pay in the pay band and grade pay corresponding to the pre-revised pay scales from which the pensioner had retired, as arrived at with reference to the fitment table annexed to the Ministry of Finance, Department of Expenditure OM No.1/1/2008-IC dated 30th August, 2008. It was decided to extend this benefit to pre-2006 disability pensioner /family pensioner covered under the Central Civil Services [Extraordinary Pension] Rules vide this Department's OM of even number dated 20.11.2014.

3. Orders have been issued vide this Department's OM No. 38/37/2008-P&PW[A] dated 30.07.2015 to revise the pension /family pension of all pre-2006 pensioners /family pensioners in accordance with this Department's OM No. 38/37/2008-P&PW[A] dated 28.01.2013 with effect from 01.01.2006 instead of 24.09.2012. Accordingly it has been decided that the benefit of revision of disability pension/extra- ordinary family pension in terms of this Departments OM of even number dated 20.11.2014 would also be applicable w.e.f. 01.01.2006 instead of 24.09.2012.

4. All other terms and conditions in the O.M dated 3.2.2000, as amended vide O.M.No. 45/3/2008-P&PW (F) dated 18.11.2008, 30.09.2010 and 20.11.2014 shall remain unchanged.

5. This issues with the concurrence of the Ministry of Finance, Department of Expenditure, vide their I.D Note No.1(5)/EV/2012 dated 23.02.2016.

6. All Ministries/Departments are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and subordinate

Offices under them on a top priority basis. All pension disbursing officers are also advised to prominently display these orders on their notice boards for the benefits of disability pensioners/family pensioners.

Sd/-
(Sujasha Choudhury) Dy. Secretary

SERIAL CIRCULAR NO. 47/2016
No.P(R)/563/XII Date: 07.06.2016

Copy of Board's letter No.2015/E[Sports]/4[1]/11 dated 25.05.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2010, 18.04.2012 quoted therein were circulated under SC Nos.09/2011 and 51/2012, respectively.

Board's letter No. 2015/E[Sports]/4[1]/11 dated 25.05.2016 [RBE No.54/2016]
Clarification/Corrigendum No.66

Sub : Recruitment of sports persons on Zonal Railways / Production Units against Sports Quota.

Ref : Board's letter no. (i) 2010/E (sports)/4(1)/1 (policy) dated 31.12.2010 (RBE No. 189B/2010) and clarifications/ corrigendum issued thereto.
(ii) 2012/E(Sports)/4(1)/1/Policy Clarification dated 18.04.2012 (RBE No.52/2012).

During the Presidents Secretaries Meeting (PSM of Railway Sports Promotion Board, held at Rail Bhawan on 18.05.2015, it was decided to reduce the Group "D" quota and enhance Group 'C' quota to attract the best talent for Railways. The proposal has accordingly been examined in Railway Board.

2. It has been decided that Group "D" quota allotted for recruitment of sportspersons in Grade Pay Rs.1800/- may be frozen up for the year 2016-17. Meanwhile proposal for rationalizing the Group "C" quota and proportionately increase it, its distribution and other formalities for making job on Railways more attractive for the best sporting talent in the country is being examined. Till then the recruitment in Group "C" category may continue as per existing quota.

3. This issues with approval of Boards (MS).

Sd/-
(Bhaskar Roy Choudhury) DDE[Sports]

SERIAL CIRCULAR NO. 48/2016
No.P(R)/579/VIII Date:09.06.2016

Copy of Board's letter No.E[P&A]I-2016/RT-16 dated 31.05.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E[P&A]I-2016/RT-16 dated 31.05.2016 [RBE No. 57/2016]

Sub: Enhancement of age of superannuation of IRMS Doctors [GDMOs].

The President is pleased to enhance the age of superannuation of the specialists of Non-Teaching and Public Health sub-cadres of Central Health Service [CHS] and General Duty Medical Officers of CHS to 65 years with immediate effect. A copy of Ministry of Health & Family Welfare's Order No. A.12034/1/2014-CHS-V dated 31st May, 2016 is enclosed.

2. Accordingly, the age of superannuation for IRMS doctors [GDMOs] is also enhanced from 60 years to 65 years with immediate effect i.e. 31.05.2016.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Anil Kumar)DDE[P&A]

Copy of Ministry of Health & Family Welfare's Order No. A.12034/1/2014-CHS-V dated 31.05.2016

The President is pleased to enhance the age of superannuation of the specialists of Non-Teaching and Public Health sub-cadres of Central Health Service [CHS] and General Duty Medical Officers of CHS to 65 years with immediate effect.

Sd/-
(B.Bandyopadhyay)Dy. Secy. to Govt. of India

SERIAL CIRCULAR NO. 49/2016
No.P(R)/66/NDA/IV Date: 14.06.2016

Copy of Board's letter No.E(P&A)II-2016/HW-1 dated 09.06.2016 is forwarded for information, guidance and necessary action. Board's letters dated 23.11.2015 and 08.04.2016 quoted therein were circulated under SC Nos.142/2015 and 27/2016, respectively.

Board's letter No.E(P&A)II-2016/HW-1 dated 09.06.2016 [RBE No.61/2016]

Sub: Rates of Night Duty Allowance w.e.f. 01-01-2016.

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry's letter No.PC-VI/2008/I/7/2/1 dated 08.04.2016, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures 'A' and 'B' of Board's letter No.E(P&A)II-2015/HW-1 dated 23.11.2015 stand revised with effect from 01.01.2016 as indicated at Annexure 'A' in respect of Continuous', 'Intensive', 'Excluded' categories and Workshop employees, and as indicated at Annexure 'B' in respect of 'Essentially Intermittent' categories.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed)Dy. Director/E(P&A)II]

Annexure to Board's letter No.E(P&A)II-2016/HW-1 dated 09.06.2016

ANNEXURE 'A'				ANNEXURE 'B'			
Rates of Night Duty Allowance (NDA) with effect from 01.01.2016 for 'Intensive', 'Continuous' and 'Excluded' categories and Workshop staff.				Rates of Night Duty Allowance (NDA) with effect from 01.01.2016 for 'Essentially Intermittent' categories of staff.			
S.No.	Pay Band	Grade Pay	Rate of NDA (Rs.)	S.No	Pay Band	Grade Pay	Rate of NDA (Rs.)
1	4440-7440	1300	75.75	1	4440-7440	1300	50.50
2	4440-7440	1400	76.80	2	4440-7440	1400	51.20
3	4440-7440	1600	78.90	3	4440-7440	1600	52.60
4	4440-7440	1650	79.45	4	4440-7440	1650	52.95
5	5200-20200	1800	151.75	5	5200-20200	1800	101.15
6	5200-20200	1900	152.80	6	5200-20200	1900	101.85
7	5200-20200	2000	153.85	7	5200-20200	2000	102.55
8	5200-20200	2400	158.00	8	5200-20200	2400	105.35
9	5200-20200	2800	162.20	9	5200-20200	2800	108.15
10	9300-34800	4200	274.70	10	9300-34800	4200	183.15
11	9300-34800	4600 [and above]	278.90	11	9300-34800	4600 [and above]	185.95

SERIAL CIRCULAR NO. 50/2016
No.P(R)/563/XII Date: 15.06.2016

Copy of Board's letter No.E[NG]II/2010/RR-1/17 dated 17.05.2016 is forwarded for information, guidance and necessary action. Board's letters quoted therein were circulated as given below:

Board's letter dt./RBE No	SC/Letter No.
08.12.2011 [165/2011]	164/2011
16.06.2015 [67/2015]	66/2015
14.07.2015 [80/2015]	73/2015
29.09.2015 [118/2015]	112/2015
07.12.2015 [153/2015]	154/2015

Board's letter No. E[NG]II/2010/RR-1/17 dated 17.05.2016 [RBE No.50/2016]

Sub: Recognition of qualification obtained through Distance Education Mode – Acceptance for purpose of employment on the railways.

Ref: Board's letter of even number dated 08/12/2011 (RBE No. 165/2011) & 16/6/2015 (RBE No.67/2015), No.E(NG)II/2001 / RR-1/45 dated 14/7/2015 (RBE No.80/2015), No. E(NG)II/2001/RR-1/45/Pt. A dated 29/9/2015 (RBE No.118/2015) and No. E(NG)II/200 I/RR-1/20 dated 07/12/2015 (RBE No.153/2015).

Vide letters under reference, instructions have been issued to Railways for non-acceptance of qualification obtained through distance learning mode for the purpose of employment on the Railways.

2. Department of Higher Education, M/o Human Resource Development notification No. F.6-1/2013-DL dated 10/6/2015 published in Gazette of India on 25/7/2015 has decided that all the degrees/diplomas/certificates including technical education degrees/diplomas awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission.

3. Accordingly, it has now been decided by the Board that above instructions of M/o Human Resource Development be complied with for the purpose of employment to posts and services on the Railways.

4. Instructions contained in this letter will be effective from the date of issue of notification of M/o HRD i.e. 10/6/2015.

5. Cases finalized prior to issue of this letter need not be re-opened.

Sd/-
(Neeraj Kumar)DE[N]II

SERIAL CIRCULAR NO. 51/2016
No.P(R)/673/VII Date: 16.06.2016

Copy of Board's letter No. E[MPP]2015/3/24 dated 24.05.2016 is forwarded for information, guidance and necessary action. Board's letter dated 22.05.2015 quoted therein was circulated under SC No.52/2015.

Board's letter No. E[MPP]2015/3/24 dated 24.05.2016 [RBE No.52/2016]

Sub: Recognition of Technical Training Centre/MCF/Rae Bareli.

In continuation of Board's letter No. E[MPP] 2015/3/6 dated 22.05.2015 [RBE No. 52/2015], Ministry of Railway [Railway Board]'s approval is hereby communicated to the recognition of **Technical Training Centre /Modern Coach Factory/ Rae Bareli.**

Recognition of the above training centre does not imply that they would be granted training allowance automatically. Grant of Training Allowance to this Training Centre would, however, be considered on receipt of separate proposal from the MCF/Rae Bareli.

Accordingly, Ministry of Railways has decided to modify the "Manual on Management of Training" [Edition 1998] as per the Correction Slip No. 1/2016 and the revised list of training centres [Appendix-I] is enclosed with the Correction Slip. This supersedes all other lists issued earlier.

Sd/-
(Anuradha Singh)/Director [MPP]

MANUAL ON MANAGEMENT OF TRAINING" [JUNE 1998]
Advance Correction Slip No. 1/2016

Appendix-I of the Manual on Management of Training [Edition-1998] may be replaced with the attached list.

[Authority: Board's letter No. E[MPP]2015/3/24 dated 24.05.2016]

Annexure-A

**NAMES OF MAIN TRAINING CENTRES, MULTI DISCIPLINARY TRAINING CENTRES
AND OTHER TRAINING CENTRES**

MAIN TRAINING CENTRES:

ZRTIs

1. Zonal Railway Training Institute/Bhusawal/CR
2. Zonal Railway Training Institute/Bhuli/ER
3. Zonal Railway Training Institute/Chandausi/NR
4. Zonal Railway Training Institute/Muzaffarpur/ECR
5. Zonal Railway Training Institute/Alipurduar Jn/NFR
6. Zonal Railway Training Institute/Trichy/SR
7. Zonal Railway Training Institute/Moula Ali/SCR
8. Zonal Railway Training Institute/Sini/SER
9. Zonal Railway Training Institute/Udaipur/NWR

Supervisors' Training Centres

10. Supervisors' Training Centre/Jhansi/NCR
11. Supervisors' Training Centre/Kancharapara/ER
12. Supervisors' Training Centre/Lucknow/NR
13. Supervisors' Training Centre/Gorakhpur/NER
14. Supervisors' Training Centre/New Bongaigaon/NFR
15. Supervisors' Training Centre/Bangalore/SWR
16. Supervisors' Training Centre/Secunderabad/SCR
17. Supervisors' Training Centre/Kharagpur/SER
18. Supervisors' Training Centre/Ajmer/NWR
19. Supervisors' Training Centre/Samastipur/ECR

Technical Training Centres

20. Technical Training Centre/ Chittaranjan /CLW
21. Technical Training Centre/ Patiala/Diesel Modernisation Works.
22. Technical Training Centre/ Varanasi/Diesel Locomotive Works
23. Technical Training Centre/ Perambur/Integral Coach Factory
24. Technical Training Centre/ Kapurathala/Rail Coach Factory
25. Technical Training Centre/ Bangalore/Rail Wheel Factory
26. Technical Training Centre/Bhopal/WCR

27. Technical Training Centre/Rae Bareli/Modern Coach Factory
28. Technical Training Centre/Metro Rail/Kolkata
29. Welding Training Centre/Varanasi/ Diesel Locomotive Works
30. Welding Training Centre/Perambur/Integral Coach Factory
31. Welding Training Centre/RCF/Kapurthala/ Rail Coach Factory

S&T Training Centres

32. Signal & Telecom Training Centre /Danapur/ECR
33. S&T Training Centre/Byculla/CR
34. S&T Training Centre/Liluah/ER
35. S&T Training Centre/Malda/ER
36. S&T Training Centre/Ghaziabad/NR
37. S&T Training Centre/Gorakhpur/NER
38. S&T Training Centre/Pandu/NFR
39. S&T Training Centre/Podanur/SR
40. S&T Training Centre/Maula-Ali/SCR
41. S&T Training Centre/Kharagpur/SER
42. S&T Training Centre/ Sabarmati/WR

Electrical Training Centres

43. Electrical Training Centre/Thakurli/CR
44. Electrical Training Centre/Asansol/ER
45. Electrical Training Centre/Kanpur/NCR
46. Electrical Training Centre/Ghaziabad/NR
47. Electrical Training Centre/ Gorakhpur/NER
48. Electrical Training Centre/Avadi/SR
49. Electrical Training Centre/Vijayawada/SCR
50. Electrical Training Centre/Lallaguda/SCR
51. Electrical Training Centre/Tatanagar/SER
52. Electrical Training Centre/Vadodara/WR
53. Electrical Training Centre/Mahalaxmi/WR

Civil Engineering Training Centres

54. Civil Engineering Training Centre/Tambaram/SR
55. Civil Engineering Training Centre/Kacheguda/SCR
56. Civil Engineering Training Centre/Guntakal/SCR
57. Civil Engineering Training Centre/Kanpur/NCR
58. Civil Engineering Training Centre/Kharagpur/SER
59. Indian Railway Track Machines Training Centre/Allahabad/NCR

OTHER TRAINING CENTRES:

Area Training Centres

1. Area Training Centre/Kalyan/CR
2. Area Training Centre/Bhusawal/CR
3. Area Training Centre/Ajni/CR
4. Area Training Centre/Gooty/SCR
5. Area Training Centre/Ramagundam/SCR
6. Area Training Centre/Kacheguda/SCR
7. Area Training Centre/ Lower Parel/WR
8. Area Training Centre/Junagadh/WR
9. Area Training Centre/Vadodara/WR
10. Area Training Centre/Ujjain/WR
11. Area Training Centre/Valsad/WR

12. Area Training Centre/Rajkot/WR
13. Area Training Centre/Jhansi/NCR
14. Area Training Centre/Ajmer/NWR
15. Area Training Centre/Bandikui/NWR
16. Area Training Centre/Kota/WCR
17. Area Training Centre/Jabalpur/WCR
18. Area Training Centre/Bhopal/WCR

Transportation Training Centres

19. Transportation Training Centre/Ferozpur/NR
20. Transportation Training Centre/Kalka/NR
21. Transportation Training Centre/Kurukshetra/NR
22. Transportation Training Centre/Lucknow/NR
23. Transportation Training Centre/Shajahanpur/NR
24. Transportation Training Centre/Villupuram/SR
25. Transportation Training Centre/Shoranur/SR
26. Transportation Training Centre/Erode/SR
27. Divisional Transportation Training Centre/Perambur/SR
28. Divisional Transportation Training Centre/Kollam/SR
29. Divisional Transportation Training Centre/Virdunagar/SR
30. Transportation Training Centre/Mokama/ECR
31. Transportation Training Centre/Subedarganj/Allahabad/NCR
32. Transportation Training Centre/Jodhpur/NWR
33. Transportation Training Centre/Lalagarh/NWR
34. Traffic Training Centre/Madupur/ER
35. Divisional Transportation Training Centre/Adra/SER
36. Traffic Training Centre/Vijayawada/SCR
37. Divisional Traffic Training Centre/Dongargarh/Nagpur/SECR
38. Traffic Training Centre/Dharwad/SWR
39. Staff Training Centre(Operating)/Bhilai/SECR
40. Accounts Training Centre/Secunderabad/SCR

Basic Training Centres

41. Basic Training Centre(C&W)/Mathunga/CR
42. Basic Training Centre(C&W)/Mumbai/CR
43. Basic Training Centre(C&W)/Bhusawal/CR
44. Basic Training Centre(Electr)/Mathunga/CR
45. Basic Training Centre(Loco)/Bhusawal/CR
46. Basic Training Centre(Loco)/Parel/CR
47. Basic Training Centre(Diesel)/Kurla/CR
48. Basic Training Centre/Nasik/CR
49. Basic Training Centre(ELW)/Bhusawal/CR
50. Basic Training Centre(ELS)/Bhusawal/CR
51. Basic Training Centre(Diesel)/Pune/CR
52. Basic Training Centre(ELS)/Kalyan/CR
53. Basic Training Centre(Car shed)/Kurla/Mumbai/CR
54. Basic Training Centre(TRD)/Ajni/CR
55. Basic Training Centre(Electric Loco Shed)/Ajni/CR
56. Basic Training Centre(C&W)/Ajni/CR
57. Basic Training Centre/Jamalpur/ER
58. Basic Training Centre/Liluah/ER
59. Basic Training Centre(C&W)/Alambag/Lucknow/NR
60. Basic Training Centre(C&W)/Amritsar/NR

61. Basic Training Centre/Jagadhari/NR
62. Basic Training Centre/Charbagh/Lucknow/NR
63. Basic Training Centre/Gorakhpur/NER
64. Basic Training Centre/Izatnagar/NER
65. Basic Training Centre/Kurseong/Drjeeling Himalayan Railway/NFR
66. Basic Training Centre/Erode/SR
67. Basic Training Centre/Perambur/SR
68. Basic Training Centre/Engg/Arakkonam/SR
69. Basic Training Centre(Loco)/Ayanavaram/Perambur/SR
70. Basic Training Centre/Ponmalai/SR
71. Basic Training Centre/Tiruchhirapalli/SR
72. Basic Training Centre(Elec/Mech)/Royapuram/SR
73. Basic Training Centre/Guntupalli/SCR
74. Basic Training Centre/Lallaguda/SCR
75. Basic Training Centre/Vijayawada/SCR
76. Basic Training Centre(CRS)/Tirupati/SCR
77. Basic Training Centre/Kharagpur/SER
78. Basic Training Centre(C&W)/Lower Parel/Mumbai/WR
79. Basic Training Centre/Dahod/WR
80. Basic Training Centre(C&W)/Pratapnagar/WR
81. Basic Training Centre(C&W)/Mancheswar/ECOR
82. Basic Training Centre(Loco)/Jhansi/NCR
83. Basic Training Centre(C&W)/Jhansi/NCR
84. Basic Training Centre(WWS)/Jhansi/NCR
85. Basic Training Centre/Jodhpur/NWR
86. Basic Training Centre/Bikaner./NWR
87. Basic Training Centre(C&W)/Ajmer/NWR
88. Basic Training Centre(Loco)/Ajmer/NWR
89. Basic Training Centre/Hubli/SWR
90. Basic Training Centre/Mysore/SWR
91. Basic Training Centre(C&W)/Mysore/SWR
92. Basic Training Centre/New Katni/WCR
93. Basic Training Centre(TRS)/Itarsi/WCR
94. Basic Training Centre(C&W)/Itarsi/WCR
95. Basic Training Centre/Kota/WCR

C&W/BOXN Training Centres

96. BOXN Training Centre/Andal/ER
97. C&W Training Centre/Miraj/CR
98. BOXN Training Centre/Mugalsarai/ECR
99. C&W Training Centre/Tikiapara/ER
100. C&W Training Centre/Asansol/ER
101. C&W Training Centre/Chitpur/ER
102. C&W Training Centre/Ambala/NR
103. C&W Training Centre/Amritsar/NR
104. C&W Training Centre/Ghaziabad/NR
105. C&W Training Centre/Jagadhari/NR
106. C&W Training Centre/Lucknow/NR
107. C&W Training Centre/DCG/Izatnagar/NER
108. C&W Training Centre/Charbagh/Lucknow/NER
109. C&W Training Centre/Varanasi/NER
110. C&W Training Centre/Kharagpur/SER
111. C&W Training Centre/Vadodara/WR
112. C&W Training Centre/Ujjain/WR

- 113. C&W Training Centre/Dhanbad/ECR
- 114. C&W Training Centre/Sonpur/ECR
- 115. C&W Training Centre/Visakpatnam/ECOR
- 116. C&W & Safety Training Centre/Kanpur/NCR
- 117. C&W Training Centre/Jodhpur/NWR
- 118. C&W Training Centre/Lalagarh/NWR
- 119. Divisional C&W Training Centre/Agra/NCR

Bridge Training Centres

- 120. Central Bridge Training Institute/Manmad/CR
- 121. Bridge Staff Training Centre/Tuglakabad/NR
- 122. Bridge Engineering Training Centre/Mughalsarai/ER

P.Way Training Centres

- 123. Permanent Way Training Centre/Ghaziabad/NR
- 124. Permanent Way Training Centre/Haridwar/NR
- 125. Permanent Way Training Centre/Jagadhari/NR
- 126. Permanent Way Training Centre/Jalandhar/NR
- 127. Permanent Way Training Centre/Lucknow/NR
- 128. Permanent Way Training Centre/Izatnagar/NER
- 129. Permanent Way Training Centre/Varanasi/NER
- 130. Permanent Way Training Centre/Palghat/SR
- 131. Permanent Way Training Centre/Villupuram/SR
- 132. Permanent Way Training Centre/Madurai/SR
- 133. Permanent Way Training Centre/Tambaram/SR
- 134. Permanent Way Training Centre/Quilon/SR
- 135. Permanent Way Training Centre/Dhanbad/ECR
- 136. Permanent Way Training Centre/Mugalsarai/ECR
- 137. Permanent Way Training Centre/Samastipur/ECR
- 138. Permanent Way Training Centre/Sonpur/ECR
- 139. Permanent Way Training Centre/Allahabad/NCR
- 140. Permanent Way Training Centre/Jhansi/NCR
- 141. Permanent Way Training Centre/Bangalore/SWR

Divisional Training Centres

- 142. Divisional Training Centre(Engineering)/Bhusawal/CR
- 143. Divisional Training Centre(Engineering)/Daund/CR
- 144. Divisional Training Centre(Engineering)/Nagpur/CR
- 145. Divisional Training Centre(Engineering)/Karnak Bunder/Mumbai/CR
- 146. Divisional Training Centre(Engineering)/Beliaghata/ER
- 147. Divisional Training Centre(Engineering)/Aishbag/NER
- 148. Divisional Training Centre(Engineering)/Tinsukia/NFR
- 149. Divisional Training Centre(Engineering)/.Tfc/Katihar/NFR
- 150. Divisional Training Centre(Engineering)/Alipurduar Jn/NFR
- 151. Divisional Training Centre/Lalgarh/NWR
- 152. Divisional Training Centre/Lumding/NFR
- 153. Divisional Training Centre(Engineering)/Jodhpur/NWR
- 154. Divisional Training Centre(Engineering)/Ajmer/NWR
- 155. Divisional Training Centre(Engineering)/Bandikui/NWR
- 156. Divisional Training Centre(Engineering)/Lalgarh/NWR
- 157. Divisional Training Centre(Engineering)/Bhopal/WCR
- 158. Divisional Training Centre(Engineering)/Jabalpur/WCR

159. Divisional Training Centre(Engineering)/Kota/WCR
160. Divisional Training Centre(Engineering)/DCG/Nagpur/SECR
161. Divisional Training Centre(Engineering)/Kazipet/SCR
162. Divisional Training Centre(Engineering)/Vijayawada/SCR

Engineering Training Centres

163. Engineering Training Centre/Purna/NED/SCR
164. Engineering Training Centre/Chakradharpur/SER
165. Engineering Training Centre/Adra/SER
166. Engineering Training Centre/Vadodara/WR
167. Engineering Training Centre/Ratlam/WR
168. Engineering Training Centre/Bhavnagarpara/WR
169. Engineering Training Centre/Rajkot/WR
170. Engineering Training Centre/Bilaspur/SECR
171. Engineering Training Centre/Dharwad/SWR
172. Thermit Welding Training Centre/Lucknow/NR
173. Thermit Welding Training Centre/Vijayawada/SCR

Drivers Training Centres

174. Drivers/Asst. Drivers Training Centre / Ajni/CR
175. Diesel Drivers' Training Centre/Jamalpur/ER

Diesel Traction Training Centres

176. Diesel Traction Training Centre/Patratu/ECR
177. Diesel Traction Training Centre/Andal/ER
178. Diesel Traction Training Centre/Burdwan/ER
179. Diesel Traction Training Centre/Howrah/ER
180. Diesel Traction Training Centre/ Alambagh/Lucknow/NR
181. Diesel Traction Training Centre/Ludhiana/NR
182. Diesel Traction Training Centre/Shakur Basti/Delhi/NR
183. Diesel Traction Training Centre/Tuglakabad/Delhi/NR
184. Diesel Traction Training Centre/Gonda/NER
185. Diesel Traction Training Centre/Malda/NFR
186. Diesel Traction Training Centre/Guwahati/NFR
187. Diesel Traction Training Centre/Siliguri/NFR
188. Diesel Traction Training Centre/Ponmalai/SR
189. Diesel Traction Training Centre/Tondiarpet/SR
190. Diesel Traction Training Centre/Kazipet/SCR
191. Diesel Traction Training Centre/Guntakal/SCR
192. Diesel Traction Training Centre/Sabarmati/Ahmedabad/WR
193. Diesel Traction Training Centre/Bandra/WR
194. Diesel Traction Training Centre/Ratlam/WR
195. Diesel Traction Training Centre/Abu Road/NWR
196. Diesel Traction Training Centre/Mughalsarai/ECR
197. Diesel Training Centre/Visakhapatnam/ECOR
198. Diesel Training Centre/Jhansi/NCR
199. Diesel Traction Training Centre/Bhagat-ki-koti/Jodhpur/NWR
200. Diesel Traction Training Centre(NG)/Nagpur/SECR
201. Divisional Loco Training Centre/Bilaspur/SECR
202. Divisional Loco Training Centre/Bezonbagh/CR
203. Diesel Traction Training Centre/New Katni/WCR
204. Diesel Training Centre/Itarsi/WCR

205. Electrical Training Centre/Perambur/SR
206. Electric Traction Training Centre/Mugalsarai/ECR
207. Electrical Training Centre/Bilaspur/SECR
208. OHE Training Centre/Dhanbad/ECR
209. Motorman Training Centre/Kalyan/CR
210. Motorman Training Centre/Kurla/CR
211. Traction Training Centre/Tambaram/SR
212. TRD Training Centre/Chakradharpur/SER
213. Technical Training Centre(Electrical)/Hubli/SWR
214. Divisional Training Centre/Moradabd/NR
215. Welding Training Centre Bhopal/WCR

RPF Training Centres

216. RPF Training Centre/Kurduwadi/CR
217. RPF Training Centre/Nasik/CR
218. RPF Training Centre/Kancharapara/ER
219. RPF Training Centre/Dhanbad/ECR
220. RPF Training Centre/Subedargunj/NCR
221. RPF Training Centre/Gorakhpur/NER
222. RPF Training Centre/Damohni/NFR
223. RPF Training Centre/Trichy/SR
224. RPF Training Centre/Maula-ali/SCR
225. RPF Training Centre/Kharagpur/SER
226. RPF Training Centre/Valsad/WR
227. RPF Training Centre/Bandikui/NWR
228. RPSF Training Centre/Gorakhpur
229. Personnel Training Centre/Jodhpur/NWR
230. NDT Training Centre/RDSO/Lucknow
231. Geo Technical Training Centre/RDSO/Luknow

MDTCs

232. Multi Disciplinary Training Centre/Vishakhapatnam/ECOR
233. Multi Disciplinary Training Centre/Dharwad/SWR
234. Multi-Disciplinary Training Centre /Bilaspur/SECR.
235. Multi-Disciplinary Training Centre/Palghat/SR
236. Multi-Disciplinary Training Centre/Pune/CR
237. Multi-Disciplinary Training Centre/Rangia/NFR

SERIAL CIRCULAR NO. 52/2016
No.P(R)/612/II Date: 16.06.2016

Copy of Board's letter No.E[NG]II/2002/PO/IR/1 dated 02.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 10.05.2002 quoted therein was circulated under SC No.96/2002. Immediate action may be taken to comply with Board's instructions regarding publishing the seniority list of those employees who are working in Construction Organisation and holding lien in the open line.

Board's letter No. E[NG]II/2002/PO/IR/1 dated 02.06.2016

Sub: Review of system of construction reserve posts for non-gazetted staff.

Pursuant to a decision taken by Board, instructions were issued vide Board's letter of even number dated 10.05.2002, wherein, it was stipulated that the concept of Construction Reserve has already lost its utility and therefore, should no longer be used for any purpose whatsoever. If any staff happens to continue in the Construction /Project without a position /lien in the open line in the appropriate category, immediate action should be taken to provide him the same so that there is no difficulty at the time of his repatriation from the Construction /Project and he does not suffer in the matter of seniority and promotion. These instructions were reiterated vide Board's letter of even no. dated 15.09.2008.

The issue of publication of seniority list of staff having lien in Zonal Railway and working in construction organisation has been raised by AIRF in PNM meeting with Board vide item No. 43/2002. Accordingly, Board desires that zonal railways should immediately publish the seniority list of those employees who are working in construction organisation and holding lien in the Railway, if not already done.

Sd/-
(P.M.Meena)DDE[N]

SERIAL CIRCULAR NO. 53/2016
No.P(R)/563/XII Date:16.06.2016

Copy of Board's letter No.E[NG]II/2012/RR/1/16/Pt.A dated 01.05.2016 addressed to Chairman RRB/Bangalore and copied to General Managers/All Zonal Railways etc. is forwarded for information, guidance and necessary action. Board's letters dated 17.07.1992 and 01.08.1995, quoted therein were circulated under SC Nos.105/92 and 113/95, respectively.

Board's letter No. E[NG]II/2012/RR/1/16/Pt.A dated 01.05.2016

Sub: Minimum educational qualification for open market recruitment to various posts on the Railways.

Ref: RRB/Bangalore's letter No. RRB/BNC/Data to Board/2015-16 dated 03.08.2015.

The issue contained in letter quoted above has been examined in consultation with Pay Commission Directorate of this Ministry and it is clarified that no instructions have been issued changing designation of Jr.Clerk and Typist as Office Clerk. However, "Office Clerk" finds mention in 5th CPC Report, instructions contained in letter No.E(NG)II/92/CD/1 dated 17.7.1992 and Para 174 of Indian Railway Establishment Manual, Volume-I (1989 edition).
2. As regards clarification sought for vide item No.(2) of letter under reference, instructions contained in letter No E(NG)II/95/RR-1/25 dated 01.8.1995 (RBE No. 85/1995) may be continued to be adhered to, wherever the qualification of 12th (+2 stage or its equivalent) examination with not less than 50% marks in aggregate has been laid down for Non-Technical Popular Categories (NTPC).

Sd/-
(Neeraj Kumar)Director Estt[N]-II

Copy of Chairman/ RRB/ Bangalore's letter No.RRB/BNC/Data to Board/2015-16 dated 03.08.2015

Sub: Minimum Education qualification for open market recruitment to various posts on the Railways.

Ref: Railway Board letter No.E(NG)II/2012/RR-1/16/Pt.A dt. 17/12/14.

With reference to the letter cited above, clarification on following aspects is solicited from Railway Board:-

- 1 . The indents received/being received from Zonal Railway/Production unit with nomenclature as Jr.Clerk cum Typist whereas in the Railway Board letter it is mentioned as Office Clerk. Clarification is sought whether the nomenclature of Jr.Clerk cum Typist has been changed to Office Clerk.
- 2 . Clarification is sought whether higher educational qualification in the stream of (10+2+3) can be accepted in lieu of candidate possessing less than 50% in the prescribed educational qualification.

SERIAL CIRCULAR NO. 54/2016
No.P(R)/500/XXV Date:21.06.2016

Copy of Board's letter No.F[E]III/2008/PN1/12 dated 07.06.2016 is forwarded for information, guidance and necessary action. Board's letters dated 26.05.2009, 19.08.2009, 07.07.2010, 11.10.2010, 19.09.2011 and 13.10.2015 quoted therein were circulated under SC Nos. 104/2009, 149/2009, 103/2010, 152/2010, 132/2011 and 126/2015, respectively.

Board's letter No. F[E]III/2008/PN1/12 dated 07.06.2016 [RBE No.59/2016]

Sub: Instructions regarding date of birth/age of family pensioners.

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No. 1/23/2012-P&PW(E) dated 27th September, 2012 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions.
1.	OM No. 38/37/08-P&PW[A] dated 21.05.2009	Letter of even number dated 26.05.2009
2.	OM No. 38/37/08-P&PW[A] dated 11.08.2009	Letter of even number dated 19.08.2009
3.	OM No. 38/37/08-P&PW[A] dated 25.06.2010	Letter of even number dated 07.07.2010
4.	OM No. 38/37/08-P&PW[A] dated 28.09.2010	Letter of even number dated 11.10.2010
5.	OM No. 1/19/11-P&PW[E] dated 03.08.2011	Letter of even number dated 19.09.2011
6.	OM No. 1/23/2012-P&PW[E] dated 13.09.2012	Letter of even number dated 13.10.2015

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's OM No. 1/23/2012-P&PW(E) dated 27th September, 2012

Sub: Instructions regarding date of birth/age of family pensioners.

This Department has issued instructions vide OM No.38/37/08-P&PW(A), dated 21.5.2009, 11.8.2009, 25.6.2010 & 28.9.2010, OM No.1/19/11-P&PW(E), dated 3.8.2011 and OM No. 1/23/2012-P&PW(E), dated 13.09.2012 for consideration of date of birth/age for grant of additional pension/family pension to old pensioners/family pensioners. Certain documents i.e. PAN Card, Matriculation certificate, Passport, CGHS Card, Driving Licence, Voter's ID Card and Aadhaar Number issued by UIDAI have been allowed to be accepted in this regard.

2. For revision of an old PPO, date of birth of family pensioner is a mandatory field in the software. Some queries have been received in this Department regarding clarification whether these instructions are applicable for accepting date of birth/age of the spouse at the time of revision of PPOs.

3. It is hereby clarified that the above instructions are applicable at the time of issue/revision of a PPO for a family pensioner irrespective of the age of the family pensioners at that time. It is further clarified that in case the exact date of birth is not available in the PPO/office records, the age of the family pensioner as on 1st January may be taken same as what she/he had completed in the previous year. For example, if a family pensioner completes the age of 54 years in 2012, her/his age as on 1st January, 2013 may be taken as 54 years and PPO may be revised accordingly

SERIAL CIRCULAR NO. 55/2016
No.P(R)/563/XII Date:21.06.2016

Copy of Board's letter No. 2012/E(Sports)/4(1)/3/OTP/DOPT dated 09.06.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2010 quoted therein were circulated under SC No.09/2011, 50/2013, 110/2013, respectively .

Board's letter No. 2012/E(Sports)/4(1)/3/OTP/DOPT dated 09.06.2016 dated [RBE No.60/2016] Clarification /Corrigendum No.67

Sub: Out-of-Turn Promotions (OTP) to outstanding Sportspersons/ Coaches for excellence in field of sports- Clarification regarding.

Ref.: Board's letters nos. (i) 2010/E (Sports)/4(1)/1 (policy) dated 31.12.2010 (RBE No. 189/2010).

(ii) 2012/E(Sports)/4(1)/3/OTP/DOPT dated 23.05.2013 (RBE No. 50/2013) and clarifications/ corrigendum issued thereto.

(iii) 2013/E(Sports)/4(1)/1/Policy Clarifications dated 31.10.2013 (RBE No. 114/2013).

As per Board's letter of even number dated 23.05.2013 (RBE No. 50/2013) under reference on the subject mentioned above, the power for granting second and subsequent out-of-turn promotion to next higher post in his/her cadre to the outstanding sportspersons, was delegated to General Managers. Vide Board's letter No.2013 / E(Sports)/4(1)/1/Policy Clarifications dated 31.10.2013 (RBE No. 114/2013), it was clarified that sports event concluded on or after 23.05.2013 and which makes eligible to a sportsperson/ coach for out-of-turn promotion as per provisions of Board's letter dated 23.05.2013, shall only be considered as per this policy letter. The other cases of out-of-turn promotion on sports account shall be dealt with as per the policy in vogue at the time of sports achievement.

2. It has now been decided that in supersession of Board' letter dated 31.10.2013 ibid, second and subsequent out-of-turn promotion to next higher post in his/her cadre to the outstanding sportspersons for cases prior to 23.05.2013 will also be done under General Manager's power. Further, the date of promotion for cases which were due (meeting with all eligibility norms) prior to 23.05.2015, may be granted promotion w.e.f. 23.05.2013.

These instructions issue with the approval of Board (MS).

Sd/-
(Bhaskar Roy Choudhury)DDE[Sports]I

SERIAL CIRCULAR NO. 56/2016
No.P(R)/64/VII Date:24.06.2016

Copy of Board's letter No.E[P&A]II-98/HW-6/Vol.III dated 02.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 09.01.2008, 20.02.2013, 31.07.2015 quoted therein were circulated under SC Nos.02/2008, 18/2013 and 75/2015, respectively.

Board's letter No. E[P&A]II-98/HW-6/Vol.III dated 02.06.2016 [RBE No.58/2016]

Sub: Grant of Hospital Patient Care Allowance (HPCA) & Patient Care Allowance (PCA) to Group 'C' & 'D' (non-ministerial) Railway employees working in Railway Hospitals & Health Units/Clinics.

Ref: PNM/AIRF Item No. 7/2010, PNM/NFIR Item No.12/2015.

Hospital Patient Care Allowance / Patient Care Allowance was introduced on the Railways in terms Board's letter No.E(P&A)II-98/HW-6 dated 09.01.2008. Further, the rates of HPCA/PCA were revised as per Board's letter No. E(P&A)I-2013/AL-3 dated 20.02.2013. Dental Hygienists and Physiotherapists/ Occupational Therapists were also made eligible for HPCA/PCA vide Board's letters E(P&A)II-98/HW-6 Vol. III dated 31.07.2015 on the terms and conditions mentioned therein.

2. Consequent to the directions made by the Hon'ble CAT/Delhi in its order dt. 16.7.2015 in OA No. 974/2013, an expert committee was constituted to find out whether the duties & responsibilities of the applicants involve continuous & routine contacts with communicable diseases & handling infected materials, instruments, which can spread infection & thereafter would take final decision regarding their entitlement to HPCA/PCA/Risk Allowance. The applicants in this case were kitchen staff working in the Northern Railway Central Hospital, New Delhi. The recognized Federations have also been demanding for the admissibility of HPCA/PCA to the Kitchen Staff.

3. The expert committee has submitted its recommendations and it has been considered by the Board and accordingly it has been decided to include the following category of Kitchen Staff in the list of eligible categories of Group 'C' and 'D' (non-ministerial) for the grant of HPCA/PCA w.e.f. the date of issue of this letter:

(i) Masalchis & Cookmates :

(ii) Cooks where no separate Masalchi/Cookmates is provided and the cooks are required to clean the utensils or serve food where bearers are not provided.

4. Other terms and conditions would remain the same as per Board's letter no. E(P&A)II-98/HW-6 dated 09.01.2008 and Board's letter No. E(P&A)II-2013/AL-3 dated 20.02.2013.

5. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed) DDE[P&A]II

SERIAL CIRCULAR NO.57/2016
No.P(R)/563/XII Date: 29.06.2016

Copy of Board's letter No.E[NG]II/2014/RR-1/3 dated 27.05.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E[NG]II/2014/RR-1/3 dated 27.05.2016 [RBE No.56/2016]

Sub: Clarification about educational qualification of ex-servicemen candidates – reg.

References have been received from various Railway establishments seeking clarification regarding acceptance or otherwise of certificates pertaining to qualification submitted by Ex-servicemen for post of Senior Section Engineer which contained following endorsement:

“Diploma in Engineering in appropriate discipline plus total 10 years of technical experience in the appropriate field is recognised as equivalent to Degree in Engineering. It is considered valid for the purpose of selection to Gazetted posts and services under the Central or State Government.”

2. This endorsement in Diploma certificates of Ex-servicemen candidates have been made on the basis of certain notification of Ministry of Education and Social Welfare [Department of Education-Technical] contained in letter No. F-18-19/75/T-2 dated 26.05.1977.

3. The matter has been examined in consultation with Air Headquarter/New Delhi, Ministry of Defence and Ministry of Human Resource Development. It has now been informed by M/o HRD that notification dated 26.05.1977 has been declared fictitious by Hon'ble Central Administrative Tribunal, Chandigarh in OA No. 343/PB/2013 in their order dated 15.12.2015 in the matter of Shri Om Prakash Kangotra and others Vs Union of India & others.

4. In above light, it has been decided that aforesaid certificates need not be accepted, wherein, Degree in Engineering has been notified as prescribed qualification for recruitment on the Railways.

Sd/-
(Neeraj Kumar)DE[N]II

SERIAL CIRCULAR NO. 58/2016
No.P(R)/563/XII Date:29.06.2016

Copy of Board's letter No. E(NG)-II/2009/RR-1/10 Pt. dated 17.06.2016 is forwarded for information, guidance and necessary action. Board's letters dated 02.07.2013 and 22.05.2014 quoted therein were circulated under SC Nos.55/2013 and 58/2014, respectively.

Board's letter No. E(NG)-II/2009/RR-1/10 Pt. dated 17.06.2016 [RBE No.69/2016]

Sub: Prescribed fees for open market recruitment conducted by Railway Recruitment Cells (RRCs)/Railway Recruitment Boards (RRBs).

Attention is invited to instructions contained in this Ministry's letter of even number dated 02.07.2013 and letter No. 2013/E(RRB)/25/22 dated 22.5.2014 prescribing a fees of Rs.100/- (rupees one hundred only) to be charged from candidates applying for open market recruitment conducted by Railway Recruitment Cells (RRCs) and Railway Recruitment Boards (RRBs) respectively.

2. Now, in order to offset the heavy burden of expenditure incurred on conduct of open market examinations and making the recruitment exercises cost neutral, in light of factors like large number of non-serious candidates applying for recruitment, conduct of examination through online mode etc., it has now been decided by this Ministry to enhance the prescribed examination fees for open market recruitment examinations conducted by various Railway Recruiting agencies as under:-

[i]	For all candidates except those mentioned in sub-para (ii) below	Rs. 500/- (Rupees Five Hundred Only)
[ii]	For candidates belonging to SC/ST/Ex-servicemen/ Persons with Disabilities (PWDs), Women, Minorities and Economic Backward Classes.	Rs. 250 (Rupees Two Hundred Fifty Only) with a provision for refunding the same to those who actually appear in the written examination.

4. These orders will be applicable to all notifications published for open market recruitment by Railway Recruiting agencies {RRBs/RRCs} after the date of issue of this order. Refund to the exempted categories as per para 2(ii) above will be automatic and provision for the same may be incorporated in the online software for the notification.

5. This issues with the concurrence of the Finance Directorate of Ministry of Railways [Railway Board].

Sd/-
(Neeraj Kumar)DE[N]II

SERIAL CIRCULAR NO. 59/2016
No.P(R)/535/X Date: 01.07.2016

Copy of Board's letter No.E[NG]I-2015/CFP/12 dated 24.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 03.01.2014 quoted therein was circulated under SC No.03/2014.

Board's letter No. E[NG]I-2015/CFP/12 dated 24.06.2016 [RBE No.77/2016]

Sub: Recommendations of Committee to review the existing channel of promotion for Safaiwalas /Jamadars – providing adequate improvement opportunities.

The issue of providing adequate improvement opportunities to Safaiwalas was raised in the 44th meeting of PREM Group and also by the staff side in DC/JCM forum. Pursuant to the above, Board had constituted a Committee of five SAG level officers and two representatives from both the Federations viz. AIRF and NFIR, to review the existing channel of promotion for Safaiwalas/ Jamadars. The recommendations made by the Committee have been considered in consultation with concerned Directorates. Board's decisions taken thereon are given below in juxtaposition for implementation and compliance by the Zonal Railways:

	Recommendations	Decision Taken
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[i]	In the Medical Department where strength of Safaiwalas is more, 10% of sanctioned strength of Safaiwalas, including those working in Railway Colonies and Railway Stations with 5 years regular service should be given an option every year to go to other departments in same grade on bottom seniority.	Accepted : It may be noted that provision is already in place that Safaiwalas of all departments are eligible to be transferred to the Mechanical Workshop, Works Branch, Traffic and Commercial Deptt. against 10% annual quota of vacancies.
[ii]	In all the departments, Safaiwalas should be included in the cadre of Helper /Khalasis after 5 years of service on bottom seniority and be eligible for further promotion as Technician Gr.III in GP Rs.1900 as per seniority /suitability and their qualifications.	Accepted : Technician Grade III in GP 1900 is a skilled grade and 25% of vacancies are filled by direct recruitment, 25% through LDCE from unskilled and semi-skilled staff with educational qualification of course completed Act apprentices or ITI qualified in the relevant trade, and 50% by promotion of staff in lower grade as per prescribed procedure i.e. on the basis of trade test. Henceforth, in all departments, Safaiwalas should be included in the cadre of Helper /Khalasis after 5 years of service assigning them bottom seniority, and be made eligible for further promotion as Technician Gr.III in GP 1900 as per seniority /suitability and their qualifications.
[iii]	A channel of opportunity should be available to Safaiwalas in various departments where it does not exist so that Safaiwalas of that department can get reasonable chance to appear in the selection for promotion in higher grade pay Rs.1900. This can be decided by the Railway Administrations in consultation with their recognized unions.	Accepted: Instructions already exist vide Board's letter No. E[NG]I-2010 /PM1/22 dated 03.01.2014 that all erstwhile Group 'D' categories in GP 1800, since upgraded as Group 'C' will continue to be eligible for selection to Group 'C' posts as per AVC already provided, if they possess the required eligibility criteria, i.e. prescribed educational qualification and residency period etc. Principally, the recommendation has been accepted and Safaiwalas may be permitted to appear in the selection for GP 1900 in those departments where channel of promotion does not exist. Changes in AVC may be decided, as necessary, in consultation with the recognized Unions.
[iv]	Safaiwalas of all departments should be made eligible to appear in the examination for ministerial staff of all the departments against 16-2/3% quota if they have requisite educational qualifications and also in the category of Accounts Clerk in GP Rs.1900 against 8-1/3% LDCE quota and of TC against 16-2/3% quota provided they	The recommendation is accepted subject to framing of relevant AVCs by the Railway administration in consultation with their recognized unions subject to such employees passing selection /suitability test and possession of requisite educational qualification.

	possess requisite qualification.	
[v]	Safaiwalas of all the departments may also be considered for selection to the post of Motor Vehicle Driver in all departments if they have requisite educational qualification and having driving license /experience. Selection will be done by trade test.	Accepted subject to passing selection/suitability test and possession of Driving License and required educational qualification prescribed for the post.
[vi]	The present system of separate seniority group for Safaiwalas in medical department, i.e., those relating to hospital and that of Railway Colonies /Station should continue.	Accepted: Seniority of incumbent may be maintained separately in terms of para 302 and 303 of IREM, Vol.I, 1989 [Revised Edition – 1989], First Re-print Edition-2009, by the Railway Administration themselves.

Sd/-
(M.K.Meena)DDE[N]

SERIAL CIRCULAR NO. 60/2016
No.P(R)/268/II Date: 01.07.2016

Copy of Board's letter No.E[NG]II-2016/RC-1/NCR/14 dated 17.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E[NG]II-2016/RC-1/NCR/14 dated 17.06.2016

*Sub: Compassionate grounds appointment – clarification regarding
Suicide case.*

A reference has been received from one of the Zonal Railways seeking clarification whether compassionate appointment in favour of a dependent family member can be considered in case of a Railway employee committing suicide. Accordingly, it is clarified that death by suicide of a Railway employee may be treated at par with Railway servant dying in harness for the purpose of such appointment.

Sd/-
(Neeraj Kumar)DE[N]II

SERIAL CIRCULAR NO. 61/2016
No.P(R)/171/IV Date:04.07.2016

Copy of Board's letter No.2016-E[SCT]I/31/1 dated 23.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 01.10.1982 quoted therein is available on page 55 of the Brochure on Reservation for Scheduled Castes and Scheduled Tribes in Railway Service [3rd Edn, 1985] and letter dated 04.05.1999 quoted therein was circulated under SC No. 136/99.

Board's letter No. 2016-E[SCT]I/31/1 dated 23.06.2016 [RBE No.75/2016]

Sub: Verification / acceptance of Caste Certificates produced by the candidates.

Attention is invited to Railway Board's letter No. 82-E[SCT]31/16 dated 01.10.1982 forwarding therewith a copy of Ministry of Home Affairs letter No. BC-12025/1/82 SC & BCD-IV dated 29.06.1982, wherein it has been desired that each officer who has been assigned the responsibility of recruitment or maintenance of the service Records of the employees should ensure that Scheduled Caste/ Scheduled Tribe certificates issued by the civil authorities are properly checked. If any discrepancy is noticed in such certificates, it should be immediately brought to the notice of the civil authorities for necessary action. Thereafter, a copy of Ministry of Personnel, Public Grievances and Pensions [DOP&T] O.M. No.36036/8/98-Estt.[Res] dated 16.03.1999 regarding verification /acceptance of Caste Certificates produced by candidates was circulated for information and strict compliance.

On receipt of instances of appointment on the Railways based on bogus/false caste certificate claiming to belong to SC/ST/OBC, the said Board's letter dated 04.05.1999 was reiterated for its strict compliance.

A lot of complaints are being received in Board's Office regarding submission of fake caste certificates by the persons employed in Railways. In a vigilance case, the Central Vigilance Commission [CVC] has inter-alia advised to take appropriate steps for genuineness/ verification of such certificates before any kind of appointment.

Ministry of Personnel, Public Grievances and Pensions [DOP&T] vide OM No.36011/1/2012-Estt.[Res] dated 08.10.2015 have reiterated the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purposes of appointment to posts /services. A copy of the above O.M. of DOP&T is also circulated herewith for information, guidance and strict compliance.

The above may please be brought to the notice of all concerned for following scrupulously.

Sd/-
(S.P.Mahi)EDE[Res.]

Copy of [DOP&T]'s OM No.36011/1/2012-Estt.[Res] dated 08.10.2015

Sub: Reiteration of the instructions on verification of claims of candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes for purpose of appointment to posts/services.

The undersigned is directed to say that as per extant instructions where a candidate belonging to a Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (OBC) is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time. Instructions have been issued vide DoPT's letter No.36022/1/2007-Estt.(Res.) dated 20.3.2007 to the Chief Secretaries of all States/UTs for streamlining the system of verification of caste certificates so that unscrupulous non-SC/ST/OBC persons are prevented from securing jobs meant for SCs/STs/OBCs by producing false certificates. Timely and effective verification of caste status is necessary so that the benefit of reservation and other scheme of concessions etc. go only to the rightful claimants.

2. In this regard, attention is invited to the instructions contained in the following Office Memoranda/Orders issued by this Department from time to time. A copy each of the Office Memoranda is enclosed:-

- (i) OM No. 36019/7/75-Estt. (SCT) dated 31.10.1975
- (ii) OM No. 36011/16/80 — Estt. (SCT) dated 27.02.1981
- (iii) OM No. 36011/3/2005-Estt. (Res.) dated 09.09.2005
- (iv) OM No. 360 12/6/88-Estt.(SCT) dated 24.4.1990

3. Instances have been brought to the notice of this Department that despite the aforesaid instructions, the appointments of the candidates belonging to SC/ST/OBC communities are with-held/delayed due to pending caste certificates verification.

4. It is, therefore, reiterated that in the situation where a candidate belonging to a Scheduled Caste, Scheduled Tribe and Other Backward Classes is unable to produce a certificate from any of the prescribed authorities, he/she may be appointed provisionally on the basis of whatever prima-facie proof he/she is able to produce in support of his/her claim subject to his/her furnishing the prescribed certificate within a reasonable time and if there is genuine difficulty in his/her obtaining a certificate, the appointing authority should itself verify his/her claim through the District Magistrate concerned.

5. All Ministries/ Departments are requested to bring the contents of this O.M. to the notice of all concerned.

Sd/-
(G.Srinivasan) Dy.Secy to the GOI

SERIAL CIRCULAR NO.62/2016
No.P(R)/436/MRPR Date:06.07.2016

Copy of Board's Notification published in the Gazette of India Part-II, Section-3, Sub-Section[i] issued under letter No.2015/F[E]III/1[1]/4 dated 17.06.2016 is forwarded for information, guidance and necessary action.

Board's Notification issued under letter No. 2015/F[E]III/1[1]/4 dated 17.06.2016
[RBE No.70/2016] published in the Gazette of India Part-II, Section-3, Sub-Section[i]

G.S.R..... – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services [Pension] Rules, 1993, namely:

1. (1) These rules may be called the Railway Services (Pension) (Amendment) Rules, 2016.
(2) Save as otherwise expressly provided, they shall come into force on the date of their publication in the Official Gazette.
2. In the Railway Services (Pension) Rules, 1993 [hereinafter referred to as the said rules], in rule 15, for the sub-rule [1] the following shall be substituted, namely:

[1] For the dues other than the dues pertaining to occupation of Government or Railway accommodation, the Head of Office shall take steps to assess the dues "one year" before the date on which a railway is due to retire on superannuation.

[1A] The assessment of Government or Railway dues in sub-rule[1] shall be

completed by the Head of Office eight months prior to the date of retirement of the railway servant.’;

[a] In the said rules, in rule 16, -

(i) in sub-rule (1), for the words and figures ‘or rule 98 regarding the issue of “No Demand Certificate” shall scrutinise its records and inform the Head of Office eight months before the date of retirement of the allottee’, the words ‘of rule 77 regarding the issue of “No Demand Certificate” shall scrutinise its records and inform the Head of Office within two months’ shall be substituted.

(iii) in sub-rule (4), the words “of four months” shall be omitted;

[b] in the said rules in rule 47 –

(i) in the marginal heading, for the word “or”, the word “ and” shall be substituted;

(ii) in sub-rule(1), for the word “or”, the word “and” shall be substituted;

(iii) after sub-rule(1), the following sub-rule shall be inserted, namely;-

“(1A) For the purposes of verification of service, the Head of Office shall follow the procedure provided in clause (a) of sub-rule(1) of rule 79.”;

[c] in the said rules, in rule 74, in sub-rule(1), the words and figure “or Form 5, as may be appropriate in the circumstances of the case,” shall be omitted;

[d] in the said rules, in rule 76, for sub-rule(1) and sub-rule (2), the following sub-rules shall respectively be substituted, namely;-

“(1) Every Head of Department or Head of Office, as the case may be, shall have a list prepared every three months, that is, on the 1st January, 1st April, 1st July and 1st October each year, of all railway servants who are due to retire within the next twelve to fifteen months of that date.

(2) A copy of every such list shall be supplied to the Accounts Officer concerned not later than 31st January, 30th April, 31st July, and 31st October, as the case may be, of that year.”;

[e] in the said rules, for rule 77 , the following rule shall be substituted, namely;-

“ 77. Preparation of list of railway servants due for retirement.- The Head of Office shall write to the Directorate of Estates one year before the anticipated date of retirement of the railway servant who was or is in occupation of a Government accommodation (hereinafter referred to as the allottee) for issuing a ‘No Demand Certificate’ in respect of the period preceding eight months of the retirement of the allottee.”;

[f] in the said rules, in rule 78, for the words “ two years” the words “ one year” shall be substituted;

[g] in the said rules, for rule 79, the following rule shall be substituted, namely;-

“79. Stages for the completion of pension papers on superannuation:- (1) The Head of Office shall divide the period of preparatory work of one year referred to in rule 78 in the following three stages, namely:-

(a) First Stage – Verification of service –

- (i) The Head of Office shall go through the service book of the railway servant and satisfy himself as to whether the certificates of verification for the service subsequent to the service verified under rule 47 are recorded therein.
- (ii) In respect of the unverified portion or portions of service, he shall verify the portion or portions of such service, as the case may be, based on pay bill, acquittance rolls or other relevant records such as last pay certificate, pay slip for month of April which shows verification of service for the previous financial year and record necessary certificates in the service book.
- (iii) If the service for any period is not capable of being verified in the manner specified in sub-clause(i) and sub-clause(ii), that period of service having been rendered by the railway servant in another office or Department, the Head of Office under which the railway servant is at present serving shall refer the said period of service to the Head of office in which the railway servant is shown to have served during that period for the purpose of verification.
- (iv) On receipt of communication referred to in sub-clause(iii), the Head of Office in that office or Department shall verify the portion or portions of such service, in the manner as specified in sub-clause(ii) and send necessary certificates to the referring Head of Office within two months from the date of receipt of such a reference;
Provided that in case a period of service is incapable of being verified, it shall be brought to the notice of the referring Head of Office simultaneously.
- (v) If no response is received within the time referred to in sub-clause(iv), such period or periods shall be deemed to qualify for pension.
- (vi) If at any time thereafter, it is found that the Head of Office and other concerned authorities had failed to communicate any non-qualifying period of service, the Railway Board shall fix responsibility for such non-communication.
- (vii) The process specified in sub-clauses (i),(ii),(iii), (iv) and (v) shall be completed eight months before the date of superannuation.
- (viii) If any portion of service rendered by a railway servant is not capable of being verified in the manner specified in sub-clause(i) or sub-clause(ii) or sub-clause(iii) or sub-clause(iv) or sub-clause(v), the railway servant shall be asked to file a written statement on plain paper within a month, stating that he had in fact rendered service for that period, and shall, at the foot of the statement, make and subscribe to a declaration as to the truth of that statement.
- (ix) The Head of Office shall, after taking into consideration the facts in the written statement referred to in sub-clause (viii) admit that portion of service as having been rendered for the purpose of calculating the pension of that railway servant.

- (x) If a railway servant is found to have given any incorrect information wilfully, which makes him entitled to any benefits which he is not otherwise entitled to, it shall be construed as a grave misconduct.

(b) Second Stage – Making good omission in the service book;

- (i) The Head of Office while scrutinising the certificates of verification of service shall also identify if there are any other omissions, imperfections or deficiencies which have a direct bearing on the determination of emoluments and the service qualifying for pension.
- (ii) Every effort shall be made to complete the verification of service, as specified in clause (a) and to make good the omissions, imperfections or deficiencies in sub-clause (i)
- (iii) Any omission, imperfection or deficiency which is incapable of being made good and the periods of service about which the railway servant has submitted no statement and the portion of service shown as unverified in the service book which it has not been possible to verify in accordance with the procedure laid down in clause (a) shall be ignored and service qualifying for pension shall be determined on the basis of the entries in the service book.
- (iv) For the purpose of calculation of average emoluments, the Head of Office shall verify from the service book the correctness of the emoluments drawn or to be drawn during the last ten months of service.
- (v) In order to ensure that the emoluments during the last ten months of service have been correctly shown in the service book, the Head of Office may verify the correctness of emoluments only for the period of twenty-four months preceding the date of retirement of a railway servant, and not for any period prior to that date.

(c) Third Stage:- As soon as the second stage is completed, but not later than eight months prior to the date of retirement of the railway servant, the Head of Office shall –

- (i) Furnish to the retiring railway servant a certificate regarding the length of qualifying service proposed to be admitted for the purpose of pension and gratuity and also the emoluments and the average emoluments proposed to be reckoned for retirement gratuity and pension.
- (ii) Direct the retiring railway servant to furnish to the Head of Office the reasons for non-acceptance, supported by the relevant documents in support of his claim within two months if the certified service and emoluments as indicated by the Head of Office are not acceptable to him.
- (iii) Forward to the retiring Government servant Form 8 advising him to submit the same duly completed in all respects so as to reach the Head of Office not later than six months prior to his date of retirement.

(h) in the said rules, after rule 79, the following rule shall be inserted, namely:-

“79-A. Submission of Form 8 – A railway servant, retiring for reasons other

than superannuation may, submit Form 8 before such retirement but after the competent authority has approved such retirement or the retirement has become effective, as the case may be.”,

- (i) In the said rules, for rule 80, the following rule shall be substituted, namely-

“80. Completion of pension papers :- In cases under rule 79, the Head of Office shall complete Part I of Form 7 not later than four months before the date of retirement of a railway servant and in cases under rule 79-A, the Head of Office shall complete Part I of Form 7 within three months after submission of Form 8 by a railway servant”.

- (j) in the said rules, in rule 81,-

(i) sub-rule (3) shall be omitted.

(ii) for sub-rule (4) , the following sub-rule shall be substituted, namely:-

(4) The papers referred to in sub-rule(1) shall be forwarded to the Accounts Officer not later than four months before the date of superannuation of a railway servant and in cases other than retirement on superannuation not later than three months after the date of submission of Form 8.”,

- (k) in the said rules, in rule 82, the words, brackets and figures, “ within the period specified in sub-rule (4) of rule 81” shall be omitted.

- (l) in the said rules, in rule 83, for sub-rule(1),the following sub-rule shall be substituted, namely:-

“(1) The Head of Office, shall, after ascertaining and assessing the Government or Railway dues referred to in rule 15, furnish the particulars thereof to the Accounts Officer in Form 9”.

- (m) in the said rules, for rule 91, the following rule shall be substituted, namely:-

“91. Provisional pension for reasons other than Departmental or Judicial proceedings – (1) where in spite of following the procedure laid down in rule 79, it is not possible for the Head of Office to forward the pension papers referred to in rule 81 to the Accounts Officer within the period specified in sub-rule (4) of that rule or where the pension papers have been forwarded to the Accounts Officer within the specified period but the Accounts Officer may have returned the pension papers to the Head of Office for eliciting further information before issuing pension payment order and order for the payment of gratuity and the Government servant is likely to retire before his pension and gratuity or both can be finally assessed and settled in accordance with the provisions of these rules, the Head of Office shall rely upon such information as may be available in the official records, and without delay, determine the amount of provisional pension and the amount of provisional retirement gratuity.

- (2) On receipt of Form 8, in a case of retirement otherwise than on superannuation, the Head of Office shall sanction provisional pension and also provisional retirement gratuity till issue of Pension Payment Order.

- (3) Where the amount of pension and gratuity cannot be determined for reasons other than the Departmental or Judicial proceedings, the head of office shall –

(a) issue a letter of sanction addressed to the railway servant endorsing a copy thereof to the Accounts Officer authorising-

- (i) 100 per cent of pension as provisional pension for a period not exceeding six months to be reckoned from the date of retirement of the railway servant ; and
- (ii) 100 per cent of the gratuity as provisional gratuity withholding that part of gratuity as provided in these rules.
- (b) Specify in the letter of sanction the amount recoverable from the gratuity under sub-rule (1) of rule 83 and after issuing the letter of sanction referred to in clause (a), the Head of Office shall draw –
 - (i) The amount of provisional pension; and
 - (ii) The amount of provisional gratuity after deducting therefrom the amount specified in sub-clause (ii) of clause (a) and the dues, if any, specified in rule 15, in the same manner as pay and allowances of the establishment are drawn by him.

(4) The amount of provisional pension and gratuity payable under sub-rule [2] or sub-rule [3] shall, if necessary, be revised on the completion of the detailed scrutiny of the records.

(5) [a] The payment of provisional pension shall not continue beyond the period of six months from the date of retirement of a railway servant or from the date of submission of Form 8 by the railway servant, whichever is later, and if the amount of final pension and the amount of final gratuity had been determined by the Head of Office in consultation with the Accounts Officer before the expiry of said period of six months, the Accounts Officer shall –

- [i] issue the pension payment order; and –
- [ii] direct of Head of Office to draw and disburse the difference between the final amount of gratuity and the amount of provisional gratuity paid under sub-clause [ii] of clause [b] of sub-rule [3] after adjusting the Government or Railway dues, if any, which may have come to notice after the payment of provisional gratuity.

[b] If the amount of provisional pension disbursed to a railway servant under sub-rule [3] is, on its final assessment, found to be in excess of the final pension assessed by the Accounts Officer, it shall be open to the Accounts Officer to adjust the excess amount of pension out of gratuity withheld under sub-clause [ii] of clause [a] sub-rule [3] or recover the excess amount of pension in instalments by making short payments of the pension payable in future.

[c][i] If the amount of provisional gratuity disbursed by the Head of Office under sub-rule[3] is more than the amount finally assessed, the retired railway servant shall not be required to refund the excess amount actually disbursed to him.

[ii] The Head of Office shall ensure that chances of disbursing the amount of gratuity in excess of the amount finally assessed are minimised and the officials responsible for the excess payment shall be accountable for the over-payment.

(6) If the final amount of pension and gratuity has not been determined by the Head of Office in consultation with the Accounts Officer within a period of six months referred to in clause [a] of sub-rule[5], the Accounts Officer shall treat the provisional pension and gratuity as final and issue pension payment order immediately on the expiry of the period of six months.

(7) As soon as the pension payment order has been issued by the Accounts Officer under clause [a] of sub-rule [5] or sub-rule [6], the Head of Office shall release the amount of withheld gratuity under sub-clause [ii] of clause [a] of sub-rule [3] to the retired railway servant after adjusting Government or Railway dues which may have come to notice after the payment of provisional gratuity under sub-clause [ii] of clause [b] of sub-rule [3].

(8) If a railway is or was an allottee of Government or Railway accommodation, the withheld amount should be paid on receipt of 'No Demand Certificate' from the Directorate of Estates or on vacation of Railway Accommodation, as the case may be;'

[n] in the said rules, in rule 85, for sub-rule[1], the following sub-rule shall be substituted, namely:-

- a. On receipt of pension papers referred to in rule 81, the Accounts Officer shall apply the requisite checks, record the account encasement in Part II of Form 7 and assess the amount of pension, family pension and gratuity and issue the pension payment order not later than one month in advance of the date of the retirement of a railway servant on attaining the age of superannuation.
- b. In the cases of retirement otherwise than on attaining the age of superannuation, the Accounts Officer shall apply the requisite checks, complete Part II of Form 7, assess the amount of pension, family pension and gratuity, assess dues and issue the pension payment order within three months of the date of receipt of pension papers from the Head of Office.
- c. The Accounts Officer shall indicate in the Pension Payment Order, the name of the spouse of the railway servant, if alive, as family pensioner.
- d. The Accounts Officer shall also indicate in the Pension Payment Order, the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.
- e. On receipt of a written communication from the Head of Office on an application from an existing pensioner or family pensioner, the Accounts Officer shall also indicate in the Pension Payment Order, the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.
- f. The Pension Disbursing Authority shall authorise family pension, to the members of family referred to in clause (c), (d) or clause (e) in accordance with the provisions of rule 100 in the order indicated in rule 75."

(o) in the said rules, in rule 84, in the proviso, for the words 'not exceeding two hundred and fifty rupees per mensem [inclusive of the amount of relief on pension]', the words " not exceeding three thousand five hundred exclusive of the amount of relief on pension" shall be substituted:

(p) In the said rules, in rule 87,:

[i] for sub-rule [1], the following sub-rule shall be substituted, namely:-

"[1] In all cases where the payment of gratuity has been authorised later than the date when its payment becomes due, including the cases of retirement otherwise than on superannuation, and it is clearly established that the delay in payment was attributable to administrative reasons or lapses, interest shall be paid at the rate applicable to State Railway Provident Fund amount in accordance with the instructions issued from time to time:

Provided that the delay in payment was not caused on account of failure on the part of the railway servant to comply with the procedure laid down by the Government for processing his pension papers."

- [ii] in sub-rule [2], for the words "administrative lapse", the words "administrative reasons or lapse" shall be substituted;
- [iii] in sub-rule [3], after the words "payment of gratuity, the words "on account of administrative lapses" shall be inserted.
- [q] In the said rules, in rule 90, after sub-rule [1], the following sub-rule shall be inserted, namely:-

"(I-A) The question whether the revision has become necessary on account of a clerical error or not shall be decided by the Railway Board."

- [r] in the said rules, in rule 92, for sub-rule (3), the following shall be substituted, namely:-

"(3) Where the family of the deceased railway servant is eligible under rule 75 for family pension, the Head of Office shall address the eligible member of the family or the guardian, as the case may be, in Form 14 for making claim in Form 10;

(4) if on the date of death, a railway servant was an allottee of Government or railway accommodation, the head of office shall address the Directorate of Estates or railway administration, as the case may be, for the issue of 'No Demand Certificate' in accordance with the provisions of sub-rule (1) of rule 98";

- [s] in the said rules, in rule 95,-

- i. for the words and figures "items 20, 21, 22, 23 and 24" wherever they occur, the words and figures "items 14, 21 and 22" shall be substituted;
- ii. sub-rule (3) shall be omitted;

- [t] in the said rules, in rule 96, in sub-rule (5), in the proviso, for the words and brackets "two hundred and fifty rupees (inclusive of relief on family pension)", the words "three thousand five hundred rupees and admissible dearness relief" shall be substituted;

- [u] in the said rules, in rule 97,

- i. in the marginal heading, for the words "final pension", the words "final family pension" shall be substituted'
- ii. after sub-rule (2), the following sub-rule shall be inserted, namely:-

"(2-A) The Accounts Officer shall, while authorizing the family pension for the first eligible member of the family, indicate the names of the permanently disabled child or children and dependent parents and disabled siblings as family pensioners in the Pension Payment Order, if there is no other member of family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.

- iii. sub-rule (5) shall be omitted;

- [v] in the said rules, in rule 98, in sub-rule (1),

- i. in clause (i), in sub-clause (g), for the words "the permissible period of four months from the date of death of the railway servant", the words "the permissible period thereafter," shall be substituted;
- ii. after clause (viii), the following clause shall be inserted, namely:-

"(ix) Any amount of license fee or damages, remaining unpaid after adjustment from the withheld amount of gratuity, may be ordered to be recovered by the Head of Office through the Accounts Officer concerned from the dearness relief without the consent of the family pensioner and in such cases no dearness relief shall be disbursed until full recovery of such dues has been made.'

[w] in the said rules, for rule 100, the following rule shall be substituted, namely:-

"100. Sanction of family pension and residuary gratuity on the death of a pensioner or family pensioner. -

(1) Where the Head of Office has received an intimation regarding the death of a pensioner or death or ineligibility of a family pensioner, he shall ascertain whether any pension or residuary gratuity or both in respect of the deceased pensioner and any family pension in respect of the family pensioner are payable and proceed as hereinafter provided.

(2) [a] [i] If the deceased pensioner is survived by a widow or widower who is eligible for the grant of family pension under rule 75, the amount of family pension as indicated in the Pension Payment Order shall become payable to the widow or widower, as the case may be, from the day following the date of death of the pensioner.

- ii. The Pension Disbursing Authority shall, on receipt of a claim in Form 10 from the widow or widower, authorise the payment of family pension to the widow or widower, as the case may be:

Provided that no claim in Form 10 shall be required if the widow or widower was holding a joint account with the pensioner in which pension was being credited.

- iii. The Pension Disbursing Authority shall authorise payment of family pension to the widow or widower, who is not required to submit Form 10, on receipt of information in writing of the death of the pensioner:

Provided that such widow or widower shall submit a copy of death certificate to the Pension Disbursing Authority and an undertaking to the effect that any amount to which he or she is not entitled to or any amount which may be credited to his or her account in excess of the amount to which he or she is entitled would be refunded or made good.

- iv. Subject to the provisions of clause (b), if the deceased pensioner is survived by a permanently disabled child or children or dependent parents or disabled siblings whose names have been included in the Pension Payment Order as family pensioners under clause (d) of sub-rule (1) of rule 85, the Pension Disbursing Authority shall, on receipt of a claim in Form 10, authorise payment of family pension to the member of family who is eligible to receive family pension in accordance with the provisions of rule 75.
- v. Where the deceased pensioner is survived by spouse and permanently disabled children or dependent parents or disabled siblings, whose names had not been included in the Pension Payment Order previously, the Accounts Officer shall

- include their names in the Pension Payment Order on receipt of a written communication from the Head of Office.
- vi. The Pension Disbursing Authority shall, on death or ineligibility of the family pensioner and on receipt of a claim in Form 10, authorise payment of family pension to a permanently disabled child or dependent parent or disabled sibling whose name has been included in the Pension Payment Order as family pensioner and who is eligible to receive family pension in accordance with the provisions of rule 75.
 - b. [i]Where the Pension Payment Order does not include name of any member of the family or where the Head of Office is of the opinion that in accordance with the provisions of rule 75, the family pension in respect of the deceased pensioner or family pensioner has become payable to a member of the family other than those whose names have been included in the Pension Payment Order under sub-rule (1) of rule 85 or sub-clause (i) or sub-clause (iv) of clause (a), including a person who became member of the family of the pensioner after the retirement, he shall, on receipt of a claim in Form 10, sanction the family pension in Form 18 or Form 19, as the case may be, to such member of family to whom family pension has become payable.
 - ii. If family pension is sanctioned under sub-clause (i), the Head of Office shall include the names of any permanently disabled child or children and dependent parents and disabled siblings as family pensioners if there is no other member of the family to whom family pension may become payable before such disabled child or children or dependent parents or disabled siblings.
- (3) [i] Where a widow or widower in receipt of family pension remarries and has, at the time of remarriage, child or children from the deceased railway servant or pensioner who is or are eligible for family pension, the remarried individual shall be eligible to draw the family pension on behalf of such child or children if such individual continues to be the guardian of such child or children.
- ii. For the purposes of clause (i), the remarried individuals shall apply to the Head of Office in Form 10, along with a declaration that the applicant continues to be the guardian of such child or children.
 - iii. If the remarried individual has, for any reason, ceased to be the guardian of such child or children, the family pension shall become payable to the person entitled to act as guardian of such child or children under any law for the time being in force and such person may submit a claim in Form 10 to the Head of Office for the payment of family pension.
- (4) If the person eligible for family pension is a minor or is suffering from any disorder or disability of mind or is mentally retarded, the guardian may submit a claim in Form 10 on behalf of such person.
- (5) Where on the death of a retired railway servant a residuary gratuity becomes payable to the family of the deceased under sub-rule (2) of rule 70, the Head of Office shall sanction its payment on receipt of a claim or claims in Form 20 from the person or persons eligible to receive the residuary gratuity.'
- [x] [i] in the said rules, for FORM 4, the following rule shall be substituted, namely:-

FORM 4

Common Nomination Form for Gratuity, State Railway Provident Fund and Central Government Employees Group Insurance Scheme

[See Rule 74 of Railway Services (Pension) Rules, 1993, Rule 941 of Indian Railway Establishment Code Vol. I and Para 19.7 of Central Government Employees Group Insurance Scheme, 1980]

Ihereby nominate the person or persons mentioned below and confer on him/ her/ them the right to receive in the event of my death, to the extent specified below amount on account of the following: -

- i. any gratuity the payment of which may be authorized under Rule 70 of Railway Services (Pension) Rules, 1993
- ii. amount that may stand to my credit in the State Railway Provident Fund
- iii. any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980

Name, date of birth (DOB) and Address of nominee	Relationship with the employee/ pensioner	Share to be paid to each	If nominee is minor, name, date of birth (DOB) and Address of persons who may receive the amount on behalf of minor	Name, date of birth (DOB) Relationship and Address of alternate nominee in case the nominee under Column(1) predeceases the employee/ pensioner	Share to be paid to each	Name, date of birth (DOB) and Address of persons who may receive the amount if alternate nominee in col. (5) is a minor	Contingency on happening of which nomination shall become invalid
1	2	3	4	5	6	7	8

These nominations supersedes any nominations made by me earlier

Place and Date:

Signature of Railway Servant
Telephone No.

Note 1: Completely strike out the benefits for which nomination is not intended to be made. Separate copies of this nomination Form may be used for nominating different persons for benefits (i), (ii) and (iii) above.

Note 2: The railway servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed. The nominee(s)/ alternate nominee(s)' shares together should cover the whole amount.

(To be filled in by the Head of Office or authorised Gazetted Officer)

Received the nominations, datedunder the following Rules:

1. Railway Services (Pension) Rules, 1993 for Gratuity
2. Chapter 9, Rule 941 of Indian Railway Establishment Code Vol.I
3. Central Government Employees Group Insurance Scheme, 1980

made by Shri/Smt./Kumari.....

Designation

Office

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in pageVolumeof Service Book.

Name, Signature and Designation of Head of Office or authorised Gazetted Officer with seal

Date of receipt.....

The receiving Officer will fill the above information and return a duly signed copy of the completed Form to the railway servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death.

The receiving officer shall put his/her dated signature on both pages of this Form. ";

- ii. FORM 5, shall be omitted;
- iii. for FORM 6, FORM 7, FORM 8, FORM 9, FORM 10, FORM 11, FORM 12, FORM 13, FORM 14, FORM 15, FORM 16, FORM 17, FORM 18, FORM 19, FORM 20 the following Forms shall respectively be substituted, namely:-

"FORM 6
[See rule 75(15)(a)]
Details of Family

1. Name of railway servant
2. Designation
3. Date of birth
4. Details of the members of family as on.....

	Names of the members of family	Date of birth	Relationship with the officer	Marital status	Remarks	Dated signature of Head of office
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of the Office any addition or alteration.

Place;

Signature of railway servant;

Date:

Note 1. -The original Form submitted by the railway servant is to be retained. All additions/ alterations are to be recorded in this Form under the signature of Head of Office in Col 7. No new Form will substitute the original Form. However, the retiring railway servant should submit the details of family afresh along with Form 8.

Note 2. -The details of spouse, all children and parents (whether eligible for family Pension or not) and disabled siblings (brothers and sisters) may be given.

Note 3. -The Head of Office shall indicate the date of receipt of communication regarding addition or alteration in the family in the 'Remarks' column. The fact regarding disability or change of marital status of a family member should also be indicated in the 'Remarks'

Note 4. -Wife and Husband shall include judicially separated wife and husband."

FORM 7

[See Rule 78, Rule 80, Rule 81 (1) and (3) and Rule 85(1)]

Form for assessing Pension/Family Pension and Gratuity

(To be sent six months before the date of retirement to the PAO)

1. Name of the retiring Railway employee.
2. Father's or Husband's name
3. PAN No.
4. Height & Marks of Identification
5. Date of Birth
6. Service to which he belongs (Indicate name of organised service, if any)
7. Particulars of post held at the time of retirement—
 - a. Name of the Office
 - b. Post Held
 - c. Pay band and grade pay or pay scale of the post
 - d. Basic pay or pay in the pay band and grade pay
 - e. Whether the appointment mentioned above was under Government or outside the Government on foreign services terms
 - f. If on foreign service, scale of pay or pay band, pay in pay band and grade pay of the post in the parent department
8. Whether declared substantive in any posts under the Railways
9. Date of beginning of services
10. Date of ending of service
11. Cause of ending of services—
 - a. Superannuation (Rule 51)
 - b. Voluntary/premature retirement at the initiative of the Government servant [Under rule 66 & 67 of Railway Services (Pension) Rules, 1993 and 1802 (b) (i) of IREC Vol.II (1987 Edition)]
 - c. Premature retirement at the initiative of the Government [rule 66 of Railway Services(Pension) Rules,1993 or 1802 (a) of IREC Vol. II (1987) Edition]
 - d. Permanent absorption in public sector undertaking/ autonomous body (rule 53), 53-A/53-B
 - e. Invalidation on medical ground (rule 55)
 - f. Due to abolition of post (rule 63)
 - g. Compulsory retirement (rule 64)
 - h. Removal/ dismissal from service (rules 40 and 65)

- i. Death.
12. In the case of compulsory retirement the orders of the competent authority whether pension may be allowed at full rates or at reduced rates and in case of reduced rates, the percentage at which it is to be allowed (Please see Rule 64).
13. In case of removal/ dismissal from services whether orders of competent authority have been obtained for grant of compassionate allowance and if so, at what rate (Please see rule 65).
14. Particulars relating to military service, if any—
 - a. Period of military service
 - b. Terminal benefits drawn/ being drawn for military service.
 - c. Whether opted for counting of military service towards Railway pension (rule 34).
 - d. If answer to (c) above is in the affirmative, whether the terminal benefits have been refunded.
15. Particulars relating to services in autonomous body or State Government, if any —
 - a. Particulars of Services:

Name of Organisation	Post held	Period of Service		
		From	To	Period

- b. Whether the above services is to be counted for pension in the railway
- c. Whether the autonomous organisation has discharged its pensionary liability to the Railways.
16. Whether any departmental or judicial proceedings in terms of rule 9 of the Railway Services (Pension) Rules, 1993 are pending against the retiring employee, (If yes, in terms of Rule 10, provisional pension will be admissible and gratuity will be withheld till the conclusion of departmental or judicial proceedings and issue of final orders).
17. Qualifying service —
 - a. Details of omission, imperfection or deficiencies in the Service Book which have been ignored under rule 79 (1) (b) (ii).
 - b. Period not counting as qualifying service —
 - i. Boy service (2nd proviso to rule 20)
 - ii. Extraordinary Leave not counting as Qualifying service (rule 36)
 - iii. Periods of suspension not treated as qualifying service (rule 37)
 - iv. Interruptions in service (rule 42 (1) (b) and rule 43 (c))
 - v. Periods of foreign service with United Nation bodies for which United Nations pension has been availed (rule 46).
 - vi. Any other period not treated as qualifying service (give details)
 - c. Additions to qualifying service
 - i. Civil (including Railway) service (rule 33)
 - ii. Military service (rule 34)
 - iii. Benefit of service in an autonomous body
 - d. Net qualifying service
 - e. Qualifying service expressed in terms of completed six monthly periods (period of three months and over is treated as completed six monthly period (rule 69))
18. Emoluments—
 - a. Emoluments in terms of rule 49
 - b. Emoluments drawn during ten months preceding retirement:-

From	To	Rate of Pay (Including NPA)	Amount

- c. Note : If the officer was on foreign service immediately preceding retirement, the notional emoluments which he would have drawn under Government but the being on foreign service may be mentioned in items (a) and (b) above (Note 6 below rule 49).
 - d. Average emoluments (rule 50)
 - e. Emoluments or average emoluments (whichever is higher) to be reckoned for Pension (rule 69).
 - f. Emoluments reckoned for retirement gratuity or death gratuity (rule 70)
 - g. Pay reckoned for family Pension (rule 75)
19. Amount of retirement gratuity/ death gratuity (rule 70) (Refer S. No. 9 of Calculation Sheet)
 20. Details of Government dues recoverable out of gratuity—
 - a. Licence fee for Government accommodation (see sub-rules (2) (3) and (4) of rule 16)
 - b. Dues referred to in rule 15
 - c. Amount indicated by Directorate of Estates to be withheld under sub-rule (5) of rule 16)
 21. [a] Proposed pension/ service gratuity (rule 69)
 - b. Proposed dearness relief on pension (as on the date of retirement)
 - c. Date from which pension is to commence (rule 102).
 22. Rate of family pension—
 - a. Enhanced rate [rule 75(4)]
 - b. Period for which family pension will be payable at enhanced rate.
 - c. Ordinary rate [rule 75(2)].
 - d. Date from which ordinary rate of family pension will be payable.
 23. Commutation of pension—
 - a. Whether simultaneously applied for commutation of pension with the pension application (applicable only in the case of those who retire on superannuation pension).
 - b. The percentage of pension commuted
 - c. Amount of monthly pension commuted
 - d. Commuted value of pension
 - e. Amount of residuary pension after deducting commuted portion.
 - f. Date from which reduced pension is payable.
 - g. Date from which commuted pension is to be restored
 24. Post-retirement address of the retiree.
 25. e-mail ID, if any
 26. Mobile Number, if any .

Signature of the Head of office

FORM 7
CHECK LIST FOR HEAD OF OFFICE FOR TIMELY PROCESSING OF
RETIREMENT DUES

1.	Whether retiring employee is an allottee of Government or railway accommodation	
2.	If retiring employee is not an allottee of Government or railway	

	accommodation, date on which 'No demand certificate' issued by the office	
3.	The date on which action initiated to obtain the 'No demand certificate' from the Directorate of Estates as provided in rule 77	
4.	Date of receipt of 'No demand certificate' from Directorate of Estates	
5.	Date on which intimation regarding any recovery or withholding of amount from gratuity received from Directorate of Estates	
6.	Date on which action initiated to assess the service and emoluments qualifying for pension as provided in rule 79	
7.	Date on which action initiated to assess the Government dues other than the dues relating to allotment of Government accommodation as provided in rule 15 (1)	
8.	Date on which the retiring railway servant was furnished blank Form 8 along with a certificate regarding the length of qualifying service and the emoluments or average emoluments proposed to be reckoned for retirement gratuity and pension	
9.	Whether an objection received from the employee on the above certificate	
10.	Date on which the employee submitted his application for pension in Form 8	
11.	Whether nominations made in Common Nomination Forms for i. Death gratuity/retirement gratuity ii. payment under CGEGIS iii. amount of SRPF, if applicable iv. Arrears of pension v. Commuted value of pension (if applicable)	
12.	Whether Details of Family in Form 6 attached	
13.	Whether Medical certificate of incapacity (for invalid pension) attached	
14.	Whether statement of savings affected and the reasons why employment could not be found elsewhere attached if claim is for compensation pension or gratuity	
15.	Whether a statement indicating the reasons for delay in case the pension papers are not forwarded before six months of the retirement of railway servant attached.	
16.	Whether brief statement leading to reinstatement of the railway servant attached (in case the railway servant has been reinstated after having been suspended, compulsorily retired, removed or dismissed from service.	

PART II

1. Date of receipt of pension papers by the Accounts Officer from Head of Office.
2. Entitlements admitted
 - a. Length of Qualifying service
 - b. Pension—
 - i. Class of Pension
 - ii. Amount of monthly pension
 - iii. Date of commencement

- c. Commutation of Pension —
 - i. Portion of Pension commuted, if any
 - ii. Commuted value of portion of pension commuted, if any
 - iii. Residuary pension after commutation
 - iv. Date from which reduced pension is payable
 - v. Date of restoration of commuted portion of pension subject to the pensioner continuing to live
- d. Retirement/ Death Gratuity—
 - i. Total amount payable
 - ii. Amount to be adjusted towards arrears of license fee for Government accommodation and license fee for retention of Government accommodation beyond retirement (rule 16(1) and 16(4)) Amount intimated by Directorate of Estate for being withheld
 - iii. On account of un-assessed license fee (rule 16 (5))
 - iv. Amount to be adjusted towards Government dues other than those pertaining to Government accommodation (rule 15 (3) (b))
 - v. Net amount to be released immediately
- e. Family Pension —
 - i. At enhanced rate
 - ii. Period for which Family Pension at enhanced rate is payable
 - iii. At normal rate
3. Head of Account to which the amount of pension, retirement/ death gratuity and family pension are to be debited.

Accounts Officer

PENSION CALCULATION SHEET

1. Name
2. Designation
3. Pay band and grade pay or pay scale
4. Date of Birth
5. Date of entry in the railway service
6. Date of retirement
7. Length of qualifying service reckoned for pension or gratuity (as indicated in PPO)
8. Emoluments drawn during the last ten months
9. [1] Emoluments or average emoluments whichever is more beneficial for pension (as indicated in PPO)
[2] Pension admissible (if qualifying service is ten years or more) Calculations to be shown as follows :-
emoluments or average emoluments/2
10. [1] Emoluments for gratuity (as indicated in PPO)
[2] Retirement gratuity admissible
Calculation is to be shown as follows.
Emoluments/4xQualifying service (in completed six monthly period, not exceeding 66)
11. [1] Pay for family pension (as indicated in PPO)
2. Family pension admissible
Calculations to be shown as follows
 1. Ordinary Family pension :-
Pay x 30% subject to prescribed minimum and maximum
 2. Enhanced Family Pension
Pay /2
[Subject to prescribed minimum and maximum as per Rule 75].

Head of Office
Countersigned by PAO

Copy to:-- Shri/ Smt./ Kumari , retiring railway servant

FORM 8

[See rules 79(1)(c) and 81(1)]

[Also see rules 6(2), 13, 14(3), 15(1) and 16 (3) of Railway Services (commutation of Pension) Rules, 1993]

Particulars to be obtained by the Head of Office from the retiring railway servant six months before the date of his retirement

1. Name
2. (a) Permanent Account Number for Income Tax (PAN)
(b) Aadhar No. If available
3. Specify a few marks of identification, not less than two if possible
(i)
(ii)
4. Height
5. Address after Retirement/ permanent Address for future correspondence.
6. Bank Account No. to which the pension is to be credited.
(Joint Account either or survivor, with the spouse)
(In case the Head of Office is satisfied that it is not possible for the retiring railway servant to open a joint account for reason beyond his control, this requirement may be relaxed).
Name of the branch of the Bank through which the pension is to be drawn
7. (a) BSR code of the branch
(b) IFSC code of the branch
8. Indicate whether family pension is also admissible from any other source - Military or State Government and or a Public Sector Undertaking or autonomous body or Local Fund under the Central or a State Government -
9. I desire to commute%(up to 40%) of my superannuation pension in accordance with the provisions of the Railway Services (Commutation of Pension) Rules, 1993.

I am aware that future good conduct of the pensioner or family pensioner shall be an implied condition for every grant of pension or family pension and its continuance.

Place

Date.....

Ministry /Deptt./Office,

.....

Signature

Designation

Mobile No.

Email ID

Note 1: Commutation of pension is optional. Item 9 may be struck off if the retiring railway servant does not desire to commute a percentage of pension.

Note 2: A separate application for commutation of superannuation pension in Form 2 of Railway Services (Commutation of Pension) Rules, 1993 is required to be submitted in case the retiring railway servant desires to apply for Commutation of Pension after submission of this form but three months before retirement.

Note 3: It is in the interest of the railway servant to provide e-mail ID and mobile number, which facilitates future correspondence.

Check list of Documents to be submitted along with Form 8

S. No.	Description of documents to be enclosed	Whether enclosed
1.	(a) Two specimen signatures (to be furnished in a separate sheet) (b) Additional information only in case of an illiterate or disabled railway servant):- Two slips each bearing the left hand thumb and finger impressions duly attested may be furnished by a person who is not literate and cannot sign his name. If such a railway servant on account of physical disability is unable to give left hand thumb and finger impression, he may give thumb and finger impressions of right hand. Where a railway servant has lost both the hands, he may give his toe impressions. Impressions should be duly attested by a Gazetted Government servant.	
2.	Three copies of passport size joint photograph with wife or husband. Where it is not possible for a railway servant to submit a photograph with his wife or her husband, he or she may submit separate photographs. The photographs shall be attested by the Head of Office. Three copies of passport size photograph of disabled child/ siblings/ dependent parents, if applicable. (To be attested by the head of Office)	
3.	Details of the family in Form 6.	

4.	Written statement for counting of period of service under rule 79(1) a , if any	
5.	Undertaking for refunding any excess payment made by the pension disbursing Bank.	
6.	Nomination for gratuity, CGEGIS and SRPF in Common Nomination Form.	
7.	Nomination for arrears of pension and commuted value of pension (if applied for commutation of pension) in Common Nomination Form.	
8.	Form for submitting details under Anubhav (optional)	

FORM 9

[See Rule 81(1)]

[Form of letter to the Accounts Officer forwarding the pension papers of a railway servant]

No.

Office of

Station

Dated, the

To,
The Financial Advisor and Chief Accounts Officer/
The Pay and Accounts Officer

.....

.....

.....

Subject : Pension papers of Shri/ Shrimati /Kumari..... for
authorisation of pension.

Sir,

I am directed to forward herewith the pension papers of Shri/ Shrimati /Kumari of this Ministry/ Department /Office for further necessary action.

2. The details of Government (including Railway) dues which will remain outstanding on the date of retirement of the railway servant and which need to be recovered out of the amount of death-cum-retirement gratuity are indicated below:

(a)	Balance of the house-building or conveyance advance.	Rs.
(b)	Overpayment of pay and allowances including leave salary	Rs.
(c)	Income-tax deductible at source under the Income-tax Act, 1961 (43 of 1961)	Rs.
(d)	Arrears of licence-fee for occupation of Government or Railway accommodation	Rs.
(e)	The amount of licence-fee for the retention of Government or railway accommodation for the permissible period beyond the date of retirement.	Rs.
(f)	Amount to be withheld as per intimation of the Directorate of Estates under rule 16 (5), if any	Rs.
(g)	Any other assessed dues and nature thereof.	Rs.

3. Your attention is invited to the enclosure forwarded herewith.

4. The receipt of this letter may be acknowledged and this Ministry/ Department/ Office informed that necessary instructions for the disbursement of pension have been issued to disbursing authority concerned, under intimation to the retiring railway servant/ pensioner.

5. The death / retirement gratuity will be drawn and disbursed by this Ministry /Department/ Office on receipt of authority from you. The outstanding Government or Railway dues as mentioned in paragraph 2 will also be recovered out of the retirement gratuity before making payment.

Yours faithfully,

Head of Office

List of enclosures

[1] Form 7 and Form 8 duly completed, along with enclosures and checklists.

[2] Service book (date of retirement to be indicated in the service book).

NOTES:

[1] When initials or name of the railway servant is incorrectly given in the various records, consulted this fact should be mentioned in the letter.

- [2] If a railway servant is compulsorily retired from service and delay is anticipated in obtaining Form 8 from the railway servant, the Head of Office may forward the pension papers to the Accounts Officer without Form 8. The Form 8 may be sent as soon as it is obtained from the railway servant.

FORM 10

[See Rule 92(3) and Rule 100(2)]

Form of application for family pension on death of a railway servant or pensioner or on death or ineligibility of a family pensioner

1. (i) Name of the railway servant in respect of whom family pension is being claimed
- (ii) Office/ Department/ Ministry served last
- (iii) Date of retirement of railway servant
- (iv) Date of death of railway servant/ pensioner/ family pensioner
- (v) PPO No. of railway servant/ pensioner/ family pensioner

2. Name and other details of claimant-

Name	Date of birth	Relationship with the deceased railway servant	Postal Address

3. In case the claimant is minor or suffering from disorder or disability of mind, including mental retardation, details of guardian/ nominee, wherever applicable

Name	Date of birth	Relationship with the minor/ mentally disabled claimant	Relationship with the deceased railway servant	Postal Address

4. Details of surviving widow/ widower, children, dependent parents and disabled siblings of the deceased railway servant/ pensioner are enclosed in Form 6.

5. Account No., name and BSR code of Branch of Bank to which family pension is to be credited:

6. Other source of family pension - Military or state Government and/ or a Public Sector Undertaking/ Autonomous body/ Local Fund under the Central or a State Government, if any

I am aware that future good conduct of the claimant/family pensioner shall be an implied condition for every grant of family pension and its continuance.

Encl: As per the check-list.

Signature or left hand thumb impression of the claimant /guardian

Mobile / Telephone No.

Permanent Account No. for Income Tax [PAN].....

Aadhaar No. if available.

Signatures of Two Witnesses with names and full addresses:

- (i)
- (ii)

Note: Form 10 is not to be filled if the spouse had a joint account with the deceased pensioner. In such cases, family pension shall be allowed by the Pension Disbursing authority on the basis of an application on plain paper. The permanently disabled children/ siblings and dependent parents to whom family pension has been authorized in the PPO of the pensioner, will submit this Form to the Pension Disbursing Authority.

Check list of Documents to be submitted with Form 10

1	Two specimen signatures of claimant (to be furnished in a separate sheet) duly attested by a Gazetted government servant. (Two slips each bearing left hand thumb and finger impressions duly attested may be furnished by a person who is not literate to sign his name. If such person on account of physical disability is unable to give left hand thumb and finger impressions he/ she may give thumb and finger impressions of the right hand. Where a railway servant has lost both the hands, he/ she may give toe impressions. Impressions should be duly attested by a Gazetted government servant.)	
2.	Two copies of passport size photographs of the claimant, duly attested	

3.	Two slips showing the particulars of height and personal identification marks duly attested by a Gazetted government servant.	
4.	Details of the family in Form 6.	
5.	Certificate(s) of age showing the dates of birth of the children. The certificate should be from the Municipal authorities or from the local panchayat or from the head of a recognized school or Central/ State Board of Education.	
6.	Undertaking for refunding any excess payment made by the pension disbursing Bank.	
7.	Specimen signature or left hand thumb and finger impressions of guardian duly attested, in the case of the guardian who is not literate enough to sign his or her name.	
8.	Two attested copies of passport size photograph of the guardian/ nominee	
9.	Descriptive roll of the guardian/ nominee, showing the particulars of height and identification marks, duly attested	
10.	Copy of PPO of previous pensioner/ family pensioner	
11.	Proof of permanent address of the guardian	
12.	Copy of the death certificate of the deceased employee or pensioner/ previous family pensioner, if applicable	
13.	Copy of document regarding ineligibility of previous family pensioner, if applicable.	

FORM 11

[See Rule 92(2)]

Form of letter to the nominee of a deceased railway servant where valid nomination for the grant of the death gratuity exists

No

Office of

Station

Dated

To

.....
.....
.....

Subject : Payment of death gratuity in respect of the late Shri/Smt/Kum.....

Sir/ Madam,

I am directed to state that in terms of the nomination made by the late Shri/ Smt/Kum (Name & Designation) in the Office/ Department/ Ministry of a death gratuity is payable to his/ her nominee(s). A copy of the said nomination is enclosed herewith.

2. I am to request that a claim for the grant of the gratuity may be submitted by you in the enclosed Form 13.

3. Should any contingency have happened since the date of making the nomination, so as to render the nomination invalid, in whole or in part, precise details of the contingency may kindly be stated.

Yours faithfully,

Head of Office

FORM 12

[See Rule 92(2)]

Form of letter to the member or members of the family of a deceased railway servant where valid nomination for the grant of the death gratuity does not exist

No
Office of
Station
Dated

To
.....
.....
Sir/ Madam,

Subject: Payment of death gratuity in respect of the late Shri/ Shrimati/ Kumari
.....

I am directed to say that in terms of Rule 70..... and 71 of the Railway Services (Pension) Rules, 1993, a death gratuity is payable to the following members of the family of late Shri/ Shrimati/ Kumari (Name & Designation) in the office/ department/ Ministry of.....in equal shares:

Wife/ husband including judicially separated wife/ husband

(i)	(ii)	Sons	including step children and adopted children
	(iii)	Unmarried daughters	
	(iii)	Widowed daughters	

2. In the event of there being no surviving member of the family as indicated above, the gratuity will be payable to the following members of the family in equal shares:

(i)	Father	including adoptive parents in case of individuals whose personal law permits adoption
(ii)	Mother	

- (iii) Brothers below the age of eighteen years and unmarried/ widowed sisters including step brothers and step sisters.
(iv) Married daughters, and
(v) Children of a pre-deceased son.

3. It is requested that a claim for the payment of gratuity may be submitted in the enclosed Form 13 as soon as possible.

Yours faithfully,

Head of Office

FORM 13
[See Rule 92(2)]

Form of application for the grant of death gratuity on the death of a Railway servant
[To be filled in separately by each claimant and in case the claimant is minor, the Form should be filled in by the guardian on his/ her behalf. Where there are more than one minor, and one guardian for all of them, the guardian should claim gratuity in one Form on their behalf.]

1.	(i)	Name of the deceased railway servant in respect of whom gratuity is being claimed.	
	(ii)	Date of death of railway servant.	
	(iii)	Office/ Department/ Ministry in which the deceased served last.	

2.	Name of the claimant in case he is not minor.
----	---

	Serial No.	Name	Date of Birth	Relationship with the deceased railway servant	Postal Address
3.	In case the claimant (s) is/are minor, details of guardian				
	Serial No.	Name	Date of Birth	Relationship with the minor	Relationship with the deceased railway servant
4.	Details of Bank with Account No., IFSC Code for e-Payment/ECS				
			Signature/ Thumb-impression of the claimant/ guardian		

Enclosure:

- i. Death Certificate,
- ii. Date of Birth Certificate, (in case of minors)
- iii. Specimen signature/ left hand thumb and finger impressions of the claimant/ guardian.

FORM 14

[See Rule 92(3)]

(Form of letter to family member of a deceased Railway servant for grant of Family pension)

No
Office of
Station
Dated

To

.....
.....
.....

Subject: Payment of Family Pension in respect of late Shri/ Smt. _____

Sir/ Madam,

I am directed to say that in terms of rule 75 of the Railway Services (Pension) Rules, 1993, a family pension is payable to you in respect of the late Shri/ Smt (Name and Designation) in the Office/ Department/ Ministry of

2. You are advised that a claim for the grant of Family Pension may be submitted in the enclosed Form 10.

3. In the event of death or ineligibility after re-marriage of the widow/ widower, the Family Pension shall be granted to the eligible child or children, dependent parents or disabled siblings, if any, as per the provisions of rule 75 of Railway Services (Pension) Rules 1993.

4. In the case of childless widow, the family pension shall be payable even after re-marriage subject to the condition that her earning is less than or equal to the sum of minimum family pension under the Railway Services (Pension) Rules, 1993 and Dearness Relief on it.

Yours faithfully,

Head of Office

FORM 15

(See Rule 47)

Form of certificate of verification of service for pension

No.....

Government of India
Ministry of.....
Dated

Certificate

It is certified, in consultation with the Accounts Officer, that Shri/ Smt./ Km _____ (Name and Designation) has Completed a qualifying service ofYears months days as on (date), as per details given below. The service has been verified on the basis of his service documents and in accordance with the rule regarding qualifying service in force at present. The verification of service under sub-rules (1) and (2) of rule 47 of the Railway Services (Pension) Rules, 1993, shall be treated as final and shall not be reopened except when necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension.

DETAILS OF QUALIFYING SERVICE

S. No.	Name of Ministry/Department/ Office	From	To	Length of qualifying service
1.				
2.				
3.				

Signature & Stamp of Head of office.

To
Shri.....
(Name and Designation)

FORM 16

[See Rule 93(1), Rule 95 (1), 95(5) and Rule 97(1)]

Form for assessing and authorizing the payment of family pension and death gratuity when a railway servant dies while in service

PART I

Section I

1. Name of the deceased railway servant.
2. Father's name
3. Husband's name in the case of female railway servant)
4. Date of birth (by Christian era)
5. Date of Death (by Christian era)
6. Religion
7. Particulars of post held at the time of death
 - (a) Name of the office
 - (b) Post held substantively:
 - (c) Officiating post:
 - (d) Scale of pay/ Pay Band & Grade Pay
 - (e) Basic Pay/ Pay in Pay Band & Grade Pay
 - (f) Whether the last post held was under the railway or outside the railway on foreign service terms
If on foreign service, scale of pay/ pay band, pay in
 - (g) the band and grade pay of the post in the parent department
8. Date of beginning of service
9.
 - (i) Total period of military service, if any, for which pension and/or gratuity was sanctioned:
 - (ii) Amount and nature of any pension/gratuity received for the military service

10. Particulars relating to service in autonomous body/ State Governments if any

(a) Particulars of service :

Name of organization	Post held	Period of service		
		From	To	Period

(b) Whether the above service is to be Counted for gratuity in the Government

(c) Whether the autonomous organization has discharged its pensionary liability to the Railways

11. Amount and nature of any pension/ gratuity received for Previous civil service, if any

12. Service qualifying for death gratuity

Details of omission, imperfection or deficiencies in the Service Book which have been ignored [under rule 79 (1) (b) (ii)]

(b)	Periods of non-qualifying service	From	To
(i)	Interruption in service condoned under rules 42 & 43		
(ii)	Extraordinary leave not qualifying for gratuity		
(iii)	Period of suspension treated as non-qualifying		
(iv)	Boy service (2nd proviso to rule 20)		
(v)	Periods of foreign service with United Nations bodies for which United Nations pension has been availed (Rule 46)		
(vi)	Any other service not treated as qualifying service		
	Total period of non-qualifying service		

(c)	Additions to qualifying service		
(i)	Civil (including railway) service (Rule 33)		
(ii)	Military service (Rule 34)		
(iii)	Benefit of service in an autonomous body		
	Total period of qualifying service		

(d)	Net qualifying service	
(e)	Qualifying service expressed in terms of completed six monthly periods (Period of three months & above to be treated as completed six monthly period) (Rule 69)	

13. (a) Emoluments reckoning for death gratuity

(b) Amount of death gratuity

14. Details of Government or railway dues recoverable out of death gratuity

(i) License fee for occupation of Government or railway accommodation.

(ii) Amount to be withheld as indicated by the Directorate of Estates/ Engineering Department

(iii) Dues referred to in Rule 98(2)

15. Net amount payable as death gratuity

16. Details of the nominee(s) to whom death gratuity is payable

S. No.	Name	Share in death gratuity	Date of birth	Address	Relationship deceased servant with railway

17. Details of guardian/ nominee who will receive payment of death gratuity in the case of minor/ mentally disabled children

S. No.	Name minor/ of mentally disabled child	Name of guardian	Address of Guardian	Relationship of guardian with deceased railway servant

18. The date on which intimation regarding the death of railway servant was received by the Head of office

19. The date on which action initiated to

(i)	obtain claim or claims from the claimants in the appropriate form for death gratuity and family pension as provided in rule 92:	
(ii)	obtain the 'NO demand certificate' from the Directorate of estates as provided in rule 98(1):	
(iii)	assess the Government or railway dues other than the dues pertaining to occupation of Government or railway accommodation	
(iv)	Assess the service and emoluments qualifying for death gratuity and family pension as provided in Rule 93 and Rule 94.	

20. Details of payment of Family Pension

Rate of family pension	Amount of family pension	Period for which it is payable	
		From	To
Enhanced rate [if service rendered at the time of death is more than seven years as in rule 75 (4)]			
Ordinary rate			
Additional family pension as on date, to old family pensioner, if any, under rule 75(3A)			

21. Persons to whom family pension is payable

- (i) Name
- (ii) Relationship with the deceased railway servant
- (iii) Full postal address

22. Details of guardian who will receive payment of family pension in the case of minor/ mentally disabled children

S. No.	Name minor/ of mentally disabled child	Name of guardian	Address of Guardian	Relationship of guardian with deceased railway servant

23. Head of Account to which death gratuity and family pension are debitable

Place

Dated, the

Signature of the Head of Office

SECTION II

Details of provisional family pension and gratuity to be drawn and disbursed by the Head of Office in accordance with Rule 96.

Provisional Family Pension		Rs. _____ p.m.
Death Gratuity [amount mentioned in item 13(b) of Section I].		Rs. _____ p.m.
Less :		
(a)	Licence-fee recoverable from gratuity for occupation of Government or Railway accommodation [as in item 14(i) of Section I]	Rs. _____ p.m.
(b)	Amount of gratuity to be held over pending receipt of information	Rs. _____

	from the Directorate of Estate/ Engineering Department (as in item 14 of section I)	
(c)	Other Government dues as mentioned in item 14(iii) of section I.	Rs. _____
(d)	Total of (a), (b) and (c)	Rs. _____
	Place	Signature of Head of Office
	Dated, the	

PART II
Account encasement:
SECTION I

1. (i) Total period of qualifying service accepted for Death gratuity
(ii) Total period of continuous service accepted for Family Pension
2. Net amount of death gratuity after adjusting Government or railway dues
Amount and the period of tenability of Family Pension

	Rate of family pension	Amount of family pension	Period for which it is payable	
			From	To
3.	Enhanced rate [if service rendered at the time of death is more than seven years as in rule 75 (4)]			
	Ordinary rate			
	Additional family pension as on date, to old family pensioner, if any, under rule 75(3A)			

4. Date from which Family pension is admissible.
5. Head of Accounts to which death gratuity and family pension are debitable.

SECTION II

1. Name of the deceased railway servant.
2. Date of death of the railway servant.
3. Date on which pension papers received by the Account Officer.
4. Amount of family pension authorised.
5. Amount of gratuity authorised.
6. Date of commencement of family pension.
7. Date on which payment of family pension and gratuity authorised.
8. Amount recoverable from gratuity.
9. Amount of gratuity held over pending receipt of 'No demand certificate'.

Place
Dated, the.....

Accounts Officer

FORM 17
[See rule 100]

FORM OF LETTER TO THE ACCOUNTS OFFICER FORWARDING PAPERS FOR THE GRANT OF FAMILY PENSION AND DEATH GRATUITY TO THE FAMILY OF A RAILWAY SERVANT WHO DIES WHILE IN SERVICE.

No.
Office of.....
Station.....
Dated the.....

To
Financial Adviser and Chief
Accounts Officer,
The Pay and Accounts Officer
.....
.....

Sub : Grant of family Pension and death gratuity.

I am directed to say that Shri/Smt./ Kumari (Name and designation)died on His family has become eligible for the grant of family pension and death gratuity. Form 16 duly completed is forwarded herewith for further necessary action.

2. Railway dues in respect of the deceased railway servant will be recovered out of death gratuity as indicated in Section II of Part I of Form 16.

3. Your attention is invited to the enclosures which is forwarded herewith.

4. The receipt of this letter may be acknowledged and this Ministry / Department / Office informed that necessary instructions for the disbursement of family pension and death gratuity have been issued to the disbursing authority concerned, under intimation to the family pensioner.

Yours faithfully,

Head of Office

List of enclosures

1. Form 10 [along with check-list] and Form 16 duly completed.
2. Service book (Date of death to be indicated in the service book).

FORM 18
[See rule 100(2)]

FORM OF LETTER SANCTIONING FAMILY PENSION TO A MEMBER [OTHER THAN SPOUSE] ON DEATH OF A RETIRED RAILWAY SERVANT

No.....
Office of
Station
Dated the

To
The Financial Adviser and
Chief Accounts Officer/
Pay and Accounts Officer,
.....

Sub: - Grant of Family Pension to the child/children/ dependent parents /disabled siblings.

Sir/Madam,

I am directed to say that Shri/Smt.....formerly (Designation) in this Ministry / Department was authorised pension of Rs..... with effect from on his/her retirement from service.

2. Intimation has been received in this Ministry / Department that Shri/Smt..... died on and at the time of death left no widow/widower but was survived by the following members of the family :-

S.No.	Name	Date of birth	Address	Relationship with deceased pensioner	Whether suffering from any disability	Marital status

3. In terms of rule 75 of Railway Services (Pension) Rules, 1993 the amount of Family Pension has become payable to Shri/Kum/Smt..... who is the guardian. The Family pension will be payable, on behalf of the minor / mentally disabled child to Shri /Smt..... who is the nominee /guardian.

4. Sanction for the grant of Family Pension of Rs per month to the Shri/Kum/Smt..... is hereby accorded. The Family Pension will take effect from and will be tenable as per the provisions of sub-rule [6] of rule 75 of the Railway Services [Pension] Rules, 1993.

5. The Family Pension is debitable to the Head

6. Your attention is invited to the enclosures forwarded herewith.

7. The receipt of this letter may kindly be acknowledged and this Ministry / Department informed that necessary instructions for the disbursement of Family Pension have been issued to the disbursing authority concerned, under intimation to family pensioner.

Yours faithfully,

Head of Office,

List of enclosures

1. Form 10 [along with check- list]

FORM 19

[See rule 100(2)]

FORM OF LETTER SANCTIONING FAMILY PENSION TO ANOTHER MEMBER OF FAMILY ON DEATH OR INELIGIBILITY OF A RECIPIENT OF FAMILY PENSION

No.
Office of.....
Station.....
Dated the

To,

The Financial Adviser and
Chief Accounts Officer/
Pay and Accounts Officer,
.....

Sub : Grant of family pension on death or ineligibility of a recipient of Family Pension.

Sir,

I am directed to say that Shri/Smt..... [relationship] of late Shri/Smt..... formerly..... (designation) in this Ministry /Department/ Office was authorised the payment of family pension of Rs..... with effect from vide PPO No.....

2. Intimation has been received in this Ministry /Department/ Office that Shri/Smt/Km..... died/ceased to be eligible for family pension on account of on[date].

3. There are following surviving members of family of the deceased railway servant /pensioner:

S.No.	Name	Date of birth	Address	Relationship with deceased pensioner	Whether suffering from any disability	Marital status

4. In terms of rule 75 of the Railway Services (Pension) Rules, 1993, the amount of Family Pension has become payable to Shri/Kum/ Smt..... The Family Pension will be payable, on behalf of the minor /mentally disabled child to Shri/Smt..... who is the nominee /guardian.

5. Sanction for the grant of Family Pension of Rs..... per month to Shri/Kum/Smt..... is hereby accorded. The Family Pension will take effect from..... and will be tenable as per the provisions of sub-rule [6] of rule 75 of the Railway Services [Pension], 1993.

5. The Family Pension is debitable to the Head

6. Your attention is invited to the enclosures forwarded herewith.

7. The receipt of this letter may kindly be acknowledged and this Ministry / Department informed that necessary instructions for the disbursement of Family Pension have been issued to the disbursing authority concerned, under intimation to family pensioner.

Yours faithfully,

Head of Office,

List of enclosures

1. Form 10 [along with check- list]

FORM 20
[See rule 100(3)]

Form of application for the Grant of Residuary* Gratuity on the Death of a Pensioner.
(To be filled in separately by each claimant)

- Name of the pensioner in respect of whom residuary gratuity is being claimed.
 - Office/Department/Ministry in which the-deceased pensioner served last.
 - Date of retirement of the pensioner.
 - Date of death of the pensioner.
 - PPO number of pensioner, if applicable
- Name and other details of claimant[s] –

S.No.	Name	Date of birth	Relationship with the deceased pensioner	Postal Address

3. In case the claimant[s] is / are minor or suffering from disorder or disability of mind, including mental retardation, details of guardian –

Name	Date of birth	Relationship with minor	Relationship with the deceased pensioner	Postal Address

- Account No. name and BSR code of the Branch of Bank to which amount is to be credited.
- Amount of monthly pension [including ad-hoc increase, if any] service gratuity sanctioned to deceased pensioner.
- Amount of retirement gratuity received by the deceased pensioner.

7. The amount of pension [including adhoc increase, if any] service gratuity drawn by the deceased till the date of death:
8. If the deceased had commuted a portion of pension before his death, the commuted value of the pension.
9. Total of items 6,7 and 8.
10. Amount of death gratuity equal to 12 times of the emoluments.
11. The amount of residuary gratuity claimed, i.e., the difference between the amount shown against items 10 and 9.

Encl: Specimen signature / thumb impression duly attested by a Gazetted railway servant.

Signature or left hand thumb impression of the claimant /guardian
Mobile / Telephone No.
Permanent Account Number for Income tax
Aadhaar No., if available

Signatures of two witnesses with names and full addresses

[i]

[ii]

Note 1: If a retired railway servant in receipt of service gratuity or pension dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad-hoc increases, if any, together with the death/ retirement gratuity and the commuted value of any portion of pension commuted by him are less than the amount of equal to 12 times of his emoluments, a residuary gratuity equal to the deficiency becomes payable to the family. When a railway servant has retired before earning a pension, the amount of service gratuity should be indicated.

Note 2: Two specimen signatures duly attested by a Gazetted railway servant [to be furnished in a separate sheet]. Two slips each bearing the left hand thumb and finger impressions duly attested may be furnished by a person who is not literate to sign his name. If such a person on account of physical disability is unable to give left hand thumb and finger impressions, he /she may give thumb and finger impressions of the right hand. Where a railway servant has lost both hands, he may give toe impressions, impressions should be duly attested by a Gazetted railway servant.

[File No.2015/F[E]III/1[1]/4]

Sd/-
[Tanveer Ahmed]/EDF[Estt.]

Note: The principle rules were published in the Gazette of India Extraordinary, vide number SO 930 [E], dated the 3rd December 1993 and subsequently amended vide notification numbers, namely:

1	S.O. No.511 dated the 25 th February, 1995
2	S.O. No.1026 dated the 15 th April , 1995
3	S.O. No.1553 dated the 15 th July, 2000
4	S.O. No.1554 dated the 15 th July, 2000
5	S.O. No.1081 dated the 30 th March, 2002
6	S.O. No.1488 [E] dated the 30 th December, 2003
7	S.O. No.1214[E] dated the 4 th November, 2004
8	S.O. No.3191 dated the 18 th December, 2004
9	S.O. No.399 dated the 05 th February, 2005
10	S.O. No.1001 dated the 19 th March, 2005
11	S.O. No.1306 dated the 8 th April, 2006
12	S.O. No.3005 dated the 13 th October, 2007
13	S.O. No.2944 dated the 25 th October, 2008
14	S.O. No.3117[E] dated the 23 rd September, 2013

SERIAL CIRCULAR NO.63/2016
No.P(R)/54/VI Date: 11 .07.2016

Copy of Board's letter No.E[P&A]II-98/HRA-6 dated 13.06.2016 is forwarded

for information, guidance and necessary action. Board's letters dated 09.03.2004, 17.02.2016 and 05.04.2016 quoted therein were circulated under SC Nos.43/2004, 21/2016 and 28/2016, respectively.

Board's letter No. E[P&A]II-98/HRA-6 dated 13.06.2016 [RBE No.63/2016]

Sub: Grant of House Rent Allowance to Railway employees posted to new Zones/new Divisions- Regarding.

Attention is invited to the instructions contained in Board's letters of even number dated 9.3.2004 and 17.02.2016 on the above subject.

2. The matter has been considered by the Board subsequent to issue of letter No. E(G)2009 QR -1-2 dated 05.04.2016 and it has been decided that railway employees posted to ECR and NWR may be allowed house rent allowance upto 31.12.2016 on the same terms and conditions laid down in the letter of even number dated 09.03.2004 ibid and as amended/clarified from time to time.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed)DDE[P&A]II

SERIAL CIRCULAR No. 64/2016
No.P(R)/481/IX Date: 11.07.2016

Copy of Board's letter No.E[P&A]I-2012/SP-1/Genl-1 dated 15.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E[P&A]I-2012/SP-1/Genl-1 dated 15.06.2016 [RBE No.64/2016]

Sub: Admissibility of Qualification Pay to Appendix III qualified staff in the V and VI CPC from 01.01.1996 and 01.01.2006 or the date from which an individual elects to draw pay in the revised scale of pay under Railway Services (Revised Pay) Rules, 1997 and 2008.

The rates of Qualification Pay in respect of Appendix III qualified staff was revised in the V CPC period in terms of the instructions contained in Board's letter No. E[P&A] I-98/SP-1/Genl/1 dated 09.10.1998 and were admissible from 01.08.1997. In the VI CPC the rates were revised vide Board's letter No.E(P&A)I-2009/SP-1/Genl.1 dated 30.04.2010 and were admissible from 01.09.2008.

2. The NFIR (Item No.9/2012) and AIRF (Item No.8/2016) had raised a demand in the PNM Forum for antedating the date of effect for grant of Qualification Pay to Appendix III qualified staff in the V and VI CPC period.

3. The issue has been examined in Board's Office and it has been decided that Qualification Pay to Appendix III qualified staff in V and VI CPC period may be made admissible as it was done in the case of Appendix II qualified staff vide Board's letter No. E[P&A] I-2012/SP-1/Genl-1 dated 19.06.2012 and E[P&A] I-2012/SP-1/Genl-1 dated

12.09.2012. Accordingly, the revised Qualification Pay as indicated in para 1 above would be admissible in the following manner:-

- (a) In the V CPC pay structure, the revised rate of Qualification Pay to Appendix III qualified staff would be admissible from the date an individual elects to draw pay in the revised scale of pay under Railway Services [Revised Pay] Rules, 1997, instead of 01.08.1997.
- (b) In the VI CPC pay structure, the revised rate of Qualification Pay to Appendix III qualified staff would be admissible from the date an individual elects to draw pay in the revised scale of pay under Railway Services [Revised Pay] Rules, 2008, instead of 01.09.2008. It is also clarified that the rate of Qualification Pay in respect of Appendix III qualified staff **would not increase by 25%** every time the DA payable on revised pay scale goes up by 50% as it is being treated as part of pay and is being taken into account for the purpose of pay fixation on promotion to the next higher post.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(S.R.Kanaujia)JDE[P&A]

SERIAL CIRCULAR NO.65/2016
No.P(R)/481/IX Date:11.07.2016

Copy of Board's letter No.E[P&A]II/2016/PP-1 dated 23.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 02.08.2001, quoted therein was circulated under SC No.189/2001.

Board's letter No.E[P&A]II/2016/PP-1 dated 23.06.2016 [RBE No.73/2016]

Sub: Fixation of pay of State Government Employees on appointment to the posts under the administrative control of Ministry of Railways

The method of fixation of pay of State Government servants on appointment to posts under the administrative control of Ministry of Railways has been spelt out in Board's letter No. E(P&A)-II-2001/PP-7 dated 02-08-2001. The question of fixation of pay in such cases consequent upon revision of pay scales on acceptance of the recommendations of the VIth Central Pay Commission in the revised pay structure has been considered by the Government and the President is pleased to decide that in the cases of State Government employees appointed to post under the administrative control of the Ministry of Railways on or after 01/01/2006, pay will be fixed in the following manner:-

(a) Where the State Government has revised the Pay scales of their employees on the pattern of VIth Central Pay Commission at the base index of 115.76 as per AICPI(IW) 2001 series w.e.f 1.1.2006, the pay of these State Government employees on their appointment to the posts under the administrative control of Ministry of Railways would be fixed as follows :

(i) When the appointment is to a post carrying higher Grade Pay, one increment equal to 3% of the sum of the pay in the existing grade pay will be computed and rounded off to the next multiple of 10. This will then be added to the existing pay in the pay band. The grade pay corresponding to the higher post will thereafter be

granted in addition to this pay in the pay band. In cases where the appointment involves change in pay band also, the same methodology will be followed. However, if the pay in the pay band after adding the increment is less than the minimum of the higher pay band to which the appointment is taking place, pay in the pay band will be stepped up to such minimum.

(ii) Where the appointment is to a post involving identical Grade Pay, the individual shall continue to draw the same pay.

(b) Where the State Government have revised the pay scales of their employees after 1.1.2006 beyond the base index of 115.76 as per AICPI(IW) 2001 series, basic pay of the employees is to be determined first in the Scale applicable on Railways by reducing the element of DA, ADA, IR etc. granted by the State Government after 1.1.2006 (beyond the base index of 115.76 as per AICPI (IW) 2001 series) and thereafter the pay would be fixed as provided in the clause (i) & (ii) under sub-para (a) above.

(c) Where the State Government have either not revised or revised the pay scale of their employees on or after 1.1.2006 below the base index of 115.76 as per AICPI(IW) 2001 series, basic pay of these employees shall be determined first in the scale applicable on Railways, by adding the element of DA, ADA upto base index of 115.76 as per AICPI(IW) 2001 series, granted by the State Government and thereafter their pay would be fixed as provided in the clause (i) & (ii) under sub-para (a) above.

2. These orders are applicable to employees of the State Government and local bodies under the State including Emergency Divisional Accountants/ Divisional Accountants/local bodies under the State Government appointed to a post under the administrative control of the Ministry of Railways on or after 1.1.2006.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md. Ahmed)DDE[P&A]II

SERIAL CIRCULAR NO. 66/2016
No.P(R)/563/XII Date: 11.07.2016

Copy of Corrigendum issued under Board's letter No. 2012/E(Sports)/4(1)/3/OTP/DOPT dated 24.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 09.06.2016 quoted therein was circulated under SC No.55/2016.

Corrigendum issued under Board's letter No. 2012/E(Sports)/4(1)/3/OTP/DOPT dated 24.06.2016 dated [RBE No.76/2016] Clarification /Corrigendum No.69

Sub: Out-of-Turn Promotions (OTP) to outstanding Sportspersons/ Coaches for excellence in field of sports- Clarification regarding.

Ref.: Board's letter of even number dated 09.06.2016 [RBE No. 60/2016]

Kindly refer to Board's letter of even number dated 09.06.2016. The words "prior to 23.05.2015" mentioned in 5th line of para 2 of the above mentioned letter may be read as "prior to 23.05.2013".

Sd/-
(Bhaskar Roy Choudhury)DDE[Sports]I

SERIAL CIRCULAR NO. 67/2016
No.P(R)/420/VII Date:11.07.2016

Copy of Board's letter No.2016/E(Sports)/4(3)/1/NIS dated 16.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No.2016/E(Sports)/4(3)/1/NIS dated 16.06.2016 [RBE No.74/2016]
Clarification /Corrigendum No. 68

Sub: Grant of study leave for NIS Diploma course.

Railway Sports Promotion Board selects a limited number of sportspersons for NIS Diploma Course in different disciplines from amongst the applications received from Zonal Railways. The sponsored sportspersons' fees and other charges for the course are paid by respective Railways and their period of Diploma Course is treated as 'On Duty'.

NIS diploma is technical course having a direct and close connection with the sphere of duty of the sportspersons/coaches in Indian Railways and is definite advantage to the Government from the point of view of public interest.

In view of the above, it has now been decided that Indian Railways sportspersons, who are not considered or not found eligible for sponsorship but are selected by NIS and undergo the NIS course at their own cost shall be eligible for grant of "**Study Leave**".

These instructions issue with the approval of Board(MS).

Sd/-
(Bhaskar Roy Choudhury)DDE[Sports]

SERIAL CIRCULAR NO.68/2016
No.P(R)/481/IX Date:14.07.2016

Copy of Board's letter No.PC-VI/2008/I/3/1 dated 04.07.2016 is forwarded for information, guidance and necessary action. Board's letters dated 29.10.2008, 12.01.2009 and 08.11.2010 quoted therein were circulated under Serial Circular Nos. 155/2008, 3/2009 & 161/2010.

Board's letter No. PC-VI/2008/I/3/1 dated 04.07.2016 [RBE No.82/2016] PC-VI -370

Sub: Fixation of pay of existing Group 'D' employees in the revised pay structure – clarification reg.

Consequent upon implementation of recommendations of 6th CPC as accepted by Govt. of India, instructions regarding placement and fixation of pay of Group 'D'

employees [other than RPF/RPSF] in Grade pay of Rs.1800 in PB-1 [Rs.5200-20200] were issued vide Board's letter of even number dated 29.10.2008 [RBE No. 160/2008]. Further clarification /instructions on the issue were issued vide Board's letters of even number dated 12.01.2009 & 08.11.2010.

2. On the basis of various references received from Zonal Railways and an Item being raised by NFIR on the issue, the matter has been further examined in consultation with the Ministry of Finance keeping in view the stipulation contained in Note 1 under Rule 7[1] of Railway Services [Revised Pay] Rules, 2008 and it has been decided that those non-matriculate /non-ITI Group 'D' employees, who were in service on the date of notification of Railway Services [Revised Pay] Rules, 2008 and retired / expired or left service within six months of the notification of the Railway Services [Revised Pay] Rules, without being imparted training due to administrative reasons, may be placed in PB-1 with Grade Pay Rs.1800/-.

3. This issues with the concurrence of Finance Directorate of this Ministry.

Sd/-
(M.K.Panda)Jt. Director, Pay Commission

SERIAL CIRCULAR NO.69/2016
No.P(R)/563/XII Date:14.07.2016

Copy of Board's letter No.E[NG]II/2016/RR-1/8 dated 21.06.2016 is forwarded for information, guidance and necessary action. Board's letter dated 18.07.2005 and 10.12.2014 quoted therein were circulated under SC Nos.126/2005 and 145/2014, respectively.

Board's letter No. E[NG]II/2016/RR-1/8 dated 21.06.2016 [RBE No.71/2016]

Sub: Recruitment of staff from open market in Pay Band-1 of ₹5,200 -20,200 having Grade Pay of ₹1800/-.

Pursuant to amendment to Section 22 Sub-Section [1] of the Apprentices Act, 1961, Board had constituted a Committee to formulate the policy for according preference to Course Completed Act Apprentices [CCAAs] in recruitment. The Committee has given its recommendation and accordingly, it has been decided by the Board that 20% of the vacancies in case of direct recruitment to posts /categories in Pay Band-1 of ₹5,200 -20,200 having Grade Pay of ₹1800/- shall be filled giving preference to Course Completed Act Apprentices [CCAAs] trained in Railway establishments and possessing National Apprenticeship Certificate [NAC] granted by National Council of Vocational Training [NCVT]. This will be in the nature of horizontal reservation as in the case of Persons with Disabilities [PWDs] and Ex-Servicemen. However, unlike in the case of PWDs, there will be no 'carry forward' of the unfilled vacancies, to be filled by this mechanism. In case of shortfall, the vacant slots shall be filled from others in the combined merit list. Guidelines are enclosed as Annexure.

Sd/-
(Neeraj Kumar)DE[N]II

Annexure to Board's letter No. E[NG]II/2016/RR-1/8 dated 21.06.2016

1. The preference to the Course Completed Act Apprentices [CCAAs] trained in Railway Establishments, as envisaged in the above letter, is in compliance of amendment to Section 22 of the Apprentices Act, 1961, which reads as under:

12. In Section 22 of the Principal Act, for sub-section [1], the following sub-section shall be substituted, namely:-

"[1] Every employer shall formulate its own policy for recruiting any apprentice who has completed the period of apprenticeship training in his establishment."

The old provision read as under:

"Section 22: Offer and acceptance of employment:

- 1. It shall not be obligatory on the part of the employer to offer any employment to any apprentice who has completed the period of his apprenticeship training in his establishment nor shall it to be obligatory on the part of the apprentice to accept an employment under the employer."*
2. Preference by way of Horizontal Reservation envisaged in the above letter is distinct from Vertical Reservation provided to the SC, ST and OBC categories in recruitment. Horizontal reservation cuts across Vertical reservation and those selected against the quota under the horizontal reservation provided for CCAAs in terms of this letter have to be placed in the appropriate category in the reservation roster viz. SC/ST/OBC/UR depending upon the category to which they belong.
3. To illustrate, if the notified vacancies in an Employment Notice issued by an RRC are 1000, the total number of posts reserved under vertical reservation will be: SC=150; ST=75; OBC=270; 505 unreserved and the vacancies for CCAAs will be 200 [for a 20% quota].
4. On conclusion of the written test, a combined merit list is to be prepared based on the marks as per extant procedure. The minimum qualifying marks shall continue to be as laid down in Board letter No. E[NG]II/96/RR-1/62 dated 18.07.2005.
5. To implement the Horizontal reservation by giving preference to CCAAs, the merit list is to be scrutinised and the first 200 CCAAs [for 20% horizontal reservation] plus an equal number of CCAAs as extra are to be called for PET. The provision of calling two times candidates for PET is as per Board's letter No. E[NG]II/2009/RR-1/10/Pt. Dated 10.12.2014.
6. Those who qualify after PET will be considered as per merit against the 20% horizontal quota for CCAAs as notified.
7. In case of shortfall i.e. when the CCAA candidates to the extent of earmarked vacancies do not secure minimum qualifying marks and / or do not qualify in the PET, the difference of such CCAA vacancies, will be filled by other candidates in the normal merit list as per current instructions. There will be no carry forward of CCAA vacancies whatsoever.
8. The selected CCAAs should then be adjusted against the respective community viz. SC/ST/OBC/UR depending upon the category to which they belong.
9. The application form should have a column "*Whether Apprenticeship was completed in Railway establishment [Yes/No]*". For those filling it as 'Yes' three more columns invariably shall also need to be filled by the candidate:-
 - [a] Railway Establishment in which apprenticeship done /completed
 - [b] Date of completion of such apprenticeship
 - [c] NCVT certificate No. and Date [*]
- [*] There could be cases where the Apprenticeship has been completed but the NCVT certificate is awaited. Such candidates can be allowed to apply, with the condition that in case they qualify for the Document Verification [DV], they will have to bring the original NCVT certificate at DV stage, failing which they shall stand disqualified. Other columns like Name, Father's Name, Educational Qualification, Date of Birth, Community, etc. should figure in the application form as usual.
10. While calling the shortlisted candidates for Document Verification, it must be mentioned that necessary Apprenticeship certificate should be produced in original.

11. The cut-off date given in the notification will also be the relevant cut-off date for completion of Apprenticeship. A candidate will be taken to have completed the Act Apprentice training only if he has already appeared in NCVT examination, even though result may not have been declared by this date. NCVT certificate must be shown at DV stage else the candidate will stand disqualified for preference as CCAA.
12. The CCAAs trained in any Railway establishments will be eligible to apply against Employment Notification of any Zonal Railway irrespective of the establishment in which they have been trained subject to fulfilling other eligibility conditions. For example, a candidate who has done Apprenticeship training in Gorakhpur Workshop can apply for vacancies notified by RRC/North Eastern Railway as well as RRC/Central Railway etc. and vice versa.

SERIAL CIRCULAR NO. 70/2016
No.P(R)/541/IV Date: 14.07.2016

Copy of Board's letter No. F[E]III/2003/PF1/1 dated 10.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No. F[E]III/2003/PF1/1 dated 10.06.2016 [RBE No.62/2016]

Sub: State Railway Provident Fund-Rate of Interest during the year 2016-2017 [April, 2016 to June, 2016]

A copy of Government's Resolution No. 5(1)-B[PD]/2016 dt. 2nd June, 2016 issued by the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8.1% [Eight point one per cent] w.e.f. 1st April, 2016 to 30th June, 2016 on accumulations at the credit of the subscribers to State Railway Provident Fund, is enclosed for information and necessary action.

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi's, Resolution F.No.5(1)-B(PD)/2016 dated 02.06.2016 (Published in Part I Section 1 of Gazette of India).

R E S O L U T I O N

It is announced for general information that during the year 2016-2017, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall carry interest at the rate of 8.1% (Eight point one per cent) w.e.f. 1st April, 2016 to 30th June, 2016. This rate will be in force w.e.f. 1st April, 2016. The funds concerned are:

1. The General Provident Fund (Central Services)
2. The Contributory Provident Fund (India).
3. The All India Services Provident Fund.
4. The State Railway Provident Fund.
5. The General Provident Fund (Defence Services).
6. The Indian Ordnance Department Provident Fund.
7. The Indian Ordnance Factories Workmen's Provident Fund.
8. The Indian Naval Dockyard Workmen's Provident Fund.
9. The Defence Services Officers Provident Fund.
10. The Armed Forces Personnel Provident Fund.

2. Ordered that the resolution be published in Gazette of India.

Sd/-
(H.K.Srivastav) Director [Budget]

SERIAL CIRCULAR NO. 71/2016
No.P(R)/359/V Date: 19.07.2016

Copy of Board's letter No.2016/F[E]III/2[1]/1 dated 30.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No. 2016/F[E]III/2[1]/1 dated 30.06.2016 [RBE No.78/2016]

*Sub: Grant of benefit of increment falling due during leave period
in the case of a Government Servant who dies while on
leave.*

A copy of Department of Personnel and Training (DOP&T)'s O.M.No.16/13/88-Estt. (Pay-I) dated 16.02.1989 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rule 40, 39-A & 39-C of CCS (Leave) Rules 1972, mentioned in the O.M. ibid corresponds to Rule 544, 549 & 549-A respectively, of Indian Railways Establishment Code Vol.I (IREC Vol.I).

2. The orders shall take effect from the date of issue of the letter.

Sd/-
(Vaidehi Gopal)JDF[E]

Copy of DOP&T's O.M.No.16/13/88-Estt. (Pay-I) dated 16.02.1989

*Sub: Grant of benefit of increment falling due during leave period
in the case of a Government Servant who dies while on
leave.*

The undersigned is directed to day that according to Rule 40 of the CCS [Leave], Rules, 1972, a Govt. servant who proceeds on earned leave or commuted leave is entitled to leave salary equal to the pay drawn immediately before proceeding on earned leave or commuted leave. Similarly, a Government servant on half pay leave or on leave not due is entitled to leave salary equal to half the amount specified above. Consequently, if the normal date of increment of a Government servant falls during a period when he remains on earned leave /commuted leave /half pay leave /leave not due, the benefit of such increment is actually paid to him only from the date he joins duty on expiry of leave though the actual date of next increment remains unaffected. The staff side of the JCM, National Council, have proposed that if in such cases the Government servant concerned who is on leave dies without joining duty, the increment which fell due from a date falling within the leave period may be taken into account for the purpose of calculating leave salary etc.

After careful consideration of the proposal of the staff side, JCM, National Council, and having regard to all relevant factors, the President is pleased to decide that in the case of a Government servant who dies while on any kind of leave for which leave salary is payable, a lump sum ex-gratia payment in addition to the normal entitlements under leave rules, may be allowed to the member of the family as specified in Rule 39[C]. The ex-gratia payment shall be equivalent to the difference between the amount of leave salary as well as cash equivalent of leave salary admissible as per rules and 39-A of CCS Leave Rules, 1972 and the amount of leave salary as well as cash equivalent of leave salary which would have been admissible if the benefit of the increment falling due during currency of leave period upto date of death was allowed from its due date without waiting for rejoining duty by the Government servant. The Head of the Department may issue the necessary order sanctioning the amount of ex-gratia in each individual case.

These orders will take effect from the first of the month in which these are issued.

Insofar as persons serving in the Indian Audit and Accounts Departments are concerned, this issues after consultation with the Comptroller and Auditor General of India.

Sd/-
(S.Hariharan) Under Secy. to the GOI

SERIAL CIRCULAR NO. 72/2016
No.P(R)/64/VII Date:19.07.2016

Copy of Board's letter No.E[P&A]I-2011/FE-4/1 dated 04.07.2016 is forwarded for information, guidance and necessary action. Board's letter dated 08.03.1999 quoted therein was circulated under SC No.84/99.

Board's letter No. E[P&A]I-2011/FE-4/1 dated 04.07.2016 [RBE No.80/2016] PC VI-369/16

Sub: Revision of the existing rates of Daily Officiating Allowance in the pay structure recommended by the VI Central Pay Commission.

Ref: Board's letter No.E(P&A)I-98/CPC/PA-3 dated 08.03.1999

The NFIR had raised a demand in the PNM Forum for revising the rates of Daily officiating allowance in the pay structure recommended by the VI CPC. A reference in this regard was also received from AIRF.

2. The matter has been considered by Board and have decided to revise the existing rates of Daily officiating Allowance in the VI CPC pay structure as indicated in the enclosed Annexure.

3. The revised rates of Daily Officiating Allowance are admissible from 01.09.2008. All other terms and conditions shall remain unchanged.

4. This has the sanction of the President and issues with the concurrence of the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(S.R.Kanaujia)JDE[P&A]

ANNEXURE

STATEMENT SHOWING THE CATEGORIES EXEMPTED FROM THE MINIMUM PERIOD OF OFFICIATING AND THE DAILY RATES OF OFFICIATING ALLOWANCE.

S.No.	Category	Working in scale	Officiating as category	Scale	Revised rate of Daily Officiating Allowance
1	2	3	4	5	6
1.	Group D	5200-20200 +1800	Group D/ Supervisory	5200-20200 +1800	Nil
2.	Safaiwala	5200-20200 +1800	Sanitary Jamadar/ Anti Malaria Mate	5200-20200 +1800	Nil
3.	Unskilled	5200-20200 +1800	Shunting Porter	5200-20200 +1800	Nil
4.	Unskilled	5200-20200 +1800	Khalasi Helper	5200-20200 +1800	Nil
5.	Group D (TRAN)	5200-20200 +1800	Pointsman Gr.II/ Leverman Gr. II	5200-20200 +1800	Nil
6.	Group D	5200-20200 +1800	Pointsman Gr. II	5200-20200 +1800	Nil
7.	Group D	5200-20200 +1800	Cook	5200-20200 +1800	Nil
8.	Group D	5200-20200 +1800	Marker	5200-20200 +1800	Nil
9.	Group D	5200-20200 +1800	Pump Attendant	5200-20200 +1800	Nil
10.	Unskilled	5200-20200 +1800	Pointsman Gr.II	5200-20200 +1800	Nil
11.	Group D	5200-20200 +1800	Stores Issuer/ Tool Issuer/ Material Checker/ Collector	5200-20200 +1800	Nil
12.	Unskilled [Skilled staff to be deployed]	5200-20200 +1800	Technician [Trade]	5200-20200 +1900	Rs.6.01=6.00
13.	Hospital Attendant	5200-20200 +1800	Dresser II/OTA III	5200-20200 +1900	Rs.6.01=6.00
14.	Steam Man	5200-20200 +1800	Crane Driver	5200-20200 +1900	Rs.6.01=6.00
15.	Sr. Gangman	5200-20200 +2400	Keyman	5200-20200 +2800	Rs.23.57=24.00
16.	Khalasi Helper[Now Helper Gr.I]	5200-20200 +1800	Technician (Trade)	5200-20200 +1900	Rs.6.01=6.00
17.	Pointsman/ Leverman/ Cabinman	5200-20200 +1800	Leverman/ Pointsman/ Cabinman	5200-20200 +1900	Rs.6.01=6.00
18.	Pointsman	5200-20200 +1800	Pointsman/Points Jamadar/ Leverman/ Asstt. Brakesman	5200-20200 +1900	Rs.6.01=6.00
19.	Compositor	5200-20200 +1800	Readers	5200-20200 +1900	Rs.6.01=6.00
20.	Material Checker/ Collector	5200-20200 +1800	Material Checker/ Collector	5200-20200 +1900	Rs.6.01=6.00
21.	Track Maintainer erstwhile Keyman	5200-20200 +2400	Mate [P.Way]	5200-20200 +2800	Rs.23.57=24.00
22.	Sr. Pointsman	5200-20200 +1900	Shunting Jamadar	5200-20200 +2400	Rs.29.44=29.00

23.	Fitter/Boiler Maker [Now not in existence]	5200-20200 +1900	Supervisor Gr.II	5200-20200 +2400 [+100p.m.]	Rs.29.44=29.00
24.	Mate [P.Way]	5200-20200 +2800	Supervisor [PW] [Now as JE in 4200 GP]	9300-34800 +4200	Rs.322.35=322.00
25.	Cabinman	5200-20200 +1900	Cabin Master	5200-20200 +2400	Rs.29.44=29.00
26.	Fitter	5200-20200 +1900	Electrician	5200-20200 +2400	Rs.29.44=29.00
27.	Trains Clerk	5200-20200 +1900	Sr. Trains Clerk	5200-20200 +2400	Rs.29.44=29.00
28.	Ticket Collector	5200-20200 +1900	T.T.E.	5200-20200 +2400	Rs.29.44=29.00
29.	Jr. Enquiry Clerk/ [Now ECRC] / Trains Clerk	5200-20200 +2800	Enquiry Clerk	5200-20200 +2800	Nil
30.	Technician (Trade)	5200-20200 +1900	Supervisor (Work) [Now JE in 4200 GP]	9300-34800 +4200	Rs.374.86 =375.00
31.	Fitter Qualified	5200-20200 +1900	Jr. Engineer Gr.II (C&W)	9300-34800 +4200	Rs.374.86 =375.00
32.	Technician (Trade)	5200-20200 +1900	Jr. Engineer Gr.II (C&W)	9300-34800 +4200	Rs.374.86 =375.00
33.	Signaller	5200-20200 +2000	Sr. Signaller	5200-20200 +2400	Rs.23.43=23.00
34.	Booking/ Luggage/ Goods/ Parcel Clerk	5200-20200 +2000	Booking Clerk	5200-20200 +2400	Rs.23.43=23.00
35.	Sr.Signaller	5200-20200 +2400	ASM/ Signaller	5200-20200 +2800	Rs.23.57=24.00
36.	Skilled Artisan Gr.II	5200-20200 +2400	Skilled Artisan Gr.I	5200-20200 +2800	Rs.23.57=24.00
37.	Senior Trains Clerk	5200-20200 +2400	AYM/ Yard Supervisor [Now merged with ASM]	5200-20200 +2800	Rs.23.57=24.00
38.	Shunting Jamadar	5200-20200 +2400	AYM [Now merged with ASM]	5200-20200 +2800	Rs.23.57=24.00
39.	T.T.E.	5200-20200 +2400	Trains Conductor	9300-34800 +4200	Rs.345.93= 346.00
40.	Skilled Artisan Gr.II/ Supervisor [Now Technician Gr.II]	5200-20200 +2800 / 5200-20200 +2800 [+100p.m.]	Jr. Engineer Gr.II (C&W)	9300-34800 +4200	Rs.322.35 =322.00
41.	ASM	5200-20200 +2800	SM/ASM/YM	9300-34800 +4200	Rs.322.35 =322.00
42.	Sr.Signaller	5200-20200 +2400	Head Signaller	9300-34800 +4200	Rs.345.93= 346.00
43.	Station Master/ ASM	9300-34800 +4200	SM/ASM	9300-34800 +4200	Nil
44.	Staff Nurse	9300-34800 +4600	Nursing Sister	9300-34800 +4800	Rs.12.52=13.00
45.	SM/ASM.	9300-34800 +4200	Dy. Station Supdt.	9300-34800 +4600	Rs.23.16=23.00
46.	Dy.SS	9300-34800 +4600	Station Supdt.	9300-34800 +4600	Nil

SERIAL CIRCULAR NO.73/2016
No.P(R)/621 Date: 19.07.2016

Copy of Board's letter No.F[E]III/2008/PN1/13 dated 11.07.2016 together with DOP&PW's OM dated 16.09.2015 is forwarded for information, guidance and necessary action. All the Sr.DPOs/WPOs / Extra Divisional Officers are requested to furnish the requisite information as called for in para 4 of DOP&PW's OM dated 16.09.2015 in the proforma annexed thereto to Co-ordination Section in this office for consolidation and

onward transmission to Board.

Board's letter No. F[E]III/2008/PN1/13 dated 11.07.2016 [RBE No.83/2016]

Sub: Verification of qualifying service after 18 years service and 5 years before retirement.

The provision regarding verification of qualifying service after 18 years service and 5 years before retirement already exists in Rule 47 of Railway Services [Pension] Rules, 1993. However, a copy of instructions issued by the Department of Pension and Pensioners' Welfare [DOP&PW] vide their O.M. No.1/19/2013-P&PW[E] dated 16.09.2015 on the above subject is enclosed for information and compliance. The Rule 32 of CCS [Pension] Rules mentioned in the said O.M. corresponds to Rule 47 of Railway Services [Pension] Rules, 1993.

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's O.M. No.1/19/2013-P&PW[E] dated 16.09.2015

Sub: Verification of qualifying service after 18 years service and 5 years before retirement.

It has been observed by this Department that processing of pension cases of the employees retiring from the government service quite often get delayed on account of the issues relating to verification of service from time to time by the concerned authorities during the service of the concerned employee. Although detailed instructions regarding verification of service have been issued by Department of Personnel and Training and by this Department, these instructions are not meticulously adhered to, resulting in delay in sanctioning of retirement benefits of the employees.

2. Rule 32 of the CCS [Pension] Rules, which existed prior to December, 2012 provided for issuing of a certificate in Form 24 by the Head of Office in consultation with the Accounts Officer regarding completion of qualifying service of 25 years. These rules have been amended subsequently and as per the existing provisions, a certificate regarding qualifying service is required to be issued by the HOO after completion of 18 years of service and again 5 years before the date of retirement of an employee. Rule further provides that verification done under that rule shall be treated as final and shall not be reopened except when necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension.

3. It has been noticed that the certificates regarding qualifying service are not invariably issued to the government servant as required under the rules. All Ministries / Departments etc. are therefore requested to bring these provisions to the notice of Heads of Offices and PAOs for strict compliance. Non-compliance of this statutory requirement may be viewed seriously.

4. In order to review status regarding compliance of these rules, all Ministries / Departments are requested that the information may be collected from all establishments / offices under them and the same may be compiled and sent to this Department by 15th October, 2015 in the enclosed proforma.

Sd/-
(Sujasha Choudhury)Dy.Secy. to the Govt. of India.

**STATEMENT INDICATING THE STATUS OF ISSUE OF SERVICE VERIFICATION
CERTIFICATE UNDER RULE 32**

Name of Ministry /Department

Name of the office under the Ministry /Department	Total No. of employees	No. of employees to whom certificate of qualifying service has been issued			No. of employees in respect of whom issue of certificate is due		No. of employees in respect of whom certificates are under issue	
		After 25 years [under rules existing before December, 2012	Or 18 years under existing service	5 years before retirement	After 18 years	5 years before retirement	After 18 years	5 years before retirement
1								
2								
3								
TOTAL								

SERIAL CIRCULAR NO. 74/2016
No.P(R)/535/X Date: 20.07.2016

Copy of Board's letter No.PC-V/2009/ACP/2 dated 19.01.2016 is forwarded for information, guidance and necessary action. Board's letter dated 10.06.2009 quoted therein was circulated under SC No.85/2009. All the Cadre Controlling authorities in Headquarters, Divisions, Workshops and Units are advised to ensure strict compliance to the time limits indicated in para 6 of Board's letter dated 10.06. 2009 [SC No. 85/09] for grant of benefits under MACPS as and when the employees become eligible for such benefits.

Board's letter No. PC-V/2009/ACP/2 dated 19.01.2016 [RBE No.10/2016] S.No.PC VI-362

*Sub: Modified Assured Career Progression Scheme for the Railway
Employees – instructions regarding.*

Based on the recommendation of Sixth Central Pay Commission in Para 6.1.15 of its report and in supersession of previous Assured Career Progression Scheme, vide Board's letter of even number dated 10.06.09 [RBE No.101/2009] Modified Assured Career Progression Scheme [MACPS] for the Railway employees which is operational w.e.f. 01.09.2008 has been introduced. MACP Scheme envisages the three financial up gradations at intervals of 10, 20 and 30 years of continuous regular service to all regularly appointed Group 'A', 'B' and 'C' Railway employees.

2. As per para 6 of Board's letter of even number dated 10.06.2009, the Screening Committee would follow a time-schedule and meet twice in a financial year preferably in the first week of January and first week of July of a year for advance processing of the cases maturing in that half. Accordingly, cases maturing during the first-half [April-September] of a particular financial year would be taken up for consideration by the Screening Committee meeting in the first week of January. Similarly, the Screening Committee meeting in the first week of July of any financial year would process the cases that would be maturing during the second-half [October-March] of the same financial year.

3. It has come to notice that the benefits of MACPS are not being granted as per the Schedule /provisions in the MACP Scheme leading to dissatisfaction and grievances among the employees. Therefore, Zonal Railways /PUs are advised to ensure strict compliance to the time limits indicated in MACPS for grant of benefits under this scheme as and when the employees become eligible for such benefits.

[DOP&T's OM No.35034/3/2008-Estt.[D], dt.18th February, 2015]

Sd/-
[(N.P.Singh)DD,PC-V]

SERIAL CIRCULAR NO. 75/2016
No.P(R)/500/XXV Date: 19.07.2016

Copy of Board's letter F.No.2016/F[E]II/6/3 dated 22.06.2016 is forwarded for information, guidance and necessary action.

Board's letter F.No.2016/F[E]II/6/3 dated 22.06.2016 [RBE No.72/2016]

Sub: Recovery of wrongful/excess payments made to Government servants.

The issue of recovery of wrongful/excess payments made to Government servants has been circulated by DOP&T vide their O.M.No.18/26/2011-Estt (Pay-I) dated 6th February, 2014 wherein certain conditions were stipulated to deal with the issue. Further, DOP&T vide their O.M No. 18/03/2015-Estt , (Pay-I)dated 2nd March, 2016, in consultation with Ministry of Finance (Department of Expenditure) and the Department of Legal Affairs has enumerated certain situations wherein recovery by the employers would be impermissible in law. A copy each of these instructions is sent herewith for information/guidance. These will apply mutatis-mutandis to Railway employees also.

2. The date of applicability of these orders would be the date of issue of DOP&T's letters.

Sd/-
(Vaidehi Gopal)/JDF[E]

Copy of DOP&T's OM issued under F. No. 18/26/ 2011-Estt (Pay-I) dated 06.02.2014.

Sub: Recovery of wrongful/excess payments made to Government servants.

The undersigned is directed to say that the issue of recovery of wrongful/excess payments made to Government servants has been examined in consultation with the Department of Expenditure and the Department of Legal Affairs in the light of the recent judgement of the Hon'ble Supreme Court in Chandi Prasad Uniyal And Ors. vs State Of Uttarakhand And Ors, 2012 AIR SCW 4742, (2012) 8 SCC 417, decided on 17th August, 2012. The Hon'ble Court has observed as under:

15. We are not convinced that this Court in various judgments referred to hereinbefore has laid down any proposition of law that only if the State or its officials establish that there was misrepresentation or fraud on the part of the recipients of the excess pay, then only the amount paid could be recovered. On the other hand, most of the cases referred to hereinbefore turned on the peculiar facts and circumstances of those cases either because the recipients had retired or on the verge of retirement or were occupying lower posts in the administrative hierarchy.
16. We are concerned with the excess payment of public money which is often described as "tax payers money" which belongs neither to the officers who have effected over-payment nor that of the recipients. We fail to see why the concept of fraud or misrepresentation is being brought in such situations. Question to be asked is whether excess money has been paid or not may be due to a bona fide mistake. Possibly, effecting excess payment of public money by Government officers may be due to various reasons like negligence, carelessness, collusion, favouritism etc. because money in such situation does not belong to the payer or the payee.

Situations may also arise where both the payer and the payee are at fault, then the mistake is mutual. Payments are being effected in many situations without any authority of law and payments have been received by the recipients also without any authority of law. Any amount paid/received without authority of law can always be recovered barring few exceptions of extreme hardships but not as a matter of right, in such situations law implies an obligation on the payee to repay the money, otherwise it would amount to unjust enrichment.

2. Hon'ble Supreme Court also distinguished the cases like Shyam Babu Verma vs UOI, 1994 SCR (1) 700, 1994 SCC (2) 52, Syed Abdul Qadir and Ors. vs. State of Bihar and Ors, (2009) 3 SCC 475, Sahib Ram vs. State of Haryana, 1995 Supp (1) SCC 18 etc., where it had not allowed recovery of excess payment in view of the peculiar facts and circumstances of those cases so as to avoid extreme hardship to the concerned employees, for example, where the employees concerned were mostly junior employees, or they had retired or were on verge of retirement, the employees were not at fault, and recovery which was ordered after a gap of many years would have caused extreme hardship.

2. In view of the law declared by Courts and recently reiterated by the Hon'ble Supreme Court in the above cited case, Chandi Prasad Uniyal And Ors vs State Of Uttarakhand And Ors, 2012 AIR SCW 4742, (2012) 8 SCC 417, the Ministries/Departments are advised to deal with the issue of wrongful/excess payments as follows:

- [i]. In all cases where the excess payments on account of wrong pay fixation, grant of scale without due approvals, promotions without following the procedure, or in excess of entitlements etc. come to notice, immediate corrective action must be taken.
- [ii]. In a case like this where the authorities decide to rectify an incorrect order, a show-cause notice may be issued to the concerned employee informing him of the decision to rectify the order which has resulted in the overpayment, and intention to recover such excess payments. Reasons for the decision should be clearly conveyed to enable the employee to represent against the same. Speaking orders may thereafter be passed after consideration of the representations, if any, made by the employee.
- [iii]. Whenever any excess payment has been made on account of fraud, misrepresentation, collusion, favouritism, negligence or, carelessness, etc., roles of those responsible for overpayments in such cases, and the employees who benefitted from such actions should be identified, and departmental/criminal action should be considered in appropriate cases.
- [iv]. Recovery should be made in all cases of overpayment barring few exceptions of extreme hardships. No waiver of recovery may be allowed without the approval of Department of Expenditure.
- [v]. While ordering recovery, all the circumstances of the case should be taken into account. In appropriate cases, the concerned employee may be allowed to refund the money in suitable instalments with the approval of Secretary in the Ministry, in consultation with the FA.
- [vi]. Wherever the relevant rules provide for payment of interest on amounts retained by the employee beyond the stipulated period etc as in the case of TA, interest would continue to be recovered from the employee as heretofore.

Sd/-
(Mukesh Chaturvedi)/Dy.Secy. to GOI

Copy of DOP&T's OM issued under F. No. 18/03/ 2015-Estt (Pay-I) dated 02.03.2016.

Sub: Recovery of wrongful / excess payments made to Government servants.

The undersigned is directed to refer to this Department's OM No.18/26/2011-Estt (Pay-I) dated 6th February, 2014 wherein certain instructions have been issued to deal with the issue of recovery of wrongful / excess payments made to Government servants in view of the law declared by Courts, particularly, in the case of Chandi Prasad Uniyal And Ors. vs. State of Uttarakhand And Ors., 2012 AIR SCW 4742, (2012) 8 SCC 417. Para 3(iv) of the OM inter-alia provides that recovery should be made in all cases of overpayment barring few exceptions of extreme hardships.

2. The issue has subsequently come up for consideration before the Hon'ble Supreme Court in the case of State of Punjab & Ors vs Rafiq Masih (White Washer) etc in CA No.11527 of 2014 (Arising out of SLP(C) No.11684 of 2012) wherein Hon'ble Court on 18.12.2014 decided a bunch of cases in which monetary benefits were given to employees in excess of their entitlement due to unintentional mistakes committed by the concerned competent authorities, in determining the emoluments payable to them, and the employees were not guilty of furnishing any incorrect information / misrepresentation / fraud, which had led the concerned competent authorities to commit the mistake of making the higher payment to the employees. The employees were as innocent as their employers in the wrongful determination of their inflated emoluments. The Hon'ble Supreme Court in its judgment dated 18th December, 2014 ibid has, inter-alia, observed as under:

"7. Having examined a number of judgments rendered by this Court, we are of the view, that orders passed by the employer seeking recovery of monetary benefits wrongly extended to employees, can only be interfered with, in cases where such recovery would result in a hardship of a nature, which would far outweigh, the equitable balance of the employer's right to recover. In other words, interference would be called for, only in such cases where, it would be iniquitous to recover the payment made. In order to ascertain the parameters of the above consideration, and the test to be applied, reference needs to be made to situations when this Court exempted employees from such recovery, even in exercise of its jurisdiction under Article 142 of the Constitution of India. Repeated exercise of such power, "for doing complete justice in any cause" would establish that the recovery being effected was iniquitous, and therefore, arbitrary. And accordingly, the interference at the hands of this Court."

"10. In view of the afore-stated constitutional mandate, equity and good conscience, in the matter of livelihood of the people of this country, has to be the basis of all governmental actions. An action of the State, ordering a recovery from an employee, would be in order, so long as it is not rendered iniquitous to the extent, that the action of recovery would be more unfair, more wrongful, more improper, and more unwarranted, than the corresponding right of the employer, to recover the amount. Or in other words, till such time as the recovery would have a harsh and arbitrary effect on the employee, it would be permissible in law."

Orders passed in given situations repeatedly, even in exercise of the power vested in this Court under Article 142 of the Constitution of India, will disclose the parameters of the realm of an action of recovery (of an excess amount paid to an employee) which would breach the obligations of the State, to citizens of this country, and render the action arbitrary, and therefore, violative of the mandate contained in Article 14 of the Constitution of India."

3. The issue that was required to be adjudicated by the Hon'ble Supreme Court was whether all the private respondents, against whom an order of recovery (of the excess

amount) has been made, should be exempted in law, from the reimbursement of the same to the employer. For the applicability of the instant order, and the conclusions recorded by them thereafter, the ingredients depicted in paras 2 & 3 of the judgment are essentially indispensable.

4. The Hon'ble Supreme Court while observing that it is not possible to postulate all situations of hardship which would govern employees on the issue of recovery, where payments have mistakenly been made by the employer, in excess of their entitlement has summarized the following few situations, wherein recoveries by the employers would be impermissible in law:-

- (i) Recovery from employees belonging to Class-III and Class-IV service (or Group 'C' and Group 'D' service).*
- (ii) Recovery from retired employees, or employees who are due to retire within one year, of the order of recovery.*
- (iii) Recovery from employees, when the excess payment has been made for a period in excess of five years, before the order of recovery is issued.*
- (iv) Recovery in cases where an employee has wrongfully been required to discharge duties of a higher post, and has been paid accordingly, even though he should have rightfully been required to work against an inferior post.*
- (v) In any other case, where the Court arrives at the conclusion, that recovery if made from the employee, would be iniquitous or harsh or arbitrary to such an extent, as would far outweigh the equitable balance of the employer's right to recover.*

5. The matter has, consequently, been examined in consultation with the Department of Expenditure and the Department of Legal Affairs. The Ministries / Departments are advised to deal with the issue of wrongful / excess payments made to Government servants in accordance with above decision of the Hon'ble Supreme Court in CA No.11527 of 2014 (arising out of SLP (C) No.11684 of 2012) in State of Punjab and others etc vs. Rafiq Masih (White Washer) etc. However, wherever the waiver of recovery in the above-mentioned situations is considered, the same may be allowed with the express approval of Department of Expenditure in terms of this Department's OM No.18/26/2011-Estt (Pay-I) dated 6th February, 2014.

6. Insofar as persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued with the concurrence of the Comptroller and Auditor General of India.

Sd/-
(A.K. Jain)/Dy. Secy. to the GOI

SERIAL CIRCULAR NO. 76/2016
No.P(R)/578 Date: 20.07.2016

Copy of Board's letter No.2016/E[Sports]/12[1]/18/ATH dated 01.07.2016 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09.2011.

Board's letter No.2016/E[Sports]/12[1]/18/ATH dated 01.07.2016[RBE No.79/2016]
Clarification/Corrigendum No.70

Sub: Resignation of Sportspersons recruited under sports quota.

Ref: Board's letter No.2010/E[Sports]/4[1]/1[policy] dated 31.12.2010 [RBE No.189/2010]

It has come to the notice that resignation of one sportsperson who had not completed 5 years of service has been accepted by East Coast Railway without complying with the provision regarding payment of Bond amount by transferring the Bond period to the other Autonomous Body.

2. Here it is mentioned that as per para 8.4 and 8.5 of Board's letter dated 31.12.2010, the 'Service Bond' period for the persons recruited against sports quota shall be of five years. In case if infringement/violation of any of the above conditions by the Employee, he/she shall pay to the Government of an amount of Rs..... (equivalent to the salary payable for the period of five years, i.e. bond period) and that his/her services shall be terminated on one month's notice.

3. In this connection it is further clarified that Para 1410 of Indian Railway Establishment Manual Vol. I is for Railway employees who have received training at Railway expense. A sportsperson may or may not have received training at Railway expense. As such Para 1410 of IREM-I may not cover the sportspersons. It is reiterated that sportspersons are governed under the provision of Bond mentioned in the above mentioned para 8.4 and 8.5 of Board's letter dated 31.12.2010.

3. The Railways may accordingly ensure that the provision of Service Bond are strictly enforced in case of sportspersons as brought out in Para-2 above.

Sd/-
(Bhaskar Roy Choudhary)DDE[Sports]

SERIAL CIRCULAR NO. 77 /2016
PAY COMMISSION CIRCULAR NO. 01
No.P(R)/487/VII CPC Date:29.07.2016

Copy of Railway Board's Notification dated 28th July, 2016 issued under letter No.PC-VII/2016/RSRP/1 is forwarded for information, guidance and immediate necessary action.

Copy of Board's Notification issued under letter No.PC-VII/2016/RSRP/1 dtd. 28th July, 2016
[RBE No.90/2016]

G.S.R. 746(E).—In exercise of the powers conferred by the proviso to article 309, of the Constitution , the President hereby makes the following rules, namely :-

1. *Short title and commencement.* –

- 1) These rules may be called the Railway Services (Revised Pay) Rules, 2016.
- 2) They shall be deemed to have come into force on the 1st day of January, 2016

2. *Categories of Railway servants to whom the rules apply.*-

[1] Save as otherwise provided by or under these rules, these rules shall apply to persons appointed to Railway services.

[2] These rules shall not apply to –

- [i] Permanent employees of former Indian States absorbed in Railway Services so long as such persons continue to be governed by the pre-absorption conditions of service under the Railway services;
- [ii] persons locally recruited for services in Diplomatic, Consular or other Indian establishments in foreign countries;
- [iii] persons not in whole-time employment;
- [iv] persons paid out of contingencies;
- [v] persons paid otherwise than on a monthly basis including those paid only on a piece rate basis;
- [vi] persons employed on contract except where the contract provides otherwise;
- [vii] persons re-employed in Railway service after retirement;
- [viii] any other class or category of persons whom the President may, by order, specifically exclude from the operation of all or any of the provisions contained in these rules.

[3] **Definitions** —In these rules, unless the context otherwise requires,-

- [i] “existing basic pay” means pay drawn in the prescribed existing Pay Band and Grade Pay or Pay in the existing scale;
- [ii] “existing Pay Band and Grade Pay” in relation to a Railway servant means the Pay Band and the Grade Pay applicable to the post held by the Railway servant as on the date immediately before the notification of these rules whether in a substantive capacity or in officiating capacity;
- [iii] “existing scale” in relation to a Railway servant means the pay scale applicable to the post held by the Railway servant as on the date immediately before the notification of these rules in the Higher Administrative Grade, Higher Administrative Grade+ and the Apex scale whether in a substantive or officiating capacity;
- [iv] “existing pay structure ” in relation to a Railway servant means the present system of Pay Band and Grade Pay or the Pay Scale applicable to the post held by the Railway servant as on the date immediately before the coming into force of these rules whether in a substantive or officiating capacity.

Explanation- The expressions “existing basic pay”, “existing Pay Band and Grade Pay” and “existing scale”, in respect of a Railway servant who on the 1st day of January, 2016 was on deputation out of India or on leave or on foreign service, or who would have on that date officiated in one or more lower posts but for his officiating in a higher post, shall mean such basic pay, Pay Band and Grade Pay

or scale in relation to the post which he would have held but for his being on deputation out of India or on leave or on foreign service or officiating in higher post, as the case may be;

- [v] “existing emoluments” mean the sum of (i) existing basic pay and (ii) existing dearness allowance at index average as on 1st day of January, 2016;
 - [vi] “Pay Matrix” means Matrix specified in Part A of the Schedule, with Levels of pay arranged in vertical cells as assigned to corresponding existing Pay Band and Grade Pay or scale;
 - [vii] “Level” in the Pay Matrix shall mean the Level corresponding to the existing Pay Band and Grade Pay or scale specified in Part A of the Schedule;
 - [viii] “pay in the Level” means pay drawn in the appropriate Cell of the Level as specified in Part A of the Schedule;
 - [ix] “revised pay structure” in relation to a post means the Pay Matrix and the Levels specified therein corresponding to the existing Pay Band and Grade Pay or scale of the post unless a different revised Level is notified separately for that post;
 - [x] “basic pay” in the revised pay structure means the pay drawn in the prescribed Level in the Pay Matrix;
 - [xi] “revised emoluments” means the pay in the Level of a Railway servant in the revised pay structure; and
 - [xii] “Schedule” means a schedule appended to these rules.
4. **Level of posts.**— The Level of posts shall be determined in accordance with the various Levels as assigned to the corresponding existing Pay Band and Grade Pay or scale as specified in the Pay Matrix.
5. **Drawal of pay in the revised pay structure.**— Save as otherwise provided in these rules, a Railway servant shall draw pay in the Level in the revised pay structure applicable to the post to which he is appointed:

Provided that a Railway servant may elect to continue to draw pay in the existing pay structure until the date on which he earns his next or any subsequent increment in the existing pay structure or until he vacates his post or ceases to draw pay in the existing pay structure:

Provided further that in cases where a Railway servant has been placed in a higher grade pay or scale between 1st day of January, 2016 and the date of notification of these rules on account of promotion or upgradation, the Railway servant may elect to switch over to the revised pay structure from the date of such promotion or upgradation, as the case may be.

Explanation 1.— The option to retain the existing pay structure under the provisos to this rule shall be admissible only in respect of one existing Pay Band and Grade Pay or scale.

Explanation 2.— The aforesaid option shall not be admissible to any person appointed to a post for the first time in Railway service or by

transfer from another post on or after the 1st day of January, 2016, and he shall be allowed pay only in the revised pay structure.

Explanation 3.— Where a Railway servant exercises the option under the provisos to this rule to retain the existing pay structure of a post held by him in an officiating capacity on a regular basis for the purpose of regulation of pay in that pay structure under Rule 1313 [FR 22] of Indian Railway Establishment Code, Volume-II, or under any other rule or order applicable to that post, his substantive pay shall be substantive pay which he would have drawn had he retained the existing pay structure in respect of the permanent post on which he holds a lien or would have held a lien had his lien not been suspended or the pay of the officiating post which has acquired the character of substantive pay in accordance with any order for the time being in force, whichever is higher.

6. Exercise of option:-

- [1] The option under the provisos to rule 5 shall be exercised in writing in the form appended to these rules so as to reach the authority mentioned in sub-rule (2) within three months of the date of notification of these rules or where any revision in the existing pay structure is made by any order subsequent to the date of notification of these rules, within three months of the date of such order:

Provided that-

- [i] in the case of a Railway servant who is, on the date of such notification or, as the case may be, date of such order, out of India on leave or deputation or foreign service or active service, the said option shall be exercised in writing so as to reach the said authority within three months of the date of his taking charge of his post in India; and
- [ii] where a Railway servant is under suspension on the 1st day of January, 2016, the option may be exercised within three months of the date of his return to his duty if that date is later than the date prescribed in this sub-rule.
- [2] The option shall be intimated by the Railway servant to the Head of his Office along with an undertaking, in the form appended to these rules.
- [3] If the intimation regarding option is not received by the authority within the time specified in sub- rule (1), the Railway servant shall be deemed to have elected to be governed by the revised pay structure with effect from the 1st day of January, 2016.
- [4] The option once exercised shall be final.

Note 1: Persons whose services were terminated on or after 1st January, 2016 and who could not exercise the option within the prescribed time limit, on account of discharge on the expiry of the sanctioned posts, resignation, dismissal or discharge on disciplinary grounds, shall be entitled to exercise option under sub-rule (1).

Note 2: Persons who have died on or after the 1st day of January, 2016 and could not exercise the option within prescribed time limit are deemed to have opted for the revised pay structure on and from the 1st day of January, 2016 or such later date as is most beneficial to their dependents if the revised pay structure is more favourable and in such cases, necessary action for payment of arrears shall be taken by the Head of Office.

Note 3: Persons who were on earned leave or any other leave on 1st day of January, 2016 which entitled them to leave salary shall be entitled to exercise option under sub-rule (1).

7 Fixation of pay in the revised pay structure.-

[1] The pay of a Railway servant who elects, or is deemed to have elected under rule 6 to be governed by the revised pay structure on and from the 1st day of January, 2016, shall, unless in any case the President by special order otherwise directs, be fixed separately in respect of his substantive pay in the permanent post on which he holds a lien or would have held a lien if such lien had not been suspended, and in respect of his pay in the officiating post held by him, in the following manner, namely:-

[A] in the case of all employees-

[i] the pay in the applicable Level in the **Pay Matrix** shall be the pay obtained by multiplying the existing basic pay by a **factor of 2.57**, rounded off to the nearest rupee and the figure so arrived at will be located in that Level in the Pay Matrix and if such an identical figure corresponds to any Cell in the applicable Level of the Pay Matrix, the same shall be the pay, and if no such Cell is available in the applicable Level, the pay shall be fixed at the immediate next higher Cell in that applicable Level of the Pay Matrix.

• Illustration:

1	Existing Pay Band : PB-1	Pay Band	5200-20200				
2	Existing Grade Pay : 2400						
3	Existing Pay in Pay Band : 10160						
4	Existing Basic Pay: 12560 [10160 +2400]	Grade Pay	1800	1900	2000	2400	2800
5	Pay after multiplication by a fitment factor of 2.57 : $12560 \times 2.57 = 32279.20$ (rounded off to 32279)	Levels	1	2	3	4	5
6	Level corresponding to GP 2400 : Level 4	1	18000	19900	21700	25500	29200
7	Revised Pay in Pay Matrix (either equal to or next higher to 32279 in Level 4) : 32300.	2	18500	20500	22400	26300	30100
		3	19100	21100	23100	27100	31000

		4	19700	21700	23800	27900	31900
		5	20300	22400	24500	28700	32900
		6	20900	23100	25200	29600	33900
		7	21500	23800	26000	30500	34900
		8	22100	24500	26800	31400	35900
		9	22800	25200	27600	32300	37000
		10	23500	26000	28400	33300	38100
		11	24200	26800	29300	34300	39200

[ii]if the minimum pay or the first Cell in the applicable Level is more than the amount arrived at as per sub-clause (i) above, the pay shall be fixed at minimum pay or the first Cell of that applicable Level.

[B]In the case of medical officers in respect of whom Non Practicing Allowance (NPA) is admissible, the pay in the revised pay structure shall be fixed in the following manner :

- i. the existing basic pay shall be multiplied by a factor of 2.57 and the figure so arrived at shall be added to by an amount equivalent to Dearness Allowance on the pre-revised Non-Practicing Allowance admissible as on 1st day of January, 2016. The figure so arrived at will be located in that Level in the Pay Matrix and if such an identical figure corresponds to any Cell in the applicable Level of the Pay Matrix, the same shall be the pay, and if no such Cell is available in the applicable Level, the pay shall be fixed at the immediate next higher Cell in that applicable Level of the Pay Matrix.
- ii. The pay so fixed under sub-clause (i) shall be added by the pre-revised Non Practicing Allowance admissible on the existing basic pay until further decision on the revised rates of Non Practicing Allowance.

Illustration:

1.	Existing Pay Band : PB-3				
2.	Existing Grade Pay : 5400	Pay Band	15600-39100		
3.	Existing pay in Pay Band : 15600				
4.	Existing Basic Pay : 21000	Grade Pay	5400	6600	7600
5.	25% NPA on Basic Pay : 5250	Levels	10	11	12
6.	DA on NPA@ 125% : 6563	1	56100	67700	78800
7.	Pay after multiplication by a fitment factor of 2.57: 21000 x 2.57 = 53970	2	57800	69700	81200
8.	DA on NPA : 6563 (125% of 5250)	3	59500	71800	83600
9.	Sum of serial number 7 and 8 = 60533	4	61300	74000	86100
10.	Level corresponding to Grade Pay 5400 (PB-3) : Level 10				
11.	Revised Pay in Pay Matrix (either equal to or next higher)				

	higher to 60533 in Level 10) : 61300	5	63100	76200	88700
12.	Pre-revised Non Practicing Allowance : 5250				
13.	Revised Pay + pre-revised Non Practicing Allowance : 66550	6	65000	78500	91400

- [2] Where a post has been upgraded as a result of the recommendations of the Seventh Central Pay Commission, the existing basic pay will be arrived at by adding the Pay drawn by the concerned employee in the existing Pay Band plus the Grade Pay corresponding to the Level to which the post has been upgraded and, the fixation of pay shall be done in the manner prescribed in accordance with clause (A) of sub-rule (1).

Illustration:

1.	Existing Pay Band : PB-1	Pay Band	5200-20200				
2.	Existing Grade Pay : 2400	Grade Pay	1800	1900	2000	2400	2800
3.	Existing basic pay : 12560 [10160+2400]	Levels	1	2	3	4	5
4.	Upgraded Grade Pay : 2800	1	18000	19900	21700	25500	29200
5.	Pay for the purpose of fixation: 12960 (10160+2800)	2	18500	20500	22400	26300	30100
6.	Pay after multiplying serial number 5 with a fitment factor of 2.57 : 33307.20 (rounded off to 33307)	3	19100	21100	23100	27100	31000
7.	Level corresponding to Grade Pay 2800 : Level 5	4	19700	21700	23800	27900	31900
8.	Revised Pay in Pay Matrix (either equal to or next higher to 33307 in Level 5) : 33900.	5	20300	22400	24500	28700	32900
		6	20900	23100	25200	29600	33900
		7	21500	23800	26000	30500	34900

- [3] A Railway servant who is on leave on the 1st day of January, 2016 and is entitled to leave salary shall be entitled to pay in the revised pay structure from 1st day of January, 2016 or the date of option for the revised pay structure.
- [4] A railway servant who is on study leave on the 1st day of January, 2016 shall be entitled to the pay in the revised pay structure from 1st day of January, 2016 or the date of option.
- [5] A Railway servant under suspension, shall continue to draw subsistence allowance based on existing pay structure and his pay in the revised pay structure shall be subject to the final order on the pending disciplinary proceedings.
- [6] Where a Railway servant holding a permanent post is officiating in a higher post on a regular basis and the pay structure applicable to these two posts are merged into one Level, the pay shall be fixed under sub-rule (1) with reference to the officiating post only and the pay so fixed shall be treated as substantive pay.

- [7] Where the existing emoluments exceed the revised emoluments in the case of any Railway servant, the difference shall be allowed as personal pay to be absorbed in future increases in pay.
- [8] Where in the fixation of pay under sub-rule (1), the pay of a Railway servant, who, in the existing pay structure, was drawing immediately before the 1st day of January, 2016 more pay than another Railway servant junior to him in the same cadre, gets fixed in the revised pay structure in a Cell lower than that of such junior, his pay shall be stepped up to the same Cell in the revised pay structure as that of the junior.
- [9] Where a Railway servant is in receipt of personal pay immediately before the date of notification of these rules, which together with his existing emoluments exceed the revised emoluments, then the difference representing such excess shall be allowed to such Railway servant as personal pay to be absorbed in future increase in pay.
- [10] (i) In cases where a senior Railway servant promoted to a higher post before the 1st day of January, 2016 draws less pay in the revised pay structure than his junior who is promoted to the higher post on or after the 1st day of January, 2016, the pay of senior Railway servant in the revised pay structure shall be stepped up to an amount equal to the pay as fixed for his junior in that higher post and such stepping up shall be done with effect from the date of promotion of the junior Railway servant subject to the fulfillment of the following conditions, namely:-
- [a] both the junior and the senior Railway servants belong to the same cadre and the posts in which they have been promoted are identical in the same cadre.
 - [b] the existing pay structure and the revised pay structure of the lower and higher posts in which they are entitled to draw pay are identical;
 - [c] the senior Railway servants at the time of promotion are drawing equal or more pay than the junior;
 - [d] the anomaly is directly as a result of the application of the provisions of Rule 1313 [FR22] of Indian Railway Establishment Code, Volume-II, or any other rule or order regulating pay fixation on such promotion in the revised pay structure:
- Provided that, if the junior officer was drawing more pay in the existing pay structure than the senior by virtue of any advance increments granted to him, the provisions of this sub- rule shall not be invoked to step up the pay of the senior officer.
- (ii) The order relating to re-fixation of the pay of the senior officer in accordance with clause (i) shall be issued under Rule 1321 [FR 27] of Indian Railway Establishment Code, Volume-II, and the senior officer shall be entitled to the next

increment on completion of his required qualifying service with effect from the date of re-fixation of pay.

- [11] Subject to the provisions of rule 5, if the pay as fixed in the officiating post under sub-rule (1) is lower than the pay fixed in the substantive post, the former shall be fixed at the same stage as the substantive pay.

8. Fixation of pay of employees appointed by direct recruitment on or after 1st day of January, 2016- The pay of employees appointed by direct recruitment on or after 1st day of January, 2016 shall be fixed at the minimum pay or the first Cell in the Level, applicable to the post to which such employees are appointed:

Provided that where the existing pay of such employees appointed on or after 1st day of January, 2016 and before the date of notification of these rules, has already been fixed in the existing pay structure and if his existing emoluments happen to exceed the minimum pay or the first Cell in the Level, as applicable to the post to which he is appointed on or after 1st day of January, 2016, such difference shall be paid as personal pay to be absorbed in future increments in pay.

9. Increments in Pay Matrix.—The increment shall be as specified in the vertical Cells of the applicable Level in the Pay Matrix.

- Illustration:

An employee in the Basic Pay of 32300 in Level 4 will move vertically down the same Level in the cells and on grant of increment, his basic pay will be 33300.	Pay Band	5200-20200				
	Grade Pay	1800	1900	2000	2400	2800
	Levels	1	2	3	4	5
	1	18000	19900	21700	25500	29200
	2	18500	20500	22400	26300	30100
	3	19100	21100	23100	27100	31000
	4	19700	21700	23800	27900	31900
	5	20300	22400	24500	28700	32900
	6	20900	23100	25200	29600	33900
	7	21500	23800	26000	30500	34900
	8	22100	24500	26800	31400	35900
	9	22800	25200	27600	32300	37000
					↓	
	10	23500	26000	28400	33300	38100
	11	24200	26800	29300	34300	39200

10. Date of next increment in revised pay structure.-

- [1] There shall be two dates for grant of increment namely, 1st January and 1st July of every year, instead of existing date of 1st July:

Provided that an employee shall be entitled to only one annual increment either on 1st January or 1st July depending on the date of his appointment, promotion or grant of financial upgradation.

- [2] The increment in respect of an employee appointed or promoted or granted financial upgradation including upgradation under Modified Assured Career Progression Scheme (MACPS) during the period between the 2nd day of January and 1st day of July (both inclusive) shall be granted on 1st day of January and the increment in respect of an employee appointed or promoted or granted financial upgradation including upgradation under MACPS during the period between the 2nd day of July and 1st day of January (both inclusive) shall be granted on 1st day of July.

Illustration:

- [a] In case of an employee appointed or promoted in the normal hierarchy or under MACPS during the period between the 2nd day of July, 2016 and the 1st day of January, 2017, the first increment shall accrue on the 1st day of July, 2017 and thereafter it shall accrue after one year on annual basis.
- [b] In case of an employee appointed or promoted in the normal hierarchy or under MACPS during the period between 2nd day of January, 2016 and 1st day of July, 2016, who did not draw any increment on 1st day of July, 2016, the next increment shall accrue on 1st day of January, 2017 and thereafter it shall accrue after one year on annual basis:

Provided that in the case of employees whose pay in the revised pay structure has been fixed as on 1st day of January, 2016 the next increment in the Level in which the pay was so fixed as on 1st day of January, 2016 shall accrue on 1st day of July, 2016:

Provided further that the next increment after drawal of increment on 1st day of July, 2016 shall accrue on 1st day of July, 2017.

- [3] Where two existing Grades in hierarchy are merged and the junior Railway servant in the lower Grade happens to draw more pay in the corresponding Level in the revised pay structure than the pay of the senior Railway servant, the pay of the senior railway servant shall be stepped up to that of his junior from the same date and he shall draw next increment in accordance with this rule.

[11] Revision of pay from a date subsequent to 1st day of January, 2016.—

Where a Railway servant who continues to draw his pay in the existing pay structure is brought over to the revised pay structure from a date later than 1st day of January, 2016, his pay in the revised pay structure shall be fixed in the manner prescribed in accordance with clause (A) of sub-rule (1) of rule 7.

[12] Pay protection to officers on Central deputation under Central Staffing Scheme.—If the pay of the officers posted on deputation to the Central Government under Central Staffing Scheme, after fixation in the revised pay structure either under these rules or as per the instructions regulating such fixation of pay on the post to which they are appointed on deputation, happens to be lower than the pay these officers would have been entitled to, had they been in their parent cadre and would have drawn that pay but for the Central deputation, such difference in the pay shall be protected in the form of Personal Pay with effect from the date of notification of these rules.

[13] Fixation of pay on promotion on or after 1st day of January, 2016.—The fixation of pay in case of promotion from one Level to another in the revised pay structure shall be made in the following manner, namely:-

- [i] One increment shall be given in the Level from which the employee is promoted and he shall be placed at a Cell equal to the figure so arrived at in the Level of the post to which promoted and if no such Cell is available in the Level to which promoted, he shall be placed at the next higher Cell in that Level.

Illustration:

1.	Level in the revised pay structure : Level 4	Pay Band	5200-20200				
2.	Basic Pay in the revised pay structure : 28700	Grade Pay	1800	1900	2000	2400	2800
3.	Granted promotion/financial upgradation under MACPS in Level 5	Levels	1	2	3	4	5
		1	18000	19900	21700	25500	29200
		2	18500	20500	22400	26300	30100
4.	Pay after giving one increment in Level 4 : 29600	3	19100	21100	23100	27100	31000
		4	19700	21700	23800	27900	31900
5.	Pay in the upgraded Level i.e. Level 5 : 30100 (either equal to or next higher to 29600 in Level 5)	5	20300	22400	24500	28700	32900
		6	20900	23100	25200	29600	33900
		7	21500	23800	26000	30500	34900

- [ii] In the case of Railway servants receiving Non Practicing Allowance, their basic pay plus Non Practicing Allowance shall not exceed the average of basic pay of the revised scale applicable to the Apex Level and the Level of the Cabinet Secretary.

14. Mode of payment of arrears of pay.—The arrears shall be paid during the Financial Year 2016-2017.

Explanation.- For the purpose of this rule, “arrears of pay” in relation to a Railway servant, means the difference between-

- [i] the aggregate of the pay and dearness allowance to which he is entitled on account of the revision of his pay under these rules for the period effective from the 1st day of January, 2016; and
- [ii] the aggregate of the pay and dearness allowance to which he would have been entitled (whether such pay and dearness allowance had been received or not) for that period had his pay and allowances not been so revised.
- 15. Overriding effect of rules.**—The provisions of the Railway Fundamental Rules, the Railway Services (Revision of Pay) Rules, 1947, the Railway Services (Authorised Pay) Rules, 1960, the Railway Services (Revised Pay) Rules, 1973, the Railway Services (Revised Pay) Rules, 1986, the Railway Services (Revised Pay) Rules, 1997 and the Railway Services (Revised Pay) Rules, 2008 shall not, save as otherwise provided in these rules, apply to cases where pay is regulated under these rules, to the extent they are inconsistent with these rules.
- 16. Power to relax.**—Where the President is satisfied that the operation of all or any of the provisions of these rules causes undue hardship in any particular case, he may, by order, dispense with or relax the requirements of that rule to such extent and subject to such conditions as he may consider necessary for dealing with the case in a just and equitable manner.

17. Interpretation: If any question arises relating to the interpretation of any of the provisions of these rules, it shall be referred to the Railway Board for decision.

SCHEDULE [See rules 3 (vi) and 7(2)] PART A Pay Matrix

Revised Pay Structure for Posts in Group 'C', 'B' and 'A' except posts for which different revised pay structure is issued separately.

Pay Band	5200-20200					9300-34800				15600-39100			37400-67000			67000-79000	75500-80000	80000	90000
Grade Pay	1800	1900	2000	2400	2800	4200	4600	4800	5400	5400	6600	7600	8700	8900	10000				
Level	1	2	3	4	5	6	7	8	9	10	11	12	13	13A	14	15	16	17	18
1	18000	19900	21700	25500	29200	35400	44900	47600	53100	56100	67700	78800	118500	131100	144200	182200	205400	225000	250000
2	18500	20500	22400	26300	30100	36500	46200	49000	54700	57800	69700	81200	122100	135000	148500	187700	211600		
3	19100	21100	23100	27100	31000	37600	47600	50500	56300	59500	71800	83600	125800	139100	153000	193300	217900		
4	19700	21700	23800	27900	31900	38700	49000	52000	58000	61300	74000	86100	129600	143300	157600	199100	224400		
5	20300	22400	24500	28700	32900	39900	50500	53600	59700	63100	76200	88700	133500	147600	162300	205100			
6	20900	23100	25200	29600	33900	41100	52000	55200	61500	65000	78500	91400	137500	152000	167200	211300			
7	21500	23800	26000	30500	34900	42300	53600	56900	63300	67000	80900	94100	141600	156600	172200	217600			
8	22100	24500	26800	31400	35900	43600	55200	58600	65200	69000	83300	96900	145800	161300	177400	224100			

9	22800	25200	27600	32300	37000	44900	56900	60400	67200	71100	85800	99800	150200	166100	182700				
10	23500	26000	28400	33300	38100	46200	58600	62200	69200	73200	88400	102800	154700	171100	188200				
11	24200	26800	29300	34300	39200	47600	60400	64100	71300	75400	91100	105900	159300	176200	193800				
12	24900	27600	30200	35300	40400	49000	62200	66000	73400	77700	93800	109100	164100	181500	199600				
13	2560 0	28400	3110 0	3640 0	41600	5050 0	64100	6800 0	75600	8000 0	96600	112400	169000	18690 0	205600				
14	2640 0	29300	3200 0	3750 0	42800	5200 0	66000	7000 0	77900	8240 0	99500	115800	174100	19250 0	211800				
15	2720 0	30200	3300 0	3860 0	44100	5360 0	68000	7210 0	80200	8490 0	102500	119300	179300	19830 0	218200				
16	2800 0	31100	3400 0	3980 0	45400	5520 0	70000	7430 0	82600	8740 0	105600	122900	184700	20420 0					
17	2880 0	32000	3500 0	4100 0	46800	5690 0	72100	7650 0	85100	9000 0	108800	126600	190200	21030 0					
18	2970 0	33000	3610 0	4220 0	48200	5860 0	74300	7880 0	87700	9270 0	112100	130400	195900	21660 0					
19	3060 0	34000	3720 0	4350 0	49600	6040 0	76500	8120 0	90300	9550 0	115500	134300	201800						
20	3150 0	35000	3830 0	4480 0	51100	6220 0	78800	8360 0	93000	9840 0	119000	138300	207900						
21	3240 0	36100	3940 0	4610 0	52600	6410 0	81200	8610 0	95800	1014 00	122600	142400	214100						
22	3340 0	37200	4060 0	4750 0	54200	6600 0	83600	8870 0	98700	1044 00	126300	146700							
23	3440 0	38300	4180 0	4890 0	55800	6800 0	86100	9140 0	10170 0	1075 00	130100	151100							
24	3540 0	39400	4310 0	5040 0	57500	7000 0	88700	9410 0	10480 0	1107 00	134000	155600							
25	3650 0	40600	4440 0	5190 0	59200	7210 0	91400	9690 0	10790 0	1140 00	138000	160300							
26	3760 0	41800	4570 0	5350 0	61000	7430 0	94100	9980 0	11110 0	1174 00	142100	165100							
27	3870 0	43100	4710 0	5510 0	62800	7650 0	96900	1028 00	11440 0	1209 00	146400	170100							
28	3990 0	44400	4850 0	5680 0	64700	7880 0	99800	1059 00	11780 0	1245 00	150800	175200							
29	4110 0	45700	5000 0	5850 0	66600	8120 0	102800	1091 00	12130 0	1282 00	155300	180500							
30	4230 0	47100	5150 0	6030 0	68600	8360 0	105900	1124 00	12490 0	1320 00	160000	185900							
31	4360 0	48500	5300 0	6210 0	70700	8610 0	109100	1158 00	12860 0	1360 00	164800	191500							
32	4490 0	50000	5460 0	6400 0	72800	8870 0	112400	1193 00	13250 0	1401 00	169700	197200							
33	4620 0	51500	5620 0	6590 0	75000	9140 0	115800	1229 00	13650 0	1443 00	174800	203100							
34	4760 0	53000	5790 0	6790 0	77300	9410 0	119300	1266 00	14060 0	1486 00	180000	209200							
35	4900 0	54600	5960 0	6990 0	79600	9690 0	122900	1304 00	14480 0	1531 00	185400								
36	5050 0	56200	6140 0	7200 0	82000	9980 0	126600	1343 00	14910 0	1577 00	191000								
37	5200 0	57900	6320 0	7420 0	84500	1028 00	130400	1383 00	15360 0	1624 00	196700								
38	5360 0	59600	6510 0	7640 0	87000	1059 00	134300	1424 00	15820 0	1673 00	202600								
39	5520 0	61400	6710 0	7870 0	89600	1091 00	138300	1467 00	16290 0	1723 00	208700								
40	5690 0	63200	6910 0	8110 0	92300	1124 00	142400	1511 00	16780 0	1775 00									

Notes :

- [1] The Revised Pay structure is applicable to all categories of Railway servants irrespective of their designations strictly on the basis of the existing pay structure except as may be specifically prescribed otherwise by Ministry of Railways [Railway Board].

[2] The existing classification of Railway servants in Group 'C', 'B' and 'A' on the basis of the existing pay structure will continue in the revised pay structure till further orders except as may be specifically prescribed otherwise by Ministry of Railways [Railway Board]. No change in the classification should be made in the revised pay structure.

FORM OF OPTION
[See rule 6 (2)]

*1. I, _____ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, _____ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

* the date of my next increment / the date of my subsequent increment raising my pay to Rs. _____ / I vacate or cease to draw pay in the existing pay structure / the date of my promotion/upgradation to the post of _____.

Existing Pay Band and Grade Pay _____

Signature _____

Name _____

Designation _____

Office in which employed _____

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature _____

Name _____

Designation _____

PF/NPS. No: _____
Aadhar No. _____
PAN Card No. _____
Mobile No. _____

Date :
Place :

MEMORANDUM EXPLANATORY TO THE RAILWAY SERVICES (REVISED PAY) RULES, 2016

Rule 1– This rule is self-explanatory.

Rule 2– This rule lays down the categories of employees to whom the rules apply. Except for the categories excluded under sub rule (2), the rules are applicable to all persons under the rule making control of the President serving under the administrative control of the Railway Board.

Rule 3 and 4– These rules are self-explanatory.

Rule 5– The intention is that all Railway servants should be brought over to the revised pay structure except those who elect existing pay structure. The Railway servants who exercise the option to continue in the existing pay structure will continue to draw the dearness allowance at the rates in force on 1st January, 2016. If a Railway servant is holding permanent post in a substantive capacity and officiating in a higher post, or would have officiated in one or more posts but for his being on deputation etc., he has the option to retain the existing pay structure only in respect of one scale. Such a Railway servant may retain the existing scale applicable to a permanent post or any one of the officiating posts. In respect of the remaining posts he will necessarily have to be brought over to the revised pay structure.

Rule 6– This rule prescribes the manner in which option has to be exercised and also the authority who shall be apprised of such option. The option has to be exercised in the form appended to the rules. It should be noted that it is not sufficient for a Railway servant to exercise the option within the specified time limit but also to ensure that it reaches the prescribed authority within the time limit. In the case of persons who are outside India at the time of notification of these rules, the period within which the option has to be exercised is three months from the date they take over charge of the post in India. In the case of Railway servants the revised pay structure of whose posts are announced subsequent to the date of issue of these rules, the period of three months will run from the date of such announcement.

Persons who have retired between 1st January 2016 and the date of notification of these rules are also eligible to exercise option.

Rule 7– This rule deals with the actual fixation of pay in the revised pay structure on 1st January, 2016, and is self explanatory. The benefit of this rule is not admissible in cases where a Railway servant has elected the revised pay structure in respect of his substantive post, but has retained the existing scale in respect of an officiating post.

Rule 8– This rule prescribes the method of fixation of pay of employees appointed on direct recruitment on or after 1st day of January, 2016.

Rule 9 and 10– These rules prescribe the manner in which the next increment in the new pay structure shall be regulated.

Rules 11 to 17– These rules are self-explanatory.

[F.No.PC-VII/2016/RSRP/1]
R.K.VERMA, Secy./Railway Board.

SERIAL CIRCULAR NO. 78/2016
No.P(R)/268/II Date: 02.08.2016

Sub: Appointment on compassionate grounds – delegation of powers.

As per extant instructions of Railway Board, the powers to make appointments on compassionate grounds in the following cases are vested with the General Manager:

- 1] Appointment of married daughters
- 2] Appointment of divorced /widowed daughters
- 3] Appointment of dependent brothers / sisters of employees died /medically incapacitated as bachelors /spinsters

The issue of delegation of powers to DRM/CWMs to make compassionate ground appointments in the above cases has been under consideration. The matter has been examined and it is now decided to delegate the powers to DRMs /CWMs to consider fresh cases for appointment on compassionate grounds and giving offer of appointment at the divisional/workshop level in the above type of cases.

This issues with the approval of General Manager.

SERIAL CIRCULAR NO.79/2016
No.P(R)/182/V Date: 02.08.2016

Copy of Board's letter No.E[D&A]2014 GS1-2 dated 29.07.2016 is forwarded for information, guidance and necessary action. Board's letter dated 12.4.2016 was circulated as S.C.No.30/2016.

Board's letter No. E[D&A]2014 GS1-2 dated 29.07.2016 [RBE No.91/2016]

*Sub: The Lokpal and Lokayuktas Act, 2013 – Submission of
declarations of assets and liabilities by the Railway Servant.*

Attention is invited to Ministry of Railway's letter of even number dated 12.4.2016, whereby Department of Personnel and Training's notification No. G.S.R. 414(E) dated

11.4.2016 was circulated, extending the last date for filing the returns under the Public servants (Furnishing of Information and Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Amendment Rules, 2014, from 15.4.2016 to 31.7.2016.

2. In this regard, the Department of Personnel and Training has amended the aforesaid rules to extend the last date for filing of returns to 31.12.2016, vide their notification No.G.S.R. 747(E) dated 29.07.2016. A copy of the aforesaid notification is enclosed.

3. Railways etc. may ensure that all officers and staff in their organisation file the said declarations/returns in the prescribed proforma within the revised time limits.

Sd/-
(S.Modi)DDE[D&A]

Copy of Ministry of Personnel, Public Grievances and Pensions' DOP&T's Notification dated 29.07.2016

G.S.R. 747[E] – In exercise of the powers conferred by sub-section [1] read with clause [k] and clause [m] of sub-section [2] of section 59 read with section 44 of the Lokpal & Lokayuktas Act, 2013 [1 of 2014], the Central Government hereby makes the following rules further to amend the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Rules, 2014, namely:-

1 [1] These rules may be called the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Second Amendment Rules, 2016.

[2] They shall come into force on the date of their publication in the Official Gazette.

2. In the Public Servants [Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns] Rules, 2014, in rule 3, in sub-rule [2] –

[a] in the first proviso, for the words and figures 'on or before the 31st day of July, 2016' the words and figures 'on or before the 31st day of December,2016' shall be substituted.

[b] in the second proviso, for the words and figures, ' on or before the 31st day of July, 2016', the words and figures 'on or before the 31st day of December, 2016' shall be substituted.

[c] after the second proviso, the following proviso shall be inserted, namely:-

"Provided also that the public servants who have filed declarations, information and annual returns of property under the provisions of the rules applicable to such public servants, shall file the revised declarations, information or as the case may be, annual returns as on the 31st day of March,2016, to the competent authority on or before the 31st day of December,2016."

[F.No.407/16/2016-AVD-IV[LP]
Jishnu Barua, Jt. Secy.

Note: The principal rules were published in the Gazette of India, Extraordinary, vide notification number G.S.R. 501[E], dated 14th July, 2014 subsequently amended vide notification number G.S.R. 638[E], dated the 8th September, 2014, G.S.R. 918[E],

dated the 26th December, 2014, G.S.R. 322[E], dated the 27th April, 2015, G.S.R. 536[E], dated the 3rd July, 2015, G.S.R. 776[E], dated the 12th October, 2015 and G.S.R. 414(E), dated the 11th April, 2016.

SERIAL CIRCULAR NO.80/2016
Pay Commission Circular No. 2/2016
No.P(R)/487/VII CPC Date: 03.08.2016

Copy of Board's letter No.PC-VII/2016/RSRP/2 dated 02.08.2016 notifying the schedules for revised scales of pay in the 7th CPC is forwarded for information, guidance and immediate necessary action.

Board's letter No. PC-VII/2016/RSRP/2 dated 02.08.2016 [RBE No.93/2016] S.No.2/2016

Sub: Railway Services (Revised Pay) Rules, 2016- Schedules for revised scales of pay.

Reference is invited to Railway Services (Revised Pay) Rules 2016 notified vide GSR No.746 (E) dated 28.07.2016 and forwarded with Railway Board endorsement number PCVII/2016/RSRP/1 dated 28.07.2016 on the above subject.

2. Schedule in two parts viz. Annexure 'A' and Annexure 'B' applicable to various categories of Railway Servants is enclosed. Annexure 'A' shows the revised pay structure (Pay Matrix and the levels specified therein with reference to existing pay structure) applicable to the different categories of Railway Servants for whom normal replacement level has been recommended by 7th CPC and approved by Government of India; this was also circulated as Part 'A' of Schedule in the Railway Services (Revised Pay) Rules, 2016. Annexure 'B' shows certain specific Railway categories where upgradation of posts has been recommended by 7th CPC and approved by Government of India. The revised pay structure will take effect from 151 January, 2016. The schedule has the sanction of the President.

3. The Recommendations of 7th CPC for upgradation of posts for some categories of Railway employees has been referred to Department of Personnel & Training for taking a comprehensive view in the matter. These categories include Senior Section Officer (Accounts)/Senior Travelling Inspector of Accounts/Senior Inspector of Store Accounts [Para 11.40.83 of 7th CPC report], Chemical & Metallurgical Assistant, Chemical & Metallurgical Superintendent, Assistant Chemist & Metallurgist [Para 11.40.124 of 7th CPC report]. Normal revised pay structure as indicated in Annexure 'A' and also given in Part A of Schedule of RS (RP) Rules, 2016 will apply to these categories till further decision of Government of India.

4. The recommendations of 7th CPC for down-gradation of posts for certain categories of Railway employees have not been accepted by Government of India. In all such cases revised pay structure as indicated in Annexure A and also given in Part 'A' of Schedule of RS (RP) Rules 2016, will apply.

5. The initial fixation of pay in the revised pay structure in respect of existing running staff already in service as on 01.01.2016 will be done in the manner as illustrated in Annexure 'C'. Fixation of pay of those appointed as fresh recruits (running as well as non running) on or after 01.01.2016 will be done as per Rule 8 of RS (RP) Rules 2016.

6. Accordingly, in pursuance of the RS (RP) Rules, 2016, appropriate necessary action to fix the pay of the employees covered thereunder in the revised pay structure needs to be carried out forthwith in accordance with the provisions contained therein. In order to facilitate a smooth and systematic fixation of pay, a Statement of Fixation of Pay will be prepared in triplicate as per the RS (RP) Rules, 2016 and one copy thereof shall be placed in the Service Book of the employee concerned and another copy made available to the concerned associate finance for post check.

7. The revised pay structure effective from 01.01.2016 includes the Dearness Allowance of 125% sanctioned from 01.01.2016 in the pre-revised pay structure. Thus, Dearness Allowance in the revised pay structure shall be zero from 01.01.2016. The rate and the date of effect of the first instalment of Dearness Allowance in the revised pay structure shall be as per the orders to be issued in this behalf in future.

8. In terms of RS (RP) Rules 2016 there shall be two dates for grant of annual increment i.e. 1st January and 1st July of every year; of which only one date will be applicable for each employee depending upon his/her date of appointment /promotion /financial upgradation. The increment in pay matrix and date of next increment in the revised pay structure will be governed by Rule 9 & 10 respectively of the RS (RP) Rules, 2016.

9. The decision on the revised rates and the date of effect of all Allowances (other than Dearness Allowance) based on the recommendations of the 7th Central Pay Commission shall be notified subsequently and separately. Until then, all such allowances shall continue to be reckoned and paid at the existing rates under the terms and conditions prevailing in the pre-revised pay structure as if the existing pay structure has not been revised under the RS(RP)Rules, 2016 issued on 28.07.2016.

10. The contributions under the Central Government Employees Group Insurance Scheme (CGEGIS) shall continue to be applicable under the existing rates until further orders.

11. The existing system on interest free advances for Travelling Allowance for family of deceased, Travelling Allowance on tour shall continue as hitherto.

12. The arrears as accruing on account of revised pay consequent upon fixation of pay under RS (RP) Rules, 2016 with effect from 01.01.2016 shall be paid in one instalment along with the payment of salary for the month of August, 2016, after making necessary adjustment on account of GPF and NPS, as applicable, in view of the revised pay. DDOs/PAOs shall ensure that action is taken simultaneously in regard to Government's contribution towards enhanced subscription.

13. With a view to expediting the authorisation and disbursement of arrears, it has been decided that the arrear claims may be paid without pre-check of the fixation of pay in the revised scales of pay. However, the facilities to disburse arrears without pre-check of fixation of pay will not be available in respect of those Railway Servants who have relinquished service on account of dismissal, resignation, discharge, retirement etc. after the date of implementation of the Pay Commissions' recommendations but before the preparation and drawal of the arrears claims, as well as in respect of those employees who had expired prior to exercising their option for the drawal of pay in the revised scales.

14. The requirement of pre-check of pay fixation having been dispensed with, it is not unlikely that the arrears due in some cases may be computed incorrectly leading to over payment that might have to be recovered subsequently. Therefore, the Drawing & Disbursing Officers should make it clear to the employees under their administrative control,

while disbursing the arrears; that the payments are being made subject to adjustment from amounts that may be due to them subsequently should any discrepancies be noticed later. For this purpose, an undertaking as prescribed as per a "form of Option" under Rule 6 (2) of the RS (RP) Rules, 2016 shall be obtained in writing from every employee at the time of exercising option under Rule 6(1) thereof. The form of option/undertaking is also enclosed herewith as **Annexure 'D'**.

15. In authorising the arrears, Income Tax as due may also be deducted and credited to Government in accordance with the instructions on the subject.

16. On receipt of necessary options, action for drawal and disbursement of arrears should be completed immediately.

Sd/-
(Jaya Kumar G)DDPC-VII

ANNEXURE 'A'

Revised Pay Structure for posts in Group 'C', 'B', & 'A' except posts for which different revised pay structure is issued separately

Existing Pay Band	5200-20200					9300-34800					15600-39100					37400-67000					67000-79000		75500-80000	
	1800	1900	2000	2400	2800	4200	4600	4800	5400	5400	6600	7600	8700	8900	10000									
Level	1	2	3	4	5	6	7	8	9	10	11	12	13	13A	14	15	16	17						
1	18000	19900	21700	25500	29200	35400	44900	47500	53100	56100	67700	78800	118500	131100	144200	182200	205400	225000						
2	18500	20500	22400	26300	30100	36500	46200	49000	54700	57800	69700	81200	122100	135000	148500	187700	211600							
3	19100	21100	23100	27100	31000	37600	47600	50500	56300	59500	71800	83600	125600	139100	153000	193300	217900							
4	19700	21700	23800	27900	31900	38700	49000	52000	58000	61300	74000	86100	129600	143300	157600	199100	224400							
5	20300	22400	24500	28700	32900	39900	50500	53600	59700	63100	76200	88700	133500	147600	162300	205100								
6	20900	23100	25200	29500	33900	41100	52000	55200	61500	65000	78500	91400	137500	152000	167200	211300								
7	21500	23800	26000	30500	34900	42300	53600	56800	63300	67000	80900	94100	141600	156600	172200	217600								
8	22100	24500	26800	31400	35900	43600	55200	58600	65200	69000	83300	96900	145800	161300	177400	224100								
9	22800	25200	27600	32300	37000	44900	56900	60400	67200	71100	85800	99800	150200	166100	182700									
10	23500	26000	28400	33300	38100	46200	58600	62300	69200	73200	88400	102800	154700	171100	188200									
11	24200	26800	29300	34300	39200	47600	60400	64100	71300	75400	91100	105900	159300	176200	193800									
12	24900	27600	30200	35300	40400	49000	62000	66000	73400	77700	93800	109100	164100	181500	199600									
13	25600	28400	31100	36400	41600	50500	64100	68000	75600	80000	96600	112400	169000	186900	205600									
14	26400	29300	32000	37500	42800	52000	66000	70000	77900	82400	99500	115800	174100	192500	211800									
15	27200	30200	33000	38600	44100	53600	68000	72100	80200	84800	102500	119300	179300	198300	218200									
16	28000	31100	34000	39800	45400	55200	70000	74300	82600	87400	105600	122900	184700	204200										
17	28800	32000	35000	41000	46800	56800	72100	76500	85100	90000	108800	126600	190200	210300										
18	29700	33000	36100	42200	48200	58600	74300	78800	87700	92700	112100	130400	195500	216600										
19	30600	34000	37200	43500	49600	60400	76500	81200	90300	95500	115500	134300	201800											
20	31500	35000	38300	44800	51100	62200	78800	83600	93000	98400	119000	138300	207900											
21	32400	36100	39400	46100	52600	64100	81200	86100	95800	101400	122600	142400	214100											
22	33400	37200	40600	47500	54200	66000	83600	88700	98700	104400	126300	146700												
23	34400	38300	41800	48900	55800	68000	86100	91400	101700	107500	130100	151100												
24	35400	39400	43100	50400	57500	70000	88700	94100	104800	110700	134000	155600												
25	36500	40600	44400	51900	59200	72100	91400	96900	107900	114000	138000	160300												

Existing Grade Pay	5200-20200					9300-34800					15600-39100					37400-67000				67000-79000	75500-80000	80000
	1800	1900	2000	2400	2800	4200	4600	4800	5400	5400	6600	7600	8700	8900	10000							
Level	1	2	3	4	5	6	7	8	9	10	11	12	13	13A	14	15	16	17				
26	37600	41800	45700	53500	61000	74300	94100	99800	111100	117400	142100	165100										
27	38700	43100	47100	55100	62800	76500	96900	102800	114400	120900	146400	170100										
28	39900	44400	48500	56800	64700	78800	99800	105900	117800	124500	150800	175200										
29	41100	45700	50000	58500	66600	81200	102800	109100	121300	128200	155300	180500										
30	42300	47100	51500	60300	68600	83600	105900	112400	124900	132000	160000	185900										
31	43600	48500	53000	62100	70700	86100	109100	115800	128600	136000	164800	191500										
32	44900	50000	54600	64000	72800	88700	112400	119300	132500	140100	169700	197200										
33	46200	51500	56200	65900	75000	91400	115800	122900	136500	144300	174800	203100										
34	47600	53000	57900	67900	77300	94100	119300	126600	140600	148600	180000	209200										
35	49000	54600	59600	69900	79600	96900	122900	130400	144800	153100	185400											
36	50500	56200	61400	72000	82000	99800	126600	134300	149100	157700	191000											
37	52000	57900	63200	74200	84500	102800	130400	138300	153600	162400	196700											
38	53600	59600	65100	76400	87000	105900	134300	142400	158200	167300	202600											
39	55200	61400	67100	78700	89600	109100	138300	146700	162900	172300	208700											
40	56900	63200	69100	81100	92300	112400	142400	151100	167800	177500												

Notes:

1. The revised pay structure is applicable to all categories of Railway servants irrespective of their designations strictly on the basis of the existing pay structure except as may be specifically prescribed otherwise by Ministry of Railways (Railway Board).
2. The existing classification of Railway servants in Group 'C', 'B' & 'A' on the basis of the existing pay structure will continue in the revised pay structure till further orders except as may be specifically prescribed otherwise by Ministry of Railways (Railway Board). No change in the classification should be made in the revised pay structure.

REVISED LEVELS FOR CERTAIN SPECIFIC POSTS IN RAILWAYS

The Level in the revised pay structure mentioned in Column [5] for the posts mentioned in Column [2] of the Tables below have been approved by the Government. The initial fixation as on 01.01.2016 will be done in accordance with Sub-rule 2 of Rule 7 of RS[RP] Rules, 2016.

ZONAL RAILWAYS /PRODUCTION UNITS

1. COMMERCIAL DEPARTMENT

S.No.	Name of the Post	Existing Grade Pay	Grade pay corresponding to which revised levels have been recommended	Revised Pay Structure	
				Level in Pay Matrix	Para No. of the Report
[1]	[2]	[3]	[4]	[5]	[6]
1.1	Ticket Collector	1900	GP-2000	L-3 See Note 1	11.40.69 to 11.40.71
1.2	Sr.Ticket Collector /TTE	2400	GP-2800	L-5 See Note 1	11.40.69 to 11.40.71

2. TRAFFIC DEPARTMENT

S.No.	Name of the Post	Existing Grade Pay	Grade pay corresponding to which revised levels have been recommended	Revised Pay Structure	
				Level in Pay Matrix	Para No. of the Report
[1]	[2]	[3]	[4]	[5]	[6]
1.1	Assistant Station Master	2800	GP-4200	L-6 See Note 2	11.40.55

3. TRAFFIC ASSISTANTS METRO RAILWAY

S.No.	Name of the Post	Existing Grade Pay	Grade pay corresponding to which revised levels have been recommended	Revised Pay Structure	
				Level in Pay Matrix	Para No. of the Report
[1]	[2]	[3]	[4]	[5]	[6]
1.1	Traffic Assistant	2000	GP-2400	L-4 See Note 3	11.40.140

3. DIETICIANS

S.No.	Name of the Post	Existing Grade Pay	Grade pay corresponding to which revised levels have been recommended	Revised Pay Structure	
				Level in Pay Matrix	Para No. of the Report
[1]	[2]	[3]	[4]	[5]	[6]
4.1	Dieticians	4200	GP-4600	L-7 See Note 4	7.7.45
4.2	Sr.Dietician	4600	GP-4800	L-8 See Note 4&6	7.7.45
4.3	Assistant Dietetic Officer	4800	GP-5400	L-9 See Note 4&6	7.7.45

3. Perfusionists

S.No.	Name of the Post	Existing Grade Pay	Grade pay corresponding to which revised levels have been recommended	Revised Pay Structure	
				Level in Pay Matrix	Para No. of the Report
[1]	[2]	[3]	[4]	[5]	[6]
5.1	Perfusionists	2400	GP-4200	L-6 See Note 5	7.7.52

Notes:

1. Ticket Collector in GP 1900 and Senior Ticket Collector /TTE in GP 2400 should be upgraded to GP-2000 & GP-2800 respectively and then fitted in the revised Pay Matrix. This Upgradation is a part of the 7th CPC recommendation accepted by the Government of India for the merger of three categories of Commercial Staff i.e. Ticket Checking Staff, Enquiry-cum-Reservation Clerks and Commercial Clerks to a consolidated cadre called Commercial and Ticketing Staff. The rationalisation of functions of the merged Commercial and Ticketing Staff. The rationalisation of functions of the merged Commercial and Ticketing cadre as also the revised AVC, inter se seniority, Recruitment Rules, classification as selection /non-selection etc. as approved by Railway Board, will be issued through separate orders.
2. Assistant Station Masters in GP 2800 should be upgraded to GP 4200 and then fitted in the revised Pay Matrix. Consequently, the designation of ASM shall stand abolished and the Post of Assistant Station Master shall stand merged with post of Station Masters [GP 4200] along with functions. The rationalisation of functions as also revised AVC, inter se seniority, Recruitment Rules, classification as selection /non-selection etc. as decided by the Railway Board, will be issued through separate orders.
3. Traffic Assistant, Metro Railway in GP 2000 should be upgraded to GP 2400 and then fitted in the revised Pay Matrix. They shall continue to perform their existing functions unless otherwise specified by Railway Board.
4. Dieticians in Railways in GP 4200 should be upgraded to GP-4600 and then fitted in the revised Pay Matrix. They shall continue to perform their existing functions unless otherwise specified by Railway Board.
5. Grant of GP-4200 to Perfusionists is subject to acquiring / possession of qualification of Degree in Science + Diploma in Perfusion technology. The eligible Perfusionists in GP-2400 should be upgraded to GP-4200 and thereafter placed in the revised pay structure. Further, the existing incumbents not proccession the revised qualification shall be granted replacement pay level corresponding GP-2400. They may be granted the pay level corresponding to upgraded GP-4200 after acquiring the revised qualification OR upon completion of three years in GP-2400/L-4, whichever is earlier.
6. The existing classification of Railway servants in Group 'C', 'B', & 'A' on the basis of existing pay structure will continue in the revised pay structure till further orders except as may be specifically prescribed otherwise by Ministry of Railways [Railway Board]. No change in the classification should be made in the revised pay structure.

Fixation of pay in the revised pay structure [Rule 7 of RS[RP] Rules, 2016] in respect of existing running staff as on 01.01.2016.

In the case of Running Staff who are in receipt of Running Allowance, the pay in the revised pay structure shall be fixed in the following manner:

The existing basic pay shall be multiplied by a factor of 2.57. The figure so arrived at shall be to an amount equivalent to Dearness Allowance on the pre-revised Pay Element [30% of Basic Pay] admissible as on 1st Day of January, 2016. The figure so arrived at will be located in that Level in the Pay Matrix and if such an identical figure corresponds to any Cell in the applicable Level of the Pay Matrix, the same shall be the pay and if no such Cell is available in the applicable Level, the pay shall be fixed at the immediate next higher Cell in that applicable Level of the Pay Matrix.

Illustration [for Running Staff]

1. Existing Pay Band: PB-2 2. Existing Grade Pay: 4200 3. Existing Pay in PB: 15730 4. Existing Basic Pay: 19930 [S.No.2 + 3] 5. Pay Element on existing Basic Pay [30% of Basic Pay]: 5979 6. DA on Pay Element [30% of existing BP] @ 125%: 7474 7. Pay after multiplication of Basic Pay by a fitment factor of 2.57: 19930 x2.57 = 51220 8. DA on Pay Element [30% of existing BP] 7474 9. Sum of S.No.7 & 8= 58694 10. Level corresponding to GP 4200: Level 6 11. Revised Pay in Pay Matrix [either equal to or next higher to 58694 in Level 6]: 60400	Extracted from Civil Pay Matrix [7 th CPC						
	Pay Band	5200-20200					9300-34800
	Grade Pay	1800	1900	2000	2400	2800	4200
	Levels	[1]	[2]	[3]	[4]	[5]	[6]
	14	26400	29300	37500	37500	42800	52000
	15	27200	30200	38600	38600	44100	53600
	16	28000	31100	39800	39800	45400	55200
	17	28800	32000	41000	41000	46800	56900
	18	29700	33000	42200	42200	48200	58600
	19	30600	34000	43500	43500	49600	60400
	20	31500	35000	44800	44800	51100	62200

Annexure 'D'

FORM OF OPTION [See rule 6 (2)]

*1. I, _____ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, _____ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

* the date of my next increment / the date of my subsequent increment raising my pay to Rs. _____ / I vacate or cease to draw pay in the existing pay structure / the date of my promotion/upgradation to the post of _____.

Existing Pay Band and Grade Pay _____

Signature _____

Name _____

Designation _____

Office in which employed _____

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature _____

Name _____

Designation _____

PF/NPS. No: _____

Aadhar No. _____

PAN No. _____

Mobile No. _____

Date :

Place :

SERIAL CIRCULAR NO.81/2016

Pay Commission Circular No. 3/2016

No.P(R)/487/VII CPC Date: 04.08.2016

Copy of Board's letter No.PC-VII/2016/RSRP/2 dated 03.08.2016 notifying the schedules for revised scales of pay in the 7th CPC is forwarded for information, guidance and immediate necessary action. Board's letters dated 28.07.2016 and 02.08.2016 quoted therein were circulated under SC Nos. 77/2016 and 80/2016, respectively. Required number

of copies of statement of fixation of pay may be taken at the Division /Unit level for fixing the pay of existing employees already in service as on 01.01.2016 while implementing the 7th CPC recommendations.

Board's letter No. PC-VII/2016/RSRP/2 dated 03.08.2016 [RBE No.94/2016] PC-VII/3

*Sub: Implementation of 7th Central Pay Commission
recommendations —Statement of fixation of pay*

Please refer to Railway Services (Revised Pay) Rules, 2016 notified vide GSR No. 746 (E) dated 28.07.2016 forwarded with Railway Board endorsement No. PC-VII/2016/RSRP/1 dated 28.07.2016 and further instructions and schedule circulated vide Railway Board's Letter No. PC-VII/2016/RSRP/2 dated 2.08.2016 (RBE No. 93/2016).

2. In continuation to the rules/instructions circulated vide Board's letter referred above, proforma of statement of fixation of pay for fixing the pay of existing employees already in services as on 1.01.2016 while implementing the 7th CPC recommendations is enclosed here with as Annexure 'A'. Further action to fix the pay may be taken as per the instructions contained in para 6 of Board's Letter No. PC-VII/2016/RSRP/2 dated 02.08.2016.

This issues with concurrence of Finance Dte. of Ministry of Railways.

Sd/-
(Jaya Kumar G)DDPC-VII

Annexure 'A'

Statement of fixation of pay under Railway Services (Revised Pay) Rules, 2016

1. Name of the Employee :
2. Designation of the post in which pay is to be Fixed :
as on January, 2016
3. Status (substantive/ officiating) :
4. Pre-revised Pay Band and Grade Pay or Scale :
5. Existing Emoluments :
 - a. Basic Pay (Pay in the applicable Pay Band plus :
applicable Grade Pay or basic pay in the
applicable scale) in the pre-revised structure as
on January 1, 2016
 - b. Dearness Allowance sanctioned w.e.f. :
01.01.2016
 - c. Existing emoluments (a+b) :
6. Basic pay (Pay in the applicable Pay Band plus :
applicable Grade Pay or basic pay in the
applicable scale) in the pre-revised structure as on
January 1, 2016
7. Applicable Level in Pay Matrix corresponding to :
Pay Band and Grade Pay or scale shown at S.No
4
8. Amount arrived at by multiplying Sl. No. 5 by 2.57 :
9. Applicable Cell in the Level either equal to or just :

above the Amount at Sl. No. 8

10. Revised Basic Pay (as to Sl. No. 9) :
11. Stepped up pay with reference to the revised Pay :
of Junior, if applicable [Rule 7(8) and 7(10) of RS
(RP) Rules, 2016]. Name and pay of the junior
also to be indicated distinctly.
12. Revised pay with reference to the Substantive Pay :
in cases where the pay fixed in the officiating post
is lower than the pay fixed in the substantive post
if applicable [Rule 7(11)]
13. Personal Pay, if any [Rule 7(7) and 7(8)] :
14. Non-Practicing Allowance as admissible at :
present in the existing pre-revised structure (in
terms of para 4 of this OM)
15. Date of next increment (Rule 10) and pay after :
grant of increment
- | <u>Date of Increment</u> | <u>Pay after increment in applicable Level of Pay Matrix</u> |
|--------------------------|--|
|--------------------------|--|
16. Any other relevant information :

Date: _____ Signature & Designation of Head of Department
Office: _____

SERIAL CIRCULAR NO.82/2016
Pay Commission Circular No. 4/2016
No.P(R)/487/VII CPC Date: 05.08.2016

Sub: Pay Commission—Pay fixation -IPAS

Copy of Board's letter No. 2016/AC-H(CC)/IPAS/ 37/7 (Zonal Railways) dated 03.08.2016 on the above subject is forwarded for information, guidance and immediate necessary action. Board's RBE Nos. 93/2016 and 94/2016 quoted therein were circulated under SC Nos. 80/2016 and 81/2016, respectively.

Board's letter No. 2016/AC-H(CC)/IPAS/ 37/7 (Zonal Railways) dated 03.08.2016 [RBA No.51/2016]

Sub: Pay Commission—Pay fixation -IPAS

Railway Board has issued a notification regarding the modalities of pay fixation arising out of Government's acceptance of 7th CPC recommendations. It is presumed that all the Zonal Railways are in the state of preparedness for implementing these recommendations, as notified by Railway Board. Now that IPAS has been implemented in all the Zonal Railways (except Metro Railway, Kolkata), pay fixation and generation of pay bills and payment of arrears will also be done through IPAS Pay Commission Dte. has issued separate instructions on the subject vide Railway Board's orders 93/2016 and 94/ 2016 which includes

the statement of fixation. These instructions are to be read along with the notification of Railway Service (Revised Pay) rules, 2016.

a) CRIS has already started the modification of IPAS and the system is expected to be in place by 4th August, 2016;

b) There will be a window in IPAS to carry out the 7th CPC activities which includes special categories viz., ASMs, TTES, Traffic Assistant/ Metro, Dieticians and Perfusionists, etc where upgradation of pay has been granted; Concerned Accounts Staff of Estt. Gaz Section in case of Gazetted establishments and Bill Clerk in Personnel Branch in case of Non-Gazetted Staff can generate Draft pay fixation statement and confirm the same on IPAS after necessary check and verification;

c) The above processes shall be completed in all respect by **15th August, 2016** without fail;

d) Salary Bills for the month of August'2016 shall be generated from IPAS as per the revised pay as per 7th CPC recommendations, after necessary checks and verifications;

e) All the allowances will be worked out in IPAS on the basis of pay drawn as per 6th CPC;

f) The arrears payable as per 7th CPC will be calculated by the system and the same will be included in August 2016 salary, as a separate component.

g) All statutory recoveries via, Income Tax, etc and other recoveries via, PF, NPS, advances recoveries, etc will be done at source as per the usual practice;

h) As already mentioned the system of pro-check is dispensed with for this payment in August'2016.

However all the pay fixation statement should be sent to associate Accounts Office for vetting within a span of two months.

i) Accounts Department shall check (post audit) this statement within 3 months. If some changes are required then, the same can be returned to the concerned Clerks for rectification.

j) Accounts Personnel and other Bill preparing Officers shall make an advance plan for finally completing this work by 31.10.2016, as per instructions.

k) Any over payment/ under payment has to be adjusted in subsequent salary bill;

l) Once this process is completed then the system will save the revised pay data for future use, while retaining the pay data as per 6th CPC also in a separate table for calculation of allowances till further notification of GOI in this regard.

m) Fixation statement duly sanctioned by the Bill Preparing authority and vetted by Accounts Department shall be filed properly in the Service Records of the concerned Officer/ Staff;

2. As regards to the Production Units and Metro Railway where IPAS has not been implemented, the above process may be carried out using their in-house software itself and ensure the compliance of Railway Board's instructions.

3. The above instructions may be scrupulously followed.

sd/-
(B.B. Verma)/Advisor / Accounts

SERIAL CIRCULAR NO.83/2016
Pay Commission Circular No.5/2016
No.P(R)/487/VII CPC Date: 16.08.2016

Copy of Board's letter No.2016/F[E]III/1[1]/7 dated 10.08.2016 is forwarded for information, guidance and immediate necessary action.

Copy of Board's letter No.2016/F[E]III/1[1]/7 dated 10.08.2016 [RBE No.97/2016] PC VII
4/2016

Sub: Implementation of Government's decision on the recommendations of
the Seventh Central Pay Commission-Revision of pension of pre-2016
pensioners/family pensioners etc.

In pursuance of Government's decision on the recommendations of Seventh Central Pay Commission, the Department of Pension & Pensioners' Welfare (DOP&PW), vide their O.M.F.No.38/37/2016-P&PW(A)(ii) dated 4th August, 2016, has issued instructions for revision of pension of pre-2016 pensioners/family pensioners. In terms of para 2.1 of the said O.M., the instructions contained therein apply to all pensioners/family pensioners, who were drawing pension/family pension before 01.01.2016 under the Central Civil Services (Pension) Rules, 1972, Central Civil Services (Extraordinary Pension) Rules and the corresponding rules applicable to Railway pensioners. A pensioner/family pensioner who became entitled to pension/family pension w.e.f. 01.01.2016 consequent on retirement/death of railway servant on 31.12.2015, would also be covered by these orders. The corresponding rules applicable to Railway pensioners/family pensioners are Railway Services (Pension) Rules, 1993 and Railway Services (Extraordinary Pension) Rules, 1993.

2. Compliance of instructions contained in DOP&PW's O.M. ibid may be ensured expeditiously.

3. This letter along with DOP&PW's O.M. dated 4th August, 2016 referred to in Para I above, has also been uploaded on Railways website: **www.indianrailways.gov.in** at following location:

Railway Board Directorates-->Finance --> F(E)III CIRCULARS

Sd/-
[Sanjay Prashar/DDF[E]III]

Copy of DOP&PW's O.M.F.No.38/37/2016-P&PW(A)(ii) dated 4th August, 2016

Sub: Implementation of Government's decisions on the
recommendations of the Seventh Central Pay Commission
– Revision of pension of pre-2016 pensioners/family
pensioners etc.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Seventh Central Pay Commission, sanction of the President is hereby accorded to the regulation, with effect from 01.01.2016, of pension/ family pension of all the pre-2016 pensioners/ family pensioners in the manner indicated in

the succeeding paragraphs. Separate orders are being issued in respect of employees who retired/died on or after 01.01.2016.

2.1 These orders shall apply to all pensioners/family pensioners who were drawing pension/family pension before 1.1.2016 under the Central Civil Services (Pension) Rules, 1972, Central Civil Services (Extraordinary Pension) Rules and the corresponding rules applicable to Railway pensioners and pensioners of All India Services, including officers of the Indian Civil Service retired from service on or after 1.1.1973. A pensioner/family pensioner who became entitled to pension/family pension with effect from 01.01.2016 consequent on retirement/death of Government servant on 31.12.2015, would also be covered by these orders.

2.2 Separate orders will be issued by the Ministry of Defence in regard to Armed Forces pensioners/family pensioners.

2.3 These orders also do not apply to retired High Court and Supreme Court Judges and other Constitutional/ Statutory Authorities whose pension etc. is governed by separate rules/orders.

3. In these orders :

a. 'Existing pensioner' or 'Existing Family pensioner' means a pensioner/family pensioner to whom these orders are applicable in terms of para 2.1 above.

b. 'Existing pension' or 'Existing Family Pension means the basic pension (inclusive of commuted portion, if any) or basic family pension, as had been fixed at the time of implementation of 5th CPC recommendations, which an existing pensioner or family pensioner was entitled to.

4.1 For existing pensioners, who have retired before 01.01.2015, the revised pension/family pension with effect from 01.01.2015 shall be determined by multiplying the pension/family pension, as had been fixed at the time of implementation of 5th Central Pay Commission (CPC) recommendations, by 2.57. The amount of revised pension/family pension so arrived at shall be rounded off to next higher rupee.

Illustration:

Case I

Pensioner 'A' retired at last pay drawn of Rs. 79,000 on 31st May, 2015 under the 5th CPC regime in the scale of Rs. 57000-79000:

	Amount in Rs.
1. Basic Pension fixed in 5th CPC	39500
2. Revised Pension fixed under 7m CPC (using a multiple of 2.57)	101515

Case II

Pensioner 'B' retired at last pay drawn of Rs. 4,000 on 31st January, 1989 under the 4th CPC regime in the pay scale of Rs. 3000-100-3500-125-4500:

	Amount in Rs.
1. Basic Pension fixed in 4th CPC	1940
2. Basic Pension as revised in 5th CPC	12500
3. Revised Pension fixed under 7th CPC (using a multiple of 2.57)	32,382

4.2 For this purpose, the existing pension/family pension will be the basic pension/family pension only without the element of additional pension available to the old pensioners/family pensioners of the age of 80 years and above. The additional pension/family pension payable to the old pensioners/family pensioners will be worked out in accordance with para 4.5 of this O.M.

4.3 Since the consolidated pension will be inclusive of commuted portion of pension, if any, the commuted portion will be deducted from the said amount while making monthly disbursements.

4.4 The minimum pension with effect from 01.01.2015 will be Rs. 9000/- per month (excluding the element of additional pension to old pensioners). The upper ceiling on pension/family pension will be 50% and 30% respectively of the highest pay in the Government (The highest pay in the Government is Rs. 2,50,000 with effect from 01.01.2015).

4.5 The quantum of pension/family pension available to the old pensioners/ family pensioners shall continue to be as follows:-

Age of Pensioner/family pensioner Additional quantum of pension

From 80 years to less than 85 years	20% of revised basic pension/ family pension
From 85 years to less than 90 years	30% of revised basic pension /family pension
From 90 years to less than 95 years	40% of revised basic pension/ family pension
From 95 years to less than 100 years	50% of revised basic pension/ family pension
100 years or more	100% of revised basic pension/family pension

The amount of additional pension will be shown distinctly in the pension payment order. For example, in case where a pensioner is more than 80 years of age and his/her revised pension in terms para 4.1 above is Rs.10,000 pm, the pension will be shown as (i).Basic pension=Rs.10,000 and (ii) Additional pension = Rs.2,000 pm. The pension on his/her attaining the age of 85 years will be shown as (i).Basic Pension = Rs.10,000 and (ii) additional pension= Rs.3,000 pm. Dearness relief will be admissible on the additional pension available to the old pensioners also.

4.6 The revised pension/family pension arrived at as per paragraph 4.1 includes dearness relief sanctioned from 1.1.2016.

5. Where the revised pension/family pension in terms of paragraph 4.1 above works out to an amount less than Rs. 9000/-, the same shall be stepped up to Rs. 9000/-. This will be regarded as pension/family pension with effect from 1.1.2016.

6. The existing instructions regarding regulation of dearness relief to employed/re-employed pensioners/family pensioners, as contained in Department of Pension &

Pensioners Welfare O.M. No. 45/73/97-P&PW(G) dated 02.07.1999, as amended from time to time, shall continue to apply.

7. The cases of Central Government employees who have been permanently absorbed in public sector undertakings/autonomous bodies will be regulated as follows:-

(a) PENSION

Where the Government servants on permanent absorption in public sector undertakings/autonomous bodies continue to draw pension separately from the Government, the pension of such absorbees will be updated in terms of these orders. In cases where the Government servants have drawn one time lump sum terminal benefits equal to 100% of their pensions and have become entitled to the restoration of one-third commuted portion of pension as per the instructions issued by this Department from time to time, their cases will not be covered by these orders. Orders for regulating pension of such pensioners will be issued separately.

(b) FAMILY PENSION

In cases where, on permanent absorption in public sector undertakings/autonomous bodies, the terms of absorption and/or the rules permit grant of family pension under the CCS (Pension) Rules, 1972 or the corresponding rules applicable to Railway employees/members of All India Services, the family pension being drawn by family pensioners will be updated in accordance with these orders.

8. The matter regarding Constant Attendant Allowance admissible to the existing pensioners shall be examined by a Committee comprising Finance Secretary and Secretary (Expenditure) as Chairman and Secretaries of Home Affairs, Defence, Posts, Health & Family Welfare, Personnel & Training and Chairman, Railway Board as Members. Till a final decision is taken based on the recommendations of the Committee, Constant Attendant Allowance shall be paid at existing rates.

9. All Pension Disbursing Authorities including Public Sector Banks handling disbursement of pension to the Central Government pensioners are hereby authorised to pay pension/family pension to existing pensioners/family pensioners at the revised rates in terms of para 4.1 and 5 above without any further authorisation from the concerned Accounts Officers/Head of Office etc. Wherever the age of pensioner/ family pensioner is available on the pension payment order, the additional pension/ family pension in terms of para 4.4. above may also be paid by the pension disbursing authorities immediately without any further authorisation from the concerned Account Officer/ Head of Office, etc. A suitable entry regarding the revised pension shall be recorded by the pension Disbursing Authorities in both halves of the Pension Payment Order.

10. The pension/family pension as worked out in accordance with provisions of Para 4.1. and 5 above shall be treated as 'Basic Pension' with effect from 01.01.2016. The revised pension/family pension includes dearness relief sanctioned from 1.1.2016 and shall qualify for grant of Dearness Relief sanctioned thereafter.

11. Further orders in regard to revision of pension based on the recommendations of the Committee to be constituted in terms of the Government's decision on Item No. 11 of this Department's Resolution No. 38/37/2016-P&PW (A) dated 4th August, 2016, will be issued in due course.

12. After a decision as in para 11 above is taken by the Government and orders are issued in this regard, the Head of the Department of the Ministry, Department, Office, etc. from which the government servant had retired or where he was working prior to his demise will revise the pension/family pension of all pensioners/ family pensioners with effect from 1st January 2016 in accordance with those orders and issue revised Pension Payment Order (PPOs) accordingly.

13. It is considered desirable that the benefit of these orders should reach the pensioners as expeditiously as possible. To achieve this objective it is desired that all Pension Disbursing Authorities should ensure that the revised pension and the arrears due to the pensioners in terms of para 4.1. and para 5 above is paid to the pensioners or credited to their account by 31st August, 2016 or before positively.

14. In their application to the persons belonging to Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India.

15. Ministry of Agriculture etc. are requested to bring the contents of these Orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and subordinate Offices under them on a top priority basis. All pension disbursing offices are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

Sd/-
(Vandana Sharma) Jt.Secy. to Govt. of India

SERIAL CIRCULAR NO.84/2016
Pay Commission Circular No.6/2016
No.P(R)/487/VII CPC Date: 17.08.2016

Copy of Board's letter No.2016/F[E]III/1[1]/8 dated 12.08.2016 is forwarded for information, guidance and immediate necessary action.

Copy of Board's letter No.2016/F[E]III/1[1]/8 dated 12.08.2016[RBE No. 99/2016] PC VII
5/16

Sub: Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission-Revision of pension of provisions regulating pension/gratuity /commutation of pension /family pension /disability pension etc.

In pursuance of Government's decision on the recommendation of the Seventh Central Pay Commission, the President is pleased to introduce the following modifications in the rules regulating Pension, Retirement/Death/Service Gratuity, Family Pension, Disability Pension etc. under the Railway Services (Pension) Rules, 1993 (hereafter referred to as Pension Rules) and Commutation of Pension under Railway Services (Commutation of Pension) Rules, 1993 and Railway Services (Extraordinary Pension) Rules, 1993.

2. These orders apply to Railway employees governed by the Railway Services (Pension) Rules, 1993.

DATE OF EFFECT

3.1 The revised provisions shall apply to Railway servants who retire/die in harness on or after 01.01.2016. Separate orders have been issued in respect of employees who retired/died before 01.01.2016.

3.2 . Where Pension/Family Pension/Gratuity/Commutation of Pension, etc. has already been, sanctioned in cases occurring on or after 01.01.2016, the same shall be revised in terms of these orders. In cases where pension has been finally sanctioned on the pre-revised orders and if it happens to be more beneficial than the pension becoming due under these orders, the pension already sanctioned shall not be revised to the disadvantage of the pensioner in view of Rule 90 of the Pension Rules.

EMOLUMENTS

4.1 The term 'Emoluments' for purposes of calculating various pensionary benefits other than various kinds of Gratuity shall have the same meaning as in Rule 49 of the Pension Rules.

4.2 Basic pay in the revised pay structure means the pay drawn in the prescribed level in the Pay Matrix with effect from 01.01.2016 but does not include any other type of pay like special pay, etc.

4.3 In the case of all kinds of gratuity, dearness allowance admissible on the date of retirement/death shall continue to be treated as emoluments along with the emoluments as defined in Paragraph 4.1 above.

PENSION

5.1 Subject to para 5.2, there shall be no change in the provisions regulating the amount of pension as contained in Rule 69 of the Pension Rules.

5.2 The amount 'of pension shall be subject to a minimum of Rs.9000/- and the maximum pension would be 50% of highest pay in the Government (The highest pay in the Govt. is Rs 2,50,000/- with effect from 01.01.2016). The provisions of sub-rule (2) of Rule 69 of the Pension Rules shall stand modified to this extent.

5.3 The quantum of additional pension/family pension available to the old pensioners/ family pensioners shall continue to be as follows:-

Age of pensioner/family pensioner	Additional Quantum of pension
From 80 years to less than 85 years	20% of revised basic pension/family pension
From 85 years to less than 90 years	30% of revised basic pension/family pension
From 90 years to less than 95 years	40% of revised basic pension/family pension
From 95 years to less than 100 years	50% of revised basic pension/family pension
100% of revised basic	100% of revised basic pension/family pension

The Pension Sanctioning Authorities should ensure that the date of birth and the age of a pensioner is invariably indicated in the pension payment order to facilitate payment of

additional pension by the Pension Disbursing Authority as soon as it becomes due. The amount of additional pension will be shown distinctly in the pension payment order. For example, in case where a pensioner is more than 80 years of age and his pension is Rs.10,000 pm, the pension will be shown as (i) Basic pension=Rs.10,000 and (ii)Additional pension= Rs.2,000 pm. The pension on his attaining the age of 85 years will be shown as (i) Basic Pension = Rs.10,000 and (ii) additional pension = Rs.3,000 pm.

Retirement/ Death Gratuity

6.1 The rates for payment of death gratuity shall be revised as under:

<u>Length of qualifying service</u>	<u>Rate of Death Gratuity</u>
Less than One year	2 times of monthly emoluments
One year or more but less than 5 years	6 times of monthly emoluments
5 years or more but less than 11 years	12 times of monthly emoluments
11 years or more but less than 20 years	20 times of monthly emoluments
20 years or more	Half month's emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of emoluments

Accordingly, Rule 70 (1) (b) of Pension Rules shall stand modified to this extent.

6.2 The maximum limit of Retirement gratuity and death gratuity shall be Rs. 20 lakh. The ceiling on gratuity will increase by 25% whenever the dearness allowance rises by 50% of the basic pay. Accordingly, first proviso under Rule 70 (1) (b) of Pension Rules shall stand modified to this extent.

FAMILY PENSION 1964

7.1 Family pension shall be calculated at a uniform rate of 30% of basic pay in the revised pay structure and shall be subject to a minimum of Rs.9000/- pm. and maximum of 30% of the highest pay in the Government. Rule 75(2)(c) relating to Family Pension, 1964 under Pension Rules shall stand modified to this extent.

7.2 The amount of enhanced family pension shall be 50% of basic pay in the revised pay structure and shall be subject to a minimum Of Rs.9000/-p.m. and maximum of 50% Of the highest pay in the Government (The highest pay in the Govt. is Rs. 2,50,000/- with effect from 01.01.2016).

7.3 There will be no other change in the provisions regulating family pension, enhanced family pension and additional family pension to old family pensioners.

COMMUTATION OF PENSION

8.1 There will be no change in the provisions relating to commutation values, the limit upto which the pension can be commuted or the period after which the commuted pension is to be restored.

9.1 The pension/family pension under paras 5 and 7 above shall qualify for dearness relief sanctioned from time to time, in accordance with the relevant rules/instructions.

CONSTANT ATTENDANT ALLOWANCE

10.1 The amount of Constant Attendant Allowance to pensioners who retired on disability pension with 100% disability under the Railway Services (Extraordinary Pension) Rules, 1993, (where the individual is completely dependent on somebody else for day to day functions) shall continue to be paid at the existing rate till a final decision is taken on the basis of recommendations of the Committee constituted for the purpose.

11.1 Formal amendments to Railway Services (Pension) Rules, 1993 and Railway Services (Extraordinary Pension) Rules, 1993 in terms Of the decisions contained in this order will be" issued in due course. Provisions of the Railway Services (Pension) Rules, 1993, Railway Services (Extraordinary Pension) Rules, 1993 and Railway Services (Commutation of Pension) Rules, 1993 which are not specifically modified by these orders, will remain unchanged.

Sd/-
(Vaidehi Gopal)JDF (Estt.),

SERIAL CIRCULAR No.85/2016
No.P(R)/227/XVII Date: 22.08.2016

Copy of Board's letter No.2012/V-1/CBI/1/2 dated 30.06.2016 is forwarded for information, guidance and necessary action.

Board's letter No. 2012/V-1/CBI/1/2 dated 30.06.2016

Sub: Issue of prosecution sanction under PC ACT, 1988.

Please find enclosed a circular No. 06/06/16 dated 01/06/16 issued by the CVC advising all the Administrative Authorities to ensure that sanctions for prosecution are issued under the signature of competent authority of the delinquent/suspected public servant or such other authority who is competent to sign on behalf of the competent authority.

The circular of the CVC may be brought to the notice of all concerned administrative authorities.

Sd/-
(Priya Gopalakrishnan)DDVig.-1

Copy of Central Vigilance Commission's Circular No.06/06/16 dated 01/06/16 .

Sub: Issue of prosecution sanction under PC ACT, 1988-rgarding.

The Commission is mandated under Section 8[1][f] of CVC Act, 2003 to review the progress of the applications pending for sanction for prosecution under PC Act, 1988 with the Competent Authorities. In exercise of these powers, the Commission has been emphasising the need for quick and expeditious decisions on request of sanction for prosecution received from CBI/ other investigating agencies under the PC Act, 1988. The Commission has also, from time to time, advised all concerned Competent Authorities to adhere to the time limits for processing requests for prosecution sanction under Section 19 of PC Act as laid down by the Apex Court in letter and spirit.

2. CBI has brought to the notice of the Commission that a number of cases were struck down by Courts due to prosecution sanction having been issued by authorities not competent to issue the same. Such inappropriate sanction order issued by the Administrative Authorities undermine the investigations conducted by the investigating officer, etc., and results in a futile exercise. Under section 19[1] of the Prevention of Corruption Act, 1988, the authority competent to sanction prosecution will normally be [a] in the case of a Central Government servant who is employed in connection with the affairs of the Union and is removable from his office by the Central Government – Central Government; b] in the case of a State Government servant who is employed in connection with the affairs of the State and is removable from his office by the State Government – State Government; c] in the case of any other public servant – authority competent to remove him from his office.

3. The Commission would therefore, advise that all Administrative Authorities may ensure that sanctions for prosecution issued are under the signature of the appropriate Competent Authority of the delinquent / suspected public servant or such other authority who is competent to sign on behalf of the competent authority and the decision has been taken by the competent authority so that any such issues questioning the validity of sanction do not arise at a later stage in matters of sanction for prosecution.

Sd/-
(J.Vinod Kumar) Director

SERIAL CIRCULAR No.86 /2016
No.P(R)/563/IX Date:22.08.2016

Copy of Board's letter No.2015/E[Sports]/4[1]/11 dated 28.07.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2010, 18.04.2012 and 25.05.2016 quoted therein were circulated under SC No.09/11, 51/2012 and 47/2016, respectively .

Board's letter No. 2015/E[Sports]/4[1]/11 dated 28.07.2016 [RBE No.89/2016]
Clarification/Corrigendum No.72

Sub: Recruitment Quota of two sportspersons each for RE and MCF/RBL in Group 'D'

*Ref: Board's letter No. [i] 2010/E[Sports]/4[1]/1[policy] dated 31.12.2010 [RBE No.189B/2010] and clarifications /corrigendum issued thereto
[ii] 2012/E[Sports]/4[1]/1/Policy Clarifications dated 18.04.2012 [RBE No. 52/2012]
[iii] 2015/E[Sports]/4[1]/11 dated 25.05.2016 [RBE No. 54/2016]
[iv] RESA's letter No. CORE/SP/01 pt-II [Meeting] dated 11.05.2016*

During 71st Annual General Meeting of General Council of Railway Sports Promotion Board, it was decided to provide Recruitment Quota of two sportspersons each of CORE as well as MCF/RBL in Group 'D'.

2. Vide Board's letter dated 25.05.2016 under reference all Group 'D' quota allotted for recruitment of sportspersons in Grade Pay Rs.1800/- on Indian Railways have been frozen for the year 2016-17.

3. In view of the above it has been decided that Group 'D' allotment to RE and MCF/RBL, the same may be considered next year. For Group 'C', if any request is received from RE and MCF/RBL the same may be considered by RSPB for release of berth as per para 2.10 of Board's letter dated 31.12.2010.

Sd/-
(Bhaskar Roy Chaudhary)DDE[Sports]

SERIAL CIRCULAR NO. 87/2016
No.P(R)/436/IREM/VIII Date: 25.08.2016

Copy of Corrigendum issued Board's letter No.2016/CR/ IREM Volume-I/ Corrigendum dated 19.07.2016, is forwarded for information, guidance and necessary action.

Board's letter No. 2016/CR/IREM Volume-I/Corrigendum dated 19.07.2016 dated [RBE No.86/2016]

CORRIGENDUM

Sub: Correction in para 228 of Indian Railway Establishment Manual Volume-I [Revised Edition 1989] First Re-print Edition – 2009 – Erroneous Promotions.

In the Indian Railway Establishment Manual, Volume –I [Revised Edition 1989] / First Re-print Edition – 2009, “ Rule 2927 –R II” appearing in the last sentence of existing Para 228 II [d] at page no. 85 may be read as “ Rule 2027 A – R II [Fifth Reprint] 1974, renumbered as Rule – 1327 –R II [2nd Reprint] 2005.

Sd/-
(Abhilasha Jha Misra) Director Accounting Reforms

SERIAL CIRCULAR NO.88/2016
No.P(R)/500/XXV Date: 25.08.2016

Copy of Board's letter No.F[E]III/2005/PN1/23 dated 10.08.2016 is forwarded for information, guidance and necessary action. Board's letters quoted therein were circulated as under:

S.No.	Board's letter date	SC No.
1	08.09.2008	117/2008
2	22.09.2008	123/2008
3	11.02.2013	20/ 2013
4	30.04.2013	46/ 2013
5	31.07.2013	76/ 2013
6	31.07.2015	76/ 2015
7	11.03.2016	25/ 2016
8	13.04.2016	36/ 2016

Board's letter No. F[E]III/2005/PN1/23 dated 10.08.2016 [RBE No. 96/2016]

Sub: Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies -Stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No.4/38/2008-P&PW[D] dated 04.08.2016 is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's OMs referred in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's OM	Railway Board's corresponding instructions
1	OM No.38/37/08-P&PW[A] dated 01.09.2008	Letter No.F[E]III/2008/PN1/12 dated 08.09.2008
2	OM No.4/38/2008-P&PW[D] dated 15.09.2008	Letter No.F[E]III/2005/PN1/23 dated 22.09.2008
3	OM No. 4/30/2010-P&PW[D] dated 11.07.2013	Letter No.F[E]III/2005/PN1/23 dated 31.07.2013
4	OM No.38/37/08-P&PW[A] dated 28.01.2013	Letter No.F[E]III/2008/PN1/12 dated 11.02.2013
5	OM No.4/38/2008-P&PW[D] dated 03.04.2013	Letter No.F[E]III/2005/PN1/23 dated 30.04.2013

6	OM No.38/37/08-P&PW[A] dated 30.07.2015	Letter No.F[E]III/2008/PN1/12 dated 31.07.2015
7	OM No.4/38/2008-P&PW[D] dated 17.02.2016	Letter No.F[E]III/2005/PN1/23 dated 11.03.2016
8	OM No.38/37/08-P&PW[A] dated 06.04.2016	Letter No.F[E]III/2008/PN1/12 dated 13.04.2016

Sd/-
(Sanjay Prashar)DDF[Estt.]III

Copy of DOP&PW's O.M. No.4/38/2008-P&PW[D] dated 04.08.2016

Sub:Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies -Stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

Orders for revision of 1/3rd restored pension of absorbtees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M. of even number dated 15.9.2008 as amended/ modified vide OM No.4/30/2010-P&PW(D) dated 11.07.2013. As per these memorandums, the full pension of the absorbtees was notionally revised w.e.f. 1.1.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 1.9.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

2. Instructions were issued vide this Department's OM No.38/37/08- P&PW(A) dated 28.1.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.9.2012. Accordingly, the notional full pension of the absorbee pensioners was also stepped up w.e.f. 24.09.2012 in accordance with the instructions contained in the aforesaid OM dated 28.1.2013 vide this Department's OM of even number dated 03.04.2013.

3. Instructions were issued vide this Department's OM No 38/37/08- P&PW(A) dated 30.07.2015 for revision of pension/ family pension of all pre-2006 pensioners/ family pensioners in accordance with this Department's OM dated 28.01.2013 with effect from 1.01.2006 instead of 24.09.2012. Accordingly, the notional full pension of absorbee pensioners was also revised in accordance with the instructions contained in aforesaid OM dated 30.07.2015 w.e.f. 1.01.2006 instead of 24.09.2012 for purpose of payment of dearness relief and additional pension for old pensioners vide this Department's OM of even no. dated 17.02.2016.

4. Instructions have now been issued vide this Department's OM No.38/37/08 P&PW(A) dated 6.04.2016 that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, the notional full pension of absorbee pensioners would also be revised in accordance with the instructions contained in aforesaid OM dated 6.04.2016 w.e.f. 1.01.2006 and dearness relief and additional pension for old pensioners would be admissible on such notional revised full pension. There will, however, be no change in the actual 1/3rd restored pension determined in accordance with the OM dated 15.09.2008 read with OM dated 11.07.2013.

5. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their I.D. No. 1 (5)/E.V/2012 dated 4.07.2016.

Sd/-
(Harjit Singh)Director

SERIAL CIRCULAR NO. 89/2016

Copy of Board's letter No.2015/E[Sports]/4[1]/17 dated 10.08.2016 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Board's letter No. 2015/E[Sports]/4[1]/17 dated 10.08.2016[RBE No.95/2016]
Clarification/Corrigendum No.73

Sub: Probation period for persons recruited against Sports Quota.

Ref: Board's letter No.2010/E[Sports]/4[1]/1[policy dated 31.12.2010 [RBE No.189B/2010] and clarifications/corrigendum issued thereto.

Attention is invited to para 8.3.3 and 8.3.4 of Board's letter No.2010/E[Sports]/4[1]/1[policy dated 31.12.2010 stipulating that before completion of the probation period, the performance of the sportsperson shall be reviewed at the Railway / Unit level by a three member Committee comprising:

- [i] President/Hony.General Secretary of the Sports Association of Zonal Railway/Unit.
- [ii] A Personnel office of Sr.Scale /JAG level; and
- [iii] Captain /Coach of the particular discipline.

If the performance of a person recruited on sports account is considered to be unsatisfactory, the probation period will be extended maximum up to two years and the person will have to improve his /her performance to get confirmed in appointment. Even after extended probation, if the performance is found unsatisfactory, then normal procedure will be followed for termination, before the completion of extended probation.

Instances have come to the notice of Railway Board that in spite of the above mentioned instructions no review has been done for years and this non-compliance of extant instructions by Administration is leading to hardship being faced by outstanding sportspersons.

All Zonal Railways/Production Units may scrupulously adhere to the extant instructions and pull up arrears, if any.

Sd/-
(Bhaskar Roy Chaudhary)DDE[Sports]

SERIAL CIRCULAR NO. 90/2016
No.P(R)/481/IX Date:12.09.2016

Copy of Board's letter No.2016/F[E]II/6/2 dated 09.08.2016 is forwarded for information, guidance and necessary action.

Board's letter No. 2016/F[E]II/6/2 dated 09.08.2016 [RBE No. 92/2016]

Sub: Condonation of resignation for fixation of pay

In continuation to Board's letter No. F[E]65PA1/1 dated 16.11.1967, wherein Ministry of Finance [Department of Expenditure]'s OM No.3379-E-III B/65 dated 17.06.65 was circulated to the Railways, DOP&T's Office Memorandum No. 13/24/92-Estt.[Pay-I] dated 22nd January,

1993 containing further clarifications on the above mentioned subject is forwarded for information and guidance.

Sd/-
(Amir Chand Jain)DDF[E]

Copy of DOP&T's O.M. No. 13/24/92-Estt.[Pay-I] dated 22nd January, 1993

Sub:- Condonation of resignation for purpose of pay fixation.

The undersigned is directed to invite attention to Ministry of Finance O.M. No. 3379-E.III(B)/65 dated 17th June, 1965 which provides that in cases where Govt. servants applied for post in the same or the other Departments through proper channel and on selection, they are required to resign the previous posts for administration reasons, the benefit of past service, if otherwise admissible under rules, be given for purposes of fixation of pay in the new posts treating the resignation as a "Technical Formality". A question has now been raised as to whether this benefit is admissible to Govt. servants who applied for posts in same or other Departments before joining Govt. service and on that account the application was not routed through proper channel. The matter has been examined and the President is now pleased to decide that the benefit of past service subject to the same conditions as incorporated in O.M. dated 17.6.1965 ibid may be allowed in such cases also subject to the fulfilment of the following conditions:-

- i) the Govt. servant at the time of joining should intimate the details of such application immediately on their joining.
- ii) the Govt. servant at the time of resignation should specifically make a request, indicating the dates that he is resigning to take up another appointment under Govt./Govt. organisation for which he applied before joining the Govt. service and that his resignation may be treated a 'technical resignation'.
- iii) the authority accepting the resignation should satisfy itself that had the employee been in service on the date of application for the post mentioned by the employee, his application would have been forwarded through proper channel.

Sd/-
(SMT. REVATHY IYER)
DY. SECY. TO THE GOVT. OF INDIA

Copy of Board's letter No. F[E]65 PA1/1 dated 16.11.1967

Sub: Condonation of resignation for purposes of fixation of pay

A copy of the Ministry of Finance [Department of Expenditure]'s Office Memorandum No.3379-E-III B/65 dated 17.06.65 on the above noted subject, is forwarded herewith for information and guidance.

Sd/-
(J.P.Sharma)Asst.Director Finance[Estt.]

Copy of DOP&T's O.M. No. 3379-E-III B/65 dated 17.06.1965

Sub:- Condonation of resignation for purposes of fixation of pay.

The undersigned is directed to say that the question whether the benefit of past service for purposes of fixation of pay can be given to Govt. servant who resigns his post before taking up appointment in the new post in the same or another Department, has been under the consideration of the Govt. of India. Normally, the benefit of past service is given only in those cases where such service has not been terminated by resignation / removal /dismissal. The President is, however, pleased to decide that in cases where Govt. servants apply for posts in the same or another department through proper channel and on

selection, they are asked to resign the previous post for administrative reasons, the benefit of past service may, if otherwise admissible under rules, be given for purposes of fixation of pay in the new post treating the resignation as a 'technical formality'.

The pay in such cases may be fixed under F.R.27.

2. The orders will have effect from the date of issue and past cases will not be re-opened. Outstanding cases may, however, be dealt with in accordance with these orders.
3. In their application to the persons serving in the Indian Audit and Accounts Department, these orders issue after consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR NO. 91/2016
No.P(R)/554/VII Date:12.09.2016

Copy of Board's letter No.E[G]2014 QR1-3 dated 26.08.2016 is forwarded for information, guidance and necessary action. Board's letter dated 29.07.2015 quoted therein was circulated under SC No.78/2015.

Board's letter No. E[G]2014 QR1-3 dated 26.08.2016 [RBE No.100/2016]

*Sub: Permission to retain Railway Quarters at previous place of posting by the
Railway personnel on posting to Modern Coach Factory, Raebareli.*

In terms of Railway Board's letter of even number dated 29.07.2015 (RBE No.85/2015) approval of the Railway Board was conveyed by relaxing the existing rule / provisions permitting Railway officers/staff posted to Modern Coach Factory, Raebareli (erstwhile RCF/Raebareli) to retain Railway accommodation at their previous place of posting on payment of normal rent further upto 10.09.2016.

2. The issue of further extension of period for retention of Railway accommodation at previous place of posting on normal rent by Railway officials posted to Modern Coach Factory, Raebareli has been considered by Railway Board and in exercise of the powers to relax the existing provisions regarding allotment/retention of Railway quarters and the rent to be charged therefor for a class/ group of employees, it has been decided to extend the relaxation period for another one year i.e. upto 10.09.2017.

3. This issues with the Concurrence of Finance Directorate of the Ministry of Railways.

Sd/-

(Sanjay Gauri)DDE[Genl.]II

SERIAL CIRCULAR NO. 92/2016
No.P(R)/541/IV Date:12.09.2016

Copy of Board's letter No. F[E]III/2003/PF/1/1 dated 05.09.2016 is forwarded for information, guidance and necessary action.

Board's letter No. F[E]III/2003/PF/1/1 dated 05.09.2016 [RBE No.104/2016]

Sub: State Railway Provident Fund-Rate of Interest during the year 2016-2017 [July, 2016 - September, 2016]

A copy of Government's Resolution No. 5(1)-B[PD]/2016 dt. 30th June, 2016 issued by the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8.1% [Eight point one per cent] w.e.f. 1st July, 2016 to 30th September, 2016 on accumulations at the credit of the subscribers to State Railway Provident Fund, is enclosed for information and necessary action.

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi's, Resolution F.No.5(1)-B(PD)/2016 dated 30th June, 2016 (Published in Part I Section 1 of Gazette of India).

R E S O L U T I O N

It is announced for general information that during the year 2016-2017, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall carry interest at the rate of 8.1% (Eight point one per cent) w.e.f. 1st July, 2016 to 30th September, 2016. This rate will be in force w.e.f. 1st July, 2016. The funds concerned are:

1. The General Provident Fund (Central Services)
 2. The Contributory Provident Fund (India).
 3. The All India Services Provident Fund.
 4. The State Railway Provident Fund.
 5. The General Provident Fund (Defence Services).
 6. The India Ordnance Department Provident Fund.
 7. The Indian Ordnance Factories Workmen's Provident Fund.
 8. The Indian Naval Dockyard Workmen's Provident Fund.
 9. The Defence Services Officers Provident Fund.
 10. The Armed Forces Personnel Provident Fund.
2. Ordered that the resolution be published in Gazette of India.

Sd/-
(H.K.Srivastav)Director [Budget]

SERIAL CIRCULAR NO. 93/2016
No.P(R)/500/NPS Date:12.09.2016

Copy of Board's letter No.2012/F[E]III/1[1]/4 dated 05.09.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2003 and 29.05.2009 quoted therein were circulated under SC No.10/2004 and 97/2009, respectively.

Board's letter No. 2012/F[E]III/1[1]/4 dated 05.09.2016 [RBE No.105/2016]

Sub: Extension of benefits of 'Retirement Gratuity and Death Gratuity' to the Central Government employees covered by new Defined Contribution Pension System (National Pension System)— regarding.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No. 7/5/2012-P&PW[F]/B dated 26th August, 2016 on the above subject is enclosed for

information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Central Civil Services [Pension] Rules, 1972, correspond to Railway Services [Pension] Rules, 1993. The Ministry of Finance, Department of Economic Affairs'] OM No.5/7/2003-ECB&PR dated 22.12.2003 and DOP&PW's OM No.38/41/2006-P&PW[A] dated 05.05.2009, mentioned in DOP&PW's OM dated 26.08.2016 have been circulated on Railways vide this office's letter No. F[E]III/2003/PN1/24 dated 31.12.2003 and 2008/AC-II/21/19 dated 29.05.2009 respectively.

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's OM No. 7/5/2012-P&PW[F]/B dated 26th August, 2016

Sub : Extension of benefits of 'Retirement Gratuity and Death Gratuity' to the Central Government employees covered by new Defined Contribution Pension System (National Pension System) — regarding.

The undersigned is directed to say that the pension of the Government servants appointed on or after 1.1.2004 is regulated by the new Defined Contribution Pension System (known as National Pension System), notified by the Ministry of Finance (Department of Economic Affairs) vide their O.M No. 5/7/2003-ECB & PR dated 22.12.2003. Orders were issued for payment of gratuity on provisional basis in respect of employees covered under National Pension System on their retirement from Government service on invalidation or death in service, vide this Department's OM No. 38/41/2006- P&PW(A) dated 5.5.2009.

2. The issue of grant of gratuity in respect of government employees covered by the National Pension System has been under consideration of the Government. It has been decided that the government employees covered by National Pension System shall be eligible for benefit of 'Retirement gratuity and Death gratuity' on the same terms and conditions, as are applicable to employees covered by Central Civil Services (Pension) Rules, 1972.

3. These orders issue with the concurrence of Ministry of Finance, Department of Expenditure, vide their I.D. Note No. 1(4)/EV/2006-II dated 29.07.2016.

4. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue after consultation with Comptroller and Auditor General of India.

5. These orders will be applicable to those Central Civil Government employees who joined Government service on or after 1.1.2004 and are covered by National Pension System and will take effect from the same date i.e. 1.1.2004.

Sd/-
(Harjit Singh)/Director (Pension Policy)

SERIAL CIRCULAR No. 94/2016
No. P[R]583/Bonus/V Date: 16.09.2016

Copy of Board's letter No. E[P&A]II-2015/PLB-4 dated 15.09.2016 is forwarded for information, guidance and necessary action. Board's letter dated 07.10.2015 quoted therein was circulated under SC No.99/2015.

Copy of Board's letter No. E[P&A]II-2015/PLB-4 dated 15.09.2016 [RBE No. 109/2016]

Sub: Payment of Productivity Linked Bonus to all eligible non-gazetted Railway employees for the financial year 2014-2015.

Productivity Linked Bonus [PLB] equivalent to 78 [Seventy Eight] days wages without any ceiling on wages for eligibility for the financial year 2014-15 to all eligible non-gazetted Railway employees [excluding all RPF/RPSF personnel] was sanctioned vide Board's letter of even no. dated 07.10.2015 with the condition that where wages exceed ₹3500/- per month, Productivity Linked Bonus will be calculated as if 'wages' are ₹3500/- p.m.

2. The President has now decided that the calculation ceiling of monthly emoluments for the purpose of payment of PLB shall be revised to ₹7000 w.e.f. 01.04.2014 i.e. for the accounting year 2014-15. Therefore, payment of PLB for the financial year 2014-15 to all eligible non-gazetted Railway employees [excluding all RPF/RPSF personnel] would be based on the wage calculation ceiling of ₹ 7000/- per month, i.e. where wages exceed ₹ 7000/-per month, Productivity Linked Bonus will be calculated as if 'wages' are ₹7000/- p.m.

3. Therefore, in the case of eligible railway employees mentioned in Board's letter of even no. dt. 07.10.2015 who were not placed under suspension, or had not quit service / retired/expired during the financial year 2014-15 or were on leave where leave salary admissible is not less than that admissible on leave on average pay, the amount due towards Productivity Linked Bonus for the financial year 2014-15 becomes ₹17,951/- instead of ₹8975/-.

4. Accordingly, the PLB amount to eligible non-gazetted Railway employees [excluding all RPF/RPSF personnel] for the financial year 2014-15 may be re-worked and the difference paid on priority in the same mode as payment of salary. All the other terms and conditions under which the payment was made shall remain unchanged.

5. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

sd/-

[S.Balachandra Iyer]/Director-PC

SERIAL CIRCULAR NO.95/2016
No.P(R)/500/XXV Date:16.09.2016

Copy of Board's letter No.F[E]III/2008/PN1/20 dated 05.09.2016 is forwarded for information, guidance and necessary action. Board's letters quoted therein were circulated as under :

Board's letter dt.	SC No.
11.09.2008	110/2008
19.10.2010	160/2010
11.02.2013	20 / 2013
10.12.2014	151/2014
31.07.2015	76 / 2015
13.04.2016	36 / 2016
24.05.2016	46 / 2016

Board's letter No. F[E]III/2008/PN1/20 dated 05.09.2016 [RBE No.103/2016]

*Sub: Special benefit in cases of death and disability in service-
Revision of Disability Pension/ Family Pension of Pre-2006 disability
pensioners / family pensioners-regarding.*

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.45/3/2008-P&PW(F) dated 8th August, 2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. CCS (Extraordinary Pension) Rules, 1972, corresponds to Railway Services (Extra Ordinary Pension) Rules, 1993. The Ministry of Finance, Department of Expenditure's O.M.1/1/2008-IC dated 30.08.2008 mentioned in the DOP&PW's O.M. dated 08.08.2016, has been adopted on Railways vide this office letter No. PC-VI/2008/1/RSRP/1 dated 11.09.2008.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions.
1	O.M. No. 45/3/2008-P&PW(F) dated 29.04.2016	Letter No. F(E)III/2008/PN1/20 dated 24.05.2016
2	O.M. No. 38/37/2008-P&PW(A) dated 06.04.2016	Letter No. F(E)III/2008/PN1/12 dated 13.04.2016
3	O.M. No. 38/37/08-P&PW(A) dated 30.07.2015	Letter No. F(E)III/2008/PN1/12 dated 31.07.2015
4	O.M. No. 45/3/2008-P&PW(F) dated 20.11.2014	Letter No. F(E)III/2008/PN1/20 dated 10.12.2014
5	O.M. No. 38/37/08-P&PW(A) dated 28.01.2013	Letter No. F(E)III/2008/PN1/12 dated 11.02.2013
6	O.M. No. 45/3/2008-P&PW(F) dated 30.09.2010	Letter No. F(E)III/2008/PN1/20 dated 19.10.2010

Sd/-

(Sanjay Prashar)DDF[E]III

Copy of DOP&PW's O.M. No. 45/3/2008-P&PW (F) dated 08.08.2016

*Sub: Special benefit in cases of death and disability in service – Revision
of Disability Pension/Family pension of Pre-2006 disability
pensioners/Family Pensioners – regarding.*

The undersigned is directed to say that the pension of pensioners/family pensioners who were drawing pension/family pension as on 1.1.2006 under the CCS(EOP) Rules were revised in accordance with Department of Pension & Pensioners' Welfare OM No.38/37/2008-P&PW(A) dated 1.9.2008. Instructions were issued vide this Department OM of even number dated 30th September, 2010 for extension of benefits of modified parity to past pensioners for revision of disability pension/family pension covered under CCS(EOP) Rules.

2. Subsequently, orders were issued vide this Department's OM No.38/37/2008-P&PW(A) dated 28. 01. 2013 and 30.7.2015 for further stepping up of normal pension/family pension to 50%/30% of the sum of minimum pay in the pay band and grade pay corresponding to the pre-revised pay scales from which the pensioner had retired, as arrived at with reference to the fitment table annexed to the Ministry of Finance, Department of Expenditure OM No.1/1/2008-IC dated 30th August 2008 with effect from 01.01.2006. These benefits were also extended to pre-2006 disability pensioner/family pensioner covered under the Central Civil Services (Extraordinary Pension) Rules vide this Department's OM of even number dated 20.11.2014 and 29th April 2016, respectively. As per para III(a), IV(a) and para V(a) of this Department's OM of even number dated 20th November 2014, the service element of disability pension of pre-2000 disability pensioners was linked to qualifying service for earning full pension.

3. In the case of pre-2006 pensioners receiving pension under CCS(Pension)Rules, 1972, orders have been issued vide this Department's OM No. 38/37/2008-P&PW(A) dated 6.4.2016 that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per the fitment table without pro-

rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement.

4. This provision would be equally applicable for computing service element of revised disability pension being drawn by the pre-2006 disability pensioners. Accordingly, the provision linking the service element of disability pension under para III(a), IV(a) and V(a) of this Department's OM of even number dated 20th November 2014 stands deleted. The arrears of revised disability pension would be payable with effect from 1.1.2006.

5. All Ministries/Departments are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and Subordinate Offices under them for revising the pension of all those pre-2006 disability pensioners who had rendered less than 33 years of qualifying service at the time of retirement/boarding out in the manner as indicated above on top priority. Revised Pension Payment Orders (PPOs) in all these cases may also be issued immediately.

6. All other terms and conditions in the O.M. No.45/22/97-P&PW(F) dated 3.2. 2000 and O.M. No.45/3/2008-P&PW (F) dated 30.09.2010, 20.11.2014 and 29.4.2016 shall remain unchanged.

7. This issues with the concurrence of the Ministry of Finance, Department of Expenditure, vide their I.D. Note No.1(5)/EV/2012, dated 05.07.2016.

Sd/-
(Sujasha Choudhury)Director

SERIAL CIRCULAR No. 96/2016
No. P[R]227/XVII Date: 19.09.2016

Copy of Board's letter No.E[O]-1/2016/Misc/05 dated 01.09.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. E[O]-1/2016/Misc/05 dated 01.09.2016

Sub: Regarding imposition of penalty

Recently, it has been brought to the notice of Board that in one case, where the penalty of withholding of increment for a period of six months without cumulative effect, had been imposed, the said penalty was implemented by making it effective from 7th January, which in effect implies that the officer did not undergo any punitive measure as far as salary is concerned. The purpose of the imposition of penalty got defeated in the said case.

This instance has been noted with concern and Board have desired that in cases where penalties are required to be imposed, the same should be done carefully in a manner so as to ensure that the orders of the Disciplinary Authority are implemented as per rules as well as in letter and in spirit.

sd/-
[B.Majumdar]/Jt.Secy.[Estt]-II

SERIAL CIRCULAR NO. 97/2016
No.P(R)/473/IX Date: 19.09.2016

Copy of Board's letter No.E(W)2016/PS5-1/8 dated 31.08.2016 is forwarded for information, guidance and necessary action. Board's letters dated 06.01.2011 and 03.02.2011 quoted therein were circulated under SC Nos.01/2011 and 21/2011, respectively.

Board's letter No. E(W)2016/PS5-1/8 dated 31.08.2016

Sub: Regulation of entitlement of Passes & PTOs till issue of orders on the basis of Railway Services (Revised Pay) Rules, 2016.

Ref: Board's letters No.E(W)2008/PS5-I/38 dated 06.01.2011 & 03.02.2011.

Revised pay limits for entitlement of Passes & PTOs as well as travel entitlements linked with the Grade Pay were introduced vide Board's above referred letters, consequent to implementation of 6th Central Pay Commission's recommendations.

2. Pursuant to the notification of Railway Services (Revised Pay) Rules, 2016, Railway servants shall draw pay in the revised pay structure in the Level applicable to the post to which appointed, and the Grade Pay component has been done away with.

The issue regarding linking of the Level of posts for pass entitlement on the revised pay structure is under consideration. Hence, till further orders, Grade Pay in the pre-revised scales i.e. 6th Central Pay Commission's scale shall continue to be the basis for gradation and related entitlement on all kinds of Passes as well as PTOs.

3. In respect of persons appointed to different posts on or after 01.01.2016, the notional Grade Pay which they would have drawn in the pre-revised pay structure should be taken into account for fixing their pass entitlement.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Sd/-
(V.Muralidharan)DDE[Welfare]

SERIAL CIRCULAR No.98/2016
No. P[R]64/VII Date:20.09.2016

Copy of Board's letter No.F[E]I/2009/AL-7/1 dated 30.08.2016 is forwarded for information, guidance and necessary action. Board's letters dated 24.07.2009 and 26.07.2011 quoted therein were circulated under SC Nos.127/2009 and 111/2011, respectively.

Copy of Board's letter No. F[E]I/2009/AL-7/1 dated 30.08.2016 [RBE No.101/2016]

Sub: Recommendation of 6th Central Pay Commission-Grant of Conveyance Allowance at the revised rates to Railway Medical Officers

Ref: Board's letters of even number dated 24.07.2009 & 26.07.2011

In the course of a vigilance check conducted on one of the Zonal Railways, it was found that Railway Medical Officers including radiologists and anaesthetists etc. are being paid Conveyance Allowance based on their declaration /certificate to the effect that they are drawing the same in fulfilment of Condition No.5 of Board's above referred letter dt. 24.07.2009 i.e they are using their personal motor car for paying visits to patients at hospital as well as domiciliary visit in emergency and for performing other government works outside duty hours. However, no record of such visits are maintained by the Railway Medical Officers in support of their declaration / certificate of having made such visits.

2. The matter has been examined in consultation with Health & Family Welfare Dte. of Railway Board with reference to instructions contained in Board's above referred letters, and it has been decided that while furnishing the certificate to the effect that they are drawing the Conveyance Allowance in fulfilment of Condition No.5 of Board's above referred letter dt. 24.07.2009, the officer should be able to produce proof or verify his/her declaration as & when required by the Administration.

sd/-
[Sonali Chaturvedi]/DDF[E]II

SERIAL CIRCULAR NO. 99/2016
No.P(R)/96/III Date:23.09.2016

Copy of Board's letter No.E[MPP]2013/6/2 dated 08.07.2016 is forwarded for information, guidance and necessary action. Board's letters dated 26.07.1995, 30.04.2010, 14.03.2013 and 09.03.2015 quoted therein were circulated under SC Nos.157/2001, 67/2010, 26/2013 and 19/2015, respectively.

Board's letter No.E[MPP]2013/6/2 dated 08.07.2016 [RBE No.81/2016] S.C.No.32 to MC No.08/02

Sub: Renewal of training facilities for Engineering Graduates and Diploma Holders under the Apprentice (Amendment) Act, 1973 for the years 2016-17, 2017-18 and 2018-2019.

Ref: Railway Board's letter Nos.

- [i] E[MPP]1993/6/2 dated 26.07.1995*
- [ii] E(MPP)2010/6/2 dated 30.04.2010 [RBE No. 64/2010]*
- [iii] E(MPP)2013/6/2 dated 14.03.2013 [RBE No. 23/2013]and*
- [iv] E(MPP)2015/6/2 dated 09.03.2015 [RBE No. 16/2015].*

Ministry of Railways have decided to make available 20 new training slots of East Coast Railway as well as to renew the 902 existing training slots issued already vide this Office letter of even number dated 14.03.2013, for providing practical training facilities to Engineering Graduates, Diploma Holders and students of Sandwich Course for further three years i.e. for 2016-2017, 2017-2018 and 2018-2019.

Ministry of Railways desire that in the event of seats earmarked for the Engineering Graduates not being utilized, the same may be filled by Diploma Holders in consultation with the Regional Boards.

Revised rate of stipend to be paid as per Ministry of Railways letter No. E[MPP]2015/6/2 dated 09.03.2015 [RBE No. 16/2015] and Gazette Notification No. G.S.R. 910[E] dated 19.12.2014.

Railways/Production Units should pass on the details to the Ministry of Human Resource Development under intimation to this Ministry under clause 8[c] of Section 9 of the Apprentices Act, 1961 as amended in 1973.

Sd/-
(Anuradha Singh) Director/Trg&MPP

Calculation of additional Financial implication for 20 new seats for East Coast Railway

S.No.	Category	Additional No. of Seats	Stipend Per Month In [Rs] For Per Seat	Total Additional Cost Of Stipend Per Month	Total Additional Cost Of Stipend Per Annum
	1	2	3	4	5
A	Engineering Graduate	10	Rs.4,984/-	Rs.49,840/-	Rs.5,98,080/-
B	Diploma Holders	10	Rs.3,542/-	Rs.35,420/-	Rs.4,25,040/-
		20	Rs.8,526	Rs.85,260	Rs.10,23,120/-

Since 50% of the total expenditure on stipend is to be borne by the Ministry of Human Resource Development, the additional burden on Ministry of Railways per year will be Rs.5,11,560/-

[i.e. 50% of Rs.10,23,120/-]

SERIAL CIRCULAR NO. 100/2016
No.P(R)/563/XII Date:23.09.2016

Copy of Board's letter No.2016/E[Sports]/4[1]/4/Leagues dated 22.07.2016 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Board's letter No. 2016/E[Sports]/4[1]/4/Leagues dated 22.07.2016 [RBE No.87/2016]
Clarification/Corrigendum No. 71

Sub: Participation of Indian Railways players /coaches/officials in the professional Games/Leagues.

Ref: Board's letter No.2010/E[Sports]/4[1]/1[policy] dated 31.12.2010 [RBE No.189/2010]

In 71st Annual General Meeting of the General Council of Railway Sports Promotion Board held at Rail Bhawan on 24.11.2015, it was decided that the players/ coaches/ officials will take prior permission for participation in the professional games/leagues. The proposal has accordingly has been considered and approved by Railway Board.

2. In this regard attention is invited to para 3 of Annexure-IV [Service Bond] of Board's letter dated 31.12.2010 which reads as under:

[3] That, the employee shall serve the Administration honestly, efficiently and diligently by not only discharging the official duties entrusted to him as but also by participating in all the sports activities for which he/she has been appointed whenever called upon to do so by the Government and that he/she shall not participate in sports activities other than those of the Government without previous sanction of the Government.

3. Thus in terms of the above provision of the Service Bond, those recruited against sports quota can participate in any sports activities other than those of the Government including professional Games /Leagues only with previous sanction of the Government. For this purpose, the Railways may ensure that whenever any sportsperson who want to take part in Professional Games /Leagues, their undertaking in enclosed proforma may be sent to Railway Sports Promotion Board well in advance. RSPB will issue NOC in this regard. It's the responsibility of ZRSA to ensure that players fulfil all the terms and conditions as mentioned in the Undertaking.

4. This may be brought to the notice of all concerned.

Sd/-
(Bhaskar Roy Chaudhary)DDE[Sports]

No. 2016/E[Sports]/4[1]/4/Leagues dated 22.07.2016

UNDERTAKING

I, _____ [Name], _____ [name of post], _____ place of posting], _____ Railway do hereby affirm that:

7. I intend to participate in the forthcoming _____ [Professional Game /League] held at _____ from _____ to _____.
8. Indian Railways will have the first right on my services.
9. I will avail my own leave for the period from going into contract, coaching camp for the event and for the complete period of the event.
10. Indian Railways will not be responsible for any untoward, viz. any physical injuries, etc. occurs during the event.
11. Indian Railways will reserve the right to use me and my outstanding achievements achieved during the event for various promotional campaigns, etc. as and where my employer wishes to.
12. RSPB will have right to withdraw me from the event owing to any service exigency before or during the event.
13. I will carry wrist band /head-band / costume/ playing kit displaying the logo of RSPB during my participation in the event.
14. I will only be eligible to go into contract only after my name is forwarded /recommended by the RSPB.

If I am found to violate any of the provisions laid down under Conduct Rules as well as the above terms & conditions prescribed by the Indian Railways, I will be liable to face the consequences thereto.

Date:

[_____]
Name of the player

Copy of Board's letter No.2015/E[Sports]/4[1]/17 dated 12.08.2016 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Copy of Board's letter No. 2015/E[Sports]/4[1]/17 dated 12.08.2016 [RBE No.98/2016]
Clarification /corrigendum No. 74

Sub: Recruitment of sportspersons against Sports Quota and out-of-turn promotion to Railway sportspersons on sports account – modification /changes in policy.

Ref: Board's letter No. 2010/E[Sports] /4[1]/1[Policy] dated 31.12.2010 [RBE No. 189/2010]

Attention is invited to Annexure-I to Board's letter No. 2013/E[Sports]/4[1]/1/Policy Clarifications dated 23.12.2013 circulating the List of Junior National Championships recognised by RSPB for recruitment of sportspersons on Indian Railways against sports quota.

The 4th item of SN/12 of the list, names Vijay Hazare Trophy [One day Limited Overs All India Inter Zonal Championship] as under-19 Men Cricket Championship.

However as per the Board of Control for Cricket in India [BCCI] Handbook, the Vijay Hazare Trophy is for Seniors and is not a Junior Championship. The inclusion of the said Championship in the List of Junior Championship in the above said Board's policy letter dated 31.12.2010 is thus a clerical mistake and may be treated as deleted.

sd/-
[Bhaskar Roy Chaudhary]/DDE[Sports]

SERIAL CIRCULAR No. 102/2016
No. P[R]563/XII Date: 23.09.2016

Copy of Board's letter No.2016/E[Sports]/4[1]/6/BFI Status dated 22/26.08.2016 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Copy of Board's letter 2016/E[Sports]/4[1]/6/BFI Status dated 22/26.08.2016 [RBE No.106/2016] Clarification/Corrigendum No.75

Sub: Status of Basketball Federation of India.

Ref: Board's letter No.2010/E[Sports]/4[1]/1[Policy] dated 31.12.2010 [RBE No.189B/2010] and clarifications /corrigendum issued thereto.

At present there are two factions of Basketball Federation of India, none of which is recognised by the Ministry of Youth Affairs and Sports. Due to this dispute Ministry of Railways [Railway Board] is not dealing with any faction of Basketball Federation of India.

In view of the above, it has been decided that the sports achievements in the event conducted by Basketball Federation of India or its affiliated units after 28.03.2015, shall not be considered for recruitment, incentives and all other establishment matters, till further orders. However, the certificates issued by the Association of Indian Universities and the International Federations for recognised sports achievement in the game of Basketball, will be permissible for said purpose.

sd/-
[Rekha Yadav]/Director/Estt.[Sports]

SERIAL CIRCULAR No.103/2016
No. P[R]583/Bonus/V Date:29.09.2016

Copy of Board's letter No. E[P&A]II/2016/PLB-9 dated 28.09.2016 is forwarded for information, guidance and necessary action.

Board's letter No. E[P&A]II/2016/PLB-9 dated 28.09.2016 [RBE No.114/2016]

*Sub: Payment of Productivity Linked Bonus to all eligible non-gazetted
Railway employees for the financial year 2015-2016.*

The President is pleased to sanction Productivity Linked Bonus (PLB) equivalent to 78 [Seventy Eight] days wages without any ceiling on wages for eligibility for the financial year 2015-16 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel). Where wages exceed ₹7000/- per month, Productivity Linked Bonus will be calculated as if 'wages' are ₹7000/- p.m.

2. 'Wages' for the purpose of calculating Productivity Linked Bonus shall include 'Basic pay' as defined in the Railway Services (Revised Pay) Rules, 2008 and dearness allowance drawn during the period from 01.04.2015 to 31.12.2015. 'Wages' during the period from the period 01.01.2016 to 31.03.2016 shall include 'Basic pay' as defined in the Railway Services (Revised Pay) Rules, 2016. Other conditions of eligibility, method of calculation of wages, etc., as prescribed in this Ministry's instructions and clarifications issued from time to time, shall remain unchanged.

3. It has also been decided that in the case of eligible employees mentioned in Para-1 above who were not placed under suspension, or had not quit service/ retired/expired during the financial year 2015-16 or were on leave where leave salary admissible is not less than that admissible on leave on average pay, may be paid an amount of ₹ 17,951/- towards Productivity Linked Bonus for the financial year 2015-16. In the case of employees other than those mentioned above, the amount of Productivity Linked Bonus may be calculated in accordance with the extant instructions on the subject.

4. Further, in relaxation to the provisions in Rules 905(2), 908 and 909 of State Railway Provident Fund Rules, as contained in Chapter 9 of R.I/1985 edition [2003 Reprint Edition], such of the subscribers to the SRPF as are entitled to Productivity Linked Bonus may, if they so desire, deposit the whole or part of the amount admissible under the Scheme in their respective State Railway Provident Fund Accounts.

5. Disbursement of Productivity Linked Bonus for the financial year 2015-2016 to all eligible non-gazetted Railway employees mentioned in para 1 above should be made on priority in the same mode as payment of salary before the ensuing Puja /Dussehra holidays.
6. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
(Salim Md.Ahmed)/DDE[P&A]II

SERIAL CIRCULAR No. 104/2016
No. P[R] 171/V Date: 03.10.2016

Copy of Board's letter No.2016-E(SCT)I/25/8 dated 30.09.2016 (RBE No.117/2016) is forwarded for information, guidance and necessary action. Board's letter dated 01.09.2010 quoted therein was circulated under SC No.122/2010.

Copy of Board's letter No.2016-E(SCT)I/25/8 dated 30.09.2016 [RBE No. 117/2016]

Sub: Contempt Petition (C) No.314/2016 in SLP (C) No.4831/2012-
Samta Andolan Samiti through President Vs. Sanjay Kothari &
Ors.

Ref: (i) DOP&T's O.M. No.36012/45/2005-Estt.(Res.) dated
10.8.2010;

(ii) Board's letter No.2010-E(SCT)I/15/13 dt. 01.09.2010 (RBE
No.126/2010)

(iii) Learned Solicitor General of India's DO letter
No.SG/2/2016-262(1) dated 29.9.16 addressed to the Cabinet
Secretary with a copy endorsed to Chairman, Railway Board
and Secretary, DOP&T w.r.t. Contempt Petition (C)No.
314/2016 in SLP(C) No.4831/2012.

The aforesaid Contempt Petition(C) No.314/2016 in SLP(C) No.4831 of 2012 came up for hearing on 29.09.2016. In follow up of hearing of the above mentioned contempt case, Shri Ranjit Kumar, the Learned Solicitor General of India vide his letter No. SG/2/2016-262(1) dated 29.09.2016, has communicated and advised M/o Railways as under:-

"... After hearing the matter for sometime, the Court felt that the main matter is required to be decided and therefore, adjourned the Contempt Petition to be decided along with the main matters and fixed the date of hearing for 22.11.2016 as the first case. The court stated that if the Solicitor General wants to make a statement that no further promotions of reserved category persons to unreserved posts will be made relying on the circulars dated 10.08.2010/14.09.2010, then they would not pass any further interim order. I informed the court that the Government would not pass any further order of promotion relying upon either of these two circulars or on the basis thereof. I also conveyed to the Court that I will write a letter informing of about my statement to the Court to you and to the Secretary, DOP&T and the Chairman, Railway Board. That is why I am addressing this letter to you so that all the Departments are conveyed of the assurance given in the Court that in the matter of making any promotion of a reserved category officer/employee the Department concerned would not rely upon or make the basis of such promotion to an unreserved post based on the circulars dated 10.08.2010 and 14.09.2010 and that any violation thereof will bring about a definite contempt...."

(Circular dated 14.9.2010 as quoted by the Ld. SG be read as 01.09.2010 which is RBE No.126/2010 dated 01.09.2010 issued based on DOP&T's O.M. dated 10.8.2010)

In view of the above assurance, received from the Ld. Solicitor General of India, it is advised that Railway Board's RBE No.126/2010 dated 1.9.2010, is held in abeyance with immediate effect till further advice, and all further promotions of reserved category persons to unreserved posts will now be made by ignoring Railway Board's RBE No.126/2010 dated 01.09.2010 which in turn was based upon the DOP&T's OM dated 10.08.2010 & under reference No.(i) & (ii) above. However, all promotions order henceforth shall be subject to outcome of the main SLPs and the above mentioned contempt petition which are still pending.

The above may please be brought to the notice of all concerned for information and strict compliance.

sd/-
[U.N.Mehta/Jt.Dir.Estt(Res)

SERIAL CIRCULAR No.105/2016
No. P[R]487/CRC/2016 Date:03.10.2016

Copy of Board's letter No.PC III/2016/CRC/1 dated 30.09.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. PC III/2016/CRC/1 dated 30.09.2016 [RBE No. 116/2016]

Sub: Restructuring of certain Group 'C' cadres – Artisan Staff.

The issue of cadre restructuring of Artisan staff /Technicians was raised by the Federations with Railway Board. The matter has been examined and keeping in view the functional, operational and administrative requirements, it has been decided with the approval of the President that the cadre of Artisan staff / Technicians [other than Signal Maintainers erstwhile ESMs/MSMs] should be restructured in accordance with the revised percentages as indicated in the table given below:

Category	Pay Structure [Level] as per 7 th CPC Pay Matrix	Existing % age after merger of Grade[s]	Revised percentage
Sr.Technician /MCM	Level -6	16	26
Technician-I	Level -5	44	51
Technician-II	Level -4	20	8
Technician-III	Level -2	20	15

While implementing these orders the following instructions should be carefully and strictly adhered to:

Date of effect	1. The restructuring of Artisan cadre/Technicians [other than Signal Maintainers erstwhile ESMs/MSMs] will be with reference to the sanctioned cadre strength as on 01.09.2016. The staff who will be placed in higher grade pay as a result of implementation of these orders will draw pay in higher grades w.e.f. 01.09.2016. The benefit of restructuring will be restricted to the persons who are working in a particular cadre on the cut off date i.e. 01.09.2016.
Applicability to various cadres	2. These orders will be applicable to the permanent regular cadres (excluding surplus & supernumerary posts) of the Open Line establishments including Workshops, Production Units, RDSO and Centralised Training Institutes. Only those temporary posts which are in operation for atleast three years may also be taken into account for the purpose of applying revised

	percentage. This will be subject to certification that these posts are meant for regular activities which will continue and not for any sporadic requirements.
	2.1 These orders will also be applicable to the regular Group 'C' posts of Artisan staff /Technicians [other than Signal Maintainers erstwhile ESMs/MSMs], borne on the permanent establishment of Centralised Training Institutes, chargeable to Revenue and identical in AVC, Grade, Structure, Designation & Recruitment pattern to that of same categories on the Zonal Railways
	2.2 These orders will not be applicable to ex-cadre & work-charged posts which will continue to be based on worth of charge.
	2.3 These instructions will also not be applicable to construction Units and Projects, where posts are generally created on worth of charge basis. For creation of posts in these units the percentage distribution of posts as in Open Line /Production Units may be generally kept in view, taking into account the availability of funds and extant rules for the same.
Pay fixation	3.The pay of staff promoted against the additional higher grade posts as a result of restructuring [including chain/resultant vacancies] will be fixed as per Rule 13 of RS [RP] Rules, 2016 with the benefit of one increment with the usual option for pay fixation as per extant rules.
Existing classification and filling up of the vacancies	4.The existing classification of the posts will remain unchanged. The benefit of cadre restructuring to Artisan Staff /Technicians [other than Signal Maintainers erstwhile ESMs/MSMs] will be extended only on passing the requisite Suitability/Trade Test as prescribed under extant rules.
	4.1 Normal vacancies existing on 01.09.2016 [except direct recruitment quota] and those arising on that date from this cadre restructuring including chain/resultant vacancies should be filled in the following sequence: [i] From panels/select lists approved on or before 01.09.2016 and current on that date; [ii] From panels/select lists likely to be formed from ongoing trade test /suitability [iii] and the balance in the manner indicated in para 4 above.
	4.2 All normal vacancies arising from 02.09.2016 will be filled by normal suitability /trade test procedure.
	4.3 All vacancies [including chain/resultant vacancies] arising purely due to this cadre restructuring should be filled up by senior employees in the manner indicated in para 4.1 above, who should be given benefit of the promotion w.e.f. 01.09.2016 whereas for the normal vacancies existing on 01.09.2016, junior employees should be posted but they will get promotion and higher pay from the date of taking over the posts as per normal rules. Thus, the special benefit of the promotion w.e.f. 01.09.2016 is available only for vacancies arising out of cadre restructuring and for other vacancies, the normal rules of prospective promotion from the date of filling up of vacancy will apply.
	4.4 In cases where percentages have been reduced in the lower grade and no additional post becomes available as a result of restructuring, the existing vacancies on 01.09.2016 should be filled up by normal suitability /trade test procedure.
	4.5 Employees who retire/resign, expire or are medically de-categorised in between the period from the date of effect of these orders to the date of actual implementation of these orders, will be eligible for the fixation benefits and arrears under these orders w.e.f. 01.09.2016, if they are otherwise eligible for the said benefit.
	5. Extant instructions for D&A/Vigilance clearance will be applicable for effecting promotions under these orders with reference to the date of effect of these orders.

Minimum years of service in each grade	6. While implementing the restructuring orders, instructions regarding minimum period of service required for promotion issued from time to time should be followed. However, while considering any relaxation in the residency period prescribed for promotions to various categories, General Managers would personally ensure that the safety aspect of Railways is not compromised.
Basic functions, duties and responsibilities	7. Since the cadres Artisan Staff /Technician [[other than Signal Maintainers erstwhile ESMs/MSMs] are being restructured on functional, operational and administrative considerations, the posts being placed in higher scales of pay as a result of restructuring should include the duties and responsibilities of greater importance.
Adjustment of excess number of posts	8. If prior to issue of these instructions the number of posts existing in any grade in any particular cadre exceeds the number admissible on the revised percentages, the excess may be allowed to continue to be phased out progressively with the vacation of the posts by the existing incumbents.
Provision of reservation	9. The existing instructions with regard to reservation of SC/ST wherever applicable will continue to apply.
Pin pointing of posts	10. The administration should take steps to pin-point the additional posts arising out of this restructuring as per administrative requirements. However, in those cases where due to pin-pointing of posts staff is required to join duties in the upgraded posts, at a different station, such staff may be allowed the benefit of upgradation/ promotion on 'as is where is basis' for the time being and allowed to join the pin-pointed post at the new station within six months time from the date of issue of promotion order, subject to the satisfaction of HOD on merit in each case.
Refusal of promotion	11. Such of the Staff as had refused promotion before issue of these orders and stand debarred for promotion may be considered for promotion, in relaxation of the extant provisions as a one time exception, if they indicate in writing that they are willing to be considered for such promotion against the vacancies existing on 01.09.2016 and arising due to restructuring on the date. This relaxation will not be applicable to vacancies arising after the date of effect i.e. 01.09.2016.
Matching Savings	12. Entire scheme of restructuring is to be a self-financing and expenditure neutral proposition. Steps for calculation of mid-value for working out the Financial implications are given as under: Step 1: Take mid-value of pay scale as per 5 th CPC Step 2: Take the corresponding basic pay + grade pay as per 6 th CPC for each post as per fitment table circulated vide Railway Board's letter No. PC-VI/2008/1/RSRP/1 dated 11.09.2008 Step 3: For the purpose of conversion to 7 th CPC, the value arrived at as per step 2 may be multiplied by 2.57. An illustration for calculation of mid-value for working out the financial implications is also enclosed as Annexure 'A' to this letter.
	12.1 After working out the financial implications, the matching savings should be effected from the category itself. Wherever it is not possible to do so from the category itself, the matching savings should be arranged from the department at the divisional/zonal level. But before restructuring the cadre as per the revised percentage distribution of posts, matching savings will have to be ensured and if the Department/Railways are not able to provide the matching savings, the particular category/department will not be restructured. While effecting surrender of posts of equivalent financial value, the existing vacant posts available in the categories on the date of effect should be considered for the purpose of off-setting the cost of restructuring/financial effects of restructuring. Board desire that the General Managers should ensure that the restructuring is implemented expeditiously with matching

	savings without any exception and difficulty. There would be no restructuring without matching savings by surrender of posts.
	12.2.Revised percentage distribution of posts as per these orders is to be based upon the sanction cadre strength as on 01.09.2016. Surrenders are to be effected on this sanctioned strength and the resulting imbalance /variation in the cadres is to be reviewed at the time of next annual review.

This issues in consultation with the Establishment Directorate and with concurrence of the Finance Directorate of this Ministry.

sd/-
[Ravindra Kumar]/Director, Pay Commission-II

SERIAL CIRCULAR No. 106/2016
Pay Commission Circular No. 7 /2016
No. P[R] 487/VII CPC Date: 04.10.2016

Copy of Board's letter No.PC-VII/2016/RSRP/4 dated 22.09.2016 (S.No.7/PC-VII) is forwarded for information, guidance and necessary action.

Copy of Board's letter No. PC-VII/2016/RSRP/4 dated 22.09.2016 [RBE No. 112/2016]

Sub: Adoption of revision of pay of employees stagnating at the maximum of the Pay Band/Scale in pre-revised structure under 7th CPC pay structure.

Consequent upon notification of Railway Services (Revised Pay) Rules, 2016, the issue of provision of additional increment in the revised pay structure on 01.01.2016 in the case of employees who had been stagnating at the maximum of the Pay Band and Grade Pay or scale in the pre-revised pay structure of 6th CPC has been examined by Ministry of Finance.

It is clarified that in case of persons who had been drawing maximum of the applicable Pay Band and Grade Pay or Scale in 6th CPC, as the case may be, for more than two years as on 01.01.2016, one increment in the applicable level in the Pay Matrix in 7th CPC shall be granted on 01.01.2016 for every two completed years of stagnation at the maximum of the said Pay Band and Grade Pay or Scale. Grant of additional increment(s) shall be subject to condition that the pay arrived at after grant of such increment does not exceed the maximum of the applicable Level in the Pay Matrix of 7th CPC. Illustrations:

(Amount in Rs.)		
Pay Band and Grade Pay or Scale	PB4 (37400-67000) GP 10000	HAG (67000-79000)
Maximum of the applicable Pay Band and Grade Pay or Scale	77000	79000
Date on which pay was fixed at maximum of the applicable Pay Band and Grade Pay or Scale	01.07.2014	01.07.2013
Revised Pay in the applicable Level in the new Pay Matrix	199600	205100
No. of years completed at maximum of the applicable Pay Band and Grade Pay or Scale as on 01.01.2016	1 year and 6 months	2 years and 6 months
No. of increments to be granted on 01.01.2016	NIL	01
Revised Pay after grant of increment on 01.01.2016	199600	211300

After fixation of pay on 01.01.2016 as indicated above, the date of increment shall be regulated as per the provisions of Rule 10 of Railway Services (Revised Pay) Rules, 2016.

sd/-
[G.Jaya Kumar]/DD-PC/VII

SERIAL CIRCULAR No.107/2016
Pay Commission Circular No. 8 /2016
No. P[R] 487/VII CPC Date: 04.10.2016

Copy of Board's letter No.PC-VII/2016/RSRP/3 dated 26.09.2016 (S.No.6/PC-VII) is forwarded for information, guidance and necessary action.

Copy of Board's letter No. PC-VII/2016/RSRP/3 dated 26.09.2016 [RBE No. 113/2016]

Sub: Clarification regarding bunching of stages in the revised pay structure under RS(RP)Rules, 2016

The recommendations of 7th CPC w.r.t. bunching stages has been examined by Ministry of Finance and it has been decided that in cases where in revision of pay, the pay of Government servants drawing pay at two or more stages in pre-revised Pay Band and Grade Pay or scale, as the case may be get fixed at same Cell in the applicable Level in the new Pay Matrix, one additional increment shall be given for every two stages bunched and the pay of Government servant drawing higher pay in pre-revised structure shall be fixed in the next vertical Cell in the applicable Level.

For this purpose pay drawn by two Government servants in a given Pay Band and Grade pay or Scale where the higher pay is at least 3% more than the lower pay shall constitute two stages. Officers drawing pay where the difference is less than 3% shall not be entitled for this benefit.

As per illustration given in para 5.1.37 of the Report of the 7th Central Pay Commission, if two persons drawing pay of Rs. 53,000 and Rs.54,590 in the GP Rs. 10,000 are to be fitted in the new Pay Matrix, the person drawing pay of 53,000 on multiplication by a factor of 2.57 will expect a pay corresponding to Rs. 1,36,210 and the person drawing pay of Rs. 54,590 on multiplication by a factor of 2.57 will expect a pay corresponding to Rs. 1,40,296. Revised pay of both should ideally be fixed in the first cell of Level 14 in the pay of Rs. 1,44,200 but to avoid bunching the person drawing pay of Rs. 54,590 will get fixed in second cell of Level 14 in the pay of Rs. 1,48,500.

sd/-
[G.Jaya Kumar]/DD-PC/VII

SERIAL CIRCULAR No.108/2016
No. P[R]673/V Date:07.10.2016

Copy of Board's letter No.E[MPP]2015/3/29 dated 09.09.2016 is forwarded for information, guidance and necessary action. Board's letter dated 24.05.2016 quoted therein was circulated under SC No.51/2016.

Copy of Board's letter No. E[MPP]2015/3/29 dated 09.09.2016 [RBE No.107/2016]

Sub: Opening a new Training Centre for S&T Staff at Nainpur, South East Central Railway.

Ref: South East Central Railway's letters:

- [i] No.P-HQ/TRG/737/1/4172 dated 10.02.2016,*
- [ii] No.P-HQ/TRG/737/1/2256 dated 21.07.2016 and*
- [iii] SECR/S&T/NIR Trg.Centre dated 25.07.2016*

In continuation of Board's letter No.E[MPP]2015/3/24 dated 24.05.2016 [RBE No. 52/2016] Ministry of Railways [Railway Board]'s approval is hereby communicated to the opening of a New Training Centre for S&T Staff at Nainpur, South East Central Railway.

2. Ministry of Railways [Railway Board] has also decided that any new posts of Instructors that will be required for the New Training Centre for Signal & Telecommunication Department at Nainpur, will have to be managed by redeployment only, by the Railway itself.

3. Opening of the above training centre does not imply that they would be granted training allowance automatically. Grant of Training Allowance to this Training Centre would, however, be considered on receipt of separate proposal from the above training centre at Nainpur.

4. Accordingly, Ministry of Railways has decided to modify the "Manual of Management on Training" [Edition 1998] as per the Correction Slip No. 2/2016 and the revised list of training centres [Appendix-I] is enclosed with the Correction Slip. This supersedes all other lists issued earlier.

Sd/-
{Anuradha Singh, Director [MPP]}

MANUAL ON MANAGEMENT OF TRAINING" [JUNE 1998]

Advance Correction Slip No.2/2016

Appendix-I of the Manual on Management of Training [Edition-1998] may be replaced with the attached list.

[Authority: Board's letter No. E[MPP]2015/3/29 dated 09.09.2016]

Appendix-I

NAMES OF MAIN TRAINING CENTRES, MULTI DISCIPLINARY TRAINING CENTRES AND OTHER TRAINING CENTRES

MAIN TRAINING CENTRES:

ZRTIs

1. Zonal Railway Training Institute/Bhusawal/CR
2. Zonal Railway Training Institute/Bhuli/ER
3. Zonal Railway Training Institute/Chandausi/NR
4. Zonal Railway Training Institute/Muzaffarpur/ECR
5. Zonal Railway Training Institute/Alipurduar Jn/NFR
6. Zonal Railway Training Institute/Trichy/SR
7. Zonal Railway Training Institute/Moula Ali/SCR
8. Zonal Railway Training Institute/Sini/SER
9. Zonal Railway Training Institute/Udaipur/NWR

Supervisors' Training Centres

10. Supervisors' Training Centre/Jhansi/NCR
11. Supervisors' Training Centre/Kancharapara/ER
12. Supervisors' Training Centre/Lucknow/NR
13. Supervisors' Training Centre/Gorakhpur/NER
14. Supervisors' Training Centre/New Bongaigaon/NFR

15. Supervisors' Training Centre/Bangalore/SWR
16. Supervisors' Training Centre/Secunderabad/SCR
17. Supervisors' Training Centre/Kharagpur/SER
18. Supervisors' Training Centre/Ajmer/NWR
19. Supervisors' Training Centre/Samastipur/ECR

Technical Training Centres

20. Technical Training Centre/ Chittaranjan /CLW
21. Technical Training Centre/ Patiala/Diesel Modernisation Works.
22. Technical Training Centre/ Varanasi/Diesel Locomotive Works
23. Technical Training Centre/ Perambur/Integral Coach Factory
24. Technical Training Centre/ Kapurthala/Rail Coach Factory
25. Technical Training Centre/ Bangalore/Rail Wheel Factory
26. Technical Training Centre/Bhopal/WCR
27. Technical Training Centre/Rae Bareli/Modern Coach Factory
28. Technical Training Centre/Metro Rail/Kolkata
29. Welding Training Centre/Varanasi/ Diesel Locomotive Works
30. Welding Training Centre/Perambur/Integral Coach Factory
31. Welding Training Centre/RCF/Kapurthala/ Rail Coach Factory

S&T Training Centres

32. Signal & Telecom Training Centre /Danapur/ECR
33. S&T Training Centre/Byculla/CR
34. S&T Training Centre/Liluah/ER
35. S&T Training Centre/Malda/ER
36. S&T Training Centre/Ghaziabad/NR
37. S&T Training Centre/Gorakhpur/NER
38. S&T Training Centre/Pandu/NFR
39. S&T Training Centre/Podanur/SR
40. S&T Training Centre/Maula-Ali/SCR
41. S&T Training Centre/Kharagpur/SER
42. S&T Training Centre/ Sabarmati/WR
43. **S&T Training Centre/Nainpur/SECR**

Electrical Training Centres

44. Electrical Training Centre/Thakurli/CR
45. Electrical Training Centre/Asansol/ER
46. Electrical Training Centre/Kanpur/NCR
47. Electrical Training Centre/Ghaziabad/NR
48. Electrical Training Centre/ Gorakhpur/NER
49. Electrical Training Centre/Avadi/SR
50. Electrical Training Centre/Vijayawada/SCR
51. Electrical Training Centre/Lallaguda/SCR
52. Electrical Training Centre/Tatanagar/SER
53. Electrical Training Centre/Vadodara/WR
54. Electrical Training Centre/Mahalaxmi/WR

Civil Engineering Training Centres

55. Civil Engineering Training Centre/Tambaram/SR
56. Civil Engineering Training Centre/Kacheguda/SCR
57. Civil Engineering Training Centre/Guntakal/SCR
58. Civil Engineering Training Centre/Kanpur/NCR
59. Civil Engineering Training Centre/Kharagpur/SER
60. Indian Railway Track Machines Training Centre/Allahabad/NCR

OTHER TRAINING CENTRES:

Area Training Centres

1. Area Training Centre/Kalyan/CR
2. Area Training Centre/Bhusawal/CR
3. Area Training Centre/Ajni/CR
4. Area Training Centre/Gooty/SCR
5. Area Training Centre/Ramagundam/SCR
6. Area Training Centre/Kacheguda/SCR
7. Area Training Centre/ Lower Parel/WR
8. Area Training Centre/Junagadh/WR
9. Area Training Centre/Vadodara/WR
10. Area Training Centre/Ujjain/WR
11. Area Training Centre/Valsad/WR
12. Area Training Centre/Rajkot/WR
13. Area Training Centre/Jhansi/NCR
14. Area Training Centre/Ajmer/NWR
15. Area Training Centre/Bandikui/NWR
16. Area Training Centre/Kota/WCR
17. Area Training Centre/Jabalpur/WCR
18. Area Training Centre/Bhopal/WCR

Transportation Training Centres

19. Transportation Training Centre/Ferozpur/NR
20. Transportation Training Centre/Kalka/NR
21. Transportation Training Centre/Kurukshetra/NR
22. Transportation Training Centre/Lucknow/NR
23. Transportation Training Centre/Shajahanpur/NR
24. Transportation Training Centre/Villupuram/SR
25. Transportation Training Centre/Shoranur/SR
26. Transportation Training Centre/Erode/SR
27. Divisional Transportation Training Centre/Perambur/SR
28. Divisional Transportation Training Centre/Kollam/SR
29. Divisional Transportation Training Centre/Virdunagar/SR
30. Transportation Training Centre/Mokama/ECR
31. Transportation Training Centre/Subedarganj/Allahabad/NCR
32. Transportation Training Centre/Jodhpur/NWR
33. Transportation Training Centre/Lalagarh/NWR
34. Traffic Training Centre/Madupur/ER
35. Divisional Transportation Training Centre/Adra/SER
36. Traffic Training Centre/Vijayawada/SCR
37. Divisional Traffic Training Centre/Dongargarh/Nagpur/SECR
38. Traffic Training Centre/Dharwad/SWR
39. Staff Training Centre(Operating)/Bhilai/SECR
40. Accounts Training Centre/Secunderabad/SCR

Basic Training Centres

41. Basic Training Centre(C&W)/Mathunga/CR
42. Basic Training Centre(C&W)/Mumbai/CR
43. Basic Training Centre(C&W)/Bhusawal/CR
44. Basic Training Centre(Electr)/Mathunga/CR
45. Basic Training Centre(Loco)/Bhusawal/CR
46. Basic Training Centre(Loco)/Parel/CR
47. Basic Training Centre(Diesel)/Kurla/CR
48. Basic Training Centre/Nasik/CR
49. Basic Training Centre(ELW)/Bhusawal/CR
50. Basic Training Centre(ELS)/Bhusawal/CR
51. Basic Training Centre(Diesel)/Pune/CR
52. Basic Training Centre(ELS)/Kalyan/CR
53. Basic Training Centre(Car shed)/Kurla/Mumbai/CR
54. Basic Training Centre(TRD)/Ajni/CR
55. Basic Training Centre(Electric Loco Shed)/Ajni/CR

56. Basic Training Centre(C&W)/Ajni/CR
57. Basic Training Centre/Jamalpur/ER
58. Basic Training Centre/Liluah/ER
59. Basic Training Centre(C&W)/Alambag/Lucknow/NR
60. Basic Training Centre(C&W)/Amritsar/NR
61. Basic Training Centre/Jagadhari/NR
62. Basic Training Centre/Charbagh/Lucknow/NR
63. Basic Training Centre/Gorakhpur/NER
64. Basic Training Centre/Izatnagar/NER
65. Basic Training Centre/Kurseong/Drjeeling Himalayan Railway/NFR
66. Basic Training Centre/Erode/SR
67. Basic Training Centre/Perambur/SR
68. Basic Training Centre/Engg/Arakkonam/SR
69. Basic Training Centre(Loco)/Ayanavaram/Perambur/SR
70. Basic Training Centre/Ponmalai/SR
71. Basic Training Centre/Tiruchhirapalli/SR
72. Basic Training Centre(Elec/Mech)/Royapuram/SR
73. Basic Training Centre/Guntupalli/SCR
74. Basic Training Centre/Lallaguda/SCR
75. Basic Training Centre/Vijayawada/SCR
76. Basic Training Centre(CRS)/Tirupati/SCR
77. Basic Training Centre/Kharagpur/SER
78. Basic Training Centre(C&W)/Lower Parel/Mumbai/WR
79. Basic Training Centre/Dahod/WR
80. Basic Training Centre(C&W)/Pratapnagar/WR
81. Basic Training Centre(C&W)/Mancheswar/ECOR
82. Basic Training Centre(Loco)/Jhansi/NCR
83. Basic Training Centre(C&W)/Jhansi/NCR
84. Basic Training Centre(WWS)/Jhansi/NCR
85. Basic Training Centre/Jodhpur/NWR
86. Basic Training Centre/Bikaner./NWR
87. Basic Training Centre(C&W)/Ajmer/NWR
88. Basic Training Centre(Loco)/Ajmer/NWR
89. Basic Training Centre/Hubli/SWR
90. Basic Training Centre/Mysore/SWR
91. Basic Training Centre(C&W)/Mysore/SWR
92. Basic Training Centre/New Katni/WCR
93. Basic Training Centre(TRS)/Itarsi/WCR
94. Basic Training Centre(C&W)/Itarsi/WCR
95. Basic Training Centre/Kota/WCR

C&W/BOXN Training Centres

96. BOXN Training Centre/Andal/ER
97. C&W Training Centre/Miraj/CR
98. BOXN Training Centre/Mugalsarai/ECR
99. C&W Training Centre/Tikiapara/ER
100. C&W Training Centre/Asansol/ER
101. C&W Training Centre/Chitpur/ER
102. C&W Training Centre/Ambala/NR
103. C&W Training Centre/Amritsar/NR
104. C&W Training Centre/Ghaziabad/NR
105. C&W Training Centre/Jagadhari/NR
106. C&W Training Centre/Lucknow/NR
107. C&W Training Centre/DCG/Izatnagar/NER
108. C&W Training Centre/Charbagh/Lucknow/NER
109. C&W Training Centre/Varanasi/NER
110. C&W Training Centre/Kharagpur/SER
111. C&W Training Centre/Vadodara/WR
112. C&W Training Centre/Ujjain/WR

- 113. C&W Training Centre/Dhanbad/ECR
- 114. C&W Training Centre/Sonpur/ECR
- 115. C&W Training Centre/Visakpatnam/ECOR
- 116. C&W & Safety Training Centre/Kanpur/NCR
- 117. C&W Training Centre/Jodhpur/NWR
- 118. C&W Training Centre/Lalagarh/NWR
- 119. Divisional C&W Training Centre/Agra/NCR

Bridge Training Centres

- 120. Central Bridge Training Institute/Manmad/CR
- 121. Bridge Staff Training Centre/Tuglakabad/NR
- 122. Bridge Engineering Training Centre/Mughalsarai/ER

P.Way Training Centres

- 123. Permanent Way Training Centre/Ghaziabad/NR
- 124. Permanent Way Training Centre/Haridwar/NR
- 125. Permanent Way Training Centre/Jagadhari/NR
- 126. Permanent Way Training Centre/Jalandhar/NR
- 127. Permanent Way Training Centre/Lucknow/NR
- 128. Permanent Way Training Centre/Izatnagar/NER
- 129. Permanent Way Training Centre/Varanasi/NER
- 130. Permanent Way Training Centre/Palghat/SR
- 131. Permanent Way Training Centre/Villupuram/SR
- 132. Permanent Way Training Centre/Madurai/SR
- 133. Permanent Way Training Centre/Tambaram/SR
- 134. Permanent Way Training Centre/Quilon/SR
- 135. Permanent Way Training Centre/Dhanbad/ECR
- 136. Permanent Way Training Centre/Mugalsarai/ECR
- 137. Permanent Way Training Centre/Samastipur/ECR
- 138. Permanent Way Training Centre/Sonpur/ECR
- 139. Permanent Way Training Centre/Allahabad/NCR
- 140. Permanent Way Training Centre/Jhansi/NCR
- 141. Permanent Way Training Centre/Bangalore/SWR

Divisional Training Centres

- 142. Divisional Training Centre(Engineering)/Bhusawal/CR
- 143. Divisional Training Centre(Engineering)/Daund/CR
- 144. Divisional Training Centre(Engineering)/Nagpur/CR
- 145. Divisional Training Centre(Engineering)/Karnak Bunder/Mumbai/CR
- 146. Divisional Training Centre(Engineering)/Beliaghata/ER
- 147. Divisional Training Centre(Engineering)/Aishbag/NER
- 148. Divisional Training Centre(Engineering)/Tinsukia/NFR
- 149. Divisional Training Centre(Engineering)/.Tfc/Katihar/NFR
- 150. Divisional Training Centre(Engineering)/Alipurduar Jn/NFR
- 151. Divisional Training Centre/Lalgarh/NWR
- 152. Divisional Training Centre/Lumding/NFR
- 153. Divisional Training Centre(Engineering)/Jodhpur/NWR
- 154. Divisional Training Centre(Engineering)/Ajmer/NWR
- 155. Divisional Training Centre(Engineering)/Bandikui/NWR
- 156. Divisional Training Centre(Engineering)/Lalgarh/NWR
- 157. Divisional Training Centre(Engineering)/Bhopal/WCR
- 158. Divisional Training Centre(Engineering)/Jabalpur/WCR
- 159. Divisional Training Centre(Engineering)/Kota/WCR
- 160. Divisional Training Centre(Engineering)/DCG/Nagpur/SECR
- 161. Divisional Training Centre(Engineering)/Kazipet/SCR
- 162. Divisional Training Centre(Engineering)/Vijayawada/SCR

Engineering Training Centres

- 163. Engineering Training Centre/Purna/NED/SCR
- 164. Engineering Training Centre/Chakradharpur/SER
- 165. Engineering Training Centre/Adra/SER
- 166. Engineering Training Centre/Vadodara/WR
- 167. Engineering Training Centre/Ratlam/WR
- 168. Engineering Training Centre/Bhavnagarpara/WR
- 169. Engineering Training Centre/Rajkot/WR
- 170. Engineering Training Centre/Bilaspur/SECR
- 171. Engineering Training Centre/Dharwad/SWR
- 172. Thermit Welding Training Centre/Lucknow/NR
- 173. Thermit Welding Training Centre/Vijayawada/SCR

Drivers Training Centres

- 174. Drivers/Asst. Drivers Training Centre / Ajni/CR
- 175. Diesel Drivers' Training Centre/Jamalpur/ER

Diesel Traction Training Centres

- 176. Diesel Traction Training Centre/Patratu/ECR
- 177. Diesel Traction Training Centre/Andal/ER
- 178. Diesel Traction Training Centre/Burdwan/ER
- 179. Diesel Traction Training Centre/Howrah/ER
- 180. Diesel Traction Training Centre/ Alambagh/Lucknow/NR
- 181. Diesel Traction Training Centre/Ludhiana/NR
- 182. Diesel Traction Training Centre/Shakur Basti/Delhi/NR
- 183. Diesel Traction Training Centre/Tuglakabad/Delhi/NR
- 184. Diesel Traction Training Centre/Gonda/NER
- 185. Diesel Traction Training Centre/Malda/NFR
- 186. Diesel Traction Training Centre/Guwahati/NFR
- 187. Diesel Traction Training Centre/Siliguri/NFR
- 188. Diesel Traction Training Centre/Ponmalai/SR
- 189. Diesel Traction Training Centre/Tondiarpet/SR
- 190. Diesel Traction Training Centre/Kazipet/SCR
- 191. Diesel Traction Training Centre/Guntakal/SCR
- 192. Diesel Traction Training Centre/Sabarmati/Ahmedabad/WR
- 193. Diesel Traction Training Centre/Bandra/WR
- 194. Diesel Traction Training Centre/Ratlam/WR
- 195. Diesel Traction Training Centre/Abu Road/NWR
- 196. Diesel Traction Training Centre/Mughalsarai/ECR
- 197. Diesel Training Centre/Visakhapatnam/ECOR
- 198. Diesel Training Centre/Jhansi/NCR
- 199. Diesel Traction Training Centre/Bhagat-ki-koti/Jodhpur/NWR
- 200. Diesel Traction Training Centre(NG)/Nagpur/SECR
- 201. Divisional Loco Training Centre/Bilaspur/SECR
- 202. Divisional Loco Training Centre/Bezonbagh/CR
- 203. Diesel Traction Training Centre/New Katni/WCR
- 204. Diesel Training Centre/Itarsi/WCR
- 205. Electrical Training Centre/Perambur/SR
- 206. Electric Traction Training Centre/Mugalsarai/ECR
- 207. Electrical Training Centre/Bilaspur/SECR
- 208. OHE Training Centre/Dhanbad/ECR
- 209. Motorman Training Centre/Kalyan/CR
- 210. Motorman Training Centre/Kurla/CR
- 211. Traction Training Centre/Tambaram/SR
- 212. TRD Training Centre/Chakradharpur/SER
- 213. Technical Training Centre(Electrical)/Hubli/SWR

214. Divisional Training Centre/Moradabd/NR
215. Welding Training Centre Bhopal/WCR

RPF Training Centres

216. RPF Training Centre/Kurduwadi/CR
217. RPF Training Centre/Nasik/CR
218. RPF Training Centre/Kancharapara/ER
219. RPF Training Centre/Dhanbad/ECR
220. RPF Training Centre/Subedargunj/NCR
221. RPF Training Centre/Gorakhpur/NER
222. RPF Training Centre/Damohni/NFR
223. RPF Training Centre/Trichy/SR
224. RPF Training Centre/Maula-ali/SCR
225. RPF Training Centre/Kharagpur/SER
226. RPF Training Centre/Valsad/WR
227. RPF Training Centre/Bandikui/NWR
228. RPSF Training Centre/Gorakhpur

229. Personnel Training Centre/Jodhpur/NWR
230. NDT Training Centre/RDSO/Lucknow
231. Geo Technical Training Centre/RDSO/Luknow

MDTCs

232. Multi Disciplinary Training Centre/Vishakhapatnam/ECOR
233. Multi Disciplinary Training Centre/Dharwad/SWR
234. Multi-Disciplinary Training Centre /Bilaspur/SECR.
235. Multi-Disciplinary Training Centre/Palghat/SR
236. Multi-Disciplinary Training Centre/Pune/CR
237. Multi-Disciplinary Training Centre/Rangia/NFR

SERIAL CIRCULAR No. 109/2016
No. P[R]Misc/V Date:10.10.2016

Copy of Board's letter No.E[W]2016/PS 5-8/1 dated 29.09.2016 is forwarded for information, guidance and necessary action. Board's letters dated 31.01.2002 and 26.09.2002 quoted therein were circulated under SC Nos.37/2002 and 206/2002, respectively.

Copy of Board's letter No. E[W]2016/PS 5-8/1 dated 29.09.2016 [RBE No.115/2016]

Sub: Issue of Pensioners' Identity Card to pensioners.

Instructions have been issued vide Board's letter No. E[W]2001/PS5-8/10 dated 31.01.2002 and 26.09.2002 regarding issue of laminated Identity Cards to pensioners in the prescribed format on payment of ₹10/- towards the cost.

2. Department of Pension & Pensioners' Welfare [DOP&PW] have since revised the format of Pensioners' Identity Card and laid down the following specifications for the Identity Cards:

- [i] The Pensioners Identity Card should be in the prescribed format.
- [ii] The Identity Card should be of the standard size of 8½ cm x 5½ cm.

- [iii] Identity Card to pensioners retiring from the Railways may be printed as Plastic Identity Cards with the help of Duplex Thermal Colour Printer. Inhouse/outside printing facility may be used as appropriate depending on the requirement.
- [iv] The pensioners identity card will be issued to the retiring employees free of charge.

3. Accordingly, it has been decided that henceforth, the Pensioners' Identity Cards should be issued free of cost in compliance with above Specifications and in the revised format enclosed [Annexure I & II]. Format at Annexure-I, in the case of railway servants retiring under Old Pension Scheme and format at Annexure-II, in the case of employees retiring under New Pension Scheme, will be applicable. Duplicate card shall, however, be issued on payment of ₹ 25/- at the nearest Railway Station /Cash Office by the pensioners under Misc. Receipt.

4. This issues with the concurrence of Finance Dte. of the Ministry of Railways.

sd/-
[Sunil Kumar]/Director, Estt.[Welfare]

ANNEXURE-I

FRONT
PENSIONER'S IDENTITY CARD
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
.....Railway

Space for photograph	No. : Name : Res. Address : Telephone No. : Blood Group :
Signature of Card Holder	
Signature of Issuing Authority with seal	

REVERSE

Date of birth	:
Date of appointment	:
Date of superannuation / retirement	:
Pay scale on retirement	:
Post held on Retirement	:
Last pay	:
Qualifying service	:
PPO No. and date	:
Aadhar No. [if available]	:
RELHS Card No.	:
Contact No.	:

ANNEXURE-II

FRONT
PENSIONER'S IDENTITY CARD
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
.....Railway

Space for photograph	No. : Name : Res. Address :
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Telephone No. :
Blood Group :

Signature of Card Holder

Signature of Issuing Authority with seal

REVERSE

Date of birth :
Date of appointment :
Date of superannuation / retirement :
Pay scale on retirement :
Post held on Retirement :
Last pay :
Qualifying service :
PRAN No. :
Aadhar No. [if available] :
RELHS Card No. :
Contact No. :

SERIAL CIRCULAR No. 110/2016
No. P[R]249/IV Date: 10.10.2016

Copy of Board's letter No.E[W]2008/ED-2/4 dated 06.10.2016 is forwarded for information, guidance and necessary action. Board's letter dated 01.10.2008 quoted therein was circulated under SC No.135/2008.

Copy of Board's letter No. E[W]2008/ED-2/4 dated 06.10.2016 [RBE No.118/2016]

Sub: Children Education Allowance -Clarification

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by subsequent letters regarding revised policy instructions / clarifications on Children Education Allowance admissible to Railway Servants based on the recommendations of Sixth Central Pay Commission.

2. In terms of DOP&T's recent OM No. A-27012/01/2015-Estt.[AL] dated 22.08.2016, it is clarified that E-Receipts produced by Railway employees as a proof of payment of fee, etc., may be treated as original and hence may be allowed for claiming reimbursement of Children Education Allowance. This is for guidance of all concerned.

sd/-
[Sunil Kumar]/Director Estt.[Welfare]

SERIAL CIRCULAR No. 111/2016
No. P[R]563/XII Date: 10.10.2016

Copy of Board's letter No.2016/E[Sports]/4[1]/7/Training dated 20.09.2016 is forwarded for information, guidance and necessary action.

*Sub: Permission for joining in the recruited post of sportspersons
without insisting of initial training.*

Sportspersons recruited through Open Advertisement and Talent Scouting are normally absorbed in categories like TE, CC, Office Clerk and Technician-III, depending upon their educational qualification. Since the training slots are limited in ZRTIs, there are occasions where the newly recruited players have to wait for long periods till training slots for them become available. There have been instances where players have been recruited just before an important sporting event but they could not be allowed to join without the mandatory initial training, which weakened the key objective behind their recruitment.

It has been decided that sportspersons may be allowed to join immediately without insisting on initial training and they may be sent for training as per availability of training slot in a flexible manner keeping in view the schedule of sporting events.

This issues with the approval of Board [MS].

sd/-
[Bhaskar Roy Choudhary]/DDE[Sports]

SERIAL CIRCULAR No. 112/2016
No. P[R]288/I Date:19.10.2016

Copy of Board's letter No.E[NG]II/2010/RC-4/6 dated 07.10.2016 is forwarded for information, guidance and necessary action. Board's letters dated 27.09.2012 and 31.08.2015 quoted therein were circulated under SC Nos.110/2012 and 86/2015, respectively.

Copy of Board's letter No.E[NG]II/2010/RC-4/6 dated 07.10.2016 [RBE No.119/2016]

*Sub: Re-engagement of retired staff on daily remuneration
basis in exigencies of services.*

Attention is invited to this Ministry's letter of even number dated 31.08.2015 (RBE No.97/2015) on the above subject. Keeping in view the acute shortage of staff in various categories of posts and consequent hampering of the Railway's services, Ministry of Railways (Railway Board) have decided to extend the said scheme, in exigencies of services, for a further period of one year, i.e., up to 14.09.2017, on the same terms & conditions as mentioned in Board's letter of even number dated 27.09.2012. While implementing the scheme, General Managers may keep in view the fresh recruitment made in the vacant posts.

This issues with the concurrence of the Finance Directorate of Ministry of Railways (Railway Board).

Sd/-
(Neeraj Kumar)/Director Estt.[N]-II

SERIAL CIRCULAR No. 113/2016
No. P[R]535/X Date:17.10.2016

Copy of Board's letter No.E[NG]I-2008/PM1/6 dated 19.09.2016 is forwarded for information, guidance and necessary action. Board's letters dated 04.06.2004, 17.06.2005 and 06.10.2006 quoted therein were circulated under SC Nos.98/2004, 107/2005 and 171/2006, respectively.

Copy of Board's letter No. E[NG]I-2008/PM1/6 dated 19.09.2016 [RBE No.110/2016]

*Sub: Scheme of Limited Departmental Competitive Examination
[LDCE] for filling up of 13-1/3% posts of Sr. Clerk.*

*Ref: [I] Railway Board's letter No. E[NG]I-2005/PM1/20 dated
17.06.2005 and 06.10.2006
[II] Railway Board's letter No. E[NG]I-2003/PM4/3 dated
04.06.2004.*

Attention of the railways is invited to the fact that 20% DR quota introduced in the categories of Office Superintendent and Personnel Inspector was subsequently converted to LDCE quota and thereafter task of conducting LDCE was also handed over to the Zonal Railways /Production Units vide Board's letter referred to above, however, filling up of 13-1/3% posts of Sr. Clerk through LDCE was still being conducted by RRBs.

2. The issue has been examined and it has been decided that, henceforth all LDCE including 13-1/3% posts of Sr.Clerk may be conducted by the Zonal Railways /Production Units concerned themselves, in line with the LDCE for the post of Office Superintendent and Personnel Inspector.

3. In such cases where notification against indents have been issued by RRBs, the exam may be conducted as scheduled, but wherever notification has not been issued, indents may be returned to concerned Railways for further action at their end.

sd/-
[P.M.Meena]/DD-II/E[NG]I

SERIAL CIRCULAR No.114/2016
No. P[LE]347/Cir Date: 24.10.2016

Copy of Board's letter No. E[LL]/2016/HPC/7 dated 13.10.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. E[LL]/2016/HPC/7 dated 13.10.2016 [RBE No.120/2016]

***Sub: Recommendations of the High Power Committee to review
the duty hours of running staff- Decisions thereof.***

The High Power Committee, constituted to review the duty hours of running staff and other safety related categories, had made its recommendations on various aspects related to working hours of these categories. The recommendations have been duly considered by the

Board and in modification of previous instructions on the subject, the following decisions have been taken:-

- i) In respect of Loco Pilots (Shunting) who are presently working on fixed roster basis, the existing provisions will continue.
- ii) In severe operational exigencies like acts of God, earthquakes, accident, floods, agitations, and equipment failure etc., the Controller should suitably advise the staff that they may be required to work beyond the limits prescribed.
- iii) Present classification of running staff under Railway Servants (Hours of Work & Period of Rest) Rules, 2005, should be maintained.
- iv) Subject to exigencies of service, a maximum limit of 125 duty hours per fortnight should be laid down for all Running Staff.
- v) The limit of stay away from Head quarters for Running Staff should be fixed at 72 hours.
- vi) Continuous night duty for Running Staff should be limited to 4 nights with Fourth night towards headquarters.
- vii) As regards the duration of outstation rest, there will be no change in the existing provisions.
- viii) Call notice period should continue to be a part of the headquarter/outstation rest.
- ix) There will be no change in the existing provisions for Periodical Rest. However, preference should be given to Periodical Rest for 4 periods of 30 consecutive hours.
- x) The principle and period of averaging reckoned for the purpose of payment of Overtime Allowance will continue as per existing guidelines.

2. The existing provisions of the Railways Act, 1989 and Railway Servants (Hours of Work & Period of Rest) Rules, 2005, other than those mentioned above, will continue to, be in vogue.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

sd/-
[D.V.Rao/Director Estt.[LL]

SERIAL CIRCULAR No. 115/2016
No. P[R]541/IV Date:26.10.2016

Copy of Board's letter No.F[E]III/2003/PF/1/1 dated 13.10.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. F[E]III/2003/PF/1/1 dated 13.10.2016 [RBE No.121/2016]

Sub: State Railway Provident Fund-Rate of Interest during the year 2016-2017 [October, 2016 to December, 2016]

A copy of Government's Resolution No. 5(1)-B[PD]/2016 dt. 3rd October, 2016 issued by the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8.0% [Eight per cent] w.e.f. 1st October, 2016 to 31st December, 2016 on accumulations at the credit of the subscribers to State Railway Provident Fund, is enclosed for information and necessary action.

Sd/-
(Sanjay Prashar)DDF[E]III

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi's, Resolution **F.No.5(1)-B(PD)/2016** dated 03.10.2016 (Published in Part I Section 1 of Gazette of India).

R E S O L U T I O N

It is announced for general information that during the year 2016-2017, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall carry interest at the rate of 8.0% (Eight per cent) w.e.f. 1st October, 2016 to 31st December, 2016. This rate will be in force w.e.f. 1st October, 2016. The funds concerned are:

11. The General Provident Fund (Central Services)
12. The Contributory Provident Fund (India).
13. The All India Services Provident Fund.
14. The State Railway Provident Fund.
15. The General Provident Fund (Defence Services).
16. The Indian Ordnance Department Provident Fund.
17. The Indian Ordnance Factories Workmen's Provident Fund.
18. The Indian Naval Dockyard Workmen's Provident Fund.
19. The Defence Services Officers Provident Fund.
20. The Armed Forces Personnel Provident Fund.

4. Ordered that the resolution be published in Gazette of India.

Sd/-
(Vyas R.) Dy. Secretary [Budget]

SERIAL CIRCULAR No.116/2016
No. P[R]481/IX Date: 27.10.2016

Copy of Board's letter No.PC-VII/2016/I/6/2 dated 20.10.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. PC-VII/2016/I/6/2 dated 20.10.2016 [RBE No.124/2016]PC-VII/6

Sub: Fixation of pay and grant of increment in the revised pay structure- clarifications – regarding.

Following the notification of Railway Services (Revised Pay) Rules, 2016, Railway Board has received references seeking clarifications regarding various aspects of fixation of pay in the revised pay structure as also pay fixation and grant of increment in future under revised pay structure. These matters have been considered by Ministry of Finance and the points of doubts are clarified as under:

S.No.	Point of doubt	Clarification
1	As per the provisions of FR22 (I) (a) (1), the Government servants (other than those appointed on deputation to ex-cadre post or ad hoc basis or on direct recruitment basis) have the option, to be exercised within one month from the date of promotion, to have the pay fixed under this rule from the date of such promotion/ appointment or from the date of next increment. Some of the employees, promoted between 01.01.2016 and the date of notification of RS (RP) Rules, 2016 had opted for their pay fixation on promotion/financial up-gradation under MACPS from the date of their next increment in the lower grade. Consequent upon notification of RS (RP)	Under the changed circumstances after notification of RS (RP) Rules, 2016, the employee may be allowed to exercise revised option for fixation of pay under FR22(I)(a)(1). Such revised option shall be exercised within one month of issue of this OM. Option so revised, shall be final.

	Rules, 2016 i.e. 28th July, 2016, the option submitted by such employees has now turned out to be disadvantageous. Whether such employee may be allowed to revise their option under FR 22 [I] [a] [1] at this stage.	
2	Whether employees appointed/promoted/granted financial up-gradation during 02.01.2015 and 01.07.2015 will be entitled to grant of one increment on 01.01.2016.	Since the provisions of RS (RP) Rules, 2016 are effective from 01.01.2016, no increment shall be allowed on 01.01.2016 at the time of fixation of pay in the revised pay structure.

sd/-
[Jaya Kumar G./DDPC-VII]

SERIAL CIRCULAR No.117/2016
No. P[R]563/XII Date: 04.11.2016

Copy of Board's letter No.E[NG]-II/2013/RR-1/11 dated 29.09.2016 addressed to Chairman RRB/Chandigarh, copied to Chairmen/All RRBs and GMs/All Indian Railways is forwarded for information, guidance and necessary action. Board's letter dated 02.11.2015 quoted therein was circulated under SC No.134/2015.

Copy of Board's letter No. E[NG]-II/2013/RR-1/11 dated 29.09.2016

Sub: Acceptance of Diploma/Degree in Engineering for open market recruitment to posts on the Railways.

Ref: RRB/CDG's letter No. RRB/CDG/EN-01/2009 & CEN-05/2010 dated 06.09.2016

An issue of acceptance or otherwise of Diploma /Degree in Engineering awarded by Sant Longowal Institute of Engineering & Technology, Sangrur [Punjab] for open market recruitment to posts in Railways in exception of instructions contained in letter of even number dated 02.11.2015 [RBE No.138/2015], which provide for acceptance of only a minimum of three year Diploma course in Engineering and a minimum of four year course in Engineering done after +2 in addition to Diploma in Engineering obtained from Polytechnics, has been under consideration of this Ministry.

The matter has been reviewed and it has been decided that henceforth Diploma/Degree in Engineering obtained from Sant Longowal Institute of Engineering & Technology, Sangrur [Punjab] shall also be recognized for the purpose of recruitment in the Railways.

Cases already finalized prior to issuance of this letter need not be re-opened.

sd/-
[Neeraj Kumar]/Director Estt.(N-II)

SERIAL CIRCULAR No. 118/2016
No. P[R]563/XII Date: 04.11.2016

Copy of Board's letter No.E(NG)II/2006/RC-2/13 dated 25.10.2016 together with their letter dated 18.02.2011 is forwarded for information, guidance and necessary action. Board's letter dated 29.07.2015 quoted therein was circulated under SC No.145/2015.

Copy of Board's letter No.E(NG)II/2006/RC-2/13 dated 25.10.2016

Sub: Guidelines for providing concessions/facilities including scribes to Persons with Disabilities while conducting examination for their recruitment from open market against 3% quota- regarding.

Attention is invited to this Ministry's letter of even number dated 29.07.2015 defining the categories to which the facility of scribes can be given while conducting recruitments from open market to various non-gazetted posts. Further, vide this Ministry's letter of even number dated 18.02.2011 chances / opportunities for changing the scribes to take examination was stipulated.

The matter has further been looked into and it has been decided that such candidates who have been given the facility of scribes may be allowed to change the same, even on the day of examination and also on the venue by placing suitable request in writing with the recruiting body subject to completion of necessary formalities for the purpose.

sd/-

[Neeraj Kumar]/Director Estt. [N]II

Copy of Board's letter No: E(NG)II/2006/RC-2/13 dated 18.02.2011

Sub: Guidelines for providing concessions/facilities including scribes to persons with disabilities while conducting examination for their recruitment from open market against 3% quota-regarding.

Attention is invited to this Ministry's letter of even number dated 17.09.2007 laying down detailed guidelines on the above subject. The matter has been reviewed by the Board and it has now been decided that the visually impaired applicants (who have opted for scribe) may be allowed one additional chance to change the scribe ten (10) days prior to the date of written examination by placing his/her request with the recruiting agency (ies) in writing, so that necessary formalities are completed in time. Even if due to certain unseen circumstances like postal delays etc., the communication between the recruiting agencies and applicants get affected, then these formalities be completed one day before at a centre decided and notified by the recruiting agencies.

SERIAL CIRCULAR No. 119/2016
No. P[R]579/VIII Date: 04.11.2016

Copy of Board's letter No.E(P&A)I-2015/RT-8 dated 27.10.2016 is forwarded for information, guidance and necessary action. Board's letter dated 29.3.2011 quoted therein was circulated under SC No.43/2011.

Copy of Board's letter No. E(P&A)I-2015/RT-8 dated 27.10.2016

Sub: LARSGESS

A Time Schedule has been laid down in Board's letter No. E(P&A)I-2010/RT-2 dated 29.03.2011 for completion of Retirement /Recruitment process under the LARSGESS Scheme for each cycle. As per this Schedule, a month's time frame has been laid down for scrutiny of the applications received for the Scheme. During this period the Railways in the first instance, are required to check the fulfilment of eligibility conditions and process further for the Retirement/Recruitment process (of the employee/ward respectively) under the Scheme in respect of only those who fulfil the prescribed eligibility conditions including those of age and qualifying service with respect to the relevant cut-off dates.

2. It has however been observed that the eligibility conditions of the employee are being scrutinized, in several cases, after the ward qualifies the written test/Aptitude test/Medical. It may be appreciated that at this belated stage, if it is found that the employee is not fulfilling the

prescribed eligibility conditions and the Voluntary Retirement request with subsequent appointment of the ward is not accepted, this could result in an awkward situation and may lead to employee/ward seeking legal recourse.

3 . This situation can be avoided, if the eligibility conditions of both the employee and the ward are prime- facie determined at the initial stage itself so that those not eligible are advised early and not given false hopes/expectation by calling the wards for the tests. Further, it has also been observed that even while rejecting the claim of the employee for consideration under LARSGESS, all the grounds on account of which he/she was not found eligible, are not brought out in the Speaking Order passed by the Railway. In some cases this has resulted in Court decision being passed in favour of employees due to the sole reason for rejection (as mentioned in the rejection order issued by the Railway) being struck down , even though other reasons were also there which were not listed in the rejection order. It should therefore be ensured that all the relevant grounds be clearly brought out whenever rejection of a request under the Scheme is communicated to the employee.

4 . The Railways are once again advised to strictly adhere to the Time Schedule prescribed for each cycle for processing of Retirement/Recruitment requests under the Scheme.

sd/-
[S.Balachandra Iyer]/Director, PC

SERIAL CIRCULAR No.120/2016
No. P[R]39/V Date:09.11.2016

Copy of Board's letter No. E(MPP)/2010/1/67 dated 28.10.2016 is forwarded for information, guidance and necessary action. Board's letter dated 05.06.2006 quoted therein was circulated under SC No.82/2006.

Copy of Board's letter No. E(MPP)/2010/1/67 dated 28.10.2016 [RBE No.127/2016]

Sub: Creation of posts for new assets – “Pool of Surrendered Posts”

Ref: Board's letter No. E (MPP)/2003/1/88 dated 5.4.2006

Manpower planning requires continuous review of sanctioned strength in view of changes in technology, working systems and redundancies. It is also necessary to plan judiciously to meet the requirement of posts for manning and operating new assets, especially in safety categories. Hence in respect of currently identified redundancies, there is a need to identify and maintain a “Pool of Surrendered Posts”. This will help avoid initiating any recruitment action, even inadvertently, for the posts put in this surrendered pool. Existing instructions provide for creation of posts through matching surrender and by utilizing the money value available in the Vacancy Bank with the Zonal Railways/PUs etc. In cases, where the Zonal Railways/PUs are unable to provide money value on their own, proposals are required to be sent to the Railway Board.

Powers had already been delegated to DRMs to meet the requirement of posts in safety and operational categories for new assets on a 1:1 basis, with the approval of the General Manager vide letter No.E(MPP)/2003/1/88 dated 05.04.2006 (RBE No.45/2006).In order to empower the Zonal Railways to meet the requirement of additional posts for new assets and for safety and operational activities within their own resources and taking recourse to the above new concept of “pool of surrendered posts”, the following instructions are issued. These powers are to be exercised by judicious review of existing and required manpower.

(A) Identification of “Pool of Surrendered Posts”

i) At the beginning of every financial year, each GM/DRM shall carry out a Zero Based Review of all posts appearing in the Book of Sanctions, the total workload and decide in consultation with PHODs/Branch Officers, as the case may be, the posts which are required to be operated and the posts which are not required to be filled up immediately or are not required to be operated. Such vacant posts should be identified with due diligence and these should be segregated from BOS and shown in a separate "Pool of Surrendered Posts". Concurrently, surrender memorandum duly indicating therein the Division/Unit, Department, Category/designation of the post, Pay Band, Grade Pay, the date of credit to this Pool, without indicating money value of the post surrendered for those segregated posts, may also be issued before adding the same to the surrendered pool. If some such posts are currently filled up, action needs to be taken as per para (B) below.

(ii) Posts which have been lying vacant for long periods and for which no indents have been placed and are no longer required to be filled up as per current needs should also be included in this "Pool of Surrendered Posts" and taken out from the Book of Sanctions (BOS) by issuing surrender memorandum as mentioned above. All these posts shall be maintained in the "Pool of Surrendered Posts". Recruitment action against these posts shall not be initiated.

iii) This exercise should be completed in respect of all departments and categories controlled by the Division/Railway, within the first month of the financial year i.e by 30th April every year.

iv) A similar exercise to identify the vacancies should be continuously undertaken in the PUs also and posts identified which are no more required, either due to phasing out/ modernization of production line or outsourcing. These posts should also be taken out from BOS and shown in "Pool of Surrendered posts" and concurrent surrender memorandum issued as mentioned above. The money value of these posts can also be utilized to create the posts in safety/operational categories for new assets/new PUs/expansion of existing PUs in the same manner as explained at para (C) below.

v) While identifying "Pool of Surrendered Posts" as above, it may be ensured that promotional prospects of the existing employees, who are having avenue of promotion to these posts as per recruitment rules, are not adversely affected.

vi) Once identified, certification of "Pool of Surrendered Posts" and revised Book of Sanctions along with issue of surrender memorandum as mentioned above will be done by Personnel and Accounts officers.

vii) A Register listing posts in the "Pool of Surrendered Posts" should be maintained, duly indicating therein the Division/Unit, Department, Category/designation of the post, Pay Band, Grade Pay, the date of credit to this Pool and date of debit from this Pool, by way of withdrawal/ redesignation along with suitable remarks and signed yearly by the Personnel and Accounts Officers. The format for this register is enclosed as Annexure.

B. Creation of Supernumerary Posts

The posts which may be manned, but which may not be needed or will not be needed in the near future, should also be identified and converted into supernumerary posts. Supernumerary posts should be created for not more than 6 months and the surplus staff should necessarily be re-deployed within this 6 month period. For such of the supernumerary posts, where surplus staff are re-deployed within this 6 months period, the substantive posts can be put in the "pool of surrendered posts" and other posts may be created only in Safety/Operational categories as are needed for new assets, without routing it through the vacancy bank as per procedure indicated in para (C) below.

C. Utilization of "Pool of Surrendered Posts" and supernumerary posts

i) The posts included in the "Pool of Surrendered Posts", can be used to create safety category posts needed for new assets only. In no case can it be used to create non-safety

category posts. Posts cannot be withdrawn from this 'Pool', to meet statutory requirements or for Vigilance or Security organizations etc, as Railway Board alone is competent for creation of posts in these departments.

ii) Safety category posts or other operational posts which are to be created out of this surrendered pool can be done in the pay band and grade pay as that of the surrendered posts or other posts in different grade pay as per equivalent money value basis at any given point of time. The money value of both surrender and creation will be calculated simultaneously and at the time of creation only as per currently applicable money value and not the historical costs when it was put in the pool of surrendered posts.

iii) In a Division, utilisation of pool of surrendered posts as per 'A and 'B' above and creation of new posts in various grades as per requirement within a unit or from one Unit to another or from one Department to another, can be done by DRMs with concurrence of associate Finance. This will now not require GM's approval, as was required by Board's Letter No.E(MPP) /2003 /I / 88 dated 05. 04 .2006 (RBE No.45/2006).

iv) Utilisation of posts included in "Pool of Surrendered Posts" from one Division/Workshop to another Division/Workshop can be permitted by GM with concurrence of associate Finance.

v) Board can also order transfer of money value by surrender of posts from "pool of Surrendered Posts" from any Zonal Railway/PU to another, when Board decides that the Recipient zonal Railway/PU is in need of the same for creation.

vi) Requirement of posts for new Production Units and Workshops which have come up recently, will be met from Vacancy Bank of the Railways as identified and ordered by the Board.

vii) Posts identified for surrender by Railway Board or identified for surrender due to Work Study Reports, shall not be used for creation on the basis explained in para (C) herein. On surrender, their money value shall continue to be credited to the Vacancy Bank as per extant orders with 25%; share going to Railway Board.

viii) The accountal of the posts in the "Pool of Surrendered Posts" will be maintained by the CPO for the Zonal Railway/PU and the Sr.DPO for the Division, as the case may be. The proposals shall be processed by the Personnel branch and routed through Associate Finance at Divisions/zonal levels as the case may be.

(D) GENERAL

i) The recognized Unions/staff council may be kept informed.

ii) This issues with the concurrence of Finance Directorate of the Ministry of Railways.

sd/-
[Anuradha Singh]/Director [MPP]

ANNEXURE

PROFORMA of Register 'Pool of Surrendered Posts'*													
Railway:			Division /Unit:			Department							
S.N	Post	Location	Controlling Authority	Grade & Grade Pay [VI PC]	Vacant since [DD/MM/YY]	Dt. Transferred to 'Pool' [Ref. No. & Date]	Reasons for transfer in : Not needed	Post transferred out of 'Pool' to Deptt./ Location [Ref. No. & Date]	Reasons for transfer out: Creation / Transfer as per Board order	Date of creation/ transfer	Money value at the time of Creation/ Transfer	Utilised on which Railway / Divn /PU	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

* Hereinafter referred to as 'Pool'

- Note: 1. Statement will have different pages for different Departments
2. This statement should be updated yearly and duly signed by Personnel & Accounts.
3. It should be formally put up to GM/DRM periodically.

SERIAL CIRCULAR No. 121/2016
PAY COMMISSION CIRCULAR NO.9/2016
No. P[R]53/V Date: 15.11.2016

Copy of Board's letter No. PC-VII/2016/I/7/2/1 dated 11.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No.PC-VII/2016/I/7/2/1 dated 11.11.2016 [RBE No.131/2016] S.No.9/PC-VII

Sub: Recommendations of the Seventh Central Pay Commission-Decisions of Government relating to grant of Dearness Allowance to Railway employees- Rates effective from 01.07.2016.

The undersigned is directed to say that consequent upon the decision taken by the Government on the recommendations of the Seventh Central Pay Commission relating to Dearness Allowance, the President is pleased to decide that the Dearness Allowance [DA] to all categories of Railway employees shall be admissible at the rate of 2 per cent of basic pay per month, w.e.f. 01.07.2016.

2. The revised pay structure effective from 01.01.2016 includes the Dearness allowance of 125% sanctioned from 01.01.2016 in the pre-revised pay structure. Thus, Dearness Allowance in the revised pay structure shall be zero from 01.01.2016.

5. The term 'basic pay' in the revised pay structure means the pay drawn in the prescribed Level in the Pay Matrix but does not include any other type of pay like special pay, etc.

6. The Government vide Resolution No.1-2/2016-IC dated 25.07.2016 has decided that till a final decision on Allowances is taken based on the recommendations of the Committee constituted under the Chairmanship of Finance Secretary & Secretary [Expenditure], all Allowances will continue to be paid at existing rate.

5. The Dearness Allowance will continue to be distinct element of remuneration and will not be treated as pay within the ambit of Rule 1303 [FR9{21}], Indian Railway Establishment Code, Volume II [Sixth Edition-1987]-Second Reprint 2005.

6. The payment on account of Dearness Allowance involving fractions of 50 paise and above may be rounded off to the next higher rupee and the fractions of less than 50 paise may be ignored.

7. This issues with the concurrence of Finance Directorate of Ministry of Railways.

sd/-
[Jaya Kumar G]/DD/PC VII

SERIAL CIRCULAR No.122/2016

No. P[R]673/V Date: 28.11.2016

Copy of Board's letter No.E[MPP]2016/19/2 dated 09.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. E[MPP]2016/19/2 dated 09.11.2016 [RBE No.130/2016]

Sub: Recommendation of the High Power Committee to review duty hours of Running staff – Re-training of Loco Pilots [running staff who are involved in Signal Passed at Danger [SPAD] cases – Recommendation No.9.12

High Power Committee was constituted to review duty hours of Running Staff and among other Recommendations it has recommended vide No. 9.12 as under:

“Existing instructions of minimum punishments to staff for SPAD [Signal Passed at Danger] cases should be reviewed to ensure that the decision takes into account the gravity of the offence [repercussions of the SPAD] and also the Loco Pilot's past record”.

The recommendation has been considered by Board to the extent that – “Prescribed punishment needs to be imposed in established cases of SPAD upon conclusion of accident's enquiry proceedings. However, at the appeal stage, contributory factors and past records of Loco Pilot may be taken into account and punishment reviewed. In exceptional cases running duty may also be restored to such Loco Pilots after re-training and fresh psycho – test.”

In this context, Board has decided the following regarding the nature and duration of re-training of Loco Pilots involved in SPAD cases:

- [i] Loco Pilots involved in SPAD cases should be sent for Refresher Course for 21 working days.
- [ii] On line training along with nominated LIs should be given for period of 10 days covering at least 5 round trips.
- [iii] Competency Certificate should be re-issued after checking their knowledge by competent authority.

Compliance of the above instructions may be sent to this Office at the earliest.

sd/-
[Anuradha Singh]/Director[MPP]

SERIAL CIRCULAR No.123/2016
No. P[R]39/V Date 28.11.2016

Copy of Board's letter No.E[MPP]2016/1/58 dated 10.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. E[MPP]2016/1/58 dated 10.11.2016 [RBE No.133/2016]

Sub: Calculation of Money Value of posts surrendered and crediting to surplus Bank on implementation of 7th Pay Commission.

In view of implementation of 7th CPC recommendations w.e.f. 01.01.2016, references are being received from Railways seeking clarification for calculating the money value of the posts surrendered and crediting to surplus Bank on implementation of 7th Pay Commission. As

Ministry of Finance [MOF] has not issued instructions in this regard, the following provisional instructions are being issued subject to necessary adjustment in calculation in case MOF issues any orders at variance.

“ For the purpose of working out the monetary value of the post being surrendered, only the mean pay of the same in a particular level in 7th CPC mentioned in the Matrix and dearness allowance as on date should be taken into account for calculation of mean value.”

The above is explained with the following illustration of surrender of a post in level-7 of the 7th CPC matrix-

6 th CPC Pay Band + GP	Level as per 7 th CPC pay Matrix	Pay Structure as per Level	Mean Pay of the level
PB-II 9300-34800 GP4600	Level- 7	44900-142400	$\frac{44900+142400}{2}$ =93650

Money Value = Mean Pay + DA as on relevant date

Similar calculation may be adopted for posts surrendered w.e.f. 01.01.2016 and vacancy Bank may be accordingly modified.

This issues with the concurrence of the Finance Directorate of Railway Board.

sd/-
[Anuradha Singh]/Director [MPP]

SERIAL CIRCULAR No.124/2016
No. P[R]500/XXV Date:08.12.2016

Copy of Board's letter No. E(P&A)II-2004/RS-05 dated 29.11.2016 is forwarded for information, guidance and necessary action. Board's letter dated 05.10.2011 quoted therein was circulated under SC No. 138/2011.

Copy of Board's letter No. E(P&A)II-2004/RS-05 dated 29.11.2016 [RBE No.137/2016]

Sub: Pensionary benefits of medically dccategorised running staff who opt for voluntary retirement.

Ref: Board's letter no. E(NG)I-2009/RE-3/9 dated 05-10-2011.

Vide DC/JCM item no. 25/2004, PNM/NFIR Item No. 8/2015 and PNM/ AIRF Item No. 46/2012, recognised staff Federations have demanded that 55% of Pay Element be reckoned for computing retirement benefit for those running staff who have been medically decategorised and decide to take Voluntary Retirement instead of opting for redeployment in an alternative stationary post.

2. The issue has been examined in Board's office and it is observed that the issue is governed under the provisions contained in Board's letter referred to above.

To address the specific aspect brought out by Federations, it has been decided that whenever a medically decategorised running staff governed by RS(PR) 1993 who has rendered the prescribed qualifying service, opts for Voluntary Retirement either on his own or within a period of one month from the date of offer of the first alternative post, his pension may be computed with addition of 55% Pay Element. This 55% benefit will be reckoned after deducting the 30% Pay Element fixation benefit if granted already as per Board's letter dated 05.10.2011 referred to above.

3. In case such staff does not give option of Voluntary Retirement within the outer limit period of one month specified herein above, it will be deemed that the staff has accepted the alternative appointment offered and in this case, retirement benefits will be governed by extant instruction on the issue whenever he superannuates or opts for Voluntary Retirement thereafter.

4. The period of one month to opt for Voluntary Retirement for those medically decategorised running staff who have already been offered the alternative posts will start from the date of issue of this letter.

5. The above clarification shall take effect from the date of issue of this letter.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
[S.Balachandra Iyer]/Director/PC

SERIAL CIRCULAR No.125/2016
No. P[R]473/IX Date:08.12.2016

Copy of Board's letter No.E[W]2016/PS5-1/7 dated 24.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No.E[W]2016/PS5-1/7 dated 24.11.2016 [RBE 132/2016]
ACS No.75 to RS [Pass] Rules.

Sub: Grant of Privilege Passes/ PTOs to dependent relatives — Raising the income ceiling.

Pursuant to implementation of Government's decision on the recommendations of 7th Central Pay Commission regarding revision of minimum pension to Rs. 9000/- it has been decided to amend the proviso below Para 2(C)(vii) of Railway Servants (Pass) Rules, 1986 (Second Edition-1993) as follows:-

"Provided that a person shall not be considered to be a dependent relative if his/her monthly income from all sources including pension, dearness relief, etc., exceeds 15% of the basic pay of the Railway servant or the amount arrived at by adding minimum pension/family pension of Rs. 9,000/- (excluding the element of additional pension to old pensioners) and the dearness relief admissible to the pensioner/family pension thereon, rounded off to the nearest ten rupee figure, whichever is more."

This issues with the concurrence of Finance Dte. of Ministry of Railways.

sd/-
[V.Muralidharan]/DDE[Welfare]

SERIAL CIRCULAR No. 126/2016
No. P[R]500/Ex-Gratia/I Date: 08.12.2016

Copy of Board's letter No.E[W]2016/EG/EG-1/4 dated 25.11.2016 is forwarded for information, guidance and necessary action. Board's letters dated 05.11.99 and 30.09.2008 quoted therein were circulated under SC Nos. 337/99, 138/2008, respectively.

Copy of Board's ltr. No. E[W]2016/EG/EG-1/4 dated 25.11.2016 [RBE No.139/2016]

Sub: Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission – Revision of provisions regulating Ex-gratia lumpsum compensation to the families of Railway employees who die in harness in performance of bonafide official duties.

Ref: Board's letters No. [i] E[W]99/CP-1/1 dated 5.11.99
[ii] E[W]2008/CP-1/7 dated 30.09.2008.

In pursuance of the recommendations of the 7th Central Pay Commission, it has been decided with the approval of the President that the amount of ex-gratia lump sum compensation, as modified vide para12.1 of DOP&PW's O.M No. 38/37/2016-P&PW[A][i] dated 04.08.2016 be adopted by the Ministry of Railways in the case of families of Railway servants who die in the performance of their bona fide official duties under various circumstances. Accordingly, sub-para [a] to [d] of the first paragraph of this Ministry's letter No. E[W]2008/CP-1/7 dated 30.09.2008 is modified and substituted as under :

	Circumstances	Amount [Rs.]
a]	Death occurring due to accidents in the course of performance of duties	Rs.25.00 lakhs
b]	Death in the course of performance of duties attributed to acts of violence by terrorists, anti-social elements, etc.	Rs.25.00 lakhs
c]	Death occurring in border skirmishes and action against militants, terrorists, extremists, sea pirates .	Rs.35.00 lakhs
d]	Death occurring while on duty in the specified high altitude, inaccessible border posts, etc. on account of natural disasters, extreme weather conditions.	Rs.35.00 lakhs
e]	Death occurring during enemy action in war, or such war like engagements, which are specifically notified by Ministry of Defence and death occurring during evacuation of Indian Nationals from a war torn zone in foreign country	Rs.45.00 lakhs

2. These orders are applicable in the case of Railway servants who die in harness on or after 01.01.2016.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

sd/-
[Sunil Kumar]/Director Estt.[Welfare]

SERIAL CIRCULAR No. 127/2016
No. P[R]605/XIII Date: 13.12.2016

Copy of Board's letter No. E(GP)2005/2/26 dated 21.11.2016 is forwarded for information, guidance and necessary action. Board's letters dated 18.05.2007, 04.02.2008 quoted therein were circulated under SC No. 64/2008.

Copy of Board's letter No. E(GP)2005/2/26 dated 21.11.2016 [RBE No. 136/2016]

Sub: Selection for Promotion to Group 'B' post of Law Officers in Level 8 in Pay Matrix [equivalent to Pay Band PB-2(Rs. 9300-34800) with Grade Pay of Rs.4800/-]

Consequent upon restructuring of gazetted cadre of legal department of new Zones and Divisions, instructions were issued vide Board's letter No. E(GP)2005/2/26 dated 18.05.2007 for filling up of those upgraded Group 'B' posts of Law Officers from amongst the senior most Chief Law Assistants after screening process consisting of written examination, viva-voce and assessment of record of service as prescribed for Group 'B' selections. Thereafter, vide Board's letters of even number dated 04.02.2008 and 16.11.2011, instructions were issued for filling up of normal Group 'B' vacancies arising in the cadre through Selection from amongst eligible Chief Law Assistants.

2. Vide Board's letter No. 2003E(GC)12-14(64) dated 30.05.2016, consequent upon restructuring of Gazetted cadre in the old zones and Railway Board, 43 posts of Chief Law Assistants have been upgraded to Group 'B' posts of Law Officer.

3. The procedure for filling up all Group 'B' posts of Law Officers (including all the upgraded posts) has been reviewed and it has been decided in supersession of the aforementioned earlier instructions on the matter that the Group 'B' posts of Law Officers may now be filled up as per the provisions of Indian Railway Establishment Manual, Vol. I and extant Rules i.e. through Selection comprising of written test and viva-voce (including assessment of record of service) from amongst Chief Law Assistants in Level 7 in Pay Matrix (equivalent to Pay Band PB-2 (Rs.9300-34800) with Grade Pay of Rs. 4600/-) provided they have rendered not less than 2 years of non-fortuitous service in the grade (including non-fortuitous service rendered in the pre-revised scale).

4. It is further advised that the above procedure for filling up of upgraded Group 'B' post of Law Officer may be followed subject to the outcome of SLP filed against Hon'ble High Court/Allahabad's judgement dated 03.10.2007 in CMWP No.48471/2007 arising out against CAT/Allahabad's order dated 02.02.2007 in OA No. 906/2006 filed by Late Shri H.K. Tiwari, CLA, N.C. Railway.

sd/-
[Meenakshi Saluja]/DDE[GP]-III

SERIAL CIRCULAR No. 128/2016
No. P[R]605/XIII Date: 13.12.2016

Copy of Board's letter No. E(GP)2015/2/8 dated 28.11.2016 is forwarded for information, guidance and necessary action. Board's letters dated 23.08.2010 and 07.07.2014 quoted therein were circulated under SC Nos.124/2010 and 74/2014, respectively.

Sub: Consolidated Guidelines for Personnel Officers, Paper Setters & Evaluators of Question Papers of written examinations held as part of 70% Selection/30% LDCE for Promotion from Group 'C' to Group 'B' posts

A Committee was constituted to review the pattern of Selections held for promotion to Group 'B' posts on the Railways. One of the mandates given to the Committee was to review the instructions issued from time to time relating to evaluation of answer sheets. Accordingly, these instructions have been reviewed by the Committee and in supersession of all existing instructions issued on the subject including those contained in Board's letter No. E(GP)2001/2/32 dated 07/07/2014, it is advised that following guidelines may be kept in view while holding Selections/LDCEs for promotion to Group 'B' posts:

1. INSTRUCTIONS FOR THE PAPER SETTER

(i) Objective type questions will include only **Multiple Choice questions** and **numbering** of indicative answers to these questions and replies to such answers by the candidates should invariably be given in **Capital Letters** only as per the illustrations given below:-

Question: Please name the capital of India

Options:

- (A) Mumbai
- (B) New Delhi
- (C) Kolkatta
- (D) Chennai

Correct Answer [B]

[ii] Para 204.02 of IREM Vol.I

The question paper for the written test should have a practical bias i.e. it should be designed to test the ability of candidates to tackle the practical problems they are likely to face rather than their theoretical knowledge.

[iii] Para 204.03 of IREM Vol.I

15 marks out of total of 150 marks for testing the professional ability should be set apart for questions on official language policy and official language rules. While the employees should be encouraged to attempt questions on official language policy and official language rules, the questions on official language should not be compulsory.

(iv) The question Paper setter must invariably provide, in sealed cover, to the Dy.CPO (G) /Dy.CAO (G) the following:

- a. important points in respect of narrative type questions
- b. answer key for objective type questions.

Each page of (a) & (b) above should be signed by the Paper Setter.

2. INSTRUCTIONS FOR EVALUATORS:

- (i) Evaluating the answer sheets without the secret numbers is not allowed
 - (ii) Evaluating the answer sheets with the fly leaves is not allowed.
 - (iii) Evaluation of answer-sheets where the candidate has written his name on the answer sheet or where he has made some distinguishing mark on the answer sheet is not allowed. Evaluation of answer sheets even where secret numbers are present but the candidate has written his name etc. in the other sheets of the answer book, is also not allowed. In case the candidate has violated any of these instructions, his/her answer-sheets are not to be evaluated.
 - (iv) Proper and uniform evaluation of the answer sheets, especially for narrative type of answers should be ensured. In order to achieve this objective, the officer evaluating the answer sheets before starting the evaluation, should keep ready important points in respect of narrative type questions & answer key for objective type questions furnished by the Paper-setter and handed over to him by the Dy CPO(G)/Dy. CAO(G) and then only evaluate the answer sheets with reference to these answers.
 - (v) In both the objective type and narrative type answers, there should normally not be any over-writing/erasing of the marks awarded. However, correction of marks awarded by the evaluator, if genuinely warranted, may be made by striking off the marks originally given and entering the fresh marks duly attesting the correction.
 - (vi) If any candidate has answered question in excess of the required number, the evaluating officer should ignore the answers given later as per sequence of attempting the same. However, if such questions stand evaluated, only the marks awarded against the requisite number of answers attempted first, should be included in the tabulation on the top sheet of the answer book and the later answers should be ignored.
 - [vii] After the evaluation of answers, there should be no failure on the part of the evaluating officer to tabulate the marks awarded for each question on the top sheet of the answer book. This type of tabulation will ensure that only the required number of questions that have been answered are evaluated and the evaluation of same question twice [if answered by the candidate] is avoided.
- There has to be a careful effort on the part of the evaluating officer that erasing, cutting or over writing in totalling the marks granted to the candidates on the top sheet are avoided. However, if genuinely warranted, errors may be corrected by striking off the marks originally entered in the table and entering the correct marks duly attesting the correction.**
- (viii) The evaluating officer is fully responsible for totaling of marks in the answer scripts and also ensuring the correctness of marks entered against each secret number. He will hand over the following to the Dy.CPO(G)/Dy.CAO(G) or in their absence to the officer nominated by the General Manager.
 - (a) The evaluated answer sheets in a sealed cover and the important points & Answer Key in a separate sealed cover.

(b) The statement of marks after plotting the marks against respective secret numbers in a separate third sealed cover

GENERAL INSTRUCTIONS:

[i] Para 204.5 of IREM Vol.I: No moderation of the marks is permissible. No rounding off is permissible in marks for individual answers for the questions. However, total marks in decimal of 0.5 and more should be rounded off to next higher integer figure. Similarly, total marks in decimal of less than 0.5, should be rounded off to lower integer figure.

[ii] Para 208.1 of IREM Vol.I: The answer papers of the written examination as well as the mark sheets of viva-voce should be marked with indelible ink. Each answer book should carry a fly leaf, Tabulation Sheet for the Evaluator and Guidelines for the Candidates. Both fly leaf as well as the answer book should be stamped and signed by the Gazetted Officer in charge of conduct of the examination. The employees should write their names and designations on the fly leaf only. After the answer books are received from the employees, the fly leaf should be removed and allotted a secret number which should also be simultaneously recorded on the corresponding answer book by Dy. CPO/G or Dy CAO/G. The answer books should be sent to the examiner with secret numbers alone indicated on the answer books. The fly leaves removed from the answer books should be carefully preserved in a sealed cover, it being sealed by Dy.CPO(G)/Dy.CAO(G). This sealed envelope should be kept in the personal custody of the Dy.CPO(G)/Dy.CAO(G). In case of their non-availability, any other JAG/SG officer may be nominated by the General Manager.

[iii] The work relating to Hindi translation of the question papers and evaluation of answer sheets of the written examinations held as part of LDCE/Selections for promotion to Group 'B' posts should be entrusted to competent and experienced officials duly ensuring complete confidentiality.

(iv) Any distinguishing mark on the answer script would make the answer script invalid.

(v) Any delay in evaluation by more than one month should be brought to the notice of the PHOD/HOD by CPO. Delays of more than two months should be brought to the personal notice of the General Manager by CPO.

(vi) The answer sheets should be preserved in terms of instructions contained in Board's letter No.E(GP)2010/2/27 dated 23.08.2010 [copy of RBE No. 125/2010 enclosed as Annexure-I] and destroyed thereafter as per the extant instructions.

vii) A copy of the Fly-leaf, Tabulation-Sheet and instructions for the candidates, constituting Top sheet of the Answer-sheets to be used for examinations held as part of Group 'B' Selections is enclosed as Annexure-II.

It is desired that the Question Paper Setter and the Evaluating officer should invariably be informed of the latest instructions on the subject.

sd/-
[Lily Pandeya] Director, Estt.[GC]

Annexure-I

Copy of Bd's ltr. No. E(GP)2010/2/27 dated 23.08.2010 (RBE No.125/2010)

Sub: Retention period of evaluated Answer Sheets of written examination conducted for Departmental Promotions – Promotions to Group 'B' posts through 70% Selection/ 30% LDCE.

Ref: Railway Board's letter No.E(GP)81/2/69 dated 09.12.1981

The matter regarding formulation of guidelines for retention period of evaluated answer sheets of written examinations held for promotions to Group 'B' posts through 70% Selection/ 30% LDCE has been considered by the Board, and it has been decided that the retention period for evaluated answer sheets of these written examinations should be as under:-

i) One year from the date of publication of panel;

OR

ii) Till panel exhausts;

OR

iii) Till finalization of complaints/investigation/court cases against the Selection/Suitability Test, if any;

whichever of the above three, is later.

2. Further, it may be ensured that vigilance clearance is obtained before the evaluated answer sheets are weeded out.

Annexure-II
Secret Number

Fly-Leaf

Date of Examination _____

SELECTION FOR THE POST OF _____

Paper-I/II [if applicable] _____

Grade Rs. _____

DEPARTMENT _____ DIVISION _____

NAME OF THE EMPLOYEE _____

Date of Birth _____

DESIGNATION _____

P.F. No./T.No./NPS No. _____

Place of Work _____

Whether SC/ST _____

SIGNATURE _____

Secret Number

TABULATION OF MARKS	
Question number	Marks Allotted [to be filled by the evaluator]
[A]	[B]
Total	[in numericals]
	[in words]

Date:

Designation

Signature of Evaluator.

Railway
ANSWER BOOK
FOR
DEPARTMENTAL SELECTIONS
Important instructions for candidates

1. Candidate must read the following instructions carefully before attempting the paper.
The candidates should fill the particulars in own handwriting in the space provided and should not write these particulars anywhere else.
2. Don't write your name or roll number or any other indication anywhere in the Answer Book or any loose sheet except fly leaf: otherwise the Answer Book will not be evaluated.
3. Answer Book will not be taken up for evaluation, if any distinguishing marks are found anywhere in the answer book.
4. Write on both sides on Answer Book and do not leave any pages unused except at the end of the answers.
5. The candidate should use either blue or black ink pen/ball pen/ sketch-pen. All the answers should be answered with the same colour of ink used for writing fly-leaf /first page of the answer book. The candidate should not use different colours of

sketch-pen such as green, red, etc. for marking of the headings and drawing of diagrams etc.

6. Cross the blank pages.
7. Do not answer a question more than once. If any candidate has answered questions in excess of required number of questions, the marks awarded against requisite number of questions, the marks awarded against requisite number of questions attempted first only will be included in Total Marks obtained & rest will be ignored.
8. Put the correct number of question on the left hand margin at the beginning of each answer.
9. The answers to the multiple choice questions should invariably be answered in Capital letters only. [For example [A], [B], [C], or [D]]
10. The candidates are not allowed to keep mobile phones, or any other documents / papers with them in the examination hall.
11. Disciplinary action will be initiated against candidates using unfair means. Further such candidates will also be debarred from the selection.

[Signature of the Invigilator]

[Signature of the Candidate]

SERIAL CIRCULAR No.129/2016
No. P[R]64/VII Date:19.12.2016

Copy of Board's letter No. 2014/E[P&A]II/HPC Report dated 18.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. 2014/E[P&A]II/HPC Report dated 18.11.2016 [RBE No.135/2016]

*Sub: Recommendations of the High Power Committee to review the
duty hours of running staff- Decisions thereof on Breach of Rest
Allowance*

The High Power Committee, constituted to review the duty hours of running staff and other safety related categories made its recommendations on various aspects related to working hours of these categories. The recommendations have been duly considered by the Board and the following decisions relating to Breach of Rest Allowance have been made:

- (i) The provisions contained in Rule 10 regarding Breach of Rest Allowance in the "The Rules for the Payments of Running and other Allowances to the Running Staff on Railways, 1981" are reiterated. Breach of rest whether at Headquarters or at outstation should be permitted only in emergent situations like accidents, natural calamities and national emergencies subject to operational exigencies.
- (ii) There should be no Breach of Rest Allowance for breach of rest at Outstations. It will, however, continue to be admissible for breach of rest at Headquarters.

- (iii) There should be no Breach of Rest Allowance for breach in periodical rest. However, if need does arise for curtailment of periodical rest, it should be permitted only if the running staff has availed a complete night in bed during the periodical rest.
- (iv) The present rates for payment of Breach of Rest Allowance will continue. Cases of breach of rest should be regularly monitored at a sufficiently high level in divisional offices and zonal offices.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
[Salim Md. Ahmed]/DDE/[P&A]II

SERIAL CIRCULAR No. 130/2016
No. P[R]64/VII Date: 19.12.2016

Copy of Board's letter No.E[P&A]-II-98/HW-6/Vol.III dated 28.11.2016 is forwarded for information, guidance and necessary action. Board's letters dated 09.01.2008, 20.02.2013 and 31.07.2015 quoted therein were circulated under SC Nos.2/2008, 18/2013 and 75/2015.

Copy of Board's letter No.E[P&A]-II-98/HW-6/Vol.III dated 28.11.2016 [RBE No.138/2016]

Sub: Grant of Hospital Patient Care Allowance [HPCA] and Patient Care Allowance [PCA] to Group C & D [non-Ministerial] Railway employees working in Railway Hospitals & Health Units / Clinics

Ref: PNM/AIRF's Item No. 7/2010 and PNM/NFIR's Item No. 12/2016

Reference is invited to Board's letter of even number dated 31.07.2015 [RBE No.87/2015] wherein Dental Hygienists and Physiotherapists /Occupational Therapists were included in the list of eligible categories of staff for the grant of HPCA/PCA with effect from the date of issue of the letter i.e. 31.07.2015.

1. The issue of date of effect of grant of HPCA/PCA to Dental Hygienists and Physiotherapists /Occupational Therapists has been considered in this Ministry pursuant to demands raised by the recognised Federations and Associations and it has been decided that the payment of HPCA/PCA be made to these two categories with effect from 09.01.2008.
2. Other terms and conditions would remain the same as per Board's letter No. E[P&A]-II-98/HW-6 dated 09.01.2008, letter No.E[P&A]II-2013/AL-3 dated 20.02.0213 and letter No. E[P&A]II-98/HW-6 Vol.III dated 31.07.2015.
3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

sd/-
[Salim Md. Ahmed]/DDE/[P&A]II

SERIAL CIRCULAR No.131/2016
No. P[R]673/VII Date:19.12.2016

Copy of Board's letter No.E[MPP]2013/3/18 dated 30.11.2016 is forwarded for information, guidance and necessary action. Board's letter dated 29.09.2016 quoted therein was circulated under SC No.108/2016.

Copy of Board's letter No. E[MPP]2013/3/18 dated 30.11.2016 [RBE No.144/2016]

Sub: Recognition of Training School for Running Staff, Metro Railway, Kolkata.

In continuation of Board's letter No. E[MPP]2015/3/29 dated 29.09.2016 [RBE No.107/2016], Ministry of Railways [Railway Board]'s approval is hereby communicated to the recognition of Training School for Running Staff, Metro Railway, Kolkata.

2. Recognition of the above training centre does not imply that they would be granted training allowance automatically. Grant of Training Allowance to this Training Centre would however, be considered on receipt of separate proposal from the above training centre.

3. Accordingly, Ministry of Railways has decided to modify the "Manual of Management on Training" [Edition 1998] as per the Correction Slip No.4/2016 and the revised list of training centres [Appendix-I] is enclosed with the Correction Slip. This supersedes all other lists issued earlier.

sd/-

[Anuradha Singh]/Director [MPP]

Manual of Management on Training [June 1998]

Advance Correction Slip No.4/2016

Appendix-I of the Manual on Management of Training [Edition 1998] may be replaced with the attached list.

[Authority No. Board's letter No. E[MPP]2013/3/18 dated 30.11.2016]

Appendix-I

NAMES OF MAIN TRAINING CENTRES, MULTI DISCIPLINARY TRAINING CENTRES AND
OTHER TRAINING CENTRES

MAIN TRAINING CENTRES:

ZRTIs

1. Zonal Railway Training Institute/Bhusawal/CR
2. Zonal Railway Training Institute/Bhuli/ER
3. Zonal Railway Training Institute/Chandausi/NR
4. Zonal Railway Training Institute/Muzaffarpur/ECR
5. Zonal Railway Training Institute/Alipurduar Jn/NFR
6. Zonal Railway Training Institute/Trichy/SR
7. Zonal Railway Training Institute/Moula Ali/SCR
8. Zonal Railway Training Institute/Sini/SER
9. Zonal Railway Training Institute/Udaipur/NWR

Supervisors' Training Centres

10. Supervisors' Training Centre/Jhansi/NCR
11. Supervisors' Training Centre/Kancharapara/ER
12. Supervisors' Training Centre/Lucknow/NR

13. Supervisors' Training Centre/Gorakhpur/NER
14. Supervisors' Training Centre/New Bongaigaon/NFR
15. Supervisors' Training Centre/Bangalore/SWR
16. Supervisors' Training Centre/Secunderabad/SCR
17. Supervisors' Training Centre/Kharagpur/SER
18. Supervisors' Training Centre/Ajmer/NWR
19. Supervisors' Training Centre/Samastipur/ECR

Technical Training Centres

20. Technical Training Centre/ Chittaranjan /CLW
21. Technical Training Centre/ Patiala/Diesel Modernisation Works.
22. Technical Training Centre/ Varanasi/Diesel Locomotive Works
23. Technical Training Centre/ Perambur/Integral Coach Factory
24. Technical Training Centre/ Kapurathala/Rail Coach Factory
25. Technical Training Centre/ Bangalore/Rail Wheel Factory
26. Technical Training Centre/Bhopal/WCR
27. Technical Training Centre/Rae Bareli/Modern Coach Factory
28. Technical Training Centre/Metro Rail/Kolkata
29. Welding Training Centre/Varanasi/ Diesel Locomotive Works
30. Welding Training Centre/Perambur/Integral Coach Factory
31. Welding Training Centre/RCF/Kapurthala/ Rail Coach Factory

S&T Training Centres

32. Signal & Telecom Training Centre /Danapur/ECR
33. S&T Training Centre/Byculla/CR
34. S&T Training Centre/Liluah/ER
35. S&T Training Centre/Malda/ER
36. S&T Training Centre/Ghaziabad/NR
37. S&T Training Centre/Gorakhpur/NER
38. S&T Training Centre/Pandu/NFR
39. S&T Training Centre/Podanur/SR
40. S&T Training Centre/Maula-Ali/SCR
41. S&T Training Centre/Kharagpur/SER
42. S&T Training Centre/ Sabarmati/WR
43. S&T Training Centre/Nainpur/SECR

Electrical Training Centres

44. Electrical Training Centre/Thakurli/CR
45. Electrical Training Centre/Asansol/ER
46. Electrical Training Centre/Kanpur/NCR
47. Electrical Training Centre/Ghaziabad/NR
48. Electrical Training Centre/ Gorakhpur/NER
49. Electrical Training Centre/Avadi/SR
50. Electrical Training Centre/Vijayawada/SCR
51. Electrical Training Centre/Lallaguda/SCR
52. Electrical Training Centre/Tatanagar/SER
53. Electrical Training Centre/Vadodara/WR
54. Electrical Training Centre/Mahalaxmi/WR

Civil Engineering Training Centres

55. Civil Engineering Training Centre/Tambaram/SR
56. Civil Engineering Training Centre/Kacheguda/SCR
57. Civil Engineering Training Centre/Guntakal/SCR
58. Civil Engineering Training Centre/Kanpur/NCR
59. Civil Engineering Training Centre/Kharagpur/SER
60. Civil Engineering Training Centre/ Nainpur/SECR

61. Indian Railway Track Machines Training Centre/Allahabad/NCR

62. Training School for Running Staff, Metro Railway, Kolkata.

OTHER TRAINING CENTRES:

Area Training Centres

1. Area Training Centre/Kalyan/CR
2. Area Training Centre/Bhusawal/CR
3. Area Training Centre/Ajni/CR
4. Area Training Centre/Gooty/SCR
5. Area Training Centre/Ramagundam/SCR
6. Area Training Centre/Kacheguda/SCR
7. Area Training Centre/ Lower Parel/WR
8. Area Training Centre/Junagadh/WR
9. Area Training Centre/Vadodara/WR
10. Area Training Centre/Ujjain/WR
11. Area Training Centre/Valsad/WR
12. Area Training Centre/Rajkot/WR
13. Area Training Centre/Jhansi/NCR
14. Area Training Centre/Ajmer/NWR
15. Area Training Centre/Bandikui/NWR
16. Area Training Centre/Kota/WCR
17. Area Training Centre/Jabalpur/WCR
18. Area Training Centre/Bhopal/WCR

Transportation Training Centres

19. Transportation Training Centre/Ferozpur/NR
20. Transportation Training Centre/Kalka/NR
21. Transportation Training Centre/Kurukshetra/NR
22. Transportation Training Centre/Lucknow/NR
23. Transportation Training Centre/Shajahanpur/NR
24. Transportation Training Centre/Villupuram/SR
25. Transportation Training Centre/Shoranur/SR
26. Transportation Training Centre/Erode/SR
27. Divisional Transportation Training Centre/Perambur/SR
28. Divisional Transportation Training Centre/Kollam/SR
29. Divisional Transportation Training Centre/Virdunagar/SR
30. Transportation Training Centre/Mokama/ECR
31. Transportation Training Centre/Subedarganj/Allahabad/NCR
32. Transportation Training Centre/Jodhpur/NWR
33. Transportation Training Centre/Lalagarh/NWR
34. Traffic Training Centre/Madupur/ER
35. Divisional Transportation Training Centre/Adra/SER
36. Traffic Training Centre/Vijayawada/SCR
37. Divisional Traffic Training Centre/Dongargarh/Nagpur/SECR
38. Traffic Training Centre/Dharwad/SWR
39. Staff Training Centre(Operating)/Bhilai/SECR
40. Accounts Training Centre/Secunderabad/SCR

Basic Training Centres

41. Basic Training Centre(C&W)/Mathunga/CR
42. Basic Training Centre(C&W)/Mumbai/CR
43. Basic Training Centre(C&W)/Bhusawal/CR
44. Basic Training Centre(Electr)/Mathunga/CR
45. Basic Training Centre(Loco)/Bhusawal/CR
46. Basic Training Centre(Loco)/Parel/CR
47. Basic Training Centre(Diesel)/Kurla/CR
48. Basic Training Centre/Nasik/CR
49. Basic Training Centre(ELW)/Bhusawal/CR

50. Basic Training Centre(ELS)/Bhusawal/CR
51. Basic Training Centre(Diesel)/Pune/CR
52. Basic Training Centre(ELS)/Kalyan/CR
53. Basic Training Centre(Car shed)/Kurla/Mumbai/CR
54. Basic Training Centre(TRD)/Ajni/CR
55. Basic Training Centre(Electric Loco Shed)/Ajni/CR
56. Basic Training Centre(C&W)/Ajni/CR
57. Basic Training Centre/Jamalpur/ER
58. Basic Training Centre/Liluah/ER
59. Basic Training Centre(C&W)/Alambag/Lucknow/NR
60. Basic Training Centre(C&W)/Amritsar/NR
61. Basic Training Centre/Jagadhari/NR
62. Basic Training Centre/Charbagh/Lucknow/NR
63. Basic Training Centre/Gorakhpur/NER
64. Basic Training Centre/Izatnagar/NER
65. Basic Training Centre/Kurseong/Drjeeling Himalayan Railway/NFR
66. Basic Training Centre/Erode/SR
67. Basic Training Centre/Perambur/SR
68. Basic Training Centre/Engg/Arakkonam/SR
69. Basic Training Centre(Loco)/Ayanavaram/Perambur/SR
70. Basic Training Centre/Ponmalai/SR
71. Basic Training Centre/Tiruchhirapalli/SR
72. Basic Training Centre(Elec/Mech)/Royapuram/SR
73. Basic Training Centre/Guntupalli/SCR
74. Basic Training Centre/Lallaguda/SCR
75. Basic Training Centre/Vijayawada/SCR
76. Basic Training Centre(CRS)/Tirupati/SCR
77. Basic Training Centre/Kharagpur/SER
78. Basic Training Centre(C&W)/Lower Parel/Mumbai/WR
79. Basic Training Centre/Dahod/WR
80. Basic Training Centre(C&W)/Pratapnagar/WR
81. Basic Training Centre(C&W)/Mancheswar/ECOR
82. Basic Training Centre(Loco)/Jhansi/NCR
83. Basic Training Centre(C&W)/Jhansi/NCR
84. Basic Training Centre(WWS)/Jhansi/NCR
85. Basic Training Centre/Jodhpur/NWR
86. Basic Training Centre/Bikaner./NWR
87. Basic Training Centre(C&W)/Ajmer/NWR
88. Basic Training Centre(Loco)/Ajmer/NWR
89. Basic Training Centre/Hubli/SWR
90. Basic Training Centre/Mysore/SWR
91. Basic Training Centre(C&W)/Mysore/SWR
92. Basic Training Centre/New Katni/WCR
93. Basic Training Centre(TRS)/Itarsi/WCR
94. Basic Training Centre(C&W)/Itarsi/WCR
95. Basic Training Centre/Kota/WCR
- C&W/BOXN Training Centres
96. BOXN Training Centre/Andal/ER
97. C&W Training Centre/Miraj/CR
98. BOXN Training Centre/Mugalsarai/ECR
99. C&W Training Centre/Tikiapara/ER
100. C&W Training Centre/Asansol/ER
101. C&W Training Centre/Chitpur/ER
102. C&W Training Centre/Ambala/NR
103. C&W Training Centre/Amritsar/NR
104. C&W Training Centre/Ghaziabad/NR
105. C&W Training Centre/Jagadhari/NR
106. C&W Training Centre/Lucknow/NR
107. C&W Training Centre/DCG/Izatnagar/NER
108. C&W Training Centre/Charbagh/Lucknow/NER

109. C&W Training Centre/Varanasi/NER
110. C&W Training Centre/Kharagpur/SER
111. C&W Training Centre/Vadodara/WR
112. C&W Training Centre/Ujjain/WR
113. C&W Training Centre/Dhanbad/ECR
114. C&W Training Centre/Sonpur/ECR
115. C&W Training Centre/Visakpatnam/ECOR
116. C&W & Safety Training Centre/Kanpur/NCR
117. C&W Training Centre/Jodhpur/NWR
118. C&W Training Centre/Lalagarh/NWR
119. Divisional C&W Training Centre/Agra/NCR

Bridge Training Centres

120. Central Bridge Training Institute/Manmad/CR
121. Bridge Staff Training Centre/Tuglakabad/NR
122. Bridge Engineering Training Centre/Mughalsarai/ER

P.Way Training Centres

123. Permanent Way Training Centre/Ghaziabad/NR
124. Permanent Way Training Centre/Haridwar/NR
125. Permanent Way Training Centre/Jagadhari/NR
126. Permanent Way Training Centre/Jalandhar/NR
127. Permanent Way Training Centre/Lucknow/NR
128. Permanent Way Training Centre/Izatnagar/NER
129. Permanent Way Training Centre/Varanasi/NER
130. Permanent Way Training Centre/Palghat/SR
131. Permanent Way Training Centre/Villupuram/SR
132. Permanent Way Training Centre/Madurai/SR
133. Permanent Way Training Centre/Tambaram/SR
134. Permanent Way Training Centre/Quilon/SR
135. Permanent Way Training Centre/Dhanbad/ECR
136. Permanent Way Training Centre/Mugalsarai/ECR
137. Permanent Way Training Centre/Samastipur/ECR
138. Permanent Way Training Centre/Sonpur/ECR
139. Permanent Way Training Centre/Allahabad/NCR
140. Permanent Way Training Centre/Jhansi/NCR
141. Permanent Way Training Centre/Bangalore/SWR

Divisional Training Centres

142. Divisional Training Centre(Engineering)/Bhusawal/CR
143. Divisional Training Centre(Engineering)/Daund/CR
144. Divisional Training Centre(Engineering)/Nagpur/CR
145. Divisional Training Centre(Engineering)/Karnak Bunder/Mumbai/CR
146. Divisional Training Centre(Engineering)/Beliaghata/ER
147. Divisional Training Centre(Engineering)/Aishbag/NER
148. Divisional Training Centre(Engineering)/Tinsukia/NFR
149. Divisional Training Centre(Engineering)/.Tfc)/Katihar/NFR
150. Divisional Training Centre(Engineering)/Alipurduar Jn/NFR
151. Divisional Training Centre/Lalgarh/NWR
152. Divisional Training Centre/Lumding/NFR
153. Divisional Training Centre(Engineering)/Jodhpur/NWR
154. Divisional Training Centre(Engineering)/Ajmer/NWR
155. Divisional Training Centre(Engineering)/Bandikui/NWR
156. Divisional Training Centre(Engineering)/Lalgarh/NWR
157. Divisional Training Centre(Engineering)/Bhopal/WCR
158. Divisional Training Centre(Engineering)/Jabalpur/WCR
159. Divisional Training Centre(Engineering)/Kota/WCR
160. Divisional Training Centre(Engineering)/DCG/Nagpur/SECR
161. Divisional Training Centre(Engineering)/Kazipet/SCR
162. Divisional Training Centre(Engineering)/Vijayawada/SCR

Engineering Training Centres

- 163. Engineering Training Centre/Purna/Nanded/SCR
- 164. Engineering Training Centre/Chakradharpur/SER
- 165. Engineering Training Centre/Adra/SER
- 166. Engineering Training Centre/Vadodara/WR
- 167. Engineering Training Centre/Ratlam/WR
- 168. Engineering Training Centre/Bhavnagarpara/WR
- 169. Engineering Training Centre/Rajkot/WR
- 170. Engineering Training Centre/Bilaspur/SECR
- 171. Engineering Training Centre/Dharwad/SWR
- 172. Thermit Welding Training Centre/Lucknow/NR
- 173. Thermit Welding Training Centre/Vijayawada/SCR

Drivers Training Centres

- 174. Drivers/Asst. Drivers Training Centre / Ajni/CR
- 175. Diesel Drivers' Training Centre/Jamalpur/ER

Diesel Traction Training Centres

- 176. Diesel Traction Training Centre/Patratu/ECR
- 177. Diesel Traction Training Centre/Andal/ER
- 178. Diesel Traction Training Centre/Burdwan/ER
- 179. Diesel Traction Training Centre/Howrah/ER
- 180. Diesel Traction Training Centre/ Alambagh/Lucknow/NR
- 181. Diesel Traction Training Centre/Ludhiana/NR
- 182. Diesel Traction Training Centre/Shakur Basti/Delhi/NR
- 183. Diesel Traction Training Centre/Tuglakabad/Delhi/NR
- 184. Diesel Traction Training Centre/Gonda/NER
- 185. Diesel Traction Training Centre/Malda/NFR
- 186. Diesel Traction Training Centre/Guwahati/NFR
- 187. Diesel Traction Training Centre/Siliguri/NFR
- 188. Diesel Traction Training Centre/Ponmalai/SR
- 189. Diesel Traction Training Centre/Tondiarpet/SR
- 190. Diesel Traction Training Centre/Kazipet/SCR
- 191. Diesel Traction Training Centre/Guntakal/SCR
- 192. Diesel Traction Training Centre/Sabarmati/Ahmedabad/WR
- 193. Diesel Traction Training Centre/Bandra/WR
- 194. Diesel Traction Training Centre/Ratlam/WR
- 195. Diesel Traction Training Centre/Abu Road/NWR
- 196. Diesel Traction Training Centre/Mughalsarai/ECR
- 197. Diesel Training Centre/Visakhapatnam/ECOR
- 198. Diesel Training Centre/Jhansi/NCR
- 199. Diesel Traction Training Centre/Bhagat-ki-koti/Jodhpur/NWR
- 200. Diesel Traction Training Centre(NG)/Nagpur/SECR
- 201. Divisional Loco Training Centre/Bilaspur/SECR
- 202. Divisional Loco Training Centre/Bezonbagh/CR
- 203. Diesel Traction Training Centre/New Katni/WCR
- 204. Diesel Training Centre/Itarsi/WCR
- 205. Electrical Training Centre/Perambur/SR
- 206. Electric Traction Training Centre/Mugalsarai/ECR
- 207. Electrical Training Centre/Bilaspur/SECR
- 208. OHE Training Centre/Dhanbad/ECR
- 209. Motorman Training Centre/Kalyan/CR
- 210. Motorman Training Centre/Kurla/CR
- 211. Traction Training Centre/Tambaram/SR
- 212. TRD Training Centre/Chakradharpur/SER
- 213. Technical Training Centre(Electrical)/Hubli/SWR
- 214. Divisional Training Centre/Moradabd/NR

215. Welding Training Centre Bhopal/WCR

RPF Training Centres

- 216. RPF Training Centre/Kurduwadi/CR
- 217. RPF Training Centre/Nasik/CR
- 218. RPF Training Centre/Kancharapara/ER
- 219. RPF Training Centre/Dhanbad/ECR
- 220. RPF Training Centre/Subedargunj/NCR
- 221. RPF Training Centre/Gorakhpur/NER
- 222. RPF Training Centre/Damohni/NFR
- 223. RPF Training Centre/Trichy/SR
- 224. RPF Training Centre/Maula-ali/SCR
- 225. RPF Training Centre/Kharagpur/SER
- 226. RPF Training Centre/Valsad/WR
- 227. RPF Training Centre/Bandikui/NWR
- 228. RPSF Training Centre/Gorakhpur

- 229. Personnel Training Centre/Jodhpur/NWR
- 230. NDT Training Centre/RDSO/Lucknow
- 231. Geo Technical Training Centre/RDSO/Lucknow

MDTCs

- 232. Multi Disciplinary Training Centre/Vishakhapatnam/ECOR
- 233. Multi Disciplinary Training Centre/Dharwad/SWR
- 234. Multi-Disciplinary Training Centre /Bilaspur/SECR.
- 235. Multi-Disciplinary Training Centre/Palghat/SR
- 236. Multi-Disciplinary Training Centre/Pune/CR
- 237. Multi-Disciplinary Training Centre/Rangia/NFR

SERIAL CIRCULAR No.132/2016
No. P[R]39/V Date: 19.12.2016

Copy of Board's letter No.E[MPP]2012/1/10 dated 23.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. E[MPP]2012/1/10 dated 23.11.2016

Sub: Creation of posts on the Railways and filling of vacancies.

The One Man Committee [Sreedharan Committee] has inter-alia made the following recommendation in Para No.11.3 of the report:

Para No.11.3 –“ To keep unfulfilled, the post sanctioned by Board [item-2]- The item gives no power to GM to keep a post sanctioned by the Board unfulfilled for more than twelve months, upto JA Grade provided that if the post remains vacant for more than six months, its justification has to be established afresh with concurrence of FA&CAO. GM should have full power to decide on purely administrative and business purpose with the concurrence of FA&CAO.”

In this context, it is stated that the above recommendation was considered by Board and with the approval of Hon'ble MR, it has been decided that:

General Managers are to have full power to fill up a vacant post irrespective of the duration for which it has remained unfilled. In case, consultation with Ministry of Finance [MoF] is needed for this, the same be done.

Above instructions may be adhered to strictly.

sd/-
[Anuradha Singh]/Director/ [MPP]

SERIAL CIRCULAR No. 133/2016
No. P[R]53/IV Date: 22.12.2016

Copy of Board's letter No.PC-VI/2008/I/7/2/1 dated 14.12.2016 is forwarded for information, guidance and necessary action. Board's letters dated 08.04.2016 and 11.11.2016 quoted therein were circulated as SC Nos.27/2016 and 121/2016, respectively.

Copy of Board's ltr. No. PC-VI/2008/I/7/2/1 dated 14.12.2016 [RBE No.150/2016] PC-VI/372

Sub: Rate of Dearness Allowance applicable w.e.f. 1.7.2016 to Railway employees continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission.

Consequent upon acceptance of the recommendations of the Seventh Central Pay Commission by the Government, M/o Railways vide letter No. PC-VII/2016/I/7/2/1 dated 11.11.2016 (RBE No. 131/2016) had issued orders on rate of Dearness Allowance (DA) payable to Railway employees based on the revised pay structure (7th CPC) that came into effect from 01.01.2016.

2. The above rate, however, is not applicable to those Railway employees who had exercised an option to continue in the pre-revised scales of pay based on 6th CPCs recommendations or to those whose pay and allowances had not been revised, for different reasons.

3. The rate of DA w.e.f 01.01.2016 for Railway employees in pre-revised scale of pay, were issued by M/o Railways vide letter PC-VI/2008/I/7/2/1 dated 08.04.2016 (S.No. PC-VI/364, RBE No. 32/2016).

4. Accordingly, the rate of DA admissible to Railway employees who continue to draw their pay in the pre-revised pay band/grade pay as per 6th CPC recommendations, shall be enhanced from the existing 125% to 132% w.e.f. 01.07.2016.

5. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

(Authority:- MoF's OM No. 1/3/2008-E(II)B dated 09.11.2016.)

sd/-
[M.K.Panda]/JD/PC

SERIAL CIRCULAR No.134/2016
PAY COMMISSION CIRCULAR No.10.
No. P[R]535/X Date: 27.12.2016

Copy of Board's letter No. PC-V/2016/MACPS/1 dated 19.12.2016 is forwarded for information, guidance and necessary action. Board's letter dated 10.06.2009 quoted therein was issued as Serial Circular No. 85/2009.

Copy of Board's ltr. No. PC-V/2016/MACPS/1 dated 19.12.2016 [RBE No.155/2016] S.No.PC VII/12

*Sub: Modified Assured Career Progression Scheme (MACPS) for the Railway
Employees-Implementation of seventh CPC recommendations*

The Modified Assured Career Progression Scheme was introduced with effect from 01.09.2008 in pursuance of the recommendations of the Sixth Pay Commission by this Ministry's letter No. PC-V/2009/ACP/2 dated 10.06.2009 [RBE No. 101/2009]. Thereafter, subsequent amendments/clarifications were issued from time to time. These instructions are in force with effect from 01.09.2008.

2. The 7th Central Pay Commission (CPC) in para 5.1.44 of its report has recommended inter-alia as follows:

“MACP will continue to be administered at 10, 20 and 30 years as before in the new Pay Matrix, the employee will move to immediate next level in hierarchy. Fixation of pay will follow the same principle as that for a regular promotion in the Pay Matrix. MACPS will continue to be applicable to all employees up to Higher Administrative Grade (HAG) level except members of Organised Group ‘A’ Services.”

3. The Government has considered the above recommendation and has accepted the same. In the light of the recommendations of the 7th CPC accepted by the Government, the Modified Assured Career Progression Scheme (MACPS) will continue to be administered at 10, 20 and 30 years as before. Further, Para 1 and 2 of the existing Scheme (Annexure to this Ministry's letter No. PC-V/2009/ACP/2, dt. 10.06.2009) will be substituted by the following words:-

“1. There shall be three financial upgradations under the MACPS as per 7th CPC recommendations, counted from the direct entry grade on completion of 10, 20 and 30 years services respectively or 10 years of continuous service in the same level in Pay Matrix, whichever is earlier.

2. The MACPS envisage merely placement in the immediate next higher level in the Pay Matrix as given in PART ‘A’ of Schedule of Railway Services (Revised Pay) Rules, 2016. Thus, the level in the Pay Matrix at the time of financial upgradation under the MACPS can, in certain cases be different than what is available in the normal hierarchy at the time of regular promotion in one's own AVC. In such cases, the higher level in the Pay Matrix attached to the next promotion post in the hierarchy of the concerned cadre/organization will be given only at the time of regular promotion.”

4. The 7th Central Pay Commission (CPC) in para 5.1.45 of its report has inter-alia recommended as follows:-

“Benchmark for performance appraisal for promotion and financial upgradation under MACPS to be enhanced from ‘Good’ to ‘Very Good’.

5. The Government has considered the above recommendation and has accepted the same. In the light of the recommendations of the 7th CPC accepted by the Government, para 17 of the Scheme (Annexure to Board's letter No. PC-V/2009/ACP/2, dt. 10.06.2009) shall be substituted by the following words:-

“17. For grant of financial upgradation under the MACPS, the prescribed benchmark would be ‘Very Good’ for all the posts.”

6. These changes will come into effect from 25th July, 2016, i.e., from the date of resolution notified by Department of Expenditure, Ministry of Finance regarding acceptance of the recommendations of the 7th CPC.

6.1 MACPS where it was due earlier to 25.07.2016, but not decided yet due to Administrative delay, will be decided as per criteria prevalent at that time. Cases that became due on or after 25.07.2016, will be decided as per new criteria. However, past cases, decided otherwise, need not be re-opened.

7. The comprehensive MACP Scheme on acceptance of Seventh Central Pay Commission recommendations will be issued separately.

8. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

[Authority: DOP&T's OM No 35034/3/2015-Estt.[D] dt. 28.09.2016}

sd/-
[N.P.Singh]/DD/PC V

SERIAL CIRCULAR No. 135/2016
No. P[R]27/Fest.Adv./II Date 27.12.2016

Copy of Board's letter No.2016/E[LL]/FA/1 dated 14.12.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. 2016/E[LL]/FA/1 dated 14.12.2016 [RBE No.147/2016]

Sub: Discontinuance of Festival Advance on the recommendation of 7th CPC.

Seventh Central Pay Commission has recommended that all interest free advances including Festival Advance being granted to the Central Government employees should be abolished.

2. The above recommendation has been considered and accepted in consultation with Pay Commission and Finance Directorates of Railway Board, Hence, it has been decided not to grant Festival Advance to Railway employees with immediate effect.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways. Necessary correction of Indian Railway Establishment Manual Volume-1 shall follow.

sd/-
[D.V.Rao]/Director Estt[LL]

SERIAL CIRCULAR No.136/2016
No. P[R]436/IEM/VIII Date: 27.12.2016

Copy of Board's letter No.E[NG]I-2000/PM10/2 dated 15.12.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. E[NG]I-2000/PM10/2 dated 15.12.2016 [RBE No.152/2016]

Sub: Amendment to IREM Vol.I

In exercise of the powers covered by the proviso to the Article 309 of the Constitution, the President is pleased to direct that Para 182 of the Indian Railway Establishment Manual, Vol.I [Revised Edition, 1989], First Re-print Edition 2009, may be amended as per Advance Correction Slip No.234 enclosed.

sd/-
[M.K.Meena]/DDE[N]

INDIAN RAILWAY ESTABLISHMENT MANUAL, VOL.I [REVISED EDITION, 1989] FIRST RE-PRINT EDITION 2009: CHAPTER-I, SECTION-B, SUB SECTION-IV [RECRUITMENT OF RAILWAY SERVANT IN GP Rs.1800 LEVEL-1 Rs.18000-56900] 7th CPC
ADVANCE CORRECTION SLIP NO.234

Insert below Para 182

182[A] Medical Department: 50% of vacancies in the category of Dresser Gr.III/OTA Gr.III in PB-1 Rs.5200-20200 GP 1900/Level-2 [Rs.19900-63200] may be filled on the basis of seniority cum suitability from existing staff in service as on 10.05.1998 who are otherwise eligible without insisting upon the condition of educational qualification of Matriculation pass. The remaining 50% vacancies may be filled on the basis of selection from amongst those Hospital Attendants who are having the qualification of Matriculation [10th]. This provision will continue to remain in force till there are no non-matriculate Hospital Attendants [Level-1] on Zonal Railways. The Railway servants considered suitable should be given training as may be necessary which they should successfully complete before they are finally promoted.

[Authority: Railway Board's letter No. E[NG]I-2000/PM10/2 dated 03.05.2016.]

SERIAL CIRCULAR No137/2016
No. P[R]563/XII Date: 29.12.2016

Copy of Board's letter No.2015/E[RRB]/25/18 dated 13.12.2016 addressed to GM/Northern Railway and copied to CPOs/ all Zonal Railways is forwarded for information, guidance and necessary action.

Copy of Board's ltr. 2015/E[RRB]/25/18 dated 13.12.2016 addressed to GM/N.R & copied to CPOs/ all Zonal Railways

Sub: Placing of demand for Replacement panel – clarification reg.

Ref: Northern Railway's letters No.220E/RRB/Rep.Panel/Rectt/2015-B dated 09.09.2015, 31.05.2016 and 03.08.2016.

Kindly refer your Railway's letters under reference seeking clarification in regard to placing of demand for Replacement Panel[s] on RRBs. Issues raised by Northern Railway and necessary clarification thereon is juxtaposed as under:

S.No.	Issues raised by NR	Clarification
1	Replacement panel is asked in cases where empanelled candidates have been found medically unfit for the post he / she has been recruited for after reporting.	The contention of the Railway is correct. Replacement panel can be asked in this situation also.
2	Replacement panel is asked in cases where educational qualification certificates have been found to be fraudulent after due verification etc.	The contention of the Railway is correct. Replacement panel can be asked in this situation also.
3	Another clarification is required in situation wherein certain part panel are received from RRBs sometimes even after an interregnum of more than two years from the date of issue of initial panel. It needs to be clarified as to whether the one year currency of the panel for seeking for replacement panel from RRBs for such panels are to be calculated from the date of issue of initial panel or from the date of issue of part panel.	In such cases, the currency of the panel may be taken from the date of issue of the last part panel.

sd/-
[Anil Wason]/JDE[RRB]

SERIAL CIRCULAR No. 138/2016
No. P[R]605/X Date: 29.12.2016

Copy of Board's letter No.E[GP]2015/2/20 dated 14.12.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. E[GP]2015/2/20 dated 14.12.2016 [RBE No.151/2016]

Sub: Syllabus for selection for promotion to Group 'B' post of Law Officer

Ref: Railway Board's letter No.E[GP]2003/2/32 dated 10.12.2003

A revised syllabus for professional paper of Selection for promotion from Group 'C' to Group 'B' posts of Law Officer in the Legal Department of Railways /Production Units is enclosed

herewith for guidance. The revised syllabus may be given wide publicity and circulated amongst the eligible candidates.

2. The revised syllabus shall be effective from the date of issue of this letter. However, Selections which have been notified, need not be disturbed.

sd/-
[Meenakshi Saluja]/DDE[GP]III

SYLLABUS FOR SELECTION TO THE GROUP 'B' POST OF LAW OFFICER

Establishment Rules & Financial Rules
Professional Subject

50 Marks
100 Marks

Professional Subject:

1. Constitution of India
Part-III [Article 12 to Article 35], Part IV [Article 36 to Article 51], Article-285, 299, 300, 309, 310 and 311, Part VII [Article 342 to 351]
2. Indian Contract Act, 1872
The Complete Act.
3. Arbitration and Conciliation Act, 1996 as amended in 2016
The Complete Act.
4. The Right to Fair compensation and transparency in Land acquisition –Rehabilitation and Resettlement Act, 2013
The Complete Act.
5. The Railways Act, 1989
Chapter-II, Chapter-IV, Chapter-IVA, Chapter VI, Chapter-VII, Chapter-IX, Chapter-XII, Chapter-XIII, Chapter-XIV and Section 137, 142, 143, 144, 145, 146, 147, 148, 149, 151, 156, 161, 164, 166, 167, 179, 192 and 193.
6. The Railway Claims Tribunal Act, 1987
The Complete Act.
7. Civil Procedure Code
Sections 9,10, 11, 20, 60, 79, 80, 96, 97, 100, 113, 114 and 115
Order IV
Order VI-Rule 1,2,3,4, and 5
Order VIII-Rule 1,2,3,4, and 5
Order XXVII-Rules 1 and 2
Order XLI-Rules 1,2, and 3A
Order XLIII-Rules 1 and 2
Order XLVIII-Rules 1 and 3
8. Administrative Tribunal Act, 1985
The complete Act & Rules
9. Consumer Protection Act, 1986
The complete Act & Rules
10. Personal Law & Provisions
Provisions for valid marriage, adoption, divorce, inheritance.
11. Environment Law & Provisions
 - [i] Law pertaining to pollution of water and air
 - [ii] Law relating to Forest and Water bodies
 - [iii] Jurisdiction and function of National Green Tribunal
 - [iv] Functions of State Pollution Board
 - [v] Disposal of Industrial Waste & Bio Waste
12. Labour Laws

- Factories Act, Employees' Compensation Act, Payment of Wages Act, Minimum Wages Act and Industrial Disputes Act & Rules therein
13. Other Provisions
Partnership Act, Limitation Act, Different types of Mortgages, General Conditions of Contract [GCC], IRS conditions of contract for Stores Department amended from time to time, Motor Vehicles Act, MSME Act.
 14. Railway Servants [Discipline & Appeal] Rules, 1968 and Railway Services [Conduct] Rules, 1966
The complete Rules
 15. Right to Information Act, 2005
The complete Act & Rules
 16. The Sexual Harassment of women at workplace [Prevention, Prohibition and Redressal Act], 2013
Sections: 3,9,10,11,12,13,14,15,16, 17, 19, 26, 27
 17. Workmen's Compensation Act, 1923
The complete Act & Rules.

SERIAL CIRCULAR No. 139/2016
No. P[R]481/IX Date: 29.12.2016

Copy of Board's letter No. E(G)2013/EM 1-5 dated 15.12.2016 is forwarded for information, guidance and necessary action. Board's letter dated 24.07.2013 quoted therein was circulated under SC No. 68/2013.

Copy of Board's ltr. No. E(G)2013/EM 1-5 dated 15.12.2016 [RBE No.153/2016]

*Sub: Fixation of pay of re-employed Pensioners—Treatment of
Military Service Pay*

Attention is invited to instructions contained in DOP&T's OM No.3/19/2009-Estt: Pay -II dated 8.11.2010 on the above subject which was circulated to the Railways for implementation vide Railway Board's letter No.E(G)/2013/EM 1/4 dated 24/7/2013.

However, Federation (NFIR) has pointed out that aforesaid instructions are not being complied with by the Zonal Railways/PUs etc.

Therefore, Board desire that the aforesaid instructions should be complied with strictly while fixing the pay of ex-servicemen who are re-employed on the Zonal Railways/PUs etc.

sd/-
(D.Joseph)/Dy.Dir.Estt.(Genl)

SERIAL CIRCULAR No. 140/2016
PAY COMMISSION CIRCULAR No.11/2016
No. P[R]500/XXV Date:29.12.2016

Copy of Board's letter No. 2016/F(E)III/1(1)/7 dated 19.12.2016 is forwarded for information, guidance and necessary action. Board's letter dated 10.08.2016 quoted therein was circulated under SC No.83/2016.

Copy of Bd's ltr. No. 2016/F(E)III/1(1)/7 dated 19.12.2016 [RBE No.154/2016] PC VII-11/16

Sub: Revision of provisional pension sanctioned under Rule 69 of the CCS (Pension) Rules, 1972.

A Copy of Department of Pension & Pensioners' Welfare (DOP&PW)'s O.M.No.38/49/2016-P&PW(A) dated 30th November, 2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rule 69 of the Central Civil Services (Pension) Rules, 1972, corresponds to Rule 10 of the Railway Services (Pension) Rules, 1993 and DOP&PW's O.M. dated 04.08.2016 referred to in the enclosed O.M., has been circulated on Railways vide letter of even number dated 10.08.2016.

sd/-
[Sanjay Prashar]/DDF[Estt]III

Copy of DOP&PW's O.M.No.38/49/2016-P&PW(A) dated 30th November,2016

Sub: Revision of provisional pension sanctioned under Rule 69 of the CCS (Pension) Rules, 1972.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Seventh Pay Commission, orders for revision of pension of pre-2016 pensioners w.e.f 1.1.2016 have been issued on 4.8.2016.

2. The following categories of pensioners are drawing provisional pension under Rule-69 of the CCS (Pension) Rules based on their pre-revised pay/pension:-

- (i) Retired before 1.1.2016 and sanctioned provisional pension under Rule-69 of the CCS (Pension) Rules on account of departmental/judicial proceedings or suspension.
- (ii) Suspended before 1.1.2016 and sanctioned provisional pension under Rule-69 of the CCS (Pension) Rules on retirement on or after 1.1.2016.

3. The provisional pension sanctioned in the above cases may be revised in the normal course in accordance with the instructions contained in this Department's OM. No.38/37/2016-P&PW(A)(ii) dated 4.8.2016 issued for revision of pension of pre-2016 pensioners.

4. This issues with the approval of Department of Expenditure, Ministry of Finance ID No.I(21)/EV/2016 dated 24.11.2016.

sd/-
[Harjit Singh]/Director

SERIAL CIRCULAR No.141/2016
No. P[R]535/X Date: 29.12.2016

Copy of Board's letter No.PC-V/2009/ACP/2 dated 19.12.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. PC-V/2009/ACP/2 dated 19.12.2016 [RBE No.156/2016] PC VI-373

Sub: Grant of financial upgradation under MACP Scheme to Accounts Stock Verifiers- Reg.

The issue regarding grant of MACPS benefit to Accounts Stock Verifiers [ASVs] by not reckoning their appointment from Accounts Assistant to Account Stock Verifier's post has been raised in PNM forum by NFIR as item No. 16/2013. This has also been raised by AIRF in PNM forum as item No. 32/2016. The matter has been examined in consultation with Estt. and Finance Dte. of Railway Board and it has been observed that the situation involved in the case of appointment from one cadre to another cadre in a post carrying same Grade Pay without benefit of pay fixation. In view of this, it has been decided that while regulating MACPS benefits to such staff, the appointment from Accounts Assistant to Accounts Stock Verifier should not be construed as promotion and therefore, may not be reckoned for the purpose of MACPS benefit.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
[N.P.Singh]/DD/PC V

SERIAL CIRCULAR No. 142/2016
No. P[R]418/III Date:29.12.2016

Copy of Board's letter No.E(G)2012 LE 1-20 dated 19.12.2016 is forwarded for information, guidance and necessary action. Board's letter dated 03.09.1971 quoted therein was circulated as SC No. 241/71.

Copy of Board's ltr No.E(G)2012 LE 1-20 dated 19.12.2016 dated [RBE No.157/2016]

Sub: Special Casual Leave (SCL) to delegates for attending Annual General Meeting of Cooperative Credit Societies/Banks.

The matter regarding grant of Special Casual Leave to the delegates for attending Annual General Meeting of Cooperative Credit Societies/Banks has been reviewed in consultation with the DOP&T in the light of the position obtaining on the Civil Side and also keeping in view the fact that the Railway employees Cooperative Credit Societies/Banks are now registered under the Multi State Cooperative Societies Act, 2002 and is under the overall supervision of the Central Registrar of Cooperative Societies, Krishi Bhavan.

2. Therefore, in supersession of Board's letter No. E(G)70/LE 1-2 dated 3.9.1971, it has been decided to allow SCL upto a maximum of 10 days in a calendar year plus the minimum period required for the journeys to attend such meetings.

3. The number of Railway employees attending such meetings may be regulated in such a manner as not to affect the administrative efficiency. The discretion as to the number of delegates allowed for attending such meetings may be exercised by the CPO, keeping in view the administrative exigencies.

4. This issues with the concurrence of the Finance Directorate.

sd/-
[D.Joseph]/Dy.Dir.Estt.(Genl)

SERIAL CIRCULAR No.143/2016
No. P[R]621 Date: 29.12.2016

Copy of Board's letter No.E[G]2016/FR 1-6 dated 02.12.2016 is forwarded for information, guidance and necessary action. The requisite information as called for in para [5] of Board's letter may be furnished through PCDO to the undersigned.

Copy of Board's ltr. No. E[G]2016/FR 1-6 dated 02.12.2016 [RBE No.145/2016]

Sub: Inclusion of Aadhaar number [Unique Identification issued by UIDAI] in Service Book of Government servants.

As Railway administrations are aware, in terms of extant rules/instructions every event in a Government servants' official life must be recorded in his Service Book and each entry is to be attested by the Head of office.

2. An extract of Paras 1234 and 1235 of the 'Indian Railway Administration and Finance Code' which provides that the Heads of offices are to obtain signatures of the Railway servants in token of them having inspected their Service Books annually is reproduced below:-

“1234. Scrutiny by Employees: It shall be the duty of every Head of Office to initiate action to show the Service Books to railway servants governed by pension rules under his administrative control every year and to obtain their signature therein in token of their having inspected the Service Books. A certificate to the effect that he has done so in respect of the preceding financial year should be submitted by him to his next superior officer by the end of every September. The railway servants shall inter-alia ensure before affixing their signature that their services have been duly verified and certified as such. In the case of a railway servant on foreign service, his signature shall be obtained in his Service Book after the Accounts Officer has made therein necessary entries connected with his foreign service.

1235. The scrutiny of his Service Book by the railway servant concerned, must be made in the presence of a responsible official. As a token of his scrutiny and acceptance of entries in the Service Book, the railway servant should sign in the relevant column of the Service Book and the official who supervised the scrutiny will also endorse his signature as evidence that scrutiny was conducted under proper supervision and the supervising officer is satisfied that it was bona fide and no unauthorized changes were made in the entries in the Service Book in the course of such scrutiny.”

3. Furthermore, Rule 47 of the Railway Services (Pension) Rules 1993 provides for issuing a communication on completion of 18 years of service and five years before retirement, as part of preparatory work for sanctioning pensionary benefits.

4. Besides aforesaid directives, pursuant to Government of India's instructions, it has also been decided that Aadhaar numbers of all Railway Servants should be included in their Service Book.

5. Therefore, all Zonal Railways/Production Units etc. are directed to ensure that the Service Book of all the employees have an entry of the employee's Aadhaar number. Immediate necessary action in this regard may please be taken and the number of employees whose Service Books have been seeded with their respective Aadhaar number may be intimated to Board's office within a month's time.

6. In this connection, attention of Zonal Railways is invited to Board's letter No. 2015/ED/ERP/UIDAI/01 dated 21/7/2016 wherein Railways/Production Units were directed to arrange for Aadhaar numbers and field units are expected to have taken action already.

7. This issues with the concurrence of the Finance Dte.

sd/-
[D.Joseph]/DDE[Genl.]

SERIAL CIRCULAR No.144/2016
No. P[R]420/VII Date: 29.12.2016

Copy of Board's letter No.F[E]III/2008/LE-1/1 dated 16.12.2016 addressed to Southern Railway is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. F[E]III/2008/LE-1/1 dated 16.12.2016 addressed to S.Railway

Sub: Payment of encashment arrears consequent on the grant of MACP from earlier date- reg.

Please refer to your Railway's letter No.P[R]420/VI/PC/Encashment dated 24.10.2016 on the above subject.

2. In this regard it is stated that Department of Personnel & Training [DOP&T] vide FAQ [Frequently Asked Question] on leave encashment with LTC has clarified that in terms of Rule 38-A of Central Civil Services [Leave] Rules, which corresponds to Rule 540-A of Indian Railways Establishment Code [IREC] Vol.I, encashment of Earned Leave [EL] is to be calculated on pay admissible on the date of availing LTC and DA admissible on that date. It has been further clarified that if pay or DA admissible has been revised with retrospective effect, going by the rule the Government servant would be entitled to encashment of leave on the revised rates.

3. In view of the above clarification of DOP&T, the nodal department of the Government on CCS [Leave] Rules, it is obvious that the employees who have availed leave encashment while availing Pass/PTO can claim arrears on the leave so encashed, if their pay and Dearness Allowance has been revised retrospectively.

sd/-
[Sanjay Prashar]/DDF[E]III

SERIAL CIRCULAR No. 145/2016
No. P[R]418/III Date:29.12.2016

Copy of Board's letter No.2014/E[Sports]/4[2]/3[SCL] dated 31.10.2016 is forwarded for information, guidance and necessary action. Board's letter dated 29.10.2015 was circulated under SC No. 129/2015.

Copy of Board's ltr. No. 2014/E[Sports]/4[2]/3[SCL] dated 31.10.2016 [RBE No.129/2016]
Clarification /Corrigendum No. 76

Sub: Sparing of talented players under Railway's Centre of Excellence [COE] Scheme.

Ref: Board's letter of even number dated 29.10.2015 [RBE No.139/2015]

The Ministry of Railways [Railway Board] have decided to make the following amendments in the existing sports policy as contained in the letter referred to above:

Modifications To Existing Paras		
Para of Board's letter No. 2014/E[Sports]/4[2]/3[SCL] dated 29.10.2015 [RBE No.139/2015]	Existing Para	Revised Para
2.[iv] under the heading "For team, double, relay and group events"	Gold Medal winner of All India Inter Railway Championships held last for games other than Billiards, Snooker, 8 & 9 Ball Pool, Bridge, Chess & Tennis.	Deleted
4	SCL is meant for sport related activity only. SCL grantee sportsperson shall have to take his own leave, of relevant type, for any event other than sport during this period. Any other kind of leave during this period shall be granted by General Secretary of concerned Railway /PU Sports Association on the recommendation of ASO/SSO. The same is to be advised to RSPB also for necessary record keeping of SCL. The reporting authority before and after the coaching camp, will be Secretary/ZRSA during the duration of 330 days SCL.	SCL is meant for sport related activity only. The players shall not be allowed to cover pregnancy and maternity in the 330 days SCL. SCL grantee sportsperson shall have to take his own leave, of relevant type, for any event other than sport during this period. Any other kind of leave during this period shall be granted by General Secretary of concerned Railway /PU Sports Association on the recommendation of ASO/SSO. The same is to be advised to RSPB also for necessary record keeping of SCL. The reporting authority before and after the coaching camp, will be Secretary/ZRSA during the duration of 330 days SCL.

5	<p>A total of 30 days SCL will be curtailed from the clubbed 120 days SCL, presently granted to players in a calendar year for ordinary and national level tournaments as per Board's letter under reference [ii], to those sportspersons who are not covered under the 330 days SCL scheme and have no medal winning performance in All India Inter Railway Championships during the current calendar year or the last one completed calendar year whichever championship is the latest. Therefore the period of 120 days SCL, as detailed above, now stands reduced to 90 days SCL except for the games of Billiards, Snooker, 8 & 9 Ball Pool, Golf, Chess, Bridge, Tennis & Judo. Board's letter under reference [iii] regarding half day leave to railway servant for participating in practice session may be treated as 'cancelled'. In exceptional cases GM is empowered to grant SCL /half day leave, as per extant norms.</p>	<p>A total of 30 days SCL will be curtailed from the clubbed 120 days SCL, presently granted to players in a calendar year for ordinary and national level tournaments as per Board's letter under reference [ii], to those sportspersons who are not covered under the 330 days SCL scheme and have no medal winning performance in All India Inter- Railway Championships during the current calendar year or the last one completed calendar year whichever championship is the latest. Therefore the period of 120 days SCL, as detailed above, now stands reduced to 90 days SCL except for the games of Billiards, Snooker, 8 & 9 Ball Pool, Golf, Chess, Bridge, Tennis & Judo. Board's letter under reference [iii] regarding half day leave to railway servant for participating in practice session may be treated as 'cancelled'. In exceptional cases General Secretary/ President of ZRSA is empowered to grant SCL /half day leave, as per extant norms.</p>
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These instructions issue with the approval of Board [MS] and concurrence of Finance Directorate of Ministry of Railways [Railway Board].

sd/-
[Bhaskar Roy Choudhury]/DDE [Sports]

SERIAL CIRCULAR No. 146/2016
PAY COMMISSION CIRCULAR NO. 12/2016
No. P[R]500/XXV Date:29.12.2016

Copy of Board's letter No.2016/F[E]III/1[1]/7 dated 28.11.2016 is forwarded for information, guidance and necessary action. Board's letter dated 10.08.2016 quoted therein was circulated under SC No.83/2016.

Copy of Board's ltr. No. 2016/F[E]III/1[1]/7 dated 28.11.2016 [RBE No.141/2016]

Sub: Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission- Revision of disability pension of pre-2016 disability pensioners- clarification reg.

A copy of department of Pension & Pensioners 'Welfare (DOP&PW)'s O.M No. 1/4/2016-P&PW(F) dated 11th November, 2016 on the above subject is enclosed for information and compliance. This instruction shall apply mutatis mutandis on the Railways also. CCS (Extraordinary Pension) Rules, 1972, correspond to Railway Services (Extraordinary Pension) Rules, 1993 and DOP&PW's OM dated 04.08.2016 referred to in the enclosed O.M., was circulated on Railways vide letter of even number dated 10.08.2016.

sd/-
[Sanjay Prashar]/DDF[E]III

Copy of DOP&PW's O.M No. 1/4/2016-P&PW(F) dated 11th November, 2016

Sub:Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission- Revision of disability pension of pre-2016 disability pensioners- clarification reg.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Seventh Central Pay Commission, orders have been issued for revision of pension and disability pension of pre 2016 pensioners/disability pensioners, vide this Department's OM No. 38/37/2016 P&PW(A)(ii) dated 4.8.2016. As per para 4.1. of the OM dated 4.8.2016, the existing pension/family pension is to be multiplied by 2.57 and the amount of revised pension/family pension so arrived at shall be rounded off to the next higher rupee. As per para 4.4. of the OM, it was indicated that the upper ceiling of pension and family pension will be 50% and 30% respectively of the highest pay in the Government, ie. Rs.2,50,000/-.

2. A doubt has been raised whether the above ceiling would also be applicable to disability pension/family pension under CCS(EOP)Rules. Pension/family pension under CCS(Pension)Rules is calculated @50%/30%of the last pay drawn or average emoluments for last 10 months, whichever is more beneficial to the pensioner/family pensioner. Disability pension and family pension, under CCS(EOP)Rules is more than 50%/30% of last pay/average emoluments on account of the disability element. Therefore, it is clarified that the ceiling of pension/family pension indicated in para 4.4 of Department of Pension and Pensioners Welfare OM dated 04.08.2016 referred to above, is applicable only in the case of pension/family pension under CCS(Pension) Rules and will not apply in the case of disability pension/family pension under CCS(EOP) Rules.

sd/-
[Sujasha Choudhury]/Director/Tel:24635979

SERIAL CIRCULAR No.147/2016
No. P[R]436/I REM Vol.VIII Date:29.12.2016

Copy of Board's letter No.E[GP]2005/2/69 dated 27.12.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. E[GP]2005/2/69 dated 27.12.2016 [RBE No.159/2016]

Sub: Amendment to IREM Volume-I

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the Indian Railway Establishment Manual Volume-I Revised Edition – 1989 [First Re-print Edition 2009], may be amended as in the Advance Correction Slip No.235 enclosed.

sd/-

[Meenakshi Saluja]/DDE[GP]-III

Indian Railway Establishment Manual Volume-I Revised Edition – 1989 [First Re-print Edition 2009]

Advance Correction Slip No.235

Chapter II, Section 'A' – Rules governing promotion of Group 'C' staff to Group 'B' posts.

1. Para 204.3

For the existing para 204.3, substitute the following:

15 marks out of total of 150 marks for testing the professional ability should be set apart for questions on official language policy and official language rules. While the employees should be encouraged to attempt questions on official language policy and official language rules, the questions on official language should not be compulsory.

[Authority: Ministry of Railways letter No. Hindi- 2010/OL-1/10/4 dated 14.12.2016]

2. Para 204.5

For the existing para 204.5, substitute the following:

No moderation of the marks is permissible. No rounding off is permissible in marks for individual Answers for the questions. However, total marks in decimal of 0.5 and more should be rounded off to next higher integer figure. Similarly, total marks in decimal of less than 0.5 should be rounded off to lower integer figure.

[Authority: Ministry of Railways letter No. E[GP]2015/2/8 dated 28.11.2016]

...

3. Para 208.1

For the existing para 208.1, substitute the following:

The answer papers of the written examination as well as the mark sheets of viva-voce should be marked with indelible ink. Each answer book should carry a fly leaf, Tabulation Sheet for the Evaluator and Guidelines for the Candidates. Both fly leaf as well as the answer book should be stamped and signed by the Gazetted Officer in charge of conduct of the examination. The employees should write their names and designations on the fly leaf only. After the answer books are received from the employees, the fly leaf should be removed and allotted a secret number which should also be simultaneously recorded on the corresponding answer book by Dy. CPO/G or Dy CAO/G. The answer books should be sent to the examiner

with secret numbers alone indicated on the answer books. The fly leaves removed from the answer books should be carefully preserved in a sealed cover, it being sealed by Dy.CPO(G)/ Dy.CAO(G). This sealed envelope should be kept in the personal custody of the Dy.CPO(G)/ Dy.CAO(G). In case of their non-availability, any other JAG/SG officer may be nominated by the General Manager.

[Authority: Ministry of Railways letter No.E[GP]2015/2/8 dated 28.11.2016]

SERIAL CIRCULAR No. 148/2016
No. P[R]554/VIII Date:29.12.2016

Copy of Board's letter No.2008/LMB/10/16 dated 18.04.2016 is forwarded for information, guidance and necessary action. Board's letter dated 27.01.2011 quoted therein was circulated under SC No. 13/2011.

Copy of Board's ltr. No. 2008/LMB/10/16 dated 18.04.2016

Sub: Allotment of Type-II quarters to Railway employees in grade pay-1800/-.

Ref: Board's letter No. 2008/LMB/10/1 dt. 27.01.2011.

In continuation to this office letter cited above, on considering the demand of Railway Federation, the Competent Authority has approved allotment of type-II quarters to employees in Grade Pay Rs. 1800/- in case at any location, Type-II quarters are vacant and no one entitled for it is in waiting list, subject to the condition that the license fee shall be liable to be recovered would be of type-II quarters and not as per the entitlement for the employees in Grade Pay Rs. 1800/.

2. This order will come into force from the date of issue.
3. Rest of the terms & conditions shall be as mentioned in this office letter of even number dated 27.01.2011, cited above.
4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
[Anurag Tripathi]/DDLMB]-1

SERIAL CIRCULAR No.149/2016
PAY COMMISSION CIRCULAR No. /2016
No. P[R]500/XXV Date:29.12.2016

Copy of Board's letter No.2016/F[E]III/1[1]/8 dated 02.11.2016 is forwarded for information, guidance and necessary action. Board's letter dated 12.08.2016 was circulated under SC No.84/2016.

Copy of Board's ltr. No. 2016/F[E]III/1[1]/8 dated 02.11.2016 [RBE No.128/2016]PC VII/08/2016

Sub: Implementation of the recommendation of the 7th CPC – option regarding commutation of additional amount of pension.

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.42/14/2016-P&PW(G) dated 24th October 2016 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis and mutandis on the Railways also. Rule 10 of CCS (Commutation of Pension) Rules, 1981 corresponds to Rule 11 of Railway Services (Commutation of Pension) Rules, 1993 and DOP&PW's O.M. dated 04.08.2016 referred to in the enclosed O.M., was adopted on Railways vide letter of even number dated 12.08.2016.

2. Since, DOP&PW's O.M. dated 04.08.2016 was circulated on Railways vide Board's letter of even number dated 12.08.2016, the option mentioned in Para 3 of O.M. dated 24.10.2016 may be given to Railway employees who retired between the period 01.01.2016 and 12.08.2016.

sd/-

[Sanjay Prashar J/DDF(E)]II

Copy of DOP&PW's OM No. F.No.42/14/2016-P&PW(G) Dated 24.10.2016

Sub: Implementation of the recommendation of the 7th CPC – Option regarding commutation of additional amount of pension.

The undersigned is directed to state that in pursuance of Government's decision on recommendation of 7th Central Pay Commission, orders have been issued for revision of provisions regulating pension/gratuity/commutation of pension etc. vide this Department's OM 38/37/2016-P&PW(A) dated 04.08.2016. In para 8.1 of the said OM, it has been mentioned that there will be no change in the provisions relating to commutation values, the limit upto which the pension can be commuted or the period after which the commuted pension is to be restored.

2. As per Rule 10 of CCS (Commutation of Pension) Rules, 1981, an applicant who has commuted a percentage of his final pension and after commutation his pension has been revised and enhanced retrospectively as a result of Government's decision, the applicant shall be paid the difference between the commuted value determined with reference to enhanced pension and the commuted value already authorised. For the payment of difference, the applicant shall not be required to apply afresh.

3. References have been received in this Department that many pensioners who retired after 01.01.2016 and have drawn pension/commuted value of pension based on their pre-revised pay/pension do not wish to commute the pension which has become additionally commutable on revision of pay/pension on implementation of recommendations of 7th CPC. The matter has been examined in consultation with Ministry of Finance (Department of Expenditure). It has been decided that those pensioners who retired from 01.01.2016 till 04.08.2016 i.e. the date of issue of orders for revised pay/pension based on the recommendations of the 7th CPC may be given an option, in relaxation of Rule 10 of CCS (Commutation of Pension) Rules, 1981, not to commute the pension which has become additionally commutable on revision of pay/pension on implementation of recommendations of the 7th CPC. The Cases where the additional pension after 7th CPC has already been commuted will not be re-opened.

4. In their application to the employees of Indian Audit and Accounts Department, these orders issue in consultation with Comptroller and Auditor General of India.

5. This issues with the concurrence of Ministry of Finance, Department of Expenditure ID No.192/E.V/2016 dated 30.09.2016.

sd/-
[Sujasha Choudhury]/Director [Pension]

SERIAL CIRCULAR No.150/2016
No. P[R]436/IREM/Vol.VIII Date:29.12.2016

Copy of Board's letter No.PC-III/2015/Standardisation/2 dated 17.11.2016 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. PC-III/2015/Standardisation/2 dated 17.11.2016 [RBE No.134/2016]

*Sub: Amendment to the Indian Railway Establishment Manual
Volume-I*

In exercise of the powers conferred by the proviso to Article 308 of the Constitution, the President is pleased to direct that the Indian Railway Establishment Manual Volume-I may be amended as per enclosed Advance Correction Slip No.233.

sd/-
[M.K.Panda.]/JD-PC

ADVANCE CORRECTION SLIP TO THE INDIAN RAILWAY ESTABLISHMENT
MANUAL VOLUME-I

Advance Correction Slip No.233.

Please substitute designation " Sr. Technician" in place of "Master Craftsman [Technician Master Craftsman]" shown in the NOTE below para 159[5] of IREM, Volume-I.

[Authority Railway Board's letter No. PC-III/2015/Standardisation/2 dated 17.11.2016]
