

## SOUTH CENTRAL RAILWAY

Headquarters Office.  
Personnel Branch/SC.  
Date: 8.12.2015

No.P(R)/182/V

ALL CONCERNEDPERSONNEL BRANCH SERIAL CIRCULAR NO. 141/2015

Copy of Board's letter No.E(D&A)2015 GS1-7 dated 24.11.2015 is forwarded for information, guidance and necessary action. Board's letters dated 27.04.15, 31.08.15 and 12.10.15 quoted therein were circulated under SC Nos.37/15, 98/15 and 111/15, respectively. The proforma for submitting Annual property return under RS [Conduct] Rules, is enclosed.

*Rohini*  
8/12  
(K.Ravi Kumar)  
APO[E&HQ]

For Chief Personnel Officer

Board's letter No. E(D&amp;A)2015 GS1-7 dated 24.11.2015 [RBE No.150 /2015]

*Sub: Railway Services (Conduct) Rules, 1966 and the Lokpal and Lokayuktas Act, 2013 – Submission of declarations of assets and liabilities by the Railway Servants for each year – regarding.*

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Attention is invited to Railway Board's letter No.E(D&A) 2014 GS1-2 dated 31.08.2015, whereby a copy of Department of Personnel and Training's O.M.No. 11013/7/2014-Estt. (A-III) dated 23.07.2015 was circulated on the Railways. The time lines for filing returns regarding assets and liabilities were laid down vide the said O.M. dated 23.07.2015. It was mentioned therein that all Government servants i.e. belonging to Group 'A', 'B', 'C' and erstwhile Group 'D' are now required to furnish the declaration of their assets and liabilities in the formats prescribed under the Lokpal and Lokayuktas Act, 2013 ('the Act').

2. Vide Railway Board's letter No.E(D&A) 2014 GS1-2 dated 27.04.2015, the last date for filling returns under the Act was extended in view of the difficulties faced in filing returns under the Act and the need to simplify the forms and the process in which railway servants are required to make a declaration of assets and liabilities. Vide Board's letter No.E(D&A) 2014 GS1-2 dated 12.10.2015, the deadline for filing these returns has again been extended up to 15<sup>th</sup> April, 2016 as the circumstances enumerated in the earlier instructions which necessitated extension still continue.

3. In view of the difficulty faced in filling returns under the formats prescribed under the Lokpal and Lokayuktas Act, it has been decided that the Annual Property Returns required to be filed under Railway Services (Conduct) Rules, 1966 for the year 2015 which are required to be filed by the 31<sup>st</sup> January 2016, may be filed in the forms prescribed under the RS (Conduct) Rules, 1966. The returns would be required to be filed by all the Railway servants belonging to Group 'A', 'B', 'C' and erstwhile Group 'D'.

Sd/-  
(S.Modi) Dy. Director Estt. (D&A) ]

INDEX No.1023 CONDUCT RULES	S.C.No.
In view of the difficulty faced in filing returns in the formats prescribed under the Lokpal and Lokayuktas Act, Board have decided that the Annual Property Returns required to be filed under RS (Conduct) Rules, 1966 for the year 2015 which are required to be filed by the 31 <sup>st</sup> January 2016, may be filed in the forms prescribed under the RS (Conduct) Rules, 1966 by all the Railway servants belonging to Group 'A', 'B', 'C' and erstwhile Group 'D'.	141 /2015



## SOUTH CENTRAL RAILWAY

**Statement of Immovable property\* as on first appointment / as on the 31<sup>st</sup> December ..... [e.g. Lands, House, Shops, other Buildings, etc.]**

Name of the Employee \_\_\_\_\_ Date of Birth \_\_\_\_\_ Department \_\_\_\_\_ Post Held \_\_\_\_\_ Pay Rs. \_\_\_\_\_ Grade Pay \_\_\_\_\_  
 [in Block letters]

S.No.	Description of property	Precise location of [Name of District, Division, Taluq and Village in which the property is situated & also its distinctive number etc. ]	Area of land [in case of land and building/s ]	Nature of land in case of landed property	Extent of interest	If not in own name, state in whose name held and his/her relationship if any, to the Govt. servant	Date of acquisition	***How acquired [whether by purchase, inheritance, mortgage, lease & name with details of person/s from whom acquired [address and connection of the Government servant, if any, with the person/s concerned] [Please see Note 1 below]	**Value of the property [See Note 2 below]	Particulars of sanction of prescribed authority	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

Date:.....

Signature.....

Note[1]: For the purpose of Column 9, the term 'lease' would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of lease, whether it is short term or long term, and the periodicity of the payment of rent.

[2] In column 10 should be shown: [a] Whether the property has been acquired by purchase, mortgage or lease, the price or premium paid for such acquisition. [b] Where it has been acquired by lease, the total annual rent thereof, also and [c] Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.

\* Inapplicable clause to be struck out \*\*In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated \*\*\* Includes short term lease also.