


SOUTH CENTRAL RAILWAY

Headquarters Office,
Personnel Department/SC
Dated: 29 -03-2012

No. P[R]473/IX
ALL CONCERNED

PERSONNEL BRANCH SERIAL CIRCULAR No. 34/2012

Copy of Board's letter No.E(W)2007/PS 5-1/9 dated 26.03.2012 is forwarded for information, guidance and necessary action. Board's letters dated 10.07.2008 and 03.06.2011 quoted therein were circulated under this office Serial Circular Nos: 90/2008 and 81/2011, respectively. This circular is also available on the website and can be accessed at the address www.scr.indianrailways.gov.in .


(M.SREERAMULU)
SPO/Rules
For Chief Personnel Officer

Copy of Board's letter No. E(W)2007/PS 5-1/9 dated 26.03.2012 [RBE No.41/2012]

Sub: Extending the validity of full/half sets of Privilege Passes, Post Retirement Complimentary Passes, Widow Passes and Privilege Ticket Orders [PTOs]

Instructions were issued vide Board's letter of even number dated 10.07.2008 raising the validity period of half set of Privilege /Post Retirement Complimentary/Widow Passes to four months from the date of issue as in the case of full set passes. Further, in terms of instructions issued vide Board's letter No. E[W]2010/PS5-17/1 dated 3.6.2011, Privilege Pass/PTO/Post Retirement Complimentary Pass in the next year's account should not be issued more than 100 days in advance of beginning of the next year.

2. Consequent upon the decision of the Board to enhance the period of advance reservation from 90 days to 120 days vide Commercial Circular No. 12 of 2012 dated 06.02.2012, the issue regarding enhancing the validity period of passes and PTOs was under examination in Board's office with a view to facilitate securing confirmed reservations on such Passes and PTOs. After careful consideration by Board, it has been decided that the validity period of full/half sets of Privilege/ Post Retirement Complimentary/Widow Passes and PTOs shall be one month more than the Advance Reservation Period in general. Hence the validity of such Passes /PTOs shall be Five months instead of Four months, at present. However, if advance reservation period is reduced in future, the validity of Pass/PTO will not be less than four months period. Accordingly, item 3[iv], [v] and [xiv] of Schedule II under heading 'General Rules', item No. [i] under Column 4 of Schedule IV and item Nos.11 &12 under Annexure 'C' of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] should be revised as per Advance Correction Slip No. 73.

3. This issues with the concurrence of the Finance Dte. of the Ministry of Railways.

sd/-

(Debasis Mazumdar)/JDE[Welfare]

Advance Correction Slip No. 73 to the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993]

Item 3[iv], [v] and [xiv] of Schedule-II under the heading "General Rules relating to Privilege Passes/PTOs" of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be amended as under:

- [iv] A half set or one set of Privilege Pass shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue irrespective of whether the inward journey is for the same station or any other station.
- [v] Privilege Ticket Order [PTO] shall be valid for one month more than the Advance Reservation Period, i.e. five months at present, in general, from the date of issue.
- [xiv] When an employee has availed all passes due to him/her in a calendar year, one set of passes and/or one set of PTO may be issued to him/her for journeys commencing in the next year only and the Pass/PTO may be debited to the next year's pass account. Such advance issue of Pass/PTO should not exceed one month more than the Advance Reservation Period i.e. five months at present, of the current year, in general, from the date of issue.

2. Item [i] under Column 4 "other facilities" of Schedule IV, Post Retirement Complimentary Pass of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be amended as under:

- [i] A retired Railway servant may be issued, on his/her request, one set of complimentary pass one month more than the Advance Reservation Period i.e. five months at present, in general, in advance of the current calendar year from the date of issue, for journeys commencing in the next year duly debiting such issue of complimentary pass in the next year's account.

3. Item Nos. 11 & 12 under Annexure 'C' of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be amended as under:

- 11. Incorrect issue of a Pass by pass issuing authority for a period exceeding one month more than the Advance Reservation Period i.e. five months at present, in general, and its use by a Railway servant or his family after the period of availability.
- 12. Correct issue of Pass by the pass issuing authority for a period not exceeding one month more than the Advance Reservation Period i.e. five months at present, in general, and its use by a Railway servant or his family after the period of availability.

[Authority: Railway Board's letter No. E(W)2007/PS 5-1/9 dated 26.03.2012]

| Back Ref. | INDEX No.1056 PASS RULES | S.C. No. |
|----------------|--|----------|
| 90/08 81/11 | Advance Correction No. 73 to RS [Pass] Rules: Item 3[iv], [v] and [xiv] of Schedule II under heading 'General Rules', item No. [i] under Column 4 of Schedule IV and item Nos.11 &12 under Annexure 'C' have been revised. The validity of such Passes /PTOs shall be Five months instead of Four months, at present. However, if advance reservation is reduced in future, the validity of Pass/PTO will not be less than four months period. | 34 /2012 |