

INDEX No. & SUBJECT IN BRIEF	RBE No.	SC No.
1016 ALLOWANCES OTHER THAN HRA/CCA		
Board have decided to double the existing rates of Hospital Patient Care Allowance/ Patient Care Allowance to all eligible Group 'C' and 'D' [Non-ministerial] employees working in Railway Hospitals/Health Units, w.e.f. 01.09.2008, subject to certain terms and conditions. The HPCA/PCA will be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%.	15/2013	18/2013
Board have advised that the instructions dated 13.12.12 [SC 138/12] revising the rates Special allowance to staff working in the Central Ticket Checking Squad of Railway Board were issued pursuant to consideration of PNM/NFIR item No. 1[A]/2012.	19/2013	28/2013
The rate of Risk Allowance payable to specified categories of unskilled workers who face continuous risk while performing their duties, is notified.	44/2013	44/2013
1017 ADVANCES -CONVEYANCE		
The rates of interest for advances sanctioned for purchase of conveyances during 2008-2009 i.e. from 1 st April, 2008 to 31 st March, 2009 will be as under:- (i) Advance for purchase of Bicycle 5.5% (ii) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.) 8% (iii) Advance for purchase of motor car 11.5%	-	94/2013
The rates of interest for advances sanctioned for purchase of conveyances during 2009-2010 i.e. from 1 st April, 2009 to 31 st March, 2010 will be as under:- (i) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.) 8% (ii) Advance for purchase of motor car 11.5%	-	95/2013
1018 ECONOMY IN EXPENDITURE		
<u>Proposals for creation of non-gazetted posts:</u> Board have circulated the procedure to be followed for forwarding proposals to Board for creation of non-gazetted posts.	22/2013	34/2013
1020 HRA		
Board have decided that railway employees posted to ECR and NWR may be allowed to draw HRA admissible upto 31.03.2013 subject to the same terms and conditions as laid down in their letter dated 09.03.2004 [SC No. 43/2004].	60/2013	56/2013
1022 APPOINTMENT ON COMPASSIONATE GROUNDS		
In cases of appointment on compassionate ground, the report of Welfare Inspectors should be kept in the Service book of the appointees concerned.	45/2013	66/2013
1025 CORRECTIONS TO IREC-I		
<u>ADVANCE CORRECTION TO IREC VOL.I:</u> Para 1 of Sub-section 19 under Rule 602 on medical facilities to Railway employees on deputation in India has been substituted. Rule 625 of IRMM -2000 on the above subject has also been substituted.	-	119/2013
1026 CORRECTIONS TO IREC-II		
Advance correction Slip No. 60 to IREC-II : Board have issued corrections to Chapter 16 on Travelling Allowance	49/2013	117/2013

Rules of IREC-II.		
1028 CORRECTION SLIPS TO IREM		
<u>ADVANCE CORRECTION SLIP No.223 TO IREM VOL.I:</u> Para 177 on filling up the posts of Junior Translator in the Official Language Department is amended.	149/2012	03/2013
<u>Advance Correction Slip No.224 to IREM:</u> Para 1307 on reckoning of element of running allowance for the purpose of fixation of pay of disabled/medically unfit running staff and para 1308 on fixation of pay of disabled/medically unfit Railway servants [other than running staff] substituted.	41/2013	40/2013
ACS No. 226 to IREM Volume-I : Para 219[n] has been added. Where minimum residency period for promotion to the next higher grade is two years and the ACR for the third year is not available, average marks of the last two ACRs be taken into account for the purpose of ACR for the third year.	84/2013	79/2013
ACS No.210 to IREM Volume-I: New Para 5[iv] inserted in Appendix-3: New pattern for exemption from appearing in Part-I of Appendix-3 Exam [IREM] has been introduced.	-	81/2013
<u>ACS No. 212 to IREM Volume-I:</u> Para 6 of Appendix-4 of IREM substituted. Board have decided that henceforth the staff appointed as Accounts Stock Verifier shall be given three chances to pass the Appendix-4 [IREM] examination to be availed within a period of 4 years of their joining the post of Accounts Stock Verifier, failing which they will be reverted to their parent cadre, which is to be conducted by the Head of Office assisted by an officer of the Stores Department at least once annually.	45/09	82/2013
ACS No. 215 to IREM Volume-I: Paras 1,2, 5[i], 5[ii] and 5[iv][a] of Appendix-3 have been modified and a new para 13 has been added.	---	83/2013
Board have circulated Notification amending the Railway Services [Extraordinary Pension] Rules, 1993.		111/2013
1031 DEARNESS ALLOWANCE		
Dearness Allowance payable to Railway employees is enhanced from the existing rate of 72% to 80% with effect from 01.01.2013.	38/2013	37/2013
Board have communicated orders enhancing the Dearness relief to Railway pensioners/family pensioners from 72% to 80% w.e.f. 01.01.2013.	46/2013	39/2013
The rate of Dearness Allowance in respect of Railway Servants who continue to draw their pay and emoluments in 5th CPC scales is enhanced from the existing rate of 151% to 166% w.e.f. 01.01.2013.	70/2013	64/2013
Board have communicated orders enhancing the Dearness Allowance to Railway employees from 80% to 90% w.e.f. 01.07.2013.	98/2013	91/2013
Board have communicated the revised rates of dearness relief @ 166% w.e.f. 1.1.2013 to the surviving CPF beneficiaries who retired from service between 18.11.60 to 31.12.1985 and are in receipt of ex-gratia @ Rs. 600 p.m. [2] Dearness relief @ 158% w.e.f. 1.1.2013 is payable to CPF beneficiaries who had retired before 08.11.60 and widows /dependents children of CPF beneficiary who retired /died before 01.01.86 and are in receipt of Ex-gratia payment.	100/2013	99/2013

Revised rates of Dearness Relief payable to CPF beneficiaries in receipt of ex-gratia payment w.e.f. 01.07.2013, is circulated.	122/2013	122/2013
The rate of Dearness Allowance in respect of Railway Servants who continue to draw their pay and emoluments in 5th CPC scales is enhanced from the existing rate of 166% to 183% w.e.f. 01.07.2013.	125/2013	124/2013
1032 DEPUTATION		
<u>Transfer on deputation/foreign service of Central Government Employees to ex-cadre posts:</u> Instructions on regulation of payment of employer's share of contribution to the CPF during reverse deputation, proforma promotion, 'cooling of' period and proper monitoring of deputation, are issued.	59/2013	58/2013
1033 DISCIPLINE AND APPEAL RULES		
Board have reiterated their instructions on the action to be taken in cases where the Railway servants are convicted by criminal courts.	65/2013	61/2013
1034 EDUCATIONAL ASSISTANCE & REIMBURSEMENT OF TUITION FEES		
Board have circulated consolidated instructions / guidelines on clarifications issued on the subjects of: [1] Reimbursement of Children Education Allowance /Hostel Subsidy [2] Joining time [3] Honorarium [4] Special allowance for child care for women with disability.	55/2013	52/2013
Board have circulated clarifications in regard to Children Education Allowance admissible to Railway servants.	58/2013	53/2013
Board have clarified that examination fee is to be allowed as part of the reimbursable items, under Children Education Allowance, with effect from the current academic year, subject to fulfillment of other conditions.	93/2013	88/2013
1036 FIXATION OF PAY		
Instructions on fixation of pay on Transfer to lower post under FR 15(a), communicated.	146/2012	04/2013
Railway employees who were due to get their annual increment between February,2006 to June,2006 and allowed increment on 1.1.2006 in the pre-revised pay scale as a one time measure in terms of Board's letter dated 23.3.12 (S.C.No.33/2012) are allowed to re-exercise option before 31.3.2013 under Rule 6 of the RS(RP) Rules, 2008.	06/2013	11/2013
Revised instructions regarding fixation of pay of re-employed Military pensioners – treatment of Military Service Pay, are circulated.	73/2013	68/2013
Board's instructions regarding fixation of pay under rule 13 on functional promotions in various situations where feeder and promotional posts have been placed in the same Pay Band and Grade Pay and where merger is not feasible, communicated.	96/2013	86/2013
Board have clarified that if an employee belonging to running category who is medically decategorised and whose pay is fixed after adding 30% pay element from the date he was medically decategorised, retires voluntarily or on superannuation, his settlement should be calculated without any further reckoning	-	101/2013

of pay element.		
1037 FORWARDING OF APPLICATIONS		
Instructions on forwarding of application from Technical Supervisors for the posts outside Railways on deputation basis to various others Govt. Departments & PSUs/ Autonomous bodies, circulated.	10/2013	15/2013
Forwarding of application from Technical Supervisors for the posts outside Railways on deputation basis to various other Govt. Departments & PSUs/ Autonomous bodies : -Board have substituted para 2 of their letter dated 06.02.2013 [SC 15/13].	21/2013	23/2013
1040 HONORARIUM		
The rates of honorarium to Nucleus Cipher Operators have been revised with effect from 28.10.2013.	111/2013	108/2013
The Indian Society of Labour Economics [ISLE], New Delhi and Centre for Disaster Management and Training [CDMT], Lucknow have been included in the list of recognised institutions, entitling Railway officials to 90% reimbursement of annual membership fee towards membership of these Institutes/Societies, subject to all other conditions stipulated by Railway Board from time to time.	115/2013	113/2013
1042 GROUP INSURANCE		
Tables of Benefits for the savings fund under the Central Government Employees Group Insurance Scheme-1980 –for the period from 1.1.2013 to 31.12.2013 is circulated.	03/2013	10/2013
1044 INCREMENTS		
The manner in which advance increments granted to Stenographers of Subordinate Offices on qualifying speed test in shorthand at 100/120 w.p.m. is to be regulated under RS[RP] Rules, 2008, is circulated.	14/2013	19/2013
Board have issued clarification regarding fixation of pay in respect of Railway employees whose annual increment fall between February 2006 and June 2006.	63/2013	59/2013
1046 LEAVE RULES		
Board's instructions on uniform number of vacations /holidays for Railway School Teachers [including Lecturers/Junior Lecturers in Railway Inter-Colleges] over all Indian Railways, to be implemented from academic session 2013-14, are circulated.	83/2013	78/2013
1049 MEDICAL FACILITIES		
Railway beneficiaries of New Pension Scheme drawing additional relief on death/ disability of railway servants can become members of RELHS by paying the prescribed amount for availing medical facilities. They are also to draw Fixed Medical Allowance as fixed by the Government.	05/2013	12/2013
1051-1 APPRENTICES		
The revised rates of stipend payable to Jr. Engineer Gr.II [Diploma Holder] of Mechanical and Electrical Departments applicable to those batches that undergo the modified training modules, is circulated.	04/2013	08/2013
Notification amending the designation of trades for Trade Apprentices under the Apprenticeship Rules, 1961, is circulated.	120/2013	121/2013
1051-11 EX GRATIA		

SRPF[C] retirees of the period from 01.04.1957 to 31.12.85, who retired voluntarily or on medical invalidation after completing 20 years of continuous service would also be eligible for ex-gratia payment in terms of DOP&PW's OM dated 16.12.1997 [SC No. 44/98], subject to other conditions remaining the same.	69/2013	63/2013
The ex-gratia amount being paid to the widows and dependent children of the deceased SRPF[C] employees/retirees is enhanced from Rs.605/- to Rs.645/- p.m. w.e.f. 04.06.2013. They shall also be entitled to dearness ex-gratia equal to 50% of the enhanced amount of ex-gratia and Dearness Relief applicable from time to time on the sums of enhanced amounts of ex-gratia and dearness ex-gratia.	75/2013	72/2013
1051-13 PAY SCALES, DESIGNATION, RESTRUCTURING		
Board have issued restructuring orders in respect of certain categories of Group 'C' staff.	102/2013	100/2013
Board have decided that temporary posts may also be taken into account for the purpose of cadre restructuring subject to certification that these posts are meant for regular activities which will continue and not for any sporadic requirements.	133/2013	127/2013
1051-15 STAFF BENEFIT FUND		
General Managers of the Zonal Railways and Production Units are now empowered to undertake the conversion of the Homoeopathic /Ayurvedic dispensaries being run under the aegis of the Staff Benefit Fund, from four hours to eight hours, subject to certain factors and the concurrence of the FA&CAO in each case.	30/2013	35/2013
1051-24 MISCELLANEOUS		
In addition to the existing list of approved models of vehicles in the air conditioned category to be used as staff cars, Board have included Maruti SX4[VXI] for use as staff car for the entitled officers.	88/2013	97/2013
1051-25 PL BONUS		
PLB equivalent to 78 [Seventy Eight] days wages ₹8975/- without any ceiling on wages for eligibility, has been sanctioned for the financial year 2012-13 to all eligible non-gaz Rly. employees(excluding all RPF/RPSF personnel).	101/2013	96/2013
1053 NIGHT DUTY ALLOWANCE		
Board have revised the rates of Night Duty Allowance with effect from 01.01.2013.	48/2013	49/2013
Board have revised the rates of Night Duty Allowance with effect from 01.07.2013.	113/2013	109/2013
1055 OVERTIME		
Board have decided that for 'Track Machine Staff' when deployed to work for 3 weeks continuously followed by one week rest, the payment of overtime allowance may be regulated by the principle of averaging on four weekly basis, whenever working hours exceed 192 hours and keeping in view the provisions contained in Board's letter circulated under SC No. 105/74.	66/2013	62/2013
1056 PASS RULES		
Tower Wagon Drivers working in Grade Pay Rs.2800, may be issued the passes/PTOs duly reckoning the running allowance.	148/2012	05/2013
Board have decided to allow booking of berths/seats in Duronto	20/2013	21/2013

Express trains by serving/retired railway servants on Duty/ Privilege/ Post Retirement Complimentary Passes on the pattern of Rajdhani /Shatabdi Express trains without any exception.		
Board have decided that [1] The facility of Complimentary Card passes issued to Arjuna Awardees will henceforth be valid for travel on Duronto trains and the Complimentary Card passes issued to Olympic Medalists and Dronacharya Awardees will be valid for travel by 2 AC /3 AC in Rajdhani trains, Chair Car in Shatabdi trains [2] Rajiv Gandhi Khel Ratna Awardees will also be issued one Complimentary 1 st AC Cheque Pass per year for one to and fro journey in 1 st AC Class alongwith one companion in same Class by any train including Rajdhani/Shatabdi/ Duronto trains, as in the case of Olympic Medalists.	26/2013	32/2013
Board have decided to extend the facility of Complimentary Card passes in 1 st Class/2 nd AC Class to be issued in the joint name of parents of unmarried posthumous awardees of Maha Vir Chakra, Vir Chakra, Kirti Chakra, Shaurya Chakra, President's Police Medal for Gallantry [PPMG] and Police Medal for Gallantry [PMG] with similar facilities of rail travel as are available to gallantry awardees on such Complimentary Card passes. When one of the parents travel alone on the Complimentary Card pass, he/she shall be entitled to take one companion in the same class along with him/her.	27/2013	33/2013
Instructions on entitlement for travel in Duronto Express trains in on-AC accommodation i.e SC & 2S classes, circulated.	35/2013	41/2013
Board have decided that Police personnel recipients of President's Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG), besides being entitled to Complimentary Card passes as per the extant policy, shall also be provided one 1 st Class/2 nd AC Complimentary Cheque Pass once in a year valid for travel by 2A/3A in Rajdhani trains and Chair Car (CC) in Shatabdi trains, for one to and fro journey for self and a companion over all Indian Railways.	71/2013	67/2013
Board have decided that GM in consultation with CCM can identify the stations under a particular area for which Railway passes can be issued under one specific name whereas tickets can be booked from any station falling within the jurisdiction of that particular area subject to certain conditions.	89/2013	85/2013
Board have clarified that railway employees who are transferred on inter railway transfer at their own request and those who are medically de-categorised and absorbed in posts carrying lower scale of pay with pay protection and are already entitled to 1st Class passes, shall continue to draw 1st class passes, irrespective of their eligibility in terms of the instructions contained in their letter dated 06.01.2011 [SC No. 01/2011].	----	90/2013
Board have decided that the 1 st Class/2 nd AC Complimentary Cheque pass for travel by 2A/3A in Rajdhani trains and Chair Car (CC) in Shatabdi trains issued to recipients of President's Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG) will be valid for a duration of one month from the date of issue with normal entitlements of break-journeys.	-	118/2013

Board have clarified that JAG officers in RPF cadre in pay band of Rs.37400-67000 [GP of Rs.8700] may be issued 1st AC authority, while on duty.	-	120/2013
Advance Correction Slip No. 74 to RS[Pass] Rules: Board have decided [1] to discontinue the weightage of 05 years in qualifying service for post retirement complimentary passes [PRCP] on voluntary retirement [2] railway employees having railway service of 20 years or more shall be allowed to get full sets of PRCP.	132/2013	133/2013
1058 PENSION RULES		
<u>Eligibility of Children from a void or voidable marriage for family pension</u> :Instructions on payment of share of family pension to children from void or voidable marriage [from illegally wedded wife] along with the legally wedded wife in terms of Rule 75[7-iii] of RS [Pension] Rules, 1993, circulated.	150/2012	06/2013
Board have issued corrections to RS [Commutation of Pension] Rules, 1993.	151/2012	07/2013
Board have decided [1] to continue payment of family pension to mentally / physically disabled children who drew are drawing or may draw family pension even after their marriage . [2] to allow two family pensions where the pensioner drew, is drawing or may draw two pensions for military and / or civil employments.	12/2013	16/2013
Instructions on revision of pension/family pension in respect of pre-2006 pensioners/family pensioners to 50% and 30%, respectively, of the sum of the minimum of pay in the pay band and the grade pay corresponding to the pre-revised pay scales.	11/2013	20/2013
Instructions regarding revision of provisional pension sanctioned under Rule 10 of Railway Services [Pension] Rules, 1993 are issued.	33/2013	38/2013
Board have issued instructions on stepping up of notional full pension w.e.f. 24.09.2012 in respect of Railway servants who had drawn lumpsum payment on absorption in Central PSUs/ABs in accordance with the instructions for stepping up of the pension of pre-2006 pensioners w.e.f. 24.9.2012.	42/2013	46/2013
Revised consolidated instructions have been issued regarding grant of family pension to the eligible members of family of the employee /pensioner/ family pensioner reported missing and whose whereabouts are not known, including those kidnapped by insurgents/terrorists, are issued.	68/2013	70/2013
Instructions regarding revision of 1/3 rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies, circulated.	77/2013	76/2013
Instructions on payment of arrears of pension and family pension in cases where valid nomination has not been made under the Payment of Arrears of Pension (Nomination) Rules, circulated.	80/2013	77/2013
Board have clarified that only those children <u>who are dependent and meet other conditions of eligibility for family pension at the time of death of the Government servant or his/her spouse</u> , whichever is later, are eligible for family pension. Family pension to a widowed/divorced daughter is payable provided she fulfils all eligibility conditions at the time of	99/2013	98/2013

death/ineligibility of her parents and on the date her turn to receive family pension comes.		
Board have circulated instructions regarding submission of Form-10 by the spouse to the pension disbursing bank on the death of the pensioner for commencement of family pension.	105/2013	102/2013
Notification issued by Board amending RS[Pension] Rules, 1993 is circulated.	97/2013	112/2013
The procedure for grant of pension to permanently disabled children /siblings and dependent parents has been outlined.	-	126/2013
Instructions on revision of 1/3 rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies in VI CPC, issued.	130/2013	129/2013
1060 PROMOTION RULES		
Instructions regarding stepping up of pay in case of senior employees who got benefit under ACP Scheme prior to 01.01.06 and are drawing less pay than their juniors who got benefit under ACP Scheme [but for the pay revision in 6 th CPC], after 01.01.06 to 31.08.08 , subject to certain conditions, issued.	01/2013	01/2013
Board have decided that the promotional vacancies as may arise up to 31.03.2013 may be filled up with benchmarking of 6 and 8 marks out of 15 for the posts in Grade Pay Rs. 4200 and Rs. 4600 respectively, on the basis of "Seniority –cum-Suitability", till further orders.	02/2013	02/2013
Board have decided that: [1] Wherever an employee, in accordance with terms and conditions of transfer on own volition to a lower post, is reverted to the lower Post/Grade from the promoted Post/Grade before being relieved for the new organization/office, such past promotion in the previous organization /office is to be ignored for the purpose of MACP Scheme in the new organization/office. However, where benefit of pay protection have been allowed at the time of unilateral transfer to a lower post, the promotion/financial upgradations earned in the previous organisation is to be counted for the purpose of MACPS. [2] Wherever promotions are given on non-selection basis (i.e on seniority-cum-fitness basis), the prescribed benchmark of Good/Very Good shall not apply for the purpose of grant of financial upgradation under MACP Scheme.	08/2013	13/2013
Board have decided to allow one more chance as a last opportunity for selection of the employees against Intermediate Apprentices Quota for the post of Junior Engineers in G.P. ₹4200, who qualified in previous selection on cut off date i.e. 12.08.2002, with pre-revised qualification but could not be promoted due to non-availability of vacancies.	24/2013	25/2013
Board have decided that the promotional vacancies as may arise up to 31.12.2013 may be filled up with benchmarking of 6 and 8 marks out of 15 for the posts in Grade Pay Rs. 4200 and Rs. 4600 respectively, on the basis of "Seniority –cum-Suitability".	51/2013	47/2013
Instructions on the merger of Sr.Permanent Way Supervisors in PB-2, Grade Pay Rs. 4200 with the cadre of Junior Engineer (P.Way) in PB-2 Grade Pay Rs.4200/-, are issued.	64/2013	57/2013
The mode of promotion in the Unified cadre of Track	81/2013	75/2013

Maintainers, effective from 13.08.2013, outlined. All other conditions applicable for promotion to next higher grade will also hold good for the unified cadre of Track Maintainers.		
<u>Merger of Sr.P. Way Supervisors with JE/P.Way:</u> Board have decided that : [1] Direct recruitment for the post of Sr.P.Way Supervisor [GP Rs.4200] through RRBs where notification has not been issued by RRBs shall henceforth be abandoned. [2] Ongoing selections etc. for filling up the posts of Sr. P. Way Supervisors against LDCE /seniority-cum-suitability quota, which have not been finalized till the date of issue of these orders should also be cancelled/abandoned.	90/2013	87/2013
<u>Adhoc promotion of staff in Construction and other Projects:</u> Board have clarified that the instructions regarding adhoc promotion of staff in Construction and other projects issued under their letters dated 27.3.98 and 10.6.2011 [SC Nos.113/98 and 79/11] are applicable to all Construction Projects including COFMOW and RE Projects from the date of issue of these letters.	107/2013	107/2013
The age limits for induction of Trackmen in PB-1 Rs.5200-20200/GP 1800 on transfer to Workshops, Traffic and Commercial Departments against 10% quota with 50% seniority has been reduced from 40 years to 38 years and against 40% quota on bottom seniority, from 40 years to 33 years, subject to other terms and conditions remaining the same .	121/2013	116/2013
1061 PROVIDENT FUND		
The accumulations at the credit of the subscribers to State Railway Provident Fund for the financial year 2013-14 beginning on 01.04.2013 shall carry interest at the rate of 8.7% (Eight point seven per cent) per annum.	37/2013	45/2013
1062 QUARTERS		
Board have extended the period of retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR and NWR till 31.03.2014.	61/2013	60/2013
Board have decided Railway officers /staff posted as Faculty members to Railway Training Institutions at their previous place of posting should be permitted to retain accommodation at their previous place of posting <u>for the full tenure of posting in the Training Institutes.</u>	87/2013	84/2013
Board have decided that the single women Railway employees may be provided with hostel facilities at all the Divisional headquarters without any pay scale restrictions and by earmarking appropriate number of staff quarters without resorting to new constructions.	131/2013	132/2013
1063 RECRUITMENT RULES		
Board have issued outlined the points to be kept in view while advertising for filling up the vacancies reserved for Persons with Disabilities.	-	09/2013
Board have extended the target date for finalizing the process of recruitment of sportspersons against sports quota for the year 2012-13 from 28.02.2013 to 31.03.2013.	18/2013	22/2013
1. Government has withdrawn/suspended the recognition of	25/2013	29/2013

Archery Association of India and Indian Amateur Boxing Federation w.e.f. 07.12.2012. 2. Railway teams, players and officials will not be allowed to participate in any event conducted by the Archery Association of India and Indian Amateur Boxing Federation or their affiliated units. 3. The sports achievements in the events conducted by Archery Association of India and Indian Amateur Boxing Federation or their affiliated units after 06.12.2012, shall not be considered for recruitment, incentives and other establishment matters.		
Acceptance of certificates /qualifications awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling, Hyderabad for the purpose of employment on the railways: Instructions regarding acceptance of certificates /qualifications awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling Society for the purpose of employment on the Railways, issued.	31/2013	36/2013
Board have clarified that in the game of Bridge, Winter National Bridge Championship is the only recognized National Championship in senior category for the purposes of recruitment and grant of incentives.	36/2013	42/2013
Board have decided that Hockey India is to be treated as the recognized National Sports Federation for the game of Hockey for the purposes of recruitment, incentive, out-of-turn promotions and all other establishment matters of Hockey players and for the purpose of participation in domestic Hockey tournaments.	43/2013	43/2013
Instructions on recognition of qualification of Prathama examination conducted by the Hindi Sahitya Sammelan, Allahabad for the purpose of jobs on the railways to the posts for which prescribed qualification is matriculation, subject to certain conditions upto 31.5.2013, are circulated.	40/2013	48/2013
Board have issued changes, additions and deletions in the existing policy on out-of- turn promotions of sportspersons /coaches.	50/2013	50/2013
Board have decided that henceforth the call letters for written test, physical efficiency test and other steps connected with the recruitment exercise shall be despatched under "Business Post", at least one month prior to the date of conduct of examination.	53/2013	51/2013
Board have outlined the procedure for recruitment of staff in Grade Pay ₹ 1800/- on Indian Railways. [2] Question papers for the Written Test should be based on class 10 th standard, consisting of 100 multiple choice(four) objective type questions and the duration of the Written Test shall be 90 minutes [3]The candidates may be allowed to take away the Question booklets with them after the completion of Written Test. [4] The post of Dy.CPO[Recruitment] has been re-designated as Chairman/ RRC.	-	55/2013
The currency of freeze to the extent of 25% of the vacancies falling in the DR Quota of Clerks in scale ₹3050-4590 and in Sr. Clerks in scale ₹4500-7000 and 20% in the category of Jr. Accounts Assistant and Accounts Clerks has been extended for a further period up to 31-12-2013. Board have also clarified that	74/2013	71/2013

these instructions only limit percentage of recruitment and should not be construed as complete ban and remaining posts may, therefore, be filled up by the Railways in terms of extant instructions on the subject.		
Board have clarified that 05 years Diploma in Engineering/Master of Science in Engineering awarded by the accredited Universities/Higher Educational Institutions in Russian Federations/CIS countries including Kuban State University of Technology, Krasnodar is recognized as equivalent to BE Degree of an Indian University for posts on the Railways for which the prescribed qualification is Bachelor Degree in Engineering of an Indian University.	78/2013	73/2013
<u>Qualification for direct recruitment to post of Lab. Supdt. Gr.III in Pay Band of Rs.9300-34800 (Grade Pay: Rs.4200):</u> Board have clarified that if the candidate has studied both Chemistry and Biology at Graduation level, whether as main or as optional/subsidiary subject and is in possession of DMLT or equivalent, it will be treated as eligible for consideration for DR to the post of Lab Supdt. Gr.III.	79/2013	74/2013
General Managers/ Head of Organisations have been delegated the powers to grant extension of target dates fixed for various stages of recruitment of sportspersons against sports quota, both through Talent Scouting and Open Advertisement, limited to within the financial year for which recruitment is being considered.	91/2013	92/2013
Indian Amateur Boxing Federation has changed the classification of age for Junior Category from Under-16 years to boxers between 17-18 years. The age group for Junior National Boxing Championships recognized by RSPB for the purpose of recruitment of sportspersons on Indian Railways against Sports Quota in Men & Women categories is 17-18 years, instead of Under-16.	92/2013	93/2013
<u>Recruitment of sportspersons against Sports Quota</u> – Board have delegated the powers to General Managers for downgrading the sports quota from Grade Pay Rs.2800/2400(PB-1) to Grade Pay Rs.2000/1900(PB-1), allotted to their Railway/Unit for recruitment through Talent scouting and open advertisement in the event of Railway not finding any suitable candidates for recruitment in GP 2800/2400. [2] The powers to downgrade RSPB's Talent Scouting Quota from higher Grade Pay to lower Grade Pay, continue to remain with Railway Board.	103/2013	103/2013
Board have clarified that the certificates issued by the Bihar Sanskrit Shiksha Board, Patna, shall be treated as valid for the purpose of employment on the railways. This is effective from 05.10.2012.	104/2013	104/2013
Board have clarified that the sports event that concluded on or after 23.05.2013 and which makes the sportsperson /coach eligible for out-of-turn promotion, should only be considered for out-of-turn promotions as per Board's letter dated 23.05.2013 [SC No.50/13]. The other cases of out-of-turn promotion on sports account shall be dealt with as per the policy in vogue at the time of sports achievement.	114/2013	110/2013

The certificates /qualifications obtained from Nababharat Siksha Parishad, Orissa, Board of Higher Secondary Education, Delhi, Central Board of Higher Education, New Delhi, Delhi Board of Senior Secondary Education; and Board of Secondary Education, Madhya Bharat, Gwalior, are not acceptable for the purpose of employment in railways.	118/2013	114/2013
Board have issued clarification regarding acceptance of educational qualification obtained through distance education mode from Open University without undergoing formal education for the purpose of employment on the railways.	116/2013	115/2013
Board have decided to introduce the system of video-graphing the assessment of talents in the relevant field on the basis of practical demonstration in open market recruitment against Cultural Quota on a trial basis for a period of 3 years [i.e. 2013-14, 2014-15 and 2015-16].	124/2013	123/2013
<u>Recruitment against sports quota through Open Advertisement:</u> The recruitment committee given in para 8.2.10[iii] of Board's letter dated 31.12.2010 [SC 09/11] has been modified to include Vice President in addition to President / Secretary of Sports Association [SAG] also.	126/2013	125/2013
Para 2 of Board's letter dated 09.12.2012 [SC No.186/10] modified – The minimum educational qualification for future recruitment through all modes in Pay Band-1 of (Rs.5200-20200 GP- Rs. 1800/-) will be 10 th pass or ITI or equivalent or National Apprenticeship Certificate (NAC) granted by NCVT.	129/2013	128/2013
Board have revised the minimum qualification for future recruitment/ promotion of Primary School Teachers and Trained Graduate teachers working in railway schools including Oak Grove School, Jharipani.	127/2013	130/2013
The relaxation of minimum educational qualification of candidates belonging to the categories of compassionate appointment, land loser, accident victims, LARSGESS and substitutes for recruitment /engagement on Railways does not cover substitute Bungalow Peons /TADK.	128/2013	131/2013
The age group for Col. C.K.Nayudu Trophy for Cricket [Men] has been changed from Under-22 to Under-25 from the year 2012-13 onwards for the purpose of recruitment against sports quota and for grant of incentives to Railway sportspersons.	135/2013	134/2013
1064RE-EMPLOYMENT		
Board have decided to extend the scheme of re-engagement of retired staff on daily remuneration basis, in exigencies of services, for a further period of one year, i.e., upto 14.09.2014, under the same terms & conditions.	94/2013	89/2013
1067 RETIREMENT RULES		
<u>Application of LARSGESS – Cases of medical unfitness of the wards of Railway employees:-</u> Where the ward of an employee fails in the medical examination of a particular cycle after passing the written test; then the employee's request for consideration of other ward for recruitment under the Scheme may be considered in the next retirement /recruitment cycle, provided, both the employee and ward fulfill the prescribed eligibility conditions.	-	14/2013
<u>LARSGESS SCHEME :</u> Board have clarified that for reckoning 20 years Qualifying Service for the purpose of consideration	-	27/2013

under LARSGESS Scheme, the concerned safety category staff should have rendered 20 years qualifying service in the safety category posts specified in Board's letters.		
Board have decided to dispense with Written Examination for recruitment of wards of Gangmen and the specified Safety categories in GP Rs 1800/- under LARSGESS from July-December 2013 retirement/recruitment cycle onwards. However the wards will have to qualify the medical tests for the relevant category/posts, after verification of educational certificates etc. by a Committee of three JAG level officers at Divisional level.	72/2013	65/2013
Board have decided to extend second chance for appearing in the Aptitude Test to those wards who have passed the written test for the post of Assistant Loco Pilots but could not clear the Aptitude Test under LARSGESS, after a gap of three months, in exceptional cases, based on the merits of each case. This is applicable from July – December 2013 retirement/recruitment cycle onwards only.	86/2013	80/2013
Board have circulated the Hon'ble CAT/Chennai judgement on implementation of the scheme of the LARSGESS for quoting the same while contesting similar cases, if any.	-	105/2013
1070 SELECTION RULES		
For filling up 33-1/3% departmental promotion quota of posts in the lowest grade of Commercial Clerks, Ticket Collectors, Trains Clerks, Office Clerks and other categories of Clerks like Store Clerks etc., only eligible categories as specified in paras 181 to 189 of IREM Vol.I Revised Edn. 1989, First Re-print Edn.2009 may be allowed to appear in the selections conducted for promotion from GP Rs.1800 to GP 1900.	13/2013	17/2013
<u>Departmental Selections</u> : A specific acknowledgement should be obtained from the Selection Committee Members that they have gone through the instructions on Departmental Selections and have followed the same in the particular selection for which the proceedings are being drawn.	57/2013	54/2013
Board have clarified that the Group 'B' post of ACM in the Transportation [Commercial] Department shall be treated as a Non-Safety category post when the selections are conducted stream-wise for applicability of the scheme of "Best amongst failures".	76/2013	69/2013
1077 TRAINING FACILITIES		
<u>Revised Training Modules for Supervisors of Mechanical Engineering Deptt.</u> - Till the arrangement for conducting the revised module of training for the directly recruited SSE of Mechanical Department is made at IRIMEE/Jamalpur, STCs may arrange to conduct this course with the assistance of guest faculty.	17/2013	24/2013
Renewal of training facilities for Engineering Graduates and Diploma Holders under the Apprentice (Amendment) Act,1973 for the years 2013-14, 2014-15 and 2015-16: Board have allotted a total number of 14 slots for SCR [LGD Loco] as under: Degree Holders: 4; Diploma holders:10	23/2013	26/2013
ALP [Diesel] being promoted as LP [Shunter] and ALP [Electrical] to Engine Turner [ET] should be trained as per the Training Module LOCO RNG-4 or LOCO RNG-2 prescribed for	29/2013	30/2013

LP [Goods].		
<u>Refresher Courses for Safety Category-Medical categorization:</u> The medical classification indicated in Board's letter dated 28.5.2004 [SC 93/04] i.e., in respect of JE/SE/SSE [Bridges], JE/SE/SSE [P.Way], JE/SE/SSE [Track Machines], Gatekeeper, Trolleyman, PWMs, Mate, Keyman, Gangman and Track Machine Operators has been withdrawn. The Medical classification prescribed in the IRMM from time to time will be applicable for all these categories/trades.	28/2013	31/2013
<u>Advance Correction Slip No.3/13 to the Manual on Management of Training [June-1998]:</u> Revised list of Training Centres in Appendix-1 to the Manual on Management of Training is circulated.	108/2013	106/2013
Board have circulated the eligibility criteria for selection of Indian Railways personnel for foreign trainings .	110/2013	135/2013

SERIAL CIRCULAR NO.01/2013

No.P(R)535/IX Date: 24.01.2013

Copy of Board's letter No.PC-V/2004/ACP/1 dated 14.01.2013 together with their letter dated 07.12.94 is published for information, guidance and necessary action. Board's letter dated 01.10.99 quoted therein was circulated under S.C.No.276/99.

Board's letter No.PC-V/2004/ACP/1 dated 14.01.2013(RBE No.01/13)PC-VI 309

Sub: Assured Career Progression Scheme [ACPS] for the Railway employees-regarding.

Please refer to Board's letter No. PC.V/99/II/1/1, dated 01.10.1999 on the above subject. Para-8 of the Annexure-1 of Board's above cited letter dt. 01.10.1999 provided as under.

"8. The financial upgradation under the ACP Scheme shall be purely personal to the employee and shall have no relevance to his/her seniority position. As such, there shall be no additional financial upgradation for the senior employee on the ground that the junior employee in the grade has got higher pay scale under the ACP Scheme."

2. The ACP Scheme was applicable upto 31.08.2008 and was replaced by the Modified Career Progression Scheme (MACPS) with effect from 01.09.2008. As the revised pay scales are applicable w.e.f. 1.1.2006, those employees who received ACP between 01.01.2006 to 31.08. 2008 got financial upgradation under ACP Scheme in the revised pay scales.

3. Instances of senior employees who got benefit under ACP Scheme prior to 01.01.2006 and are drawing less pay than their juniors who got benefits under ACP Scheme after 1.1.2006 (i.e. between 01.01.2006 and 31.08.2008) have been considered in consultation with DoP&T and it has been decided to allow stepping up of pay in such case where the senior, but for the pay revision on account of 6th CPC, would have continued to draw higher pay, subject to the following conditions:

- i. Both the junior and the senior Railway servants should belong to the same cadre and the posts in which they have been promoted/financially upgraded should be identical in the same cadre.
- ii. The pre-revised scale of pay and the revised grade pay of the lower and higher posts in which they are entitled to draw pay should be identical
- iii. The senior Railway servant should have been drawing equal or more pay than the junior before receiving ACP/Promotion.
- iv. The stipulations as contained In DOPT's O.M .No. 4/7/92-Estt.(Pay-1) dated 04.11.1993 circulated vide Board's letter No.F(E)-II/94/PAI/2 dated 07.12.1994 (RBE No.108/94) along with revision of pay scales may be observed while granting such a stepping up of pay.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Board's letter No. F(E) II/94/PAI/2 dated 7.12.1994 [RBE No. 108/1994]

Sub : Stepping up of Pay.

A copy of the Department of Personnel's Office Memorandum No. 4/7/92 – Estt .(Pay –I) dated 4.11.1993 on the above subject is forwarded herewith for information and guidance.

Copy of DOP&T O.M. No. 4/7/1992-Estt (Pay - I)dated 4.11.1993

Sub : Stepping up of Pay.

Go TOP

Cases for stepping up of the pay of seniors in a pay scale to that of juniors are generally considered if the following conditions are satisfied:

- (a) Both the junior and senior officers should belong to the same cadre and the posts in which they have been promoted or appointed should be identical and in the same cadre.
- (b) The scales of pay of the lower and higher posts in which the junior and senior officers are entitled to draw pay should be identical.
- (c) The anomaly should be directly as a result of the application of FR 22-C. For example, if even in the lower post the junior officers draws from time to time a higher rate of pay than the senior by virtue of grant of advance increments or on any other account the above provisions will not be invoked to step up the pay of senior officer.

2. Instances have come to the notice of this Department requesting for stepping up of pay due to the following reasons :-

- (a) Where a senior proceeds on Extraordinary Leave which results in postponement of Date of Next Increment in the lower post, consequently he starts drawing less pay than his junior in the lower grade itself. He, therefore, cannot claim pay parity on promotion even though he may be promoted earlier to the higher grade.
- (b) If a senior foregoes /refuses promotion leading to his junior being promoted /appointed to the higher post earlier, junior draws higher pay than the senior. The senior may be on deputation while junior avails of the adhoc promotion in the cadre. The increased pay drawn by a junior either due to adhoc promotion in the cadre, the increased pay drawn by a junior either due to adhoc officiating /regular service rendered in the higher posts for periods earlier than the senior, cannot therefore, be as anomaly in strict sense of the term.
- (c) If a senior joins the higher post later than the junior, for whatsoever reasons, whereby he draws less pay than the junior, in such cases senior cannot claim stepping up of pay at par with the junior.
- (d) If a senior is appointed later than the junior in the lower post itself whereby he is in receipt of lesser pay than the junior, in such cases also the senior cannot claim pay parity in the higher post though they may have been promoted earlier to the higher post.
- (e) Where a person is promoted from lower to a higher post his pay is fixed with reference to the pay drawn by him in the lower post under FR 22-C and he is likely to get more pay than a direct appointee whose pay is fixed under different set of rules. For example, a UDC on promotion to the posts of Assistant get his pay fixed under FR 22-C with reference to the pay drawn in the post of UDC, whereas the pay of Assistant (DR) is fixed normally at the minimum under FR 22-B(2). In such cases the senior direct recruit cannot claim pay parity with the junior promoted from a lower post to higher post as seniority alone is not a criteria for allowing stepping up.
- (f) Where a junior gets more pay due to additional increments earned on acquiring higher qualifications.

3. In the instances referred to in paragraph 2 above, a junior drawing more pay than the senior will not constitute an anomaly. In such cases, stepping up of pay will not, therefore, be admissible.

4. Insofar as persons serving in the Indian Audit and Accounts Department are concerned, these orders have been issued after consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR NO.02/2013
No.P(R)535/IX Date:24.01.2013

Copy of Board's letter No. E[NG]I-2008/PM1/15 dated 15.01.2013 is published for information, guidance and necessary action. Board's letters dated 03.09.09, 07.06.2010, 21.11.2011 and 23.5.2012 quoted therein were circulated under S.C.Nos. 143/2009, 82/2010, 154/2011 and 61/2012, respectively.

Board's letter No. E[NG]-I-2008/PM1/15 dated 15.01.2013 [RBE No.02/2013]

Sub: Implementation of Recommendations of 6th CPC - Merger of grades - Revised Classification and mode of filling up of non gazetted posts - Scheme for filling up of vacancies after 31.12.2012.

Ref: Board's letters of even No. dated 03.09.2009 07.06.2010, 21.11.2011 and 23.05.2012 on the above subject.

The existing methodology and benchmarking for promotion as enumerated in the Board's letters referred to above, may be applied till **31.03.2013**, till further orders.

SERIAL CIRCULAR NO.03/2013

No.P(R)436/IREM/Vol.VIII

Date: 28.01.2013

Copy of Board's letter No.E[NG]-II/2000/RR-1/77 dated 03.01.2013 is published for information, guidance and necessary action. Board's letter dated 13.09.2012 quoted therein was circulated under S.C.No.103/2012.

Board's letter No.E[NG]-II/2000/RR-1/77 dated 03.01.2013 [RBE No.149/2012]

Sub: Recruitment Rules for Official Language Staff of Indian Railways.

Instructions have been issued vide this Ministry's letter No. PC-VI/ 2008/II/5/2 dated 13.9.2012 [RBE No. 101/2012] on the subject of allotment of revised pay structure for the post of Official Language Staff. Accordingly, the Ministry of Railways have decided that Para 177 of Indian Railway Establishment Manual [IREM], Volume-I [Revised Edition 1989] first Re-Print Edition 2009 may be amended as per Advance Correction Slip No. 223 enclosed.

Indian Railway Establishment Manual, Volume-I [Revised Edition 1989] first Re-Print Edition, 2009

Chapter-I, Section-B, Subsection-III Recruitment and Training

Advance Correction Slip No. 223

[XIII] OFFICIAL LANGUAGE DEPARTMENT

177[1] The posts in the category of Junior Translator in Pay Band 2 of ₹9300-34800 [Grade Pay ₹4200] will be filled 100% by direct recruitment through the agency of Railway Recruitment Boards.

[2][a] The educational qualifications for direct recruitment from open market are as under:

- [i] Masters degree of a recognized University or equivalent in Hindi or English with English or Hindi as a compulsory or elective subject or as a medium of examination at degree level.

or

Masters degree of a recognised University or equivalent in any subject other than Hindi or English, with Hindi or English medium and English or Hindi as a compulsory or elective subject or as a medium of examination at degree level

or

Masters degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi and English as a compulsory or elective

subjects of either of the two as medium of examination and the other as a compulsory or elective subject at degree level.

and

- [ii] Recognised Diploma or Certificate Course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice versa in Central or State Government offices, including Government of India Undertaking.

[b] Age: 18-30 years

3. Higher grade posts/Channel of promotion:

The following higher grade post is available to this category of staff in the normal channel of promotion by selection/non-selection as the case may be:

Senior Translator
Pay Band-2 ₹9300-34800 [Grade Pay ₹4600]

[Authority: Railway Board's letter No.E[NG]-II/2000/RR-1/77 dated 03.01.2013]

SERIAL CIRCULAR NO.04/2013
No.P(R)481/VIII Date: 28.01.2013

Copy of Board's letter No. F(E)II/2009/FOP/1 Misc dated 27.12.2012 (RBE No.146 /2012)PC VI/308 is published for information, guidance and necessary action. Board's letter dated 30.11.2009 quoted therein was circulated under S.C.No.10/2011.

Board's letter No.F(E)II/2009/FOP/1Misc dtd. 27.12.2012 (RBE No.146/2012)PC VI/308

Sub: Transfer to lower post under FR 15(a)

Reference is invited to Board's letter No.F(E)II/2009/FOP/1 Misc. dated 30.11.2009 in terms of which DoP&T O.M. No. 13/9/2009- Estt(Pay-I) dated 21.10.2009 was circulated. DoP&T vide their O.M.No. 16/4/2012-Pay-I dated 5th November 2012 has issued further clarification regarding transfer to a lower post under FR 15[a]. A copy thereof is sent herewith for information and guidance.

Sd/-
[Sukhender Kaur]JDF[E]/Rly Board

DoP&T's O.M.No. 16/4/2012-Pay-I dated 5th November 2012

Sub: Transfer to lower post under FR 15(a)

The undersigned is directed to refer to this Department's OM No.16/6/2001-Estt (Pay-I) dated the 14th February, 2006, read with OM of even number dated the 4th January, 2007, which clarified that on transfer to the lower post/scale under FR 15(a), the pay of a Government servant holding a post on regular basis will be fixed at a stage equal to the pay drawn by him in the higher grade. If no such stage is available, the pay will be fixed at the stage next below the pay drawn by him in the higher post and the difference may be granted as personal pay to be absorbed in future increments. If the maximum of the pay scale of the lower post is less than the pay drawn by him in the higher post, his pay may be restricted to the maximum under FR 22(1)(a)(3).

2. Further, it was clarified vide the OM No.13/9/2009-Estt (Pay-I) dated the 21st October, 2009 that consequent upon implementation of the revised pay structure comprising grade pays and running Pay Bands, w.e.f. 1.1.2006 in cases of appointment of Government servants to posts carrying lower Grade Pay under FR 15(a) on their own request, the pay in the pay band of the Government servant will be fixed at a stage equal to the pay in the pay band drawn by him prior to his appointment against the lower post. However, he will be granted grade pay of lower post. Further, in all cases, he will continue to draw his increments based on his pay in the pay band + grade pay (lower).

3. The above office Memorandum also provides that in case the transfer to a lower post was made subject to certain terms and conditions then the pay may be fixed according to such terms and conditions.

4. All Ministries/Departments are requested to revise the Terms/Conditions of such transfers in line with the para 2 above.

SERIAL CIRCULAR NO.05/2013

No.P(R) 473/VIII Date: 28.01.2013

Copy of Board's letter No.E(W)2000/PS 5-1/10 dated .12.2012/ 02.01.2013 [RBE.No.148/2012] is published for information, guidance and necessary action. Board's letter dated 02.04.2012 quoted therein was circulated under S.C.No.37/2012.

Board's letter No.E(W)2000/PS 5-1/10 dated .12.2012/02.01.2013 [RBE.No.148/2012]

***Sub: Revised pay limits for entitlement of Passes /PTOs –
reckoning of running allowance in case of running staff –
Case of Tower Wagon Drivers [TWD].***

Ref: This Ministry's letter No.E(W)2000/PS 5-1/10 dated 2.4.2012

Instructions were issued vide Board's letter of even number dated 2.4.2012 on reckoning running allowance in case of Running Staff for the purpose of revised pay limit for entitlement of passes/PTOs.

2. The post of TWD in Grade Pay Rs.2800/- was, however, inadvertently left out in the Annexure of the said instructions. The same may be incorporated along with Goods Guard indicated in the said Annexure.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

4. Rest of the conditions mentioned in Board's letter of even number dated 02.04.2012 remain unaltered.

SERIAL CIRCULAR NO.06/2013

No.P(R) 500/XXIV Date: 28.01.2013

Copy of Board's letter No. F(E)III/2007/PN 1/5 dated 14.01.2013 is published for information, guidance and necessary action. Board's letter dated 14.02.97 quoted therein was circulated under S.C.No.56/1997.

Board's letter No. F(E)III/2007/PN 1/5 dated 14.01.2013 (RBE No.150/2012)

***Sub: Eligibility of Children from a void or voidable marriage for
family pension-clarification regarding.***

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.1/16/1996-P&PW(E) (Vol.II) dated 27.11.2012 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rules 54(7)(C)&54(8) of the CCS(Pension) Rules, 1972 referred to therein correspond to Rules 75(7)(iii) & 75(8) of Railway Service (Pension) Rules, 1993 respectively.

2. DOP&PW's O.M.No.1/16/96-P&PW(E) dated 02.12.1996 mentioned therein has been circulated vide Board's letter No.F(E)III/97/PN 1/3 14.02.1997.

Department of Pension and Pensioners' Welfare's O.M. No.1/16/1996-P&PW(E) (Vol.II)
dated 27.11.2012

Sub: Eligibility of Children from a void or voidable marriage for family pension-clarification regarding.

The undersigned is directed to refer to this Department's O.M. No.1/16/96-P&PW(E), dated 2.12.1996 whereby it was clarified that Pensionary benefits will be granted to children of a deceased Government servant/pensioner from void or voidable marriages when their turn comes in accordance with Rule 54(8). It is mentioned in Para 4 of the O.M. that "It may be noted that they will have no claim whatsoever to receive family pension as long as the legally wedded wife is the recipient of the same."

2. The matter has been re-examined in consultation with the Ministry of Law and Justice (Department of Legal Affairs) and Ministry of Finance (Department of Expenditure). It has been decided that in supersession of Para 4 of the O.M., *ibid*, dated 2.12.1996, the share of children from illegally wedded wife in the family pension shall be payable to them in the manner given under sub-rule 7 (c) of Rule 54 of CCS (Pension) Rules, 1972, along with the legally wedded wife.

3. It has also been decided that in past cases, no recovery from the previous beneficiary should be made. On receipt of an application from eligible child/children of the deceased Government employee/pensioner born to an ineligible mother, a decision regarding division or otherwise of family pension may be taken by the competent authority after satisfying himself/herself about veracity of facts and entitlement of the applicant (s).

4. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these Orders issue after consultation with the Comptroller and Auditor General of India.

5. This issues with the concurrence of Department of Legal Affairs vide their FTS No.3036, dated 17.10.2012.

6. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their I.D. No.530/E.V/2012, dated 23.11.2012.

SERIAL CIRCULAR NO.07/2013

No.P(R)500/XXIV

Date: 28.01.2013

Copy of Board's Notification No.2011/F[E]III/1[2]/13 dated 14.1.2013 is published for information, guidance and necessary action.

Board's Notification No.2011/F[E]III/1[2]/13 dated 14.1.2013 [RBE No. 151/2012] to be published in Gazette of India Part II, Section 3, Sub-Section[III]

S.O. – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railways Services (Commutation of Pension) Rules, 1993, namely:-

1. (1) These rules may be called the Railway Service (Commutation of Pension) (Amendment) Rules, 2013

(2) They shall be deemed to have come into force with effect from the 2nd September, 2008 and the revised Table of Commutation Value for Pension, appended to these rules shall be used for all commutation of pension which becomes absolute from the 2nd September, 2008 and in the case of pensioners whose commutation of pension became

absolute on or after the 1st January, 2006 but before the 2nd September, 2008 the pre-revised Table of Commutation Value for Pension shall be used for payment of commutation of pension based on pre-revised pay or pension and in respect of such pensioners, the revised Table of Commutation Value for Pension , appended to these rules shall be used for the commutation of additional amount of pension that has become commutable on account of retrospective revision of pay and pension.

2. In the Railway Services (Commutation of Pension) Rules, 1993, -

(i) in rule 3, in sub- rule(1), in clause (a), for the word “fraction”, the word “percentage” shall be substituted;

(ii) in rule 5, for word “fraction”, the word “percentage” shall be substituted;

(iii) in rule 6, in sub-rule (2), for the word “fraction”, the word “percentage” shall be substituted;

(iv)) in rule 6, for sub-rule(3), the following sub rule shall be substituted, namely :-

“(3) if the percentage of pension to be commuted results in fraction of rupee, such fraction shall be ignored for the purpose of commutation.”;

(v) in rule 7, in sub-rule (2), for the words “the commuted value shall be paid in two stages”, the words “the commuted value is paid in two or more stages” shall be substituted.

(vi) in rule 10, in sub rule (3)

(a) in clause (i), for the word “fraction”, the word “percentage” shall be substituted;

(b) in clauses (i) and (ii), for the words “two thousand”, wherever they occur, the words “six thousand” shall respectively be substituted;

(vii) in rule 11 :-

(a) for the word “fraction”, wherever it occurs, the word “percentage” shall respectively be substituted;

(b)) for the words “two thousand” , wherever they occur, the words “six thousand” shall respectively be substituted;

(viii) after rule 11, the following rule shall be inserted, namely:-

“11 A. Restoration of commuted pension- The commuted amount of pension shall be restored on completion of fifteen years from the date the reduction of pension on account of commutation becomes operative in accordance with the provisions of rule 7:

Provided that when the commutation amount was paid on more than one occasion on account of upward revision of pension, the respective commuted amount of the pension shall be restored on completion of fifteen years from the respective date(s).”;

(ix) in rule 12, for the word “fraction”, , the word “percentage” shall be substituted;

(x) in rule 13,

(a) in clause (iii) the words “death-cum-“shall be omitted;

(b) for the word “fraction” occurring after rule (v) and before the proviso, the word “percentage” shall be substituted.

(xi) in rule 14, for the word “fraction”, wherever it occurs, , the word “percentage” shall respectively be substituted;

(xii) in rule 15, for the word” fraction”, occurring at both the places, the word “percentage” shall be substituted;

(xiii) in rule 16, in sub rule(i) in clause (b) for the word “fraction”, the word “percentage” shall be substituted;

(xiv) in rule 17, in sub rule (1), in clause (b), for the word “fraction”, the word “percentage” shall be substituted;

(xv) in rules 18 ,19 and 20, for the word “fraction”, the word “percentage” shall respectively be substituted;

(xvi) in rule 23, in sub-rule(1), in clause (b) , for the words “two thousand”, the words “six thousand” shall be substituted;

(xvii) in rule 27, in sub rule (2), in clause (vii), for the word “fraction” , the word “percentage” shall be substituted;

(xviii) in rule 28, in sub-rule (1), in clause (vii), for the word “fraction” , the word “percentage” shall be substituted;

(xix) in rule 32,

(a) for the word “fraction” wherever it occurs, the word “percentage” shall respectively be substituted; and

(b) for the words “one hundred”, wherever they occur, the words “six thousand” shall respectively be substituted;

[File No. 2011/F[E]III/1[2]/13]

[xx] for the Table appended to these rules, the following table shall be substituted namely:-

TABLE
Commutation Value For A Pension of Re.1 Per Annum Effective from 01.01.2006

{ see rules 3[1] [k] 9, 27[7], 29[5] and 30[1] and 30[2] }

Age next birthday	Commutation value expressed as No. of year's purchase	Age next birthday	Commutation value expressed as No. of year's purchase	Age next birthday	Commutation value expressed as No. of year's purchase
20	9.188	41	9.075	62	8.093
21	9.187	42	9.059	63	7.982
22	9.186	43	9.040	64	7.862
23	9.185	44	9.019	65	7.731
24	9.184	45	8.996	66	7.591
25	9.183	46	8.971	67	7.431
26	9.182	47	8.943	68	7.262
27	9.180	48	8.913	69	7.083
28	9.178	49	8.881	70	6.897
29	9.176	50	8.846	71	6.703
30	9.173	51	8.808	72	6.502
31	9.169	52	8.768	73	6.296
32	9.164	53	8.724	74	6.085
33	9.159	54	8.678	75	5.872
34	9.152	55	8.627	76	5.657
35	9.145	56	8.572	77	5.443
36	9.136	57	8.512	78	5.229

37	9.126	58	8.446	79	5.018
38	9.116	59	8.371	80	4.812
39	9.103	60	8.287	81	4.611
40	9.090	61	8.194		

EXPLANATORY MEMORANDUM

Due to implementation of the recommendations of the Sixth Central Pay Commission, it has become necessary to give retrospective effect to the proposed amendments from the date from which the recommendations of the Sixth Central Pay Commission were given effect to. It is certified that the interest of no person is adversely affected by giving retrospective effect to the proposed amendments.

Note:- The Railways Services (Commutation if Pension) Rules, 1993 were published in the Gazette of India, Extraordinary, vide, Notification number S.O.930 (E) dated the 3rd December, 1993 and subsequently amended as follows:-

S.No	Notification number	Date	Published in the Gazette of the India Part II Section 3 Sub-Section (ii)	
			S.O.NO.	Date of publication
1	2	3	4	5
1	F(E)III/2003/PN 1/38 (Amendment)II	30.12.2003	1489(E)	30.12.2003
2	F(E)III/2003/PN 1/25	24.01.2005	400	05.02.2005

SERIAL CIRCULAR NO.08/2013

No.P(R)96/II Date: 28.01.2013

Copy of Board's letter No.PC-V/2008/PS/1[Stipend] dated 18.01.2013 is published for information, guidance and necessary action. Board's letter dated 15.12.2008 quoted therein was circulated under S.C.No.199/2008.

Board's letter No. PC-V/2008/PS/1[Stipend] dated 18.01.2013 (RBE No.04/2013) PC VI-310

Sub: Revision of rates of stipend to apprentices and trainees on Railways.

Consequent upon the revision of training period from 78 weeks to 12 months [52 weeks] for the Jr. Engineer, Mechanical Department, item No.28 of the Schedule of Board's letter of even number dated 15.12.2008 stands modified as under:

Sl. No	Category	Training period	Revised Pay Band of the post (Rs.)	Grade Pay (Rs.)	Revised rates of stipend alongwith corresponding grade pay (Rs.)
<u>Mechanical & Electrical Departments</u>					
28	Jr.Engineer Gr.II [Diploma Holder]	12 months [52 weeks]	9300-34800	4200	9300+4200

2. The above revised rates of stipend are applicable to those batches that undergo the modified training modules as indicted against the category.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

Copy of Board's letter No.E(NG)-II/2009/RC-2/14 dated 06.12.2012 is published for information, guidance and necessary action. DOP&T's OM dated 29.12.2005 quoted therein was circulated under S.C.No.146/06.

Board's letter No.E(NG)-II/2009/RC-2/14 dated 06.12.2012

Sub: Filling up of vacancies reserved for Persons with Disabilities-reg.

A copy of Office Memorandum No.36035/6/2012-Estt.(Res.) dated 26.11.2012, issued by Departmental and Training, Ministry of Personnel, Public Grievances and Pension on the above subject is enclosed herewith for information and guidance. The instructions contained in DoP&T's OM. No.36035/3/2004-Estt.(Res.) dated 29.12.2005 should be followed scrupulously as far as recruitment from open market is concerned.

Office Memorandum No.36035/6/2012-Estt.(Res.) dated:26.11.2012, issued by
Departmental and Training, Ministry of Personnel, Public Grievances and Pension

Sub : Filling up of vacancies reserved for Persons with Disabilities- reg.

The undersigned is directed to refer to this Department's O.M. contained instructions, inter alia, on carry forward of reservation of Persons with Disability (PWD).

2. Extant instructions provide for ensuring that Persons with Disabilities get a fair opportunity in consideration for appointment to an identified post. The following points are required to be kept in view while sending the requisition notice to the Employment Exchange, the SSC, the UPSC etc. and while advertising the vacancies:-

- (i) Number of vacancies reserved for SC's/ST's/OBCs/Ex-servicemen/Persons suffering from Blindness or Low Vision/Persons suffering from Hearing Impairment/Persons suffering from Locomotor Disability or Cerebral Palsy should be indicated clearly.
- (ii) In case of vacancies in posts identified suitable to be held by persons with disability, it shall be indicated that the post is identified for persons with disabilities suffering from blindness or low vision; hearing impairment; and/or locomotor disability or cerebral palsy, as the case may be, and that the persons with disabilities belonging to the category/categories for which the post is identified shall be allowed to apply even if no vacancies are reserved for them. Such candidates will be considered for selection for appointment to the post by general standards of merit.
- (iii) In case of vacancies in posts identified suitable for persons with disabilities, irrespective of whether any vacancies are reserved or not, the categories of disabilities viz., blindness or low vision, hearing impairment and locomotor disability or cerebral palsy, for which the post is identified suitable alongwith functional classification and physical requirements for performing the duties attached to the post shall be indicated clearly.
- (iv) It shall also be indicated that persons suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of reservation.

3. Concerted efforts should be made to fill up the backlog reserved vacancies for Persons with Disabilities at the earliest.

4. The instructions contained in the aforesaid OM dated 29th December, 2005 should be followed scrupulously.

SERIAL CIRCULAR NO.10/2013

No.P(R)381/I Date:04.02.2013

Copy of Board's letter No.PC-III/2000/GIS/2 dated 17.01.2013 is published for information, guidance and necessary action.

Board's letter No.PC-III/2000/GIS/2 dated 17.01.2013 (RBE No.03/2013)

Sub: Central Government Employees Group Insurance Scheme, 1980 – Tables of Benefits for the Savings Fund for the period from 1.1.2013 to 31.12.2013.

...

In continuation of this Ministry's letter No.PC-III/2000/GIS/2 dated 26.04.2012, a copy of O.M.No. 7 (2)/EV/2012 dated 15.01.2013 of the Ministry of Finance, Department of Expenditure on the above subject is forwarded herewith for information and necessary action.

Ministry of Finance, Dept. of Expenditure's OM No. 7 (2)/EV/2012 dated 15.01.2013

Sub: Central Government Employees Group Insurance Scheme, 1980 – Tables of Benefits for the Savings Fund for the period from 1.1.2013 to 31.12.2013.

...

The undersigned is directed to refer to this Ministry's O.M. No. 7(1)/EV/2012 dated 9th May, 2012 forwarding therewith Tables of Benefits under CGEGIS for the year 2012. New Tables of Benefits for the savings fund of the Scheme based on a subscription of ₹10 per month from 1.1.1982 to 31.12.1989 and ₹15 per month w.e.f. 1.1.1990 onwards have been prepared for the year 2013 and a copy of the table is enclosed. Another Table of Benefits for the savings fund based on a subscription of ₹10 per month for those employees who had opted out of the revised rates of subscription w.e.f. 1.1.1990 have also been drawn up for the year 2013 and a copy of that table is also enclosed. The amounts in the Tables have been worked out on the basis of interest @ 10% per annum (compounded quarterly) for the period from 1.1.1982 to 31.12.1982, 11% per annum (compounded quarterly) w.e.f. 1.1.1983 to 31.12.1986, 12 % per annum (compounded quarterly) w.e.f. 1.1.1987 to 31.12.2000, 11% per annum (compounded quarterly) w.e.f. 1.1.2001 to 31.12.2001, 9.5% per annum (compounded quarterly) w.e.f. 1.1.2002 to 31.12.2002, 9.0% per annum (compounded quarterly) w.e.f. 1.1.2003 to 31.12.2003, 8% per annum (compounded quarterly) w.e.f. 1.1.2004 to 30.11.2011, 8.6 per annum (compounded quarterly) w.e.f. 01.12.2011 to 31.03.2012 and 8.8% per annum (compounded quarterly) w.e.f. 01.04.2012 onwards. The mortality rate under the Scheme has been taken as 3.75 per thousand per annum upto 31.12.1987 and 3.60 per thousand per annum thereafter in both the cases. While calculating the amount it has been assumed that the subscription has been recovered or will be recovered from the salary of the month in which a member ceases to be in service failing which it should be deducted from accumulated amounts payable.

2. In its application to the employees of Indian Audit and Accounts Department, this Office Memorandum issues in consultation with the Comptroller and Auditor General of India.

CENTRAL GOVERNMENT EMPLOYEES GROUP INSURANCE SSCHEME 1980												
Contribution @ ₹ .10/- P.M. throughout												
Accumulated value of contribution from 1st January of year of Entry to the month and year of cessation												
Year of cessation of membership - 2013												
Month of cessation of membership												
Year of Entry	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1982	17904	18041	18176	18316	18457	18597	18740	18884	19028	19173	19318	19456
1983	15970	16094	16215	16342	16466	16594	16720	16848	16977	17108	17241	17364
1984	14224	14337	14445	14561	14670	14784	14899	15015	15130	15249	15365	15477
1985	12662	12762	12858	12962	13062	13163	13266	13370	13472	13578	13683	13784
1986	11258	11349	11438	11526	11616	11708	11800	11893	11986	12079	12174	12264
1987	9999	10079	10160	10240	10321	10404	10485	10569	10654	10737	10820	10901
1988	8876	8946	9018	9092	9165	9237	9313	9386	9462	9536	9613	9686
1989	7860	7924	7990	8052	8118	8185	8250	8318	8384	8451	8519	8586
1990	6957	7013	7073	7129	7188	7247	7308	7367	7429	7489	7550	7608
1991	6155	6205	6257	6312	6364	6416	6470	6524	6578	6633	6687	6738
1992	5443	5487	5535	5583	5631	5678	5726	5773	5822	5872	5919	5966
1993	4809	4849	4891	4935	4979	5021	5063	5106	5152	5194	5240	5282
1994	4245	4283	4320	4359	4398	4437	4476	4514	4555	4593	4634	4672
1995	3746	3779	3813	3848	3882	3919	3952	3988	4024	4060	4096	4130
1996	3301	3331	3364	3394	3426	3458	3490	3522	3553	3587	3618	3650
1997	2906	2935	2962	2992	3018	3049	3077	3107	3135	3164	3194	3224
1998	2558	2580	2606	2632	2659	2684	2711	2738	2764	2792	2818	2844
1999	2244	2268	2292	2315	2339	2361	2384	2408	2433	2458	2482	2506
2000	1969	1988	2011	2031	2053	2077	2098	2120	2144	2165	2188	2210
2001	1722	1741	1762	1780	1800	1821	1840	1862	1883	1903	1923	1945
2002	1502	1520	1538	1557	1575	1593	1612	1631	1650	1669	1688	1706
2003	1304	1320	1337	1354	1370	1387	1404	1422	1439	1457	1474	1491
2004	1122	1138	1153	1168	1184	1199	1215	1231	1247	1263	1279	1295
2005	956	970	984	998	1012	1027	1041	1056	1070	1085	1100	1115
2006	802	815	828	841	854	867	880	894	907	921	934	948
2007	659	671	683	695	707	719	732	744	756	769	781	794
2008	528	539	550	561	572	583	594	606	617	629	640	652
2009	407	417	427	437	447	457	467	478	488	499	510	520
2010	294	304	313	322	331	341	350	360	369	379	389	399
2011	191	199	208	216	225	233	242	251	260	269	278	286
2012	95	103	111	118	126	134	142	150	158	166	175	183
2013	7	14	21	28	36	43	50	57	65	72	80	87
NOTE												
Basis Used												
From	To	Interest*		From	To	Interest*		Savings Fund:		68.75% from 1.1.82 to 31.12.87		
1.1.82	31.12.82	10%		1.1.03	31.12.03	9.00%				70% from 1.1.88 and onwards		

1.1.83	31.12.86	11%		1.1.04	30.11.11	8.00%						
1.1.87	31.12.00	12%		1.12.11	31.03.12	8.60%		Insurance Fund: 31.25% from 1.1.82 to 31.12.87				
1.1.01	31.12.01	11%		1.04.12		8.80%			30% from 1.1.88 and onwards.			
1.1.02	31.12.02	9.50%		*Interest p.a. compounded quarterly								

CENTRAL GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME 1980												
Contribution @ ₹ 10/- P.M. upto 31.12.89 and Rs.15 throughout after 1.1.90												
Accumulated value of contribution from 1st January of year of Entry to the month and year of cessation												
Year of cessation of membership - 2013												
Month of cessation of membership												
Year of Entry	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1982	21377	21546	21712	21878	22049	22219	22394	22565	22742	229717	23096	23262
1983	19442	19598	19748	19904	20059	20214	20374	20534	20693	20853	21015	21168
1984	17701	17841	17981	18123	18265	18409	18554	18698	18844	18993	19141	19283
1985	16137	16266	16394	16524	16655	16786	16919	17053	17188	17324	17461	17588
1986	14733	14853	14972	15091	15211	15331	15456	15576	15700	15827	15952	16073
1987	13475	13586	13693	13804	13916	14029	14140	14252	14367	14483	14599	14710
1988	12353	12454	12555	12657	12759	12862	12966	13073	13178	13283	13392	13492
1989	11335	11431	11525	11619	11713	11809	11905	12001	12101	12199	12299	12392
1990	10432	10522	10608	10696	10785	10873	10962	11053	11145	11237	11328	11416
1991	9230	9308	9386	9465	9544	9624	9705	9788	9868	9951	10036	10112
1992	8161	8232	8301	8372	8443	8517	8589	8661	8735	8809	8885	8957
1993	7210	7275	7338	7401	7467	7532	7597	7662	7730	7795	7865	7926
1994	6367	6426	6483	6541	6598	6656	6715	6776	6834	6895	6956	7014
1995	5617	5669	5721	5773	5825	5877	5934	5986	6040	6094	6148	6202
1996	4952	4997	5046	5093	5140	5188	5238	5285	5333	5383	5433	5482
1997	4359	4400	4445	4488	4529	4575	4618	4661	4707	4752	4798	4839
1998	3833	3874	3910	3949	3988	4027	4071	4109	4150	4189	4230	4272
1999	3368	3402	3437	3471	3508	3542	3581	3618	3655	3691	3728	3763
2000	2950	2982	3015	3049	3081	3113	3148	3180	3215	3247	3281	3315
2001	2584	2611	2641	2672	2702	2732	2762	2792	2824	2854	2887	2915
2002	2256	2281	2308	2332	2359	2388	2416	2444	2476	2504	2532	2561
2003	1956	1980	2005	2030	2055	2081	2106	2132	2158	2186	2211	2236
2004	1684	1706	1729	1752	1776	1799	1823	1847	1870	1895	1919	1943
2005	1434	1455	1476	1497	1518	1540	1562	1583	1605	1628	1650	1672
2006	1203	1222	1241	1261	1261	1300	1320	1340	1361	1381	1402	1422
2007	989	1007	1025	1043	1061	1079	1097	1116	1135	1153	1172	1191
2008	792	808	825	841	858	875	891	908	926	943	960	977
2009	610	625	640	655	670	686	701	717	733	748	764	780
2010	442	455	469	483	497	511	525	540	554	569	583	598
2011	286	299	311	324	337	350	363	376	390	403	416	430
2012	143	154	166	177	189	201	213	225	237	249	262	274
2013	11	21	32	42	53	64	75	86	97	109	120	131
NOTE												
Basis Used												
From	To	Interest*		From	To	Interest*		Savings Fund:		68.75% from 1.1.82 to 31.12.87		
1.1.82	31.12.82	10%		1.1.03	31.12.03	9.00%				70% from 1.1.88 and onwards		
1.1.83	31.12.86	11%		1.1.04	31.12.10	8.00%						
1.1.87	31.12.00	12%		1.2.11	31.3.12	8.60%		Insurance Fund: 31.25% from 1.1.82 to 31.12.87				

1.1.01	31.12.01	11%		1.4.12		8.80%			30% from 1.1.88 and onwards.	
1.1.02	31.12.02	9.50%		*Interest p.a.compounded quarterly						

SERIAL CIRCULAR NO.11/2013
No.P(R)481/VIII Date:08.02.2013

Copy of Board's letter No.PC-VI/2012/II/RSRP/1 dated 28.1.2013 is published for information, guidance and necessary action. Board's letter dated 23.03.2012 quoted therein was circulated under S.C.No.33/2012.

Board's letter No.PC-VI/2012/II/RSRP/1 dated 28.1.2013 (RBE No.6/2013)PC VI-312

Sub: Railway Services (Revised Pay) Rules, 2008- The re-exercise of option under Rule 6 of Railway Services (Revised Pay) Rules, 2008 in the case of employees covered under letter dated 23.03.2012.

As per provisions contained in Rules 5 & 6 of the Railway Services (Revised Pay) Rules, 2008, the railway employee had an option to elect to come over to the revised pay structure either from 01.01.2006 or from the date of his next increment or from the date of promotion, upgradation of pay scales. Such an option was to be exercised within 3 months from the date of publication of Railway Services (Revised Pay) Rules, 2008. The rule also provides that the option once exercised shall be final.

2. This Ministry issued instructions vide letter of even No dated 23.03.2012 providing that those Railway employees who were due to get their annual increment between February 2006 to June, 2006 may be granted one increment on 1.1.2006 in the pre-revised pay scale as a onetime measure and, thereafter, they will get the next increment in the Revised Pay structure on 1.7.2006 as per Rule 10 of the Railway Services (Revised Pay) Rules,2008.

3. In view of the benefit extended to the employees as per the aforesaid letter dated 23.03.2012 the issue relating to according of a fresh opportunity to the employees to re-exercise their option to come over to the revised pay scale as per Revised Pay Rules, 2008 was raised by the Staff Side of the Joint Consultative Machinery in the meeting of the National Anomaly Committee held on 17.7.2012.

4. The matter has been considered by the Government and having regard to the fact that the provisions of the aforesaid letter dated 23.03.2012 bring about a material change in the basis for exercise of option to come over to the revised pay structure in terms of the Railway Services (Revised Pay) Rules,2008 in respect of employees who are covered under the said letter dated 23.03.2012, the President is pleased to decide that all those employees who are covered under the provisions of aforesaid letter dated 23.03.2012 may once again be permitted to re-exercise their option to come over to the Revised Pay Structure.

5. The benefit under these orders for re-exercise of option shall be available for a period upto 31.03.2013. The revised option shall be intimated to the head of the office by the concerned employees in accordance with the provision of Rule 6(2) of Railway Services (Revised Pay) Rules,2008.

6. All the Zonal Railways/Production Units etc. are requested to bring the contents of this letter to the notice of their employees so that such employees can avail themselves of the same within the stipulated time period.

7. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

sd/-
(M.K.Panda)/Jt.Dir./PC/Rly Board

SERIAL CIRCULAR NO.12/2013
No.P(R)438/CHS/III Date:11.02.2013

Copy of Board's letter No. PC-V/2010/A/Med./1 dated 22.1.2013 is published for information, guidance and necessary action. Board's letters dated 21.4.1999, 01.03.2004, 16.3.2009 and 29.5.2009 quoted therein were circulated under S.C.Nos.112/1999, 54/2004, 43/2009 and 97/2009, respectively.

Board's letter No.PC-V/2010/A/Med/1 dated 22.1.2013(RBE No.05/2013)PC VI 311

Sub: Fixed Medical Allowance to railway beneficiaries of New Pension Scheme drawing additional relief on death/ disability of railway servant.

The Fixed Medical Allowance (FMA) is granted to Railway pensioners/family pensioners in terms of instructions contained in Board's letter dated 21.4.99, 1.3.2004 and subsequent clarifications issued from time to time.

Grant of FMA to the railway beneficiaries of NPS drawing additional relief on death/ disability of railway servant in terms of Board's letter No. 2008/AC-II/21/19 dated 29-5-2009 has been examined in consultation with Department of Pension and Pensioners' Welfare. Since in terms of para 602 of IRMM- 2000, railway employees are entitled for medical attendance and treatment facilities, free of charge, the NPS railway pensioners **drawing additional relief on death/disability of Railway servant in terms of Board's letter dated 29.5.2009** and staying beyond 2.5 KMs from the nearest Railway Hospital/Health unit can get a RELHS card by paying necessary amount to enable them to obtain indoor treatment. They are also entitled to draw FMA as fixed by the Government. The necessary amount for getting RELHS Card as prescribed in Board's letter No. 2003/H/28/1/RELHS dt. 16.3.2009 are as under:-

(i)	The employees who have already retired.	A sum equivalent to double the amount of revised basic pension after the implementation of VIth CPC.
(ii)	Family pensioners	A sum equivalent to double the amount of revised family pension after the implementation of VIth CPC.

2 As and when the Health Insurance is introduced in Railways, the New Pension Scheme railway pensioners would be shifted to the Health Insurance Scheme.

3. These orders are issued with the concurrence of Health and Finance Directorates of the Ministry of Railways.

sd/-
(N.P.Singh)/DD PC-V/Rly. Board

SERIAL CIRCULAR NO.13/2013
No.P(R)535/IX Date: 13 .02.2013

Copy of Board's letter No.PC-V/2009/ACP/2 dated 31.01.2013 is published for information, guidance and necessary action. Board's letters dated 10.06.2009 and 28.12.2010, quoted therein were circulated under S.C.Nos.85/2009 and 191/2010, respectively.

Sub: Modified ACP Scheme [MACPS] for Railway employees – clarification – regarding.

Reference is invited to the Board's letter of even number dated 10.06.2009 regarding the Modified Assured Career Progression Scheme [MACPS] to Railway employees. Pursuant to the discussions in the meeting of National Advisory Committee held on 17.07.2012 and subsequent meeting on 27.07.2012 held with the Staff Side and in continuation to clarifications issued vide Board's letter of even number dated 28.12.2010, it is further clarified as under:

2[i] Financial upgradation under MACPS in the case of staff who joined another unit /organization on request:

Railway Board's letter of even number dated 28.12.2010 provides that in case of transfer 'including unilateral transfer on request', regular service rendered in previous organization /office shall be counted along with the regular service in the new organization/office for the purpose of getting financial upgradations under the MACP scheme. However, financial upgradation under the MACP Scheme shall be allowed in the immediate next higher grade pay in the hierarchy of the revised Pay Bands as given in the Railway Services [Revised Pay] Rules, 2008. It is now further clarified that wherever an official, in accordance with terms and conditions of transfer on own volition to a lower post, is reverted to the lower Post/Grade from the promoted Post/Grade **before being relieved for the new organization/office**, such past promotion in the previous organization /office will be ignored for the purpose of MACP Scheme in the new organization/office. In respect of those cases where benefit of pay protection have been allowed at the time of unilateral transfer to other organisation/ unit and thus the employee had carried the financial benefit of promotion, the promotion earned in previous organisation has to be reckoned for the purpose of MACP Scheme.

2.(ii) Benchmark for MACP Scheme:

Para 17 of Annexure-1 of Railway Board's letter dt. 10.06.09 provide that the financial upgradation would be on Non-functional basis subject to fitness, in the hierarchy of grade pay within the PB-1. Thereafter for upgradation under the MACPS, the benchmark of 'GOOD' would be applicable till the grade pay of Rs.6600/- in PB-3. The benchmark will be 'Very Good' for financial upgradation to the grade pay of Rs.7600 and above. Railway Board's letter of even number dated 28.12.2010 provides that where the financial upgradation under MACPS also happens to be in the promotional grade and benchmark for promotion is lower than the benchmark for granting the benefit under MACPS as mentioned in para-17 *ibid*, the benchmark for promotion shall apply to MACP also. It is now further clarified that wherever promotions are given on non-selection basis (i.e on seniority-cum-fitness basis), the prescribed benchmark as mentioned in para-17 of Annexure-1 to Board's letter dated 10.06.2009 shall not apply for the purpose of grant of financial upgradation under MACP Scheme.

3. The instructions issued on MACP Scheme vide Board's letter of even number dated 10.06.2009 stands modified to the above extent.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.14/2013

No.P(R)579/VII

Date: 07.03.2013

Copy of Board's letter No.E[P&A]I-2010/RT-1 dated 18.02.2013 is published for information, guidance and necessary action.

Board's letter No. E[P&A]I-2010/RT-1 dated 18.02.2013

Sub: Application of LARSGESS – Cases of medical unfitness of the wards of Railway employees – clarification reg.

NFIR has raised the issue regarding consideration of second or subsequent ward for recruitment under LARSGESS in case the first ward failed in the Medical examination after clearing the written test. The matter has been considered by Board and it is advised that in case the ward of the employee fails in the medical examination of a particular cycle after passing the written test; then the employee's request for consideration of other ward for recruitment under the Scheme may be considered in the next retirement / recruitment cycle provided both the employee and ward fulfill the prescribed eligibility conditions. This benefit, however, is not admissible in the same cycle.

SERIAL CIRCULAR NO.15/2013

No.P(R)95/II Date:28.02.2013

Copy of Board's letter No. E(NG)I-2012/AP/1 dated 06.02.2013 is published for information, guidance and necessary action. Board's letter dated 16.08.1999 quoted therein was circulated under S.C.No.232/99.

Board's letter No. E(NG)I-2012/AP/1 dated 06.02.2013(RBE No.10/2013)

Sub: Forwarding of application from Technical Supervisors for the posts outside Railways on deputation basis to various other Govt. Departments & PSUs/ Autonomous bodies &- Non-release Regarding.

As per extant instructions as contained in Rule 244 of Indian Railway Establishment Code (IREC), Volume-I, Fifth Edition-1985, Third Reprint Edition-2008, read with Para 1401 of Indian Railway Establishment Manual Volume-I (Revised Edition-1989), First Reprint Edition-2009, permission to a Railway servant to submit an application in response to advertised post outside the Railways like to Departments under the Government of India or under a State Government, Public Sector Undertakings/autonomous bodies controlled by Central or State Governments, shall not ordinarily be refused unless the head of the office or department in which he is employed considers that the grant of permission would not be consistent with the interest of the public service. The competent authority should interpret the term "public interest" strictly subject to the condition that forwarding of application should be the rule rather than the exception. The cadre controlling authorities would consider each case only from the point of view whether the Railway servant could be spared or not, no other general considerations should be applied in taking a decision in the case.

2. One of the Federations e.g. NFIR has brought to notice of Railway Board that Technical Staff (Senior Supervisors & Supervisors) working in Civil, Mechanical, Electrical and S&T Departments are not being released, on their selection, to various PSUs and other Government Organizations on deputation basis leading to create avoidable hardship to such staff.

3. The matter has accordingly been considered and Ministry of Railways wish to state that while following the procedure as contained in Board's letter No. E(NG)I-96/AP/2(2) dated 16.08.1999 and other service conditions as contained in paras 1402 to 1412 of Indian Railway Establishment Manual Volume-I (Revised Edition-1989), First Reprint Edition-2009, the compliance of the above instructions may also be ensured to enable Railway Technical staff to get exposure of working outside the Railways on deputation basis or otherwise and improve their performances/ knowledge on return to parent Department.

SERIAL CIRCULAR NO.16/2013

No.P(R)500/XXIV Date:28.02.2013

Copy of Board's letter No. F(E)III/2005/PN1/32 dated 11.02.2013 is published for information, guidance and necessary action.

**Sub: (i) Eligibility of disabled children for family pension after marriage and
(ii) Eligibility of two family pensions -Clarification regarding**

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No. 1/33/2012-P&PW(E) dated 16.01.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Sub – rules 6, 13-A and 13-B of Rules 54 of the CCS(Pension) Rules, 1972 referred to therein correspond to sub-rules 6, 17 and 18 of Rule 75 of the Railway Services (Pension) Rules, 1993 respectively.

2. The Explanation 1 & 3 mentioned in DOP&PW's O.M. referred above are contained in the amendment being carried out in the Railway Services (Pension) Rules, 1993 in consultation with the Ministry of Law & Justice.

Copy of DOP&PW's OM No.1/33/2012-P&PW(E) dated 16.01.2013

**Sub: (i) Eligibility of disabled children for family pension after marriage and
(ii) Eligibility of two family pensions -Clarification regarding**

The undersigned is directed to state that the Government has decided to allow continuance of family pension to mentally / physically disabled children who drew, are drawing or may draw family pension even after their marriage. Further, the Government has also decided to allow two family pensions where the pensioner drew, is drawing or may draw two pensions for military and / or civil employments.

2. In order to implement these decisions, Explanations 1 and 3 after sub-rule 6 of Rule 54 of the Central Civil Services (Pension) Rules, 1972 have been suitably amended and sub-rules 13-A and 13-B have been omitted. A copy of Gazette notification, G.S.R. No. 938 (E), dated 27th December, 2012, giving effect to these amendments is enclosed.

3. For the sake of clarity, the old and new explanations 1 and 3 are reproduced as under highlighting the changes made therein:

Old : EXPLANATION 1 – An unmarried son or an unmarried or widowed or divorced daughter shall become ineligible for family pension under this sub-rule from the date he or she gets married or remarried.

EXPLANATION 3 - It shall be the duty of son or daughter or siblings or the guardian to furnish a certificate to the Treasury or Bank, as the case may be, once in a year that (i) he or she has not started earning his or her livelihood and (ii) he or she has not yet married or remarried. A similar certificate shall be furnished by a childless widow after her re-marriage or parents to the Treasury or Bank, as the case may be, once in a year that she or he or they have not started earning her or his or their livelihood.

New : EXPLANATION 1 – An unmarried son or an unmarried or widowed or divorced daughter except a disabled son or daughter, shall become ineligible for family pension under this sub-rule from the date he or she gets married or remarried.

EXPLANATION 3 – It shall be the duty of son or daughter or siblings or the guardian to furnish a certificate to the Treasury or Bank, as the case may be, once in a year that (i) he or she has not started earning his or her livelihood and (ii) he or she has not yet married or remarried. A similar certificate shall be furnished by a childless widow after her re-marriage or by the disabled son or daughter or parents to the Treasury or Bank, as the case may be, once in a year that she or he or they have not started earning her or his or their livelihood.

4. Sub rule 13-A regulates the grant of family pension to a military pensioner after his re-employment in a civil service or a civil post. Grant of two family pensions had been prohibited under this sub rule. Similarly, sub rule 13-B prohibits grant of two family pensions to a person who is already in receipt of Family Pension or is eligible there for under any other rules of the Central Government or a State Government and/or Public Sector Undertaking/Autonomous Body/Local Fund under the Central or a State Government. The sub-rules 13-A and 13-B have since been omitted vide the above mentioned Gazette notification.

5. It is clarified that financial benefits in past cases will accrue with effect from 24th September, 2012.

6. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these Orders issue after consultation with the Comptroller and Auditor General of India.

Copy of Gazette notification, G.S.R. No. 938 (E), dated 27th December, 2012

**MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS [DOP&PW]
NOTIFICATION dated 27th December, 2012**

GS.R.938(E)- In exercise of the powers conferred by the proviso to article 309 and clause (5) of article 148 of the Constitution and after consultation with the Comptroller and Auditor General of India in relation to persons serving in the Indian Audit and Accounts Department, the President hereby makes the following rules further to amend the Central Civil Services (Pension) Rules, 1972, namely:-

1. (1) These rules may be called the Central Civil Services (Pension) Second Amendment Rules, 2012.
(2) These rules shall come into force on the date of their publication in the Official Gazette.
2. In the Central Civil Services (Pension) Rules, 1972, in Rule 54,-
 - (a) in sub- rule (6),-
 - (i) in Explanation 1, for the words "daughter shall" the words "daughter, except a disabled son or daughter," shall be substituted;
 - (ii) in Explanation 3, for the words "her re-marriage or parents", the words "her re-marriage or by the disabled son or daughter or by parents," shall be substituted;
 - (b) sub- rule 13-A shall be omitted;
 - (c) sub- rule 13-B shall be omitted.

[F.No. 1/33/2012-P&PW(E)]

Note:- The principle rules were published vide number S.O.934, dated the 1st April, 1972.

The Fourth Edition of the rules corrected up to July, 1988 was published in the year of 1988.

The said rules were subsequently amended vide notifications given below:-

1.	S.O.254, dated the 4 th February, 1989
2.	S.O.970, dated the 6 th May, 1989
3.	S.O.2467, dated the 7 th October, 1989
4.	S.O.899, dated the 14 th April, 1990
5.	S.O.1454, dated the 26 th May, 1990
6.	S.O.2329, dated the 8 th September, 1990
7.	S.O.3269, dated the 8 th December, 1990
8.	S.O.2730, dated the 8 th December, 1990
9.	S.O.3273, dated the 8 th December, 1990
10.	S.O.409, dated the 9 th December, 1991

11.	S.O.464, dated the 16 th February, 1991
12.	S.O.2287, dated the 7 th September, 1991
13.	S.O. 2740, dated the 2 nd November, 1991
14.	G.S.R.677, dated the 7 th December, 1991
15.	G.S.R.399, dated the 1 st February, 1992
16.	G.S.R. 55, dated the 15 th February, 1992
17.	G.S.R. 570, dated the 19 th December, 1992
18.	S.O.258, dated the 13 th February, 1993
19.	S.O.1673, dated the 7 th August, 1993
20.	G.S.R. 449, dated the 11 th September, 1993
21.	S.O.1984, dated the 25 th September, 1993
22.	G.S.R.389(E),dated the 18 th April, 1994
23.	S.O.1775, dated the 19 th July, 1997
24.	S.O.259, dated the 30 th January, 1999
25.	S.O. 904, dated the 30 th September, 2000
26.	S.O.717(E), dated the 27 th July, 2001
27.	G.S.R. 75(E), dated the 1 st February,2002
28.	S.O.4000, dated the 28 th December, 2002
29.	S.O. 860(E), dated the 28 th July, 2003
30.	S.O.1483(E), dated the 30 th December,2003
31.	S.O.1487(E), dated the 14 th October, 2005
32.	G.S.R. 723(E), dated the 23 rd November,2006
33.	S.O. 1821(E), dated the 25 th October, 2007
34.	G.S.R. 258(E), dated the 31 st March,2008
35.	S.O. 1028(E), dated the 25 th April, 2008
36.	S.O. 829(E), dated the 12 th April, 2010
37.	G.S.R. 176, dated the 11 th June, 2011
38.	G.S.R. 928(E), dated the 26 th December,2012

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SERIAL CIRCULAR NO.17/2013
No.P(R)605/XIII Date:28.02.2013

Copy of Board's letter No.E[NG]I-2011/CFP/10 dated 19.02.2013 is published for information, guidance and necessary action.

Board's letter No. E[NG]I-2011/CFP/10 dated 19.02.2013(RBE No.13/2013)

Sub: Procedure for selection for promotion from GP Rs.1800 to GP Rs. 1900 against departmental promotion quota.

In terms of the extant provisions as contained in para 189 of Indian Railway Establishment Manual (IREM), Vol.I, (Revised Edition- 1989), First Re-Print-2009, 33-1/3% quota of posts in the lowest grade of Commercial Clerks, Ticket Collectors, Trains Clerks, Office Clerks and other categories of Clerks like Store Clerks etc. are to be earmarked for promotion of Railway servants in the categories carrying Grade Pay of Rs.1800, for whom no regular avenue of promotion exists; the Group 'C' categories being suitably linked with specified categories in Grade Pay of Rs.1800 on the basis of broad affinity of work.

2. It has been noticed that a few Railways are adopting different eligibility criteria and are allowing Trackmen to appear in the selection being conducted against 33-1/3% departmental promotion quota which is not consistent with the extant policy as Trackman/Gateman/Trolleyman have separate avenue channel of promotion as per para 181 of IREM ibid. The issue reached upto Central Vigilance Commission(CVC) who, in turn has desired that guidelines may be issued to all Zonal Railways regarding uniform interpretation of Para 181 to 189 of IREM and related instructions thereon.

3. In the light of the above, the matter has been considered. Ministry of Railways wish to state that the extant provisions contained in para 181 to 189 of IREM, Vol.I, (Revised Edition-1989), First Re-Print Edition-2009 and subsequent instructions issued thereon may be followed scrupulously and only eligible categories as specified may be allowed to appear in the selections being conducted for promotion from GP Rs. 1800 to GP Rs. 1900 against 33-1/3% departmental promotion quota.

SERIAL CIRCULAR NO.18/2013
No.P(R)64/VI Date: 07.03.2013

Copy of Board's letter No. E(P&A)II-2013/AL-3 dated 20.02.2013 is published for information, guidance and necessary action. Board's letter dated 09.01.2008, quoted therein was circulated under S.C.No.02/2008.

Board's letter No. E(P&A)II-2013/AL-3 dated 20.02.2013 (RBE No.15/2013)

Sub: Revision of the existing rates of Hospital Patient Care Allowance and Patient Care Allowance to eligible Group 'C' & 'D' (Non-Ministerial) Railway Employees working in Railway Hospitals and Health Units/ Clinics, w.e.f. 01.09.2008.

Hospital Patient Care Allowance/ Patient Care Allowance was introduced on the Railways in terms of Board's letter No. E(P&A)II-98/HW-6 dt. 09.01.2008. Consequent to the decision conveyed by the Ministry of Health & Family Welfare vide their Office Memorandum No. Z.28015/119/2012-H dt. 17.12.2012, Board has decided to double the existing rates for payment of HPCA/PCA to all eligible Group 'C' & 'D' (Non-Ministerial) employees working in Railway Hospitals and Health Units/ Clinics, w.e.f. **01.09.2008**. The amount of HPCA/PCA would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. This is subject to the following terms & conditions :-

- (i) HPCA/PCA may be admissible in case the individual proceeds on leave/training for less than one calendar month.

- (ii) HPCA/PCA may not be admissible in case the individual proceeds on leave/training for more than one calendar month.
 - (iii) HPCA/PCA should not be admissible in case of unauthorized leave.
2. The other terms and conditions regarding admissibility of HPCA/PCA as contained in Board's letter No. E(P&A)II-98/HW-6 dt. 09.01.2008 shall remain the same.
3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.19/2013
No.P(R)481/S&T Date:13.03.2013

Copy of Board's letter No. PC-VI/2010/1/7/5/2 dated 19.02.2013 together with their letter dated 07.11.75 is published for information, guidance and necessary action. Board's letters dated 19.08.2010 and 11.04.2011 quoted therein were circulated under S.C.Nos.125/2010 and 48/2011, respectively.

Board's letter No.PC-VI/2010/1/7/5/2 dated 19.02.2013(RBE No.14/2013)PC VI-314

***Sub: Advance increments granted to Stenographers of
Subordinate Offices on qualifying speed test in
shorthand at 100/120 w.p.m. regarding.***

In accordance with the provisions contained in this Ministry's letter No.PC-IV/2010/increment/1 dated 19.08.2010 on the subject cited above, the Advance Increments granted to Stenographers of Subordinate Offices on qualifying speed test in shorthand at 100/120 w.p.m. are treated as pay for all purposes.

2. Consequent upon implementation of Railway Services (Revised Pay) Rules, 2008 the concept of Pay Band and Grade Pay has been introduced. Since there are no fixed rates of increments now, the manner in which advance increment(s) are to be computed has been examined afresh keeping in view the clarification given by DOP&T. Further, after issue of clarifications vide Board's letter of even number dated 11.04.2011, this Ministry has received references from some Railways/Production Units seeking clarifications regarding grant of advance increments. Accordingly, it has been decided that the grant of advance increments to Stenographers of Subordinate Offices on qualifying the speed test in shorthand at 100/120 w.p.m. after 01.01.2006 may be regulated as under:-

a) In terms of the instructions contained in this Ministry's letter No.PCIV/2010/increment/1 dated 19.08.2010, the advance increments granted to Stenographers of Subordinate offices on qualifying Speed Test in Shorthand at 100/120 w.p.m. in terms of Board's letter No.PC-III/74/INC/3 dated 07.11.1975 are to be treated as pay for all purposes and the past cases are also to be regulated accordingly. These advance increments were therefore to be taken into account for fixation in the Revised Pay for those officials who were in receipt of such increments in the pre-revised pay. In such cases, the advance increments will no longer continue as a separate element.

b) In respect of persons who become eligible for grant of advance increments consequent upon implementation of Railway Services (Revised Pay) Rules, 2008, the advance increment may be calculated by granting increment @ 3% of the Basic Pay on the date of passing of the test. Two advance increments may be calculated by granting increments @ 3% of the Basic Pay on the date of passing the test. The amount of this increment may be treated as a separate element in addition to the Basic Pay (Pay in the Pay Band + Grade Pay), till such advance increments are taken into account as per (c) of this letter.

c) Once the advance increments are taken into account for the purpose of pay fixation on promotion or being placed in a higher scale on grant of ACP/MACP or fixation of pay due to revision of pay scale etc., the advance increments will no longer be continued as a separate element as it will be merged with the basic pay.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Board's letter No.PC.III/74/INC/3 dated 7.11.1975

Sub: Recommendation of the Third Pay Commission relating to grant of advance increments to Stenographers for acquiring higher speed in shorthand.

The Third Pay Commission has recommended in para 50 in Chapter 10 of its Report (Volume I) that Stenographers in the Pay scale of Rs. 330-560 (RS) may be granted one and two advance increments respectively on their qualifying at 100 or 120 wpm in shorthand both at the recruitment stage and while in service. This recommendation of the Pay Commission has been accepted by the Government.

2. The President is accordingly pleased to decide that advance increments may be granted to Stenographers in accordance with the following guidelines:

(i) The benefit of advance increments will be admissible to the existing Stenographers in the scale of Rs. 330-560 (RS) as well as future recruits to the grade.

(ii) In respect of existing Stenographers, the Railways will hold special tests and grant one or two advance increments according to whether they qualify at 100/120 words per minute. They will be given three chances to qualify at a higher speed.

(iii) In respect of future recruits, tests at the time of recruitment should be held at the speeds of 80/ 100/120 words per minute and advance increment (s) granted at the recruitment stage according to the maximum speed at which they qualify. After they enter service, they will have three chances to qualify at a higher speed for purposes of earning advance increment (s) at 100 or 120 words per minute, as the case may be.

(iv) The advance increments are not to be absorbed in future increments.

(v) The date of next increment after the grant of advance increments should remain the same.

3. These orders would take effect from 1.1.1973.

4. The stenographers in Authorized Scale Rs.130-300 who have already availed the benefit of advance increments/ higher start of pay on qualifying speed of 100 or 120 words, per minute in shorthand prior to 1.1.1973 in terms of Board's letter No.PC. 64/PS-5/OS-8 dated 13.11.1964, are not eligible for the above benefit.

SERIAL CIRCULAR NO.20/2013

No.P(R)500/XXIV Date:12.03.2013

Copy of Board's letter No. F(E)III/2008/PN1/12 dated 11.02.2013 is published for information, guidance and necessary action. Board's letters dated 08.09.2008, 11.09.2008 and 29.06.2012 quoted therein were circulated under S.C.Nos.117/2008, 110/2008 and 84/2012, respectively. Necessary immediate action may be taken suo motu to revise the pension from 24.09.2012 in respect of the pre-2006 pensioners/family pensioners and revised PPOs issued.

Board's letter No. F(E)III/2008/PN1/12 dated 11.02.2013 (RBE No. 11/2013)

Sub: Revision of pension of pre-2006 pensioners-reg

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 28.01.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rules 49 and 54(3)(a) of the CCS (Pension) Rules, 1972 referred to therein correspond to Rules 69 and 75(4)(i) of the Railway Services (Pension) Rules, 1993 respectively. The

Ministry of Finance, Department of Expenditure's O.M. No.1/1/2008-IC dated 30.08.2008 mentioned in DOP&PW's O.M. dated 28.01.2013 has been adopted on Railways vide Railway Board's letter No.PC.VI/2008/II/RSRP/1 dated 11.09.2008.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:-

S.No.	DOP&PW's	Corresponding instructions of Railway Board
1.	38/37/08-P&PW(A) dated 01.09.2008	F(E)III/2008/PN1/12 dated 08.09.2008
2.	1/3/2011-P&PW(E) dated 25.05.2012	F(E)III/2008/PN1/12 dated 29.06.2012

Copy of DOP&PW's O.M.No.38/37/08-P&PW(A) dated 28.01.2013

Sub: Revision of pension of pre-2006 pensioners - reg.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, orders were issued for revision of pension/family pension vide this Department's OM No.38/37/08- P&PW(A) dated 1.9.2008, as amended from time to time.

2. It has been decided that the pension of pre-2006 pensioners as revised w.e.f. 1.1.2006 in terms of para 4.1 or para 4.2 of the aforesaid OM dated 1.9.2008, as amended from time to time, would be further stepped up to 50% of the sum of minimum of pay in the pay band and the grade pay corresponding to the pre-revised pay scale from which the pensioner had retired, as arrived at with reference to the fitment tables annexed to the Ministry of Finance, Department of Expenditure OM No.1/1/2008-IC dated 30th August, 2008. In the case of HAG and above scales, this will be 50% of the minimum of the pay in the revised pay scale arrived at with reference to the fitment tables annexed to the above-referred OM dated 30.8.2008 of Ministry of Finance, Department of Expenditure.

3. The normal family pension in respect of pre-2006 pensioners/family pensioners as revised w.e.f. 1.1.2006 in terms of para 4.1 or para 4.2 of the aforesaid OM dated 1.9.2008 would also be further stepped up to 30% of the sum of minimum of pay in the pay band and the grade pay corresponding to the pre-revised pay scale in which the Government servant had retired, as arrived at with reference to the fitment tables annexed to the Ministry of Finance, Department of Expenditure OM No.1/1/2008-IC dated 30th August, 2008. In the case of HAG and above scales, this will be 30% of the minimum of the pay in the revised pay scale arrived at with reference to the fitment tables annexed to the above OM dated 30.8.2008 of Ministry of Finance (Department of Expenditure).

4. A revised concordance table (Annexure) of the pre-1996, pre-2006 and post 2006 pay scales/pay bands indicating the pension/family pension (at ordinary rates) payable under the above provisions is enclosed to facilitate payment of revised pension/family pension.

5. The pension so arrived at in accordance with para 2 above and indicated in Col. 9 of Annexure will be reduced pro-rata, where the pensioner had less than the maximum required service for full pension as per rule 49 of the CCS (Pension) Rules, 1972 as applicable before 1.1.2006 and in no case it will be less than Rs.3,500/- p.m.

6. The family pension at enhanced rates (under sub rule (3)(a) of Rule 54 of the CCS (Pension) Rules, 1972) of pre-2006 pensioners/family pensioners revised w.e.f. 1.1.2006 in terms of para 4.1 or this Department's OM No.1/3/2011-P&PW(E) dated 25.5.2012 would be further stepped up in the following manner:

(i) In the case of Government servants who died while in service before 1.1.2006 and in respect of whom enhanced family pension is applicable from the date of approval by the

Government, i.e. 24.9.2012, the enhanced family pension will be stepped up to 50% of the sum of minimum of pay in the pay band and the grade pay corresponding to the pre-revised pay scale in which the Government servant had died, as arrived at with reference to the fitment tables annexed to the Ministry of Finance, Department of Expenditure's OM No.1/1/2008-IC dated 30th August, 2008. In the case of HAG and above scales, this will be 50% of the minimum of the pay in the revised pay scale arrived at with reference to the fitment tables annexed to the above-referred OM dated 30.8.2008 of Ministry of Finance, Department of Expenditure.

(ii) In the case of a pensioner who retired before 1.1.2006 and in respect of whom enhanced family pension is applicable from the date of approval by the Government, i.e.24.9.2012, the enhanced family pension will be stepped up to the amount of pension as revised in terms of para 2 read with para 5 above. In case the pensioner has died before the date of approval by the Government i.e. 24.9.2012, the pension will be revised notionally in terms of para 2 read with para 5 above. The amount of revised enhanced family pension will, however, not be less than the amount of family pension at ordinary rates as revised in terms of para 3 above.

7. In case the pension consolidated pension/family pension/enhanced family pension calculated as per para 4.1 of OM No.38/37/08-P&PW(A) dated 1.9.2008 is higher than the pension/family pension calculated in the manner indicated above, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.

8. All other conditions as given in OM No. 38/37/08-P&PW(A) dated 1.9.2008, as amended from time to time shall remain unchanged.

9. These orders will take effect from the date of approval by the Government, i.e. 24.9.2012. There will be no change in the amount of revised pension/family pension paid during the period 1.1.2006 and 23.9.2012, and, therefore, no arrears will be payable on account of these orders for that period.

10. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India.

11. All the Ministries/Departments are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and subordinate Offices under them on a top priority basis. All pension disbursing offices are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

Four pages matter to be inserted

SERIAL CIRCULAR NO.21/2013

No.P(R)473/IX Date:13.03.2013

Copy of Board's letter No.E[W]2009/PS 5-1/30 dated 01.03.2013 is published for information, guidance and necessary action. Board's letter dated 21.3.2012 quoted therein was circulated under S.C.Nos.43/2012.

Board's letter No. E[W]2009/PS 5-1/30 dated 01.03.2013 (RBE No.20/2013)

***Sub: Validity of Duty/Privilege/Post Retirement Complimentary
Passes[PRCP] in Duronto Express Trains***

Ref: This office letter No. E[W]2009/PS5-1/30 dated 21.03.2012

Instructions have been issued vide this office letter No. E[W]2009/PS5-1/30 dated 21.3.2012 permitting railway officials to travel in Duronto Exp. Trains while travelling **on Duty** subject to certain conditions.

2. On a demand raised by recognized Federations at DC/JCM forum, a proposal has been under consideration for allowing booking of berths/seats in Duronto Express trains by serving/retired Railway servants on Duty/ Privilege/ Post Retirement Complimentary Passes.

2.1 After due deliberations, Board have decided to allow booking of berths/seats in Duronto Express trains by serving/retired railway servants on Duty/ Privilege/ Post Retirement Complimentary Passes on the pattern of Rajdhani /Shatabdi Express trains without any exception. However, number of berths to be earmarked in Duronto Exp. Trains on duty pass quota will be as under:

<u>CLASS</u>	<u>No. of berths /seats to be earmarked as Duty</u>
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	<u>pass quota in Duronto Express trains</u>
1A	4
Executive Class	4
2AC	6
3AC	16
CC	4
SL	20
2S	20

3. This information may be brought to the notice of all concerned.
4. CRIS will make necessary modifications in the software under intimation to all zonal Railways and this office.
5. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.22/2013
No.P(R)563/X Date:13.03.2013

Copy of Board's letter No.2012/E[Sports]/4[1]/1/Policy Clarifications dated 28.02.2013 is published for information, guidance and necessary action. Board's letter dated 03.09.2012 quoted therein was circulated under S.C.No.96/2012.

Board's letter No. 2012/E[Sports]/4[1]/1/Policy Clarifications dated 28.02.2013 (RBE No.18/2013)Clarification/Corrigendum No.30

Sub: Recruitment of sportspersons against Sports Quota for the year 2012-13

Ref: Board's letter No. 2012/E[Sports]/4[1]/1/Policy Clarifications dated 03.09.2012 [RBE No.95/2012]

Please refer Para 2 of Board's letter dt. 03.09.2012 mentioned above, containing instructions for finalizing the process of recruitment of sportspersons against sports quota for the year 2012-13, by 28.02.2013.

On requests received from Zonal Railways, Board has extended the said target date up to 31.03.2013. Zonal Railways/ Production Units should accordingly complete all the formalities for recruitment of sportspersons against sports quota for the year 2012-13, both through Talent Scouting and Open Advertisement, latest by 31.03.2013, as per extant instructions.

SERIAL CIRCULAR NO.23/2013
No.P(R)95/II Date:25.03.2013

Copy of Board's letter No. E(NG)I-2012/AP/1 dated 12.03.2013 is published for information, guidance and necessary action. Board's letter dated 06.02.2013 therein was circulated under S.C.No.15/2013.

Board's letter No. E(NG)I-2012/AP/1 dated 12.03.2013 (RBE No.21/2013)

CORRIGENDUM

Sub: Forwarding of applications from Technical Supervisors for the posts outside Railways on deputation basis to various other Govt. Departments & PSUs/ Autonomous bodies - Non-release Regarding.

The para 2 of Board's letter of even number dated 06.02.2013 may be substituted as under:

"Both the Federations viz. AIRF & NFIR have brought to notice of Board that Technical Staff (Senior Supervisors & Supervisors) working in Civil, Mechanical, Electrical and S&T Departments are not being released, on their selection, to various PSUs and other Government Organizations on deputation basis leading to create avoidable hardship to such staff."

SERIAL CIRCULAR NO.24/2013

No.P(R)673/VI Date:25.03.2013

Copy of Board's letter No.E[MPP]/2009/3/10 dated 28.02.2013 is published for information, guidance and necessary action. Board's letter dated 03.06.2011 quoted therein is available on the Railway Board's website at the link given below.

Board's letter No. E[MPP]/2009/3/10 dated 28.02.2013 (RBE No.17/2013)

Sub: Revised Training Modules for Supervisors of Mechanical Engineering Deptt – Training of directly recruited Section Engineers [MSE] MRT -12 at IRIMEE/Jamalpur.

A Task Force was constituted under the Human Resource Reforms Committee to review the training modules for Supervisors of Mechanical Engineering Department. The Task Force had submitted its Report in July 2010 which was duly approved by Board [MS] and [MM].

On the basis of the Report submitted by the Task Force, the revised stage-wise training module for the Supervisors of Mechanical Engineering Department was issued vide Board's letter of even number dated 03.06.2011. In terms of these instructions under Module [MSE] for Sr. Section Engineers of Mechanical Department a Sub Module viz. MRT-12 of 4 weeks duration is to be conducted at IRIMEE/Jamalpur and the exact course content and detailing is also to be done by IRIMEE. Till IRIMEE/Jamalpur makes arrangement for conducting this module at their institute and include the same in their training calendar, Supervisor's Training Centres of Indian Railways may arrange to conduct this course with the assistance of guest faculty.

SERIAL CIRCULAR NO.25/2013

No.P(R)/535/IX Date: 28.03.2013

Copy of Board's letter No.E[NG]I-1999/PM7/17 dated 15.03.2013 is published for information, guidance and necessary action. Board's letters dated 04.02.2011 and 12.04.2012 quoted therein were circulated under S.C.Nos.23/2011 and 49/2012, respectively.

Board's letter No. E[NG]I-1999/PM7/17 dated 15.03.2013 (RBE No.24/2013)

Sub: Selection for Intermediate Apprentices from amongst Skilled Artisans for absorption as JE in G.P. ₹4200, PB ₹9300-34800 – Allowing one more but final chance to appear in selection with pre-revised qualification.

Vide Railway Board's letter of even number dated 04.02.2011, the employees who qualified in the previous selection on cut-off date, i.e. 12.08.2002 with pre-revised qualification but could not be promoted due to non-availability of vacancies, were allowed one more chance. One more similar opportunity was granted to these employees vide Board's letter of even number dated 12.04.2012 as the last opportunity.

2. However, the matter has again been considered in the PNM/AIRF Meeting, and it has again been decided to allow one more chance to the employees, who qualified in the previous selection on the cut-off date, i.e. 12.08.2002 with pre-revised qualification but could not be promoted due to non-availability of vacancies, to appear in the selection for the post of JE in GP ₹4200 against the Intermediate Apprentices Quota.

SERIAL CIRCULAR NO.26/2013
No.P(R)673/VI Date: 02.04.2013

Copy of Board's letter No. E[MPP]2013/6/2 dated 14.03.2013 is published for information, guidance and necessary action. Board's letter dated 30.04.2010 quoted therein was circulated under S.C.No.67/2010.

Board's ltr. No. E[MPP]2013/6/2 dated 14.03.2013 [RBE No. 23/2013] SC 31 to MC 8/02

Sub: Renewal of training facilities for Engineering Graduates and Diploma Holders under the Apprentice (Amendment) Act, 1973 for the years 2013-14, 2014-15 and 2015-16.

Ref: Railway Board's letter No.E(MPP)2010/6/2 dated 30.04.2010 [RBE No. 64/2010].

Ministry of Railways have decided to make available 902 training slots for providing practical training facilities to Engineering Graduates, Diploma Holders and students of Sandwich Course for three years i.e. for 2013-14, 2014-15 and 2015-16 as per statements annexed to this letter.

Ministry of Railways desire that in the event of seats earmarked for the Engineering Graduates not being utilized, the same may be filled by Diploma Holders in consultation with the Regional Boards.

Railways/Production Units should pass on the details to the Ministry of Human Resource Development under intimation to this Ministry under clause 8[c] of Section 9 of the Apprentices Act, 1961 as amended in 1973.

ANNEXURE I

<u>Allocation of seats for Graduates /Diploma Holders under Apprentices [Amendment] Act, 1973</u>			
Mechanical Graduates/Diploma Holders in Railway installations during the years 2013-14, 2014-15 and 2015-16			
<u>Railway/Workshop/ Unit/Division</u>	<u>Slots for Degree Holders</u>	<u>Slots for Diploma Holders</u>	<u>Total</u>
1	2	3	4
<u>Central Railway</u>			
Parel (Loco)	8	10	18
Matunga (C&W)	8	12	20
<u>Eastern Railway</u>			
Liluah (C&W)	6	11	17
Kanchrapara (Loco)	7	8	15
Kanchrapara (C&W)	6	11	17
Jamalpur	6	11	17
<u>Northern Railway</u>			
Charbagh	1	23	24
Alambagh	1	20	21
Kalka-Jagadhri	1	4	5
Amritsar	1	4	5
<u>North Eastern Rly.</u>			

Gorakhpur Shops	2	16	18
Izatnagar	1	10	11
<u>Northeast Frontier Rly</u>			
New Bongaigaon	3	3	6
<u>Southern Railway</u>			
Golden Rock	6	18	24
Perambur (Loco)	6	18	24
Perambur (C&W)	6	19	25
Arkonam (Engg.Work)	4	5	9
<u>South Central Rly.</u>			
Lallaguda (Loco)	4	10	14
<u>South Eastern Rly. *</u>			
Coaching Depot, Santragachi			2
Adra Division			4
Diesel Loco Shed/ Kharagpur			2
Kharagpur Workshop			7
<u>Western Railway</u>			
Parel	7	17	24
Dahod	4	11	15
<u>North Central Rly.</u>			
Jhansi (C&W)	1	17	18
<u>North Western Rly.</u>			
Ajmer	2	4	6
Jodhpur	1	7	8
Bikaner	1	7	8
<u>South Western Rly</u>			
Hubli	5	16	21
Mysore	4	11	15
<u>West Central Rly.</u>			
Kota	3	6	9
CLW	7	18	25
DLW	4	12	16
ICF	10	19	29
RWF	5		5
Total	131	358	504

* **Note:** includes 15 of SER which have not been distributed between Degree & Diploma holders

ANNEXURE II

Allocation of seats for Graduates /Diploma Holders under Apprentices **[Amendment] Act, 1973**

2) Statement showing the number of places for Electrical Graduates/Diploma Holders in Railway Institutions during the years 2013-14, 2014-15 and 2015-16

<u>Railway/Workshop/ Unit/Division</u>	<u>No.of places for Degree Holders</u>		<u>No.of places for Diploma Holders</u>		<u>Total</u>
	<u>Electrical Traction</u>	<u>Electric Power</u>	<u>Electrician General</u>	<u>Electrician Traction</u>	
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>Central Railway</u>					
(a) Bombay Division					

(i) Kalyan Loco Shed	4	-	-	4	8
(ii) Kurla Car Shed	4	-	-	4	8
(iii) Traction Distribution	4	-	-	6	10
(iv) General Service	-	4	6	-	10
(b) Kalyan Power House	-	6	12	-	18
(c) Matunga Workshop	-	4	4	-	8
(d) Bhusawal Electric Loco Shed	4	-	-	4	8
(e) Bhusawal Divn. Traction Distribution	4	-	-	4	8
<u>Eastern Railway</u>					
(a) Howrah	4	-	-	4	8
(b) Nakraldanga Car Shed	2	-	-	2	4
(c) Asansol Electric Loco Shed	2	-	-	2	4
(d) Kancharapara Workshop	4	2	4	6	16
(e) Liluah Workshop	-	8	8	-	16
(f) Jamalpur	-	8	8	-	16
(g) Traction Distribution on Sealdah Divn.	4	-	-	4	8
(h) Traction Distribution on Howrah Divn.	4	-	-	4	8
<u>Northern Railway</u>					
(a) Lucknow Power House & Workshop	-	4	4	-	8
(b) General Services at Delhi Divn.	-	4	6	-	10
<u>North Eastern Railway</u>					
Gorakhpur Workshop	-	2	6	-	8
<u>Northeast Frontier Railway</u>					
New Bongaigaon Workshop	-	2	4	-	6
<u>Southern Railway</u>					
(a) Tambaram EMU & Loco Shed	4	-	-	6	10
(b) Perambur Workshop	-	4	8	-	12
(c) Golden Rock Workshop	-	4	8	-	12
(d) Traction Distribution on Rayapuram Divn.	2	-	-	4	6
<u>South Eastern Railway</u>					
a) Tikiapra TMI Car Shed	-	-	-	-	4
b) Tata Electric Loco Shed	-	-	-	-	4
c) Kharagpur Workshop	-	-	-	-	4
d) Traction Distribution Chakradharpur Divn.	-	-	-	-	4
e) Santragachi Train Lighting Depot	-	-	-	-	4
<u>Western Railway</u>					

a) Bombay Division					
i) Mahalaxmi EMU Car Shed	4	-	-	6	10
ii) Traction Distribution	4	-	-	6	10
iii) General Services	-	4	6	-	10
b) Parel Workshop	-	4	6	-	10
c) Dahod Workshop	-	2	4	-	6
<u>North Central Railway</u>					
Kanpur Electric Loco Shed	4	-	-	6	10
<u>North Western Railway</u>					
Ajmer Workshop	-	4	6	-	10
<u>South Western Railway</u>					
a) Hubli	-	2	4	-	6
b) Mysore Workshop	-	2	4	-	6
<u>Railway Electrification</u>					
a) Northern Railway	4	-	-	4	8
b) South Eastern Railway	4	-	-	4	8
c) Western Railway	4	-	-	4	8
Chittaranjan Locomotive Works	4	4	8	8	24
Diesel Locomotive works	1	1	2	2	6
Integral Coach Factory		6	10		16
Total	75	81	128	94	398

SERIAL CIRCULAR NO.27/2013

No.P(R)579/VII Date:02.04.2013

Copy of Board's letter No.E[P&A]I-2011/RT-6 dated 11.03.2013 is published for information, guidance and necessary action. Board's letters dated 11.09.2010, 28.06.2011 and 03.01.2012 quoted therein were circulated under S.C.Nos.131/2010, 99/2011 and 01/2012, respectively.

Board's letter No. E[P&A]I-2011/RT-6 dated 11.03.2013

Sub: Clarification regarding reckoning of 20 years' of qualifying service in respect of Gangmen and staff working in safety category posts with 1800 GP under LARSGESS Scheme.

Recently NFIR had raised the issue regarding reckoning of 20 years' of qualifying service in respect of those staff who have rendered service in both non-safety and safety category post for being eligible for voluntary retirement under the Scheme. The issue has been examined in Board's office and it is clarified that 20 years' of qualifying service should be in the specified safety category posts indicated in the list annexed with Board's letter No. E[P&A]I-2010/RT-2 dated 11.09.2010, 28.06.2011 and 03.01.2012.

SERIAL CIRCULAR NO.28/2013

No.P(R)64/VI Date:02.04.2013

Copy of Board's letter No.E[P&A]I-2009/SP-1/Genl-1 dated 1.3.2013 is published for information, guidance and necessary action. Board's letter dated 13.12.2012 quoted therein was circulated under S.C.No.138/2012.

ADDENDUM

Sub: Revision in the rate of Special Allowance in respect of staff working in Central Ticket Checking Squad of Railway Board.

The instructions contained in Board's letter of even number dated 13.12.2012 on the above subject were issued pursuant to consideration of PNM/NFIR item No.1[A]/2012.

SERIAL CIRCULAR NO.29/2013

No.P(R)563/XI Date: 22.04.2013

Copy of Board's letter No.2012/E[Sports]/4[1]/I/Policy Clarifications dated 22.03.2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under S.C.No.09/2011.

Board's letter No.2012/E[Sports]/4[1]/I/Policy Clarifications dated 22.03.2013 [RBE No.25/2013] Clarification/Corrigendum No.31

Sub: Status of Archery Association of India and Indian Amateur Boxing Federation.

Ref: Board's policy letter No. 2010/E[Sports]/4 [1]/1 /[Policy] dt. 31.12.2010 [RBE No.189/B/2010]

On the subject matter, Ministry of Sports & Youth Affairs vide its letter No.9-33/2010-Sports-II dated 18.02.2013 has informed that the Government has withdrawn/suspended the recognition of Archery Association of India and Indian Amateur Boxing Federation w.e.f. 07.12.2012.

2. In view of the above, it has been decided that Railway teams, players and officials will not be allowed to participate in any event which will be conducted by suspended Archery Association of India and Indian Amateur Boxing Federation or their affiliated units, till further orders.

3. Besides, the sports achievements in the events conducted by Archery Association of India and Indian Amateur Boxing Federation or their affiliated units after 06.12.2012, shall also not be considered for recruitment, incentives and other establishment matters, till further orders.

SERIAL CIRCULAR NO.30/2013

No.P(R)673/VI Date:22.04.2013

Copy of Board's letter No. E(MPP)/2012/3/19 dated.02.04.2013 is published for information, guidance and necessary action. Board's letter dated 26.10.2009 [40 pages], quoted therein is available on the website and can be accessed at indianrailways.gov.in > About Indian Railways> Directorates> Management Services> MPP Circulars.

Board's letter No.E(MPP)/2012/3/19 dated.02.04.2013 [RBE No.29/2013]

Sub: Training Module of ALP (Diesel) to LP (Shunter) and ALP (Electrical) to ET.

The Committee constituted to look into the specific training needs and to devise a curriculum of Assistant Loco Pilots (Diesel)/ Assistant Loco Pilots (Electrical) for promotion to Loco Pilot (Shunter)/ Engine Turner has submitted their report.

Board (ML, MM & MT) have approved the recommendation of the Committee and it has been decided that in the present scenario of promotion avenue, a separate training module for Loco Pilot (Shunter)/ET is not required. Instead ALP (Diesel) being promoted as LP (Shunter) and ALP (Electrical) to Engine Turner (ET) should undergo the LOCO RNG-4 or LOCO RNG-2 Training Module, as the case may be, already prescribed for promotion to LP (Goods) vide this office letter No.E(MPP)2009/3/36 dated 26.10.2009 (RBE No. 191/2009).

However, those ALPs who have already undergone the LOCO RNG-4 or LOCO RNG-2 while being posted as Shunter/ET will not have to undergo the training when being considered for promotion as LP (Goods).

SERIAL CIRCULAR NO.31/2013
No.P(R)673/VI Date:22.04.2013

Copy of Board's letter No. E(MPP)2013/3/8 dated: 02.04.2013 is published for information, guidance and necessary action. Board's letter dated 28.05.2004 quoted therein was circulated under S.C.No.93/04.

Board's letter No. E(MPP)2013/3/8 dated:02.04.2013 [RBE No. 28 /2013]

CORRIGENDUM

Sub: Refresher Courses for Safety Category-Medical categorization.

In partial modification of this office letter No.E(MPP)2003/3/35 dated 28.05.2004 (RBE No.109/2004) the Medical Classification in respect of all the six categories indicated in Column 5 may be treated as withdrawn. The Medical classification as prescribed in the Indian Railway Medical Manual as amended from time to time would be applicable for all the categories/trades.

All other conditions remain unchanged.

SERIAL CIRCULAR NO.32/2013
No.P(R)473/IX Date:22.04.2013

Copy of Board's letter No.E[W]2007/PS 5-6/28 dated 01.04.2013 is published for information, guidance and necessary action. Board's letters dated 23.02.1996, 10.09.1997, 20.05.1999, 20.08.2004 and 20.07.2012 quoted therein were circulated under SC Nos.65/96, 178/97, 160/99, 166/2004 and 86/2012 respectively.

Board's letter No. E[W]2007/PS 5-6/28 dated 01.04.2013 (RBE No.26/2013)

Sub: Complimentary Card Passes to Rajiv Gandhi Khel Ratna Awardees and Dhyani Chand Awardees and other facilities on the Card passes issued to sports persons.

Ref: Railway Board's letters No. E[W]95/PS5-6/61 dated 23.02.1996, No.E[W]97/PS 5-6/34 dated 10.09.1997, No.E[W]95/PS 5-6/61 dated 20.05.1999, No.E[W]2004/PS 5-6/59 dated 20.08.2004 and No. E[W]2012/PS 5-14/1 dated 20.07.2012

As per extant policy, Ministry of Railways provides 1st Class /2nd AC Complimentary Card passes to sports-persons who are Arjuna Awardees or Olympic Medalists or Gold Medalists in Asian or Commonwealth Games or Dronacharya Awardees. The aforesaid Card pass entitles them life-long free rail travel for self only in 1st Class /2nd AC over all-Indian Railways [except Metro Railway/Kolkata] by any train other than Rajdhani / Shatabdi trains. Recently Arjuna awardees have been permitted travel facility even by Rajdhani/Shatabdi trains on the authority of said Complimentary Card pass. The aforesaid policy further prescribes that the sports-person is entitled to the facility of a companion in same Class on the Complimentary Card pass on attaining the age of 65 years. Olympic Medalists are also provided one Complimentary 1st AC cheque pass per year for one to and fro journey in 1st AC Class along with one companion, over all Indian Railways. Railway Board's letters mentioned above refer in this regard.

2. In the context of facility of Complimentary Card passes provided to sports-persons, Ministry of Railways have now decided that Complimentary Card passes issued to Arjuna Awardees shall henceforth be valid for travel in Duronto trains also. It has been further

decided that Complimentary Card passes issued to Olympic Medalists and Dronacharya Awardees shall also be valid for travel by 2AC/3AC in Rajdhani trains, Chair Car [CC] in Shatabdi trains and in Duronto trains as in the case of Arjuna Awardees.

3. Ministry of Railways have further decided that sports-persons recipients of 'Rajiv Gandhi Khel Ratna Award' or 'Dhyan Chand Award' shall also be provided 1st Class/2nd AC Complimentary Card passes for life long free travel for self only in 1st Class/2nd AC over all-Indian Railways [except Metro Railway/Kolkata] by any train including Rajdhani, Shatabdi and Duronto trains, on the same lines as issued to Arjuna Awardees. Furthermore, Rajiv Gandhi Khel Ratna Awardees shall also be issued one Complimentary 1st AC Cheque Pass per year for one to and fro journey in 1st AC Class alongwith one companion in same Class by any train including Rajdhani/Shatabdi/ Duronto trains, as in the case of Olympic Medalists. Complimentary Card passes to Rajiv Gandhi Khel Ratna Awardees and Dhyan Chand Awardees shall be issued from Railway Board. However, the 1st AC Complimentary Cheque pass may be issued to Rajiv Gandhi Khel Ratna Awardees and Olympic Medalists either from Railway Board or from Zonal/Divisional Headquarters as may be selected /nominated by the sportsperson. Details of such 1st AC Cheque passes issued by the Railways should be furnished to Railway Board every month.

4. This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR NO.33/2013

No.P(R)/473/IX

Date:22.04.2013

Copy of Board's letter No.E[W]2008/PS 5-6/28 dated 01.04.2013 is published for information, guidance and necessary action. Board's letters dated 23.2.96, 4.7.96, 29.10.1996, and 16.5.2011 quoted therein were circulated under Serial Circular Nos.69/96, 98/96, 142/96 and 65/2011, respectively.

Board's letter No. E[W]2008/PS 5-6/28 dated 01.04.2013 (RBE No.27/2013)

Sub: Extension of facility of Complimentary Card passes to parents of unmarried posthumous Chakra awardees and awardees of Police gallantry medals.

Ref: Board's letters No. E[W]96/PS5-6/22 dated 23.2.96, 4.7.96, and 29.10.96 and subsequent letters including letter of even number dated 16.5.2011

As per extant policy Ministry of Railways provides 1st Class/2nd AC Complimentary Card passes to gallantry awardees who are recipients of Chakra awards viz., Param Vir Chakra, Maha Vir Chakra, Vir Chakra, Ashok Chakra, Kirti Chakra and Shaurya Chakra and to Police gallantry awardees i.e. recipients of President's Police Medal for Gallantry [PPMG] and Police Medal for Gallantry [PMG]. The aforesaid Card pass entitles them life-long free rail travel for self alongwith one companion in same class, by 1st Class/2nd AC over all Indian Railways (except Metro Railway/Kolkata) by any train other than Rajdhani/ Shatabdi trains. There have been further expansion/ liberalization in the scheme and Chakra awardees have since been permitted travel by Rajdhani/ Shatabdi trains also on the Complimentary Card pass issued to them. Such Card pass facility has been provided to the widow of posthumous awardees as also to widow of the gallantry awardee after his death in normal course. In terms of Board's letter of even number dated 16.05.2011, the facility of Complimentary Card pass has been extended to the parents of unmarried posthumous awardees of Param Vir Chakra and Ashok Chakra.

2. The issue regarding extension of the facility of Complimentary Card passes to the parents of unmarried posthumous awardees of remaining Chakra awards and of Police gallantry medals had been under consideration of this Ministry and it has now been decided to extend the aforesaid facility of Complimentary Card pass to them also. Accordingly, 1st Class/2nd AC Complimentary Card passes may be issued in the joint name of parents of unmarried posthumous awardees of Maha Vir Chakra, Vir Chakra, Kirti Chakra, Shaurya Chakra, President's Police Medal for Gallantry [PPMG] and Police Medal for Gallantry [PMG] with similar facilities of rail travel as are available to gallantry awardees on such

Complimentary Card passes. As regards companion facility, when one of the parents travels alone on the Complimentary Card pass, he/she shall be entitled to take one companion in the same Class along with him/her. However, when both parents are travelling together, the facility of companion shall not be admissible on the Complimentary Card pass. The procedure and other conditions for issue of such Complimentary Card passes to parents in the aforesaid cases shall be the same as followed while issuing Complimentary Card passes to gallantry awardees under the existing scheme.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.34/2013
No.P(R)39/VI Date:22.04.2013

Copy of Board's letter No.E[NG]II/2012/PO/NCR/13 dated 13.03.2013 together with their letters dated 31.03.87, 24.10.91 is published for information, guidance and necessary action. Board's letter dated 24.06.1991 quoted therein was circulated under S.C.No.104/91.

Board's letter No. E[NG]II/2012/PO/NCR/13 dated 13.03.2013 (RBE No.22/2013)

Sub: Proposal for creation of non-gazetted posts.

Inspite of clear cut guidelines and instructions issued from time to time, by this Ministry, it has been noticed that a large number of proposals are received in this office which do not conform to these guidelines. This causes unnecessary delay in final disposal of the proposals.

2. With a view to enable this Ministry to examine each proposal in an effective manner, Board that strict observance of the following be made:

- i] Proposals complete in all respects, having details of staff requirement for each department separately should be submitted in Railway Board on quarterly basis, i.e., in April, July, October and January. Piece –mean proposals will not be entertained.
- ii] The proposals should invariably be forwarded to this office through Personnel department of the Railway concerned.
- iii] Each proposal may be accompanied with detailed justification of posts required to be created which should have the personal approval of the General Manager of the Railway.
- iv] Zonal railway's vacancy bank position along with the views of FA&CAO and details of money value required for each post proposed to be included.
- v] The instructions contained in Board's letter dated 31.03.1987 [RBE-78/1987], dated 24.06.1991 [RBE-118/91] and dated 24.10.1991 may be followed before approaching Railway Board for want of matching surrender from Board's vacancy bank.
- vi] The proposals having requirement of less than 100 nos. of posts in a particular department should be avoided and should be resolved locally by the railway by way of arranging money value from their vacancy bank.
- vii] The check-list [copy enclosed] should invariably be part o the proposal sent to Railway Board and should be in conformity with the guidelines issued vide Board's letter No. E[MPP]/2008/1/94 dated 23.07.2009. While doing so, the stipulations made vide CRB's D.O No.E[MPP]/2009/1/84 dated 03.02.2012 may be strictly adhered to.

3. Proposals so far sent to Board will be dealt as per the existing instructions. Henceforth, no proposal will be entertained unless reviewed as per Para 2 of this letter.

CHECK LIST FOR PROPOSAL FOR CREATION OF POSTS
Annexure to Railway Board's letter No. E[MPP]2008/1/94 dated 23/12/2009

S.No			
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1.	Name of the Organisation/Railway/Unit	
2.	Proposal in Detail	Creation of ___ Gr.C and ___ Gr.D posts, comprising of ___ Safety posts, ___ Non safety posts
3.	Indicate nature of activity in brief	
4.	Whether creation of post is for New asset or New Activity	Yes/No
5.	If proposal is for New Assets	Whether it is on Replacement/Additional Account
6.	Whether creation of post is for Expansion/Extension of service	Yes/No
7.	Money Value involved	Rs
8.	Whether 1% reduction in Sanctioned Strength as per Corporate objective has been achieved	Yes/No
9.	What is the likely target of reduction by 31.3.2010 as per Corporate objectives	Gr.C ____; Gr.D ____
10.	When was the last creation done?	DD/MM/YY
11.	How many posts were created last?	Gr. C ____; Gr.D ____
12.	How was it funded?	Railway Board's Vacancy Bank/ Organisation/ Railway/Unit own Vacancy Bank
13.	Money Value last given by the Organisation/Railway/Unit to Railway Board Vacancy Bank	Rs. _____ on DD/MM/YY
14.	Money Value available in Organisation/Railway/Unit's Vacancy bank	Rs. _____
15.	Details of vacancies in the Organisation/Railway/Unit as a whole	Gr.C ____; Gr.D ____
16.	Details of Non-safety/Non essential vacancies existing in the Organisation/Railway/Unit	Gr.C ____; Gr.D ____
17.	What is the Current Bench Marking of Activity Centre	____ MP Ratio
18.	What is the Bench marked Division/Unit of IR for the relevant activity. Give MPR	Division/Unit ____ MPR
19.	What is the IR Average for the relevant Activity Centre	IR MPR ____
20.	Net addition to Output to be indicated if these posts are created as proposed	
21.	Yardstick existing for this activity in which posts are proposed to be created	
22.	How many Work Studies are pending acceptance on Organisation/Railway/Unit	
23.	Brief justification for the additional manpower taking into consideration of a. Economies of scale b. Up gradation of technology c. Change in practices	
24.	Have any posts been created to manage the requirement? Work charged Posts or otherwise, redeployment etc. may be indicated	
25.	Any specific remarks in terms of orders from Court/Railway Board etc.	

Note: Please enter details applicable: write NA if it does not apply to you.

Copy of Board's letter No.E[NG]II/84/RE1/10 dated 31.03.1987[RBE No.78/87]

Sub: Surplus staff – Maintenance of bank of surplus posts.

Attention of the Railway Administration is invited to the instructions issued by this Ministry, from time to time on the subject as stated in the margin. The Ministry of Railways

have been considering the question of laying down the methodology to be adopted in maintaining the account in the bank of surplus posts. They have now decided as under:

No.E[NG]II/81/RE1/5 dated 15.1.82	[i] The bank of surplus posts will be operative from 1.4.87 and earlier bank net credit may be added as an opening balance of the new account as on that date.
No.E[NG]II/84/RE1/10 dated 26.10.84, 18.2.85, 9.4.85, & 26.7.85	[ii] All posts [excluding posts which were/are created for specific short term purpose, e.g. those created for summer rush], identified as surplus and surrendered on or after 1.4.87 will be credited to this bank.
	[iii] Matching surrender already reckoned for creation of posts after 1.4.87 [including opening balance from previous balances], and such surrenders to be made in future, will be debited to the balance in this bank.
	[iv] The account in this bank will be maintained department-wise and grade-wise, though for matching surrender posts can be drawn from this bank irrespective of the department to which they pertain.
	[v] The account of the bank will be maintained by the CPLO or CPO [as per practice of each individual railway] under the overall supervision of the Additional General Manager [Exp. Control]. In every proposal for creation of posts, the CPLO/CPO will indicate the availability of surplus posts in this bank.

2. The para regarding surplus staff to be included in the PCDO from General Manager as per extant instructions, should be brief and should indicate the posts surrendered in the period and posts re-created from matching surrenders in the bank, as also showing the balance at credit in the surplus at the bank.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Board's letter No.E[NG]II/91/PO/GenI/2 dated 24/10/91 [RBE No.185/91]

Sub: Creation of non-gazetted posts.

Attention is invited to this Office letter of even number dated 24th June, 1991 wherein it was advised that General Managers are empowered to create non-gazetted posts with matching surrenders in consultation with their FA&CAO, for new assets/new organizations and proposal for all other posts [including operational posts, posts required to meet statutory requirements a also those required for Vigilance and Security Organisations etc.] which could not be created by the Railways within their powers, should be referred to Railway Board, offering equivalent matching surrenders. The need for creating posts with matching surrenders only, has been emphasized with a view to contain man-power which is inescapable in the present day context.

2. Insofar as Production Units are concerned, some of these, like ICF, DLW and CLW have been in existence for more than a decade and over the passage of time, in these production units as well some pockets of redundant activities/surpluses would have generated, like in Zonal Railways, which need to be identified and surpluses redeployed wherever required. These Production Units should, therefore, make concerted effort to critically review the manpower requirement with a view to identify pockets of surpluses and resort to creation of fresh posts only with matching surrenders wherever found inescapable.

3. Having regard to the fact that it may not always be possible for Production Units to offer matching surrenders, with a view to achieve corporate objective, it has been considered

necessary to club the Production Units with the adjoining Zonal Railways as indicated below, who will provide matching surrenders wherever required by the Production Units.

Production Units	Zonal Railways
CLW	Eastern
DLW	North Eastern
ICR & W & AP	Southern
RCF & DCW	Northern
Metro Railway [Revenue Posts only]	South Eastern

4. In future, GMs Production Units will create posts under their own powers, with matching surrenders only, being provided by either Production Unit itself or by the concerned Zonal Railways, as indicated above.

5. Wherever posts are required to be created at the Railway Board level, such proposals will also be sent by the Production Units along with matching surrenders for consideration and further processing. In exceptional cases, however, where it is not possible to offer matching surrenders both by the Production Units and the concerned Zonal Railways, such proposal may be sent to the Board together with certificates from General Manager Production Unit and the General Manager of the concerned Zonal Railways indicating the inability of the production unit/Railway to offer matching surrenders. In such cases, the position of the surplus bank of the Zonal Railways shall also be indicated by the Railways in the certificate annexed with the proposal.

SERIAL CIRCULAR NO.35/2013

No.P(R)411 Date: 22.04.2013

Copy of Board's letter No.E[W]2012/WE-1/1 dated 09.04.2013 is published for information, guidance and necessary action. Board's letter dated 20.05.1992 [Master Circular No. 45] quoted therein was circulated under letter No.P[R]464/MC dated 16.07.1992.

Board's letter No. E[W]2012/WE-1/1 dated 09.04.2013 (RBE No.30/2013)

Sub: Indigenous System of Medicine – Homoeopathic/ Ayurvedic dispensaries – Delegation of powers to General Managers reg.

Kindly refer to Board's guidelines on the issue of Indigenous System of Medicine issued vide letter No. E[W]91-WE1-22 dated 20.5.92 [Master Circular No.45] and subsequent clarifications thereon.

Based on the demands received from the Federations and Zonal Railways, a proposal for decentralization of powers regarding conversion of Homoeopathic/ Ayurvedic dispensaries from 4 hours to 8 hours presently vested with the Railway Board has been under consideration for quite some time in Ministry of Railways.

It has now been decided that the General Managers of the Zonal Railways and Production Units would be the competent authority to undertake the conversion of the Homoeopathic /Ayurvedic dispensaries being run under the aegis of the Staff Benefit Fund subject to the concurrence of the FA&CAO in each case. **These powers are not to be delegated further under any circumstances.** It may also be noted that a Homoeopathic /Ayurvedic dispensary will be converted from 4 hours to 8 hours, based on factors namely, [i] need of the employees, [ii] number of patients being attended to by the dispensary [iii] availability of funds, [iv] decision taken by the SBF Committee unanimously and [v] any other factor as deemed fit by the General Manager concerned.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.36/2013
No.P(R)563/X Date: 26 .04.2013

Copy of Board's letter No.E[NG]II/2004/RR-1/14 dated 04.04.2013 is published for information, guidance and necessary action.

Board's letter No. E[NG]II/2004/RR-1/14 dated 04.04.2013 (RBE No.31/2013)

Sub: Acceptance of certificates /qualifications awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling, Hyderabad for the purpose of employment on the railways.

The issue of recognition of qualification awarded by institutions cited in the above subject has been under consideration of this Ministry. The issue has been examined in consultation with M/o Human Resource Development and Department of Personnel & Training, M/o Personnel, Public Grievances and Pensions.

A copy of office Memorandum No. 14021/1/2012-Estt.D dated 06.03.2013 issued by Department of Personnel and Training, M/o Personnel, Public Grievances and Pensions on the above subject is sent herewith for guidance and compliance.

These instructions will be applicable from the date of issue of above stated office memorandum of Department of Personnel & Training. Cases pertaining to recruitments/ engagements finalized prior to the date of issue of these instructions need not be re-opened.

Copy of Ministry of Personnel , Public Grievances and Pension, DOP&T's Office
Memorandum No. 14021/1/2012-Estt.D dated 06.03.2013

Sub: Recognition of certificates /qualifications awarded by Rajasthan State Open School, Jaipur and Andhra Pradesh Open Schooling Society for the purpose of employment in Central Government Offices.

The undersigned is directed to state that the matter whether qualifications/certificates awarded by Rajasthan State Open School, Jaipur and A.P. Open Schooling Society are recognized for the purpose of employment in Central Government Offices has been considered in consultation with the Ministry of Human Resource Development.

2. Department of School Education and Literacy, Ministry of Human Resource Development had clarified vide their O.M. No. F.2.35/2011.Sch.3 dated 07.09.2012 that Council of Boards of School Education in India [COBSE], an Association of National and State School Education Boards, is responsible for verifying genuineness /recognition of School Education Boards in India. It grants membership to boards/ institutes that are set up by an Act of Parliament or State Legislature or an executive order of the Central /State Governments and follow the National curriculum Framework. The certificate issued by its member Boards are equivalent to any other Board across the country. It was informed that Andhra Pradesh Open Schooling Society and Rajasthan State Open School, Jaipur, are its members and their courses are recognized by COBSE and all its member Boards, and are valid for further studies and appointment in the Central and State Government departments. As regards validity of certificates issued by Rajasthan State Open School, Jaipur and Andhra

Pradesh Open Schooling Society for employment purposes, it may be got verified from the respective State Open Schools, wherever, necessary.

SERIAL CIRCULAR NO. 37 / 2013

No.P(R)53/V Date:26.04.2013

Copy of Board's letter No. PC-VI/2008/I/7/2/1 dated 26.4.2013 is published for information, guidance and necessary action. Board's letters dated 09.09.2008 and 03.10.2012 quoted therein were circulated as SC Nos. 111/2008 and 106/2012, respectively.

Board's letter No. PC-VI/2008/I/7/2/1 dated 26.4.2013[RBE No. 38/2013]PC VI-315

***Sub: Payment of Dearness Allowance to Railway employees –
Revised rates effective from 01.01.2013.***

Please refer to this Ministry's letter of even number dated 03.10.2012(S.No.PC-VI/303, RBE No.112/2012) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of **72%** to **80%** with effect from **1st January, 2013**.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry's letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The arrears may be charged to the salary bill and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.38/2013

No.P(R)500/XXIV Date:03.05.2013

Copy of Board's letter No.F[E]III/2008/PN1/12 dated 10.04.2013 is published for information, guidance and necessary action. Board's letter dated 08.09.2008 quoted therein was circulated under S.C.No.117/2008.

Board's letter No. F[E]III/2008/PN1/12 dated 10.04.2013 (RBE No.33/2013)

***Sub: Revision of provisional pension sanctioned under Rule 10
of Railway Services [Pension] Rules, 1993.***

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No. 38/6/2010-P&PW[A][Pt.] dated 18th March, 2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. DOP&PW's OM No. 38/37/08-P&PW[A] dated 1st September, 2008 as clarified /modified from time to time, was adopted/circulated vide this office letter No. F[E]III/2008/PN1/12 dated 08.09.2008.

3. Rule 69 of the CCS [Pension] Rules, 1972 referred to in the aforementioned OM dated 18th March, 2013 corresponds to Rule 10 of Railway Services [Pension] Rules, 1993.

Copy of DOP&PW's OM No. No.38/6/2010-P&PW(A)(Pt.) dated 18.03.2013

***Sub: Revision of provisional pension sanctioned under
Rule 69 of the CCS (Pension) Rules, 1972***

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Pay Commission, orders for revision of pension of pre-2006 pensioners w.e.f. 1.1.2006 have been issued on 1.9.2008.

The following categories of pensioners were entitled to provisional pension as in the pre-2006 pay-scale:

- a) Employees suspended before 2006 and also retired before 1.1.2006
- b) Employees suspended before 2006 but retired after 1.1.2006
- c) Employees who retired before 1.1.2006 and against whom departmental/judicial proceedings were pending at the time of retirement.

It has been decided that in all the above cases the provisional pension sanctioned under Rule 69 of CCS (Pension) Rules, 1972 will be revised in terms of this Department's OM No. No.38/37/08-P&PW(A) dated 1st September, 2008 as clarified/ modified from time to time. An illustration regarding revision of provisional pension sanctioned under Rule 69 of CCS (Pension) Rules 1972 before 1.1.1996 is enclosed.

As regards revision of provisional pension in case of employees who are drawing provisional pension in 4th CPC scales, their provisional pension would be brought over to 5th CPC and thereafter to the 6th Central Pay Commission and their provisional pension would be revised in accordance with the instructions contained in DoP&PW OM No.38/37/08-P&PW(A) dated 1st September, 2008 as clarified/modified from time to time.

This issues with the approval of Department of Expenditure, Ministry of Finance ID No.61 /E.V/2013 dated 4th January, 2013 and No.214 /E.V/2013 dated 16th January, 2013.

Illustration

Revision of Provisional Pension sanctioned under Rule 69 of CCS [Pension] Rules, 1972
before 01.01.1996

1	Pay scale of a Government Servant who retired on superannuation on 31.1.1994	3000-4500
2	Basic Pay/Average Emoluments	3500
3	Provisional Pension w.e.f. 1.2.1994	1750
4	Revised Pay Scale w.e.f. 1.1.1996	10,000-15200
5	Revised Provisional pension w.e.f. 1.1.1996 [As per O.M. No.45/86/97-P&PW[A]-Part II	5265
6	Revised Pay Band [PB-3]+ Grade Pay	15600-39100]+6600
7	Revised Provisional pension w.e.f. 1.1.2006 [As per O.M. No.38/37/08-P&PW[A] dated 1 st September, 2008]	11900
8	Revised Provisional Pension w.e.f. 24.9.2012 [As per O.M. No.38/37/08-P&PW[A] dated 28 th January, 2013	12600

SERIAL CIRCULAR NO.39/2013

No.P(R)53/V Date:16.05.2013

Copy of Board's letter No.PC-VI/2008/II/7/2/2 dated 07.05.2013 is published for information, guidance and necessary action. Board's letters dated 18.08.1998, 05.08.1999,

02.08.2000, 20.07.2009 and 08.10.2012 quoted therein were circulated under Serial Circular Nos. 234/98, 212/99, 176/2000, 129/09 and 115/2012, respectively.

Board's letter No. PC-VI/2008/I/7/2/2 dtd 07.05.2013 [RBE No.46/2013]PC VI-316

***Sub: Grant of Dearness Relief to Railway pensioners/family pensioners
– Revised rate effective from 01.01.2013.***

A copy of Office Memorandum No.42/13/2012-P&PW (G) dated 02.05.2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension and Pensioners' Welfare) on the above subject is enclosed for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PWs instructions referred to in the enclosed Office Memorandum and Railway Board's corresponding instructions are given below:-

S.No.	Para No.	No. & date of Deptt. of Pension & Pensioners' Welfare's O.M.	No. & date of corresponding orders issued by Railway Board
1	1	O. M. No. 42/13/2012 P&PW (G) dated 04.04.2012.	PC-VI/2008/1/7/2/2 dated 08.10.2012
2	2	(i) O. M. No. 23/1/97- P&PW (B) dated 23.02.1998.(ii) OM. No. 23/3/2008 P&PW (B) dated 15.09.2008.	N.A.
3	3	(i) O. M. No. 4/59/97-P&PW(D) dated. 14.07.1998 (ii) O. M. No. 4/29/99 P&PW(D)dated.12.07.2000	(i) F(E)III/96/PN1/9 dated.18.08.1998 (ii) F(E)III/96/PN1/9 dated 02.08.2000
4	5	(i) O. M. No. 45/73/97-P&PW(G)dated 02.07.1999 (ii) O.M.No. 38/88/2008- P&PW(G) dated 9.7.2009	F(E)III/99/PN1/21 dated 05.08.1999 F(E)III/2008/PN1/13 dated 20.7.2009

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Personnel, Public Grievances & Pensions [Department of Pension and Pensioners' Welfare]'s O.M. No. 42/13/2012-P&PW[G] dated 02.05.2013

Sub: Grant of Dearness Relief to Central Government pensioners/family pensioners – Revised rate effective from 01.01.2013.

The undersigned is directed to refer to this Department's OM No. 42/13/2012-P&PW(G) dated 4th October, 2012 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Relief (DR) payable to Central Government pensioners/family pensioners shall be enhanced from the existing rate of 72% to 80% w.e.f. 1st January, 2013.

2. These orders apply to (i) All Civilian Central Government Pensioners/Family Pensioners (ii) The Armed Forces Pensioners, Civilian Pensioners paid out of the Defence Service Estimates, (iii) All India Service Pensioners (iv) Railway Pensioners and (v)The Burma Civilian pensioners / family pensioners and pensioners / families of displaced Government pensioners from Pakistan, who are Indian Nationals but receiving pension on behalf of Government of Pakistan and are in receipt of ad-hoc ex-gratia allowance of Rs. 3500/- p.m. in terms of this Department's O.M. No. 23/1/97- P&PW (B) dated 23.2.1998 read with this Department's OM No. 23/3/2008-P&PW(B) dated 15.9.2008.

3. Central Government Employees who had drawn lumpsum amount on absorption in a PSU/Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department's OM No. 4/59/97-P&PW (D) dated 14.07.1998 will also be entitled to the payment of DR @ 80% w.e.f.

1.1.2013 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lumpsum payment on absorption and Dearness Pension subject to fulfillment of the conditions laid down in para 5 of the O.M. dated 14.07.98. In this connection, instructions contained in this Department's OM No.4/29/99-P&PW (D) dated. 12.7.2000 refer.

4. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

5. Other provisions governing grant of DR in respect of employed family pensioners and re-employed Central Government Pensioners will be regulated in accordance with the provisions contained in this Department's OM No. 45/73/97-P&PW (G) dated 2.7.1999 as amended vide this Department's OM No. F. No. 38/88/2008-P&PW(G) dated 9th July, 2009. The provisions relating to regulation of DR where a pensioner is in receipt of more than one pension, will remain unchanged.

6. In the case of retired Judges of the Supreme Court and High Courts, necessary orders will be issued by the Department of Justice separately.

7. It will be the responsibility of the pension disbursing authorities, including the nationalized banks, etc. to calculate the quantum of DR payable in each individual case.

8. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioners etc. on the basis of these instructions without waiting for any further instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter No. 528-TA, 11/34-80-II dated 23/04/1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No. GANB No. 2958/GA-64 (ii) (CGL)/81 dated the 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.

9. In their application to the pensioners/family pensioners belonging to Indian Audit and Accounts Department, these orders issue after consultation with the C&AG.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure conveyed vide their OM No. 1(4)/EV/2004 dated 1st May, 2013.

SERIAL CIRCULAR NO.40/2013

No.P(R)436/IREM/VIII Date:27.05.2013

Copy of Board's letter No.E(NG)I-2008/RE-3/4 dated 30.4.2013 is published for information, guidance and necessary action. Board's letter dated 29.4.1999 quoted therein was circulated under S.C.No. 138/99. Since VI CPC pay structure comprising running pay bands and grade pays was implemented with effect from 01.01.2006, Board's instructions dated 30.04.2013 in respect of fixation of pay of running staff who were medically decategorised after 01.01.2006 and absorbed in alternative stationary posts, are also applicable from 01.01.2006. Necessary action may accordingly be taken.

Board's letter No. E(NG)I-2008/RE -3/4 dated 30.4.2013 (RBE No. 41/2013)

Sub: Fixation of pay of disabled/medically unfit running staff on being appointed against alternative (stationary) posts in revised (6th CPC) pay structure.

Reference Railway Board's letter No. E(NG)I-96/RE-3/9(2) dated 29.4.1999 containing procedure for absorption of disabled/medically unfit Railway servant in alternative

employment, framed pursuant to the enactment of Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act-1995.

2. Consequent upon implementation of revised pay structure inter-alia involving merger of various pre-revised scales and comprising running Pay Bands & Grade Pay based on recommendations of 6th Central pay Commission, a question has arisen regarding methodology for fixation of pay of medically unfit running staff on being posted/appointed against stationary posts. The matter has, accordingly, been considered by the Ministry of Railways (Railway Board) and based on the recommendations of a Committee constituted for the purpose, it has been decided that while determining pay in Pay Band for the purpose of fixation of pay of medically unfit running staff in alternative (stationary) post, an amount equal to such percentage of basic pay (pay in Pay Band + Grade Pay) representing pay element of running allowance as may be in force from time to time may be added to the existing pay in Pay Band and the resultant figure (ignoring the fraction of rupee, if any) rounded off to the next multiple of 10, would be the pay in the Pay Band in the alternative post with no change in the Grade Pay of substantive post, in suitable alternative post. An illustration in this regard is enclosed as Annexure-I.

3. For this purpose, Para 1307 and 1308 of Indian Railway Establishment Manual, Volume-I (Revised Edition -1989) First Re-print Edition-2009 maybe amended as per Advance Correction Slip No. 224 enclosed as Annexure-II.

4. This issues with the concurrence of Finance Directorate of Ministry of Railways.

ANNEXURE -I

Illustration :

(i)	Present Pay :- Rs.12470 + Rs. 4200	= Rs.16,670
	Add 30% pay element # Rs.5001 i.e	= Rs. 5,010
	Pay fixed in alternative post would be	= Rs.17480 + Rs.4200
(ii)	Present Pay :- Rs.7950 + Rs. 1900	= Rs.9,580
	Add 30% pay element # Rs.2955 i.e	= Rs.2,960
	Pay fixed in alternative post would be	= Rs.10910 + Rs.1900

Note:# At present the rate of pay element of running allowance being 30% of Basic Pay.

ANNEXURE –II

Indian Railway Establishment Manual, Volume –I, (Revised Edition-1989) First Re-print Edition -2009

Chapter XIII : Absorption Of Disabled /Medically Unfit Staff In Alternative Employment

ADVANCE CORRECTION SLIP NO. 224

1. Substitute the following for the existing paragraph 1307:

1307: Reckoning of element of Running Allowance for the purpose of fixation of pay of disabled/medically unfit running staff : While determining pay for the purpose of fixation of pay of medically unfit running staff in an alternative (stationary) post, an amount equal to such percentage of basic pay representing the pay element of running allowance as may be in force from time to time, may be added to the existing pay in Pay Band and the resultant figure(ignoring the fraction of rupee, if any) rounded off to the next multiple of 10 would be the pay in the Pay Band in the alternative post with no change in the Grade Pay of substantive post, in suitable alternative post.

2. Substitute the following for the existing paragraph 1308:

1308 : Fixation of Pay [other than Running Staff]: The pay in the Pay Band of the disabled /medically unfit Railway servants [other than Running Staff] will be fixed in the alternative post as previously drawn in the post held by them on regular basis before acquiring disability.

[Authority: Railway Board's letter No. E[NG]I-2008/RE-3/4 dated 30.04.2013]

SERIAL CIRCULAR NO.41/2013

No.P(R)473/IX

Date:16.05.2013

Copy of Board's letter No.E[W]2009/PS-5-1/30 dated 22.04.2013 is published for information, guidance and necessary action. Board's letter dated 01.03.2013 quoted therein was circulated under S.C.No.21/2013.

Board's letter No. E[W]2009/PS-5-1/30 dated 22.04.2013(RBE No.35/2013)

Sub: Entitlement for travel in Duronto Express trains in non-AC accommodation i.e SL & 2S classes.

Ref: This office letter of even no dt: 1.3.2013

Instructions have been issued vide above referred letter for allowing booking of berths/seats in Duronto Express trains by serving/retired railway servants on Duty/Privilege/Post Retirement Complimentary Passes, subject to Duty Pass quota in air conditioned accommodation on the pattern of Rajdhani/Shatabdi express trains without any exception.

2. Since non AC accommodation i.e. SL and 2S classes are also available in Duronto Express trains, the entitlement of serving/retired railway servants in Duronto express trains has been reviewed.

3. After due deliberations, Board have now decided that entitlement to travel in Duronto express trains on Second class/Second class 'A' passes will be as under:

- (a) Second class 'A' passes are made valid for travel in SL and 2S classes of Duronto Express trains.
- (b) Second/Sleeper class passes are valid for travel in 2S class of Duronto Express trains.
- (c) The maximum number of berths/seats to be booked against aforesaid passes may be restricted to 4 per pass.
- (d) Berths/Seats in SL/2S classes of Duronto Express trains can also be booked against First Class/First Class 'A' passes like normal Mail/Express trains.

4. This information may be brought to the notice of all concerned.

5. CRIS will make necessary modification in the software under intimation to all zonal railways and this office.

6. This issues with the concurrence of the Finance directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.42/2013

No.P(R)563/XI Date:16.05.2013

Copy of Board's letter No.2013/E[Sports]/4[1]1/Policy Clarifications dated 23rd April 2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under S.C.No. 09/2011.

Sub: Recognised Senior National Bridge Championship for incentive and recruitment purposes—clarification regarding.

Ref: Railway Board's policy letter No.2010/E(Sports) / 4(1)/1(Policy) dated 31.12.2010[RBE No.189B/2010]

Please connect Board's letter mentioned above containing instructions on recruitment of sportspersons on Zonal Railways/Production Units against sports quota etc.

In this connection it is clarified that in the game of Bridge, Winter National Bridge Championship is the only recognized National Championship in senior category for considering recruitment and incentive cases as per Board's policy letter dated 31.12.2010, referred to above. Accordingly, the performance of Bridge players in Inter State Bridge Championship [erstwhile Summer National Bridge Championship] shall not be considered for said purposes.

SERIAL CIRCULAR NO.43/2013

No.P(R)563/XI Date:16.05.2013

Copy of Board's letter No. 2013/E(Sports)/4(1)/1/Policy Clarifications dated 1st May 2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under S.C.No.09/2011.

Board's letter No. 2013/E(Sports)/4(1)/1/Policy Clarifications dated 1st May 2013 (RBE No.43/2013) Clarification/Corrigendum No.34

Sub: Recognized National Sports Federation for the game of Hockey- clarification regarding.

Ref: Railway Board's policy letter No.2010/ E(Sports)/4 (1)/ 1(Policy) dated 31.12.2010 (RBE No.189B/2010) and clarifications/ corrigendum issued thereto.

The issue of recognized National Sports Federation for the game of Hockey has been considered in this office in consultation with the Ministry of Youth Affairs and Sports.

2. In this connection it is stated that the International Federation of Hockey recognizes Hockey India as the National Body of India to field its team in the international events and Hon'ble Supreme Court, vide its interim orders, have also ordered that Hockey India will field the men's and women's Hockey teams in future games and Hockey India is required to hold the National Championships in various categories for this purpose. Government is also providing the requisite support to this federation. It is accordingly decided that till further orders, **Hockey India** may be treated as the recognized National Sports Federation for the game of Hockey for the purposes of recruitment, incentive, out-of-turn promotions and all other establishment matters of Hockey players and also for the purpose of participation in domestic Hockey tournaments.

Zonal Railways/Production Units may accordingly take necessary action at their end to decide the aforesaid matters of sportspersons, related to the game of Hockey.

SERIAL CIRCULAR NO.44/2013

No.P(R)64/VI Date: 27.05.2013

Copy of Board's letter No.E[P&A]I-2008/SP-1/AD-3 dated 02.05.2013 is published for information, guidance and necessary action. Board's letter dated 21.8.91 quoted therein was circulated under S.C.No.133/91.

Board's letter No. E[P&A]I-2008/SP-1/AD-3 dated 02.05.2013 (RBE No.44/2013)

Sub: Enhancement in the rate of Risk Allowance in respect of eligible unskilled staff on the railways in accordance with DOP&T's guidelines

Ref: Railway Board's letter No. E[P&A]I-84/SP-1/TP-1 dated 21.8.1991

It has been decided to enhance the rate of Risk Allowance in respect of eligible unskilled workers on the railways/Production Units as per list attached.

2. The V CPC had recommended that Risk Allowance should be admissible to only those staff who face continuous risk rather than contingent risk while performing their duties. As such in accordance with these guidelines, the categories/staff engaged in the jobs as mentioned in the list annexed with this letter were identified as eligible for grant of Risk Allowance. The rate of Risk Allowance in respect of these categories/staff is enhanced from the existing rate of Rs.20 per month to Rs.40 per month w.e.f. 01.09.2008 to 31.12.2010.

3. The rate of the Risk Allowance would increase by 25% every time the Dearness Allowance payable on revised pay scales goes up by 50%.

4. Subsequent to enhancement in the rate of Dearness Allowance to 51%, the rate of Risk Allowance would be Rs.50 per month from 1.1.2011 onwards.

5. The categories who are in receipt of HPCA/PCA are not eligible for grant of Risk Allowance.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ANNEXURE

List of categories/staff engaged in the following jobs are eligible for Grant of Risk Allowance.

1. Those directly engaged in spray painting
2. Those directly engaged in galvanizing tanks, effluent treatment plant, manufacturing of insulation components involving hazardous chemicals etc.
3. Those directly engaged in use of electrolytes.
4. Those directly exposed to metallic dust, fumes generated from resin bakers, smoke from the furnace, carbon burst shops.
5. Those directly working in Melting Shop in all foundries where scrap is used.
6. Moulding shop in Rail Wheel Factory/Bangalore.
7. Those directly engaged in chrome plating.
8. Safaiwalas directly in underground drains/sewer pipes, cleaning of manholes.
9. Safaiwalas directly working in sewerage treatment plant in workshops.
10. Malaria Khalasis directly engaged in spraying pesticides, handling acids, anti-larval drugs, etc.
11. Chest Clinic Staff.
12. X-Ray Attendants.

SERIAL CIRCULAR NO.45/2013

No.P(R)541/V

Date: 27.05.2013

Copy of Board's letter No.F[E]III/2003/PF1/1 dated 25.04.2013 is published for information, guidance and necessary action.

Board's letter No.F[E]III/2003/PF1/1 dated 25.04.2013 (RBE No.37/2013)

Sub: State Railway Provident Fund-Rate of Interest during the year 2013-2014

A copy of Government's Resolution No. 5(1)-B[PD]/2013 dt. 8th April, 2013 received from the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8.7% [Eight point seven per cent] per annum on accumulations at the credit of subscribers to the State Railway Provident Fund during the financial year beginning on 01.04.2013 is enclosed for information and necessary action.

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi, Resolution F. No. 5(1)-B[PD]/2013 dt. 8th April, 2013 (Published in Part I Section 1 of Gazette of India).

RESOLUTION

It is announced for general information that during the year 2013-2014, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall carry interest at the rate of 8.7% (Eight point seven per cent) per annum. This rate will be in force during the financial year beginning on 01.04.2013. The funds concerned are:

1. The General Provident Fund (Central Services)
2. The Contributory Provident Fund (India).
3. The All India Services Provident Fund.
4. The State Railway Provident Fund.
5. The General Provident Fund (Defence Services).
6. The Indian Ordnance Department Provident Fund.
7. The Indian Ordnance Factories Workmen's Provident Fund.
8. The Indian Naval Dockyard Workmen's Provident Fund.
9. The Defence Services Officers Provident Fund.
10. The Armed Forces Personnel Provident Fund.

2. Ordered that the resolution be published in Gazette of India.

SERIAL CIRCULAR NO.46/2013

No.P(R)500/XXIV Date: 27.05.2013

Copy of Board's letter No. F(E)III/2005/PN1/23 dated 30.04.2013 is published for information, guidance and necessary action. Board's letters dated 08.09.2008, 22.9.2008, 11.2.2013 and 17.4.2013 quoted therein were circulated under S.C.Nos.117/08, 123/08, 20/13 and letter No. P[R]500/XXIV dt. 30.4.2013, respectively.

Board's letter No.F(E)III/2005/PN1/23 dated 30.04.2013 (RBE No.42/2013)

Sub: Revision of 1/3rd Commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – stepping up of notional full pension w.e.f. 24.09.2012.

A copy of Department of Pension & Pensioners' Welfare [DOP&PW]'s O.M. No. 4/38/2008-P&PW[D] dated 03rd April, 2013 on the above subject is enclosed herewith for information and compliance. These instructions will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below.

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions
1	O.M. No. 38/37/08--P&PW[A] dt. 1.09.08	Letter No. F[E]III/2008/PN1/12 dt. 08.09.2008

2	O.M. No. 4/38/2008-P&PW[D] dt.15.09-08	Letter of even number dt. 22.09.2008
3	O.M. No. 38/37/08--P&PW[A] dt. 28.01.2013	Letter No. F[E]III/2008/PN1/12 dated 11.2.2013
4	O.M. No. 38/37/08--P&PW[A] dt 13.02.2013	Letter No.2013/AC-II/21/1 dated 17.4.2013

Copy of DOP&PW's O.M. No. 4/38/2008-P&PW[D] dated 03rd April, 2013

Sub: Revision of 1/3rd Commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – stepping up of notional full pension w.e.f. 24.09.2012.

Orders for revision of 1/3rd restored pension of absorbees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M. of even number dated 15.9.2008. As per para 2A of the said OM, the full pension of the absorbees was notionally revised w.e.f. 1.1.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 1.9.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

2. Instructions have been issued vide this Department's OM No. 38/37/08-P&PW(A) dated 28.1.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.9.2012. Accordingly, the notional full pension of the absorbee pensioners would also be stepped up w.e.f 24.9.2012 in accordance with the instructions contained in the aforesaid OM dated 28.1.2013. No arrears of DR and additional pension on notional full pension would be payable for the period prior to 24.9.2012.

3. Instructions have been issued on issuance of revised authority in respect of pre-2006 pensioners vide this Department OM No. 38/37/08-P&PW(A) dated 13.2.2013. These instructions will also be applicable for issuance of revised authority in respect of absorbee pensioners.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID. No 1(5)/E V/2012 dated 15.03.13 and with concurrence of office of CAG, vide their ID No. 26-Staff Hak(rules)/4-2013 dated 25.03.2013

SERIAL CIRCULAR NO.47/2013

No.P(R)535/IX Date:27.05.2013

Copy of Board's letter No. E[NG]I-2008/PM1/15 dated 24.05.2013 is published for information, guidance and necessary action. Board's letters dated 03.09.09, 07.06.2010, 21.11.2011, 23.5.2012 and 15.1.2013 quoted therein were circulated under S.C.Nos. 143/2009, 82/2010, 154/2011, 61/2012 and 02/2013, respectively.

Board's letter No. E[NG]I-2008/PM1/15 dated 24.05.2013 (RBE No.51/2013)

Sub: Implementation of Recommendations of 6th CPC - Merger of grades - Revised Classification and mode of filling up of non gazetted posts - Scheme for filling up of vacancies after 31.03.2013.

Ref: Board's letters of even No. dated 03.09.2009 07.06.2010, 21.11.2011, 23.05.2012 and 15.01.2013 on the above subject.

The existing methodology and benchmarking for promotion, as enumerated in the Board's letters referred to above, may be applied till **31.12.2013**, till further orders.

SERIAL CIRCULAR NO.48/2013

No.P(R)563/XI Date: 30.05.2013

Copy of Board's letter No.E[NG]-II/2005/RR-1/6 dated 30.04.2013 is published for information, guidance and necessary action. Board's letters dated 25.1.2002, 26.4.2005, 23.1.2007 and 30.08.2012 quoted therein were circulated as SC Nos. 23/2002, 87/2005, 21/2007 and 95/2012, respectively.

Board's letter No. E[NG]-II/2005/RR-1/6 dated 30.04.2013 (RBE No.40/2013)

Sub: Recognition of qualification of Prathama Examination, conducted by Hindi Sahitya Sammelan, Allahabad.

Ref: Letter No.E[NG]II/2002/RR-1/7 dated 25.1.2002 [RBE No.11/2002], letters of even number dated 26.4.2005 [RBE No.67/2005], 23.1.2007 [RBE No.13/2007] & 30.08.2012 [RBE No.94/2012]

Attention is invited to instructions contained in Board's letter of even number dated 30.08.2012 [RBE No. 94/2012] where it was apprised that no further extension for recognition has been granted to the above stated examination for the purpose of employment on the railways to the posts for which prescribed qualification is matriculation.

The matter has been further examined by M/o Human Resource and Development [MHRD] and it has been decided by them to withdraw instructions which provided for not recognizing the qualification cited above subject to the condition that all those students who are enrolled with the institution with permanent recognition upto 31.5.2013 would be eligible for consideration in accordance with MHRD's notification No. F.24-4/2001-TS.III dated 27.7.2001, 14.5.2004 and 21.11.2006 circulated vide this office letter No. E[NG]II/2002/RR-1/7 dated 25.1.2002 [RBE 11/2002] and letter of even number dated 26.4.2005 [RBE No.67/2005] and dated 23.1.2007 [RBE No. 13/2007], respectively whereafter these orders will cease to have effect from 01.06.2013.

The instructions contained in Board's letter of even number dated 30.08.2012 [RBE No.94/2012] therefore, stand suitably amended.

SERIAL CIRCULAR NO.49/2013

No.P(R)66/NDA/IV Date:05.06.2013

Copy of Board's letter No. E[P&A]II-2013/HW-2 dated 21.05.2013 is published for information, guidance and necessary action. Board's letters dated 21.11.12 and 26.04.2013 quoted therein were circulated under SC Nos. 126/2012 and 37/2013, respectively.

Board's letter No. E[P&A]II-2013/HW-2 dated 21.05.2013 (RBE No.48/2013)

Sub: Rates of Night Duty Allowance w.e.f. 1-1-2013.

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Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry's letter No.PC-VI/2008/I/7/2/1 dated 26.04.2013, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures 'A' and 'B' of Board's letter No.E(P&A)II-2012/HW-1 dated 21.11.2012 stand revised with effect from 01.01.2013 as indicated at Annexure 'A' in respect of Continuous, 'Intensive', 'Excluded' categories and Workshop employees, and as indicated at Annexure 'B' in respect of 'Essentially Intermittent' categories.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ANNEXURE 'A'	ANNEXURE 'B'
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Rates of Night Duty Allowance (NDA) with effect from 1.1.2013 for 'Intensive', 'Continuous' and 'Excluded' categories and Workshop staff.				Rates of Night Duty Allowance (NDA) with effect from 1.1.2013 for 'Essentially Intermittent' categories of staff.			
S.No.	Pay Band	Grade Pay	Rate of NDA (Rs.)	S.No	Pay Band	Grade Pay	Rate of NDA (Rs.)
1	4440-7440	1300	60.60	1	4440-7440	1300	40.40
2	4440-7440	1400	61.45	2	4440-7440	1400	40.95
3	4440-7440	1600	63.15	3	4440-7440	1600	42.10
4	4440-7440	1650	63.55	4	4440-7440	1650	42.35
5	5200-20200	1800	121.40	5	5200-20200	1800	80.95
6	5200-20200	1900	122.25	6	5200-20200	1900	81.50
7	5200-20200	2000	123.05	7	5200-20200	2000	82.05
8	5200-20200	2400	126.40	8	5200-20200	2400	84.25
9	5200-20200	2800	129.75	9	5200-20200	2800	86.50
10	9300-34800	4200	219.75	10	9300-34800	4200	146.50
11	9300-34800	4600 [and above]	223.10	11	9300-34800	4600 [and above]	148.75

SERIAL CIRCULAR NO.50/2013

No.P(R)563/XI Date: 08.06.2013

Copy of Board's letter No.2012/E[Sports]/4[1]/3/OTP/DOPT dated 23.5.2013 is published for information, guidance and necessary action. Board's letters dated 31.12.2010 and 23.2.2011 quoted therein were circulated under S.C.Nos.09/2011 and 30/2011, respectively.

Board's letter No. 2012/E[Sports]/4[1]/3/OTP/DOPT dated 23.5.2013 (RBE No.50/2013)Clarification/Corrigendum No.35

Sub: Out-of-Turn Promotions to sportspersons/coaches for excellence in the field of sports – changes/ addition/deletion in the existing policy.

Ref: Railway Board's policy letter No.2010/E[Sports]/4[1] /1[Policy] dated 31.12.2010 [RBE No.189 B/2010] and clarifications /corrigendum issued thereto.

The Ministry of Railways [Railway Board] has decided the following changes /additions/ deletions in the existing sports policy letter, referred to above:

S.No.	Railway Board's policy letter No. 2010/E[Sports]/4[1] /1[Policy] dated 31.12.2010 [RBE No.189 B/2010] and clarification /corrigendum issued thereto	Changes/ additions/ deletions in existing policy
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MODIFICATIONS TO EXISTING PARAS

[i]	<p><u>Existing Para</u></p> <p>Para 9.2.1.1[i] & 9.2.2.1[i]: Represented the country with medal winning performance in the International Championships as defined in Category A & B, under Para 3 above.</p>	<p><u>Modified Para</u></p> <p>Para 9.2.1.1[i] & 9.2.2.1[i]: shall be read as under: Represented the country in Olympic Games (Category- A International Championship as defined in Para 3). OR Represented the country with medal winning performance in any International Championship as defined in Category- B, under Para 3.</p>
[ii]	<p><u>Existing Para</u></p> <p>Para 9.2.2.1: Second and subsequent out-of-turn promotion, to next higher post in his/ her cadre, shall be granted by the Railway Board to the outstanding sportspersons, subject to acquiring following sports achievements, after first/ previous out-of-turn promotion:</p>	<p><u>Modified Para</u></p> <p>Para 9.2.2.1 shall be read as under: Second and subsequent out-of-turn promotion to next higher post in his/her cadre to the outstanding sportspersons, shall be granted by the Railway Administration after the approval of the General Manager/ Head of the Organization, subject to acquiring following sports achievements, after first/ previous out-of-turn promotion:</p> <p>Clarification: Powers for granting Out-of-Turn Promotion: with relaxation in minimum educational qualification and relaxation in three years' service condition in existing post and Grade Pay, as per Para 9.2.8(a) and 9.2.8(f) respectively, shall continue to vest with Railway Board, as per existing practice and policy.</p>

NEW PARAS

[iii]	<p><u>Subject</u></p> <p>Out-of-Turn Promotion to Coaches for excellence in the field of sports.</p>	<p>Para 9.2A : Out-of-Turn Promotion to Coaches:</p> <p>9.2A(i) : Railway Administration, after the approval of the General Manager / Head of the Organization, may grant Out-of-Turn Promotion to next higher post in his/her cadre in Non-Gazetted post of Pay Band 1 & 2, to a Coach who has trained a sportsperson or a team winning a medal in any International Championship (as defined in Category-A & B, under Para 3).</p> <p>Para 9.2A(ii): Not more than two Out-of-Turn Promotions shall be granted to a Coach in the entire service career, with a gap of minimum four years between the two promotions.</p> <p>Para 9.2A(iii): For reckoning for out-of-turn promotion the individual should have been</p>
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		named as a Coach for Indian team by the Ministry of Youth Affairs & Sports in the case of events being organized abroad and his/her participation should be with full cost to the Government; and with the approval of Indian Olympic Association in the case of events being organized within India.
(iv)	<p><u>Subject</u></p> <p>Target Date for processing the case of Out-of-Turn Promotion</p>	<p>Para 9.2.6(A) : The cases of Out-of-Turn Promotion to sportsperson fulfilling the sports norms and other conditions as per extant policy instructions, will be processed by the concerned Sports Association within a period of three months from the date of conclusion of the event which entitles sportsperson for Out-of-Turn Promotion.</p> <p>After obtaining necessary documents from the eligible sportsperson, concerned Sports Association will put up the proposal to Personnel Department for the approval of the competent authority, through Secretary & President of their Sports Association, within the prescribed time limit.</p>
(v)	<p><u>Subject</u></p> <p>Date from which OTP will be effected.</p>	<p>Para 9.2.6(B):The out-of-turn promotion will be effective from the date of conclusion of event which entitles a sportsperson/ coach for out-of-turn promotion.</p>
[vi]	<p><u>Subject</u></p> <p>Out-of-turn promotion for sports achievement in team events</p>	<p>Para 9.2.6(C): In the case of a team event, a sportsperson will qualify for out-of-turn promotion only if he/she has played at least 50% of the matches in the same event. Reserve player, if any, shall not be entitled for any out-of-turn promotion unless he/she has played at least 50% of the matches in the same event.</p>
[vii]	<p><u>Subject</u></p> <p>Fixation of seniority on out-of-turn promotion</p>	<p>Para 9.2.6(D): A sportsperson/Coach appointed to a post/Grade by grant of out-of-turn promotion in relaxation of provisions of statutory recruitment rules applicable to the post /Grade, will be assigned seniority below all the regular personnel appointed [recruited /promoted] in that particular year.</p>
[viii]	<p><u>Subject</u></p> <p>Concurrence of FA&CAO for grant of out-of-turn promotion</p>	<p>Para 9.2.6.(E): All cases of grant of out-of-turn promotions to sportspersons/ coaches should have the concurrence of the FA&CAO before the final approval of the General Manager /Head of the Department is obtained.</p>
[ix]	<p><u>Subject</u></p> <p>Creation of special supernumerary post</p>	<p>Para 9.2.6(F): As far as possible, the out-of-turn promotion shall be to a Grade where there is a direct recruitment quota. However, where there is no provision of direct recruitment in the promotional grade, General Manager has discretion to create the special supernumerary post with matching surrender for accommodating such promotion.</p>

		<i>[Para 9.2.1.3 has been renumbered as Para 9.2.6[F] and will be applicable in all cases of out-of-turn promotions].</i>
PARAS DELETED		
[x]	Para No.9.2.1.2: Not more than one out-of-turn promotion to a sportsperson shall be given by the General Manager at Railways' level	Para stands deleted.
[xi]	Para No.9.2.1.3: As far as possible, the out-of-turn promotion shall be to a Grade where there is a direct recruitment quota. However, where there is no provision of direct recruitment in the promotional grade, General Manager has discretion to create the special supernumerary post with matching surrender for accommodating such promotion.	Para 9.2.1.3 has been renumbered as Para 9.2.6[F] and will be applicable in all cases of out-of-turn promotions.
[xii]	Para No.9.2.2.2: Railway can forward the cases of eligible sportspersons for second and subsequent out-of-turn promotions to Railway Board along with all relevant information and documents after the recommendations of the General Manager	Para stands deleted
[xiii]	Para No.9.2.3: For considering the out-of-turn promotion case as per the sports norms mentioned under Para 9.2.1 & 9.2.2 above, the last recognized sports achievement should be within the current or immediate preceding two financial years, at the time of considering such case	Para stands deleted
[xiv]	Para 9.2.8[e]: Out-of-turn promotion to the sportspersons shall be given as soon as they fulfill the criteria as mentioned in Para 9.2.1 & 9.2.2 above. However, in order to ensure the benefit for sports achievements, if his/her immediate junior in his/her cadre gets the promotion in the normal course within the period of one year from the date on which he/she fulfills the criteria for out-of-turn promotion on sports account, then the sportsperson is entitled to be considered for the next higher post in his/her cadre. For calculation of one year's period, the concluding day of the championship shall be	Para stands deleted

	taken into account.	
[xv]	Clarification/Corrigendum No.5, Letter No. 2011/E [Sports]/ 4[1]/1/ Policy Clarifications dated 23.2.2011 [RBE No. 26/2011]: If any sportsperson applies for out-of-turn promotion on sports account, after getting promotion on his/her own seniority, for considering such cases as per Board's policy letter referred above; the concluding day of last recognized sports achievement should not be more than one year old, from the date of his/her promotion on seniority.	Letter should be treated as cancelled.

2. Instructions contained in this letter shall be effective from the date of issue.

3. This instructions issue with the concurrence of the Finance Directorate of the Ministry of Railways [Railway Board].

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SERIAL CIRCULAR NO.51/2013

No.P(R)563/XI

Date: 18.06.2013

Copy of Board's letter No.E(NG)-II/2008/RR-1/33 dated 29.05.2013 is published for information, guidance and necessary action. Board's letters dated 18.07.2005 and 12.03.2007 quoted therein were circulated under Serial Circular Nos.126/2005 & 107/2007, respectively.

Board's letter No. E(NG)-II/2008/RR-1/33 dated 29.05.2013 (RBE No.53/2013)

Sub: Recruitment of staff in Pay Band-1 of ₹5200-20200 [Grade Pay ₹1800] on Indian Railways –Mode of despatch of call letters to applicants regarding.

Ref: This office letter No. E[NG]II/96/RR-1/62 dated 18.7.2005 [RBE No.121/2005] and E[NG]II/96/RR-1/62 dated 12.03.2007 [RBE No.37/2007]

Attention is invited to para 6.10 of Annexure-I of Board's letter issued under RBE No.121/05 and para 2[xi] of Board's letter issued under RBE No. 37/2007, wherein mode for despatch of call letters has been prescribed as under certificate of posting [UCP].

In the light of the fact that the service of UCP has been discontinued by Department of Posts, Ministry of Communication & Information and Technology, the matter has been reviewed and it has been decided by the Board that henceforth, the call letters for written test, physical efficiency test and other steps connected with the recruitment exercise shall be despatched under "Business Post", at least one month prior to the date of conduct of examination.

SERIAL CIRCULAR NO.52/2013

No.P(R)249/IV

Date:27.06.2013

Copy of Board's letter No.E[W]2008/ED-2/4 dated 07.06.2013 is published for information, guidance and necessary action. Board's letter dated 01.10.2008 quoted therein was circulated under S.C.No.135/2008.

Sub: Children Education Allowance/Hostel Subsidy-Clarification

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by subsequent letters regarding revised policy instructions/ clarifications on Children Education Allowance /Hostel Subsidy admissible to Railway servants, based on the recommendations of Sixth Central Pay Commission.

2. Time and again there have been demands for consolidated instructions /guidelines on clarifications so far issued in respect of revised policy on reimbursement of Children Education Allowance /Hostel Subsidy. With the objective to further clarify the policy in general and to reply to specific queries raised by various sections of employees, Department of Personnel & Training vide their OM No.21011/08/2013-Estt[AL] has circulated guidelines termed as **frequently asked questions and their answers** on the revised policy for grant of Children Education Allowance/ Hostel Subsidy.

3. In regard to grant of Honorarium, instructions have been issued vide Board's letter No. F[X]II/2010/PW/2 dated 11.10.2010 read with letter No.2011/F[X]II/5/10 dated 29/12/2011 and F[X]II/2008/PW/6 dated 25.04.2013. Above OM is circulated for guidance of all concerned.

Copy of Dept. of Personnel & Training's OM No.21011/08/2013-Estt[AL]

Establishment [Allowances] Section		
Children Education Allowance Scheme [CEA]		
Sl. No.	Frequently asked Question	Answer
1	Whether Reimbursement of Children Education Allowance (CEA) for 3rd child is permissible if CEA has not been claimed for 1st and or 2nd child? As per OM dated 2.9.2008 CEA is admissible for two school going children does it mean any two school going children?	No. Reimbursement of CEA is not permissible for third child even if reimbursement has not been claimed in respect of first and/or second child. However, as per OM No.12011/03/2008- Estt.(AL) dated 11.11.2008, the Children Education Allowance would be admissible for more than two children where as a result of the second child birth results in birth of twins or multiple children. Further, reimbursement of CEA for the 3 rd child is also admissible in case of failure of sterilization operation. Such reimbursement is admissible only for the first child birth after failure of sterilization operation. This point was further clarified vide O.M. No.12011/16/2009-Allowance dated 13.11.2009.
2	What types of fee are reimbursable? Whether Annual Charges and Transportation fees are reimbursable? Whether reimbursement towards purchase of school bag, water bottle, uniform, shoes and stationery is admissible?	As per OM No.12011/03/2008-Estt.(AL) dated 2.9.2008, tuition fee, admission fee, laboratory fee, special fee charged for agriculture, electronics, music or any other subject, fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliances by the child, library fee, games/sports fee and fee for extra-curricular activities are reimbursable subject to the condition that the aforementioned fee are charged by the school directly from the student. No reimbursement is permissible for Annual Charges and Transportation fees. Besides, reimbursement for

		<p>purchase of one set of text books and notebooks, two sets of uniforms prescribed by the school in which the child is studying, one pair of shoes, in an academic year are reimbursable. Uniform include all items of clothing prescribed for a day, as uniform by the school, irrespective of colours/winter/summer/PT uniforms. Reimbursement of school bags, pens/pencils, water bottle, stationery etc., may not be allowed. O.M. No.12011/08/2010-Estt.(AL) dated 30.12.2010 and O.M. No.12011/ 07(i)/2011-Estt.(AL) dated 21.02.2012 refers.</p>
3	Whether CEA has been increased by 25% as a result of enhancement of Dearness allowance beyond 50%?	<p>This Department's OM No.12011/03/2008-Estt.(AL) dated 2.9.2008 clearly indicates that the limits "would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. There is no need for any separate order from this Department to effect enhancement of CEA as a result of increase in DA by 50%. However, O.M. No.12011/01/2011-Estt.(Allowance) dated 4th May, 2011, has been issued to clarify this further.</p>
4	Whether CEA can be claimed for the child for the same class twice?	<p>The reimbursement of CEA is not linked to the performance of the child in his class. Even if a child fails in a particular class, the reimbursement is permissible. However, if the child is admitted in the same class in another school, although the child has passed out of the same class in previous school or in the mid-session, CEA shall not be reimbursable.</p>
5	Whether CEA/Hostel Subsidy is allowed for initial two years of Diploma Courses?	<p>Children Education Allowance/Hostel Subsidy is allowed for the initial two years of a diploma/certificate course from Polytechnic / ITI / Engineering College, if the child pursues the course after passing 10th standard and the Government servant has not been granted CEA/Hostel Subsidy in respect of the child for studies in 11th and 12th standards. This is further subject to fulfillment of other conditions laid down in the OM. No.12011/03/2008-Estt.(AL) dated 2.9.2008 and subsequent instructions issued from time to time.</p>
6	What is hostel subsidy?	<p>The term Hostel Subsidy would mean expenses incurred by the Government servant if he/she keeps his/her children in a hostel of a residential school/institution located beyond a distance of 50 kilometers from his/her residence.</p>
7	Whether Hostel subsidy is reimbursable irrespective of transfer liability?	<p>Hostel Subsidy is reimbursable to all Central Government Employees covered by the scheme, for keeping their ward in the Hostel of a residential school away from the station in which the employee is posted or residing irrespective of any transfer liability.</p>
8	Whether Hostel subsidy can be	<p>No, Hostel subsidy is reimbursable only in case of</p>

	reimbursed if the child is staying in a Hostel which is not part of residential school where he is studying?	child studying in a residential school and staying in hostel of the said residential school.
9	What are the components of hostel subsidy?	Hostel subsidy includes fee charged for boarding, lodging in addition to fee as mentioned in para 1(e) of OM No. 12011/03/ 2008-Estt.(AL) dated 2.9.2008.
10	Whether a Government servant is allowed to get 50% of the total amount subject to the overall annual ceiling in the first quarter and the remaining amount in third and/or fourth quarter?	Reimbursement of 50% of the entitled amount for the academic year can be allowed in the first and/or second quarter and the remaining amount can be reimbursed in the third and/or fourth quarter. The entire entitled amount can also be reimbursed in the last quarter. However, frontloading of the entire admissible amount is not permissible. O.M. No.12011/07(i)/2011- Estt.(AL) dated 21.02.2012 refers.
11	Whether any age limit has been prescribed for reimbursement of CEA in respect of children studying in nursery classes?	<p>There is no minimum age prescribed for reimbursement of CEA in respect of children admitted in nursery classes.</p> <p>However, with regard to physically challenged children the minimum age of 5 (five) years was prescribed for disabled children undergoing non-formal/vocational education. With effect from 21st February, 2012, the minimum age stipulated as 5 years for disabled children stands removed.</p> <p>Hence, there is no minimum age of child for whom reimbursement is claimed irrespective of the fact whether the child is disabled or not. The maximum age for normal child is 20 years and for physically challenged children the maximum age is 22 years. O.M. No.12011/07(ii)/2011-Estt.(AL) dated 21.02.2012 refers.</p>
12	Whether the school/institution should be recognized?	The school/ institution has to be recognized by the Central or State Government or UT administration or by University or a recognized educational authority having jurisdiction over the area where the institution is situated. This also applies in respect of children studying in two classes prior to Class-I, i.e. nursery / LKG / UKG, etc., OM No.12011/03/2008-Estt.(AL) dated 23.11.2009.
13	Whether CEA is payable for the children of Central Government employees and studying abroad, including children of citizens of Nepal/Bhutan but working in Government of India, and their children are studying in the schools in their native place?	The CEA is payable for the children of all Central Government employees including citizens of Nepal and Bhutan, who are employees of Government of India, and whose children are studying in the native place. However, a certificate may be obtained from the concerned Indian Mission that the school is recognized by the educational authority having jurisdiction over the area where the institution is situated.
14	What constitutes "Fee" as per para 1(e) of the O.M. dated 2/9/2008 and whether fee paid for extra-curricular	"Fee" shall mean fee paid to the school in which the child is studying, directly by the parents/guardian for the items mentioned in para

	activities to some other institute and reimbursement of school bags, pens/pencils, etc., can be allowed? Is there any item- wise ceiling?	1(e) of the OM. dated 2/9/2008. Reimbursement of school bags, pens/pencils, etc., may not be allowed. There is no item-wise ceiling. O.M. No.12011/07(i)/2011-Estt.(AL) dated 21.02.2012 refers.
15	Whether reimbursement can be allowed in case the original receipts are misplaced and duplicate receipts are produced by the Government servant? Are the original receipts required to be attested/ countersigned / rubber stamped by the school authorities?	In case of misplacement of receipts given by the school/institution towards charges received from the parents/guardian, reimbursement may be allowed if the Government servant produces a duplicate receipt, duly authenticated by the school authorities. Receipts from private parties, other than the school, if misplaced shall not be entertained, even if a duplicate receipt is produced. Original receipts from school authorities need not be attested/ countersigned/rubber stamped by the school authorities. O.M. No.12011/07(i)/2011-Estt.(AL) dated 21.02.2012 refers.
16	Whether Development Fee / Parents Contribution charged by the school/institution is reimbursable?	Reimbursement of Development Fee/ Parents' Contribution is allowed w.e.f. 21 st February, 2012, vide O.M. No.12011 /07(ii)2011-Estt.(AL) dated 21.02.2012, on pro-rata basis, subject to the condition that the Government servant will have to certify that the school does not charge tuition fee. However, in respect of children studying in Kendriya Vidyalaya., the Vidyalaya Vikas Nidhi is reimbursable as it forms part of para 1(e) of O.M. No.12011 /3/2008-Estt.(Allowance) dated 2.9.2008. O.M. No.12011/16/2009-Estt(Allowances) dated 13.11.2009 refers.
17	Whether reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1(e) of O.M. dated 2.9.2008. is permissible?	Reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1(e) of O.M. dated 2.9.2008, is allowed w.e.f. 21 st February, 2012.

JOINING TIME

Sl.No	Frequently asked Questions	Answer
	Whether Joining time / joining Time pay is admissible in case of technical resignation of a Government servant to join another Government organization	For appointment to posts under the Central Government on the results of a competitive examination and or interview open to Government servants and others, Central Government employees and permanent/ provisionally permanent State Government employees will be entitled to joining time. A Government servant shall be treated on duty during the period of joining time and shall be entitled to joining time pay equal to the pay and allowances like DA, HRA, CCA, drawn before relinquishment of charge at the old post. But temporary Central Government employees with less than 3 years of regular continuous service, though entitled to joining time would not be entitled to joining time pay. {Rule 4

		(4) of CCS(JT) Rules)
2	When can the unutilized joining time be credited as Earned Leave?	Rule 6 (1) of the CCS (Joining Time) Rules provides that when a Government servant joins a new post without availing full joining time by reasons that— (a) he is ordered to join the new post at a new place of posting without availing of full joining time to which he is entitled; or (b) he proceeds alone to the new place of posting and joins the post without availing full joining time and takes his family later within the permissible period of time for claiming Travelling Allowance for the family, then the number of days of joining time admissible under sub-rule (4) of Rule 5 of the Central Civil Services (JT) Rules, 1979, subject to a maximum of 15 days reduced by the number of days of joining time actually availed of shall be credited to his leave account as earned leave.
3	Whether joining time can be combined with leave?	Rule 6(2) of the CCS (Joining Time) Rules provides that Joining time may be combined with vacation and/or regular leave of any kind or duration except casual leave.

HONORARIUM

Sl.No	Frequently asked Questions	Answer
1	Upto what amount the Head of Department can grant honorarium?	The Ministries/Departments can grant honorarium upto Rs. 5000/- per annum per employee and the Head of Department can grant honorarium upto Rs. 2500/- per annum per employee. O.M. No.1711/9/85-Estt (Allowance) dated 23.12.1985 refers.
2	What are the rates of honorarium for translation work from regional language to English/Hindi and vice versa?	The rates for translation from regional languages to English/Hindi and vice-versa is '120/- per thousand words of Ordinary Material and '130/- per thousand words of Technical Material (including Codes/Manuals, etc.). This is subject to a maximum of '5000/- per annum in each case, whether recurring or non-recurring. O.M. No.17011/04/2011-Estt.(AL) dated 1.4.2011 refers.

SPECIAL ALLOWANCE FOR CHILD CARE FOR WOMEN WITH DISABILITY

Sl.No	Frequently asked Questions	Answer
1	Whether the women employees with disabilities are entitled for special allowance for child care at double the rates for multiple births at the time of first child birth?	No. In case of multiple births at the time of first child birth, the woman employee shall not be entitled to this allowance at double the rates for multiple births.
2	Whether the allowance would be admissible for the 3rd child in case either of the first two children i.e. first child or the 2nd child expires before attaining the age of two years?	It is clarified that the grant of Special Allowance for the child care for women with disabilities is admissible for two years from the birth of the child so long as the woman employee does not have more than two surviving children.

SERIAL CIRCULAR NO.53/2013

No.P(R)249/IV

Date:05.07.2013

Copy of Board's letter No. E[W]2008/ED-2/4 dated 25.06.2013 is published for information, guidance and necessary action. Board's letter dated 01.10.2008 quoted therein was circulated under S.C.No.135/2008.

Board's ltr. No. E[W]2008/ED-2/4 dtd. 25.06.2013 (RBE No.58/2013)PC VI-320

Sub: Children Education Allowance-Clarification

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by subsequent letters regarding revised policy instructions/ clarifications on Children Education Allowance admissible to Railway servants, based on the recommendations of Sixth Central Pay Commission.

2. Now, DOP&T has issued further clarifications related to reimbursement of Children Education Allowance admissible to Government employees in terms of their Office Memorandum No. 12011/01/2013-Estt [Allowances] dated 23.04.2013. The same are circulated herewith for guidance of all concerned.

Copy of DOP&T's O.M. No. 12011/01/2013-Estt.[Allowances] dated 23.04.2013.

Sub: Children Education Allowance-Clarification

The undersigned is directed to refer to Department of Personnel & Training's O.M. No. 12011/03/2008-Estt.[Allowance] dated 2nd September, 2008, and subsequent clarifications issued from time to time on the subject and to state that various Ministries/Departments have been seeking clarifications on various aspects of the Children Education Allowance. The doubts raised are clarified as under:

[i] Whether reimbursement of balance amount of fee paid during 1 st and 2 nd quarter could be paid in 3 rd /4 th quarter without the fee receipt for the 3 rd /4 th quarter?	No. As it is reimbursement for the whole year, original receipts for the fee paid for the 3 rd /4 th quarter has to be submitted to ensure that the child has not dropped out of the school in the mid-session.
[ii] Whether a Government servant is required to give a certificate that the spouse, if earning, has not claimed CEA?	Yes. The claimant Government servant is required to furnish an undertaking that the reimbursement of CEA has not been claimed in respect of the child by any person other than the claimant.

SERIAL CIRCULAR NO.54/2013

No.P(R)605/XIII Date:15.07.2013

Copy of Board's letter No.E[NG]I-2012/PM1/15 dated 18.6.2013 is published for information, guidance and necessary action. Board's letter dated 20.10.1999 quoted therein was circulated under SC No.320/99.

Board's letter No. E[NG]I-2012/PM1/15 dated 18.6.2013 (RBE No.57/2013)

***Sub: System improvement in conduct of Departmental Selections –
Observation and adherence of guidelines for more transparency***

In order to make the Departmental Selections more transparent and foolproof, it has been decided that Zonal Railways may:

[i] Scrupulously follow the instructions contained in Board's letter No. E[NG]I-98/PM1/17 dated 20.10.1999 read with other instructions issued on the subject from time to time;

[ii] Obtain a specific acknowledgement from the Selection Committee Members that they have gone through these instructions and have followed these in the particular selection for which the proceedings are being drawn; and

[iii] Put these instructions on their Official Website for information to all.

SERIAL CIRCULAR NO. 55/2013

No.P(R)563/XI Date:16.07.2013

Copy of Board's letter No.E[NG]II/2009/RR-1/10/Pt. dated 02.07.2013 is published for information, guidance and necessary action. Board's letter dated 18.7.2005 quoted therein was circulated under SC No.126/2005.

Board's letter No. E[NG]II/2009/RR-1/10/Pt. dated 02.07.2013

Sub: Procedure for recruitment of staff in Grade Pay ₹ 1800 on Indian Railways –reg.

The matter of streamlining the procedure for recruitment of staff in Grade Pay ₹ 1800/- on Indian Railways, have been under consideration of this Ministry for quite some time. Accordingly, Board have decided the following:

- (i) In partial modification of instructions contained in para 7.2 of Annexure-I of Board's letter issued under RBE No.121/2005 dated 18.07.2005, Question papers for the Written Test shall be based on class 10th standard, consisting of 100 multiple choice [four] objective type questions and the duration of the Written Test shall be 90 minutes. Railway Recruitment Cells will be required to notify the above stipulation by way of issuance of corrigendum for the selection process initiated through notifications issued in July, 2012.
- (ii) In partial modification of instructions contained in para 5 of Annexure-I of Board's letter issued under RBE No.121/2005 dated 18.07.2005, henceforth, fee for selection to posts from open market in Grade Pay ₹1800/- may be charged @ ₹100/- (one hundred only) per candidate,
- (iii) In supersession of para 8 of Annexure-I of Board's letter issued under RBE No.121/2005 dated 18.7.2005, arrangement of funds and allocation thereof, for selection from open market in Grade Pay ₹1800/- through RRCs, for all stages, shall be made by General Manager in consultation with FA & CAO concerned, out of the zonal allocation itself, keeping in view the local situation/requirement.
- (iv) RRCs may allow the candidates to take away their Question Booklets with them, after the completion of the Written Test.
- (v) In partial modification of instructions contained in para 7.3 of Annexure-I of Board's letter issued under RBE No.121/2005 dated 18.07.2005, Duplicate OMR sheets will be kept in the custody of an officer as nominated by GM/AGM concerned.
- (vi) The post of Deputy Chief Personnel Officer (Recruitment) be re-designated as Chairman/RRC.

SERIAL CIRCULAR NO. 56 / 2013

No.P(R)54/VI Date: 17.07.2013

Copy of Board's letter No.E[P&A]II-98/HRA-6 dated 01.07.2013 is published for information, guidance and necessary action. Board's letters dated 09.03.2004, 09.08.2005, 09.08.2006, 12.12.2007, 24.10.2008, 10.12.2009, 02.06.2010, 13.07.2011 and 24.05.2012 quoted therein were circulated under SC Nos.43/2004, 133/2005, 144/2006, 172/2007, 176/2008, 194/2009, 87/2010, 105/2011 and 65/2012, respectively.

Board's letter No. E[P&A]II-98/HRA-6 dated 01.07.2013 (RBE No.60/2013)

Sub: Grant of House Rent Allowance to Railway employees posted to new Zones/new Divisions –Regarding.

Attention is invited to the instructions contained in Board's letters of even number dated 09.03.2004, 09.08.2005, 09.08.2006, 12.12.2007, 24.10.2008 and 10.12.2009 on the above subject.

2. The matter has been considered by the Board subsequent to issue of letters No. E[G]2008 QR1-2 dated 02.06.2010, 13.07.2011 and 24.05.2012 and it has been decided that railway employees posted to ECR and NWR may be allowed house rent allowance upto 31.3.2013 on the same terms and conditions laid down in the letter dated 09.03.2004 ibid and as amended /clarified from time to time.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 57/2013

No.P(R)535/IX

Date: 16 .07.2013

Copy of Board's letter No.PC-III/2012/FE-II/2 dated 03.07.2013 is published for information, guidance and necessary action.

Board's letter No. PC-III/2012/FE-II/2 dated 03.07.2013 (RBE No.64/2013)

Sub: Merger of Sr.P.Way Supervisors with JE/P.Way.

The issue of merger of Senior Permanent Way Supervisors (PB-2, Grade Pay Rs. 4200) with Junior Engineer (P.Way) had been raised in the PNM by both the Federations (AIRF/NFIR). Accordingly, with a view to strengthening and rationalizing the staffing pattern on Railways, the issue of enbloc merger of Sr. Permanent Way Supervisors (PB-2, Grade Pay Rs. 4200) with Junior Engineer/P.Way (PB-2, Grade Pay Rs. 4200) was under examination in Ministry of Railways. As a result of the review undertaken on the basis of functional, operational and administrative requirements, it has been decided that all the regular posts (excluding surplus, supernumerary, and ex-cadre posts) of Sr.Permanent Way Supervisors in PB-2, Grade Pay Rs. 4200 should enbloc be merged with the cadre of Junior Engineer (P.Way) with its spread effect in higher grade PB-2, Grade Pay Rs.4600.

2. The entire exercise of merger of Sr. Permanent Way Supervisors with JE/P.Way with its spread effect to the post of SSE(P.Way) would be self-financing and expenditure neutral proposition. Additional financial implications should be worked out taking into account the revised basic pay including Grade Pay as per 6th CPC as listed in the fitment table, corresponding to the midpoint of the pre-revised pay scale (5th CPC) in respect of the each post, alongwith the applicable Dearness Allowance. After working out the financial implications, the matching savings should be effected from the category itself. Wherever it is not possible to do so from the category itself, the matching savings should be arranged from the department at the Divisional / Zonal level. While effecting surrender of posts of equivalent financial value, the existing vacant posts available in the category on the cut-off date should be considered for the purpose of off-setting the cost of merger of Sr. Permanent Way Supervisors with JE/P.Way and its spread effect to the post of SSE [P.Way]. There

would be no merger of Sr. Permanent Way Supervisors with JE/P.Way with its spread effect to the post of SSE (P.Way) without matching savings by surrender of posts.

3. These orders are effective from the date of issue of these orders.

4. This issues in consultation with the Civil Engineering and Establishment Directorates and with concurrence of the Finance Directorate of this Ministry.

SERIAL CIRCULAR NO.58/2013
No.P(R)219/I Date: 24.07.2013

Copy of Board's letter No.2010/F[E]II/I[I]/1 Odated 28.06.2013 is published for information, guidance and necessary action. Board's letter dated 28.7.2010 quoted therein was circulated under SC No.130/2010.

Board's letter No. 2010/F[E]II/I[I]/1 dated 28.06.2013 (RBE No.59/2013)

Sub: Transfer on deputation/foreign service of Central Government Employees to ex-cadre posts –Regulation of payment of employer's share of contribution to the CPF during reverse deputation, proforma promotion, 'cooling of' period and proper monitoring of deputation –regarding.

Consolidated deputation guidelines issued by DOP&T vide their OM No.6/8/2009-Estt.[Pay-II] dt. 17.06.2010, which have been circulated on the Railways vide Board's letter of even number dated 28.07.2010, have further been revised as per the instructions issued by DOP&T vide their OMs No. 6/8/2009-Estt.[Pay-II] dt. 15.02.2012, [ii] 6/5/2012-Estt.[Pay-II] dt. 30.11.2012, 2/1/2012-Estt.[Pay-II] dt. 04.01.2013 and 6/8/2009-Estt.[Pay-II] dt. 16.05.2013. A copy each of the instructions is sent herewith for information and guidance. The orders contained therein will apply mutatis mutandis to Railway employees also.

DOP&T's O.M. No.6/8/2009-Estt (Pay-II) dated 15.02.2012

Sub:- Clarification regarding regulation of payment of employer's share of contribution to the Contributory Provident Fund during the period of reverse deputation.

The undersigned is directed to refer to this Department's O.M.No.6/8/2009-Estt.(Pay II) dated 17th June, 2010 vide which instructions were issued for regulating the terms and conditions of pay, Deputation (duty) allowance etc. on transfer on deputation/foreign service of Central Government employees to ex-cadre posts under the Central Government/State Governments/Public Sector Undertakings/Autonomous Bodies, Universities/UT Administration, Local Bodies etc. and vice versa.

2. As per para 7.7 (ii) of the above cited O.M., in the case of deputation on foreign service terms to PSUs etc., leave salary contribution and pension contribution/CPF contribution are required to be paid either by the employee himself or by the borrowing organisation to the Central Govt.

3. The issue of payment of employer's share of Contribution to the Contributory Provident Fund in case of reverse deputation has been considered in this Department. It is clarified that in case of reverse deputation the employer's share of Contributory Provident Fund for the period on deputation to the Central Government will be borne either by the employee himself or the borrowing organization i.e Central Government depending on the terms of deputation. A clear mention of the stipulation on whether the Central Government or the employee would bear the liability may be made in the terms of deputation.

Sub: Provisions relating to proforma promotion.

Undersigned is directed to refer to this Department's O.M. No.6/8/2009-Estt[Pay-II] dated the 17th June, 2010 regarding consolidated instructions on deputation. References are being received from Ministries/Departments seeking clarifications/relaxations in respect of provisions which pertain to proforma promotion in these orders or otherwise. The issues have been considered in consultation with the Department of Expenditure, and it has been decided to provide as under:

[i] Proforma promotion in the case of candidates promoted on passing a Limited Departmental Examination:

The candidates passing the Limited Departmental Examination may be allowed proforma promotion as under:

In the case of candidates who have passed the LDCE and their names have been recommended for promotion, proforma promotions may be allowed from the date their juniors in the cadre in the order of merit in the LDCE have been so promoted. This may also be allowed in case there is no junior on account of such candidate being the last in the order of ranks/merit from the date he would have received such promotion if he had been in his cadre.

Provided it will be ensured that the conditions laid down in the Department of Personnel OM No.8/4/84-Estt-[Pay-I] dated the 15th July, 1985 are strictly fulfilled and the principle of NBR based on overall seniority list of cadres is followed.

[ii] Extension after the employee receives a proforma promotion:

The para 8.6 of the OM No. 6/8/2009-Estt[Pay-II] dated the 17th June, 2010 relating to regulation of pay after an officer has got proforma promotion and extension of deputation thereafter, which reads as under:

"If the Grade pay of the officer in the parent cadre becomes higher than that of the deputation post after getting proforma promotion, he may be allowed the pay in the pay band + Grade Pay of the post to which he is promoted till the time he completes the normal /extended period of deputation [if he gets proforma promotion in the extended period] already sanctioned, if he so opts. No extension in the period of deputation shall be allowed to him after completing the sanctioned period of deputation."
is modified as follows:

8.6 [a] If the Grade pay of the officer in the parent cadre becomes higher than that of the deputation post after getting proforma promotion, he may be allowed the pay in the pay band + Grade pay of the post to which he is promoted, if he so opts. In such cases, extensions in deputation after an employee has received the proforma promotion may be considered as per the instructions contained in paras 8.1. to 8.3.2.

Sub: Sponsoring of names of officers for deputation.

The undersigned is directed to state that this Department is receiving proposals for waiver of mandatory cooling off period from various Ministries/Departments/PSUs, in respect of officers, who have been sponsored for selection on deputation. As per O.M. No.6/8/2009-Estt[Pay-II] dated 17.6.2010, there shall be a mandatory "cooling off" period of three years after every period of deputation/foreign service upto Joint Secretary level posts

and one year for Additional Secretary level posts. In view of this provision, the Ministry of Railways etc. are advised not to sponsor name of any such officer who is not likely to complete the mandatory cooling off period by the time the officer is likely to be selected. Further, while sponsoring the name of any such officer who has not completed the mandatory cooling off period, they may inform the borrowing department that the officer will be relieved only after he/she completes the mandatory "cooling off" period.

2. All the Ministries/Departments may please note that the proposals for relaxation of the provision for 'cooling off' period would be considered only in exceptional cases. Such proposals may be referred to this Department in advance with full justification, after obtaining the approval of Minister-in-charge of the cadre authority of the officer.

3. It may also be noted that under no circumstances should any officer be relieved in anticipation of relaxation by this Department.

DOP&T's O.M. No.6/8/2009-Estt (Pay-II) dated 16.05.2013

Sub: Proper Monitoring of deputation by the lending departments.

Undersigned is directed to refer to this Departments OM of even number dated the 17th June, 2010 and to say that as per existing instructions no extension in deputation beyond the fifth year is allowed. Further, as per the OM No. 14017/30/2006-Estt (RR) dated the 29th November, 2006, the deputationist officer is deemed to have been relieved on the date of expiry of the deputation period unless the competent authority has with requisite approvals, extended the period of deputation, in writing, prior to the date of its expiry. These instructions were reiterated vide the OM of even number dated the 1st March, 2011.

2. In 56th Report of the Action Taken Replies of the Government on the recommendations/observations contained in the 51st Report on the Demands for Grants (2012-13) of Ministry of Personnel, Public Grievances & Pensions by the Department Related Parliamentary Standing Committee has observed inter alia that policy on deputation envisages mobility of personnel between Departments etc so that the employee as well as the Departments benefit from the process. The tendency of treating deputation as a tool to ensure more comfortable, or even home town postings is required to be discouraged. The instrument of deputation serves public interest only when there is a rational connection with the qualifications and work experience of the deputationist, and the deputation continues for a reasonable period. This would also ensure that both the lending as well as the borrowing department benefit from the experience /exposure of deputationist officer.

3. All the Ministries/Departments are therefore advised to ensure that deputations are strictly monitored by lending Government Departments. Requests of the borrowing authorities for no objection to extension of deputations should be closely scrutinized to curb tendency to allow extensions on extraneous grounds, and overstay.

4. These instructions are in addition to the previous OM's on the subject, and in no way dilute the responsibility of the deputationist and borrowing departments to ensure that the deputationists are relieved in time on completion of their approved tenures.

SERIAL CIRCULAR NO.59/2013

No.P(R)/359/V Date:24.07.2013

Copy of Board's letter No. PC-VI/2012/I/RSRP/1 dated 03.07.2013 is published for information, guidance and necessary action. Board's letters dated 11.09.2008, 23.03.2012 quoted therein were circulated under SC Nos.110/2008 and 33/2012, respectively.

Board's Lt. No.PC-VI/2012/I/RSRP/1 dtd. 03.07.2013 (RBE No.63/2013)PC VI 322

Sub: Grant of one increment in pre-revised pay scale –Board's letter dated 23.03.2012 – clarification regarding.

Board's letter of even number dated 23.03.2012 provides that those Railway employees who were due to get their annual increment between February, 2006 to June 2006 may be granted one increment as on 01.01.2006 in the pre-revised pay scale as a one time measure and thereafter, will get the next increment in the revised pay structure on 01.07.2006.

2. As per Board's letter No. PC-VI/2008/I/RSRP/1 dated 11.09.2008 fitment tables have been prescribed in Annexure-E thereto, specifying the stage of revised pay in the revised pay band with reference to each stage of pre-revised pay in various pre-revised pay scales. As per the fitment tables, the stage of revised pay in the pay band has been mentioned at the same stage in respect of two consecutive pre-revised stages of pay in cases of certain pre-revised pay scales.

3. References have been received seeking clarification as to whether in cases where the fitment table provides for the same revised stage in case of two consecutive pre-revised stages in a particular pre-revised scale of pay, the benefit of bunching is admissible after grant of one increment in the pre-revised pay scale by virtue of Board's letter dated 23.03.2012.

4. The matter has been considered and it is clarified that Fitment Table contained in the aforesaid letter dated 11.09.2008 is to be strictly followed for fixation of pay in the revised structure without any deviation.

5. In cases where the stages of fixation of pay in the revised pay band as per fitment table contained in the aforesaid letter dated 11.09.2008 provides for the same revised stage in the Pay Band with reference to two consecutive stages of pre-revised pay in the corresponding pre-revised scales, then in such cases due to application of Board's letter dated 23.03.2012, there will be no change in the revised pay as on 01.01.2006, if the revised stage with reference to the pre-revised pay after accounting for one increment in the pre-revised scale does not undergo any change as per the Fitment Table. It is also clarified that no further bunching will be allowed in such cases and no re-fixation of pay will be admissible in the revised pay as on 01.01.2006.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.60/2013

No.P(R)554/VII

Date:25.07.2013

Copy of Board's letter No.E[G]2009 QR1-2 dated 01.07.2013 is published for information, guidance and necessary action. Board's letter dated 24.05.12 quoted therein was circulated under SC No.65/2012.

Board's letter No. E[G]2009 QR1-2 dated 01.07.2013 (RBE No.61/2013)

Sub: Extension of the period of retention of by Railway accommodation at the previous place of posting in favour of Officers / Staff posted to ECR and NWR.

Ref: Board's letter No.E[G]2009/QR-1-2 dated 24.5.2012

...

The issue of permitting the Railway Officers / Staff posted in the ECR and NWR to retain Railway Quarters at their previous place of posting beyond 31.03.2013 has been considered by the Board.

2. In exercise of its powers to make reasonable relaxations in public interest for a class / group of employees, in all or any of the existing provisions regarding house allotment / retention, the Board has decided that permission for retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR and NWR be further extended upto 31.03.2014.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

...

SERIAL CIRCULAR NO.61/2013

No.P(R)227/XVI Date:25 .07.2013

Copy of Board's letter No.E(D&A) 2013 RG6-1 dated 08.07.2013 together with their letter dated 06.06.1994 is published for information, guidance and necessary action.

Board's letter No.E(D&A) 2013 RG6-1 dated 08.07.2013 (RBE No.65 /2013)

Sub: Action to be taken in cases where the Railway Servants are convicted by criminal courts.

A Zonal Railway had in the year 2011, referred to the Ministry of Railways for appropriate action, the case of a Railway servant who had retired from service on superannuation in January, 1992 and had been convicted by the CBI court on a criminal charge in November, 1992. The trial court had sentenced the retired Railway servant concerned to undergo rigorous imprisonment of one year and to also pay a fine of Rs 1000. The retired Railway servant concerned filed an appeal against his conviction which was admitted in December, 1992. While admitting the appeal the appellate court had granted bail to the convicted Railway servant and also stayed the realization of fine from him pending disposal of his appeal.

2. The matter was examined by the concerned Directorate in this office and papers thereafter, were submitted to the Hon'ble Minister for Railways for consideration on behalf of the President under Rule 9 of Railways Services (Pension) Rules, 1993. Hon'ble Minister for Railways has taken a very serious view of the abnormal delay of as much as about two decades that has taken place in referring this case to the Board's office for further action.

3. The case record has revealed that the abnormal delay as aforesaid took place in the case mainly due to lack of clarity on the part of Zonal Railway authorities as to whether action could be taken against a Railway servant based on his conviction when the appeal filed by him against his conviction is pending. In this connection, attention of the Railways is invited to instructions contained in Board's letter No. E(D&A) 93 RG6-65 dated 06.06.1994. It may be noticed that these instructions clearly answers the issue in question. It has been categorically provided in Board's letter dated 06.06.1994 mentioned above that the mere filing of an appeal and/or stay of the execution of the sentence do not take away the effect of conviction, unless the appeal is allowed and the conviction is set aside by the appellate court. The competent disciplinary authority may proceed with the institution/completion of disciplinary proceedings, including imposition of the penalty as prescribed in the disciplinary rules, on the basis of conviction imposed on the Railway servant by a criminal court notwithstanding the fact that higher court on an appeal filed by the railway servant concerned may order suspension of the "sentence" passed by the trial court till the final disposal of the appeal.

4. The instructions brought out in para 3 above are hereby reiterated for the information and guidance of all concerned. It may please be ensured that in case of conviction of a Railway servant on a criminal charge prompt action is taken in the light of the position stated in Railway Board's letter dated 06.06.1994 under reference so that the type of the situation as took place in the case referred to in this letter, be avoided in future.

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Copy of Board's letter No. E(D&A) 93 RG6-65 dated 06.06.1994

Sub: Action to be taken in cases where Government Servants are convicted by criminal courts.

In Board's confidential letter No. E(D&A) 76 RG6-4 dated 04.03.1976, it was clarified that the disciplinary authority, may, if it comes to the conclusion that an order, with a view to imposing a penalty on a railway servant on the ground of conduct which has led to his conviction on a criminal charge, should be issued, issue such an order without waiting for the period of filing an appeal or, if an appeal has been filed without waiting for the decision in the first court of appeal.

2. Doubts have been expressed whether disciplinary action against a Government servant could be taken if there is:

- [i] a stay of the sentence awarded to the Government servant, or
- [ii] a stay of the conviction of the public servant, in cases where it has gone in appeal and challenged the conviction.

The matter has been considered by the Department of Personnel and Training in consultation with the Ministry of Law and the Central Vigilance Commission and the position as clarified by DOP&T, vide their OM No. 371/25/92-VD.III dated 4.3.1994 is as follows.

3. Legally speaking, when a person is convicted by a Criminal Court, the same shall remain in force until and unless it is reversed or set aside by a competent court in appeal. The mere filing of an appeal and /or stay of the execution of the sentence do not take away the effect of conviction, unless the appeal is allowed and the conviction is set aside by the appellate court. In the case of Om Prakash Narang Vs. Union of India and Ors. [1990] 12 ATC 365, the full bench of CAT held that during pendency of appeal in a criminal case, only the sentence is suspended and not the conviction itself. In view of this, the competent disciplinary authority may proceed with the institution /completion of disciplinary proceedings, including imposition of the penalty as prescribed in the relevant disciplinary rules, on the basis of conviction imposed on a public servant by a criminal court, notwithstanding the fact that a higher court on an appeal filed by the public servant concerned, may order suspension of the 'sentence' passed by the trial court till the final disposal of the appeal.

4. The above clarification may be brought to the notice of all the disciplinary authorities for their guidance.

SERIAL CIRCULAR NO.62/2013

No.P(R)65/I Date:25 .07.2013

Copy of Board's letter No.2011/E[LL]/HER/7 dated 10.07.2013 is published for information, guidance and necessary action. Board's letters dated 11.6.1974 and 06.07.2000 quoted therein were circulated under SC Nos.105/74 and 142/2000, respectively

Board's letter No. 2011/E[LL]/HER/7 dated 10.07.2013 (RBE No.66/2013)

Sub: Principle of averaging-payment of overtime allowance to Track Machine Staff.

On the recommendation of the 'Committee on Machine & Manpower Deployment for Track Machines on Indian Railways', instructions were issued vide Board's letter No.E(LL)98/HER/9 dated 06.07.2000, after obtaining temporary exemption from Ministry of Labour & Employment for three years from the provisions of the Railway Act, 1989, that the staff working on Track Machines be rostered to work for a period of 3 weeks at a stretch followed by continuous rest for a period of one week at the headquarters.

2. NFIR has demanded issuing of guidelines for payment of OTA to track machine staff when deployed for 3 weeks continuously.

3. Board has examined the matter and it has been decided that for 'Track Machine Staff' when deployed for 3 weeks continuously followed by one week rest, the payment of overtime allowance may be regulated by the principle of averaging on four weekly basis, whenever working hours exceed 192 hours and keeping in view the provisions of Board's letter No. E(LL)73HER(MA)/3 dated 11.06.1974.

SERIAL CIRCULAR NO.63/2013

No.P(R)500/Ex-gratia/I Date:26.07.2013

Copy of Board's letter No.2012/F[E]-III/4[1]/4 dated 15.7.2013 together with their letter dated 01.06.2004 is published for information, guidance and necessary action. Board's letter dated 27.01.1998 quoted therein was circulated under SC No.44/98.

Board's letter No. 2012/F[E]-III/4[1]/4 dated 15.7.2013 (RBE No.69/2013)

Sub:Grant of Ex-gratia to those pre-1986 SRPF (C) employees who retired otherwise than on superannuation after 20 years of service - regarding.

A copy of Department of Pension & Pensioners' Welfare (DOP&PW)'s O.M.No. 41/26/2010-P&PW(E) dated 25/26.06.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. (DOP&PW)'s O.M.No. 45/52/97-P&PW(E) dated 16.12.1997 and 22.03.2004 mentioned in the O.M.No. 26.06.2013 were adopted/ circulated on the Railways vide Board's letter No. F[E]III/97/PN1/Ex-gratia/5 dated 27.01.1998 and No. F(E)III/98/PN1/Ex-gratia/3 (Vol.II) dated 01.06.2004 respectively.

Copy of DOP&PW's O.M. No.41/26/2010- P&PW(E) dated 25/26.06.2013

Sub: Grant of Ex-gratia to those pre-1986 Contributory Provident Fund (CPF) employees who retired otherwise than on superannuation after 20 years of service - regarding.

In this Department's OM No.45/52/97-P&PW(E), dated 22.03.2004, it was clarified that the following categories of CPF beneficiaries would not be entitled to grant of ex-gratia payment in terms of OM No.45/52/97-P&PW(E), dated 16.12.1997:-

- (a) those who were dismissed or removed from service,
- (b) those who resigned from service, and;
- (c) those who retired from service other than on attaining the prescribed age of superannuation.

2. The matter has been reviewed. It has now been decided to delete the clause [c] from the OM dated 22.03.2004. Accordingly, all CPF beneficiaries who retired voluntarily or on medical invalidation before 01.01.1986 after completing 20 years of continuous service would also be eligible for the ex-gratia payment in terms of OM dated 16.12.1997. Other conditions given in OM dated 16.12.1997 will remain same.

3. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID 563/E.V./2013 dated 24/06/2013.

Sub : Grant of ex-gratia payment to surviving SRPF(C) retirees of the period 1.4.1957 – 31.12.1985.

A copy of Department of Pension & Pensioners' Welfare's (DOP&PW) O.M. No. 45/52/97-P&PW(E) (Vol.II) dated 22.3.2004 modifying para 7 of their O.M. dt. 16.12.1997 is circulated for information and guidance. Para 7 of the OM dt. 16.12.1997 corresponds to para 2 of Board's letter No. F(E)III/97/PN1/Ex-gratia/5 dated 27.1.1998 (RBE 19/1998). The modification made in the OM dated 22.3.2004 to the effect that ex-gratia payment is not admissible to those who retired from service other than on attaining the prescribed age of superannuation has already been clarified vide Board's letter No. F(E)III/97/PN1/Ex-gratia/5 dated 13.11.1998 (RBE 260/1998), in consultation with DOP&PW.

Copy of DOP&W's OM No. 45/52/97-P&PW (E)(Vol.II) dated 22.03.2004

Sub: Grant of Ex-gratia payment to CPF retirees

The undersigned is directed to refer to this Department's O.M. No. 45/52/97-P&PW(E) dated 16th December 1997 on the above subject and to say that references have been received in this Department raising a doubt whether the Central Government servants who retired on voluntary basis with CPF benefits are also eligible for grant of ex-gratia payment in terms of the said O.M.

2. The matter has been examined in consultation with the Ministry of Finance. It is clarified that the CPF beneficiaries who retired on voluntary basis are not entitled to grant of ex-gratia payment under the said O.M. Para 7 of the O.M. dated 16.12.1997 may be treated as modified accordingly as follows:

The ex-gratia payment is not admissible to (a) those who were dismissed or removed from service, (b) those who resigned from service, and (c) those who retired from service other than on attaining the prescribed age of superannuation.

3. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their U.O. No. 95/E.V/2004 dated 30.01.2004.

SERIAL CIRCULAR NO.64/2013

No.P(R)53/V Date:25.07.2013

Copy of Board's letter No. PC-V/2009/A/DA/1 dated 16.07.2013 is published for information, guidance and necessary action. Board's letters dated 17.11.2008 and 22.11.2012 quoted therein were circulated under SC Nos.196/2008 and 125/2012 respectively.

Board's letter No. PC-V/2009/A/DA/1 dated 16.07.2013 [RBE No.70/2013] PC-VI/323

Sub: Rates of Dearness Allowance applicable w.e.f. 01.01.2013 to the Railway employees continuing to draw their pay in the pre-revised scale as per 5th CPC .

In continuation of Ministry of Railway's letter of even Number dated 22.11.2012, [PC-VI/305, RBE No.131/2012] revising rates of Dearness Allowance w.e.f. 01.07.2012 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay [5th CPC scales], the rates of Dearness Allowance admissible to these categories of employees shall be enhanced from the existing rate of 151% to 166% w.e.f. 01.01.2013. All other conditions as laid down in the Board's letter dated 17.11.2008 [RBE No. 179/2008] will continue to apply.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

[Authority: MoF's OM No. 1[3]/2008-EII[B] dated 02.05.2013]

...
SERIAL CIRCULAR NO.65/2013
No.P(R)579/VII Date: 26.07.2013

Copy of Board's letter No.E(P&A)I-2010/RT-2 dated 23-07-2013 is published for information, guidance and necessary action. Board's letters dated 11.09.2010 and 03.01.2012 quoted therein were circulated under SC Nos.131/2010 and 01/2012, respectively .

Board's letter No. E(P&A)I-2010/RT-2 dated 23-07-2013 (RBE No.72 /2013)

Sub: Dispensation of Written Test for recruitment of wards under LARSGESS.

The employees Federation have been demanding dispensation of Written Examination for recruitment of wards under LARSGESS for quite some time. The matter has been considered by the Board and it has been decided to dispense with Written Examination for recruitment of wards of Gangmen and the specified Safety categories in GP Rs 1800/- as notified in Board's letters of even number dated 11.09.2010 and 03.01.2012 under LARSGESS. However they will have to qualify the medical tests for the relevant category/posts, after verification of educational certificates etc. by a Committee of three JAG level officers at Divisional level.

2. These instructions are applicable from July-December 2013 retirement/recruitment cycle onwards only. The past cycles will be governed by the earlier instructions.

3. The other terms and conditions of the Scheme will remain the same.

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SERIAL CIRCULAR NO.66/2013
No.P(R)268/II Date: 30.07.2013

Copy of Board's letter No. E(G)2011 FR 1-2 dated 29.04.2013 is published for information, guidance and necessary action.

Board's letter No. E(G)2011 FR 1-2 dated 29.04.2013 (RBE No.45/2013)

Sub: Report of Welfare Inspectors to be kept in Service Book of Compassionate Grounds appointees – Observation of Central Vigilance Commission.

In a vigilance case, it has come to notice that the report of the Welfare Inspector, recruitment of candidates on compassionate grounds was not being kept with the Service Book/Personal Files of the candidates so recruited. It is needless to emphasize that this report plays a crucial role in such cases. There is possibility of fake recruitment by posting such candidates at remote areas and manipulating their posting at or near the Headquarters after a lapse of more than 10 years when no records would be available for verification since the record of compassionate ground appointees is kept for 10 years only.

In view of the above, the Central Vigilance Commission has desired that the instructions regarding the necessity of keeping the report of the Welfare Inspectors in the relevant Personal File/Service Book of compassionate ground appointees be issued to the Zonal Railways etc.

Accordingly, it may please be ensured that in all such cases of appointment on compassionate ground, the report of the Welfare Inspectors be kept in the Service Book of the appointees concerned.

SERIAL CIRCULAR NO.67/2013
No.P(R)473/IX Date: 05.08.2013

Copy of Board's letter No.E[W]2009/PS 5-10/2 dated 22.07.2013 is published for information, guidance and necessary action. Board's letters dated 23.02.96, 04.07.1996 and 29.10.1996 quoted therein were circulated under SC Nos. 69/96, 98/96 and 142/96.

Board's letter No.E[W]2009/PS 5-10/2 dated 22.07.2013 (RBE No.71/2013)

Sub: Issue of one 1st Class/2nd AC Complimentary Cheque Pass once in a year to recipients of President's Police Medal for Gallantry [PPMG] and Police Medal for Gallantry[PMG] valid for travel by Rajdhani/Shatabdi trains.

Ref: Railway Board's letters No. E[W]96/PS 5-6/22 dated 23.02.96, 04.07.1996, 29.10.1996 and subsequent clarifications/ modifications on the facility of Complimentary Card passes to Defence/Police gallantry awardees.

As per extant policy Ministry of Railways provides 1st Class/2nd AC Complimentary Card passes to Police personnel recipients of gallantry awards of Presidents' Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG) and to widow of posthumous awardees of said gallantry awards. The aforesaid Card pass entitles them to life long free rail travel for self and one companion over all Indian Railways (except Metro Railway/Kolkata) in 1st Class/2nd AC by any train other than Rajdhani/Shatabdi trains. The said Card pass facility is also extended to the widow of the gallantry awardee after his death.

2. The issue of providing rail travel facility by Rajdhani/Shatabdi trains to Police gallantry awardees had been under consideration of the Ministry of Railways (Railway Board) and it has now been decided that Police personnel recipients of President's Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG), besides being entitled to Complimentary Card passes as under the extant policy, shall also be provided one 1st Class/2nd AC Complimentary Cheque Pass once in a year valid for travel by 2A/3A in Rajdhani trains and Chair Car (CC) in Shatabdi trains, for one to and fro journey by self and a companion over all Indian Railways. This Complimentary Cheque pass shall be issued from the Zonal Railway Hqrs./Divisional Offices from where the Card has been issued to the Police awardee, upon receipt of a formal application/request from him indicating details of intended journey. Details of such Complimentary Cheque passes issued to Police gallantry awardees should be furnished to Railway Board along with the monthly statement of Complimentary Card passes issued/renewed in respect of Defence/Police gallantry awardees.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR NO.68/2013
No.P(R)500/XXIV Date: 13.08.2013

Copy of Board's letter No.E(G)2013/EM 1-4 dated 24.07.2013 is published for information, guidance and necessary action. Board's letter dated 12.12.2011 quoted therein was circulated under SC No.166/2011 .

Board's letter No. E(G)2013/EM 1-4 dated 24.07.2013 (RBE No.73 /2013)

Sub: Fixation of pay of re-employed pensioners – treatment of Military Service pay.

A copy of Ministry of Personnel, Public Grievances & Pension, Department of Personnel and Training's OM No. 3/19/2009-Estt.Pay-II dated 08/11/2010 on the above subject is enclosed for information and necessary action. These instructions shall apply mutatis-mutandis on the Railways also. DOP&T's O.M. dated 05/04/2010 referred to in the enclosed O.M. was circulated/adopted on the Railways vide Board's letter No.E(G)2010/EM 1/2 pt. dated 12/12/2011.

Sd/-
(D.Joseph)/DDE(Genl)

Copy of DOP&T's OM.No.3/19/2009 Estt. Pay II dated 08/11/2010

Sub: Fixation of pay of re-employed pensioners – treatment of Military Service pay.

The undersigned is directed to refer to the orders issued vide OM dated 5.4.2010 on fixation of pay of re-employed pensioners. These orders inter-alia lay down that on re-employment in civilian organizations, Military Service Pay shall not be admissible. However, the benefit of MSP given to all retired Defence Forces officers/personnel by reckoning it at the time of calculation of their pension (notionally in the case of pre 1.1.2006 pensioners) should not be withdrawn. Accordingly while the pension of such re-employed pensioners will include the element of MSP, they will not be granted MSP while working in civilian organizations.

In the instructions issued by the Ministry of Defence vide their letter NO.1/69/2008/D(Pay/Service) dated 24th July 2009, Pre-retirement pay has been defined as under:

(i) In respect of re-employment taking place on/or after 1.1.2006 **pre-retirement pay for those who retired after 1.1.2006 means the pay in the pay band plus grade pay but inclusive of Non-Practicing Allowance (NPA)**, if any, last drawn before retirement

(ii) In case of officers who retired before 01.01.2006 and also those who retired after 01.01.2006 in the pre-revised pay scales without opting for the revised pay scales promulgated on or after 1.1.2006, the pay will be basic pay including stagnating increment and Rank pay plus the Dearness pay and Dearness allowance drawn at the time of retirement

As per these orders for pre-2006 retirees rank pay is included as a part of pay but for post -2006 retirees the MSP is not reckoned in the pre-retirement pay for the purposes of pay fixation on re-employment. However, for pension purposes the reckonable emoluments are – basic pay + grade pay + MSP + NPA wherever admissible. Therefore, while MSP is not taken into consideration for the purposes of pay fixation on re-employment the element of MSP in pension is deducted.

It has been decided in consultation with the Department of Expenditure that since the element of MSP is not reckoned in the pay fixation on re-employment, it need not be reduced from the pension either. Hence, in respect of all those Defence Officers/ personnel, whose pension contains an element of MSP that need not be deducted from the pay fixed on re-employment

SERIAL CIRCULAR NO.69/2013
No.P(R)605/XIII Date:13.08.2013

Copy of Board's letter No.2004-E[SCT]/I/25/20 dated 31.07.2013 is published for information, guidance and necessary action. Board's letters dated 30.01.2006, 11.01.2007 and 30.04.2009 quoted therein were circulated under SC Nos.16/2006, 18/2007 and 68/2009, respectively.

Board's letter No. 2004-E[SCT]/I/25/20 dated 31.07.2013 (RBE No.76/2013)

Sub: Selection to the Group 'B' post of ACM – clarification regarding classification of post.

***Ref: [i] Board's letter No.E[GP]2002/2/88 dated 31.01.2006
[ii] Board's letter No. 2004-E[SCT]/I/25/20 dated 11.01.2007
[iii] Board's letter No. E[GP]2002/2/88 dated 30.04.2009.***

Please refer to Board's letter dated 30.04.2009 quoted above regarding stream-wise selections [70% selection and 30% LDCE] for filling up Group 'B' vacancies in the Transportation [Traffic and Commercial] Department. Some of the Railways have sought clarification as to whether the post of ACM will continue to be under the safety category or otherwise for applicability of the scheme of "Best amongst failures".

In the light of instructions contained in Board's letter dated 30.04.2009 referred to above, it is clarified that the Group 'B' post of ACM in the Transportation [Commercial] Department shall be treated as a Non-Safety category post when the selections are conducted stream-wise for applicability of the scheme of "Best amongst failures".

SERIAL CIRCULAR NO.70/2013

No.P(R)500/XXIV Date:13.08.2013

Copy of Board's letter No.F[E]III/2009/PN1/7 dated 15.07.2013 is published for information, guidance and necessary action. Board's letters quoted therein were circulated as under:

S.No	Railway Board's letter No. & Date	SC No.
1	F[E]III/86/PN1/17 dated 19.9.1986	149/1986
2	F[E]III/86/PN1/17 dated 27.3.1991	60/1991
3	F[E]III/86/PN1/17 dated 21.1.1994	10/1994
4.	F[E]III/2009/PN1/7dtd. 30.4.2009	66/2009
5.	F[E]III/2009/PN1/7dtd. 13.07.2010	104/2010
6.	F[E]III/2009/PN1/7dtd. 27.10.2011	153/2011
7.	F[E]III/2009/PN1/7dtd. 24.02.2012	38/2012

Board's letter No. F[E]III/2009/PN1/7 dated 15.07.2013 (RBE No.68/2013)

Sub: Grant of family pension and gratuity to the eligible member of the family of an employee/pensioner/family pensioner reported missing- consolidated instructions – regarding.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No.1/17/2011-P&PW(E) dated 24.06.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rules 50,54 and 71 of the CCS [Pension] Rules, 1972 referred to therein correspond to Rules 70, 75 and 15 of the Railway Services [Pension] Rules, 1993 respectively.

2. A concordance of DOP&PW's instructions referred to in the enclosed OM and Railway Board's corresponding instructions is given below:

S.No	DOP&PW's instructions	Railway Board's corresponding instructions
1	O.M. No. 1/17/86-P&PW dtd 29 th August, 1986	F[E]III/86/PN1/17 dated 19.9.1986
2	O.M. No.1/17/86-P&PW[C] dtd 25 th January, 1991	F[E]III/86/PN1/17 dated 27.3.1991
3	O.M.No.1[17]86-P&PW[E] dated 18 th February, 1993	F[E]III/86/PN1/17 dated 21.1.1994
4	O.M. No.1/28/04-P&PW[E] dated 31 st March, 2009	F[E]III/2009/PN1/7dtd. 30.4.2009
5	O.M. No. 1/28/04-P&PW[E] dated 2 nd July, 2010	F[E]III/2009/PN1/7dtd. 13.07.2010
6	1/17/2011-P&PW(E) dated 14 th September, 2011	F[E]III/2009/PN1/7dtd. 27.10.2011
7	1/17/2010-P&PW(E) dated 2 nd January, 2012	F[E]III/2009/PN1/7dtd. 24.02.2012

Copy of DOP&PW's O.M. No.1/17/2011-P&PW(E) dated 24.06.2013

Sub: Grant of family pension and gratuity to the eligible member of the family of an employee/pensioner/family pensioner reported missing- consolidated instructions – regarding.

The provisions regarding grant of gratuity and family pension to the members of families of the deceased Government servants/pensioners who were appointed on or before 31st December, 2003 and who are/were born on pensionable establishments are contained in Rules 50-54 of the Central Civil Services (Pension) Rules, 1972. The instructions regarding grant of family pension and gratuity under these rules to the eligible member of the family of an employee reported missing had been issued vide this Departments earlier office memorandum No.1/17/86-P&PW, dated 29th August, 1986. Clarifications/amendments in this regard were issued vide OM No. 1/17/86-P&PW, dated 25th January, 1991 and 18th February, 1993 and OM No. 1/28/04-P&PW(E) dated 31st March, 2009 and 2nd July, 2010.O.M. of even number, dated 14th September, 2011 and OM No. 1/17/2010-P&PW(E), dated 2nd January, 2012.

2. A reference has been received in this Department to clarify whether in a situation where SHO states that FIR is not required to be lodged in the case of a person gone missing, the eligible member of the family can be granted family pension. The matter has been examined in consultation with the Ministry of Home Affairs. Section 154 (1) of the Criminal Procedure Code mandates filing of an FIR by the Police authorities on a report received of the commission of a cognizable offence. A missing person per se does not point to commission of a cognizable offence. In view of this, cognizance of a person's disappearance can be taken by the Head of Office on the basis of an authenticated Daily Diary (DD) General Diary Entry (GDE), filed by the Police authorities concerned, as per the practice prevalent in that State/UT.

3. It has now been decided to issue consolidated instructions in supersession of previous instructions regarding grant of family pension to the eligible members of family of the employee/pensioner/family pensioner reported missing and whose whereabouts are not known. It includes those kidnapped by insurgents/terrorists but does not include those who disappear after committing frauds/crime etc.

3. In the case of a missing employee/pensioner/family pensioner, the family can apply for the grant of family pension, amount of salary due, leave encashment due and the amount of GPF and gratuity (whatever has not already been received) to the Head of Office of the organisation where the employee/pensioner had last served, six months after lodging of Police report. The family pension and or retirement gratuity may be sanctioned by the Administrative Ministry/Department after observing the following formalities:-

(i) The family must lodge a report with the concerned Police Station and obtain a report from the Police, that the employee/pensioner/family pensioner has not been traced despite all efforts made by them. The report may be a First Information Report or any other report such as a Daily Diary /General Diary Entry.

(ii) An Indemnity Bond should be taken from the nominee dependents of the employee/pensioner/Family pensioner that all payments will be adjusted against the

payments due to the employee/pensioner/family pensioner in case she/he appears on the scene and makes any claim.

5. In the case of a missing employee, the family pension, at the ordinary or enhanced rate, as applicable, will accrue from the expiry of leave or the date up to which pay and allowances have been paid or the date of the police report, whichever is later. In the case of a missing pensioner /family pensioner, it will accrue from the date of the police report or from the date immediately succeeding the date till which pension/family pension had been paid, whichever is later.

6. The retirement gratuity will be paid to the family within three months of the date of application. In case of any delay, the interest shall be paid at the applicable rates and responsibility for delay shall be fixed. The difference between the death gratuity and retirement gratuity shall be payable after the death of the employee is conclusively established or on the expiry of the period of seven years from the date of the police report.

7. Before sanctioning the payment of gratuity, the Head of Office will assess all Government dues outstanding against the employee/pensioner and effect their recovery in accordance with Rule 71 of the CCS (Pension) Rules, 1972 and other instructions in force for effecting such recoveries.

8. The amount of salary due, leave encashment due and the amount of GPF will be paid to the family in the first instance as per the nominations made by the employee/pensioner on filing of a police report and submission of an indemnity bond as indicated above.

9. The benefits to be sanctioned to the family nominee of the missing employee/pensioner will be based on and regulated by the emoluments drawn by him / her and the rules/ orders applicable to him / her as on the last date he / she was on duty including authorised periods of leave.

10. Formats of separate Indemnity Bonds to be used in the case of missing employees, missing pensioners and missing family pensioners are available at this department's website www.persmin.nic.in.

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SERIAL CIRCULAR NO.71/2013
No.P(R)563/XI Date:19.08.2013

Copy of Board's letter No.E(NG)-II/91/RR-1/20 dated 29.07.2013 is published for information, guidance and necessary action. Board's RBE No.210/1991 and letter dated 15.06.2010 quoted therein were circulated under SC Nos. 176/91 and 93/2010, respectively.

Board's letter No. E(NG)-II/91/RR-1/20 dated 29.07.2013 (RBE No.74/2013)

Sub: Vacancies in Clerical Cadre - Direct Recruitment quota.

Attention is invited to Board's letter of even number dated 15.6.2010 (RBE No.88/2010) on the above subject, wherein instructions had been issued for extending the currency of instructions contained in RBE No.210/1991 pertaining to freezing of 25% of the vacancies falling within the direct recruitment quota in the category of Clerks in Pay Band-I of Rs.5200-20200 (Grade Pay: Rs.1900) and in Senior Clerks in Pay Band-I of Rs.5200-20200 (Grade Pay: Rs.2800) and 20% in the category of Junior Accounts Assistant in Pay Band-I of Rs.5200-20200 (Grade pay: Rs.2800) and Accounts Clerk in Pay Band-I of Rs.5200-20200 (Grade Pay : Rs.1900). The question of continuance of the above freeze orders has been considered by the Board and it has been decided to extend the currency of the instructions mentioned for a further period up to **31.12.2013**. Rest of the vacancies may be filled up after reviewing the requirement of clerical staff.

2. In this regard, Board also desire that the Railways and Production Units should furnish information regarding the sanctioned strength of Junior Clerk, Senior Clerk, Junior Accounts Assistant and Accounts Clerk as on 1.4.92 and as on 1.1.2013 as well as their views with respect to continuance or otherwise of such a freeze order for future in the said categories of staff.

3. The instructions will be effective from the date of expiry of earlier freeze order i.e. 01.01.2013.

4. It has also come to the notice of this Ministry that the instructions on this freeze order is being interpreted by certain railway establishments in the manner as if there is total ban to fill up the posts in question. It is clarified that these instructions only limit percentage of recruitment and should not be construed as complete ban. Remaining posts may, therefore, be filled up by the Railways in terms of instructions on the subject.

SERIAL CIRCULAR NO.72/2013

No.P(R)500/Ex-gratia/I

Date:19.08.2013

Copy of Board's letter No.F[E]III/2008/PN1/Ex.Gr./2 dated 31.07.2013 is published for information, guidance and necessary action. Board's letters dated 30.06.1988, 31.12.1997 and 15.11.2006 quoted therein were circulated under SC Nos.125/88, 20/98 and 203/2006, respectively.

Board's letter No. F[E]III/2008/PN1/Ex.Gr./2 dated 31.07.2013 (RBE No.75/2013)

Sub: Enhancement of amount of Ex-gratia payable to dependent family members of the deceased pre-1986 SRPF[C] employees /retirees –regarding.

The amount of ex-gratia to the surviving State Railway Provident Fund [Contributory] {SRPF[C]} retirees was increased vide this Ministry's letter No. F[E]III/98/PN1/Ex.Gr./3 dated 15.11.2006. However, the ex-gratia amount was not increased for the dependent family members of the deceased pre-1986 SRPF[C] employees/retirees.

2. Now, the President is pleased to enhance the ex-gratia amount being paid to the widows and dependent children of the deceased SRPF[C] employees/retirees from Rs.605/- to Rs.645/- p.m. w.e.f. 04.06.2013. They shall also be entitled to dearness ex-gratia equal to 50% of the enhanced amount of ex-gratia and Dearness Relief, as notified from time to time, on the sums of enhanced amounts of ex-gratia and dearness ex-gratia.

3. The terms and conditions for grant of ex-gratia and dearness relief will continue to be governed by this Ministry's letters No. PC-IV/87/Imp/1 dated 30.06.1988 and F[E]III/97/PN1/Ex.Gr./3 dated 31.12.1997 and subsequent letters issued in this regard.

SERIAL CIRCULAR NO.73/2013

No.P(R)563/XI

Date:19.08.2013

Copy of Board's letter No. E(NG)-II/2009/RR-1/11 dated 02.08.2013 is published for information, guidance and necessary action. Board's letter dated 28.07.2000 quoted therein was circulated under SC No.171/2000.

Board's letter No. E(NG)-II/2009/RR-1/11 dated 02.08.2013 (RBE No.78/2013)

Sub: Clarification regarding acceptance of qualification of Diploma in Mechanical Engineering obtained from Kuban State University of Technology Krasnodar.

Further to the instructions contained in Board's letter No. E(NG)II/99/RR-1/76 dated 28.7.2000 (RBE No. 145/2000), the issue of acceptance of qualification of Diploma in Mechanical Engineering obtained from Kuban State University of Technology, Krasnodar of Russian Federation for the post on the Railways for which the prescribed qualification is Bachelor Degree in Engineering of an Indian University has been under consideration of this Ministry.

The issue has been examined in consultation with Department of Higher Education/ Ministry of Human Resource Development and Association of Indian Universities/New Delhi and it is clarified that 05 years Diploma in Engineering/Master of Science in Engineering awarded by the accredited Universities/Higher Educational Institutions in Russian Federations/CIS countries including Kuban State University of Technology, Krasnodar is recognized as equivalent to BE Degree of an Indian University.

SERIAL CIRCULAR NO.74/2013

No.P(R)563/XI Date:19.08.2013

Copy of Board's letter No.E(NG)-II/2001/RR-1/20 dated 03.08.2013 is published for information, guidance and necessary action. Board's letter dated 12.11.2001 quoted therein was circulated under SC No.260/2001.

Board's letter No. E(NG)-II/2001/RR-1/20 dated 03.08.2013 (RBE No.79/2013)

Sub: Clarification regarding qualification prescribed for direct recruitment to the post of Lab. Supdt., Gr.III in Pay Band of Rs.9300-34800 (Grade Pay: Rs.4200).

Attention is invited to Board's letter of even number dated 12.11.2001 (RBE No.225/2001) wherein qualification for direct recruitment to post of Lab. Supdt., Gr.III in Pay Band of Rs.9300-34800 (Grade Pay: Rs.4200) has been prescribed as under.

"B.Sc. with Bio-chemistry/Micro-Biology/Life Science or equivalent plus Diploma in Technology (DMLT) or equivalent OR B.Sc. in Medical Technology (Laboratory) from institutions."

2. A question has arisen whether a candidate with qualification of B.Sc. (Chemistry) Honors with Botany & Zoology as subsidiary subject can be considered for the post of Lab. Supdt., Gr.III in Pay Band of Rs.9300-34800 (Grade Pay: Rs.4200) where qualification was notified as stated in para 1 above.

3. The matter has been examined in consultation with Health Directorate of this Ministry and it is clarified that if the candidate has studied during his Graduation both Chemistry and Biology whether as main or as optional/subsidiary subject and is in possession of DMLT or equivalent will be treated as eligible for consideration for employment to the posts cited in the captioned subject.

SERIAL CIRCULAR NO.75/2013

No.P(R)535/IX Date: 02.09.2013

Copy of Board's letter No.E(NG)I-2012/PM5/1 dated 13.08.2013 is published for information, guidance and necessary action. Board's letter dated 17.8.2012 quoted therein was circulated under SC No.89/2012.

Board's letter No. E(NG)I-2012/PM5/1 dated 13.08.2013 (RBE No.81 /2013)

Sub: Norms/Procedure for future Promotion in the Unified Cadre of Track Maintainers.

Railway Board vide letter No.2010/CE-I(Spl)/GNS/15(Pt.) dated 17.08.2012 have issued instructions for restructuring/reorganizing staffing pattern of Trackmen on Indian Railways. In para 2 of the letter ibid it was indicated that instructions regarding norms/procedure for future promotion in the Unified Cadre of Track Maintainers will be issued by the Establishment Directorate separately.

2. Accordingly, it has been decided that existing eligibility conditions as applicable to the erstwhile category of Trackman/ Trolleyman/ Gateman/ Watchman/ Keyman in Civil Engineering Department (P.Way) in PB-1, Grade Pay ₹1800 would continue to apply for future promotion to the newly created cadre of Track Maintainers (Grade-III,II &I).

2.1 As regards the mode of promotion in the Unified Cadre of Track Maintainers, the following principle may be adhered to :

S.No	Designation	Pay Structure	Mode of Promotion
1.	Track Maintainer-IV	PB-1, G.P. ₹ 1800	Entry Grade –Direct Recruitment, Compassionate Ground Appointment etc.
2.	Track Maintainer-III	PB-1, G.P. ₹ 1900	Seniority/Non-Selection.
3.	Track Maintainer-II	PB-1, G.P. ₹ 2400	Seniority-cum-Suitability/Non-Selection
4.	Track Maintainer-I	PB-1, G.P. ₹ 2800	Selection, through a Trade Test

3. All other conditions applicable for promotion to next higher grade will also hold good for this cadre.

4. The above instructions will come into effect from the date of issue of this letter.

SERIAL CIRCULAR NO.76/2013

Copy of Board's letter No.F[E]III/2005/PN1/23 dated 31.07.2013 is published for information, guidance and necessary action. Board's letters dated 08.09.2008, 22.09.2008 and 01.06.2009 quoted therein were circulated under SC Nos.117/08, 123/08 and 105/09, respectively.

Board's letter No. F[E]III/2005/PN1/23 dated 31.07.2013 (RBE No.77/2013)

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies — Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No. 4/30/2010-P&PW[D] dated 11th July, 2013 on the above subject is enclosed for information and compliance. These instructions will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed OM and Railway Board's corresponding instructions is given below:

S.No	DOP&PW's instructions	Railway Board's corresponding instructions
1	OM No.4/38/2008-P&PW[D] dated 15.09.2008	Letter No.F[E]III/2005/PN1/23 dated 22.09.2008
2	OM No. 4/38/2008-P&PW[D] dated 27.05.2009	Letter of even number dated 01.06.2009
3	OM No. 38/37/08-P&PW[A] dated 01.09.2008	Letter No. F[E]III/2008/PN1/12 dated 08.09.2008

Copy of DOP&PW's OM No. 4/30/2010-P&PW[D] dated 11th July, 2013

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies — Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission.

The undersigned is directed to say that orders were issued vide this Department's OM No.4/30/2008-P&PW(D) dated 15.9.08 for revision of 1/3rd restorable pension w.e.f.1.1.2006 of Government servants who had drawn lump sum payment in respect of pro-rata pension on absorption in a PSU/Autonomous Body. The implementation of these orders in some cases resulted in drop in the total amount of 1/3rd restored pension plus DR in comparison to total amount of 1/3rd restored pension plus admissible DP and DR as drawn by pensioners before issue of these orders. It was, therefore decided vide Department of Pension and Pensioners' Welfare O.M. No. 4/38/2008 P&PW(D) dated 27.05.2009 that wherever the restored amount of the revised pension plus DR of such absorbtees, in terms of instructions contained in OM dated 15.9.2008, becomes less than 1/3rd pre revised restored pension plus admissible DP & DR as already drawn, the absorbed employees would be allowed to draw the pensionary benefits admissible to them till such time the restored amount of the revised pension in terms of instructions contained in OM dated 15.09.2008 plus admissible DR works out to be more than the pre revised 1/3rd restored pension plus admissible DP & DR as on 01.09.2008.

2. The Central Administrative Tribunal, in its order dated 27.9.2011 in OA No.710/2010 read with order dated 22.4.2013 in CP 26/2012 held that the OM dated 15.9.2008 was legally sustainable. However, Hon'ble CAT has directed to pass an order so as to equalize the amount of 1/3rd restored pension with the pension of other Central Government pensioners

3. The matter has been examined. On the recommendations of the 6th Central Pay Commission, the pension of pre-2006 Central Government pensioners has been revised vide

this Department's OM No.38/37/08-P&PW(A) dated 1.9.2008. In terms of para 4.1 of that OM, the revised pension of pre-2006 pensioners works out to 2.26 times of the pre-revised basic pension (without DP). Keeping in view the directions of Hon'ble CAT, Hyderabad Bench, it has been decided that 1/3rd restored pension of those Government servants who had drawn lump-sum payment on absorption in PSU/AB and whose 1/3rd pension was restored from a date before 1.1.2006, the pre-revised 1/3rd restored pension will be revised w.e.f. 1.1.2006 by multiplying the same by a factor of 2.26, if it is more beneficial than the amount of revised restored 1/3rd pension arrived at in terms of this Department's OM dated 15.9.2008. In the case of those absorbee pensioners in whose case the restoration of 1/3rd pension became due on or after 1.1.2006, the above formulation would apply with reference to notional 1/3rd restorable pension as on 31.12.2005.

4. These instructions are being issued as a special case in compliance of the orders of Hon'ble CAT, Hyderabad Bench in CP No.26/2012 in OA 710/2010. At the time of revision of 1/3rd pension on the basis of recommendations of next Pay Commission, the increase in 1/3rd restored pension on account of these instructions would not be considered and the 1/3rd restored pension of absorbees would be revised as per the usual procedure without taking into account the aforesaid dispensation.

5. Payment of DR and additional pension to old pensioners (of the age of 80 years and above) shall continue to be on full pension as per the instructions issued from time to time.

6. The benefit of revision of restored amount of 1/3rd commuted portion of pension shall be admissible w.e.f. 1.1.2006 or from the date the commuted portion of pension is restored, whichever is later.

7. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their ID No.561/E.V/2013 dated 21.6.2013.

8. In their application to the persons belonging to Indian Audit and Accounts Department these orders issue in consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR NO.77/2013
No.P(R)500/XXIV Date:02.09.2013

Copy of Board's letter No.F[E]III/2008/PN1/13 dated 07.08.2013 is published for information, guidance and necessary action. Board's letters dated 21.11.1983, 13.11.1985 and 19.01.1996 quoted therein were circulated under SC Nos.182/83,180/85 and 42/96 , respectively.

Board's letter No. F[E]III/2008/PN1/13 dated 07.08.2013 [RBE No.80/2013]

Sub: [i] Payment of arrears of pension in cases where valid nomination has not been made under the Payment of Arrears of Pension (Nomination) Rules, 1983;

[ii] payment of arrears of family pension-reg

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M.No.1/22/2012-P&PW[E] dated 10.07.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. The Ministry of Finance, Department of Expenditure's O.M.No.1[3]-E.V/83 dated 22.10.1983 & 04.06.1985 and the Department of Pension & Pensioners' Welfare [DOP&PW]'s OM No. 43/4/95-P&PW[G] dated 30.10.1995 mentioned in the OM were circulated vide this office letter No.F[E]III/83/PN1/25 dated 21.11.1983, F[E]III/83/PN1/8 dated 13.11.1985 and F[E]III/95/PN1/23 dated 19.01.1996, respectively.

Sub: [i] Payment of arrears of pension in cases where valid nomination has not been made under the Payment of Arrears of Pension (Nomination) Rules, 1983;

(ii) payment of arrears of family pension-reg

Attention is invited to the Payment of Arrears of Pension (Nomination) Rules, 1983 which provide that after the death of the pensioner, all moneys payable to the pensioner on account of pension will be paid to the nominee of the deceased pensioner. In the absence of any nomination made by the pensioner, the arrears of his/her pension are paid to the legal heir as per the procedure indicated in para 4 of part A of annexure to Ministry of Finance OM No. 1(3)-E.V/83, dated 11.10.1983. However, dependents of some pensioners expressed difficulties in obtaining the legal heir-ship certificates and represented that the necessity of production of legal heir-ship certificates may be waived where the amount of arrears payable is small.

2. The matter had been examined in Ministry of Finance, D/o Expenditure vide OM dated 04/06/1985 and it was decided that in case where a valid nomination does not exist under the Payment of Arrears of Pension (Nomination) Rules, 1983 and the dependent of pensioner is unable to produce the legal heir-ship certificate, the Payment of Lifetime Arrears of Pension accruing to the deceased pensioner may be authorized on the basis of any documentary proof regarding the relationship and heir-ship of the claimant if the gross amount of arrears does not exceed Rupees 25,000. In such cases, if the gross amount did not exceed Rupees 5,000 and case represented no peculiar features, the accounts officer was authorised to make the payment on his own authority.

3. The Government has further looked into the matter and decided to increase the limits of Rupees 5000 and 25000 as indicated in Department of Expenditure OM, dated 4.6.85 to Rupees 50,000 and 2,50,000 respectively. The conditions and the procedure of payment as indicated in Department of Expenditure OM, dated 22.10.1983 and 04.06.1985 will remain the same, which are reiterated hereunder.

4. The Pension Disbursing Authority (PDA) may receive application along with any documentary proof regarding the relationship and heir-ship of the claimant. In case the claimant is the recipient of family pension, the disbursing Officer will verify the identity of the claimant with reference to the disburser's half as well as pensioner's half of the PPO and give a certificate of having done so. PDA will duly attest the documents received from the applicant and forward these along with the application to the Accounts Officer. The Accounts Officer, on receipt of application along with a copy of PPO of the pensioner and other documents from the PDA, will calculate the amount of arrears and issue necessary authority for payment of life-time arrears to the disbursing authority if the case does not present any peculiar features and the amount does not exceed Rs.50,000. In case the amount exceeds Rupees 50,000 but does not exceed Rupees 2,50,000, the Accounts Officer will obtain the orders of the Head of Department or Administrator or the CAG in the case of pensioners from Indian Audit & Accounts Department or any Officer of that Department declared as an HOD. Payment will be made on execution of a duly stamped indemnity bond in Form T.R. 14/G.A.R. 26, with such sureties as necessary in terms of para 7 below. In case of any doubt and also in cases where the amount of arrears exceeds Rupees 2,50,000, payments shall be authorized to be made only to the persons producing the legal authority.

5. This department's OM No. 43/4/95-P&PW(G), dated 30.10.1995 stipulates that in the event of death of a family pensioner, the right to receive any arrears of family pension would automatically pass on to the eligible member of the family next in line. The requirement of succession certificate for payment of any arrears occurs only where there is no member in

the family who is eligible to receive family pension after the death of the family pensioner. Therefore, it has been decided that the provisions of this office memorandum will also apply to the payment of arrears of family pension where no member of family is eligible to receive family pension.

6. The Head of Department here means the Head of Department as defined in rule 2 (xvi) of the General Financial Rules, 2005. However, in order to ensure that the citizens do not have to face unnecessary hardships, it has been decided that in the case of field establishments, the Administrative Ministries/Departments may delegate the power of Head of Department to the Head of Office in the rank of Deputy Secretary/Director, if felt necessary by them. It is also clarified that this OM will cover all such past cases.

7. Normally, there should be two sureties, both of known financial stability. However, in case the amount of claim is less than Rs.75,000/-, the authority accepting the indemnity bond for and on behalf of the President of India should decide on the merits of each case whether to accept only one surety instead of two. The obligor as well as the sureties executing the indemnity bond should have attained majority so that the bond has legal effect or force. The bond is required to be accepted on behalf of the President by an officer duly authorised under Article 299 (1) of the Constitution.

8. These orders will not be applicable in cases where a valid nomination exists under the Payment of Arrears of Pension (Nomination) Rules, 1983. In such cases, the payment of arrears will be authorised to be made to the nominee (s).

9. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these Orders issue after consultation with the Comptroller and Auditor General of India.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID Note No.568/E.V/2013, dated 28th June, 2013 and o/o Controller General of Accounts vide their ID No. 1(7)/TA-III/2011-12/Misc1/116, dated 13.02.2013.

SERIAL CIRCULAR NO.78/2013

No.P(R)420/VII Date:02.09.2013

Copy of Board's letter No. E (W)/2011/SC-2/4 dated 14/08/2013 is published for information, guidance and necessary action. Information as called for in para [5] of Board's letter may be furnished to SPO/Rules [Schools Section] for onward transmission to Railway Board.

Board's letter No. E (W)/2011/SC-2/4 dated 14/08/2013 (RBE No.83/2013)

Sub: Fixing uniform number of vacations / holidays for Railway school teachers.

In a Court case bearing O.A.No.1239/2005 filed by Shri K.S.Patnaik and 78 other Railway school teachers before Central Administrative Tribunal, Kolkata Bench, Kolkata, regarding vacations / holidays admissible to Railway teachers, the Hon'ble Tribunal has observed

"Leave entitlements and holidays for all teachers in the Railways irrespective of the Zone/State has to be same. This total number should have no relationship with the State in which they are located.

In the aforesaid case Hon'ble Tribunal has accordingly, issued directions that

"This total number can be fixed by the Railway Board on a reference made to it, keeping all factors in view. Once the total number of holidays is fixed it can be left for individual Zones to fix the distribution of such holidays, the overall total remaining the same".

2. The judgement of Hon'ble CAT/Kolkata in above mentioned O.A.No.1239/2005 filed by Shri K.S.Patnaik and Others has been further upheld by Hon'ble High Court of Calcutta in Writ Petition (Civil) No.304/2011 filed by the Railways.

3. Pursuant to aforesaid directions of Hon'ble CAT/Kolkata as upheld by Hon'ble Calcutta High Court, the matter has been examined in Railway Board in consultation with Legal Adviser/Railway Board, keeping various perspectives in view including the existing number of vacations/holidays admissible to Railway school teachers over various Zonal Railways, number of vacations/holidays admissible to school teachers in Kendriya Vidyalayas, number of holidays available to Railway employees in general and guidelines issued by the Central Board of Secondary Education (CBSE), New Delhi, etc.

Accordingly, it has been decided to fix uniform number of vacations/holidays for Railway school teachers (including Lecturers/Junior Lecturers in Railway Inter-Colleges wherever existing) over all Indian Railways in the manner as stated below :-

i) Railway schools shall function for 6 hours and 10 minutes duration in a day (total 370 minutes) which shall include assembly/prayer time of 20 minutes at the start in the morning, a recess break of 30 minutes and a total of 8 periods of 40 minutes duration each, distributed evenly before and after the recess.

ii) Number of vacations / holidays admissible to Railway school teachers during the academic session shall be as below:

- a) Summer vacations - 50 days (starting from a date between 11th & 15th May)
- b) Autumn break / Dussehra holidays - 10 days (as per festival calendar).
- c) Winter break - 13 days (starting from 23rd - 24th December)

The above is the normal schedule of vacations and Zonal Railways are at liberty to distribute these vacations as per local festival/customary requirements or climatic conditions but keeping the total to 73 vacations in a year. Oak Grove School, Jharipani, Mussoorie (Northern Railway) may observe longer winter vacations within the number of vacations prescribed.

iii) 14 compulsory holidays including 3 national holidays to be observed as per calendar circulated by Railway Board every year.

iv) 5 additional holidays from the list of optional holidays / restricted holidays as circulated by Railway Board every year, at the discretion of Zonal Railways.

v) Every Sunday shall be weekly off and every 2nd Saturday of the month shall also be a non-working day in Railway schools.

vi) No separate holiday shall be admissible for Annual Day and Sports Day in Railway schools and these days may be observed by suitable adjustments or compensation.

4. Leave entitlements of vacation staff including teachers are regulated in terms of Liberalized Leave Rules, as amended from time to time.

5. The aforesaid schedule of working/ vacations/ holidays may be implemented in all Railway schools from the academic session 2013-14 and compliance reported to Railway Board.

SERIAL CIRCULAR NO.79/2013

No.P(R)535/IX Date:12.09.2013

Copy of Board's letter No.E[NG]I-2012/PM1/5 dated 30.08.2013 is published for information, guidance and necessary action.

Board's letter No. E[NG]I-2012/PM1/5 dated 30.08.2013 (RBE No.84/2013)

Sub: Promotion of Railway employees- consideration of ACRs.

Ref: PNM/NFIR Item No.35/2012 – Promotion of Railway employees – consideration of ACRs

With reference to above mentioned PNM item, the said matter has been carefully considered by this Ministry and it has been decided that in order to avoid any ambiguity on the issue, average marks of the last two ACRs be taken into account for the purpose of ACR for the third year, where minimum residency period for promotion to the next higher grade is two years and the ACR for the third year is not available, so that all eligible candidates having rendered minimum two years of service are not deprived of being considered for selection to the next higher grade on the ground of non-availability of ACR for the third year.

2. Accordingly, the Indian Railway Establishment Manual Volume-I may be amended as in the Advance Correction Slip No.226 enclosed.

Indian Railway Establishment Manual Volume-I [Revised Edition-1989]

Chapter-II, Section "B"

Rules Governing the Promotion of Group "C" Staff

Advance Correction Slip No.226

After clause [m] of the existing Para 219, the following clause [n] may be inserted:

"219[n]. Where minimum residency period for promotion to the next higher grade is two years and the ACR for the third year is not available, average marks of the last two ACRs be taken into account for the purpose of ACR for the third year, so that all eligible candidates having rendered minimum two years of service are considered for selection to the next higher grade."

[Authority: Ministry of Railways letter No. E[NG]I-2012/PM1/5 dated 30.08.2013]

SERIAL CIRCULAR NO.80/2013

No.P(R)579/VIII Date:12 .09.2013

Copy of Board's letter No.E(P&A)I-2010/RT-2 dated 30.08.2013 is published for information, guidance and necessary action.

Board's letter No. E(P&A)I-2010/RT-2 dated 30.08.2013 (RBE No.86/2013)

Sub: Extension of second chance for Aptitude test for recruitment as Assistant Loco Pilots to those wards who have passed the written test but could not clear the Aptitude Test under LARSGESS – PNM/AIRF Item No.8/2012 and a reference received from NFIR.

AIRF had raised a demand in the PNM Forum for extending second chance for appearing in Aptitude Test to those wards who have passed the written test for the post of

Assistant Loco Pilots but could not clear the Aptitude Test under LARSGESS. This issue has also been raised by NFIR vide their reference dated 22.08.2012.

2. The matter has been considered by the Board. It has been decided to extend second chance for Aptitude Test for recruitment as Assistant Loco Pilots to those wards, who have passed the written test but could not clear the Aptitude Test under LARSGESS, after a gap of three months, in exceptional cases based on merits of each case.
3. These instructions are applicable from July – December 2013 retirement/recruitment cycle onwards only. The past cycles will be governed by the earlier instructions.
4. The other terms and conditions of the scheme will remain the same.

SERIAL CIRCULAR NO.81/2013

No.P(R)436/IREM/Vol.VIII Date: 17.09.2013

Copy of Board's letter No.A[E]A3/2K/9 dated 24.08.2009 is published for information, guidance and necessary action.

Board's letter No. A[E]A32K/9 dated 24.08.2009

Sub: Appendix-3 Examination: Introduction of the new pattern for exemption from appearing in Part-I during the successive two attempts in the next two consecutive examinations.

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Advance Correction Slip No.210 introducing the new pattern for exemption from appearing in Part-I of Appendix-3 Exam [IREM] as per Board's letter No.A[E]A3/2K/9 dated 06.11.2006 is enclosed. Necessary action may please be taken accordingly.

Advance Correction Slip No.210

Indian Railway Establishment Manual, Volume-I [Revised Edition, 1989]

Following may please be inserted in Appendix 3 below para 5[iii]

5[iv]

- [a] A candidate who passes [secures 40% or more marks] in each of the compulsory subjects of Part-I examination i.e. "Advanced Commercial Book Keeping" and "General Rules & Procedures", but fails in Part-II examination of that year, shall be exempted from appearing in Part-I examination during the successive two attempts in the next two consecutive examinations.
- [b] Absence from the examination shall be counted as a chance/attempt for this purpose.
- [c] These instructions will take effect from Appendix 3 [IREM] Examination 2006 held on 1st and 2nd November, 2006 i.e. the instructions will **not** be applicable to the candidates who have passed Part-I examination 2004 or earlier.

[Authority: Board's letter No. A[E]A3/2K/9 dated 24.08.2009]

SERIAL CIRCULAR NO.82/2013

No.P(R)436/IREM/VIII Date:17.09.2013

Copy of Board's letter No.2000/AC-II/20/23 [Vol.I] dated 22.09.2009 is published for information, guidance and necessary action. Board's letters dated 14.5.2001 quoted therein was circulated under SC No.113/2001.

Board's letter No. 2000/AC-II/20/23 [Vol.I] dated 22.09.2009 (RBE No.45/2009)

Sub: Amendment to Appendix-4 IREM, Volume-I, 1989 Edition

Ref: [i] Board's letter of even no. dated 14.05.2001

[ii] Board's letter No.2006/AC-II/20/10 dated 20.09.2006

At present, the staff appointed as Accounts Stock Verifier have to pass Appendix-4 [IREM] examination with 2 chances to be availed within a period of 4 years from the date of joining the post of Stock Verifier, failing which they are liable to be reverted to their parent cadre.

In this regard proposals are being received from Railways requesting to allow one more chance to the staff for passing Appendix-4 [IREM] examination in view of non-availability of volunteers. The matter has been considered and it has been decided that the staff appointed as Accounts Stock Verifier shall henceforth be given three chances to pass the Appendix-4 [IREM] examination to be availed within a period of 4 years of their joining the post of Accounts Stock Verifier, failing which they will be reverted to their parent cadre.

All the other conditions contained in Board's letter of even no. dated 14.5.2001 will remain unchanged. These instructions will not be applicable to those candidates who have already been reverted to their parent cadre due to non qualifying of Appendix-4 [IREM] examination.

Accordingly, ACS No.212 to Appendix-4 of IREM Volume I, 1989 Edition is enclosed.

Advance Correction Slip No.212

Indian Railway Establishment Manual, Volume-I [Revised Edition, 1989]

Advance Correction Slip No.212 to para 6 of Appendix-4 [IREM]

PROMOTION TO AND CONFIRMATION IN THE RANK OF STOCK VERIFIERS

Substitute the following for the existing para 6 of Appendix –4 IREM Volume-I, 1989 Edition:
The staff appointed as Accounts Stock Verifier will be required to pass the Appendix-4 IREM examination within three chances to be availed within a period of 4 years of their joining of the post of Accounts Stock Verifier, failing which they will be reverted to the parent cadre. The examination will be conducted by the Head of Office assisted by an officer of the Stores Department at least once annually.

(Authority: Ministry of Railway's letter No. 2000/AC-II/20/23 (Vol-I) dated 22.09.2009)

SERIAL CIRCULAR NO.83/2013

No.P(R)436/IREM/Vol.VIII Date: 17.09.2013

Copy of Board's letter No. A(E)A3/2010/10/3 dated 08.10.2010 is published for information, guidance and necessary action.

Board's letter No. A(E)A3/2010/10/3 dated 08.10.2010

Sub: Modification in Appendix-3 of "Indian Railway Establishment Manual, Volume –I, Revised Edition-1989".

Advance correction Slip No.215 regarding modification in the subject Appendix-3 is enclosed for information.

Advance correction Slip No.215

Indian Railway Establishment Manual, Volume-I (Revised Edition,1989)

1. Para 1,2 (before the heading “SUBJECTS”), 5(i), 5(ii) and 5(iv)(a) of Appendix-3 may please be modified as under:-

1. *The Appendix -3 examination shall be conducted by Railway Board at suitable intervals. In any case, the time interval between two successive Part-I examinations should not normally exceed three years. The examination shall be conducted as per procedure laid down herein after.*
2. *The examination shall be conducted in two parts called Part-I and Part-II. It shall be mandatory for every candidate for the examination, to appear and pass in part-I of the examination. Part-I examination shall comprise two compulsory subjects. Only those candidates who pass the Part I examination, subject to the rules hereinafter, shall become eligible for Part-II of the examination. Part-II of the examination shall comprise two optional subjects. If the candidate has previously obtained any of the exemptions he/she shall be permitted to appear in the Part II examination directly, subject to the rules given hereinafter, provided he/she has applied for the same at the time of application for Part-I examination.*

5. The Percentage of marks required to be secured for a pass is as follows:

- (i) *Each compulsory subject in Part-I: General Category: 40 per cent. SC/ST category:30 per cent.*
- (ii) *Each optional subject in Part-II: General Category: 40 per cent in each paper separately and 45% in aggregate in both papers. For SC/ST category these marks will be 30 and 35 per cent respectively.*

5. (iv) (a) *A candidate who passes (secures 40% or more marks in case of “General” category/30% or more marks in case of “SC/ST” category) in each of the compulsory subjects of Part-I examination i.e. “Advanced Commercial Book-Keeping” and “General Rules & Procedures”, but fails in Part-II examination of that year, shall be exempted from appearing in Part-I examination during the successive two attempts in the next two consecutive examinations.*

2. The following new para, namely para13 may be inserted at the end of Appendix-3:-

13. *Answer books of the candidates will be destroyed after a period of 6 months from the date of declaration of final result i.e. result of Part-II, after obtaining vigilance clearance.*

(Authority: Board's letter No. A(E)A3/2010/10/3 dated 08.10.10)

SERIAL CIRCULAR NO.84/2013

No.P(R)554/VII Date:17.09.2013

Copy of Board's letter No.E[G]98 QR1-10 dated 03.09.2013 is published for information, guidance and necessary action. Board's letter dated 02.06.2003 quoted therein was circulated under SC No.110/2003.

Board's letter No. E[G]98 QR1-10 dated 03.09.2013 (RBE No.87/2013)

Sub: Retention of Railway accommodation at the previous place of posting by Railway officers/staff posted to Railway Training Institutions as Faculty members.

The issue of permitting retention of Railway accommodation in favour of the Railway officers/Staff posted as Faculty members in the Railway Training Institutes at their previous place of posting has been considered by the Board.

In exercise of the powers vested with the full Board to make reasonable relaxations in public interest for a class/group of employees in all or any of the existing provisions regarding house allotment/retention the existing policy instructions on house retention in

case of posting as Faculty members in the Railway Training Institutions issued vide Board's letter of even number dated 02.06.2003 have been reviewed and **it has been decided that retention of accommodation at their previous place of posting should be permitted for the full tenure of posting in the Training Institutes.**

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.85/2013

No.P(R)473/IX Date:17.09.2013

Copy of Board's letter No.E[W]2005/UNI-4 dated 05.09.2013 is published for information, guidance and necessary action. Board's letter dated 28.08.2006 quoted therein was circulated under SC No.143/06.

Board's letter No. E[W]2005/UN1-4 dated 05.09.2013 (RBE No.89/2013)

***Sub: Stations under jurisdiction of mega-metropolitan area –
Indicating names of Metropolitan cities on passes/PTOs issued
to Railway employees.***

Please refer to this office letter of even number dated 28.08.2006 wherein it was inter-alia advised that Railway passes should be issued indicating the names of the metropolitan cities like Delhi, Howrah, Mumbai, etc. instead of giving specific names of the stations. It was also advised that this facility will be available for issuing tickets only from those stations from where trains for non-suburban section originates as indicated below:

Metropolitan City	Tickets can be issued from
Delhi	Delhi, New Delhi, Delhi Sarai Rohila, Nizamuddin.
Mumbai	Mumbai CST, Mumbai Central, Bandra Terminus, Dadar, Kurla.
Kolkata	Howrah, Sealdah, Kolkata [Chitpur]
Chennai	Chennai Central, Tambaram, Chennai Egmore

2. It has come to notice that apart from the metropolitan areas indicated above, there are large number of stations where trains originate from different stations in metropolitan cities like in Secunderabad area, trains originate from Secunderabad, Hyderabad and Kacheguda; similarly in Bangalore area, trains originate from Bangalore as well as Yesvantpur. There are also certain small locations where two stations serve the passengers of the same area viz., Chakki Bank /Pathankot, Jalandhar City /Jalandhar Cant., Ambala /Ambala Cant., Agra Cant./ Agra Fort etc. Even in Delhi area, trains nowadays also originate from Anand Vihar terminus in addition to those mentioned above.

3. With a view to facilitate Railway employees to board trains/book tickets from different stations in a particular area, it has been decided as under:

[i] General Managers in consultation with Chief Commercial Managers can identify the stations under a particular area for which Railway passes will be issued under one specific name whereas tickets can be booked from any station falling within the jurisdiction of that particular area subject to the following conditions:

[a] The passes may not be made valid for the entire suburban section

[b] Adequate safeguards may be taken that this facility may not be misused for undertaking short distance journeys.

[ii] intimation regarding these stations will be given to CRIS who will make necessary provisions for the same in the computerized Passenger Reservation System [PRS] and intimate to all Zonal Railways as well as this office.

SERIAL CIRCULAR NO.86/2013
 No.P(R)481/IX Date:18.09.2013

Copy of Board's letter No. PC VI/2011/IC/1 dated 12.09.2013 is published for information, guidance and necessary action. Board's letters dated 11.09.2008, 25.09.2008 and 03.07.2013 quoted therein were circulated under SC Nos.110/2008, 133/2008 and 57/2013, respectively.

2. The affected employees working in the categories mentioned in Board's letter may be notified and advised to exercise option within a period of three months from the date of issue of Board's orders i.e., from 12.09.2013, to have their pay re-fixed from the date of promotion or from the date of next increment in the feeder category.

3. In respect of employees who have retired/demitted service after 01.01.2006, the re-fixation of pay may be undertaken suo-motu by the Cadre Controlling Officers, if otherwise beneficial to such employees.

Board's letter No. PC VI/2011/IC/1 dated 12.09.2013 (RBE No.95/2013)PC VI-317

Sub: Railway Services (Revised Pay) Rules, 2008- Clarification regarding fixation of pay under rule 13 on functional promotions in various situations where feeder and promotional posts have been placed in the same Pay Band and Grade Pay and where merger is not feasible.

Both the Federations i.e. AIRF and NFIR have taken up the issue in various fora regarding admissibility of notional increment as per Rule 13 (i) of the Railway Services (Revised Pay) Rules, 2008 in the situations of promotions in identical revised pay structure (viz. same Grade Pay and Pay Band) consequent upon implementation of recommendations of Sixth Central Pay Commission.

2. Prior to notification of RS (RP) Rules, 2008 (effective from 1.1.2006), fixation of pay in the cases of promotion etc. was governed by the provisions of Railway Fundamental Rules as contained in Indian Railway Establishment Code Vol.II viz. Rule 1313 (FR22) (I)(a)(1) read with sub Rule (III) thereof. Consequent upon deliberations with recognized staff Federations at different fora and consultation with Ministry of Finance/DOPT, fixation of pay under Rule 1313 (FR22) (I)(a)(1)R-II was extended in certain situations of promotion from one post to another in identical pay scale as an exception to general rules.

3. Fixation of pay on promotion in revised pay structure on or after 1.1.2006 is governed by Rule 13 of Railway Services (Revised Pay) Rules, 2008. As a consequence of implementation of recommendations of Sixth Central Pay Commission, various pre-revised scales have been merged and got replaced by same revised pay structure (same Pay Band and Grade Pay) leading to merger of corresponding posts as indicated in the footnotes of Board's letter No. PC VI/RSRP/1 dt. 11.9.2008 (as further supplemented/modified from time to time). However, there are certain specific situations on the Railways wherein it has not been feasible to merge the feeder and promotional posts placed in same revised pay structure (same Pay Band and Grade Pay) and such categories continue to be operated as separate categories. Further, these posts are part of normal promotional hierarchy of the employee (i.e. other than the situations arising due to movement of the employee to another cadre in same revised pay structure through option), movement involves assumption of duties and responsibilities of greater importance and benefit of promotional increment was available even prior to implementation of revised pay structure vide RS(RP) Rules, 2008.

4. Various situations of the nature as above have been under examination in consultation with Ministry of Finance and Department of Personnel and Training and accordingly President is pleased to decide that the benefit of promotional pay fixation as per

the provisions of Rule 13(i) of RS(RP) Rules, 2008 may be extended in the following situations of promotion from one post to another in the same revised pay structure effective from 1.1.2006 onwards:

S.No.	Feeder Category	Promotional category	Revised Pay structure (Pay Band/Grade Pay)
1.	Chief Matron	Assistant Nursing Officer	PB3 GP Rs.5400
2.	Sr. Technician	Jr. Engineer	PB2 GP Rs.4200
3.	(i) Loco Pilots(Goods)	(i) Loco Pilots (Passenger)	PB2 GP Rs.4200
	(ii) Loco Pilots (Passenger)	(ii) Loco Pilots(Mail/Express)	PB2 GP Rs.4200
	(iii) Passenger Guard	(iii) Mail/Express Guard	PB2 GP Rs.4200
4.*	Sr.P .W. Supervisor	Jr. Engineer	PB2 GP Rs.4200

*All regular posts of Sr. Permanent Way Supervisors in PB-2, Grade Pay Rs.4200 stand merged w.e.f. 03.07.2013 with the cadre of Junior Engineer(P.Way) in terms of Board's letter No.PC-III/2012/FE-II/2 dated 03.07.2013.

4.1 The staff affected by the decision as above may submit the option, within a period of three months from the date of issue of these orders, to have their pay re-fixed from the date of promotion as above or from the date of next increment in the feeder category, as per the methodology illustrated vide clarification 2 contained in Board's letter No.PC-VI/2008/I/RSRP/1 dated 25.09.2008 [S.No. PC VI/22; RBE No. 132/2008).

5. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.87/2013
No.P(R)535/IXDate:19.09.2013

Copy of Board's letter No.PC-III/2012/FE-II/2 dated 06.09.2013 is published for information, guidance and necessary action. Board's letter dated 03.07.2013 quoted therein was circulated under SC No.57/2013.

Board's letter No. PC-III/2012/FE-II/2 dated 06.09.2013 (RBE No.90/2013)

Sub: Merger of Sr.P. Way Supervisors with JE/P.Way

In continuation of Board's letter of even number dated 03.07.2013 on the above subject, it is advised that direct recruitment for the post of Sr.P.Way Supervisor [Grade Pay Rs.4200] through Railway Recruitment Boards [RRBs], where notification[s] has/have not been issued by RRBs shall henceforth be abandoned.

Ongoing selections etc. for filling up the posts of Senior Permanent Way Supervisors against LDCE /seniority-cum-suitability quota, which have not been finalized till the date of issue of these orders should also be cancelled/abandoned.

This issues in consultation with the Establishment Directorate of this Ministry.

SERIAL CIRCULAR NO.88/2013
No.P(R)249/IV Date:19.09.2013

Copy of Board's letter No.E[W]2008/ED-2/4 dated 12.09.2013 is published for information, guidance and necessary action. Board's letter dated 01.10.2008 quoted therein was circulated under SC No.135/2008.

Board's letter No. E[W]2008/ED-2/4 dated 12.09.2013 (RBE No.93/2013)PC VI/324

Sub: Children Education Allowance-Reimbursement of Examination Fee.

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by subsequent letters regarding revised policy instructions /clarifications on Children Education Allowance admissible to Railway Servants, based on the recommendations of Sixth Central Pay Commission.

2. Now DOP&T has issued further clarification thereby including 'examination fee' as part of the reimbursable item under Children Education Allowance with effect from the current financial year in terms of their Office Memorandum No.12011/01/2012-Estt.[AL] dated 31.07.2013. The same is being circulated herewith for the guidance of all concerned.

Copy of DOP&T's Office Memorandum No.12011/01/2012-Estt.[AL] dated 31.07.2013.

Sub: Children Education Allowance-Reimbursement of Examination Fee.

Subsequent to issue of Department of Personnel & Training's O.M. No.12011/03/2008-Estt.(Allowance) dated 2nd September, 2008, and subsequent clarifications issued from time to time on the subject cited above, a number of references have been received on reimbursement of "examination fee". After due consideration of the references, in consultation with the Ministry of Finance, Department of Expenditure, it has been agreed to allow reimbursement of "examination fee" as part of reimbursable items as indicated in para 1(e) of O.M. dated 2nd September, 2008 with effect from the current academic year, subject to the fulfillment of other existing conditions.

2. Insofar as persons working in the Indian Accounts and Audit Departments are concerned, these orders issue in consultation with Comptroller and Auditor General of India.

SERIAL CIRCULAR NO.89/2013

No.P(R)288 Date:19.09.2013

Copy of Board's letter No. E(NG)II/2010/RC-4/6 dated 12.09.2013 is published for information, guidance and necessary action. Board's letter dated 27.09.2012 quoted therein was circulated under SC No.110/2012 .

Board's letter No. E(NG)II/2010/RC-4/6 dated 12.09.2013 (RBE No.94/2013)

Sub: Re-engagement of retired staff on daily remuneration basis in exigencies of services.

Attention is invited to this Ministry's letter of even number dated 27.9.2012 (RBE No.109/2012) on the above subject. Keeping in view the acute shortage of staff in various categories of posts and consequent hampering of the Railway's services, Ministry of Railways (Railway Board) have decided to extend the said scheme, in exigencies of services, for a further period of one year, i.e., up to 14.09.2014, under the same terms & conditions as mentioned in the letter *ibid*. While implementing the scheme, General Managers may keep in view the fresh recruitment made in the vacant posts.

This issues with the concurrence of the Finance Directorate of Ministry of Railways (Railway Board).

SERIAL CIRCULAR NO.90/2013

Copy of Board's letter No.E[W]2012/PS5-1/4 dated 10.09.2013 is published for information, guidance and necessary action. Board's letter dated 06.01.2011 quoted therein was circulated under SC No.01/2011.

Board's letter No. E[W]2012/PS5-14 dated 10.09.2013

Sub: Entitlement for 1st Class Passes on being medically decategorised and inter railway transfer on own request basis to lower Grade Post.

Various references are being received in Board's office regarding entitlement of privilege passes for those railway employees who are transferred on inter railway transfer and those railway employees who are medically de-categorised to posts carrying lower scale of pay with pay protection and are already entitled to 1st Class passes.

In this connection it is clarified that in view of instructions contained in para-4 of Board's letter No. E[W]2008/PS5-1/38 dated 06.01.2011, such employees as mentioned in above para and already entitled to 1st Class passes, shall continue to draw 1st class passes, irrespective of their eligibility in terms of the letter *ibid*.

SERIAL CIRCULAR NO. 91 /2013

No.P(R)53/V Date: 26.09.2013

Copy of Board's letter No. PC-VI/2008/I/7/2/1 dated 25.9.2013 is published for information, guidance and necessary action. Board's letters dated 09.09.2008 and 26.04.2013 quoted therein were circulated under SC Nos.111/2008 and 37/2013.

Bd's letter No. PC-VI/2008/I/7/2/1 dated 25.9.2013 (RBE No.98/2013) PC VI-325

Sub: Payment of Dearness Allowance to Railway employees – Revised rates effective from 01.07.2013.

Please refer to this Ministry's letter of even number dated 26.4.2013(S.No.PC-VI/315, RBE No.38/2013) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of **80%** to **90%** with effect from **1st July, 2013**.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry's letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The arrears may be charged to the salary bill and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.92/2013

No.P(R)563/XI Date:03.10.2013

Copy of Board's letter No.2013/E[Sports]/4[1]/1/Policy Clarifications dated 10.09.2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Board's letter No. 2013/E[Sports]/4[1]/1/Policy Clarifications dated 10.09.2013 (RBE No.91/2013) Clarification /Corrigendum No.36

Sub: Delegation of powers to General Managers /Head of the Organisations for extension in target dates within the financial year, for recruitment of sportspersons against Sports Quota.

Ref: Railway Board's policy letter No. 2010/E[Sports]/4[1]/1/ [Policy] dated 31.12.2010 [RBE No. 189 B/2010] and clarifications /corrigendum issued thereto.

Ministry of Railways [Railway Board] has decided to delegate powers to General Managers /Head of the Organisations for grant of extension to target dates fixed for various stages of recruitment of sportspersons against sports quota, both through Talent Scouting and Open Advertisement, as per Board's policy letter dated 31.12.2010 [RBE No. 189B/2010] referred to above and clarifications/corrigendum issued thereto. The extensions, so granted, will be limited to within the financial year for which recruitment is being considered.

2. However, in all cases final approval of competent authority must be obtained on or before 31st March of given financial year, as per Para 2.4 and 2.11 of Board's said policy letter.

SERIAL CIRCULAR NO.93/2013
No.P(R)563/IX Date:03.10.2013

Copy of Board's letter No.2013/E[Sports]/4[1]/1/Policy Clarifications dated 11th September, 2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Board's letter No. 2013/E[Sports]/4[1]/1/Policy Clarifications dated 11.09.2013 (RBE No.92/2013) Clarification/Corrigendum No.37

Sub: Age group for Junior National Boxing Championship for the purpose of recruitment of sportspersons against Sports Quota.

Ref: Railway Board's policy letter No. 2010/E[Sports]/4[1]/1/ [Policy] dated 31.12.2010 [RBE No. 189 B/2010].

Please connect Annexure-I of Board's policy letter referred to above containing a list of Junior National Championships recognized by RSPB for the purpose of recruitment of sportspersons on Indian Railways against Sports Quota.

2. In this connection it is advised that Indian Amateur Boxing Federation has changed the classification of age for Junior Category. Boxers of age between 17-18 years are being treated as Juniors for the purpose of participation in various domestic Boxing tournaments. Accordingly, the age group for Junior National Boxing Championship in Men & Women categories, is 17-18 years.

3. In view of the above, the age group for Junior National Boxing Championships in Men and Women categories, as mentioned at S.No.9 of Annexure-I of Board's policy letter referred to above, should be read as 17-18 years, instead of Under-16.

SERIAL CIRCULAR NO.94/2013

No.P(R)24/II Date: 03.10.2013

Copy of Board's letter No.2008-B-306 dated 23-04-2009 is published for information, guidance and necessary action.

Bd's letter No. 2009-B-306 dated 23-04-2009

Sub: Rate of interest to be charged on advance for purchase of conveyances during 2008-09.

...
A copy of Ministry of Finance, Department of Economic Affairs' OM F.No.5[2]-B[PD]/2008 dated 30th October, 2008 regarding rate of interest to be charged on advances sanctioned during the year 2008-2009, for purchase of conveyances is enclosed.

2. The instructions contained therein will apply mutatis-mutandis to Railway employees.

Copy of Ministry of Finance, Dept. of Economic Affairs' OM F.No. 5(2)-B[PD]/2008 dated 30th October, 2008

Sub: Advances to Government servants – Rate of interest for purchase of conveyances during 2008-2009.

The undersigned is directed to state that the rates of interest for advances sanctioned to the Government servants for purchase of conveyances during 2008-2009 i.e. from 1st April, 2008 to 31st March, 2009 will continue to be at the same level as for 2007-2008, as under:-

	<u>Rate of interest Per annum</u>
(i) Advance for purchase of Bicycle	5.5%
(ii) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.)	8%
(iii) Advance for purchase of motor car	11.5%

SERIAL CIRCULAR NO.95/2013

No.P(R)24/II Date:03.10.2013

Copy of Board's letter No.2009-B-306 dated 25-03-2010 is published for information, guidance and necessary action.

Bd's letter No. 2009-B-306 dated 25-03-2010

Sub: Rate of interest to be charged on advance for purchase of conveyances during 2009-10.

...
A copy of Ministry of Finance, Department of Economic Affairs' OM F.No.5[2]-B[PD]/2009 dated 15th October, 2009 regarding rate of interest to be charged on advances sanctioned during the year 2009-2010, for purchase of conveyances is enclosed.

2. The instructions contained therein will apply mutatis-mutandis to Railway employees.

Copy of Ministry of Finance, Dept. of Economic Affairs' OM F.No.5[2]-B[PD]/2009 dated 15th October, 2009

Sub: Advances to Government servants – Rate of interest for purchase of conveyances during 2009-2010.

The undersigned is directed to state that the rates of interest for advances sanctioned to the Government servants for purchase of conveyances during 2009-2010 i.e. from 1st April, 2009 to 31st March, 2010 will continue to be at the same level as for 2008-2009, as under:-

	<u>Rate of interest Per annum</u>
(i) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.)	8%
(ii) Advance for purchase of motor car	11.5%

SERIAL CIRCULAR NO.96/2013

No. P[R]583/Bonus/IV Date:04.10.2013

Copy of Board's letter No. E[P&A]II/2013/PLB-5 dated 04.10.2013 is published for information, guidance and necessary action.

Board's letter No. E[P&A]II/2013/PLB-5 dated 04.10.2013 (RBE No.101/2013)

Sub: Payment of Productivity Linked Bonus to all eligible non-gazetted Railway employees for the financial year 2012-2013.

The President is pleased to sanction Productivity Linked Bonus (PLB) equivalent to **78 [Seventy Eight]** days wages without any ceiling on wages for eligibility for the financial year 2012-13 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel). Where wages exceed ₹3500/- per month, Productivity Linked Bonus will be calculated as if 'wages' are ₹3500/- p.m.

2. 'Wages' for the purpose of calculating Productivity Linked Bonus shall include 'Basic pay' as defined in the Railway Services (Revised Pay) Rules, 2008 and dearness allowance drawn during the financial year 2012-13. Other conditions of eligibility, method of calculation of wages, etc., as prescribed in this Ministry's instructions and clarifications issued from time to time, shall remain unchanged.

3. It has also been decided that in the case of eligible employees mentioned in Para-1 above who were not placed under suspension, or had not quit service/retired/expired during the financial year 2012-13 or were on leave where leave salary admissible is not less than that admissible on leave on average pay, may be paid an amount of ₹8975/- towards Productivity Linked Bonus for the financial year 2012-13. In the case of employees other than those mentioned above, the amount of Productivity Linked Bonus may be calculated in accordance with the extant instructions on the subject.

4. Further, in relaxation to the provisions in Rules 905(2), 908 and 909 of State Railway Provident Fund Rules, as contained in Chapter 9 of R.I/1985 edition [2003 Reprint Edition], such of the subscribers to the SRPF as are entitled to Productivity Linked Bonus may, if they so desire, deposit the whole or part of the amount admissible under the Scheme in their respective State Railway Provident Fund Accounts.

5. Disbursement of Productivity Linked Bonus for the financial year 2012-2013 to all eligible non-gazetted Railway employees mentioned in para 1 above should be made on priority before the ensuing Puja /Dussehra holidays.

6. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 97/2013

No.P(R)Misc/VII Date: 24.10.2013

Copy of Board's letter No.E[G]2000/AL4/13pt. dated 13.09.2013/20.09.2013 is published for information, guidance and necessary action. Board's letters dated 01.05.2006 and 22.01.2009 quoted therein were circulated under SC Nos.70/2006 and 18/2010, respectively.

Board's letter No. E[G]2000/AL4/13pt. dated 13.09.13/20.09.2013 (RBE No.88/2013)

Sub: List of approved models to be used as staff cars – addition of Maruti SX4 [VXI]

Reference Board's letters of even number dated 01.05.2006 and 22.01.2009 wherein approved models of vehicles to be used as staff cars was circulated to the Railways.

In addition to the models mentioned in the air conditioned category, in the letters cited above, Maruti SX4 [VXI] may also be considered for use as staff car for the entitled officers.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 98/2013

No.P(R)500/XXV Date: 25.10.2013

Copy of Board's letter No.F[E]III/2007/PN1/5 dated 26.09.2013 is published for information, guidance and necessary action. Board's letters dated 16.03.2005 and 20.05.2011 quoted therein were circulated under SC Nos.46/2005 and 68/2011.

Board's letter No. F[E]III/2007/PN1/5 dated 26.09.2013 (RBE No.99/2013)

Sub: Eligibility of widowed/divorced daughters for grant of family pension - Clarification regarding.

...

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No.1/13/09-P&PW[E] dated 11.09.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rules 54[6][iii] and 54[8] of the CCS [Pension] Rules, 1972 referred to therein correspond to Rules 75[6][iii] and 75[8] of the Railway Services [Pension] Rules, 1993 respectively.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:

S.No.	DOP&PW's instructions	Railway Board's corresponding instructions
1	O.M.No. 1/19/03-P&PW[E] dt. 25/30.08.2004	Lt. No. F[E]III/98/PN1/4 dt. 16.03.2005
2	O.M.No.1/19/03-P&PW[E] dt. 28.04.2011	Lt. No. F[E]III/2007/PN1/5 dt. 20.05.2011

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No.1/13/09-P&PW[E] dated 11.09.2013

Sub: Eligibility of widowed/divorced daughters for grant of family pension - Clarification regarding.

...

Provision for grant of family pension to a widowed/divorced daughter beyond the age of 25 years has been made vide OM dated 30.08.2004. This provision has been included in clause (iii) of sub-rule 54 (6) of the CCS (Pension), Rules, 1972. For settlement of old cases, it was clarified, vide OM dated 28.04.2011, that the family pension may be granted to eligible

widowed/ divorced daughters with effect from 30.08.2004, in case the death of the Govt. Servant/ pensioner occurred before this date.

2. This Department has been receiving communications from various Ministries/ Departments seeking clarification regarding eligibility of a daughter who became widowed/ divorced after the death of the employee/pensioner.

3. As indicated in Rule 54(8) of the CCS (Pension) Rules, 1972, the turn of unmarried children below 25 years of age comes after the death or remarriage of their mother/father, i.e., the pensioner and his/her spouse. Thereafter, the family pension is payable to the disabled children for life and then to the unmarried/widowed/divorced daughters above the age of 25 years.

4. It is clarified that the family pension is payable to the children as they are considered to be dependent on the Government servant/pensioner or his/her spouse. A child who is not earning equal to or more than the sum of minimum family pension and dearness relief thereon is considered to be dependent on his/her parents. Therefore, only those children who are dependent and meet other conditions of eligibility for family pension at the time of death of the Government servant or his/her spouse, whichever is later, are eligible for family pension. If two or more children are eligible for family pension at that time, family pension will be payable to each child on his/her turn provided he/she is still eligible for family pension when the turn comes. Similarly, family pension to a widowed/divorced daughter is payable provided she fulfils all eligibility conditions at the time of death/ineligibility of her parents and on the date her turn to receive family pension comes.

5. As regards opening of old cases, a daughter if eligible, as explained in the preceding paragraph, may be granted family pension with effect from 30th August, 2004. The position is illustrated through an example. Shri A, a pensioner, died in 1986. He was survived by his wife, Smt. B, a son Shri C and a daughter, Kumari D, the daughter being the younger. Kumari D married in 1990 and got widowed in 1996. Smt. B died in 2001. Thereafter, Shri C was getting family pension, being disabled, and died in 2003. Thereafter, the family pension was stopped as Kumari D was not eligible for it at that time. She applied for family pension on the basis of O.M., dated 30th August, 2004. Since she was a widow and had no independent source of income at the time of death of her mother and on the date her turn came, she may be granted family pension. The family pension will continue only till she remarries or starts earning her livelihood equal to or more than the sum of minimum family pension and dearness relief thereon.

6. This is only a clarification and the entitlement of widowed/divorced daughters would continue to be determined in terms of O.M., dated 25/30th August, 2004, read with O.M. dated 28.4.2011.

SERIAL CIRCULAR NO.99/2013

No.P(R)53/IV Date:29.10.2013

Copy of Board's letter No.PC-V/2009/A/DR/1 dated 30.09.2013 is published for information, guidance and necessary action. Board's letters dated 31.12.1997, 15.11.2006 and 12.12.2012 quoted therein were circulated under SC No. 20/98, 203/06 and 135/2012, respectively.

Board's letter No. PC-V/2009/A/DR/1 dated 30.09.2013(RBE No.100/2013)PC-VI/326

Sub: Grant of Dearness Relief at the rate of 5th CPC w.e.f. 01.01.2013

A copy of Office Memorandum No.42/13/2012-P&PW(G) dated 24th May, 2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare) on the above subject is sent herewith for your information and necessary action.

2. In pursuance of the enhanced rates of ex-gratia to the surviving SRPF(C) retirees issued vide Board's letter No.F(E)III/98/PN1/Ex-Gr/3 dated 15.11.2006, para 1[i] of DOP&PW's O.M.dated 24th May,2013 may be read as under:-

"The surviving Group 'A', 'B' , 'C' and 'D' SRPF (Contributory) beneficiaries who had retired from service during the period from 01.04.1957 to 31.12.1985 and have been sanctioned enhanced slab-wise ex-gratia @ ₹ 3000/-, ₹ 1000/-, ₹ 750/- and ₹ 650/- per month respectively w.e.f. 01.11.2006, in lieu of uniform rate of ₹ 600/- p.m. are entitled to Dearness Relief @ 166% w.e.f. 01.01.2013".

3. A concordance of various instructions and orders referred to in the enclosed office memorandum with reference to corresponding Railway instructions is indicated below:-

Sl.No.	Para No. & Date of OM	No .and date of Deptt. of Pension & Pensioners' Welfare's O.M.	No. and date of Corresponding orders issued by Railway Board.
1	Para-1 of OM dt. 24.05.2013	OM No. 42/13/2012-P&PW[G] dated 25.10.2012.	PC-V/2009/A/DR/1 dated 12.12.2012
2	Para-2 of OM dated 24.05.2013	OM No.45/52/97/P&PW(E) dated 16.12.1997	F(E)III/97/PN1/Ex-Gr/3 dt.31.12.1997.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of O.M. F. No. 42/13/2012-P&PW(G) dated 24.05.2013 of Ministry of Personnel, Public Grievances & Pensions (**Department of Pension & Pensioners' Welfare**)

Sub : Grant of Dearness Relief at the rate of 5th CPC w.e.f. 01.01.2013.

In continuation of this Department's OM No. 42/13/2012-P&PW(G) dated 25th October, 2012, the President is pleased to grant the Dearness Relief at the rate of 5th CPC w.e.f. 01.01.2013 to the following:

(i) The surviving CPF beneficiaries who have retired from service between the period 18.11.1960 to 31.12.1985 and are in receipt of ex-gratia @ ₹ 600/p.m. w.e.f. 1.11.1997 under this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to Dearness Relief @ 166% w.e.f. 01.01.2013.

(ii) The following categories of CPF beneficiaries who are in receipt of exgratia payment in terms of this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to DR @ 158% w.e.f. 01.01.2013.

(a) The widows and dependent children of the deceased CPF beneficiary who had retired from service prior to 1.1.1986 or who had died while in service prior to 1.1.1986 and are in receipt of Ex-gratia payment of ₹ 605/- p.m.

(b) Central Government employees who had retired on CPF benefits before 18.11.1960 and are in receipt of Ex-gratia payment of ₹654/-, ₹ 659/-, ₹ 703/- and ₹ 965/-.

2. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee. In their application to the Indian Audit and Accounts Department, these orders issue in consultation with the C&AG.

3. Orders have been issued vide OM No. 38/6/2010-P&PW(A)(Pt.) dated 18th March, 2013 for revision of provisional pension sanctioned before 1.1.2006. Therefore, the revised rates of DR applicable after 6th CPC will be applicable to the revised provisional pension w.e.f. 01.01.2006.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their OM No. 1(4)/EV/2004 dated 24th May, 2013.

SERIAL CIRCULAR NO.100/2013

No.P(R)487/CRC/2013

Date:30.10.2013

Copy of Board's letter No.PC-III/2013/CRC/4 dated 08.10.2013 is published for information, guidance and necessary action. The following guidelines are issued for implementation of restructuring orders .

- 1) Restructuring will be effective from 01.11.2013, with reference to sanctioned cadre strength as on that date.
- 2) Applicable only to permanent regular cadres of Open Line establishments including Workshops, PUs, RDSO and Centralised Training Institutes, excluding surplus, supernumerary, ex-cadre and work-charged posts.
- 3) Temporary posts which were existing prior to 01.11.2010 meant for regular activities and which are in operation, may be taken into account for revising percentages, subject to certification from the Branch Officer that these posts are meant for regular activities which will continue and not for any sporadic requirements. Temporary posts created after 01.11.2010 should not be taken into account for revising the percentage under restructuring.
- 4) Restructuring orders are not applicable to Construction Units and Projects.
- 5) The division/unit should first pinpoint the additional posts arising out of restructuring and issue promotion orders thereafter.
- 6) An employee who is promoted under restructuring and transferred on promotion to the pin pointed post in another unit cannot claim, as a matter of right, to continue in the unit he is presently working.
- 7) In cases where employees cannot be transferred to the posts thus pinpointed, for instance in the case of employees on the verge of retirement such cases should be brought to the notice of the concerned HOD for approval.
- 8) Pay fixation is to be done as per Rule 13 of RS[RP] Rules, 2008 with benefit of one increment @ 3% of basic pay with usual option for fixation of pay from the date of accrual of the next increment.
- 9) Existing selection procedure for selection and non-selection posts is modified to that of scrutiny of service records and confidential reports/working reports as a one-time dispensation for filling up vacancies [i.e existing, chain/resultant vacancies as on 01.11.2013]. The benchmark for promotion to the posts carrying GP 4200 and GP 4600 and above on the basis of seniority cum suitability prescribed vide Board's RBE No. 81/2010 [SC No. 82/2010] should be followed for filling up the posts under restructuring also. However, Artisan Staff have to be subjected to the requisite Trade Test wherever prescribed for promotions.
- 10) Normal vacancies as on 01.11.2013, vacancies arising out of restructuring, chain/resultant vacancies should be filled up from panels approved on or before 01.11.2013 and current on that date and the balance by the modified selection procedure.
- 11) All vacancies [including chain/resultant] arising due to cadre restructuring should be filled up by senior employees giving effect to promotion w.e.f. 01.11.2013 and for the normal vacancies existing as on 01.11.2013, junior employees should be promoted giving effect from the date of taking over charge of the post ,as per normal rules.

- 12) Employees who retire/resign or expire between the date of effect of restructuring and the date of actual implementation will be eligible for fixation benefits and consequent arrears, provided they are otherwise eligible.
 - 13) The posts in Running categories should not be offered as matching surrender for creation of posts in categories other than running. In the case of running staff the 6-monthly cadre review should be conducted only with the approval of the HOD after implementation of restructuring orders.
 - 14) The entire scheme of restructuring is self financing and expenditure neutral proposition. Financial implications should be worked out taking into account the revised basic pay including the GP corresponding to the midpoint of the pre-revised pay scales in respect of each post along with DA @ 90%.
- [a] After implementation of VI CPC, the posts in the scales 6500-10500 and 7450-11500 were merged and allowed GP 4600. Similarly the posts in scales 5500-9000 and 5000-8000 were merged and allowed GP 4200. The mean /mid-point pay has been calculated in the scale of 7450-11500 for posts in GP 4600 and in the scale Rs.5500-9000 for posts in GP 4200 since these are operated as SSE and JE etc., respectively.
- [b] For other posts in the lower grades, the mean pay has been calculated on the pre-revised scales corresponding to the GP.

Model statements showing the procedure for calculation of posts, financial implications, method of granting promotions under restructuring from 01.11.2013 and in respect of existing vacancies with prospective effect are enclosed in three Annexures for guidance.

- 15) Surrenders are to be effected on the sanctioned strength after application of the revised percentages in the same category keeping in view the functional , operational and administrative requirements from the same department and the resultant imbalances/ variation in the cadres should be reviewed at the time of the next annual review i.e. from 01.04.2015.
- 16) Selections not finalized by 01.11.2013 should be cancelled /abandoned.
- 17) Where percentages have been reduced in lower grade and no additional post becomes available, existing vacancies as on 01.11.2013 in such categories should be filled up by normal selection procedure.
- 18) 50% of posts as on 01.09.98 in Gr. 'D' categories of DSL/Elec. Loco/EMU Sheds [Khalasis & Khalasi Helpers] were upgraded to Rs.3050-4590 **[SC No.254/98]**. The skilled artisan cadre will not get automatically restructured in accordance with the percentage with enlarged base in the grade Rs.3050-4590/5200-20200 + GP1900. These upgraded Group 'D' posts which are in operation as Tech.Gr.III should not be taken into account while implementing cadre restructuring orders of 2013 also. (Auth: Board's RBE No. 88/2008 (SCR S.C No. 101/2008).
- 19) Direct Recruitment percentages will not be applicable to the additional posts arising out of restructuring orders as on 01.11.2013.
- 20) Extant instructions on the minimum residency period prescribed for promotion to a post will apply. Any relaxation in the residency period will require the approval of the General Manager.
- 21) Extant instructions regarding reservation of SC/ST will continue to apply and while filling the posts under restructuring the communal rosters are to be followed invariably. Wherever employees belonging to the particular community are not available for

promotion against a point reserved for that community, such posts should not be filled by others and should be kept vacant.

- 22) Staff who have been debarred earlier due to refusal of normal promotion, if they so indicate in writing, can be considered against the existing vacancies and those arising due to cadre restructuring as on 01.11.2013.
- 23) Crucial date for consideration of D&A /Vigilance clearance should be the date of effect of restructuring i.e. 01.11.2013.
- 24) Next annual cadre review is to be undertaken from 1.4.2015 taking into account the cadre strength as on 1.4.2015.

TARGET DATES

- 25) The target date for calculation of the posts under revised percentages and money value of posts for surrender by the divisions/units is 15.11.2013.
- 26) The target date for obtaining the certification from the Accounts is 29.11.2013.
- 27) The target date for obtaining approval of HOD/DRM for pin-pointing the restructured posts is 6.12.2013
- 28) The target date for issue of promotion orders under restructuring is 16.12.2013.

This issues with the approval of Chief Personnel Officer.

Board's letter No. PC-III/2013/CRC/4 dated 08.10.2013 (RBE No.102/2013)

Sub: Restructuring of certain Group 'C' cadres.

The Ministry of Railways have had under review Cadres of certain Group 'C' staff in consultation with both the recognised Federations [AIRF/NFIR] with a view to strengthen and rationalize the staffing pattern on Railways. As a result of the review undertaken on the basis of functional, operational and administrative requirements, it has been decided with the approval of the President that the Group 'C' categories of staff as indicated in the Annexures 'A' to 'H' to this letter should be restructured in accordance with the revised percentages indicated therein. While implementing these orders the following instructions should be carefully and strictly adhered to:

Date of effect	1. The restructuring of the cadres will be with reference to the sanctioned cadre strength as on 01.11.2013. The staff who will be placed in higher grade pay as a result of implementation of these orders will draw pay in higher grades w.e.f. 01.11.2013. The benefit of restructuring will be restricted to the persons who are working in a particular cadre on the cut of date i.e. 01.11.2013.
Applicability to various cadres	2. These orders will be applicable to the permanent regular cadres (excluding surplus & supernumerary posts) of the Open Line establishments including Workshops and Production Units, RDSO and Centralised Training Institutes. Only those temporary posts which are in operation for atleast three years may also be taken into account for the purpose of applying revised percentage. This will be subject to certification that these posts are meant for regular activities which will continue and not for any sporadic requirements.
	2.1 These orders will also be applicable to the regular posts of Group 'C' cadres, borne on the permanent establishment of Centralised Training Institutes, chargeable to Revenue and identical in AVC, Grade Structure, Designation & Recruitment pattern to that of same categories on the Zonal

	Railways
	2.2 These orders will not be applicable to ex-cadre & work-charged posts which will continue to be based on worth of charge.
	2.3 These instructions will also not be applicable to construction Units and Projects, where posts are generally created on worth of charge basis. For creation of posts in these units the percentage distribution of posts as in Open Line /Production Units may be generally kept in view, taking into account the availability of funds and extant rules for the same.
Pay fixation	3.The pay of staff promoted against the additional higher grade posts as a result of restructuring [including chain/resultant vacancies] will be fixed as per Rule 13 of RS [RP] Rules, 2008 with the benefit of one increment @ 3% of basic pay with the usual option for pay fixation as per extant rules.
Existing classification and filling up of the vacancies	4.The existing classification of the posts covered by these orders as 'selection' and 'non-selection' as the case may be, remains unchanged. However, for the purpose of implementation of these orders, if any individual Railway servant becomes due for promotion to a post classified as a 'selection' post, the existing selection procedure will stand modified in such a case to the extent that the selection will be based only on scrutiny of service records and confidential reports without holding any written and /or viva-voce test. This modified selection procedure has been decided upon by the Ministry of Railways as a one time exception by special dispensation, in view of the numbers involved, with the objective of expediting the implementation of these orders. Similarly for posts classified as 'non-selection' at the time of this restructuring, the promotion will be based only on scrutiny of service records and confidential reports. <u>In the case of Artisan staff, the benefit of restructuring under these orders will be extended only on passing the requisite Trade Test.</u>
	4.1 Normal vacancies existing on 01.11.2013 [except direct recruitment quota] and those arising on that date from this cadre restructuring including chain/resultant vacancies should be filled in the following sequence: [i] From panels approved on or before 01.11.2013 and current on that date; [ii] and the balance in the manner indicated in para 4 above.
	4.2 Such selections which have not been finalized by 01.11.2013 should be cancelled/abandoned.
	4.3 All normal vacancies arising from 02.11.2013 will be filled by normal selection procedure.
	4.4 All vacancies [including chain/resultant vacancies] arising purely due to this cadre restructuring should be filled up by senior employees who should be given benefit of the promotion w.e.f. 01.11.2013 whereas for the normal vacancies existing on 01.11.2013, junior employees should be posted by modified selection procedure but they will get promotion and higher pay from the date of taking over the posts as per normal rules. Thus the special benefit of the promotion w.e.f. 01.11.2013 is available only for vacancies arising out of cadre restructuring and for other vacancies, the normal rules of prospective promotion from the date of filling up of vacancy will apply.
	4.5 In cases where percentages have been reduced in the lower grade and no additional post becomes available as a result of restructuring, the existing vacancies on 01.11.2013 should be filled up by normal selection procedure.
	4.6 Direct recruitment percentages will not be applicable to the additional posts arising out of these restructuring orders as on the date of effect. The direct recruitment percentage will apply for normal vacancies arising on or after the date following the date of effect i.e. 01.11.2013. The direct recruitment quota as existing prior to the date of effect in certain categories will continue to be maintained.
	4.7 Employees who retire/resign or expire in between the period from the date of effect of these orders to the date of actual implementation of these orders, will be eligible for the fixation benefits and arrears under these orders w.e.f. 01.11.2013, if they are otherwise eligible for the said benefit.

	5. Extant instructions for D&A/Vigilance clearance will be applicable for effecting promotions under these orders with reference to the date of effect of these orders.
Minimum years of service in each grade	6. While implementing the restructuring orders, instructions regarding minimum period of service required for promotion issued from time to time should be followed. However, while considering any relaxation in the residency period prescribed for promotions to various categories, General Managers would personally ensure that the safety aspect of Railways is not compromised.
Basic functions, duties and responsibilities	7. Since the cadres as detailed in the annexures to this letter are being restructured on functional, operational and administrative considerations, the posts being placed in higher scales of pay as a result of restructuring should include the duties and responsibilities of greater importance.
Adjustment of excess number of posts	8. If prior to issue of these instructions the number of posts existing in any grade in any particular cadre exceeds the number admissible on the revised percentages, the excess may be allowed to continue to be phased out progressively with the vacation of the posts by the existing incumbents.
Provision of reservation	9. The existing instructions with regard to reservation of SC/ST wherever applicable will continue to apply.
Pin pointing of posts	10. The administration should take steps to pin-point the additional posts arising out of this restructuring as per administrative requirements. However, in those cases where due to pin-pointing of posts staff is required to join duties in the upgraded posts, at a different station, such staff may be allowed the benefit of upgradation/promotion on 'as is where is basis' for the time being and allowed to join the pin-pointed post at the new station within six months time from the date of issue of promotion order, subject to the satisfaction of HOD on merit in each case.
Refusal of promotion	11. Such of the Staff as had refused promotion before issue of these orders and stand debarred for promotion may be considered for promotion, in relaxation of the extant provisions as a one time exception, if they indicate in writing that they are willing to be considered for such promotion against the vacancies existing on 01.11.2013 and arising due to restructuring on the date. This relaxation will not be applicable to vacancies arising after the date of effect i.e. 01.11.2013.
Matching Savings	12. Entire scheme of restructuring is to be a self-financing and expenditure neutral proposition. Financial implications should be worked out taking into account the revised basic pay [including the Grade Pay] corresponding to the midpoint of the pre-revised pay scales in respect of each post as listed in the fitment table circulated vide Railway Board's letter No. PC-VI/2008//RSRP/1 dated 11.09.2008 and 12.09.2008, along with the Dearness Allowance as applicable on the date of effect of these orders.
	12.1 After working out the financial implications, the matching savings should be effected from the category itself. Wherever it is not possible to do so from the category itself, the matching savings should be arranged from the department at the divisional/zonal level. But before restructuring the cadre as per the revised percentage distribution of posts, matching savings will have to be ensured and if the Department/Railways are not able to provide the matching savings, the particular category/department will not be restructured. While effecting surrender of posts of equivalent financial value, the existing vacant posts available in the categories on the date of effect should be considered for the purpose of off-setting the cost of restructuring/financial effects of restructuring. Board desire that the General Managers should ensure that the restructuring is implemented expeditiously with matching savings without any exception and difficulty. There would be no restructuring without matching savings by surrender of posts.
	12.2. Revised percentage distribution of posts as per these orders is to be based upon the sanctioned cadre strength as on 01.11.2013. Surrenders are to be effected on this sanctioned strength and the resulting imbalance

	/variation in the cadres is to be reviewed at the time of next annual review as indicated below.
Annual review	13. As per instructions contained in Board's letter No.PC-VI/2009/CRC/4 dated 26.03.2010, the Annual Review due to be conducted as on 01.04.2010 on the cadre strength of 01.04.2010 was suspended. It has now been decided that the next Annual Review will be undertaken from 01.04.2015 taking into account the cadre strength as on 01.04.2015.

This issues in consultation with the Establishment Directorate and with the concurrence of the Finance Directorate of this Ministry.

KEY FOR ANNEXURES

1	Annexure-A	Transportation [Traffic & Power] Department
2	Annexure-B	Commercial Department
3	Annexure-C	All Engineering Departments including Workshops
4	Annexure-D	S&T, Mechanical & Stores Departments
5	Annexure-E	Medical Department
6	Annexure-F	Accounts and Cash & Pay Department/ Staff Common to more than one Department
7	Annexure-G	General Administration /Personnel, Statistical & Publicity Departments
8	Annexure-H	Categories specific for RDSO

ANNEXURE 'A'

STATEMENT REGARDING RESTRUCTURIDNG OF GROUP 'C' STAFF OF
TRANSPORTATION [TRAFFIC AND POWER] DEPARTMENT.
Annexure to Board's letter No.PC-III/2013/CRC/4 dated 8.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
TRAFFIC TRANSPORTATION DEPARTMENT				
Station Masters/Assistant Station Masters [Safety Category]	PB-2	4600	28.5	40
	PB-2	4200	63	53
	PB-1	2800	8.5	7
Traffic Controllers [Safety Category]	PB-2	4600	85	90
	PB-2	4200	15	10
Trains Clerk	PB-2	4200	66	76
	PB-1	2400	17	12
	PB-1	1900	17	12

Shunting Master /Jamadar [Safety Category]	PB-2	4200	50	65
	PB-1	2400	50	35
Cabinmen [Safety Category]	PB-1	2400	50	65
	PB-1	1900	50	35
Shuntman /Pointsman/Leverman [Safety Category]	PB-1	1900	83	89
	PB-1	1800	17	11
Goods Guards [Safety Category]	PB-2	4200	27	50
	PB-1	2800	73	50
Assistant Guards /Brakesman [Safety Category]	PB-1	2400	27	50
	PB-1	1900	73	50
Cooks [Traffic/Mechanical Running Rooms]	PB-1	2400	27	40
	PB-1	1900	46	40
	PB-1	1800	27	20
TRANSPORTATION [POWER] DEPARTMENT				
Loco Pilot [Shunting] [Safety Category]	PB-2	4200	30	50
	PB-1	2400	70	50

ANNEXURE 'B'

STATEMENT REGARDING RESTRUCTURIDNG OF GROUP 'C' STAFF OF COMMERCIAL DEPARTMENT.

Annexure to Board's letter No.PC-III/2013/CRC/4 dated 8.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
COMMERCIAL DEPARTMENT				
Commercial Clerk	PB-2	4600	12	20
	PB-2	4200	43	46
	PB-1	2800	28	22
	PB-1	2000	17	12
Enquiry cum Reservation Clerks [ECRC]	PB-2	4600	12	22
	PB-2	4200	53	55
	PB-1	2800	35	23
Ticket Checking Staff	PB-2	4600	12	20
	PB-2	4200	43	46
	PB-1	2400	28	22
	PB-1	1900	17	12
Commercial Inspectors, Commercial/Marketing/Claims/Rates/R&D	PB-2	4600	62	75
	PB-2	4200	38	25

Inspectors				
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ANNEXURE-‘C’

STATEMENT REGARDING RESTRUCTURIDNG OF GROUP ‘C’ STAFF OF ALL ENGINEERING DEPARTMENTS INCLUDING WORKSHOPS.

Annexure to Board’s letter No.PC-III/2013/CRC/4 dated 08.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
ALL ENGINEERING DEPARTMENTS INCLUDING WORKSHOPS				
Technical Supervisors [Safety Category]	PB-2	4600	50^^ 47**	67
	PB-2	4200	50^^ 53**	33
^^ without Mistry ** with Mistry				
Artisan Staff	PB-2	4200	8	16
	PB-1	2800	41	44
	PB-1	2400	26	20
	PB-1	1900	25	20
Drawing /Design Staff	PB-2	4600	45	60
	PB-2	4200	55	40

ANNEXURE-‘D’

STATEMENT REGARDING RESTRUCTURIDNG OF GROUP ‘C’ STAFF OF SIGNAL & TELECOMMUNICATION, MECHANICAL AND STORES DEPARTMENTS

Annexure to Board’s letter No.PC-III/2013/CRC/4 dated 08.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
SIGNAL & TELECOMMUNICATION DEPARTMENT				
Signal Maintainers/TCMs/WTMs [Safety Category]	PB-2	4200	16	27
	PB-1	2800	53	52
	PB-1	2400	20	13
	PB-1	1900	11	8
Telephone Operators	PB-2	4600	8	12
	PB-2	4200	49	57
	PB-1	2400	26	20
	PB-1	1900	17	11
MECHANICAL ENGINEERING DEPARTMENT				
Chemical & Metallurgical Staff [CMT]	PB-2	4600	70	80
	PB-2	4200	30	20
STORES DEPARTMENT				
Depot Material Superintendent	PB-2	4600	40	60
	PB-2	4200	60	40
Shipping Inspector	PB-2	4600	---	60
	PB-2	4200	----	40

ANNEXURE-‘E’**STATEMENT REGARDING RESTRUCTURING OF GROUP ‘C’ STAFF OF MEDICAL DEPARTMENT****Annexure to Board’s letter No.PC-III/2013/CRC/4 dated 08.10.2013**

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
MEDICAL DEPARTMENT				
Pharmacists	PB-2	4600	20	35
	PB-2	4200 [NFG]	60	65
	PB-1	2800	20	
Chemists/Lab Superintendents	PB-2	4600	34	45
	PB-2	4200	66	55
Dieticians	PB-2	4600	--	50
	PB-2	4200	--	50
Dressers/OTA	PB-1	2800	15	35
	PB-1	2400	60	45
	PB-1	1900	25	20
Health & Malaria Inspectors	PB-2	4600	47	65
	PB-2	4200	53	35
Lab Assistants/Lab Technician/Asstt. Chemist	PB-1	2800	75	80
	PB-1	2400	15	10
	PB-1	2000	10	10
X-Ray Staff	PB-2	4200	52	68
	PB-1	2800	48	32
Cooks [Medical]	PB-2	4200	9	20
	PB-1	2400	31	30
	PB-1	1900	30	30
	PB-1	1800	30	20
Health Visitor [Multipurpose]	PB-2	4200	20	30
	PB-1	2800	40	40
	PB-1	2400	40	30
Field Workers	PB-1	2400	75	83
	PB-1	1900	25	17
Physiotherapists	PB-2	4600	60	73
	PB-2	4200	40	27
Extension Educator/District Extension Educator	PB-2	4600	--	55
	PB-2	4200	--	45

ANNEXURE-‘F’**STATEMENT REGARDING RESTRUCTURING OF GROUP ‘C’ STAFF OF ACCOUNTS AND CASH & PAY DEPARTMENT /STAFF COMMON TO MORE THAN ONE DEPARTMENT****Annexure to Board’s letter No.PC-III/2013/CRC/4 dated 08.10.2013**

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
ACCOUNTS AND CASH & PAY DEPARTMENT				
Stock Verifiers	PB-2	4600	35	57
	PB-2	4200	65	43
Finger Print Examiners	PB-2	4600	25	50

	PB-2	4200	75	50
Cashiers	PB-2	4200	85	90
[Non-Supervisory]	PB-1	2400	15	10
Cashiers	PB-2	4600	--	55
[Supervisory]	PB-2	4200	--	45
Shroffs	PB-2	4200	39	50
	PB-1	2400	38	35
	PB-1	1900	23	15
STAFF COMMON TO MORE THAN ONE DEPARTMENT				
Ministerial Staff [Establishment and other than Establishment excluding A/cs]	PB-2	4600	12	19
	PB-2	4200	45	53
	PB-1	2800	23	15
	PB-1	1900	20	13
Typists**	PB-2	4600	12	20
	PB-2	4200	45	65
	PB-1	2400	23	15
	PB-1	1900	20	--

** As per instructions contained in Board's letter No. PC-III/2004/CRC/9 dated 09.09.2004, restructuring of Typists may be allowed on the basis of inter-grade ratios [as per the prescribed percentage distribution] limited to only those grades which are under operation in the cadre on the Railway.

ANNEXURE-'G'

STATEMENT REGARDING RESTRUCTURING OF GROUP 'C' STAFF OF GENERAL ADMINISTRATION/PERSONNEL, STATISTICAL & PUBLICITY DEPARTMENT

Annexure to Board's letter No. PC-III/2013/CRC/4 dated 08.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grade[s]	Revised percentage
	PB	GP[Rs.]		
GENERAL ADMINISTRATION/PERSONNEL, STATISTICAL & PUBLICITY DEPARTMENT				
Staff & Welfare Inspectors	PB-2	4600	50	65
	PB-2	4200	50	35
Official Language Staff [Junior/Senior Translator]	PB-2	4600	25	40
	PB-2	4200	30	60
	PB-1	2800	45	
Hostel Management Staff of Oak Grove School, Jharipani	PB-2	4200	20	33
	PB-1	2800	40	40
	PB-1	2400	40	27
Canteen Staff [Group-II]	PB-2	4200	5	12
	PB-1	2400	30	40
	PB-1	2000	35	25
	PB-1	1900	7	8
	PB-1	1800	23	15
Canteen Staff [Group-III]	PB-2	4200	15	25
	PB-1	2400	25	25
	PB-1	2000	20	23
	PB-1	1900	40	27
Statistical Inspectors	PB-2	4600	50	65
	PB-2	4200	50	35
Publicity Inspectors	PB-2	4600	50	60
	PB-2	4200	30	25
	PB-1	2800	20	15

STATEMENT REGARDING RESTRUCTURING OF GROUP 'C' STAFF SPECIFIC TO RDSO
Annexure to Board's letter No.PC-III/2013/CRC/4 dated 08.10.2013

Category	Pay Structure as per 6 th CPC		Existing % age after merger of Grades	Revised percentages
	PB	GP[Rs.]		
STAFF SPECIFIC TO RDSO				
Scientific Asstt. /Supervisors [Psycho Tech. Cell]/RDSO	PB-2	4600	70	80
	PB-2	4200	30	20
Scientific Staff [Research]/ RDSO	PB-2	4600	50	65
	PB-2	4200	50	35
Scientific Staff [Design]/ RDSO	PB-2	4600	50	65
	PB-2	4200	50	35
Technical Staff [Mech. etc.]/ RDSO	PB-2	4600	70	80
	PB-2	4200	30	20

SERIAL CIRCULAR NO.101/2013

No.P(R)/481/IX

Date:28.10.2013

Copy of Board's letter No.E(P&A)II-2004/RS-5 dated 08.10.2013 addressed to GM/Western Railway and copied to GMs & FA&CAOs of All Indian Railways is forwarded for information, guidance and necessary action. Board's letters dated 26.12.2008 and 05.10.2011 quoted therein were circulated under SC Nos. 202/2008 and 138/2011, respectively.

Board's letter No. E(P&A)II-2004/RS-5 dated 08.10.2013 addressed to GM/W.Rly and copied to All Indian Railways

Sub: Query of WR for 55% pay element benefits to medically decategorised drivers who retire voluntarily or on superannuation.

Ref: Railway's letter No. EM 369/8(loco) Vol.-I, dt. 18.07.2013.

It may be recalled that WR in their letter dated 17.05.2011 had raised the following queries:

"It may kindly also be clarified as to how the settlement of medically decategorised running staff is to be done in case of Loco Running Staff:

- (a) If retired (voluntarily or superannuation) while working on special supernumerary post before posting on stationary post.
- (b) If retired (voluntarily or superannuation) while working on special supernumerary post due to non acceptance of offer of posting in a stationary post".

The above queries have already been addressed to by Board's letter No.E(NG)-I/2009/RE-3/9 dated 5.10.2011. In this letter it has been stated that the pay of medically decategorised running staff while they are kept on supernumerary posts i.e. from the date, they are declared medically unfit till the date they are absorbed in suitable alternative posts, needs to be suitably fixed by addition of the pay element of running allowance as may be in force. As per Board's letter No.E(P&A)-II/2005/RS-34 dated 26.12.2008, the pay element for specified benefits excluding retirement benefits for the running staff is 30%. After such pay fixation of the erstwhile running staff who are medically decategorised, the question of reckoning of pay element again does not arise.

Therefore, when a running staff is medically decategorised, he is placed on supernumerary post and his pay is fixed after adding 30% pay element from the date he was medically decategorised. If such an employee who is no more a running staff retires voluntarily or on superannuation, his settlement should be done without any further reckoning of pay element.

SERIAL CIRCULAR NO.102/2013
No.P(R)/500/XXV Date:31.10.2013

Copy of Board's letter No.F[E]III/2005/PN1/16 dated 09.10.2013 is forwarded for information, guidance and necessary action.

Board's letter No. F[E]III/2005/PN1/16 dated 09.10.2013 (RBE No.105/2013)

Sub: Submission of Form 10 by the spouse to the pension disbursing bank after the death of the pensioner – instructions regarding

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s OM No.1/27/2011-P&PW[E] dated 20.09.2013 is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Form 14 and Rule 81[2][A][ii] of the CCS [Pension] Rules, 1972 referred to therein correspond to Form 10 and Rule 100[2][a][iii] of the Railway Services [Pension] Rules, 1993 respectively.

Copy of DOP&PW's OM No.1/27/ 2011-P&PW[E] dated 20.09.2013

Sub: Submission of Form 14 by the spouse to the pension disbursing bank after the death of the pensioner – instructions regarding

The undersigned is directed to draw attention to the requirement of applying for family pension in Form 14 as given in rule 81 (2) (A) (ii) of the CCS (Pension) Rules, 1972.

2. This Department has been receiving representations from various quarters to do away with the condition of applying for family pension in Form 14 as it is causing inconvenience to widows, who find it difficult and embarrassing to present themselves before two Gazetted Officers/persons of repute for attestation of Form 14.

3. Before commencement of family pension, personal identification details of the spouse such as specimen signature, personal mark of identification and left hand thumb impression, proof of age/date of birth of spouse and an undertaking from him/her for recovery of excess payment are to be obtained by the bank. Form 14 serves as a standard processing sheet, which defines and delineates the exact requirement of information to be given to the pension disbursing Bank. It was apprehended that in the absence of this standard, the widows may be asked to submit any relevant or irrelevant information by the bank. This could also lead to delay in commencement of the family pension.

4. The matter has been examined and it has been agreed that in case the pensioner and spouse are holding a joint account, the possibility of claim for family pension from someone else does not arise. Therefore, in such cases, there is no requirement of Form 14. The spouse may inform the Bank of death of the pensioner and request the bank for commencement of family pension, through a simple letter. He/she may enclose a copy of death certificate of pensioner, PPO, proof of his/her own age/date of birth and an undertaking for recovery of excess payment. In other cases, i.e., where the pension is not being credited to the joint bank account of the pensioner and his/her spouse, Form 14 will be continued to be obtained by the banks. However, the condition of attestation of Form 14 has been done away with and witnessing by two persons has been considered as sufficient.

5. For all future cases, Head of Office will forward to the PAO, along with similar details for the pensioner, the specimen signature, personal mark of identification, left hand thumb impression, the proof of age/date of birth and an undertaking from the spouse regarding recovery of excess payment. After the death of the pensioner, the spouse of the deceased

pensioner will be required to provide only death certificate to the paying bank, who will identify the spouse based on the information given in the PPO and its own "Know Your Customer" procedures. Where the pensioner and his/her spouse do not have a joint account, Form 14 will be required as in para 4 above.

6. This issues with the concurrence of Department of Expenditure, vide their ID No. 601/E.V /2013, dated 13.09.2013.

SERIAL CIRCULAR NO.103/2013
No.P(R)/563/XI Date:31.10.2013

Copy of Board's letter No.2013/E(Sports)/4(1)/1/Policy Clarifications dated 08.10.2013 is forwarded for information, guidance and necessary action. Board's letters dated 31.12.2010 and 18.04.2012 quoted therein were circulated under SC Nos.9/2011 and 51/2012, respectively.

Board's letter No. 2013/E(Sports)/4(1)/1/Policy Clarifications dated 08.10.2013 (RBE No. 103/2013) Clarification /Corrigendum No.38

Sub: Recruitment of sportspersons against Sports Quota – delegation of powers to General Managers/ Head of the Organizations for downgrading the sports quota from Grade Pay Rs.2800/2400(PB-1) to Grade Pay Rs.2000/1900(PB-1), allotted to their Railway/Unit.

Ref: Railway Board's policy letter Nos. (i) 2010/E(Sports)/4(1)/ 1(Policy) dated 31.12.2010 (RBE No.189B/2010 & (ii) 2012/E(Sports)/4(1)/ 1Policy Clarifications dated 18.04.2012 (RBE No.52/2012)

Railway Board has decided to delegate powers to General Managers / Head of the Organizations for downgrading sports quota allotted to their Railway /Unit as per Annexure-A of Board's letter dt. 18.04.2012 (RBE No.52/2012) referred to above, from Grade Pay Rs.2800/2400(PB-1) to Grade Pay Rs.2000/1900(PB-1), for recruitment of sportspersons through Talent Scouting and Open Advertisement, in the event of Railway/Unit not finding any suitable candidate for recruitment in Grade Pay Rs.2800/2400. 2. However, the powers to downgrade RSPB's Talent Scouting Quota from higher Grade Pay to lower Grade Pay, shall continue to remain with Railway Board as per extant instructions.

SERIAL CIRCULAR NO.104/2013
No.P(R)/563/XI Date:31.10.2013

Copy of Board's letter No.E(NG)-II/2005/RR-1/14 dated 08/10/2013 is forwarded for information, guidance and necessary action. Board's letter dated 16.11.2005 quoted therein was circulated under SC No.203/2005.

Board's letter No. E(NG)-II/2005/RR-1/14 dated 08/10/2013 (RBE No.104/2013)

Sub: Acceptance of certificates/qualifications awarded by Bihar Sanskrit Shiksha Board, Patna for the purpose of employment on the railways.

Ref: This office letter of even number dated 16/11/2005(RBE No.195/2005)

Vide letter under reference, directions were issued to railway establishment that certificates awarded by **Bihar Sanskrit Shiksha Board, Patna** are not recognized for the purpose of appointment/promotion in the Central Government offices.

The issue has been examined in consultation with m/o Human Resource Development, Department of Personnel & Training, M/o Personnel, Public Grievances and Pensions and Council of Boards of School Education in India (COBSE), Delhi and it is clarified that the certificates issued by **Bihar Sanskrit Shiksha Board, Patna, 414 F, Govindayan, East Boaring Canal Road, Patna- 800 001** shall be treated as valid for employment on the railways and for pursuing higher studies. As regards validity of certificates issued by Bihar Sanskrit shiksha Board for employment purposes, it may be got verified from the said Board, wherever necessary.

The above instruction will be valid from 05/10/2012 when **Bihar Sanskrit Shiksha Board, Patna** has been granted membership by Council of Boards of School Education in India (COBSE), Delhi. Cases pertaining to recruitments/engagements finalized prior to the date of issue of these instructions need not be re-opened.

SERIAL CIRCULAR NO.105/2013

No.P(R)/579/VII

Date: 31.10.2013

Copy of Board's letter No.E(P&A)I-2012/RT/9 dated 07.10.2013 is forwarded for information, guidance and necessary action.

Board's letter No. E(P&A)I-2012/RT/9 dated 07.10.2013

Sub: Order dated 26th August 2013 of Hon'ble CAT/Chennai's Judgement in O.A.Nos.1464, 1465, 1466, 1467, 1468, 1469, 1029 & 1030 of 2012 filed by Shri S. George Kirupanathan, Shri A.M. Arumugam, Shri K. Padmanabhan, Shri E. Palani, Shri K. Ekambaram, Shri S. Kumaresan, Shri N. Ramachandran and Shri P. Munuswamy respectively.

In Southern Railway some employees seeking voluntary retirement under LARSGESS, who were declared ineligible being over-aged on the cut-off date notified by the railway administration, had approached the Hon'ble CAT, Chennai against the decision of the railway administration. In its judgement dated 26th August 2013, while dismissing the above O. As., Hon'ble CAT has upheld the conditions prescribed relating to age limit under the LARSGESS and observed as under:-

"10. The applicants have taken ground in the present batch of OAs by challenging the upper age of 57 years under the scheme. We find their argument untenable as the objective of the scheme is not to provide employment to their wards. It is a measure devised by the respondents to improve the overall safety of the railways by infusing new blood for which they have sought to incentivize voluntary retirement among those working in the safety categories in the prescribed age group. However, if the scheme were to be extended beyond 57 years that would possibly throw open flood gates for rampant misuse, as even an employee close to the retirement age of 60 years would then become eligible to be considered under the scheme, if above contentions raised by the applicants were to be accepted.

11. We find that the applicants in the present batch of O. As. are falling under the categories covered by the extended scheme notified in the year 2010 and which was operationalised only in the second half of 2011. Right of an employee under any scheme would crystallize only from the date from which such scheme is effectively notified for the benefit of all the employees with clear operational guidelines."

2. The above decision of CAT, Chennai has been uploaded on Railway Board's internet website "www.indianrailways.gov.in -> Ministry of Railways -> About Indian Railways -> Railway Board Directorates -> Establishment -> E(P&A) Circulars". This order may be circulated to all the concerned Officials in all Divisions so that the same may be quoted while defending the Railways interests in similar cases, if any.

SERIAL CIRCULAR NO.106/2013

No.P(R)673/VIDate: 13 .11.2013

Copy of Board's letter No. E(MPP)2013/3/18 dated 14.10.2013 is forwarded for information, guidance and necessary action. Board's letter dated 27.02.2012 quoted therein was circulated under SC No.76/2012.

Board's letter No. E(MPP)2013/3/18 dated 14.10.2013 (RBE No.108/2013)

Sub: Recognition of 12 Training Centres on Indian Railways.

In continuation of Board's letter No. E[MPP] 2009/3/48 dated 27.02.2012 [RBE No. 25/2012], Ministry of Railways [Railway Board]'s approval is hereby communicated to the recognition of 12 more Training Centres on Indian Railways indicated in the Revised List of Training Centres [List Attached] as per details given below:

S.No	Railway	Name of Training Centre	Shown against S.No. of the Revised List	
			Main Trg. Centres	Other Trg. Centres
1	SR	Multi Disciplinary Training Centre, Palghat	---	230
2	NFR	Multi Disciplinary Training Centre, Rangia	---	232
3	ECOR	Multi Disciplinary Training Centre, Vishakapatnam	56	---
4	CR	Multi Disciplinary Training Centre, Pune	---	231
5	SWR	Multi Disciplinary Training Centre, Dharwad	57	---
6	ER	RPF Training Centre, Kancharapara	---	213
7	NFR	Basic Training Centre, Kurseong, Darjeeling-Himalayan Railways	---	44
8	ER	Bridge Engineering Trg. Centre, Mughalsarai	---	101
9	NCR	Diesel Training Centre, Jhansi	---	193
10	WCR	Welding Training Centre, Bhopal	---	211
11	CR	RPF Training Centre, Nasik	---	212
12	RDSO	Geo Technical Training Centre, Luknow	---	228

Recognition of the above training centres does not imply that they would be granted training allowance automatically. Grant of Training Allowance to these Training Centres would, however, be considered subsequently.

C&W Training Centre /Izzatnagar/NER, which inadvertently appeared twice at S.No.85 & S.No.87 in the list of training centres circulated vide this office letter No.E[MPP]2009/3/48 dated 27.2.2012 stands deleted at S.No.87 and can be seen at S.No.86 in the list attached herewith.

Accordingly, Ministry of Railways has decided to modify the "Manual on Management of Training" [Edition 1998] as per the Correction Slip No. 3/2013 and the revised list of training centres [Appendix-I] is enclosed with the Correction Slip. This supersedes all other lists issued earlier.

MANUAL ON MANAGEMENT OF TRAINING" [JUNE 1998]

Advance Correction Slip No. 3/2013

Appendix-I of the Manual on Management of Training [Edition-1998] may be replaced with the attached list.

[Authority: Board's letter No. E[MPP]2013/3/18 dated 14.10.2013]

Appendix-I

**NAMES OF MAIN TRAINING CENTRES, MULTI DISCIPLINARY TRAINING CENTRES
AND OTHER TRAINING CENTRES**

MAIN TRAINING CENTRES:

1. Zonal Railway Training Institute/Bhusawal/CR
2. Zonal Railway Training Institute/Bhuli/ER
3. Zonal Railway Training Institute/Cdhandausi/NR
4. Zonal Railway Training Institute/Muzaffarpur/ECR
5. Zonal Railway Training Institute/Alipurduar Jn/NFR
6. Zonal Railway Training Institute/Trichy/SR
7. Zonal Railway Training Institute/Maula Ali/SCR
8. Zonal Railway Training Institute/Sini/SER
9. Zonal Railway Training Institute/Udaipur/NWR

10. Supervisors' Training Centre/Jhansi/NCR
11. Supervisors' Training Centre/Kancharapara/ER
12. Supervisors' Training Centre/Lcknow/NR
13. Supervisors' Training Centre/Gorakhpur/NER
14. Supervisors' Training Centre/New Bongaigaon/NFR
15. Supervisors' Training Centre/Bangalore/SWR
16. Supervisors' Training Centre/Secunderabad/SCR
17. Supervisors' Training Centre/Kharagpur/SER
18. Supervisors' Training Centre/Ajmer/NWR

19. S&T Training Centre/Byculla/CR
20. S&T Training Centre/Liluah/ER
21. S&T Training Centre/Malda/ER
22. S&T Training Centre/Ghaziabad/NR
23. S&T Training Centre/Gorakhpur/NER
24. S&T Training Centre/Pandu/NFR
25. S&T Training Centre/Podanur/SR
26. S&T Training Centre/Maula-Ali/SCR
27. S&T Training Centre/Kharagpur/SER
28. S&T Training Centre/ Sabarmati/WR

29. Electrical Training Centre/Thakurli/CR
30. Electrical Training Centre/Asansol/ER
31. Electrical Training Centre/Kanpur/NCR
32. Electrical Training Centre/Ghaziabad/NR
33. Electrical Training Centre/ Gorakhpur/NER
34. Electrical Training Centre/Avadi/SR
35. Electrical Training Centre/Vijayawada/SCR
36. Electrical Training Centre/Lallaguda/SCR
37. Electrical Training Centre/Tatanagar/SER
38. Electrical Training Centre/Vadodara/WR
39. Electrical Training Centre/Mahalaxmi/WR

40. Civil Engineering Training Centre/Tambaram/SR
41. Civil Engineering Training Centre/Kacheguda/SCR
42. Civil Engineering Training Centre/Guntakal/SCR
43. Civil Engineering Training Centre/Kanpur/NCR
44. Civil Engineering Training Centre/Kharagpur/SER

45. Indian Railway Track Machines Training Centre/Allahabad/NCR
46. Technical Training Centre/CLW/Chittaranjan
47. Technical Training Centre/ Patiala/Diesel Modernisation Works.
48. Technical Training Centre/ Varanasi/Diesel Locomotive Works
49. Technical Training Centre/ Perambur/Integral Coach Factory
50. Technical Training Centre/ Kapurathala/Rail Coach Factory
51. Technical Training Centre/ Bangalore/Rail Wheel Factory
52. Technical Training Centre/Bhopal/WCR
53. Welding Training Centre/Varanasi/ Diesel Locomotive Works
54. Welding Training Centre/Perambur/Integral Coach Factory
55. Welding Training Centre/RCF/Kapurthala/ Rail Coach Factory
- 56. Multi Disciplinary Training Centre/Vishakhapatnam/ECOR**
- 57. Multi Disciplinary Training Centre/Dharwad/SWR**

OTHER TRAINING CENTRES:

1. Area Training Centre/Kalyan/CR
2. Area Training Centre/Bhusawal/CR
3. Area Training Centre/Ajni/CR
4. Area Training Centre/Gooty/SCR
5. Area Training Centre/Ramagundam/SCR
6. Area Training Centre/Kacheguda/SCR
7. Area Training Centre/ Lower Parel/WR
8. Area Training Centre/Junagadh/WR
9. Area Training Centre/Vadodara/WR
10. Area Training Centre/Ujjain/WR
11. Area Training Centre/Valsad/WR
12. Area Training Centre/Rajkot/WR
13. Area Training Centre/Jhansi/NCR
14. Area Training Centre/Ajmer/NWR
15. Area Training Centre/Bandikui/NWR
16. Area Training Centre/Kota/WCR
17. Area Training Centre/Jabalpur/WCR
18. Area Training Centre/Bhopal/WCR

19. Accounts Training Centre/Secunderabad/SCR

20. Basic Training Centre(C&W)/Mathunga/CR
21. Basic Training Centre(C&W)/Mumbai/CR
22. Basic Training Centre(C&W)/Bhusawal/CR
23. Basic Training Centre(Electr)/Mathunga/CR
24. Basic Training Centre(Loco)/Bhusawal/CR
25. Basic Training Centre(Loco)/Parel/CR
26. Basic Training Centre(Diesel)/Kurla/CR
27. Basic Training Centre/Nasik/CR
28. Basic Training Centre(ELW)/Bhusawal/CR
29. Basic Training Centre(ELS)/Bhusawal/CR
30. Basic Training Centre(Diesel)/Pune/CR
31. Basic Training Centre(ELS)/Kalyan/CR
32. Basic Training Centre(Car shed)/Kurla/Mumbai/CR
33. Basic Training Centre(TRD)/Ajni/CR
34. Basic Training Centre(Electric Loco Shed)/Ajni/CR
35. Basic Training Centre(C&W)/Ajni/CR
36. Basic Training Centre/Jamalpur/ER
37. Basic Training Centre/Liluah/ER
38. Basic Training Centre(C&W)/Alambag/Lucknow/NR

39. Basic Training Centre(C&W)/Amritsar/NR
40. Basic Training Centre/Jagadhari/NR
41. Basic Training Centre/Charbagh/Lucknow/NR
42. Basic Training Centre/Gorakhpur/NER
43. Basic Training Centre/Izatnagar/NER
44. **Basic Training Centre/Kurseong/Drjeeling Himalayan Railway/NFR**
45. Basic Training Centre/Erode/SR
46. Basic Training Centre/Perambur/SR
47. Basic Training Centre/Engg/Arakkonam/SR
48. Basic Training Centre(Loco)/Ayanavaram/Perambur/SR
49. Basic Training Centre/Ponmalai/SR
50. Basic Training Centre/Tiruchhirapalli/SR
51. Basic Training Centre(Elec/Mech)/Royapuram/SR
52. Basic Training Centre/Guntupalli/SCR
53. Basic Training Centre/Lallaguda/SCR
54. Basic Training Centre/Vijayawada/SCR
55. Basic Training Centre(CRS)/Tirupati/SCR
56. Basic Training Centre/Kharagpur/SER
57. Basic Training Centre(C&W)/Lower Parel/Mumbai/WR
58. Basic Training Centre/Dahod/WR
59. Basic Training Centre(C&W)/Pratapnagar/WR
60. Basic Training Centre(CRW)/Mancheswar/ECOR
61. Basic Training Centre(Loco)/Jhansi/NCR
62. Basic Training Centre(C&W)/Jhansi/NCR
63. Basic Training Centre(WWS)/Jhansi/NCR
64. Basic Training Centre/Jodhpur/NWR
65. Basic Training Centre/Bikaner./NWR
66. Basic Training Centre(C&W)/Ajmer/NWR
67. Basic Training Centre(Loco)/Ajmer/NWR
68. Basic Training Centre/Hubli/SWR
69. Basic Training Centre/Mysore/SWR
70. Basic Training Centre(C&W)/Mysore/SWR
71. Basic Training Centre/New Katni/WCR
72. Basic Training Centre(TRS)/Itarsi/WCR
73. Basic Training Centre(C&W)/Itarsi/WCR
74. Basic Training Centre/Kota/WCR
75. BOXN Training Centre/Andal/ER
76. C&W Training Centre/Miraj/CR
77. BOXN Training Centre/Mugalsarai/ECR
78. C&W Training Centre/Tikiapara/ER
79. C&W Training Centre/Asansol/ER
80. C&W Training Centre/Chitpur/ER
81. C&W Training Centre/Ambala/NR
82. C&W Training Centre/Amritsar/NR
83. C&W Training Centre/Ghaziabad/NR
84. C&W Training Centre/Jagadhari/NR
85. C&W Training Centre/Lucknow/NR
86. C&W Training Centre/DCG/Izatnagar/NER
87. C&W Training Centre/Charbagh/Lucknow/NER
88. C&W Training Centre/Varanasi/NER
89. C&W Training Centre/Kharagpur/SER
90. C&W Training Centre/Vadodara/WR
91. C&W Training Centre/Ujjain/WR
92. C&W Training Centre/Dhanbad/ECR
93. C&W Training Centre/Samastipur/ECR

94. C&W Training Centre/Sonpur/ECR
95. C&W Training Centre/Visakpatnam/ECOR
96. C&W & Safety Training Centre/Kanpur/NCR
97. C&W Training Centre/Jodhpur/NWR
98. C&W Training Centre/Lalagarh/NWR

99. Central Bridge Training Institute/Manmad/CR
100. Bridge Staff Training Centre/Tuglakabad/NR
101. **Bridge Engineering Training Centre/Mughalsarai/ER**
102. Permanent Way Training Centre/Ghaziabad/NR
103. Permanent Way Training Centre/Haridwar/NR
104. Permanent Way Training Centre/Jagadhari/NR
105. Permanent Way Training Centre/Jalandhar/NR
106. Permanent Way Training Centre/Lucknow/NR
107. Permanent Way Training Centre/Izamnagar/NER
108. Permanent Way Training Centre/Varanasi/NER
109. Permanent Way Training Centre/Palghat/SR
110. Permanent Way Training Centre/Villupuram/SR
111. Permanent Way Training Centre/Madurai/SR
112. Permanent Way Training Centre/Tambaram/SR
113. Permanent Way Training Centre/Quilon/SR
114. Permanent Way Training Centre/Dhanbad/ECR
115. Permanent Way Training Centre/Mughalsarai/ECR
116. Permanent Way Training Centre/Samastipur/ECR
117. Permanent Way Training Centre/Sonpur/ECR
118. Permanent Way Training Centre/Allahabad/NCR
119. Permanent Way Training Centre/Jhansi/NCR
120. Permanent Way Training Centre/Bangalore/SWR

121. Transportation Training Centre/Ferozpur/NR
122. Transportation Training Centre/Kalka/NR
123. Transportation Training Centre/Kurukshetra/NR
124. Transportation Training Centre/Lucknow/NR
125. Transportation Training Centre/Shajahanpur/NR
126. Transportation Training Centre/Villupuram/SR
127. Transportation Training Centre/Shoranur/SR
128. Transportation Training Centre/Erode/SR
129. Transportation Training Centre/Mokama/ECR
130. Transportation Training Centre/Subedarganj/Allahabad/NCR
131. Transportation Training Centre/Jodhpur/NWR
132. Transportation Training Centre/Lalagarh/NWR

133. Traffic Training Centre/Madupur/ER
134. Traffic Training Centre/Vijayawada/SCR

135. Divisional Transportation Training Centre/Adra/SER
136. Divisional Traffic Training Centre/Dongargarh/SECR

137. Traffic Training Centre/Dharwad/SWR

138. Staff Training Centre(Operating)/Bhilai/SECR

139. Divisional Training Centre(Engineering)/Bhusawal/CR
140. Divisional Training Centre(Engineering)/Daund/CR
141. Divisional Training Centre(Engineering)/Nagpur/CR

- 142. Divisional Training Centre(Engineering)/Karnak Bunder/Mumbai/CR
- 143. Divisional Training Centre(Engineering)/Beliaghata/ER
- 144. Divisional Training Centre(Engineering)/Aishbag/NER
- 145. Divisional Training Centre(Engineering)/Tinsukia/NFR
- 146. Divisional Training Centre(Engineering)/.Tfc/Katihar/NFR
- 147. Divisional Training Centre(Engineering)/Alipurduar Jn/NFR
- 148. Divisional Training Centre/Lalgah/NWR
- 149. Divisional Training Centre/Lumding/NFR
- 150. Divisional Training Centre(Engineering)/Jodhpur/NWR
- 151. Divisional Training Centre(Engineering)/Ajmer/NWR
- 152. Divisional Training Centre(Engineering)/Bandikui/NWR
- 153. Divisional Training Centre(Engineering)/Lalgah/NWR
- 154. Divisional Training Centre(Engineering)/Bhopal/WCR
- 155. Divisional Training Centre(Engineering)/Jabalpur/WCR
- 156. Divisional Training Centre(Engineering)/Kota/WCR
- 157. Divisional Training Centre(Engineering)/DCG/Nagpur/SECR

- 158. Divisional Training Centre(Engineering)/Kazipet/SCR
- 159. Divisional Training Centre(Engineering)/Vijayawada/SCR
- 160. Engineering Training Centre/Purna/NED/SCR
- 161. Engineering Training Centre/Chakradharpur/SER
- 162. Engineering Training Centre/Adra/SER
- 163. Engineering Training Centre/Vadodara/WR
- 164. Engineering Training Centre/Ratlam/WR
- 165. Engineering Training Centre/Bhavnagarpara/WR
- 166. Engineering Training Centre/Rajkot/WR
- 167. Engineering Training Centre/Bilaspur/SECR
- 168. Engineering Training Centre/Dharwad/SWR

- 169. Drivers/Asst. Drivers Training Centre / Ajni/CR
- 170. Diesel Drivers' Training Centre/Jamalpur/ER
- 171. Diesel Traction Training Centre/Patratu/ECR
- 172. Diesel Traction Training Centre/Andal/ER
- 173. Diesel Traction Training Centre/Burdwan/ER
- 174. Diesel Traction Training Centre/Howrah/ER
- 175. Diesel Traction Training Centre/ Alambagh/Lucknow/NR
- 176. Diesel Traction Training Centre/Ludhiana/NR
- 177. Diesel Traction Training Centre/Shakur Basti/Delhi/NR
- 178. Diesel Traction Training Centre/Tuglakabad/Delhi/NR
- 179. Diesel Traction Training Centre/Gonda/NER
- 180. Diesel Traction Training Centre/Malda/NFR
- 181. Diesel Traction Training Centre/Guwahati/NFR
- 182. Diesel Traction Training Centre/Siliguri/NFR
- 183. Diesel Traction Training Centre/Ponmalai/SR
- 184. Diesel Traction Training Centre/Tondiarpet/SR
- 185. Diesel Traction Training Centre/Kazipet/SCR
- 186. Diesel Traction Training Centre/Guntakal/SCR
- 187. Diesel Traction Training Centre/Sabarmati/Ahmedabad/WR
- 188. Diesel Traction Training Centre/Bandra/WR
- 189. Diesel Traction Training Centre/Ratlam/WR
- 190. Diesel Traction Training Centre/Abu Road/NWR
- 191. Diesel Traction Training Centre/Mughalsarai/ECR

- 192. Diesel Training Centre/Visakhapatnam/ECOR
- 193. **Diesel Training Centre/Jhansi/NCR**
- 194. Diesel Traction Training Centre/Bhagat-ki-koti/Jodhpur/NWR

195. Diesel Traction Training Centre(NG)/Nagpur/SECR
196. Divisional Loco Training Centre/Bilaspur/SECR
197. Divisional Loco Training Centre/Bezonbagh/CR
198. Diesel Traction Training Centre/New Katni/WCR
199. Diesel Training Centre/Itarsi/WCR

200. Electrical Training Centre/Perambur/SR
201. Electric Traction Training Centre/Mugalsarai/ECR
202. Electrical Training Centre/Bilaspur/SECR
203. OHE Training Centre/Dhanbad/ECR
204. Motorman Training Centre/Kalyan/CR
205. Motorman Training Centre/Kurla/CR
206. Traction Training Centre/Tambaram/SR
207. TRD Training Centre/Chakradharpur/SER
208. Technical Training Centre(Electrical)/Hubli/SWR
209. Divisional Training Centre/Moradabd/NR

210. RPF Training Centre/Kurduwadi/CR
211. **Welding Training Centre/Bhopal/WCR**
212. **RPF Training Centre/Nasik/CR**
213. **RPF Training Centre/Kancharapara/ER**
214. RPF Training Centre/Dhanbad/ECR
215. RPF Training Centre/Gorakhpur/NER
216. RPF Training Centre/Damohni/NFR
217. RPF Training Centre/Trichy/SR
218. RPF Training Centre/Maula-ali/SCR
219. RPF Training Centre/Kharagpur/SER
220. RPF Training Centre/Valsad/WR
221. RPF Training Centre/Bandikui/NWR
222. RPSF Training Centre/Gorakhpur
223. Personnel Training Centre/Jodhpur/NWR
224. Thermit Welding Training Centre/Lucknow/NR
225. Thermit Welding Training Centre/Vijayawada/SCR
226. Technical Training Centre/Metro Rail/Kolkata
227. NDT Training Centre/RDSO/Lucknow
228. **Geo Technical Training Centre/RDSO/Luknow**
229. Multi-Disciplinary Training Centre /Bilaspur/SECR.
230. **Multi-Disciplinary Training Centre/Palghat/SR**
231. **Multi-Disciplinary Training Centre/Pune/CR**
232. **Multi-Disciplinary Training Centre/Rangia/NFR**

SERIAL CIRCULAR NO.107/2013

No.P(R)/535/IX

Date: 21 .11.2013

Copy of Board's letter No.E(NG)I-2008/PM1/14 dated 14.10.2013 is forwarded for information, guidance and necessary action. Board's letters dated 27.03,1998 and 10.06.2011 quoted therein were circulated under SC Nos. 113/98 and 79/2011, respectively.

Board's letter No. E(NG)I-2008/PM1/14 dated 14.10.2013 (RBE No.107/2013)

Sub: Ad-hoc promotion of staff in Construction and other projects.

Ref: (i) Railway Board's letter No.E(NG)I-97/PM1/30 dated 27.03.1998.

(ii) Railway Board's letter of even number dated 10.06.2011.

In reference to Board's above mentioned letters on the above subject, it is clarified that the above referred letters are applicable to all Construction Projects, including COFMOW and Railway Electrification Projects from the date of issue of these letters. Accordingly, it is advised to all concerned to scrupulously follow the instructions contained in Board's above referred letters.

SERIAL CIRCULAR NO.108/2013

No.P(R)/299/VDate: 21.11.2013

Copy of Board's letter No.E(G) 2013 HO1-7 dated 28.10.2013 is forwarded for information, guidance and necessary action. Board's letters dated 10.09.85 and 18.04.07 quoted therein were circulated under SC Nos. 86/95 and 65/07, respectively.

Board's letter No. E(G) 2013 HO1-7 dated 28.10.2013 (RBE No.111/2013)

Sub: Honorarium to Nucleus Cipher Operators-Revision of rates.

Ministry of Railways have reviewed the rates of Honorarium payable to the Nucleus Cipher Operators as laid down in Board's letter No. E(G) 2006 HO1/16 Dt. 18.04.2007 (RBE 58/2007). It has been decided to revise the rates of honorarium payable to the Nucleus Cipher Operators as under:

- i) Category 'A' Nucleus Cipher Operators may be paid honorarium @ Rs.60/- per day with a minimum of Rs.4050/- per annum.
- ii) Category 'B' Nucleus Cipher Operators may be paid honorarium @ Rs.4050/- per annum. When these operators are utilized as category 'A', they will be entitled to an honorarium as at (i) above, i.e Rs. 60/- per day.
- (2) Other provisions contained in the letter No.E(G)84 HO1/11 dated 10.09.1985 will continue to remain in force.
- (3) These orders will take effect from the date of issue of the letter.
- (4) This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.109/2013

No.P(R)/66/NDA/IV Date: 21.11.2013

Copy of Board's letter No. E[P&A]II-2013/HW-2 dated 29.10.2013 is forwarded for information, guidance and necessary action. Board's letters dated 21.05.2013 and 25.09.2013 quoted therein were circulated under SC Nos. 49/2013 and 91/2013, respectively.

Board's letter No. E[P&A]II-2013/HW-2 dated 29.10.2013 (RBE No.113/2013)

Sub: Rates of Night Duty Allowance w.e.f. 1-7-2013.

...

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry's letter No.PC-VI/2008/I/7/2/1 dated 25.09.2013, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures 'A' and 'B' of Board's letter No.E(P&A)II-2013/HW-2 dated 21.05.2013 stand revised with effect from 01.07.2013 as indicated at Annexure 'A' in respect of Continuous, 'Intensive', 'Excluded' categories and Workshop employees, and as indicated at Annexure 'B' in respect of 'Essentially Intermittent' categories.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ANNEXURE 'A'				ANNEXURE 'B'			
Rates of Night Duty Allowance (NDA) with effect from 1.7.2013 for 'Intensive', 'Continuous' and 'Excluded' categories and Workshop staff.				Rates of Night Duty Allowance (NDA) with effect from 1.7.2013 for 'Essentially Intermittent' categories of staff.			
S.No.	Pay Band	Grade Pay	Rate of NDA (Rs.)	S.No.	Pay Band	Grade Pay	Rate of NDA (Rs.)
1	4440-7440	1300	64.00	1	4440-7440	1300	42.65
2	4440-7440	1400	64.85	2	4440-7440	1400	43.25
3	4440-7440	1600	66.65	3	4440-7440	1600	44.45
4	4440-7440	1650	67.05	4	4440-7440	1650	44.70
5	5200-20200	1800	128.15	5	5200-20200	1800	85.45
6	5200-20200	1900	129.00	6	5200-20200	1900	86.00
7	5200-20200	2000	129.90	7	5200-20200	2000	86.60
8	5200-20200	2400	133.45	8	5200-20200	2400	88.95
9	5200-20200	2800	137.00	9	5200-20200	2800	91.35
10	9300-34800	4200	232.00	10	9300-34800	4200	154.65
11	9300-34800	4600 [and above]	235.50	11	9300-34800	4600 [and above]	157.00

SERIAL CIRCULAR NO.110/2013

No.P(R)/563/XI Date: 21.11.2013

Copy of Board's letter No.2013/E[Sports]/4[1]/1/Policy Clarifications dated 31.10.2013 is forwarded for information, guidance and necessary action. Board's letter dated 23.05.2013 quoted therein was circulated under SC No.50/2013.

Board's letter No. 2013/E[Sports]/4[1]/1/Policy Clarifications dated 31.10.2013 (RBE No.114/2013) Clarification/Corrigendum No.39

Sub: Out-of-turn promotions to sportspersons/coaches for excellence in field of sports-clarification regarding.

Ref: Railway Board's letter No. 2012/E[Sports]/4[1]/3/OTP/DOPT dated 23.05.2013 [RBE No.50/2013]

As per Para 2 of Board's letter dated 23.05.2013 referred to above on the subject matter, the instructions contained in this letter shall be effective from the date of issue. In this connection it is clarified that the sports event concluded on or after 23.05.2013 and which makes eligible to a sportsperson /coach for out-of-turn promotion as per the provisions of Board's letter referred to above, shall only be considered as per this policy letter. The other cases of out-of-turn promotion on sports account shall be dealt with as per the policy in vogue at the time of sports achievement.

SERIAL CIRCULAR NO.111/2013

Copy of Board's Notification No.2011/F(E)III/1(3)/5 dated 23.09.2013 is forwarded for information, guidance and necessary action.

Board's Notification No. 2011/F(E)III/1(3)/5 dated 23.09.2013 (RBE No.96/2013)

Notification

S.O. - In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services (Extraordinary Pension) Rules, 1993. namely:-

1. (1) These rules may be called the Railway Services (Extraordinary Pension) (Amendment) Rules, 2013.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. In the Railway Services (Extraordinary Pension) Rules, 1993.

(i) for rule 2, the following rule shall be substituted, namely:-

"2. Application.- These rules shall apply to all railway servants, other than those to whom the Employees Compensation Act, 1923 (8 of 1923) applies (subject to para 6 of Schedule III) whether their appointment is permanent or temporary, on the scale of pay or fixed pay or piece-work rates who are under the rule making control of the President of India:

Provided that nothing contained in these rules shall apply to the railway servants appointed on or after the 1st day of January, 2004.

NOTE:- No award shall be made under these rules in respect of a railway servant who is deputed on foreign service under United Nation's bodies on or after the 1st January, 1958 and who is allowed to join the United Nation's Joint Staff Pension Fund as an 'Associate Member';

(ii) for rule 5, the following rule shall be substituted, namely:-

- "5. The Ministry of Railways shall have the power to grant disability or family pension covered under these rules and shall exercise these powers, wherever necessary, in consultation with the Financial Commissioner, but the cases which are not covered strictly in terms of the Government guidelines and instructions, reference shall be made to the Department of Pension and Pensioners Welfare.";

(iii) rule 8 shall be omitted;

(iv) in rule 9, after sub-rule (2) the following shall be inserted, namely:-

- "(3) The extent of disability of functional incapacity shall be determined in the following manner for purposes of computing the disability element forming part of benefits:-

Percentage of disability assessed by Medical Board	Percentage to be reckoned for computation of disability element.
Upto 50	50
More than 50 and upto 75	75
More than 75 and upto 100	100

Provided that the above broadbanning shall not be applicable to railway servants who are retained in service.

Note 1: The findings of the Medical Board on the extent of disability may be treated as final and binding unless the employee himself seeks a review by preferring an appeal to an Authority immediately superior to the one who had constituted the Board and in case the appeal is accepted and a review Medical Board is constituted, the findings of the Board shall be binding on all parties.

The extent of disability as determined and accepted shall be treated as final and the employee shall not be required to appear before the Medical Board periodically for the purpose of obtaining a certificate that the disability continues to persist.

Note 2: A railway servant may appeal against the decision of the Medical Board which examined him for the purpose of this rule:

(i) The findings of the examining Medical Board shall be made known to the railway servant concerned as soon as possible after the receipt of the medical report by the Head of the Office or Department and the railway servant concerned shall, if he desires to appeal against such decision, do so together with requisite evidence in support of his case within one month from the date on which the findings of the Medical Board were made known to him. Ordinarily there is no right of appeal from the findings of an examining medical authority, but if Government is satisfied on the evidence placed before them by the railway servant concerned, of the possibility of an error of judgment in the decision of the examining medical authority, it shall be open to them to allow re-examination by a second Medical Board.

(ii) If any medical certificate is produced by the railway servant as a piece of evidence about the possibility of an error of judgment in the decision of an examining medical authority who had examined him in the first instance, the certificate shall not be taken into consideration unless it contains a note by the medical practitioner who gave the certificate to the effect that it has been given in full knowledge of the fact that the person concerned has already been examined by a Medical Board who have given their opinion as to the injury of disease in respect of which the railway servant had applied for benefits under extraordinary circumstances.

(iii) The expenditure incurred in assembling the Review Board shall be borne by the Government, provided that the railway servant shall be required to pay a prescribed fee which shall be refunded if his appeal is upheld by the Review Board.

(iv) To ensure uniformity of procedure, all appeals shall at first be referred to the Ministry of Railways who shall advise on the evidence produced as to whether there is an error of judgment on the part of the examining Medical Board who first conducted the Medical examination and whether the appeal shall be accepted or not and if accepted, by whom such re-examination shall be conducted.”;

(v) for rule 10, the following rule shall be substituted, namely:-

“10.(1) When disablement of a railway servant is conceded as due to railway service in terms of rule 4, he shall be awarded disability pension in terms of sub-rule (2) or lump sum compensation in terms of sub-rule (3) of this rule in accordance with the percentage of disability (suffered by him) as certified by the Medical Authority concerned.

(2) If the railway servant is boarded out of railway service on account of his disablement, the quantum of disability pension for one hundred per cent disability shall be as specified in SCHEDULE III and the quantum of disability pension for lower percentage of disability shall be, “proportionately lower” in accordance with the provisions of rule 9.

(3) If the railway servant is retained in service in spite of such disablement, he shall be paid a compensation in lump sum (in lieu of the disability pension) on the basis of disability pension admissible to him in accordance with the provisions of sub-rule (2), by arriving at the capitalized value of such disability pension with reference to the Commutation Table, in force from time to time:

Provided that the broad banding as provided in sub-rule (3) of rule 9 shall not be applicable in such cases.”:

- (vi) after rule 10, the following rule shall be inserted, namely:-

“10 A. The pensioners who are drawing disability pension under the provisions of rule 10 for one hundred per cent disability and are completely dependent on other for day to day activities, shall also be granted in addition to disability pension, the Constant Attendant Allowance in accordance with the instructions issued from time to time.”;

- (vii) in rule 11, for the word and figure “schedule IV”, the word and figure “schedule III” shall be substituted;

- (viii) for rule 12, the following rule shall be substituted, namely:-

“12 (1) If the deceased railway servant has left neither a widow nor a child, an award shall be made to his parent or parents and in the absence of parent or parents, to his minor brothers and sisters in accordance with SCHEDULE III hereto annexed, if they were largely dependent on the railway servant for support and are in pecuniary need:

Provided that the amount of the award to minor brothers or sisters shall not exceed one half of the pension that would have been admissible to the widow under rule 11.

- (2) Any award made under sub-rule (1) of this rule shall, in the event of an improvement in the pecuniary circumstances of the pensioner, be subject to review in such manner as the President may be order prescribe.

Note:- If any of the widows, children, parents, minor brothers or sisters is denied any share in the property of the railway servant under a Will or Deed made by him, such person shall be ineligible to receive any award under these rules and the benefit shall pass on to next person eligible.”;

- (ix) in rule 13, for sub-rule (2), the following sub-rule shall be substituted, namely:-

“(2) A family pension shall ordinarily be tenable-

(i) in the case of a widow or mother until death or re-marriage, whichever occur earlier;

(ii) in the case of minor son or minor brother, until he attains the age of twenty five years;

(iii) in the case of daughter during the period she is eligible for family pension under the Railway Services (Pension) Rules, 1993;

(iv) in the case of sister, until marriage or until she attains the age of twenty-five years, whichever occur earlier;

(v) in the case of father, life.”;

- (x) in rule 15,-

(a) for sub-rule (1), the following sub-rule shall be substituted, namely:-

“(1) In respect of matters of procedure, all awards under these rules are subject to any procedure or rules relating to ordinary pensions for the time being in force, to the extent that such procedure or rules are applicable and are not inconsistent with these rules and also, if eligibility concerning pension is not covered under these rules but covered under the Railway Services (Pension) Rules, 1993, the Railway Services (Pension) Rules, 1993 shall be applicable, provided it is not repugnant to or inconsistent with the provisions of these rules.”;

(b) sub-rule 5 shall be re-numbered as sub-rule (3) thereof and in sub-rule (3) as so re-numbered for the words "Railway Board", wherever they occur, the word "sanctioning authority" shall be substituted;

(xi) for Schedule III, the following schedule shall be substituted namely:-

"Schedule III

For determining the compensation payable for death or disability under different circumstances, the cases are categorized in five distinct categories, namely:-

Category 'A'- Death or disability due to natural causes not attributable to Government service, e.g. chronic ailments like heart and renal diseases, prolonged illness, accidents while not on duty, etc.

Category 'B'- Death or disability due to causes which are accepted as attributable to or aggravated by Government service because of continued exposure to a hostile work environment, subjected to extreme weather conditions or occupational hazards resulting in death or disability.

Category 'C'- Death or disability due to accident in the performance of duties e.g. accident while travelling on duty in Government vehicle or public transport, a journey on duty performed by service aircraft, mishaps at sea, electrocution while on duty, etc.

Category 'D'- Death or disability, attributable to acts of violence by terrorists, anti-social elements, whether in performance of official duties or otherwise and apart from cases of death or injury sustained by personnel of the Central Police Organizations while employed in aid of the civil administration in quelling agitation, riots or revolt by demonstrators, other public servants including police personnel, bomb blasts in public places or transport, indiscriminate shooting incidents in public, shall be covered under this category.

Category 'E'- Death or disability arising as a result of (a) attack by or during action against extremists, anti-social elements, and (b) enemy action in international war or border skirmishes and warlike situations, including cases which are attributable to (i) extremists acts, exploding mines, while on way to an operational area; (ii) kidnapping by extremists; and (iii) battle inoculation as part of training exercises with live ammunition.

Note 1: Cases under category 'A' are covered under the provisions of the Railway Service (Pension) Rules, 1993.

Note 2: The cases covered under categories 'B', 'C', 'D' and 'E', the family pension or disability pension shall be in the following scales, namely:-

1. Family Pension for categories 'B' and 'C'

(1) Distinction between widows without children or those with children, or those with children, for determination of the quantum of extraordinary family pension stand abolished. The quantum of monthly extraordinary family pension for all categories of widows shall be in the following manner, namely:-

(a) where the deceased railway servant was not holding a pensionable post: forty per cent. of basic pay last drawn by the railway servant subject to a minimum of Rs. 4,550; and

(b) where the deceased railway servant was holding a pensionable post(s): sixty per cent. of basic pay last drawn by the railway servant subject to a minimum of Rs. 7,000.

(2) In case where the widow dies or remarries, the children shall be paid family pension at the rates mentioned at (a) or (b) above, as applicable, and the same rate shall also apply to fatherless or motherless children and in both the cases, the family pension shall be paid to children for the period during which they would have been eligible for family pension under the Railway Services (Pension) Rules, 1993 and the dependent parents shall be paid family pension at one-half the rate applicable to widows or fatherless or motherless children.

2. Family Pension for categories 'D' and 'E'

- (1) If the railway servant is survived by the widow, she shall be entitled to family pension equal to the pay last drawn by the deceased railway servant and the said family pension shall be admissible to her for life or until her re-marriage.
- (2) If the event of re-marriage of the widow, family pension shall be allowed at the rate of family pension and subject to the conditions laid down under the Railway services (Pension) Rules, 1993 from the date following the date of her re-marriage.
- (3) If the event of re-marriage of the widow or if the railway servant is not survived by a widow but is survived by a child or children, all children together shall be eligible for family pension at the rate of sixty per cent. of basic pay, subject to a minimum of Rs. 7,000/- and the family pension shall be payable to the children from the period during which they would have been eligible for family pension under the Railway Services (Pension) Rules, 1993.
- (4) When the railway servant dies as a bachelor or as a widower without children, dependent pension shall be admissible to the parents without reference to pecuniary circumstances, at the rate of seventy five per cent. of pay last drawn by the deceased railway servant for both parents and at the rate of sixty per cent. of pay last drawn by the deceased railway servant for a single parent and on the death of one parent, dependent pension at the later rate shall be admissible to the surviving parent.
- (5) Where family pension or dependent pension is allowed under these rules, no other family pension or dependent pension shall be admissible under any other order or rules in consideration of death of the same deceased railway servant.

3. Disability Pension for categories 'B' and 'C'

- (1) Normal pension at the rate of fifty per cent. of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity admissible under the Railway Services (Pension) Rules, 1993, plus disability pension equal to thirty per cent. of basic pay, for hundred per cent disability shall be admissible and there shall be no condition of minimum qualifying service having been actually rendered for earning pension, if otherwise due and no service gratuity shall be admissible.
- (2) For lower percentage of disability, the monthly disability pension shall be proportionately lower subject to the provisions of rule 9 and subject to a minimum of Rs. 7,000/-

4. Disability Pension for categories 'D'

(1) Disability pension comprising a service element equal to the pension at the rate of fifty per cent. of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in the normal course and disability element equal in amount to normal family pension shall be admissible and there shall be no condition of minimum qualifying service having been actually rendered for earning pension, if otherwise due.

(2) For lower percentage of disability, the disability element shall be proportionately lower subject to the provisions of rule 9.

5. Disability Pension for categories 'E'

(1) Disability pension comprising a service element equal to the pension at the rate of fifty per cent. of the emoluments or average emoluments received during the last ten months, whichever is beneficial to the railway servant and gratuity to which the employee would have been entitled to on the basis of his pay on the date of invalidation but counting service up to the date on which he would have retired in the normal course and disability element equal in amount to the pay last drawn in case of hundred per cent. disability shall be admissible and there shall be no upper limit of the 'pay last drawn', i.e. the aggregate of the service and disability elements of pension may exceed the 'pay last drawn' and there shall be no condition of minimum qualifying service having been actually rendered for earning pension, if otherwise due.

(2) For lower percentage of disability, the disability element shall be proportionately lower subject to provisions of rule 9.

6. Additional benefits under the Employees Compensation Act, 1923 (8 of 1923) for

categories 'D' and 'E'

The railway servants governed by the provisions of the Employees Compensation Act, 1923, shall also be eligible for the awards under these rules and where the benefits admissible under these rules is more than the benefits admissible under the Employees Compensation Act, 1923, the compensation admissible under the said Employees Compensation Act, 1923, shall not be separately payable. However, if the sum admissible under these rules is less than the amount payable as compensation under the Personal Injuries (Compensation Insurance) Act, 1963, (37 of 1963), they shall have a right to receive an amount equal to the difference between the sum admissible under these rules and the amount of compensation payable under the said Acts. For the purpose of determining such difference, the later amount shall be converted, if necessary, into a recurring monthly payment as in the following illustration, by applying as provided in the table given below:-

Illustration

Suppose the lump sum amount is Rs. 2,437 and the age last birthday of the beneficiary is 43 years, the factor given in column (2) against age 43 of the table enclosed is 0.00652957 and the equated monthly installment will be equal to $2,437 \times 0.00652957$, i.e., Rs. 15.91 (rounded to the nearest paisa)

Table showing the equated monthly instalments payable for life in lieu of a lump sum payment of Re.1 [One rupee] due at ages shown in column [1].

Table

Age last birthday of the beneficiary on the date of death of the employee [x]	Equated monthly instalment for a lumpsum payment of one rupee due at age [x] last birthday of the beneficiary [Rupee]	Age last birthday of the beneficiary on the date of death of the employee [x]	Equated monthly instalment for a lumpsum payment of one rupee due at age [x] last birthday of the beneficiary [Rupee]
[1]	[2]	[1]	[2]
15	.00471732	46	.00685763
16	.00475242	47	.00697478
17	.00478911	48	.00709629
18	.00482604	49	.00722304
19	.00486170	50	.00735539
20	.00489705	51	.00749383
21	.00493425	52	.00763891
22	.00497370	53	.00779068
23	.00501551	54	.00794944
24	.00505986	55	.00811588
25	.00510711	56	.00828975
26	.00515735	57	.00847108
27	.00521044	58	.00866105
28	.00526648	59	.00885957
29	.00532588	60	.00906678
30	.00538879	61	.00928264
31	.00545532	62	.00950790
32	.00552586	63	.00974405
33	.00560069	64	.00999134
34	.00567982	65	.01024980
35	.00576319	66	.01051930
36	.00585008	67	.01080167
37	.00593983	68	.01109777
38	.00603239	69	.01140868
39	.00612737	70	.01173582
40	.00622483	71	.01207896
41	.00632463	72	.01243851
42	.00642615	73	.01281669
43	.00652957	74	.01321462
44	.00663558	75	.01363359

45	.00674469		
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[xii] Schedule IV shall be omitted.

[File No.2011/F(E)III/1[3]/5]

Note: The principal rules were published vide number S.O. 930[E] dated the 3rd December, 1993 and subsequently amended vide numbers S.O. 1554, dated the 15th July, 2000 and S.O. 1490 [E], dated the 30th December, 2003.

SERIAL CIRCULAR NO.112/2013
No.P(R)/436/MRPR Date:27.11.2013

Copy of Board's Notification No.2011/F(E)III/1(1)/9 dated 23.09.2013 is published for information, guidance and necessary action.

Board's Notification No. 2011/F(E)III/1(1)/9 dated 23.09.2013 (RBE No.97/2013)

Notification

S.O. - In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Railway Services (Pension) Rules, 1993. namely:-

1. (1) These rules may be called the Railway Services (Pension) (Amendment) Rules, 2013.

(2) Save as otherwise expressly provided, they shall come into force on the date of their publication in the Official Gazette.
2. In the Railway Services (Pension) Rules, 1993 [hereinafter referred to as the said rules] the proviso to sub-rule[2] of rule 6 shall be omitted and shall be deemed to have been omitted with effect from the 1st day of January, 1996.
3. In rule 8 of the said rules, in sub-rule [1], in clause [b], in the proviso, for the words 'rupees three hundred and seventy five', the words 'rupees three thousand five hundred' shall be substituted;
4. In rule 9 of the said rules, in sub-rule [1], in the second proviso, for the words 'rupees three hundred and seventy five', the words 'rupees three thousand five hundred' shall be substituted;
5. Rule 45 of the said rules shall be omitted.
6. For Rule 46 of the said rules, the following rule shall be substituted, namely:

"46. Deputation to United Nations and other organizations: A railway servant who is deputed on foreign service to the United Nations' Secretariat or other United Nations' Bodies, the International Monetary Fund, the International Bank of Reconstruction and Development, the Asian Development Bank or the Commonwealth Secretariat or any other International organization and who becomes entitled for pensionary benefits from that organisation, may at his option,-

- (a) pay the pension contributions in respect of his foreign service and count such service as qualifying for pension under these rules; or
- (b) avail the retirement benefits admissible under the rules of the aforesaid Organisation and not count such service as qualifying for pension under these rules.

Provided that where a railway servant opts for clause (b), retirement benefits shall be payable to him in India in rupees from such date and in such manner as the Government may, by order, specify.

Provided further, that pension contributions, if any, paid by the railway servant, shall be refunded to him.

7. In rule 47 of the said rules, -

(1) for the marginal heading, the following heading shall be substituted, namely:-
“Verification of qualifying service after eighteen years’ service or five years before retirement,-”;

(2) in sub-rule(1), for the words “twenty five years”, the words “eighteen years” shall be substituted;

8. In rule 53 of the said rules, in sub-rule(3), the words “pro rata” shall be omitted;

9. For rule 53A of the said rules, the following rule shall be substituted, namely:-

“53A Conditions for payment of pension on absorption consequent upon conversion of a Railway Department into a public sector undertaking.-

(1) On conversion of a Department of the Railway into a public sector undertaking, all railway servants of that Department shall be transferred en-masse to that public sector undertaking, on terms of foreign service without any deputation allowance till such time as they get absorbed in the said undertaking, and such transferred railway servants shall be absorbed in the public sector undertaking with effect from such date as may be notified by the Government.

(2) The Government shall allow the transferred railway servants an option to revert back to the railway or to seek permanent absorption in the public sector undertaking.

(3) The option referred to in sub-rule (2) shall be exercised by every transferred railway servant in such manner and within such period as may be specified by the Government.

(4) The permanent absorption of the railway servants as employees of the public sector undertaking shall take effect from the date on which their options are accepted by the Government and on and from the date of such acceptance, such employees shall cease to be Government servants and they shall be deemed to have retired from railway service.

(5) Upon absorption of railway servants in the public sector undertaking, the posts which they were holding in the Government before such absorption shall stand abolished.

(6) The employees who opt to revert to railway service shall be redeployed through the surplus cell of the Government.

(7) The employees including quasi-permanent and temporary employees but excluding casual labourers, who opt for permanent absorption in the public sector undertaking shall, on and from the date of absorption, be governed by the rules and regulations or bye-laws of the public sector undertaking.

(8) A permanent railway servant who has been absorbed as an employee of a public sector undertaking and his family shall be eligible for pensionary benefits (including commutation of pension, Gratuity, family pension or extra-ordinary pension), on the basis of combined service rendered by the employee in the Railways and in the public sector undertaking in accordance with the formula for calculation of such pensionary benefits as may be in force at the time of his retirement from the public sector undertaking or his death or at his option, to receive benefits for the service rendered under the Railways in accordance with the orders issued by the Government.

Explanation: The amount of pension or family pension in respect of the absorbed employee on retirement from the public sector undertaking or on death shall be calculated in the same way as calculated in the case of a railway servant, retiring or dying on the same day.

(9) The pension of an employee under sub-rule (8) shall be calculated on fifty per cent of emoluments or average emoluments, whichever is more beneficial to him.

(10) In addition to pension or family pension, as the case may be, the employee who opts for pension on the basis of combined service shall also be eligible to dearness relief as per industrial dearness allowance pattern.

(11) The benefits of pension and family pension shall be available to quasi permanent and temporary transferred railway servants after they have been confirmed in the public sector undertaking.

(12) A permanent railway servant absorbed in a public sector undertaking, or a temporary or quasi-permanent railway servant who has been confirmed in a public sector undertaking subsequent to his absorption therein, shall be eligible to seek voluntary retirement after completing ten years of qualifying service with the Government and the public sector undertaking taken together, and such person shall be eligible for pensionary benefits on the basis of qualifying service.

(13) The Government shall create a pension fund in the form of a trust and the pensionary benefits of absorbed employees shall be paid out of such pension fund.

(14) The Member Staff, Railway Board shall be the Chairperson of the Board of Trustees which shall include representatives of the Ministries of Finance, Personnel, Public Grievances and Pensions, Labour, concerned public sector undertaking and their employees and experts in the relevant field to be nominated by the Government.

(15) The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the Pension Fund shall be determined by the Government on the recommendations of the Board of Trustees.

(16) The Government shall discharge its pensionary liability by paying in lump sum as a one time payment to the Pension Fund the pension or service gratuity and retirement gratuity for the service rendered till the date of absorption of the railway servant in the public sector undertaking.

(17) The manner of sharing the financial liability on account of payment of pensionary benefits by the public sector undertaking shall be determined by the Government.

(18) Lumpsum amount of the pension shall be determined in accordance with the Table of the values in Appendix to the Railway Services (Commutation of Pension) Rules, 1993.

(19) The public sector undertaking, shall make pensionary contribution to the Pension Fund for the period of service to be rendered by the concerned employees under that undertaking at the rates as may be determined by the Board of Trustees so that the Pension Fund shall be self-supporting.

(20) If, for any financial or operational reason, the Trust is unable to discharge its liabilities fully from the Pension Fund and the public sector undertaking is also not in a position to meet the shortfall, the Government shall be liable to meet such expenditure and such expenditure shall be debited to either the Fund or to the public sector undertaking.

(21) Payments of pensionary benefits of the pensioners of a railway department on the date of conversion into a public sector undertaking shall continue to be the responsibility of the Government and the mechanism for sharing its liabilities on this account shall be determined by the Government.

(22) Upon conversion of a railway department into a public sector undertaking:

- (a) the balance of provident fund standing at the credit of the absorbed employees on the date of their absorption in the public sector undertaking shall with the consent of such undertaking, be transferred to the new provident fund account of the employees in such undertaking;
- (b) earned leave and half pay leave at the credit of the employees on the date of absorption shall stand transferred to such undertaking;

- (c) the dismissal or removal from service of the public sector undertaking of any employee after his absorption in such undertaking for any subsequent misconduct shall not amount to forfeiture of the retirement benefits for the service rendered under the railways and in the event of his dismissal or removal or retrenchment, the decisions of the undertaking shall be subject to review by the Ministry of Railways with the undertaking.

(23) In case the Government disinvests its equity in any public sector undertaking to the extent of fifty-one per cent or more, it shall specify adequate safeguards for protecting the interests of the absorbed employees of such public sector undertaking.

(24) The safeguards specified under sub-rule (23) shall include option for voluntary retirement or continued service in the undertaking or voluntary retirement benefits on terms applicable to railway servants or employees of the public sector undertaking as per option of the employees and assured payment of earned pensionary benefits with relaxation in period of qualifying service, as may be decided by the Government."

10. After rule 53 A of the said rules, the following rule shall be inserted, namely:

" 53B. Conditions for payment of pension on absorption consequent upon conversion of a Railway Department into a Central autonomous body, -

(1) On conversion of a Department of the Railway into an autonomous body all railway servants of that Department shall be transferred en-masse to that autonomous body, on terms of foreign service without any deputation allowance till such time as they get absorbed in the said body, and such transferred railway servants shall be absorbed in the autonomous body with effect from such date as may be notified by the Government.

(2) The Government shall allow the transferred railway servants an option to revert back to the Government or to seek permanent absorption in the autonomous body.

(3) The option referred to in sub-rule (2) shall be exercised by every transferred railway servant in such manner and within such period as may be specified by the Government.

(4) The permanent absorption of the railway servants in the autonomous body shall take effect from the date on which their options are accepted by the Government and on and from the date of such acceptance, such employees shall cease to be railway servants and they shall be deemed to have retired from railway service.

(5) Upon absorption of railway servants in the autonomous body, the posts which they were holding in the Government before such absorption shall stand abolished.

(6) The employees who opt to revert to railway service shall be redeployed through the surplus cell of the Government.

(7) The employees including quasi-permanent and temporary employees but excluding casual labourers, who opt for permanent absorption in the autonomous body shall, on and from the date of absorption, be governed by the rules and regulations or bye-laws of the autonomous body.

(8) A permanent railway servant who has been absorbed as an employee of an autonomous body and his family shall be eligible for pensionary benefits (including commutation of pension, Gratuity, family pension or extra-ordinary pension), on the basis of combined service rendered by him in the Railways and in the autonomous body in accordance with the formula for calculation of such pensionary benefits as may be in force at the time of his retirement from the autonomous body or death or at his option, to receive benefits for the service rendered under the Railways in accordance with the orders issued by the Government.

Explanation: The amount of pension or family pension in respect of the absorbed employee on retirement from the autonomous body or on death shall be calculated in the same way as would be the case of a railway servant, retiring or dying on the same day.

(9) The pension of an employee under sub-rule (8) shall be calculated at fifty per cent of emoluments or average emoluments, whichever is more beneficial to him.

(10) In addition to pension or family pension, as the case may be, the absorbed employees who opt for pension on the basis of combined service shall also be eligible to dearness relief as per central dearness allowance pattern.

(11) The benefits of pension and family pension shall be available to quasi permanent and temporary transferred railway servants after they have been confirmed in the autonomous body.

(12) The Government shall create a pension fund in the form of a trust and the pensionary benefits of absorbed employees shall be paid out of such pension fund.

(13) The Member Staff, Railway Board shall be the Chairperson of the Board of Trustees which shall include representatives of the Ministries of Finance, Personnel, Public Grievances and Pensions, Labour, concerned autonomous body and their employees and experts in the relevant field to be nominated by the Government.

(14) The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the Pension Fund shall be determined by the Government on the recommendations of the Board of Trustees.

(15) The Government shall discharge its pensionary liability by paying in lump sum as a one time payment to the Pension Fund the pension or service gratuity and retirement gratuity for the service rendered till the date of absorption of the railway servant in the autonomous body.

(16) The manner of sharing the financial liability on account of payment of pensionary benefits by the autonomous body shall be determined by the Government.

(17) Lumpsum amount of the pension shall be determined in accordance with the Table of the values in Appendix to the Railway Services (Commutation of Pension) Rules, 1993.

(18) The autonomous body shall make pensionary contribution to the Pension Fund for the period of service to be rendered by the concerned employees under that body at the rates as may be determined by the Board of Trustees so that the Pension Fund shall be self-supporting.

(19) If, for any financial or operational reason, the Trust is unable to discharge its liabilities fully from the Pension Fund and the autonomous body is also not in a position to meet the shortfall, the Government shall be liable to meet such expenditure and such expenditure shall be debited to either the Fund or to the autonomous body, as the case may be.

(20) Payments of pensionary benefits of the pensioners of a railway department on the date of conversion into an autonomous body shall continue to be the responsibility of the Government and the mechanism for sharing its liabilities on this account shall be determined by the Government.

(21) Upon conversion of a Department of the Railway into an autonomous body-

- (a) the balance of provident fund standing at the credit of the absorbed employees on the date of their absorption in the autonomous body, shall with the consent of such body, be transferred to the new provident fund account of the employees in such body;
- (b) earned leave and half pay leave at the credit of the employees on the date of absorption shall stand transferred to such body;
- (c) the dismissal or removal from service of the autonomous body of any employee after his absorption in such body for any subsequent misconduct shall not amount to forfeiture of the retirement benefits for the service rendered under the Railways and in the event of his dismissal or removal or retrenchment, the decisions of the body shall be subject to review by the Ministry of Railways.

(22) In case the Government disinvests its equity in any autonomous body to the extent of fifty-one per cent or more, it shall specify adequate safeguards for protecting the interests of the absorbed employees of such autonomous body.

(23) The safeguards specified under sub-rule (22) shall include option for voluntary retirement or continued service in the body, as the case may be, or voluntary retirement benefits on terms applicable to railway employees or employees of the autonomous body as per option of the employees, assured payment of earned pensionary benefits with relaxation in period of qualifying service, as may be decided by the Government.”

11. In rule 56 of the said rules, in clause [ii] in sub-clause [a], for the words “seven hundred and fifty rupees” the words “twenty-one thousand rupees” shall be substituted.

12. In rule 64 of the said rules, in sub-rule [3], for the words “three hundred seventy five rupees” the words “three thousand five hundred rupees” shall be substituted.

13. In rule 65 of the said rules, in sub-rule [2], for the words “three hundred seventy five rupees” the words “three thousand five hundred rupees” shall be substituted.

14. In rule 67 of the said rules, sub-rule [5] shall be omitted;

15. Rule 68 of the said rules shall be omitted;

16. In rule 69 of the said rules –

[1] after sub-rule [1] the following sub-rule shall be inserted namely:-

“[1A] The dearness allowance admissible on the date of retirement shall also be treated as emoluments for the purpose of sub-rule [1].”

[2] for sub-rule[2] the following sub-rules shall be substituted namely:-

“[2] In the case of a railway servant retiring in accordance with the provisions of these rules after completing the qualifying service of not less than ten years, the amount of pension shall be calculated at fifty per cent of emoluments or average emoluments, whichever is more beneficial to him, subject to a minimum of three thousand and five hundred rupees per mensem and a maximum of forty-five thousand rupees per mensem.

[2A] In addition to pension admissible in accordance with the provisions of sub-rule[2], after completion of eighty years of age and above, the additional pension shall be payable to a retired railway servant in the following manner, namely:-

S.No.	Age of pensioner	Additional pension
[1]	[2]	[3]
1	From 80 years to less than 85 years	20% of basic pension
2	From 85 years to less than 90 years	30% of basic pension
3	From 90 years to less than 95 years	40% of basic pension
4	From 95 years to less than 100 years	50% of basic pension
5	100 years or more	100% of basic pension

[3] in sub-rule (4), the words, brackets and letters “clause (a) or clause (b) of” shall be omitted;

17. In rule 70 of the said rules,-

[1] In sub-rule (1), in the first proviso, for the words “rupees one lakh”, the words “rupees ten lakh” shall be substituted;

[2] In sub-rule (3), after the proviso, the following proviso shall be inserted, namely:-
“Provided further that the dearness allowance admissible on the date of retirement or death, as the case may be, shall also be treated as emoluments for the purpose of this rule,”;

18. In rule 71 of the said rules, in sub-rule (1), in clause (b),-

(1) in sub-clause (i), for the words, brackets and figures “clauses (i), (ii), (iii) and (iv)”, the words, brackets and figures “clauses (i), (ii), (iii), (iv) and (v)” shall be substituted;

(2) in sub-clause (ii), for the words, brackets and figures “clauses (v), (vi), (vii), (viii), (ix), (x) and (xi)”, the words, brackets and figures “clauses (vi), (vii), (viii), (ix), (x) and (xi)” shall be substituted;

19. In rule 75 of the said rules,-

[1] for sub-rule (2), the following sub-rule shall be substituted, namely:-

“[2] Subject to the provisions of sub-rule (18) and without prejudice to the provisions contained in sub-rule [4], where a railway servant dies,

[a] after completion of one year of continuous service, or

[b] before completion of one year of continuous service, provided the deceased railway servant concerned immediately prior to his appointment to the service or post was examined by the appropriate medical authority and declared fit by that authority for railway service; or

[c] after retirement from service and was on the date of death in receipt of a pension, or compassionate allowance, referred to in these rules,

the family of the deceased shall be entitled to family pension [hereinafter in this rule referred to as family pension] under the Family Pension Scheme for Railway Servants, 1964, the amount of which shall be determined at a uniform rate of thirty per cent, of basic pay subject to a minimum of three thousand and five hundred rupees per mensem and a maximum of twenty-seven thousand rupees per mensem.

Explanation – The expression “one year of continuous service” wherever it occurs in this rule, shall be construed to include less than one year of continuous service, as provided in clause [b].”,

[2] after sub-rule [3], the following sub-rule shall be inserted, namely:-

“[3A] In addition to family pension admissible in accordance with sub rules (2), (3) and (4), after completion of eighty years of age and above, additional family pension shall be payable in the following manner.-

S.No.	Age of pensioner	Additional pension
[1]	[2]	[3]
1	From 80 years to less than 85 years	20% of basic pension
2	From 85 years to less than 90 years	30% of basic pension
3	From 90 years to less than 95 years	40% of basic pension
4	From 95 years to less than 100 years	50% of basic pension
5	100 years or more	100% of basic pension

(3) in sub-rule (4), for clause (i), the following clause shall be substituted, namely:-

“(i) (a) Where a railway servant, who is not governed by the Employees’ Compensation Act, 1923 (8 of 1923), dies while in service after having rendered not less than seven years’ continuous service, the rate of family pension payable to the family shall be equal to fifty per cent. of the pay last drawn and the amount so admissible shall be payable from the date following the date of death of the railway servant for a period of ten years.

(b) in the event of death of a railway servant after retirement, the family pension as determined under sub-clause (a) shall be payable for a period of seven years, or for a period up to the date on which the retired deceased railway servant would have attained the age of sixty-seven years had he survived, whichever is less.

Provided that in no case the amount of family pension determined under sub-clause (b) shall exceed the pension authorised on retirement from railway service:

Provided further that where the amount of pension authorised on retirement is less than the amount or family pension admissible under sub-rule (2), the amount of family pension determined under this clause shall be limited to the amount of family pension admissible under sub-rule (2).

Explanation- For the purpose of this sub-clause, pension authorised on retirement includes the part of the pension which the retired railway servant may have commuted before death.”.

[4] for sub-rule [5], the following sub-rule shall be substituted, namely:-

“[5] Where an award under the Railway Services [Extraordinary Pension] Rules, 1993 is admissible, no family pension under this rule shall be authorized during the currency of award.” ,

[5] for sub-rule [6], the following sub-rule shall be substituted, namely

“ (6) The period for which family pension is payable shall be as follows: -
(i) subject to first proviso, in the case of a widow or widower, up to the date of death or re-marriage, whichever is earlier;
(ii) subject to second proviso, in the case of an unmarried son, until he attains the age of twenty five years or until he gets married or until he starts earning his livelihood, whichever is earliest;
(iii) subject to second and third provisos, in the case of an unmarried or widowed or divorced daughter, until she gets married or re-married or until she starts earning her livelihood, whichever is earlier;
(iv) subject to sub-rule [10 A], in the case of parents, who were wholly dependent on the railway servant immediately before the death of the railway servant, for life;
[v] subject to sub-rule [10 B] and the fourth proviso, in the case of disabled siblings [i.e. brother and sister] who were dependent on the railway servant immediately before the death of railway servant, for life:

Provided that family pension shall continue to be payable to a childless widow on re-marriage; if her income from all other sources is less than the amount of minimum family pension under sub-rule [2] of this rule and the dearness relief admissible thereon:

Provided further that if the son or daughter of a railway servant is suffering from any disorder or disability of mind including the mentally retarded or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of twenty five years, the family pension shall be payable to such son or daughter for life, subject to the following conditions, namely:-

[a] if such son or daughter is one among two or more children of the railway servant, the family pension shall be initially payable to the minor children [mentioned in clause [ii] or clause [iii] of this sub-rule] in the order set out in clause [iii] of sub-rule [8] of this rule until the last child attains the age of twenty-five years and thereafter the family pension shall be resumed in favour of the son or daughter suffering from disorder or disability of mind, including the mentally retarded, or who is physically crippled or disabled and shall be payable to him or her, for life;

[b] if there are more than one such children suffering from disorder or disability of mind including mentally retarded or who are physically crippled or disabled, the family pension shall be paid in the order of their birth and the younger of them shall get the family pension only after the elder next above him or her ceases to be eligible:

Provided that where the family pension is payable to such twin children it shall be paid in the manner set out in clause [iv] of sub-rule [7] of this rule;

[c] the family pension shall be paid to such son or daughter through the guardian as if he or she were a minor except in the case of the physically crippled son or daughter who has attained the age of majority;

[d] before allowing the family pension for life to any such son or daughter, the appointing authority shall satisfy that the handicap is of such a nature so as to prevent him or her from earning his or her livelihood and the same shall be evidenced by a certificate obtained from a Medical Board comprising of a Medical Director or a Chief Medical Superintendent or incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, out of which at least one shall be a specialist in the particular area of mental or physical disability including mental retardation setting out, as far as possible, the exact mental or physical condition of the child;

[e] the person receiving the family pension as guardian of such son or daughter or such son or daughter not receiving the family pension through a guardian shall produce a certificate, from a Medical Board comprising of a Medical Director or a Chief Medical Superintendent or incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, out of which at least one shall be a specialist in the particular area of mental or physical disability including mental retardation, once, if the disability is permanent and if the disability is temporary, once in every five years to the effect that he or she continues to suffer from disorder or disability of mind or continues to be physically crippled or disabled;

[f] In the case of a mentally retarded son or daughter the family pension shall be payable to a person nominated by the Railway servant or the pensioner, as the case may be, and in case no such nomination has been furnished to the Head of Office by such Railway servant or pensioner during his life time, to the person nominated by the spouse of such Railway servant or family pensioner, as the case may be, later on and the guardianship certificate issued under section 14 of the National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disability Act, 1999 [44 of 1999], by a local level Committee, shall also be accepted for nomination or appointment of guardian for grant of family pension in respect of person[s] suffering from autism, cerebral palsy, mental retardation and multiple disabilities as specified in the said Act: "

Provided that the grant or continuance of family pension to an unmarried or widowed or divorced daughter beyond the age of twenty-five years or until she gets married or re-married or until she starts earning her livelihood, whichever is the earliest, shall be subject to the following conditions, namely:-

[a] the family pension shall be initially payable to the minor children [mentioned in clause [ii] or clause [iii] of this sub-rule] in the order set out in clause [iii] of sub-rule [8] of this rule until the last minor child attains the age of twenty-five years; and

[b] there is no disabled child eligible to receive family pension in accordance with the second proviso of this sub-rule;

Provided that such disabled siblings shall be eligible for family pension for life in the same manner and following the same disability criteria, as laid down in this rule in the case of son or daughter of the railway employees or pensioners suffering from any disorder or disability of mind [including mentally retarded] or physically crippled or disabled, so as to render him or her unable to earn a living even after attaining the age of twenty-five years.

Explanation 1 – An unmarried son or an unmarried or widowed or divorced daughter, except a disabled son or daughter become ineligible for family pension under this sub-rule from the date he or she gets married or re-married.

Explanation 2 – The family pension payable to such a son or a daughter or parents or siblings shall be stopped if he or she or they start earning his or her or their livelihood.

Explanation 3- It shall be the duty of son or daughter or siblings or the guardian to furnish a certificate to the Treasury or Bank, as the case may be, once in a year that, [i] he or she has not started earning his or her livelihood, and [ii] he or she has not yet married or re-married and a similar certificate shall be furnished by a childless widow after her re-marriage or by

the disabled son or daughter or parents to the Treasury or Bank, as the case may be, once in a year that she or he or they have not started earning her or his or their livelihood.

Explanation 4- For the purpose of this sub-rule, a member of the family shall be deemed to be earning his or her livelihood if his or her income from other sources is equal to or more than the minimum family pension under sub-rule[2] of this rule and the dearness relief admissible thereon.

Explanation 5 – Parent shall be deemed to be dependent on the railway servant if their combined income is less than the minimum family pension under sub-rule[2] of this rule and dearness relief admissible thereon.

Explanation 6 – Disabled sibling shall be deemed to be dependent on the railway servant if their income is less than the minimum family pension admissible under sub-rule[2] of this rule and dearness relief thereon.

Explanation 7 – Family pension payable to a childless widow shall be stopped if, after re-marriage, her income from all other sources becomes equal to or exceeds the amount of minimum family pension under sub-rule[2] of this rule and dearness relief admissible thereon.

[6] In sub-rule [7], after clause [iii], the following clause shall be inserted, namely:
“[iv] where the family pension is payable to twin children, it shall be paid to such children in equal shares:
Provided that when one such child ceases to be eligible, his or her share shall revert to other child and when both of them cease to be eligible the family pension shall be payable to the next eligible single or twin children as the case may be.”,

[7] In sub-rule [8], after clause [ii], the following clause shall be inserted, namely:-
[iii] Family pension to the children shall be payable in the order of their birth and the younger of them will not be eligible for family pension unless the elder next above to him has become ineligible for the grant of family pension:

Provided that where the family pension is payable to twin children it shall be paid in the manner set out in clause [iv] of sub-rule [7].”,

[8] after sub-rule [10], the following sub-rules shall be inserted, namely:-
“[10-A] [i] The family pension to the parents shall be payable if the parents were wholly dependent on the railway servant immediately before his or her death and the deceased railway servant is not survived by a widow or an eligible or an eligible child.
[ii] The family pension, wherever admissible to parents, shall be payable to the mother of the deceased railway servant failing which to the father of the deceased railway servant.
[10-B] The family pension to the dependent siblings shall be payable if the siblings were wholly dependent on the railway servant immediately before his or her death and the deceased railway servant is not survived by a widow or an eligible child or eligible parents.”,

[9] in sub-rule 11,

[1] in clause [a], in sub-clauses [i] and [ii] for the words “two thousand five hundred rupees”, the words “forty-five thousand rupees” shall be substituted;

[2] in clause [b], for the words “One thousand two hundred fifty rupees”, the words “twenty seven thousand rupees” shall be substituted;

[10] In sub-rule [13], after clause [ii], the following clause shall be inserted, namely:-
“[iii] Subject to the proviso of sub-rule [12], after the child or children cease to be eligible for family pension under this rule, such family pension shall become payable to the surviving

judicially separated spouse of the deceased railway servant till his or her death or remarriage, whichever is earlier.”,

[11] In sub-rule [15], in clause [ii], the word ‘female’ shall be omitted;

[12] sub-rule [17] shall be omitted;

[13] sub-rule [18] shall be omitted;

[14] In sub-rule [19], in clause [b], for sub-clause [iii] the following sub-clauses shall be substituted, namely:-

“[iii] unmarried son who has not attained the age of twenty-five years and unmarried or widowed or divorced daughter, including such son and daughter adopted legally;

[iv] dependent parents;

[v] dependent disabled siblings [i.e brother or sister] of a railway servant.”

[15] in sub-rule [20], clause [c] shall be omitted.

File No. 2011/F[E]III/1[1]9]

Note: The principal rules were published vide S.O. 930[E], dated the 3rd December, 1993 and subsequently amended vide the following notifications, namely:

[i]	S.O. No.511 dated the	25 th February, 1995
[ii]	S.O. No. 1026 dated the	15 th April, 1995
[iii]	S.O. No. 1553 dated the	15 th July, 2000
[iv]	S.O. No. 1554 dated the	15 th July, 2000
[v]	S.O. No. 1081 dated the	30 th March, 2002
[vi]	S.O. No. 1488 [E] dated	30 th December, 2003
[vii]	S.O. No.1214[E] dated	4 th November, 2004
[viii]	S.O. No. 3191 dated the	18 th December,2004
[ix]	S.O. No. 399 dated the	5 th February, 2005
[x]	S.O. No. 1001 dated the	19 th March, 2005
[xi]	S.O. No. 1306 dated the	8 th April, 2006
[xii]	S.O. No. 3005 dated the	13 th October, 2007
[xiii]	S.O. No. 2944 dated the	25 th October, 2008

SERIAL CIRCULAR NO.113/2013

No.P(R)/299/V Date:27.11.2013

Copy of Board's letter No.E[G]2010 FE1-2 dated 31.10.2013 is published for information, guidance and necessary action. Board's letter dated 28.12.2011 quoted therein was circulated under SC No.04/2012.

Board's letter No. E[G]2010 FE1-2 dated 31.10.2013 (RBE No.115/2013)

Sub: Recognition of Institutes /Societies for the purpose of membership and reimbursement of membership fee.

The Ministry of Railways has recognized the two institutions indicated below exclusively for the purpose of membership by the eligible Railway officials and to allow them 90% reimbursement of membership fee:-

- [i] The Indian Society of Labour Economics [ISLE]
[NIDM Building, 3rd floor, IIPA Campus, I.P. Estate, New Delhi 110 002.]
- [ii] Centre for Disaster Management and Training [CDMT]
[IRITM, Hardoi By Pass Road P.O., Manak Nagar, Lucknow 226011]

2. The names of the above institutions are included at S.Nos.78 & 79 respectively in the list of recognized institutions /societies circulated vide Board's letter of even number dated 28.12.2011 attached as Annexure'A'.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

ANNEXURE TO BOARD'S LETTER NO. E[G]2010 FE-1-2 DATED 28.12.2011
LIST OF PROFESSIONAL INSTITUTIONS/SOCIETIES (NATIONAL)

1. All India Dental Association
2. All India Management Association
3. All India Ophthalmological Society
4. Association of Microbiologists of India
5. Association of Minimal Access Surgeons of India (AMASI)
6. Association of Otolaryngologists of India
7. Association of Physicians of India
8. Association of Plastic Surgeons of India
9. Association of Thoracic & Cardiovascular Surgeons of India
10. Association Tuberculosis of India
11. Cardiological Society of India
12. Centre for Transportation Research and Management
13. The Chartered Institute of Logistics and Transport – India [CILT-India]
14. Computer Society of India
15. Diabetic Association of India
16. Dental Council of India
17. Geriatric Society of India
18. Indian Academy of Pediatrics
19. Indian Association of Dermatologists and V.D
20. Indian Association of Gastro-intestinal endo-surgeons (IAGES)
21. Institute of Indian Association of Occupational Health (IAOH)
22. Indian Association of Pathologist-Microbiologists
23. Indian Building Congress
24. Indian Cancer Society (Surgeons)
25. Indian Cancer Society and Indian Association of Oncology
26. Indian Concrete Institute
27. Indian Economic Society
28. Indian Geotechnical Society.
29. Indian Institute of Foundry Men.
30. Indian Institute of Material Management
31. Indian Institute of Metals
32. Indian Institute of Public Administration
33. Institution of Valuers
34. Indian Institute of Welding
35. Indian Institution of Bridge Engineers
36. Indian Medical Association
37. Indian National Group of the International Association of Bridge & Structural Engineers.
38. Indian Orthopaedics Association
39. Indian Psychiatric Society
40. Indian Public Health Association, Association Prof. of Prev. & Social Medicine
41. Indian Radiological & Imaging Association
42. Indian Railways Institute of Logistics and Material Management
43. Indian Roads Congress
44. Indian Society of Blood Transfusion & Immunochamatology
45. Indian Society of Dept. of Anaesthesiology Anesthetists
46. Indian Society of Endocrinology
47. Indian Society of Gastroenterology
48. Indian Society for Training and Development [ISTD]
49. Institute of Chartered Accountants of India
50. Institute of Chartered Financial Analysts of India, Hyderabad
51. Institute of Cost & Works Accountants
52. Institute of Internal Auditors (India)

53. Institute of Permanent Way Engineers
54. Institute of Rail Transport
55. Institute of Rolling Stock Engineers
56. Institute for Defence Studies and Analysis (IDSA)
57. Institution of Electronics & Telecommunication Engineers
58. Institution of Engineers (India)
59. Institution of Industrial Engineers, India
60. Institution of Mechanical Engineers, India
61. Institution of Plant Engineers, India
62. Institution of Railway Electrical Engineers, Tilak Bridge
63. Indian Railways Institute of Signal Engineering & Telecommunication (IRISET), Secunderabad
64. Institution of Work Study, India
65. National College of Chest Physicians
66. National HRD Network
67. National Institute of Personnel Management
68. National Productivity Council, India
69. Neurological Society of India
70. Pacific Telecommunications Council – India Foundation
71. Quality Council of India
72. Society of Biological Chemists of India
73. The Association of Surgeons of India
74. The Federation of Obstetric & Gynaecological
75. The Indian Council for Arbitration
76. The Institute of Company Secretaries of India, and
77. The Urological Society of India.
78. The Indian Society of Labour Economics [ISLE]
[NIDM Building, 3rd floor, IIPA Campus, I.P. Estate, New Delhi 110 002.]
79. Centre for Disaster Management and Training [CDMT]
[IRITM, Hardoi By Pass Road P.O., Manak Nagar, Lucknow 226011]

SERIAL CIRCULAR NO.114/2013

No.P(R)/563/XI

Date:27 .11.2013

Copy of Board's letter No.E[NG]-II/2008/RR-1/35 dated 4.11.2013 is published for information, guidance and necessary action.

Board's letter No. E[NG]-II/2008/RR-1/35 dated 4.11.2013 (RBE No.118/2013)

Sub: Clarification regarding acceptance or otherwise of certificates / qualifications awarded by various institutions for the purpose of employment.

The issue whether certificates /qualifications awarded by under mentioned institutions are recognized for the purpose of employment on the railways has been under consideration of this Ministry:-

<u>S.No.</u>	<u>Board of Education</u>
[i]	Nababharat Siksha Parishad, Orissa/India
[ii]	Board of Higher Secondary Education, Delhi
[iii]	Central Board of Higher Education, New Delhi
[iv]	Delhi Board of Senior Secondary Education; and
[v]	Board of Secondary Education, Madhya Bharat, Gwalior [MP]

The issue has been examined in light of instructions contained in M/o Human Resource Development OM No. F.2-35/2011-School-3 dated 07.09.2012 and DOP&T's OM No. 14021/1/2012-Estt.D dated 06.03.2013 and it has been decided that since these institutions are not Member Boards of COBSE [Council of Boards of School Education in

India], therefore, certificates/qualification obtained from the above named institutions is not acceptable for the purpose of employment in railways.

SERIAL CIRCULAR NO.115/2013

No.P(R)/563/XI Date: 27.11.2013

Copy of Board's letter No.E[NG]II/2013/RR-1/8 dated 30.10.2013 is published for information, guidance and necessary action.

Board's letter No. E[NG]II/2013/RR-1/8 dated 30.10.2013 (RBE No.116/2013)

Sub: Clarification regarding acceptance of educational qualification obtained through distance education mode from Open University without undergoing formal education for the purpose of employment on the railways-reg.

The issue whether qualification of PG Degree without prosecuting 10+2+3 or 11+1+3 and Under Graduate Degree without prosecuting 10+2 or 11+1 stream of studies obtained by candidates/serving employees for employment /promotion through Open Universities [non-formal /distance education] can be accepted or otherwise has been under consideration of this Ministry.

The same has been examined in consultation with Distance Education Bureau, University Grants Commission and it is directed that while scrutinizing certificates of qualification submitted by the candidates obtained **through Open and Distance Learning Centres** for the purpose of employment /promotion, following guidelines may be kept in view:

- [i] No student is eligible for admission to the 1st Degree Course through non-formal/distance education unless he has successfully completed 12 years schooling through an examination conducted by a Board/University. In case there is no previous academic record, he/she is eligible for admission if he/she has passed an entrance test conducted by the University provided that he/she is not below the age of 21 years on 1st July of the year of admission;
- [ii] No student is eligible for the award of the first degree unless he/she has successfully completed three year course, this degree may be called the B.A./B.Sc./B.Com [General/Honours/Special] degree as the case may be; and
- [iii] No student is admitted in a Master's Degree course unless he/she has successfully completed Bachelors Degree of minimum three year duration. In other words, a PG degree obtained without a Bachelor Degree cannot be treated as valid.

SERIAL CIRCULAR NO.116/2013

No.P(R)/535/IX Date: 27.11.2013

Copy of Board's letter No.E[NG]I-99/CFP/23[Vol.II] dated 14.11.2013 is published for information, guidance and necessary action. Board's letters dated 08.12.2011 and 02.08.2012 quoted therein were circulated under SC Nos. 163/2011 and 87/2012, respectively.

Board's letter No. E[NG]I-99/CFP/23[Vol.II] dated 14.11.2013 (RBE No.121/2013)

***Sub: Induction of Trackmen into other departments-
Revision of age limit regarding.***

Reference this Ministry's letter of even number dated 02.08.2012 reducing the lower age limit for induction of Trackmen in PB-1 Rs.5200-20200 GP Rs.1800 to Workshops,

Traffic and Commercial departments against 10% quota with 50% seniority and against 40% quota on bottom seniority from 45 years to 40 years. It was also decided that the matter will be reviewed after 06 months.

2. In the light of the above developments, the matter has again been considered by the Board. It has been decided that the lower age limit, as contained in Para 179 (XV) of IREM Vol.I (Revised Edition-1989) First Re-print Edition-2009, for induction of Trackmen in PB-1 Rs.5200-20200 GP Rs.1800 for transfer to Workshops, Traffic and Commercial departments against 10% quota with 50% seniority may be reduced from 40 years to 38 years and against 40% quota on bottom seniority, it may be reduced from 40 years to 33 years. Other terms and conditions of transfer of Trackmen to the above departments against both the quotas remain unaltered.

3. The Railways should fill up the vacant posts of Trackmen annually and regularly as per the time schedule contained in Board's letter No. E(NG)II-2007/RR-1/58 dated 08.12.2011 and actual release may be regulated by zonal Railways as per vacancy position.

SERIAL CIRCULAR NO.117/2013

No.P(R)/436/IREC-II/ Date:05.12.2013

Copy of Board's letter No.F[E]I/2010/AL-28/36 dated 23.05.2013 is published for information, guidance and necessary action.

S.No.	Board's letter No. & date	SC No.
1	E[P&A]II-2008/HRA-10 dt. 12.09.2008	115/2008
2	F[E]I/2008/AL-7/2 dt. 18.09.2008	127/2008
3	F[E]I/2008/AL-7/3 dt. 03.10.2008	154/2008
4	F[E]I/2008/AL-28/14 dt. 01.12.2008	184/2008
5	F[E]I/2008/AL-28/15 dt. 01.12.2008	183/2008
6	F[E]I/2008/AL-28/14 dt. 23.04.2009	74/2009
7	F[E]I/2008/AL-28/42 dt. 19.08.2010	120/2010
8	F[E]I/2008/AL-28/15 dt. 29.12.2010	190/2010
9	F[E]I/2008/AL-28/15 dt. 08.03.2011	34/2011
10	F[E]I/2011/AL-28/26 dt. 01.09.2011	122/2011
11	F[E]I/2011/AL-28/26 dt. 14.02.2012	18/2012

Board's letter No. F[E]I/2010/AL-28/36 dated 23.05.2013 (RBE No.49/2013) PC VI No.318

Sub: Travelling Allowance Rules –Amendment to rules contained in Chapter 16 of Indian Railway Establishment Code Vol.II [Second Reprint Edition], 2005.

Ref: Board's letters No. [i] F[E]I/2008/AL-28/14 dt. 01.12.2008 and 23.04.2009, [ii] F[E]I/2008/AL-7/3 dt. 03.10.2008, [iii] E[P&A]II-2008/HRA-10 dt. 12.09.2008, [iv] F[E]I/2008/AL-28/42 dt. 19.08.2010 [v] F[E]I/2008/AL-28/14 dt. 01.12.2008, 29.12.2010 & 08.03.2011, [vi] F[E]I/2011/AL-28/26 dt. 01.09.2011 & 14.02.2012 [vii] F[E]I/2008/AL-7/2 dt. 18.09.2008 and F[E]I/89/AL-28/8 dt.02.11.1989

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the President is pleased to direct that Rules 1602, 1603, 1606, 1607, 1611, 1612, 1613, 1616, 1625, 1634, 1636, 1641, 1643, 1644, 1645 and Rule 1686 contained in Chapter 16 – Travelling Allowance Rules of Indian Railway Establishment Code, Vol.II (Second Reprint Edition) 2005, may be amended, as per Advance Correction Slip No. 60 enclosed as Annexure.

INDIAN RAILWAY ESTABLISHMENT CODE, VOL.II
(SECOND REPRINT EDITION) 2005, ADVANCE CORRECTION SLIP NO. 60
Chapter 16 – Travelling Allowance Rules

Section No.1 – General

- (1) Substitute the following in lieu of existing **Rule 1602 (1)**:

“Rule 1602 (1) – For the purpose of admissibility to Travelling Allowance, entitlement of Railway Servants will be based on the Grade Pay drawn for those drawing Grade Pay upto Rs. 10,000 and pay drawn in Pay Band for those in Pay Scale of HAG and above.

(Authority: Railway Board’s letter No. F(E)/2008/AL-28/14 dated 01.12.2008)

- (2) **Rule 1603(1)** stands deleted.

- (3) Substitute the following in lieu of existing **Rule 1603 (2)**:

“Rule 1603 (2) – Non-Practicing Allowance will be reckoned as Basic Pay for computing Composite Transfer Grant”.

(Authority: Railway Board’s letter No. F(E)/2008/AL-28/15 dated 01.12.2008)

Section IV – Conveyance Allowance

- (1) Substitute the existing table under Rule 1606 (4) with the following:

	FIXED CONVEYANCE ALLOWANCE	
Average monthly travel on official duty	For journeys by own motor car (in Rs. per month)	For journeys by other modes of conveyance (in Rs. per month)
(1)	(2)	(3)
201-300 Kms	1120	370
301-450 Kms	1680	480
451-600 Kms	2070	640
601-800 Kms	2430	750
Above 800 Kms	3000	850

Note 1: The rates of fixed Conveyance Allowance shall automatically increase by 25% whenever Dearness Allowance payable on the revised pay structure goes up by 50%.

(Authority: Railway Board’s letter No. F(E)/2008/AL-7/3 dated 03.10.2008)

- (2) “NOTE 1” & “NOTE 2” below Rule 1606 (4) may be read as “NOTE 2” & “NOTE 3” respectively.

- (3) In clause (a) below Railway Ministry’s decision under Rule 1606, substitute the figure” ‘20/-“ with the figure “ ‘60/-“.

(Authority: Railway Board’s letter No. F(E)/2008/AL-7/2 dated 18.09.2008)

Section V – Mileage Allowance

- (1) **Rule 1607 (5)**

Substitute the following table in lieu of existing table under Rule- 1607 (5):

Grade Pay (1)	Entitlement (2)
(i) Officers drawing grade pay of Rs.10,000 and those in pay scale of HAG and above.	Actual fare by any type of public bus including air-conditioned bus

	<p>OR</p> <p>At prescribed rates of AC taxi when the journey is actually performed by AC Taxi</p> <p>OR</p> <p>At prescribed rates for Ordinary Taxi when the journey is actually performed by Ordinary Taxi/Own Car</p> <p>OR</p> <p>At prescribed rates for auto rickshaw for journeys by auto-rickshaw, own scooter, motor cycle, moped etc.</p>
(ii) Officers drawing grade pay of Rs.5400, Rs.6600, Rs.7600, Rs.8700 and Rs.8900.	Same as at (i) above with the exception that journeys by AC taxi will not be permissible
(iii) Officers drawing grade pay of Rs.4200, Rs.4600 and Rs.4800.	Same as at (ii) above.
(iv) Officers drawing grade pay Rs.2400 and above but less than Rs.4200.	<p>Actual fare by any type of public bus other than air-conditioned bus.</p> <p>OR</p> <p>At prescribed rates for auto-rickshaw for journeys by auto-rickshaw/own scooter/ motorcycle/moped etc.</p>
(v) Officers drawing grade pay below Rs.2400.	<p>Actual fare by ordinary public bus only</p> <p>OR</p> <p>At prescribed rates for auto-rickshaw/ own scooter/ motorcycle/moped etc.</p>

(2) Substitute the rates of Mileage Allowance mentioned at (i) & (ii) below the table under Rule 1607 (5) with the following:

(i) For journeys performed in own car / taxi : Rs.16 per Km

(ii) For journeys performed by auto-rickshaw own scooter, etc : Rs.8 per km.

(3) In the first line of the Note-1 under Rule 1607 (5) substitute the words "pay less than Rs.6500/-" with "Grade Pay less than Rs.4200/-".

(4) In the last line of the Note-2 under Rule 1607 (5) substitute the figure "60 paise" with "Rs.1.20".

(5) The following note may be added as Note-4 below Rule 1607 (5):

"Note-4: The rate of Mileage allowance for road journey by taxi/own car/auto rickshaw/own scooter/tonga/cycle rickshaw/man-driven rickshaw/ bicycle/foot shall automatically increase by 25% whenever Dearness allowance payable on the revised pay structure goes up by 50%."

(Authority: Railway Board's letter No. F(E)/2008/AL-28/14 dated 01.12.2008 and 23.04.2009)

Section VI – Daily Allowance

[1] Substitute the existing table in Rule 1611 with the following:

Grade Pay	Daily Allowance (per day)
Officers drawing grade pay of Rs.10,000/- and those in pay scales of HAG and above	Rs.520
Officers drawing grade pay of Rs.7600 to Rs.8900/-	Rs.460
Officers drawing grade pay of Rs.5400 to Rs.6600/-	Rs.400
Officers drawing grade pay of Rs.4200 to	Rs.340

Rs.4800/-	
Officers drawing grade pay of below Rs.4200/-	Rs.210

Note: The rates of Daily Allowance shall automatically increase by 25% whenever Dearness Allowance payable on the revised pay structure goes up by 50%.

(Authority: Railway Board's letter No. F(E)/2008/AL-28/14 dated 01.12.2008)

[2] **Rule 1612** & Note (1), (2) & (3) below Rule 1612 stands deleted.

[3] **Rule 1613** stands deleted.

(Authority: Railway Board's letter No.E(P&A)/II-2008/HRA-10 dated 12.9.2008 and F(E)/2008/AL-28/14 dated 01.12.2008)

[4] **Rule 1616** stands deleted.

(Authority: Railway Board's letter No.E(P&A)/II-2008/HRA-10 dated 12.9.2008 and F(E)/2008/AL-28/14 dated 01.12.2008)

Section No. VII – Travelling Allowance for Journeys on Tour

(1) Rule 1625

In the last line of the Note-2 under Rule 1625, substitute the word “pay” with “Grade Pay”.

(2) Rule 1634

Substitute the following in lieu of existing Rule 1634.

“The entitlement for journeys by Sea or by River Steamer, on tour, is as follows:

Grade Pay	Entitlement
Officers drawing grade pay of Rs.5400 and above and those in pay scales of HAG and above.	Highest Class
Officers drawing grade pay of Rs.4200 Rs.4600 and Rs.4800/-	If there be two classes only on the steamer, the lower class
Officers drawing grade pay of Rs.2400/- and Rs.2800/-	If there be two classes only on the steamer, the lower class If there be three classes, the middle or the second class If there be four classes, the third class
Officers drawing grade pay less than Rs.2400/-	The lowest class.

Accommodation entitlements for travel between the mainland and the A&N Group of Islands and Lakshadweep Group of Island by ships operated by the Shipping Corporation of India Limited will be as follows:-

Grade Pay	Entitlement
Officers drawing grade pay of Rs.5400 and above and those in pay scales of HAG and above.	Deluxe Class
Officers drawing grade pay of Rs.4200/-, Rs.4600 and Rs.4800/-	First/'A' Cabin class
Officers drawing grade pay of Rs.2400/- and Rs.2800/-	Second /'B' Cabin class
Officers drawing grade pay less than Rs.2400/-	Bunk class

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/14 dated 01.12.2008)

(3) Substitute the following in lieu of Sub-rule (7) of Rule 1636 as under:

Rule 1636 (7)

Railway officers in pay scale of Rs. 67000-79000 or above may travel at their discretion in Business or Club Class by air within the country on tour. Officers drawing Grade Pay of Rs.10,000/- may also travel by Business/Club Class with the approval of Competent Authority. Other officers and non-officials, who are authorized to travel by air within India at Government

expense, shall be entitled to travel by Economy Class only where two classes of accommodation i.e., Economy Class and Business or Club class are available on the airlines.

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/14 dated 01.12.2008)

Section VIII – Journey at or near Headquarters.

(1) In Rule 1641 (1), substitute the words “drawing a pay of not less than Rs.3200/- per month, under Railway Services (Revised Pay) Rules, 1986” with “ in Grade Pay Rs. 4600 (PB-2) & above and drawing pay not less than Rs. 18050 in the Pay Band (excluding Grade Pay) under Railway Service (Revised Pay) Rules,2008”.

(2) In Rule 1641 (2), substitute the words “ Railway Servants, gazetted or non-gazetted, drawing a pay of less than Rs. 3200/- per month shall not be entitled to engage a taxi. They may be permitted to claim conveyance hire as follows:” **with** “Railway servants not entitled to engage a taxi in terms of Rule 1641 (1) may be permitted to claim conveyance hire as follows:-“

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/42 dated 19.08.2010)

Section IX – Transfer Travelling Allowance

Rule 1643[A][1]

[1] Substitute the following in lieu of the existing Rule 1643[A] [1]

Journeys by Air

A Railway Officer holding a post in pay scale of Rs.67000-79000 and above may travel by air, at his discretion, to join the new HQrs., on transfer. Officers in the grade pay of Rs.10,000/- may also be permitted to travel by air with the approval of Competent Authority, subject to exigency and where joining at transfer station has to be effected with immediate effect. The air fare will, however, be admissible for self only. No family member of any Railway servant is entitled to travel by air on transfer.

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/15 dated 01.12.2008)

(2) Substitute the following table in lieu of Rule 1643 (B) (2):

1643 (B) (2): Charges for transportation of personal effects between places connected by rail on transfer/retirement:

(i) If the transportation of personal effects is made by rail, the rates as under will be admissible for transporting personal effects from place of residence to the Railway Station at the Old headquarters and from Railway Station to the place of residence, at the new headquarters:

Grade Pay	Rate per km for transport by road (₹. Per km)	
	X&Y class cities*	Z class cities*
Officers drawing grade pay of ₹4200 and above and those in pay scale HAG + and above.	30.00 (₹.0.005 per kg. per km)	18.00 (₹.0.003 per kg. per km)
Officers drawing grade pay of ₹.2800/-	15.00 (₹ 0.005 per kg. per km)	9.00 (₹.0.003 per kg. per km)
Officers drawing grade pay below ₹ 2800/-	7.50 (₹ 0.005 per kg. per km)	4.60 (₹ 0.0031 per kg. per km)

*As per classification of cities for the purpose of admissibility of House Rent Allowance .

The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India.

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/15 dated 29.12.2010)

(ii) If the transportation of personal effects is made by road, reimbursement of actual expenditure by road limited to rates prescribed as in (i) above will be admissible.

(Authority: Railway Board's letter No. F(E)/2011/AL- 28/26 dated 14.02.2012)

(3) The existing Note 1&2 below Rule 1643 (B) (2) may be deleted and the following may be added as Note-1 and 2.

Note-1: The higher rates of road mileage prescribed for 'X' and 'Y' class cities would be admissible for transfers within 'X' and 'Y' class cities; X' to 'Y' class cities and vice-versa; and from 'X'/'Y' class cities to 'Z' class cities and vice-versa. In all other cases of transfers within 'Z' class cities, the rates prescribed for 'Z' class cities shall be admissible.

(Authority: Railway Board's letter No. F(E)/2008/AL- 28/15 dated 08.03.2011)

Note-2: The rates of transportation of personal effects as mentioned above shall automatically increase by 25% whenever Dearness Allowance payable on the revised pay structure goes up by 50%.

(4) Add sub-rule B(3) below Rule 1643 (B) (2):

1643 (B) (3): The rates of transportation of personal effects by road between places connected by rail/not connected by rail would be the rates as prescribed in the table in Rule 1643 (B) (2).

(Authority: Railway Board's letters No. F(E)/2008/AL- 28/15 dated 29.12.2010 & No. F(E)/2011/AL- 28/26 dated 01.09.2011 & 14.02.2012)

(5) The following may be added below existing Rule 1643 (C):
Transportation of Conveyance on Transfer/settlement after retirement:

WHEN CONVEYANCE IS SENT UNDER ITS OWN PROPULSION

Between places connected by rail	Between places not connected by rail
Prescribed rates limited to expenditure on transportation by passenger train on rail .	Prescribed rates.*

WHEN CONVEYANCE IS SENT LOADED ON A TRUCK

Between places connected by rail	Between places not connected by rail
Actual expenses limited to prescribed rates or expenditure on transportation by passenger train on rail, whichever is less	Actual expenses limited to prescribed rates.*

*Prescribed rates means, the rates notified by the concerned Directorate of Transport, for taxi and auto rickshaw, at the starting point, subject to a maximum of Rs.20/- for taxi and Rs.10/- for auto rickshaw as prescribed/ revised from time to time.

(Authority: Railway Board's letter No.F(E)/2011/AL- 28/26 dated 01.09.2011)

(6) Rule 1643 (D) (II) (a)

Item No.(ii) of the table under Rule 1643 (D) (II) (a) stands deleted.

(7) Note.1 below Rule 1643 (D) (II) (a) stands deleted.

(8) Rule 1643 (D) (II) (b)

In the last line of Rule 1643 (D) (II) (b) delete the words “irrespective of his date of joining Railway service i.e. before, on or after 01.05.1976”.

(9) Rule 1643 (D) (III) (vi) stands deleted.

(10) Rule 1643 (D) (iv) Quantum of Advance

Substitute Rule 1643 [D] [IV] [i] & [ii] with the following:

“The quantum of advance admissible on transfer to a serving Railway employee is 75% of the admissible amount of Composite Transfer Grant.”

[11] below Rule 1643 [D][V] under Railway Ministry’s Decisions, the following may be substituted in lieu of the existing decision:

Transfer Travelling Allowance in cases, where both husband and wife are in Government service, and are transferred within 60 days of his/her transfer from the same place to the same place, shall not be admissible to the spouse transferred later. In cases where the transfer takes place within six months, but after 60 days of the transfer of the spouse, fifty per cent of the Transfer Grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfer after a period of six months or more. Other rules precluding Transfer Grant in case of transfer at own request or transfer other than in public interest shall continue to apply unchanged in their case.

(Authority: Railway Board’s letter No. F(E)/2008/AL- 28/15 dated 01.12.2008)

(12) Rule 1644 (1) stands deleted.

(13) Rule 1644 (2) and Note below Rule 1644 (2) stands deleted.

(14) In Rule 1644 (3), substitute the words “Transfer Grant and Packing Allowance” with “Composite Transfer Grant”.

(15) Rule 1644 (4) stands deleted.

(16) Rule 1645-I(b) stands deleted.

(17) The following may be substituted in lieu of Note (i) below Rule 1645-I(c)

Note (i) A Railway servant who has been transferred within the same station or to an outstation within 20 Kms. of the old headquarters, shall be granted Composite Transfer Grant at the rate of one-third of one month’s basic pay, provided there is a change of residence, as a result of transfer.

(18) Rule 1645 II (b) may be substituted with the following in lieu of the existing rule:

(b) If there is a change of residence as a result of transfer, full transfer travelling allowance will be admissible if the distance between the two stations exceeds 20 Kms.

Section XXI – Journeys on a course of training

The existing sub-rule (2) of **Rule 1686** may be substituted by:

“The apprentices (whether mechanical or other categories) who are in receipt of the concession of free boarding and lodging at their headquarters may be allowed Travelling Allowance applicable to the category to which they are apprentices provided they are required to undertake such journeys as a part of their training and no free boarding is arranged for them.”

(Authority: Railway Board’s letter No. F(E)/89/AL- 28/8 dated 02.11.1989)

SERIAL CIRCULAR NO.118/2013

No.P(R)/473/IX

Date: 10.12.2013

Copy of Board's letter No.E[W]2009/PS 5-10/2 dated 25.11.2013 is published for information, guidance and necessary action. Board's letter dated 22.07.2013 quoted therein was circulated under SC No.67/2013.

Board's letter No. E[W]2009/PS 5-10/2 dated 25.11.2013

Sub: Issue of one 1st Class /2nd AC Complimentary Cheque Pass once in a year to recipients of President's Police Medal for Gallantry [PPMG] and Police Medal for Gallantry[PMG] valid for travel by Rajdhani/Shatabdi trains.

Ref: Railway Board's letter of even number dated 22.07.2013 (RBE No.71/2013)

In terms of Board's above referred letter dated 22.07.2013 (RBE No.71/2013), policy instructions have been issued to provide one 1st Class/2nd AC Complimentary Cheque pass once in a year to Police gallantry awardees of President's Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG), which is valid for travel by 2A/3A in Rajdhani trains and by Chair Car (CC) in Shatabdi trains, for one to and fro journey by self and a companion over all Indian Railways. The aforesaid Cheque pass is in addition to the facility of Complimentary Card passes issued to Police gallantry awardees and it shall be issued from the Zonal Railway Hqrs./Divisional offices from where the Card pass has been issued, upon a formal request made by the awardee.

2. In the context of above mentioned policy it has now been decided that aforesaid 1st Class/2nd AC Complimentary Cheque pass for travel by 2A/3A in Rajdhani trains and Chair Car (CC) in Shatabdi trains to be issued to recipients of President's Police Medal for Gallantry (PPMG) and Police Medal for Gallantry (PMG) shall be valid for a duration of one month from the date of issue with normal entitlements of break-journeys.

3. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR NO.119/2013

No.P(R)/436/IREC/IV Date: 11.12.2013

Copy of Board's letter No.2013/H-1/2/6/Misc dated 27.11.2013 is published for information, guidance and necessary action.

Board's letter No. 2013/H-1/2/6/Misc dated 27.11.2013 S.No.5 Health 2013

Sub: Railway medical Facilities to the Railway employees during deputation- Amendment in Rule-625 of IRMM -2000 and corresponding Rule 602, Para-1 (Sub Section-19) of IREC, Vol-I.

1. The matter regarding allowing the Railway Medical Facilities to the Railway employees while on deputation to other Government Departments/ Corporations/ Undertakings has been considered and it has now been decided to substitute the existing provision under Rule-625 of IRMM-2000 and under Rule-602, Para- 1 (Sub Section-19) of IREC, Vol-1 with the following provision:

"Railway employees on deputation in India : Railways employees sent on deputation to other Government Departments/Corporations/Undertakings may be governed by the medical attendance rules of the borrowing Departments/ Corporations/Undertakings. The borrowing organization may, however, allow the Railway employees, at his/her option, to enjoy Railway Medical facilities, provided a contribution to Railway revenues is made by the borrowing Corporations/ Undertakings at the rates of recovery prescribed from time to time

for Government employees of his/her status under the Central Government Health Scheme (CGHS). However, in the case of borrowing Central and State Government departments, no such contribution is required to be paid and the employee will enjoy the Railway Medical Facilities free of cost as during Railway service."

2. The contribution for availing Railway Medical Facilities as per the revised provision shall be regulated prospectively from the date of issue of this letter in respect of all those who are presently on deputation or others proceeding on deputation.

3. This issues with the concurrence of Establishment and Finance Directorates of Board's Office. Accordingly, an Advance Correction Slip enclosed as **Annexure-1**.

Annexure-1

S.No.-5 Health 2013

Advance Correction Slip to IRMM and IREC (Vol-1)

The existing provision under Rule-625 of IRMM-2000 and under Rule-602, Para-1 (Sub Section-19) of IREC, Vol.-1 may be substituted with the following provision:

"Railway employees on deputation in India : Railways employees sent on deputation to other Government Departments/Corporations/Undertakings may be governed by the medical attendance rules of the borrowing Departments/ Corporations/Undertakings. The borrowing organization may, however, allow the Railway employees, at his/her option, to enjoy Railway Medical facilities, provided a contribution to Railway revenues is made by the borrowing Corporations/ Undertakings at the rates of recovery prescribed from time to time for Government employees of his/her status under the Central Government Health Scheme (CGHS). However, in the case of borrowing Central and State Government departments, no such contribution is required to be paid and the employee will enjoy the Railway Medical Facilities free of cost as during Railway service."

(Authority: Board's letter No.2013/H-1/2/6 Misc. dated 27.11.2013)

SERIAL CIRCULAR NO.120/2013

No.P(R)/473/IX Date:10.12.2013

Copy of Board's letter No.E[W]2013/PS5-II/2/Misc dated 14/19.11.2013 is published for information, guidance and necessary action.

Board's letter No. E[W]2013/PS5-II/2/Misc dated 14/19.11.2013

Sub: Issue of 1st AC authority in favour of RPF officers in pay scale of 37400/- to 67000/- [GP 8700/-]

Ref: North Central Railway's letter No. 797-E/Gaz/BM/Sr.DSE/1st class AC dated 23.08.2013

N.C. Railway vide their above referred letter sought clarification as to whether RPF officers working in Grade Pay Rs.8700/- are entitled to first AC authority or otherwise.

Since J.A. Grade in RPF cadre means pay scale of Rs.37400-67000 [GP of Rs.8700/-], Board have now decided that JAG officers in RPF cadre may be issued 1st AC authority, while on duty.

Necessary action may be taken accordingly.

SERIAL CIRCULAR NO.121/2013

No.P(R)/96/II Date:13.12.2013

Copy of Board's letter No.E(MPP) 2013/6/7 dated 12.11.2013 is published for information, guidance and necessary action.

Board's letter No. E(MPP) 2013/6/7 dated 12.11.2013 (RBE No.120/2013)

Sub: Forwarding of Gazette Notification G.S.R. 656 (E) dated 25th September, 2013 regarding.

A Copy of the notification no. G.S.R. 656 (E) published on 25th September, 2013 in Part II, Section 3, Sub Section (i) of the Extraordinary Gazette of India regarding designation of trades of Trade Apprentices under the Apprentices Act, 1961 is enclosed for information, guidance and necessary action.

Copy of Notification F.No.DGET-2[2]/ 2013-AP dated 25th September, 2013 issued by Ministry of Labour and Employment, Directorate General of Employment and Training published in The Gazette of India – Extraordinary Part-II Section 3[i]

G.S.R. 656 [E] – In exercise of the powers conferred by Sub-section [1] of Section 37 of the Apprentices Act, 1961 [52 of 1961], the Central Government, after consulting the Central Apprenticeship Council, hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-

1. [1] These rules may be called the Apprenticeship [Amendment] Rules, 2013.

[2] They shall come into force on the date of their publication in the Official Gazette.

2. In the Apprenticeship Rules, 1992, in Schedule I, under Group No. 25 after serial number 9 and the entries relating thereto, the following shall be inserted, namely:

1	2	3	4	5	6	7	8
"10	Operator Coal Handling Equipment	8162.40	1:5	Two years	----		Passed 8 th class examination from a recognized school or its equivalent.
11	Operator Locomotive and Rail Cranes in Steel Plant	8162.50, 8333.30	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent.
12	Operator Material Handling at Raw Material Handling Plant	8121.90	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent.
13	Operator Coke Ovens Battery Equipments	8159.16	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent.
14	Operator Blast Furnace Iron Making Equipments	8223.60, 8121.15	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent.
15	Operator Steel Melting Equipments	8121.35	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent
16	Operator Sinter Plant Equipments	8121.90	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent
17	Operator Rolling Mills Equipments (Long Products)	8122.20	1:5	Two years	—	—	Passed 8 th class examination from a recognized school or its equivalent."

Note:- The principal rules were published vide number G.S.R.356, dated the 15th July,1992 in the Gazette of India, Part-II, section 3, sub-section (i), dated the 1st August, 1992 and last amended vide number G.S.R. 75 (E), dated the 8th February,2012.

SERIAL CIRCULAR NO. 122/2013

No.P(R)53/IV

Date:19.12.2013

Copy of Board's letter No.PC-V/2009/A/DR/1 dated 14.11.2013 is published for information, guidance and necessary action. Board's letters dated 31.12.1997, 15.11.2006 and 30.09.2013 quoted therein were circulated under SC No. 20/98, 203/06 and 99/2013, respectively.

Board's letter No. PC-V/2009/A/DR/1 dated 30.09.2013(RBE No.122/2013)PC-VI/327

Sub: Grant of Dearness Relief to CPF beneficiaries in receipt of ex-gratia payment w.e.f. 01.07.2013

A copy of Office Memorandum No.42/13/2012-P&PW(G) dated 17th October, 2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare) on the above subject is sent herewith for your information and necessary action.

2. In pursuance of the enhanced rates of ex-gratia to the surviving SRPF(C) retirees issued vide Board's letter No.F(E)III/98/PN1/Ex-Gr/3 dated 15.11.2006, para 1[i] of DOP&PW's O.M. dated 17th October, 2013 may be read as under:-

"The surviving Group 'A', 'B', 'C' and 'D' SRPF (Contributory) beneficiaries who had retired from service during the period from 01.04.1957 to 31.12.1985 and have been sanctioned enhanced slab-wise ex-gratia @ ₹ 3000/-, ₹ 1000/-, ₹ 750/- and ₹ 650/- per month respectively w.e.f. 01.11.2006, in lieu of uniform rate of ₹ 600/- p.m. are entitled to Dearness Relief @ **183% w.e.f. 01.07.2013**".

3. A concordance of various instructions and orders referred to in the enclosed office memorandum with reference to corresponding Railway instructions is indicated below:-

Sl.No.	Para No. & Date of OM	No. and date of Deptt. of Pension & Pensioners' Welfare's O.M.	No. and date of Corresponding orders issued by Railway Board.
1	Para-1 of OM dt. 17.10.2013	OM No. 42/13/2012-P&PW[G] dated 24.05.2013.	PC-V/2009/A/DR/1 dated 30.09.2013
2	Para-1 of OM dated 17.10.2013	OM No.45/52/97/P&PW(E) dated 16.12.1997	F(E)III/97/PN1/Ex-Gr/3 dt.31.12.1997.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of O.M. F. No. 42/13/2012-P&PW(G) dated 17.10.2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare)

Sub : Grant of Dearness Relief to CPF beneficiaries in receipt of ex-gratia payment w.e.f. 01.07.2013.

In continuation of this Department's OM No. 42/13/2012-P&PW(G) dated 24th May, 2013, the President is pleased to grant the Dearness Relief at the rate of 5th CPC w.e.f. 01.07.2013 to the following:

(i) The surviving CPF beneficiaries who have retired from service between the period 18.11.1960 to 31.12.1985 and are in receipt of ex-gratia @ ₹ 600/p.m. w.e.f. 1.11.1997

under this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 and revised to ₹ 3000/-, ₹ 1000/-, ₹ 750/- and ₹ 650/- for Group A, B, C, & D respectively w.e.f. 4th June, 2013 vide OM No. 1/10/2012-P&PW[E] dt. 27th June, 2013 are entitled to Dearness Relief @ 183% w.e.f. 01.07.2013.

(ii) The following categories of CPF beneficiaries who are in receipt of exgratia payment in terms of this Department's OM No. 45/52/97-P&PW(E) dated 16.12.1997 are entitled to DR @ 175% w.e.f. 01.07.2013.

(a) The widows and dependent children of the deceased CPF beneficiary who had retired from service prior to 1.1.1986 or who had died while in service prior to 1.1.1986 and are in receipt of Ex-gratia payment of ₹ 605/- p.m. & revised to Rs.645 w.e.f. 04th June, 2013 vide OM No. 1/10/2012-P&PW[E] dated 27th June, 2013

(b) Central Government employees who had retired on CPF benefits before 18.11.1960 and are in receipt of Ex-gratia payment of ₹ 654/-, ₹ 659/-, ₹ 703/- and ₹ 965/-.

2. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee. In their application to the Indian Audit and Accounts Department, these orders issue in consultation with the C&AG.

3. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their OM No. 1(4)/EV/2004 dated 14th October, 2013.

SERIAL CIRCULAR NO.123/2013
No.P(R)/563/XI Date: 19.12.2013

Copy of Board's letter No.E[NG]II/2013/RR-2/2 dated 22.11.2013 is published for information, guidance and necessary action. Board's letters dated 04.05.2000 and 19.11.2003 quoted therein were circulated under SC Nos.126/2000 and 215/2003, respectively.

Board's letter No. E[NG]II/2013/RR-2/2 dated 22.11.2013 (RBE No.124/2013)

***Sub:Open market recruitment against Cultural Quota on the railways –
videography of field-trials regarding.***

***Ref: Letters No. E[NG]II/99/RR-2/3 dated 04.05.2000 and
E[NG]II/2003/RR-2/4 dated 19.11.2003***

The issue of introduction of system of videography of assessment of talents in the relevant field on the basis of practical demonstration in open market recruitment against Cultural Quota on the railways on the lines of existing practice in Physical Efficiency Test [PET] of open market recruitment to posts in Pay Band-1 having Grade Pay: Rs.1800 [erstwhile Group 'D'] posts on the railways has been under consideration of this Ministry.

The issue has been examined and decision of the Board is hereby conveyed for videography of the same in open market recruitment against Cultural Quota on trial basis for a period of three years i.e. for the financial years 2013-14, 2014-15 and 2015-16. The practice will be reviewed after 31.03.2016. Further, the concerned zonal railways /Production Units will bear the cost of expenses so incurred in such videography.

SERIAL CIRCULAR NO.124/2013
No.P(R)/53/IV Date:19.12.2013

Copy of Board's letter No. PC-V/2009/A/DA/1 dated 27.11.2013 is published for information, guidance and necessary action. Board's letters dated 17.11.2008 and 16.07.2013 quoted therein were circulated under SC Nos.196/2008 and 64/2013, respectively.

Board's letter No. PC-V/2009/A/DA/1 dated 27.11.2013 (RBE No.125/2013)PC-VI/328

Sub: Rates of Dearness Allowance applicable w.e.f. 01.07.2013 to the Railway employees continuing to draw their pay in the pre-revised scale as per 5th CPC .

In continuation of Ministry of Railway's letter of even Number dated **16.07.2013, [PC-VI/323, RBE No.70/2013]** revising rates of Dearness Allowance w.e.f. 01.01.2013 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay [5th CPC scales], the rates of Dearness Allowance admissible to these categories of employees shall be enhanced from the existing rate of **166% to 183%** w.e.f. 01.07.2013. All other conditions as laid down in the Board's letter dated 17.11.2008 [RBE No. 179/2008] will continue to apply.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

[Authority: MoF's OM No. 1[3]/2008-EI[B] dated 07.10.2013]

SERIAL CIRCULAR NO.125/2013
No.P(R)/563/XI Date:19.12.2013

Copy of Board's letter No.2010/E[Sports]/4[1]/1/Policy Clarifications dated 2.12.2013 is published for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/2011.

Board's letter No. 2010/E[Sports]/4[1]/1/Policy Clarifications dated 2.12.2013 (RBE No.126/2013) Clarification/Corrigendum No. 40

Sub: Modification in the constitution of Recruitment Committee at Headquarter level for recruitment against Sports Quota through Open Advertisement.

Ref: Railway Board's policy letter No.2010/E[Sports]/4[1]/1[Policy] dated 31.12.2010 [RBE No.189B/2010]

The Ministry of Railways [Railway Board] has decided the following change in para 8.2.10.2[ii] of the existing sports policy letter, referred to above; which shall be read as:

Para No.	Existing Para	Read as
Para 8.2.10.2[ii]	President /Secretary of Sports Association [SAG]	President /Vice-President/Secretary of Sports Association [SAG]

2. Instructions contained in this letter shall be effective from the date of issue.

SERIAL CIRCULAR NO.126/2013
No.P(R)/500/XXIV Date:19.12.2013

Copy of Board's letter No.2013/AC-II/21/5 dated 25.11.2013 is published for information, guidance and necessary action.

Board's letter No. 2013/AC-II/21/5 dated 25.11.2013 (RBA No.26/2013)

Sub: Simplification of pension process for permanently disabled children/siblings and dependent parents - instructions regarding.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/27/2011-P&PW[E] dated 01.07.2013 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Necessary action may be taken accordingly.

Copy of DOP&PW's O.M. No. 1/27/2011-P&PW[E] dated 01.07.2013

Sub: Simplification of pension process for permanently disabled children/siblings and dependent parents - instructions regarding. This Department's O.M. No.1/19/11-P&PW (E), dated 3.8.2011, O.M. NO.1/6/2008-P&PW (E), dated 22.6.2010 and O.M. No.1/21/91-P&PW (E), dated 20.1.93 refer.

The undersigned is directed to state that a number of representations are being received in the Department of Pension & Pensioners' Welfare about the difficulties being faced in getting the revised Pension Payment Orders (PPOs) issued for old parents and disabled children/siblings after the death of the pensioner/family pensioner.

2. The matter has been examined and it has been decided that the employee/pensioner/family pensioner may, at any time before or after retirement/death of employee, make a request to the Appointing Authority seeking advance approval for grant of family pension for life to a permanently disabled child/sibling in terms of provisions contained in rule 54 of the CCS (Pension) Rules, 1972, which are reproduced as under:

Proviso (iv) to sub-rule 6 (iv): before allowing the family pension for life to any such son or daughter, the appointing authority shall satisfy that the handicap is of such a nature so as to prevent him or her from earning his or her livelihood and the same shall be evidenced by a certificate obtained from a Medical Board comprising of a Medical Superintendent or a Principal or a Director or Head of the Institution or his nominee as Chairman and two other members, out of which at least one shall be a Specialist in the particular area of mental or physical disability including mental retardation setting out, as far as possible, the exact mental or physical condition of the child;

Sub rule 10 (B): Family pension to the dependent disabled siblings shall be payable if the siblings were wholly dependent upon the Govt. servant immediately before his or her death and deceased Govt. servant is not survived by a widow or an eligible child or eligible parents.

3. In terms of sub-rule (IO-A) (reproduced below) a request for advance approval to the grant of family pension to the parents may be made to the Head of Office.

Sub rule 10 A (a): Family pension to the parents shall be payable if the parents were wholly dependent on the Govt. servant immediately before his or her death and the deceased Govt. servant is not survived by a widow or an eligible child.

(b): The family pension, wherever admissible to parents, will be payable to the mother of the deceased Govt. servant failing which to the father of the deceased Govt. servant.

4. On acceptance of such a request, the Head of Office (HOO) will immediately issue a sanction order for grant of family pension to such children/siblings/dependent parents on their turn. No further authorisation for grant of family pension to the disabled child/sibling/dependent parents would be required. The HOO and Pay and Accounts Officer (PAO) will maintain the details of such disabled children/siblings/dependent parents in the service book and pension file of the employee/pensioner to enable prompt processing of such requests. On the basis of this approval, the permanently disabled child/sibling/dependent parents will be authorised to receive family pension at the appropriate time, i.e., after the death of pensioner and/or after the death/ineligibility of any other member in the family eligible to receive family pension prior to the disabled child/sibling/dependent parents, as explained in the succeeding paragraphs.

5. The name(s) of permanently disabled child/children/siblings and/or dependent parents may be added to the PPO issued to the retiring Government servant if there is no other eligible prior claimant for family pension other than the spouse. No fresh PPO need to be issued in such cases and the family pension will be payable by the pension disbursing authority in the following order and the following manner:

(i) **To the spouse** - on the death of the pensioner - on production of death certificate of pensioner. This family pension will continue till death or remarriage of spouse. In the case of a childless widow, the family pension may continue even after her re-marriage as per rules.

(ii) **To the permanently disabled child/children** - on the death/remarriage of spouse - on production of such death certificate/remarriage-intimation. Family pension to the spouse will be discontinued and family pension would be allowed by the PDA for life for permanently disabled children in the order prescribed in Rule 54 of the CCS (Pension) Rules, 1972.

(iii) **To the dependent parents** - first mother, then father - when claimants in (i) and (ii) die or become ineligible - on production of death certificate/remarriage-intimation of spouse and/or death certificates of all permanently disabled children, family pension would be allowed by the PDA to dependent parents. This family pension would continue till death of the dependent parents.

(iv) **To the permanently disabled sibling/s** - when family pension to all above ceases to be payable on account of death/re-marriage - on production of death certificates/remarriage-intimation as applicable, the family pension will be allowed by PDA to the permanently disabled siblings.

6. For all other cases where there are other eligible prior claimants to family pension in accordance with rule 54 of CCS (Pension) Rules, 1972, the names of disabled child/children/dependent parents/permanently disabled sibling will be added to the PPO issued to the preceding eligible family pensioner, based on the authorisation made as in para 3 above. Family pension to these permanently disabled child/children/siblings /dependent parents will be payable after the death/ineligibility of the prior claimant, as the case may be.

7. The authorisation as indicated above shall be made in the PPO or by issuing a revised authority if a child, parents or sibling is authorised for family pension after issue of the PPO. The revised authority shall take the usual route to the pension disbursing authority. The Pension Disbursing Authority shall start disbursing family pension to the permanently disabled child/sibling or dependent parents after the death of the pensioner/spouse/other family pensioner, as the case may be, on the basis of the PPO/revised PPO, approval of the appointing authority and the death certificate(s) of the pensioner and other family pensioners and the self-certificate for income.

8. Such an authorisation shall become invalid in case a person becomes member of family after issue/amendment of such PPO and is entitled to family pension prior to the disabled child/sibling/dependent parents at the time of the death of the pensioner/spouse. For example, the pensioner may marry/remarry after the death of first spouse or adopt a child. Such spouse/child may be eligible for family pension at the time of death of the pensioner or death/ineligibility of the spouse. A child adopted by the spouse of the pensioner shall not be treated as a member of the family of the deceased pensioner. A decision regarding grant of family pension in such cases will be taken by the Head of Office in accordance with the provisions of rule 54 of the CCS (Pension) Rules, 1972.

9. In order to facilitate the Bank Authorities to promptly sanction the family pension in such cases, the Govt. Employees/pensioners/their spouses may open a bank account of such children/siblings/parents and indicate this information to the Head of Office for inclusion in the PPO/revised authority.

10. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these instructions issue after consultation with the Office of Comptroller and Auditor General of India.

SERIAL CIRCULAR NO. 127 / 2013

No.P(R)/487/CRC/2013

Date: 24.12.2013

Copy of Board's letter No.PC-III/2013/CRC/6 dated 19.12.2013 is published for information, guidance and necessary action. Board's letter dated 8.10.2013 quoted therein were circulated under SC No.100/2013 respectively.

Board's letter No. PC-III/2013/CRC/6 dated 19.12.2013 (RBE No.133/2013)

Sub: Restructuring of certain Group 'C' cadres.

Reference item 2 (Applicability to various cadres) of Board's letter No. PC.III/2013/ CRC /4 dated 8.10.2013 (RBE No.102/2013).

Both the Federations (AIRF/NFIR) had advised that Railways are facing difficulty in implementing the instructions contained in item 2 of Board's letter ibid regarding " only those temporary posts which are in operation for atleast three years may also be taken into account for the purpose of applying revised percentage" and requested Board to amend this clause.

In view of the above, the matter has been reviewed by the Ministry of Railways (Railway Board) and it has been decided that existing instructions contained in item 2 of Board's letter PC-III/2013/CRC/4 dated 8.10.2013 (RBE No.102/2013),may be revised as follows:-

Item	Existing instruction	Modified instruction
(2)	These orders will be applicable to the permanent regular cadres (excluding surplus & supernumerary posts) of the Open Line establishments including Workshops, Production Units, RDSO and Centralized Training Institutes. Only those temporary posts which are in operation for atleast three years may also be taken into account for the purpose of applying revised percentage. This will be subject to certification that these posts are meant	These orders will be applicable to the permanent regular cadres (excluding surplus & supernumerary posts) of the Open Line establishments including Workshops, Production Units, RDSO and Centralized Training Institutes. Temporary posts may be taken into account for the purpose of cadre restructuring subject to certification that these posts are meant for regular activities which will continue and not for any sporadic requirements.

	for regular activities which will continue and not for any sporadic requirements.	In the event of any temporary posts so reckoned being surrendered within a period of three years of their original creation, percentage distribution of posts in the cadre would also be suitably re-adjusted, not later than the time of the first subsequent annual review.
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This issues with the approval of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.128/2013

No.P(R)/563/XI Date:31.12.2013

Copy of Board's letter No.E[NG]-II/2009/RR-1/10Pt. dated 09.12.2013 is published for information, guidance and necessary action. Board's letter dated 09.12.2010 quoted therein was circulated under SC No.186/2010.

Board's letter No. E[NG]-II/2009/RR-1/10Pt. dated 09.12.2013 (RBE No.129/2013)

Sub: Qualification for recruitment of staff from open market in Pay Band-1 [Grade Pay Rs.1800]

Attention is invited to this Ministry's letter of even number dated 09/12/2010 wherein minimum educational qualification for all recruitments against direct recruitment quota through all modes has been prescribed as 10th pass or ITI or equivalent.

2. The issue whether candidates with 8th pass qualification and in possession of qualification of Course Completed Act Apprenticeship, who are granted National Apprenticeship Certificate (NAC) by National Council for Vocational Training (NCVT) can be considered for appointment/engagement to posts in Pay Band-I (Grade Pay: Rs.1800).

3. The issue has been examined in consultation with Directorate General of Employment & Training (DGET), M/o Labour & Employment, Man Power Planning Directorate & Pay Commission Directorate of this Ministry and it has been decided that para 2 of Board's letter of even number dated 09/12/2010 may be read as under:-

2. The Ministry of Railways have decided that henceforth minimum educational qualification for recruitment in Pay Band-1 of (Rs.5200-20200 having Grade Pay of Rs. 1800/- will be 10th pass or ITI or equivalent or National Apprenticeship Certificate (NAC) granted by NCVT. These instructions will be applicable for all future recruitments henceforth against direct recruitment quota through all modes.

4. Cases decided in the past need not be re-opened.

SERIAL CIRCULAR NO.129/2013

Copy of Board's letter No.F(E)III/2005/PN1/23 dated 11.12.2013 is published for information, guidance and necessary action. Board's letters dated 11.12.2013 and 31.07.2013 quoted therein were circulated under SC Nos.123/08 & 76/2013, respectively.

Board's letter No. F(E)III/2005/PN1/23 dated 11.12.2013 (RBE No.130/2013)

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – Implementation of Government's decision on the recommendations of the 6th Central Pay Commission.

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No. 4/30/2010-P&PW(D) dated 28.10.2013 is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's O.Ms. referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below:-

S.No.	DOP&PW's O.M.	Railway Board's corresponding instructions
1.	O.M. No. 4/38/2008-P&PW(D) Dated 15.09.2008	Letter No. F(E)III/2005/PN1/23 dated 22.09.2008.
2.	O.M. No. 4/30/2010-P&PW(D) Dated 11.07.2013	Letter No. F(E)III/2005/PN1/23 dated 31.07.2013.

Copy of O.M. No. 4/30/2010-P&PW(D) dated 28.10.2013 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare)

Sub : Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies – Implementation of Government's decision on the recommendations of the 6th Central Pay Commission.

The undersigned is directed to say that orders have been issued vide this Department's OM of even number dated 11.7.2013 for revision of 1/3rd restored pension of absorbees w.e.f. 1.1.2006 by multiplying pre-revised 1/3rd pension by a factor of 2.26, if it is more beneficial than the revised 1/3rd restored pension as per this Department's O.M.No. 4/38/2008-P&PW(D) dated 15.09.2008. These orders have been issued in compliance of the order dated 27.9.2011 of the CAT Hyderabad Bench in OA No. 710/2010 read with their order dated 22.4.2013 in C.P.26/2012.

2. Representations have been received from the absorbee pensioners, who had taken lump-sum payment in lieu of 100% pro-rata pension on absorption, that the benefit allowed to the absorbee pensioners in terms of O.M. dated 11.7.2013 is not adequate. These representations have been examined in this Department. The main thrust of these representations is that the 1/3rd restored pension may be revised w.e.f. 1.1.2006 by adding dearness pension and dearness relief as on 1.1.2006 alongwith 40% fitment benefit to the pre-revised 1/3rd restored pension.

3. The matter has been examined in this Department. The instructions for revision of 1/3rd pension were issued by this Department's O.M. No.4/38/2008- P&PW(D) dated 15.09.2008, keeping in view the formula laid down by Hon'ble High Court of Andhra Pradesh in its judgment dated 24.12.2003 which was accepted in Supreme Court judgment dated 29.11.2006 and 24.7.2007. Hon'ble CAT, Hyderabad Bench in its order dated 27.9.2011 in OA 710/2010 inter-alia observed that the O.M. dated 15.9.2008 was legally

sustainable. However, the Hon'ble CAT directed to pass an order so as to equalize the revised 1/3rd restored pension of absorbees with the revised pension of other Central Government pensioners.

4. Keeping in view the above direction of Hon'ble CAT, Hyderabad Bench, which was upheld by High Court of Andhra Pradesh and Supreme Court, orders were issued vide this Department's O.M. of even number dated 11.7.2013 to revise 1/3rd restored pension of absorbee pensioners to 2.26 times of the pre-revised 1/3rd restored pension. This is explained by the following example:

Pre-2006 full pension	Pre-2006 1/3 rd restored pension	Revised full pension (for DR, etc)	Revised 1/3 rd restored pension in terms of OM dated 15.9.2008	Revised 1/3 rd restored pension in terms of OM dated 11.7.2013
4073	3173	9207	6492	7173

The above formula for revision of 1/3rd pension is also in conformity with the demand made by the staff side in the meeting of National Council (JCM) held on 6.11.2012.

5. In view of the above position, no further change in the 1/3rd restored pension of the absorbee pensioners (who had drawn lump-sum payment on absorption in Central Public Undertaking/Central Autonomous Body) is required to be made. All the representations made by the absorbee pensioners and their Associations in this regard stand disposed off accordingly. All Ministries/All Departments are requested to inform the above position to the absorbee pensioners.

SERIAL CIRCULAR NO.130/2013

No.P(R)/563/XI

Date:31.12.2013

Copy of Board's letter No.E(P&A)I-2012/PS-5/PE-3 dated 09.12.2013 is published for information, guidance and necessary action.

Board's letter No.E(P&A)I-2012/PS-5/PE-3 dated 09.12.2013 (RBE No.127 /2013)

Sub: Amendments in the norms of minimum qualifications for recruitment/ promotion of teachers for classes I to VIII in Railway Schools (Primary and Trained Graduate Teachers).

Ref: Para No. 178 of IREM, Vol-I (Revised Edition 1989)

The minimum qualifications for recruitment/promotion of Primary School Teachers, Trained Graduate Teachers and Post Graduate Teachers working in Railway Schools have been laid down in Board's letter No. E(P&A)I-87/PS-5/PE-9 dated 04.10.1989, which are in line with those laid down by Kendriya Vidyalaya Sangathan and Delhi Administration for these categories of teachers.

2. National Teachers Education Council (NTEC) vide the Gazette Notification dated 23.08.2010, which was further amended vide its Gazette Notification dated 29.07.2011 has laid down the minimum qualifications for recruitment/promotion of teachers for classes I to VIII under the Right of Children to free and Compulsory Education (RTE) Act, 2009.

3. The issue of updating the existing qualifications at par with those laid down by NCTE for recruitment/promotion of teachers for classes I to VIII has been examined by Ministry of Railways. It has been decided that the qualifications as indicated in the Annexure to this letter will be applicable for recruitment/promotion of Primary School Teachers and Trained Graduate teachers working in railway schools including Oak Grove School, Jharipani. These revised norms of minimum qualifications will be applicable for future promotion/recruitment of

Railway's Primary School Teachers and Trained Graduate Teachers only. The qualifications prescribed are the same for both direct recruitment as well as promotion. As per the existing instructions, preference may be given, in case of direct recruitment to candidates possessing qualifications higher than those prescribed for the post.

4. There is no change in the existing minimum qualification for PGT as laid down in Board's letter No.E(P&A)I-87/PS-5/PE-9 dated 04.10.1989.

5. The above orders will take effect from the date of issue of this letter. Any selections already initiated would be conducted and finalized based on the notifications already issued.

Annexure

1. QUALIFICATIONS FOR TEACHING POSTS IN RAILWAY SCHOOLS

A. Primary Teachers (Rs.9300-34800+4200/4600/4800) {Classes I - V }

i. Senior Secondary (or its equivalent) with at least 50% marks and 2-years Diploma in Elementary Education (by whatever name known)

OR

Senior Secondary (or its equivalent) with at least 45% marks and 2-years Diploma in Elementary Education (by whatever name known), in accordance with the NCTE (Recognition Norms and Procedure), Regulations, 2002.

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4-years Bachelor of Elementary Education (B.El.Ed.)

OR

Senior Secondary (or its equivalent) with at least 50% marks and 2-years Diploma in Education (Special Education)

OR

Graduation and two year Diploma in Elementary Education (by whatever name known)

AND

ii. Pass in the Teacher Eligibility Test (TET), to be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE for the purpose.

B. Trained Graduate Teachers (Rs.9300-34800+ 4600/4800/5400) {Classes VI – VIII}:-

i. Graduation (in the teaching subject) and 2-year Diploma in Elementary Education (by whatever name known)

OR

Graduation (in the teaching subject) with at least 50% marks and 1-year Bachelor in Education (B.Ed)

OR

Graduation (in the teaching subject) with at least 45% marks and 1-year Bachelor in Education (B.Ed), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard.

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4-years Bachelor of Elementary Education (B.El.Ed.)

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4-years B.A./B.Sc. or B.A.Ed./B.Sc.Ed.

OR

Graduation (in the teaching subject) with at least 50% marks and 1-year B.Ed. (Special Education)

AND

ii. Pass in the Teacher Eligibility Test (TET), to be conducted by the appropriate Government in accordance with the Guidelines framed by the NCTE for the purpose.

AND

iii. Competence to teach through the medium/media as required.

2. Diploma/Degree Course in Teacher Education:- A Diploma/Degree course in teacher education recognized by the National Council for Teacher Education (NCTE) only shall be considered. However, in case of Diploma in Education (Special Education) and B.Ed. (Special Education), a course recognized by the Rehabilitation Council of India (RCI) only shall be considered.

3. Training to be undergone:- A person-

(a) With Graduation (in the teaching subject) with at least 50% marks and B.Ed. qualification or with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard, shall also be eligible for appointment to Class I to V up to 1st January, 2012, provided he/she undergoes, after appointment, an NCTE recognized 6-month Special Programme in Elementary Education;

(b) With D.Ed. (Special Education) and B.Ed. (Special Education) qualification shall undergo, after appointment an NCTE recognized 6-months Special Programme in Elementary Education.

4. Reservation Policy:- Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to reserved categories such as SC/OBC/PH.

5. Teacher appointed before the date of this Order:- The following categories of teachers appointed for classes I to VIII prior to date of this Order need not acquire the minimum qualification specified in Para (1) above;

(a) A teacher appointed on or after the 3rd September, 2001 i.e. the date on which the NCTE (Determination of Minimum Qualifications for Recruitment of Teachers in Schools) Regulations, 2001 (as amended from time to time) came into force, in accordance with that Regulation.

Provided that a teacher of class I to V possessing B.Ed. qualification, or a teacher possessing B.Ed. (Special Education) or D.Ed. (Special Education) qualification shall undergo an NCTE recognized 6- month special programme on elementary education.

(b) A teacher of class I to V With B.Ed qualification who has completed a 6-month Special Basic Teacher Course (Special BTC) approved by the NCTE;

(C) A teacher appointed before the 3rd September, 2001, in accordance with the prevalent Recruitment Rules.

6.(a) Teacher appointed after the date of this Order in certain cases:- where a school has issued an advertisement to initiate the process of appointment of teachers prior to the date of this order, such appointments may be made in accordance with the existing qualifications prescribed for the respective posts.

(b) The minimum qualification norms referred to in this order apply to teachers of Languages, social Studies, Mathematics, Science, etc. In respect of other teachers i.e. Sr. Physical Education Teacher, Sr. Domestic Science Teacher, Music Teacher, Dance Teacher, Craft Teacher, Drawing Teacher, Demonstrator, Librarian, Lab. Assistant etc., the minimum qualification norms shall remain unchanged.

SERIAL CIRCULAR NO.131/2013

Copy of Board's letter No. E(NG)-II/2011/RR-I/11 dated 09.12.2013 is published for information, guidance and necessary action. Board's letter dated 09.12.2011 quoted therein was circulated under SC No.156/2011.

Board's letter No. E(NG)-II/2011/RR-I/11 dated 09.12.2013 (RBE No.128/2013)

Sub: Recruitment/engagement of persons in Pay Band -1 (Grade Pay: Rs.1800) - Minimum educational qualification - regarding.

References have been received from various railway establishments seeking clarification whether relaxation in prescribed qualification permissible vide Board's letter of even number dated 09/12/2011 (RBE No. 166/2011) is applicable or otherwise to engagement of Substitute Bungalow Peons/Telephone Attendant cum Dak Khalasi (TADK) on the railways.

The matter has been examined and it is clarified that relaxation of minimum educational qualification stipulated in letter of even number 09/12/2011 does not cover substitute Bungalow Peons/TADK.

SERIAL CIRCULAR NO.132/2013

No.P(R)/554/VII

Date:31.12.2013

Copy of Board's letter No. E(G) 2013 QR1-09 dated 11.12.2013 is forwarded for information, guidance and necessary action.

Board's letter No. E(G) 2013 QR1-09 dated 11.12.2013 (RBE No.131/2013)

Sub: Hostel facilities for single women Railway employees at all Divisional headquarters.

Following declaration by the then Hon'ble Railway Minister in his Budget speech (2013-2014) in regard to provision of hostel facilities for single women Railway employees at all Divisional headquarters, the issue has been considered by the full Board.

2. The Board has decided that the single women Railway employees may be provided with hostel facilities at all the Divisional headquarters by making appropriate arrangement without any pay scale restrictions.

3. For this purpose the Zonal Railways may earmark appropriate number of staff quarters without resorting to new constructions at appropriate locations and furnishing those units with basic necessities such as bare essential furniture, skeletal kitchen set up etc. Further, whenever new quarters are sanctioned, the first priority should be given to women's hostel.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 133/2013

No.P(R)/473/IX

Date: 31.12.2013

Copy of Board's letter No.E(W)2013/PS5-1/7 dated 16.12.2013 is published for information, guidance and necessary action.

Board's letter No. E(W)2013/PS5-1/7 dated 16.12.2013 (RBE No.132/2013)

Sub: Grant of full sets of Posts Retirement Complimentary Passes (PRCP) after 20 years of railway service.

A clarification was sought by one of the railway/unit as to whether weightage of 05 years in qualifying service in PRCP on voluntary retirement is to be continued or not.

2. After careful examination, President is pleased to decide that the weightage of 05 years in qualifying service for PRCP on voluntary retirement shall be discontinued. Further, it has also been decided that railway employee having railway service of 20 years or more shall be allowed to get full sets of PRCP. Accordingly, columns 1,2 and item (viii) under column 3 of Schedule IV (Post Retirement Complimentary Passes of Railway Servants (Pass) Rules,1986 (revised edition-1993) shall be amended as per ACS-74 enclosed.

3. The revised provisions will be effective from the date of issue of this letter.

4. In all other respects, the extant provisions of the Railway Servants (Pass) Rules,1986 (revised edition 1993) shall continue to apply.

5. This issues with the concurrence of Finance Directorate of Ministry of Railways.

Advance Correction Slip No.74 to the Railway Servants(Pass) Rules,1986 (Second Edition -1993)

Columns 1 (category) and 2 (Number of passes admissible in one year) of Schedule-IV (Post Retirement Complimentary Pass) of Railway Servants (Pass) Rules,1986, (Second Edition,1993) may be amended as under:-

Category	Number of passes admissible in one year
1	2
Group A & B	
With railway service of 20 years or more	3 Sets
Group 'C'	
With railway service of 20 years or more	2 sets
Group 'D'	
With railway service of 20 years or more	1 Set

2. Item (viii) under column 3 of Schedule IV (Post Retirement Complimentary Pass) of Railway Servants (Pass) Rules,1986 (revised edition-1993) stands deleted.

SERIAL CIRCULAR NO.134/2013
No.P(R)/563/XI Date:31.12.2013

Copy of Board's letter No.2013/E[Sports]/4[1]/1/Policy Clarifications dated 23.12.2013 is forwarded for information, guidance and necessary action. Board's letter dated 31.12.2010 quoted therein was circulated under SC No.09/11.

Board's letter No. 2013/E[Sports]/4[1]/1/Policy Clarifications dated 23.12.2013 (RBE No. 135/2013) Clarification/Corrigendum No. 41.

Sub: Change in the age group for Col. C.K. Nayudu Trophy for Cricket [Men], for recruitment and incentive purposes on Indian Railways.

Ref: Railway Board's policy letter No. 2010/E[Sports]/4[1]/1[Policy] dated 31.12.2010 [RBE No. 189B/2010]

The Board of Control for Cricket in India [BCCI] has changed the age group for Col. C.K. Nayudu Trophy for Cricket [Men] from Under-22 to Under-25 from the year 2012-13.

2. Accordingly, the age group for Youth [U-22] Cricket/Col. C.K. Nayudu Trophy as mentioned in Para No. 4.1-Note[f][i] and S.No.12 of Annexure-I of Board's policy letter dated 31.12.2010 referred to above shall be read as Under-25 instead of Under-22 and sports achievement in Under-25 Col. C.K. Nayudu Trophy from 2012-13 onwards may be considered for the purpose of recruitment against sports quota and for granting incentives to Railway sportspersons, as per Board's said policy letter.

SERIAL CIRCULAR NO. 135/2013

No.P(R)/673/VI Date: 31.12.2013

Copy of Board's letter No.E(TRG)2010(1)/11 dated 25.10.2013 together with their letter dated 09.09.2010 is forwarded for information, guidance and necessary action.

Board's letter No. E(TRG)2010(1)/11 dated 25.10.2013 (RBE No.110/2013)

Sub: Review of Eligibility Criteria for selection of Indian Railways Personnel for Foreign Training- Corrigendum.

In pursuance to the Board's decision, following amendments to Board's letter of even no. dated 09.09.2010 regarding Eligibility criteria for selection of Indian Railways personnel for foreign trainings (outside the structured Training Plan) have been made:

1. **Mandatory Criteria**

Item a) Age Restriction and c) APAR Grading may be deleted and read as under:-

a) **Age Restriction:** The maximum age limit for officers and non gazetted, on the date of completion of training, will be 55 years (irrespective of SC/ST category)

c) **APAR Grading:** For non-gazetted employees, CR gradings would not be a criterion for nomination, D&AR clearance is not necessary. However, vigilance clearance is mandatory.

2. Para 4 may be deleted and read as under:-

4. While considering the officer/official for foreign training under Transfer of Technology (TOT), purchase of machines or under specific departmental programmes, following guidelines are to be followed strictly:-

i) Only those officers/technical staff/supervisory staff should be nominated who are currently working and shall continue to work for at least next two years after completion of training except when the Board specifically nominates someone giving due reasons for such nomination.

ii) Number of man-days should be kept to a bare minimum.

iii) Head of the technical wing (viz., Member/Additional Member) should be the deciding authority of the need and duration of the training. If training is a part of the tender invited by Railway/COFMOW, concerned AM's approval will be needed to incorporate foreign training clause in the contract.

iv) For training involving more than 2 weeks stay abroad, language skills of the staff/officers being nominated should be suitably considered.

v) After return from the training abroad a presentation to the concerned unit should be made by the team of officers and staff who have attended the training for proper dissemination of the acquired knowledge.

3. All other norms and conditions specified in Board's letter of even no. dated 09.09.2010 would remain the same. All officers/staff shall furnish information as per revised proforma annexed with this letter.

Annexure

FORMAT FOR TRAINING

Paste a recent
passport size
photograph

GENERAL INFORMATION:

1.	Name [in capitals]	:												
2.	Father's Name	:												
3.	Address	:												
		:												
4.	Phone No.[s]	:												
		:												
		:												
		:												
5.	Fax No.[s]	:												
6.	E-mail	:												
7.	Sex	:	Male						Female					
		:												
8.	Date of birth [DD/MM/YY]	:												
9.	Category	:												
	Gen				SC				ST					
10.	If you belong to a minority community (Muslim, Parsi, Jain, Christian, Sikh, Buddhist etc.) please mention the same.													

Section 1: Service Record.

[i]	Service	:												
[ii]	Batch (if applicable)	:												
[iii]	Designation	:												

- [iv] Railway : _____
- [v] Date of joining Railway Service: _____
- [vi] DITS (if applicable) : _____
- [vii] Length of service in Railways : _____
- [viii] Length of service in Group-A _____
- [xi] Whether on Central deputation/
Deputation to Rly. PSU: _____
- [x] If on deputation, name of the organization, date of joining and date of completion of
tenure: _____
- [xi] Present pay in pay scale & Grade Pay _____

Section 2: Academic record

[Give marks /CGPA in aggregate after the final year only]

	Main Subject	Institute/Univ.	Year of passing	% age of marks/CGPA
10+2				
Bachelor's Degree				
Master's Degree				
Other [specify]				

Other qualifications:

Professional qualifications / diplomas that you have
[CA/ICWA/NIIT/Aptech /Foreign Languages, legal etc.]

Name of the qualification	Date		Marks obtained/CGPA	Maximum Marks /CGPA	Class Distinction
	From	To			

Section 3: Work Experience

[A] Full time [attach additional sheets, if necessary]

Organisation	Designation	Period		Nature of work
		From	To	

[B] Part-time, training, project work, volunteer work etc. [attach additional sheets, if necessary]

Organisation	Period		Total month	Nature of work
	From	To		

Section 4: Additional information [please attach separate sheets wherever necessary]

- [a] Briefly describe your job responsibilities and your achievements at your work place.
- [b] How would the proposed training programme add value to your present job responsibilities.
- [c] Is there any other relevant information that you would like to provide about yourself?

Section 5:

- [i] Have you been taken up under Disciplinary & Appeal Rules anytime in your career? If yes, furnish details of the punishment [s] imposed.
- [ii] Has your name ever figured in any vigilance investigation/case? If yes, furnish details of the same.

Section 6: Previous record of training (please attach additional sheets, if necessary)

Have you attended any foreign training in the past?

Yes ☐

No ☐

If yes, please specify (attach additional sheet, if necessary)

Name of the Institute: _____
Country: _____
Name of the Training Programme: _____
Duration: From _____ to _____

[ii] Details of your official foreign visits i.e. study tour, conference, inspection etc. in the past, if any? Attach separate sheet, if necessary.

Yes ☐

No ☐

If yes, please specify: (attach separate sheet, if necessary)

Name of the Institute: _____
Country: _____
Purpose of visit: _____
Duration: From _____ to _____

Declaration:

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place: _____

Signature _____

Date: _____

(Annexure to Letter No. E(TRG)2010(1)/11 Dated 25.10.2013)

Board's letter No. E(TRG)2010(1)/11 dated 09.09.2010

Sub: Eligibility Criteria for selection of Indian Railways Personnel for Foreign Training-

Railway Board have decided that the eligibility criteria for selection of Indian Railways personnel for foreign trainings (outside the structured Training Plan) would be as under:-

Mandatory Criteria

a) **Age Restriction:** Wherever the training programme does not prescribe any specific age requirement, the nominee should not be over 50 years of age on the date of completion of the training. The upper age limit of 50 years is relaxable for two years for SC/ST/OBC employees.

b) **Minimum length of service:** Wherever the training programme does not prescribe any minimum service criteria, the nominees must have put in minimum 6 years of regular service in Indian Railways.

c) **APAR Grading:** The nominees must have the **APAR** bench mark of 'Very Good' during the preceding five years.

d) **Education/Experience:** The nominees must fulfill the specified educational qualifications or work experience required for the training under consideration.

e) **Vigilance Clearance:** The nominee must be clear from Vigilance angle.

2. Once the above mentioned mandatory pre-conditions are fulfilled, the nominations should be done as per the following priority order:

- a) Officers/Officials who have never been sent for any training abroad by the Ministry;
- b) Officers/officials who have never been sent on any foreign training during the preceding five years.
- c) Officers/officials who have attended short term training programmes [i.e., programmes with the duration of more than 2 weeks to 6 months] more than five years back from the date of commencement of the programme and have completed the necessary cooling off period. (The cooling off period is two years for a training programme up to one month duration and three years for a training programme for duration of more than one month and up to 6 months.)
- d) Officers / officials who have attended long term courses (i.e. more than six months duration) more than five years back and have completed the prescribed cooling off period. (The cooling off period is five years for training for duration of more than 6 months.)

3. In the above mentioned four priority criteria, the following norms would be followed:-

- a) The officer/ official (wherever applicable) is to be considered in turn as per his batch and seniority.
- b) The officer/ official should have completed the prescribed cooling off period.
- c) Should not be a case of debarment for Foreign Training.

4. While considering the officer / official for foreign training under Transfer of Technology (TOT), purchase of machines or under specific departmental programmes, it should be ensured that they are chosen from the relevant area and stream and should be currently working in this area. Such officers/ officials deputed abroad under TOT programme should continue to work in such post on return from foreign training for a minimum of two years so that the knowledge gained is properly utilized.

5. Officers / officials posted as faculty in the Centralised Training Institutes/ Training Centres may be given preference in nominations for foreign training programmes abroad.

6. All officers / officials nominated for training abroad will have to furnish information as per the annexed proforma before the case is processed for approval of the Competent Authority.

7. All officers / officials nominated for training abroad would be required to execute a bond prior to proceeding on training. Amount of the bond in each case would be worked out by the Training Directorate in consultation with Associate Finance, Railway Board.

Annexure

FORMAT FOR TRAINING

GENERAL INFORMATION:

1. Name [in capitals] : _____
2. Father's Name : _____
3. Address : _____

4. Phone No.[s] : _____ [Off]
_____ [Res.]
_____ [Mob.]
5. Fax No.[s] : _____

Paste a recent
passport size
photograph

6. E-mail : _____

7. Sex : Male ☐ Female ☐

8. Date of birth [DD/MM/YY]

9. Category : _____

Gen ☐ SC ☐ ST ☐ OBC ☐

Section 1: Service Record.

[i] Service : _____

[ii] Designation : _____

[iii] Railway : _____

[iv] DITS : _____

[v] Length of service in Group-A : _____

[vi] Whether Central deputation/ Deputation to Rly. PSU: _____

[vii] If on deputation, date of completion of tenure: _____

[viii] Present pay in pay scale & Grade Pay _____

[ix] Pre-revised pay scale with Basic Pay _____

Section 2: Academic record

[Give marks /CGPA in aggregate after the final year only]

	Main Subject	Institute/Univ.	Year of passing	% age of marks
10+2				
Bachelor's Degree				
Master's Degree				
Other [specify]				

Other qualifications:

Professional qualifications / diplomas that you have
[CA/ICWA/NIIT/Aptech /Foreign Languages, legal etc.]

Name of the qualification	Date		Marks obtained/CGPA	Maximum Marks /CGPA	Class Distinction
	From	To			

Section 3: Work Experience

[A] Full time [attach additional sheets, if necessary]

Organisation	Designation	Period		Nature of work
		From	To	

[B] Part-time, training, project work, volunteer work etc. [attach additional sheets, if necessary]

Organisation	Period		Total month	Nature of work
	From	To		

Section 4: Additional information [please attach separate sheets wherever necessary]

- [a] Briefly describe your job responsibilities and your achievements at your work place.
- [b] How would the proposed training programme add value to your present job responsibilities.
- [c] Is there any other relevant information that you would like to provide about yourself?

Section 5:

Have you been taken up under Disciplinary & Appeal Rules anytime in your career? If yes, furnish details of the punishment [s] imposed.

Section 6: Previous record of training [please attach additional sheets, if necessary]

Have you attended any foreign training in the past:

YES ☐ NO ☐