

**SUBJECT WISE INDEX OF SERIAL CIRCULARS ISSUED DURING 2000-09**

S.No	Subject in Brief	SC No.
	<b>1001 – CONTRACT LABOUR ACT</b>	
1	Annexure to Form VI & XI of the Contract Labour [Regulation & Abolition] Central [Amendment] Rules, 2000 circulated.	196/2000
	<b>1004-I - Industrial Employment (Standing Orders) Central Rules 1946</b>	
	Amendments to the Industrial Employment (Standing Orders) Central Rules, 1946 circulated	68 /2008
	<b>1005 - MINIMUM WAGES ACT:</b>	
1	Rates of variable dearness allowance and minimum wages for employees employed in employment under the Minimum Wages Act, 1948, in Railways payable in accordance with S.C No. 185/99 shall continue to be paid for a further period of 6 months effective from 1-10-99.	129/2000
2	Rates of variable dearness and minimum wages for employees employed in employments under the Minimum Wages Act, 1948, in Railways w.e.f 1-4-2000	130/2000
3	Instructions on the appointment of safety officers from the existing supervisory cadre in workshops have been issued.	131/2000
4	Rates of variable dearness allowance and minimum wages for employees employed in employments under the Minimum Wages Act, 1948, in Railways with effect from 1-10-2000	9/2001
5	Rates of variable dearness allowance and minimum wages for employees employed in employment under the Minimum Wages Act, 1948 in Railways w.e.f. 1-4-2001.	138/2001
6	Rates of variable dearness allowance and minimum wages for employees employed in employment under the Minimum Wages Act, 1948 in Railways w.e.f. 1-10-2001.	274/2001
7	Notification issued by Ministry of Labour, duly rectifying their notifications on the subject is circulated.	149/2002
8	Rates of variable Dearness Allowance and minimum wages for employees employed in loading and unloading in Railway's Goods shed and Ashpit cleaning in Railways under Minimum Wages Act w.e.f. 1.4.2002, is communicated.	168/2002
	<b>1006 PAYMENT OF WAGES ACT</b>	
1	Annual report on the working of the Payment of Wages Act, 1936 in Railways for the period from 1-1-98 to 31-3-98-rectification of irregularities pointed out by the Ministry of Labour, is circulated.	98/2001
2	Annual report on the working of the Payment of Wages Act, 1936 in Railways during the year 1999-2000, rectification of irregularities pointed out by the Ministry of Labour, is circulated.	31/2002
3	Prevention of leakage of revenue due to fraudulent payment of salary- Accounts and Personnel Departments should intensify internal checks, Inspections should be conducted to ensure that extant rules /instructions /prescribed procedures are being followed.	142/2003

4	Payment of Wages (Amendment) Act, 2005 w.e.f. 8.11.2005, as notified in the Gazette of India, is circulated.	5/2006
	<b>1008 WORKMEN'S COMPENSATION ACT</b>	
1	Board have issued instructions regarding the procedure to be followed while settling the compensation claims under Workmen's Compensation Act.	135/2000.
2	The Workmen's Compensation [ Amendment] Act, 2000 circulated	32/2001
3	RBE Number 30/2001 has been allotted to Railway Board's letter No. E[LL]2001/AT/WC/2 dated 8-2-2001 circulated as S.C No.32/2001.	83/2001
	<b>1009 CHILD LABOUR (Prohibition &amp; Regulation) ACT</b>	
1	Notification by the Central Government of its intention to add a few occupations in the Schedule to the Child Labour (Prohibition & Regulation) Act is circulated.	158/2006
	<b>1011 ABSORPTION OF SURPLUS STAFF</b>	
1	Consolidated instructions on re-deployment of surplus staff are circulated.	10/2001
2	Board have decided to grant one adhoc promotion in the next higher grade to such of the surplus staff who are to be posted at a new station as an incentive, subject to certain conditions.	160/2001
3	The norms for redeployment of surplus staff belonging to departments other than RPF in the constabulary categories of RPF are circulated.	162/2001
4	Board have reiterated that the surplus staff should be identified and re-deployed in alternative areas within the shortest possible time. GM concerned will personally review the position with the PHODs, fortnightly for ensuring positive action.	159/2002
5	Instructions on speedy re-deployment of surplus staff, are circulated.	24/2004
6	The RBE number in Board's letter dated 13-1-04 [circulated as SC No.24/04] quoted as 256/2000, is now changed as 206/2000.	29/2004
7	Suitable machinery and systems may be set up to consult recognised unions for periodical review of redeployment of surplus staff, so that the process of redeployment of surplus staff is expeditiously completed	71/2004
8	The Committee to assess suitability of the medically decategorised staff for absorption in alternative posts should include a medical officer also.	177/2004
9	Redeployment of surplus staff – Board have decided that pockets should be declared surplus only after making a blue print of re-deployment of staff.	210 /2004
10	Advance action should be taken to identify possible pockets where surpluses are expected to occur and the staff who have been declared surplus should be given an opportunity to opt for appropriate alternative categories	101/2006

11	Option should be asked from the entire staff likely to be declared surplus, within a period of one year in a diminishing category for change of category in recruitment grades on bottom seniority, and the senior most optees be allowed to move to the new unit first rather than allow the junior most. The senior employees absorbed earlier would then continue to be senior to their erstwhile juniors.	214 /2006
	<b>1012 ABSORPTION OF MEDICALLY INCAPACITATED STAFF</b>	
1	Board have clarified that, no option is available to a medically decategorised employee (who was kept on a special supernumerary post pending location of alternative employment) to decline the alternative employment to which he is posted. Accordingly, in the order appointing a medically decategorised employee to an alternative post, it should be mentioned that if he does not take up the alternative employment immediately, the payment of salary to him against the special supernumerary post would be discontinued.	234/2000
2	Absorption of medically decategorised staff in grades lower than the grade held by them on regular basis at the time of their medical decategorisation is in contravention of the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act,1995. The provisions of para 1305 of IREM should be strictly complied with.	122/2002
3	Board have clarified in regard to absorption of medically decategorised staff as under: i) Requests of the employees refusing to take up alternative posts in the same grade involving transfer for absorption in posts carrying lower scale of pay locally may be accepted provided the employee continues to enjoy the same scale of pay in which he was working on regular basis at the time of medical decategorisation. ii) Employees with less than 20 years of service opting to quit the Railways may be settled under Rule 55 of RS(Pension) Rules, 1993 read with Rule 69 [2][b] of Rules ibid. iii) Employees who are offered alternative posts in the same grade but are unable to perform duties attached to the posts owing to their physical condition may be referred for review and simultaneously job counseling for adaptation to new jobs/tasks given.	203/2002
4	Serious efforts should first be made to find alternative employment for medically decategorised staff in other wings of the same department in posts with lower medical classification and absorption in other departments be considered only when it is not possible to absorb the employees in other wings of the same department.	138/2003
5	Employees who were disabled / medically de-categorised on or after 7-2-96 upto 28-4-99 and absorbed in alternative employment in accordance with earlier instructions in existence in grade[s] lower than the grade[s] held by them on regular	97 /2005

	basis at the time of disablement/ medical decategorisation should be reviewed on the representations received from them and decided at the level of the General Manager for providing alternative post with equivalent scale of pay .	
6	Drivers who are medically decategorised upto Class “A-3”, are eligible to be considered for the post of Loco Inspector. For them, it will be a case of absorption in alternative employment in the post of Loco Inspector for which the same procedure as is applicable to any other medically decategorised staff viz. by a process of screening by a Committee as provided in the scheme of absorption in alternative employment of medically decategorised staff, will be applicable.	212 / 2005
7	GMs may review cases of senior employees [on representation] who on medical decategorisation were absorbed in posts carrying scale of pay lower than the scale of pay in which they were working on regular basis at the time of medical decategorisation before coming into force of the Act [ i.e. from 07-02-96] with reference to absorption of their juniors in the same grade under the provisions of the Act, subject to the condition that both senior and junior should belong to the same Department/cadre/ category/grade before medical decategorisation and are also absorbed in the same Department in the same cadre/category. Actual monetary benefit to the senior in such cases, may be allowed with effect from the date of absorption in the appropriate higher grade. Proforma benefit is to be allowed with effect from the date of absorption of the junior on or after 07-02-96 w.r.t. whose absorption the senior’s case is reviewed.	120/2006
8	Board have decided that: 1] The instructions contained in their letter dated 01-12-2005 [SC 215/05] that medically decategorised Drivers are eligible to be considered for absorption as Loco Inspectors without undergoing the prescribed selection process are withdrawn. [2] Henceforth, drivers medically decategorised upto the level of ‘A-3’, being absorbed as Loco Inspectors shall have to undergo the selection process prescribed for the post of Loco Inspectors, as applicable to the medically fit drivers.	06/2007
9	Board have clarified that the scheme of absorption of disabled / medically decategorised staff in alternative employment or their retention in supernumerary posts on the one hand and scheme of voluntary retirement on the other are independent of each other and the same will not in any way interfere with the acceptance of request of voluntary retirement from staff who are declared unfit for further service even in the lowest medical category.	09/2007
	<b>1014 ADVANCES - GENERAL</b>	
1	The quantum of advance for purchase of personal computer has been reduced from Rs.80,000/- to Rs.60,000/- on the first occasion and from Rs.75,000/- to Rs.65,000/- on the second and subsequent occasion, or the anticipated cost of the	68/2001

	computer, whichever is less w.e.f. 1.3.2001.	
2	Provisions stipulated in the extant rules for timely and regular recovery of loans and advances are reiterated. [b] Maintenance of a Register by the Administrative branch concerned with grant of various advances to monitor submission of requisite documents by the loanee within the prescribed time limit and regular/timely recoveries. An annual report is to be submitted in January by each Railway to the Board that the amounts due for recovery against various advances during the preceding year have been fully recovered.	169/2002
	The quantum of natural calamity advance admissible to non-gazetted Railway Servants under the provisions of Para 1123(A) of IREM Vol.I is enhanced from Rs.2500/-(Rs. Two thousand five hundred only) to Rs.5000/- (Rs.five thousand only) w.e.f. 01.09.2008 .	185/2008
	The amount of immediate relief provided to the families of Railway servants who die while in service has been enhanced to Rs. 15000/ or three months pay, whichever is less.	195/2009
	<b>1015 AGE &amp; FEE CONCESSIONS, EDUCATIONAL QUALIFICATIONS</b>	
1	SC No. 34 to MC 32: 5 years Diploma in Engineering/Master of Science in Engineering awarded by the accredited University/Higher Educational Institutions in Russian Federations/US Countries including Samara State Tech Univ. is recognised as equivalent to BE Degree of an Indian University for recruitment to posts in Railways.	171/2000
2	SC No.35 to MC 32: Relaxation of upper age limit by 3 years for direct recruitment to all Gr. C & D categories including engagement of substitute communicated under SC 145/99 has now been extended upto 3-8-2003	179/2000
3	Relaxation of upper age limit in favour of residents of Jammu & Kashmir for appointment to Central Civil Services and posts has been extended for two years from 31-12-99 to 31.12.2001.	17/2001
4	Selection grade should be awarded to the TGTs after 12 years of service in the Senior Scale of TGT and on attaining the higher qualification, (in the relevant subject taught) laid down for recruitment to the post of PGT to which they are in the feeder category.	7/2002
5	The relaxation of age limit in favour of the residents of the State of Jammu & Kashmir for appointment to Central Civil Services and posts is extended for a further period of two year upto 31.12.2003.	27/2002
6	Private/Outside agencies may be engaged on contractual basis for imparting computer education to students in railways schools, wherever required, instead of appointing a regular Computer Teacher.	70/2002
7	The selection grade in case of teachers who do not possess the PG Degree laid down for the post of PGT for which they are in the feeder grade should be withdrawn with immediate effect. Recoveries for the past period should not be effected.	171/2003
8	Railway Board have decided that the upper age limit for	150/2007

	induction of Safaiwalas and Store Khalasis for transfer to Workshops against 10% quota with 50% seniority may be raised from the existing 35 years to 38 years, other conditions for transfer against this quota remaining unchanged.	
	<b>1016 ALLOWANCE OTHER THAN HRA/CCA</b>	
1	Consequent upon the V PC recommendations Board have issued certain amendments to the grant of dual charge allowance and Correction Slip No. 94 to IREM Volume I	39/2000
2	Consequent upon revision of pay scales and allowances Board have issued certain instructions for computation of overtime allowance	54/2000
3	Board have issued certain clarifications regarding non-practicing allowance admissible to Railway Doctors to be taken into account for determining the TA entitlements	68/2000
4	During the period of gauge conversion necessitating curtailment of train services for a specified period, the running staff should be relieved of running duties and deployed or deputed for refresher/promotion and other courses or granted leave .	99/2000
5	Non-Gaz. RPF/RPSF personnel upto the rank of Inspector Gr.I scale Rs. 6500-10500 on Railways shall be entitled to Ration Money Allowance @ Rs. 585/- per head per month w.e.f. 1-4-98 to 30-9-98 and @ Rs. 612/- per head per month with effect from 1-10-98	100/2000
6	Board have raised the rate of charge allowance to Gr. B officers posted to look after duties in Senior Scale.	186/2000
7	Grant of dual charge allowance: An officer who is formally appointed to hold full charge of another post in addition to his normal duty under FR-49, leave availed by that officer during the period of holding full charge of another post would be taken into account for counting the period of dual charge arrangements.	201/2000
8	The rates of washing allowance to Railway staff listed in para 706 of IREM as amended vide S.C. No. 24/26 has been enhanced from Rs. 15/- to Rs. 30/- with effect from 1-8-97.	36/2001
9	Tribal Area Allowance to be granted to railway employees working in the Tribal Areas of Madhya Pradesh, as listed in the Annexure I to Board's letter dated 18-1-2001 is to be continued beyond 28-2-2001 or till the withdrawal of the same by the State Govt., whichever is earlier.	51/2001
10	ACS No.1/2001 on Manual on Management of Training Para 6.5.3. with the following provision is inserted: Sumptuary allowance at the rate of Rs.200/- p.m. is to be granted to each of the Principals of 52 Main Training Centres as shown in Appendix I to the "Manual on Management of Training" for the purpose of entertaining small groups of students/faculty/visiting faculty etc. (effective from 12.03.2001).	69/2001
11	Rates of conveyance allowance for journeys by own motor car and by other modes of conveyance have been raised w.e.f. 1-8-97.	122/2001
12	Board have issued specific instructions that the special	221/2001

	allowance granted to PGTs looking after the duties of Vice Principals, stands abolished w.e.f.1.1.1996. The amount paid as Teaching allowance after 1.1.96 should be recovered. In the case of PGTs who had drawn the special allowance from 23.10.98 to 14.12.2000 and had retired during this period, the recoveries for this period may be waived	
13	Board have decided that Railway employees who are blind or are orthopaedically handicapped with disability of lower extremities would be entitled to grant of Transport Allowance at normal rate as applicable under Board's letter of even number dated 16.12.1997 even if they are availing facility of First Class Residential Card Pass (FRC).	222/2001
14	The list of Tribal areas of Gujarat state for grant of Tribal area allowance is circulated	252/2001
15	Special allowance of Rs.1.50 per night given as Night patrolling Allowance to Gangmen is revised to Rs.3/- per night with effect from 1.4.2002.	36/2002
16	Non-gazetted RPF/RPSF personnel upto the rank of Inspector Grade I [Rs.6500-10500] are entitled to Ration Money allowance @ Rs.681/- per head per month provisionally w.e.f. 1-10-2000.	116/2002
17	It is clarified that Breach of Rest Allowance to the Running staff has now no nexus with running duty.	134/2002
18	Where the absence of an employee from duty exceeds 30 days, in a continuous spell due to leave , training , tour etc, falling into two different calendar months, reduction in transport allowance is to be made on pro-rata basis.	9/2003
19	Board have clarified that (i) Sumptuary allowance is admissible to Heads of Training institutes (ii) it is exempt from Income Tax under Section 10(14) of IT Act and (iii) it is to be treated at par with transport i.e. it is not admissible during absence from duty exceeding 30 days due to leave/training/tour etc.	20/2003
20	Board have reiterated the extant instructions on compensatory allowance viz., Bad Climate allowance , Composite Hill Compensatory Allowance, Special Compensatory [Remote Locality] allowance etc., admissible to employees stationed at various remote / different areas should be followed in letter and spirit.	129/2003
21	Grant of Transport Allowance would be governed by the new classification of cities for the purpose of CCA. Special dispensation extended to CCA is not applicable to transport allowance.	201/2003
22	The Post Graduate Allowance would be admissible where doctor has been appointed against a post where possession of Post Graduate qualification was not a pre-requisite, but the doctor possessed the PG diploma/degree at the time of appointment. Post Graduate Allowance will also be admissible when the doctor acquires the P.G. qualification after appointment as General Duty Doctor on the Railways	209/2003

23	Board have issued clarification regarding grant of Transport Allowance admissibility.	220/2003
24	Board have issued clarification that the Transport allowance at double the rates allowed to PH Rly. Employees wef 1-8-97 may be made applicable to Rly. Employees suffering from spinal deformity [generally known as hunchback disability] subject to the terms and conditions laid down in Board's Lt. Dt. 16-12-97 [SC No. 220/97]	132/2004
25	Board have issued pointwise clarification regarding grant of Medical Allowance to all those Rly. pensioners / Family pensioners residing beyond 2.5 Kms from the nearest Rly. hospital /health unit subject to other terms and conditions [apart from the territorial criterion] .	197/2004
26	Consequent on merger of 50% of Dearness Allowance with Basic pay w.e.f. 1.4.01 the Dearness Pay, Non Practice Allowance and Dearness Allowance is to be calculated as under: 1. Dearness Pay : Basic Pay + Non Practice Allowance at 25% of BP. 2. Non Practice Allowance : 25% on Basic pay + DP (i.e. Basic Pay + 25% Non Practice Allowance). 3. Dearness : Prescribed percentage of dearness allowance. Allowance on BP+DP+NPA The limit of Basic Pay + Non Practice Allowance which was Rs.29500/- for Doctors is modified to Basic Pay + Dearness Pay + NPA which shall not exceed Rs.44,250/-.	213/2004
27	Board have clarified that change of residential address as advised to the pension disbursing authority by the Pensioner/Family pensioner should not be taken as change in 'Option' for the purpose of grant of Medical Allowance if such change in residential address does not involve change over from availing of fixed medical allowance to OPD facility or vice-versa.	214/2004
28	In supersession of earlier instructions on the subject, the revised list of categories of employees in receipt of Risk Allowance to be denotified with effect from 2.2.05 is circulated.	22/2005
29	Grant of Dual Charge Allowance: The 10% presumptive pay should be calculated on basic pay and D.P. In no case the total of pay and additional pay should exceed Rs.39,000 per month.	37 /2005
30	Pursuant to the merger of 50% of DA with Basic Pay, the existing pay range for determining the eligibility for Special Compensatory (Remote Locality) Allowance has been revised w.e.f. 1.4.04	53 /2005
31	Non-gazetted RPF/RPSF personnel upto the rank of Inspector Grade I (Rs.6500-10500) shall now be entitled to Ration Money Allowance @ Rs.680/- per head per month w.e.f. 1.4.2005 to 31.3.2006.	210/ 2005



32	Board have clarified that DP may be taken into account for the purpose of calculating Deputation (Duty) Allowance w.e.f. 1.4.2004 subject to prescribed ceiling for payment of Deputation (Duty) Allowance and also that DP may not be taken into account for prescribed ceiling of the Pay + Deputation (Duty) Allowance not exceeding the maximum of the pay scale of deputation post insofar as payment of Deputation (Duty) Allowance subject to the prescribed ceiling is concerned.	221 / 2005
33	The pay range for determining the eligibility for Bad Climate Allowance has been revised taking into account the Dearness pay.	25/2006
34	The pay range for determining the eligibility for Composite Hill Compensatory Allowance has been revised w.e.f. 01-04-04 taking into account the Dearness pay.	26/2006
35	The pay range for determining the eligibility for Scheduled/ Tribal Area Allowance has been revised w.e.f. 01-04-04 taking into account the Dearness pay.	29/2006
36	Revision of pay range slab for Bad climate allowance taking into account the Dearness pay, communicated under Board's letter dated 21-2-06 [SC No. 25/2006], is effective from 01.04.04.	83/2006
37	The rate of Ration Money Allowance has been revised from Rs.680/- to Rs.722/- per head per month to non-gazetted RPF/RPSF personnel, upto the rank of Inspector Grade I, scale Rs.6500-10500 w.e.f. 01-04-2006 to 31-03-2007	162/2006
38	Board have issued order that Railway officer who have been provided with official vehicle to perform their duties may be allowed the use of official vehicle for commuting between their office and residence even during normal working hours and such officer shall not be paid Transport Allowance.	49/2007
39	Board have issued instructions on grant of Fixed Medical Allowance @ Rs.100/- per month to Railway pensioners/Family Pensioners residing beyond 2.5 KMs from Railway Hospital/Health Unit on absolute basis subject to furnishing of the requisite undertaking.	110/2007
	Hospital Patient Care Allowance and Patient Care Allowance has been introduced in respect of the specified Group C & D [non-Ministerial] railway employees working in railway hospitals and health units / clinics, w.e. from 1.1.2008.  With the introduction of the above allowance, Night Duty Allowance and /or Risk Allowance, if admissible to these specified categories of staff, cease to be admissible w.e.f. 01-01-2008.	02/2008
	Medical Officers who have been provided with official vehicles/staff cars will not be eligible for monthly Conveyance Allowance. However, if such Medical Officers, who perform 20 domiciliary visits beyond office hours, certify that official vehicle was not provided, Conveyance Allowance may be allowed.	45/2008
	RPF/RPSF personnel <b>working as investigating Inspector on deputation basis in Vigilance Organisation</b> may be granted Ration Money Allowance and Ad-hoc bonus in lieu of PLB from the financial year 2008-09.	77 /2008

	Senior Supervisors of workshop cadre [whether working in workshops or PCO] when deputed as Chief Saf Officers / Safety Officers may be granted Special Allowance @ 7.5% [at the same rate as that of PCO Allowance] with effect from 04.07.08.	88/2008
	Board have communicated the revised rate of Transport Allowance w.e.f.01.09.2008 consequent upon the decision taken by the Government on the recommendations of VI CPC	114/2008
	Board have communicated the revised instructions regarding grant of Non Practising Allowance at revised rates to IRMS officers	121/2008
	The rate of Cycle [Maintenance] Allowance has been revised from Rs.30/- to Rs.60/- per month with effect from 01.09.2008. The terms and conditions as contained in Railway Ministry's decision below Rule 1606 of IREC [Vol.II]-2005 Edition for grant of this allowance will remain unchanged	127/2008
	Board have circulated the revised rates of Special Compensatory (Scheduled/Tribal Area) Allowance, with effect from 1.9.2008, to the Railway employees in 6 <sup>th</sup> CPC scales.	129/2008
	Physically handicapped casual labourers having temporary status are entitled to Transport Allowance at double the normal rates subject to terms and conditions contained in Board's letter No.F(E)-I-78/AL-7/5 dated 23.10.78.[SC No. 186/78]	131/2008
	Board have communicated the revised instructions regarding grant of Special Compensatory (Remote Locality) Allowance to Railway Employees.	132 /2008
	Board have communicated the revised instructions regarding grant of Special (Duty) Allowance for Railway Employees serving in the North Eastern Region.	134/2008
	Ration Money Allowance from Rs.761/- to Rs. 861/- per head per month has been revised upto the rank of Inspector Grade I, scale Rs.6500-10500 for the financial year 2008-2009 [w.e.f. 01.04.2008 to 31.03.2009].	137/2008
	Rate of Washing Allowance revised from Rs. 30/- to Rs. 60/- per month to Group 'C' and 'D' staff with effect from 01.09.08.	146/2008
	Special Allowance for child care @ Rs.1000 per month for a maximum of two children upto two years of age is to be granted for women with disabilities. Reimbursement of education allowance for disabled children of Railway employees should be paid at double the normal rates subject to annual ceiling of Rs.24,000/-. These orders are effective from 01.09.08. Disability means a person having a minimum disability of 40%.	147/2008
	Rates of Conveyance Allowance to Railway employees admissible under Rule 1606 (4) of IREC Vol.II (2005 Edition), revised with effect from 01.09.2008. The rates of this allowance will be increased by 25% whenever the Dearness Allowance payable on the revised pay scales goes up by 50%.	154/2008
	Board have issued revised rates of Railway Board Tenure Allowance applicable to officers of Organized Group 'A' Railway Services on their appointment as Deputy Directors/Joint Directors/Directors in Railway Board's office.	161/2008
	Board have communicated its decision regarding grant of Deputation (Duty) Allowance.	163 /2008
	Board have communicated revised rates of Special Compensatory (Bad Climate) Allowance.	164 /2008
	The rate of Night Patrolling Allowance admissible to permanent	173 /2008

	Gangman and Casual Labour with temporary status revised from Rs.3/- to Rs.6/- per night with effect from 01.09.2008.	
	Board have communicated rates of Special Compensatory (Hill Area) Allowance for Railway Employees with effect from 01.09.08.	179/2008
	The rates of Project Allowance and Compensatory [Construction / Survey] Allowance are revised with effect from 01.09.2008 as: [i] For posts in grade pay of Rs.5400/- and and pay scale of HAG+ and above : Rs.1500/- p.m. [ii] For posts in grade pay of less than : Rs.1000/- p.m Rs.5400	186/2008
	Washing Allowance @ Rs.60/- per month is granted to all the Dressers/Operation Theatre Assistants who are given uniform, with effect from the date of issue of Board's letter i.e. 14.11.2008.	191/2008
	Board have communicating clarification regarding grant of Transport Allowance consequent on recommendation of the 6 <sup>th</sup> Central Pay Commission.	01/2009
	Board have issued orders for grant of Compensation in lieu of holidays to Non-gazetted RPF/RPSF personnel for attendance on gazetted holidays – implementation of VI CPC's recommendation.	02/2009
	Board have communicating decision regarding rates of PCO allowance in revised scales for staff working in Production Control Organisation.	19/2009
	The existing rates of Nursing, Uniform and Washing allowances to Nursing Personnel of all categories at all levels working in Railway Hospitals have been enhanced w.e.f. 01.09.2008.	20/2009
	Board have communicated instructions revising rates of Uniform allowance, Kit Maintenance Allowance and Washing Allowance in respect of RPF/RPSF personnel.	21/2009
	Board have clarified that the Additional Allowance granted to Loco Pilot [Mail], Loco Pilot [Passenger] and Mail Guard vide this Ministry's letter No. PC-VI/2008/I/RSRP/1 dated 11.09.2008 is not to be taken into account for the purpose of computation of their retirement benefits.	44/2009
	Board have issued guidelines to DG/RDSO/LKO for payment of Tenure Allowance to officers of Organised Group 'A' Railway Services as Deputy Directors, Joint Directors, Directors and Group 'B' officers when posted against senior scale post in RDSO.	55/2009
	Board have issued corrigendum regarding Grant of compensation payable to non-gazetted RPF/RPSF for working on gazetted holidays.	59/2009
	Board have issued corrigendum regarding Travelling Allowance payable for performing journey on road on transfer.	60/2009
	Grant of PCO Allowance to staff of Production Control Organisation- Board have clarified that PCO Allowance is to be paid @ 15% to non-supervisory staff and JE-I and JE-II drawing grade pay upto Rs.4200 and @ 7.5% to SEs & SSEs drawing grade pay upto Rs.4600/-.	62/2009
	The modalities governing grant of Constant Attendant Allowance to pensioners who retired on disability pension under the RS [Extraordinary Pension] Rules, 1993 is circulated.	72/2009
	Mileage Allowance for journeys by Road while on tour – Board have clarified that Railway servants drawing grade pay of Rs.4200 and above are entitled to claim mileage allowance for ordinary taxi when the journey is actually performed by ordinary taxi.	74/2009
	RPF/RPSF staff working as Vigilance Watcher in Vigilance Organisation is to be granted ad-hoc bonus and Ration Money	77/2009

	Allowance in lieu of PLB from the financial year 2008-09.	
	Clarification on entitlement of Transport Allowance in the case of Officers of All India Group 'A' services appointed at the centre on deputation basis as Directors/equivalent is circulated.	106/2009
	The rates of Post Graduate Allowance and Annual Allowance to Medical Officers for possessing Post Graduate Degree/Diploma qualification, have been enhanced w.e.f. 01.09.2008.	107/2009
	Board have communicated Presidential sanction for continuance of Risk Allowance to eligible Railway servant till 30.06.2009 and the Risk Insurance Scheme, as finalized by the Department of Personnel and Training shall be implemented w.e.f. 01.07.2009.	113/2009
	Upto the rank of Inspector Gr.I scale Rs.6500-10500, revised from 861/-p.m. to Rs.36.91 per day per head w.e.f. 01.09.2008 to 31.03.2009. RMA is to be treated as income for the purpose of computation of Income Tax.	114/2009
	Board have communicated presidential decision indicating the revised amount of Conveyance Allowance per month admissible to Railway Medical officers for paying domiciliary visits outside duty hours and performing other official duties.	127 /2009
	Dual Charge arrangement to the post of Chief Medical Director should be made only after obtaining prior approval of Railway Board.	136/2009
	Hospital Patient Care Allowance [HPCA] and Patient Care Allowance [PCA] may be paid upto 30.9.2009 to the non-ministerial railway employees working in Railway Hospitals and Health Units/clinics and the Risk Insurance Scheme implemented from 1.10.2009.	159/2009
	The rates of Allowance in lieu of running room facilities, Shunting Duty Allowance, Trip Allowance and Commercial duty Allowance [applicable to Coal Pilot Guards of ER and SER], in Sixth CPC scales, payable to the running staff with effect from 01.10.2009, are circulated.	166/2009
	Restriction on pay plus Deputation [Duty] allowance – Basic Pay plus Deputation[Duty] allowance should not exceed the maximum of the pay band PB-4 (Rs.67000) plus the grade pay of the post held on deputation subject to the grade pay not exceeding Rs.10,000.	200/2009
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2	Rates of interest to be charged on advance for purchase of conveyances during 2002-2003 are as under: Bicycle 6.5% Scooter/Motorcycle 9% Motor car 12.5%	171/2002
3	Rates of interest for advances sanctioned to the Government servant for purchase of conveyances during 2003-2004 [1-4-03 to 31-03-04] are as under: Bicycle 5.5% Scooter/Motorcycle 8% Motor car 11.5%	180/2003
4	Board have clarified that dearness pay shall be counted for entitlement as well as the quantum of all the advances	114/2004
5	Rates of interest to be charged on advances sanctioned to the Govt. servants for the purchase of conveyances from 1 <sup>st</sup> April '2004 to 31 <sup>st</sup> March 2005 will be the same as for 2003-2004 as under: Bicycle 5.5% Scooter/Motor Cycle 8% Motor Car 11.5%	149/2004
6	The maximum limit of Personal Computer advance is now Rs.50,000/- on first occasion and Rs. 40,000/- on second and subsequent occasions or anticipated/ actual price of the Personal Computer, whichever is less (Effective from 11.5.2005).	91 /2005
7	The rates of interest for advances sanctioned for purchase of conveyances during 2005-2006 i.e. from 1 <sup>st</sup> April, 2005 to 31 <sup>st</sup> March, 2006 will be as under:- (i) Advance for purchase of Bicycle 5.5% (ii) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.) 8% (iii) Advance for purchase of motor car 11.5%	219/ 2005
8	The rates of interest for advances sanctioned for purchase of conveyances during 2006-2007 i.e. from 1 <sup>st</sup> April, 2006 to 31 <sup>st</sup> March, 2007 will be as under:- (i) Advance for purchase of Bicycle 5.5% (iii) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.) 8% (iii) Advance for purchase of motor car 11.5%	173/2006
9	The rates of interest for advances sanctioned for purchase of conveyances during 2007-2008 i.e. from 1 <sup>st</sup> April, 2007 to 31 <sup>st</sup> March, 2008 will be as under:- (i) Advance for purchase of Bicycle 5.5% (ii) Advance for purchase of conveyance other than Motor car (viz. motor cycle, scooter etc.) 8% (iii) Advance for purchase of motor car 11.5%	167/2007
	<b>1018 BAN ON RECRUITMENT / CREATION OF POSTS</b>	
1	The procedure to be adopted for surrender of posts has been	69/2000

	reviewed and modified (local instructions)	
2	Guidelines on the surrender of surplus posts and creation of posts in Railway Workshops consequent to the increase in the incentive hourly rates and revision in allowed timings, are circulated.	94/2000
3	The procedure to be adopted for surrender of posts envisaged in SC No. 69/2000 is superseded.	246/2000
4	The time limit of 15 days stipulated in S.C. No. 246/2000 for the recognised labour to represent against the proposal of surrender of posts is enhanced from 15 days to 20 days.	8/2001
5	Board have issued clarifications on the subject of rightsizing of Indian Railways.	187/2001
6	Clarification on the surrender of surplus posts in Railway Workshops having CLW pattern Incentive scheme, issued.	33/2002
7	Surrender of surplus posts in Rly. Workshops having CLW pattern incentive scheme – since promotions take place to higher grades /posts the last sentence of para 3 of Board's letter dated 8-2-02 [SC No. 33/02] that as and when the newly inducted staff become eligible or promotion the post will be restored to their original grade, is deleted.	14/2003
8	Board have clarified that fresh recruitment for Group 'C' should be limited to 1/3 of the normal and voluntary retirements.	39/2003
9	Credit to the vacancy bank is to be worked out on annual basis of value of posts surrendered to have proper accountal [2] For the purpose of working out monetary value of the posts being surrendered, only mean pay of the post plus dearness pay and corresponding dearness allowance should be taken into account.	188/2004
10	It should be ensured that surrenders made to the extent of providing matching money value for restructuring are not credited to the Vacancy Bank.	35/2005
11	Board have outlined the course of action to be taken in the event of difficulty in finding matching surrender for the purpose of creation of posts of Ticket Checking staff.	135/2005
12	The list of categories on which the process of rightsizing can be started subject to proper review being undertaken, is circulated. Staff who have been recruited for the same and working against safety category post, are exempted from the provision of rightsizing.	54/2006
13	DRMs may be allowed to create posts in <b>safety and operational categories</b> on 1: 1 basis, i.e. by surrendering 1 post in a particular grade, a fresh post can simultaneously be created in the same / lower grade, with the approval of General Manager. The revised stipulation as above is however, subject to surrender of posts as advised in Bd's letter dt. 27-2-06 & 8-03-06 .	82/2006
14	The categories like Telecom Maintainer, Wireless Telecom Maintainer, etc. are not to be covered under the orders of rightsizing as they are safety category staff and are exempted	220 /2006

	from the purview of rightsizing in terms of Board's letter No. E[MPP]2002/1/83 dated 10-09-2003 [P[R]673/III dated 30.09.03]	
15	Board have reiterated the instructions that posts required for maintenance of rakes in coaching complexes in the context of introduction of new trains [ year 2003-04 and onwards] should be created on the lines as done for the crews by way of periodic review to the extent this involves introduction /induction of coaches in new trains to ensure that required number of staff is made available on time to facilitate the desired level of maintenance and safety.	42/2007
16	Railways should review the strength of all categories of staff critically and surrender the posts without affecting the promotional prospects of staff. Surrender of posts in Safety category may be done, subject to a review having been undertaken that the number of posts have reduced, or in case where due to application of benchmarking norms, technological upgradation, change in working system, etc., those posts are superfluous.	45/2007
	<u>Creation of posts in Group 'C' &amp; 'D' required for Maintenance and operation of new assets:</u> In continuation to Board's letter dated 05.04.06 [S.C. No. 82/06] delegating the powers to create posts in safety and operational categories on 1:1 basis to DRMs, Board have now decided that DRMs may be allowed to create posts in higher grade also by surrendering equivalent money value, with the approval of General Manager, other instructions remaining the same.	13 /2008
	Board have decided that posts of gatemen may be created as per existing norms for manning of unmanned level crossing wherever felt necessary, with matching surrender from existing vacancies including safety category vacancies in accordance with extant instructions.	40 /2008
	Rightsizing manpower - Instructions on Budget / Expenditure Management Economy Measures, rationalization of expenditure and measures for augmentation of revenues.	148 /2008
	<b>1019 CASUAL LABOUR</b>	
1	Instructions on exercise of strict control on engagement of substitutes on Railways, reiterated.	27/2001
2	Minimum educational qualification of Class VIII Pass is not to be insisted upon while considering the ex-casual labour borne on live/supplementary live CL Register for filling up of 60% of the open market recruitment vacancies in the category of Gangmen scale Rs.2610-3500 in Civil Engineering Department only. Ex.Casual Labour who are lower in the seniority position in the live/supplementary live CL registers and possess the minimum qualification of VIII pass may apply for recruitment to the posts of gangmen in Civil Engg. against 40% direct recruitment from open market	66/2001
3	It is reiterated that Casual labour with temporary status are entitled to benefits of PL Bonus & leave.	212/2001

4	In partial modification of Para 6 of Board's letter dated 28.2.2001 (S.C No. 66/2001) ex-casual labour service continuous or in broken spells, initially engaged as casual labour within the prescribed age limit of 28 for general and 33 for SC/ST candidates, will be given upper age relaxation upto 40 years for general, 43 for OBC and 45 for SC/ST candidates, for being considered for absorption with prospective effect.	216/2001
5	At the time of initial engagement of Substitute (with the approval of Board) against Gr.'C' post and at the time of seeking extension of currency from the Board it must be ensured by the Railway that the candidate possesses the qualifications prescribed for direct recruitment to that post. A certificate to the effect that the candidate possesses the current qualification prescribed for direct recruitment to that post, should be furnished.	150/2002
6	1. The existing simple interest rate of 10% p.a. will continue to apply on the delayed payment of gratuity under the Gratuity Act, 1972 [ applicable to CLs] {2} Payment of gratuity under this Act wherever due may be made in time so that the requirement of paying interest on delayed payment of gratuity can be avoided	86/2004
7	To avoid occurrence of irregularities in the engagement of substitutes on the Railways under the power of GM, verification of certificates, educational qualifications age, etc. should be completed in all respects before obtaining the approval of the General Manager.  2] Records of the applications etc. that are no longer required to be retained should be shredded/weeded out, only after obtaining clearance from Vigilance Dept.	160 / 2005
8	Instructions on regularization of substitutes as laid down in M.C. No. 20 should be strictly adhered to.	118/2006
	Railway Board have issued the practice to be followed for engagement of Substitutes on the Railways.	108/2009
	<b>1020 CCA / HRA</b>	
1	Further to instructions circulated under SC No. 178/99, the powers to sanction HRA in the event of non-acceptance or surrender of Railway Quarters delegated to DRMs/CWMs in-charge of Workshops controlling housing pools, to be exercised by them personally are now delegated to HOD in the headquarters in respect of workshop and other units where SAG officers are not available and PHOD or nominated HOD in respect of departments in headquarters office.	80/2000
2	The railway employees joining the newly set up Zonal Railways may be allowed to draw HRA admissible at the last place of posting subject to certain conditions.	109/2000
3	The cases where sanction for grant of HRA/CCA was communicated based on dependency certificate issued by the District Collector, prior to 1-8-97 (date of re-classification), shall get the benefit of protection to draw HRA/CCA at the existing	184/2001



	classification, if the town has been placed in lower classification. Such protection will not be available to cases where the sanction was issued or given effect from/after 1.8.97	
4	In partial modification of para 3 of Board's letter dated 15.4.99 (SC No. 109/2000), the instructions that the Railway employees joining the newly set up zonal railways may be allowed to draw HRA admissible at the last place of posting subject to certain conditions, are to be given retrospective effect from 6-1-97 and these instructions should remain in force upto 31-3-2001, after which normal rules would apply.	200/2001
5	Quilandy Panchayat of Kerala has been upgraded as "C" class city/town for the purpose grant of HRA with effect from 01.04.93.	251/2001
6	Board have reiterated that HRA should not be drawn by a Railway employee if his/her spouse is allotted with accommodation by the Central Govt./State Government/ an autonomous Public undertaking/ Semi Govt. Organisations at the same station and wherever HRA drawn irregularly by the concerned employees, necessary recoveries maybe made from them.	50/2002
7	The currency of instructions on delegation of powers to GM and other Heads of departments directly controlling allotment of Railway quarters to sanction HRA in the event of non-acceptance or surrender of Railway accommodation valid upto 31-3-2002 is extended upto 31-3-2003.	225/2002
8	The currency of instructions on delegation of powers to GM and other heads of organisations directly controlling allotment of Rly. quarters to sanction HRA in the event of non-acceptance or surrender of Rly. accommodation valid upto 31-3-03 is extended to 31-3-2010	107/2003
9	Railway employees whose place of duty falls within the limits of the notified area of Panchkula shall be entitled to draw HRA/CCA at the rates admissible within the classified city of Chandigarh, w.e.f. 16.6.03.	167 /2003
10	Railway employees transferred to N.E.Region and Andaman and Nicobar Islands are entitled to the benefit of additional HRA subject to fulfillment of other conditions, w.e.f. 24.9.03.	02/2004
11	In supersession to the existing Rules/orders on the subject, w.e.f. 2.9.02, Railway employees posted to new Zones/new Divisions may be allowed to draw HRA admissible at the last place of posting for a period of 2 years from the date of relief from the old posting, subject to certain conditions.	43/2004
12	The classification for the purposes of payment of HRA in respect of Goa and Port Blair city in Andaman & Nicobar Islands have been revised from 'C' class to B-1 class and the rural areas of the Union Territory of Andaman & Nicobar Islands from 'unclassified' to 'C' class areas w.e.f. 1.4.04.	126 /2004
13	Re-classification of cities/towns on the basis of 2001 Census for grant of House Rent Allowance and Compensatory(City) Allowance to Railway employees with effect from 1-4-2004 is	12/2005

	communicated.	
14	The cities/towns which have been placed in a lower classification in the lists enclosed to SC No.12/05, as compared to their existing classification shall continue to retain the existing classification till further orders and Railway employees working in these places will be entitled to draw HRA & CCA accordingly. These orders are effective from 1.4.2004.	95 /2005
15	The currency of Board's instructions, contained in their letter dated 09-03-04 [SC No 43/04], that Railway employees posted to new Zones/ new Divisions may be allowed to draw HRA admissible at the last place of posting for a period of 2 years from the date of relief, has now been extended upto 31-3-2006.	133/2005
16	Railway employees posted to the new zones / divisions may be allowed house rent allowance for the period 01-04-2001 to 01-09-2002 also on the same terms and conditions laid down in terms of instructions contained in Board's letter dated 15-4-99 [109/2000].	44 /2006
17	The currency of Board's instructions, contained in their letter dated 09-03-04 [SC No 43/04], that Railway employees posted to new Zones/ new Divisions may be allowed to draw HRA admissible at the last place of posting for a period of 2 years from the date of relief, has now been extended up to 31-3-2007.	144/2006
18	With effect from 01-01-07, Jamnagar [MC] has been classified as 'B-2' class for the purpose of grant of HRA to the Railway employees posted at Jamnagar [MC] .	53/2007
19	Greater Hyderabad [MC] is upgraded and classified as 'A-1' class city for the purpose of grant of HRA/CCA to the Railway employees posted at Greater Hyderabad [MC] with effect from 01-09-2007.	130/2007
20	The city of Bangalore [ including existing Urban Agglomeration] is classified as 'A-1' class with effect from 01.10.2007 for the purpose of grant of HRA/CCA to the Railway employees posted at Bruhat Bangalore Mahanagara Palika.	138/2007
21	The currency of instructions contained in Board's letter dated 9-3-2004 [SC No. 43/04] that Railway employees posted to new Zones may be allowed to draw HRA admissible at the last place of posting for a period of 2 years from the date of relief of the official from the old posting, subject to certain conditions, have been extended upto the dates indicated against each new Zone.	172/2007
	Board have issued instructions upgrading the admissibility of Compensatory City Allowance (CCA) and House Rent Allowance (HRA) and the rate of HRA w.e.f. 01.09.2008, consequent upon the decision taken by the Government on the recommendations of VI CPC	115/2008
	The currency of instructions that Railway employees posted to new Zones/ new Divisions may be allowed to draw HRA admissible at the last place of posting for a period of 2 years from the date of relief from the old posting has been extended upto 31 <sup>st</sup> August, 2009 in respect of employees posted to ECR and 31 <sup>st</sup> March, 2008 in respect of	176/2008

[illegible]

7	Where an officer is under suspension for a major part of the period for which he is writing/reviewing the Annual Confidential Reports, he should not be allowed to write/review the Annual Confdl. Reports of his subordinates.	82/2002
8	In partial modification of Board's letter dated 13.3.2001(S.C.No.71/2001) Board have indicated that Station Masters/Station Superintendents are authorised to countersign the Annual Confidential Reports of supervisors posted for station maintenance in all 'A' class stations, only in respect of the duties assigned to these supervisors with regard to the up-keep of station premises and the administrative control of these supervisors will remain with the respective departments.	190/2002
9	ACRs for the employees of statutory and non-statutory recognised canteens have been introduced and forms , circulated.	52/2003
10	Additional column on communication skills including remarks on commendable works done in Raj Bhasha should be included in Part III of the Confidential Reports.	103/2003
11	Self appraisal & Section II of the CR Forms should be filled in by and written for staff in grade Rs.5500-9000 and above who are likely to be considered for promotion to Group B	64/2004
<b>1022 COMPASSIONATE GROUND APPOINTMENTS</b>		
1	(i) Where an employee has become medically unfit to continue in any post, he may be allowed to opt for retirement and request for appointment of wards on compassionate grounds considered. (ii) Where medically decategorised employee has been found fit in a lower medical category, and chooses to retire voluntarily, request for appointment of wards on compassionate grounds will not be considered.	21/2000
2	SC No. 40 to M.C. No. 16 – The dependent of an employee who is eligible for compassionate ground appointment, if pursuing higher studies at the time of death/medical invalidation of the employee, may be allowed to complete the course and apply for compassionate ground appointment within the prescribed period of 5 years, subject to availing only one chance during the 5 year period.	56/2000
3	The minimum educational qualification for recruitment of skilled artisans Gr.III on compassionate grounds is prescribed as 10 <sup>th</sup> class. The training period for such compassionate appointees would be 3 years as against 6 months for open market recruits.	133/2000
4	SC No.42 to MC 16: The instructions prescribing 8 <sup>th</sup> class pass as the minimum educational qualification for recruitment to Gr. D posts should not be insisted upon in the cases which were under scrutiny or under process for compassionate appointment prior to issue of Board's letter dated 4-3-99	177/2000
5	An undertaking in the proforma enclosed to Board's letter that the compassionate appointee will maintain the family members dependent on the deceased railway employee should be obtained. If it is proved that the family members are being	194/2000

	neglected and not being properly maintained at any stage, then compassionate appointment may be terminated forthwith.	
6	Board have decided that GMs may delegate the powers to consider cases of compassionate ground appointments to HODs/DRMs/CWMs where requests have been made for first son/daughter subject to certain conditions.	214/2000
7	GMs are authorised to consider the requests for compassionate ground appointment in respect of cases upto 20 years where the request was made after the candidate becomes major, subject to the condition that these powers are not to be delegated further and these requests are considered after satisfying himself about jurisdiction of granting such employment.	220/2000
8	An employee who was declared medically decategorised before the issue of Board's letter dated 29-4-99 (SC No. 128/99 & 131/99) and sought voluntary retirement before issuance of Board's letter dated 18-1-2000 (SC No. 21/2000) but not yet been given alternative appointment or adjusted against a supernumerary post may be extended the facility of compassionate appointment to one ward.	240/2000
9	The instructions prescribing VIII (eighth) class pass as the minimum educational qualification for recruitment to Gr. 'D' posts on compassionate grounds should not be insisted upon in the case of wives of Railway employees medically decategorised prior to issue of Board's letter dated 29-4-99 (SC No. 138/99) and have opted for voluntary retirement or have been totally incapacitated and declared medically unfit for all categories.	2/2001
10	Only one compassionate ground appointment would be admissible in cases where both husband and wife are Railway employees and one of them is retired consequent to medical decategorisation/invalidation and also in the case of missing Railway employees.	73/2001
11	The power delegated to GM under Board's letter dated 28.7.2000, circulated as SC No. 220/2000, to consider cases upto 20 years old subject to conditions therein, are also applicable in the cases of missing Railway employees.	86/2001
12	The facility of appointment on compassionate ground is to be extended to the eligible spouse/ward of totally incapacitated employees and allowed to retire during the period between 29.4.99 and 18.1.2000.	92/2001
13	In deserving cases, GMs may consider giving a third chance to a widow to appear in the suitability test for appointment on compassionate ground in group 'C' post, based on the merit of each case.	219/2001
14	Divorced/widowed daughter, wholly dependent on the railway employee at the time of death/medical invalidation, should also be considered for appointment on compassionate grounds and this instruction would have prospective effect.	266/2001
15	Compassionate ground appointment may be considered in	47/2002

	favour of wife/eligible wards of employees who were medically decategorised between 29.4.99 and 18.1.2000 (both days inclusive) and declared unfit for further service in the post they were holding but declared fit in a lower medical category, subject to the condition that the employees concerned have retired voluntarily between 29.4.99 and 18.1.2000 on medical decategorisation and such cases are personally considered and decided by GM.	
16	SC No. 52 to MC No. 16: GMs are empowered to terminate the services of a compassionate appointee on the grounds of non-compliance of any condition(s) stipulated in the offer of appointment after providing an opportunity to explain by issuing a show cause notice and without following the procedure prescribed in Discipline and Appeal Rules/Temporary Service Rules.	66/2002
17	Appointment of divorced / widowed daughter on compassionate grounds which were under process on the date of issue of Board's letter i.e. 21-11-01 [SC No. 266/01 ] only may be considered by the Railways on the merits of each case.	142/2002
18	SC No. 54 to MC No. 16: The guidelines set for granting appointment on compassionate grounds [SC No. 75/95] should be strictly adhered to. The cases of compassionate ground appointment should be monitored by Sr.DPOs at Divisional level and CPO at Head Quarters level .	154/2002
19	Board's instructions that the CG appointments in workshops controlled by Mechanical dept. should be restricted to wards/widows of employees of that W/s only [SC 272/99] are reiterated . [b] wards/widows of deceased employees of workshop may be accommodated on Division/Headquarters, whenever possible but wards/widows of deceased employees of Division/headquarters should not be appointed in workshop.	43/2003
20	The eligible dependent of a Railway employee who dies in harness or is retired due to medical invalidation may be allowed to complete the educational course he is pursuing, if at the time of death / medical invalidation of the employee: 1] the candidate is major and already pursuing a course he may be allowed to complete it with permission from Railways. 2] the candidate is minor, but at the time of attaining majority, he is already pursuing / admitted to a course he may be allowed to complete it with the permission of the Railway administration. In [1] and [2] his candidature for appointment will be considered according to the qualification so acquired. 3]The candidate is minor and at the time of attaining majority he is not pursuing / admitted to a course, he will be considered on the basis of qualification held at the time of majority.	62/2004
21	GMs may personally consider compassionate ground appointment in favour of wife/eligible ward of such employees who were medically decategorised between the period from 29.4.99 (Date of Board's letter circulated as SC No.138/99) and 18.1.2000 (Date of Board's letter circulated as SC No.21/2000)	91/2004

	and sought voluntary retirement on medical decategorisation but were retired after 18.1.2000, based on individual merits of each case.	
22	<ol style="list-style-type: none"> <li>1. Special drive to clear backlog compassionate ground appoints should be launched to ensure that all delayed cases of compassionate ground appointments are finalized latest by 15-09-05</li> <li>2. Adalat for pending compassionate ground appointment cases should be held by ADRM &amp; Sr. DPO at Divisional level and AGM &amp; CPO at the Headquarters level on 10-11-05 giving due publicity through Newspapers and Official Notices.</li> </ol>	131/2005
23	Compassionate appointment of wards of deceased / medically invalidated employees, who are diploma holders should normally be considered for JE-II post subject to the availability of vacancies and the candidate being found eligible and suitable for the post.	201/ 2005
24	Compassionate Ground appointments to the wife/wards /dependant of partially medically decategorised staff who seeks voluntary retirement may be given subject to certain conditions . Cases of employees medically decategorised after the issue of Board's letter dated 18-1-2000 [SC No. 21/2000] and not given appointment on compassionate ground to his/her ward, are also covered by these instructions.	92/2006
25	Compassionate Ground Appointments of adopted sons/ daughters : Para 3 of Board's letter dated 20-05-88 has been substituted by Section 11 of the Hindu Adoption and Maintenance Act, 1956	108/2006
26	Board have clarified that cases for compassionate ground appointment of wards/spouse of staff who have been medically decategorised between 18.01.2000 and 14.06.2006 only need be put up to the General Manager for consideration and cases where decategorisation occurred after 14-06-2006, may be dealt with in terms of instructions in existence prior to 18-01-2000.	200/2006
27	<u>Appointment on compassionate grounds of wards/spouses of medically incapacitated employees on the Railways:</u> Board have clarified that where an employee is totally incapacitated and is not in a position to continue in any post because of his medical condition, he/she may be allowed to opt for retirement. In such cases, request for appointment on compassionate ground to an eligible ward may be considered.	17/2007
28	General Manager may consider appointment in Group 'D' only, in favour of ward / widow in case of death of commission vendor / bearer who was eligible for absorption in the Railways [ at the time of death he was below 59 years of age as on or before 01-04-2005 and could read and write as stipulated vide this Ministry's letter No. 2004/TG-III/639/2/ Pt. dated 2-8-2005] subject to the certain conditions.	89/2007

29	Appointment on compassionate grounds – acquisition of higher qualification: The educational qualification possessed by the ward / spouse of the ex-employee at the time of submission of application for compassionate ground appointment may be considered. However, the application for compassionate ground appointment should be submitted within the prescribed period as laid down in extant instructions.	97/2007
30	Where a candidate appointed on compassionate ground dies / becomes medically incapacitated during the course of training before he / she is regularly appointed in the Railways, another opportunity may be granted to the original ex-employee / ex-employee's widow, on whose request the dead / incapacitated trainee ward was offered appointment on compassionate ground by the administration, to apply for another wards' appointment.	100 /2007
	Board have clarified that till instructions regarding revised qualification for recruitment to PB-1 Pay Band of Rs.5200-20200 with grade pay of Rs.1800/- are notified /issued by them, the existing practice may be continued for recruitment to Group 'D' <b>on compassionate grounds</b> .	204/2008
	Board have decided to delegate powers to DRMs/CWMs/HODs for considering cases of appointment on compassionate grounds of wards/widows of missing railway employees which hitherto rest with General Managers.	08/2009
	Board have clarified that in case of Compassionate Ground appointment, the category allotted to a candidate can be considered for change only before a candidate accepts the offer of appointment and goes for medical examination. After acceptance of the offer of appointment and completion of medical examination, change of category should be done either on account of medical unfitness or by an authority higher than the one who has decided the category of allotment.	134/2009
	<b>CONDUCT RULES</b>	
1	The provisions of Rule 13 of RS(Conduct) Rules, 1966 on acceptance of any gift by the employee or any member of his family, are reiterated for strict compliance.	5/2000
2	Clarifications on the various types of transactions provided for under Rule 18(3) on movable/immovable property of RS(Conduct) Rules, 1966 issued.	180/2000
3	When a request is received from a railway servant for sanction of Govt. under Sub-rule[1]or intimation under Sub.Rule (3) of Rule 15 of Conduct Rules, the same should be sent to Railway Board duly enclosing an undertaking from the employee that the business/commercial activity will not be conducted from the	200/2002



	govt. railway accommodation.	
4	The findings of the complaints committee constituted for prevention of sexual harassment of women at work places will be binding on the Disciplinary Authority to initiate disciplinary proceedings against the railway servant[s] concerned and treated as a preliminary report against the accused	50/2003
5	1)The term “small amount” appearing in first proviso to Rule 16(4)(I) of the Railway Services (Conduct)Rules should be decided on merits taking into account the status of the individuals and amount involved. 2)Any “loan”(movable property) advanced/taken by Rly. servant that exceeds the limit prescribed under Rule 18(3) of RS(Conduct) Rules should be reported to Govt. 3) No prior sanction of Govt. is required if the Rly. servant borrows money from relative or a personal friend with whom he has no official dealings. 4) Prior sanction of Govt. is necessary for borrowing money from relative/personal friend with whom the Rly. servant has official dealings (4b) However in terms of relaxation given in the first proviso to Rule 16(4) (I), no prior sanction is required if the said loan taken from the above person with whom he has official dealings is purely temporary loan of small amount, free of interest.	21/2005
6	Instances/complaints of failure of Rly. employees to look after their families may be investigated and suitable action taken under Rule 6 of RS(D&A) Rules 1968.	74 /2005
7	Railway administrations should not act as a guarantor on behalf of the Railway employees who take private loans from banks /non-Railway thrift societies etc.	45 /2006
8	Instructions on the contacts of Railway servants with Foreign nationals / Members of Foreign Missions etc are circulated for information and strict compliance.	133/2006
9	Any Government servant who indulges in act of cruelty to animals will be making himself liable for action under Prevention of Cruelty to Animals Act. Besides punishment under the Act, he would also make himself liable for action under CCS [Conduct] Rules for conduct unbecoming of a Govt. servant.	150/2006
	Complaints Committee constituted to enquire into the complaints of sexual harassment made against officers of the level of Secretary and Additional Secretary and equivalent level in Ministries, Departments and organizations directly under the control of the Central Government other than Central PSUs, is circulated.	190/2008
	All Supervisory staff who are working in Pay Band-2 [Rs.9300-34800/-] with Grade Pay of Rs.4600/- and above , in VI th CPC scales, have to submit an annual return of their immovable property in terms of Railway Ministry's Decision No. 11 below rule 18 of the Railway Services [Conduct] Rules, 1966.	98/2009
	Transaction in immovable property made by the member of family of a railway servant in his or her own name, in his or her own right and out of his or her own fund including by way of gifts received, will have to be reported or previous sanction of the Government sought under	101/2009

	rule 13, if the value of the gift received by the member of family of the railway servant, which was used to finance the transaction, exceeds the monetary limits laid down in rule 13, irrespective of the person making the gift, though such transaction will not attract the provisions of rule 18[2] of RS [Conduct] Rules, 1966.	
	<b>1024 CONFIRMATION RULES</b>	
1	The entire process of confirmation should be completed by three months and where the number of employees involved is large, within a maximum period of six months.	185/2001
2	With the simplification of confirmation rules, delinking from the availability of permanent posts, the concept of construction reserve is abolished. If there are any staff in construction/projects without a position/lien in the open line, in the appropriate category, such staff should be provided with lien immediately.	96/2002
	<b>1025 CORRECTIONS TO IREC VOL I</b>	
1	Advance correction slip No. 73 to IREC- I (1985 ed. Reprint 1995 Ed) – Rule No. 551 on Maternity Leave amended and Rule 551(A) on Paternity Leave , inserted.	2/2000
2	Advance Correction Slip 74 to IREC- I 1985 Ed. – Rule 22 A Appendix I RS(Conduct) Rules ,1966 on prohibition of employment of children below the age of 14 years, inserted.	26/2000
3	Advance Correction Slip No. 75 to IREC- I , 1985 Edition: Railway Board's decision on recording the source/basis of the date of birth in the Service Register at the time of entering service added below Rule 225(4) (iii) of Chapter 2	38/2000
4	ACS 76 to IREC- I – Rule 551(B) on Paternity leave to male casual railway employees who have been granted temporary status, added below Rule 551(A).	48/2000
5	ACS No. 70 to IREC Volume I : SC No. 1 to MC No. 119: Amendment of Rules regarding retention/termination/transfer of lien is circulated.	92/2000
6	ACS No.77 to IREC-I (1985 Ed.) Rule 921 on deletion of incentive bonus is issued.	172/2000
7	ACS 78 to IREC-I (1985 Ed.) Rule 523(i) (d) on procedure for crediting LAP on first January /first July w.e.f. 1-7-97 in respect of railway employees having 285 days or less LAP and also those having more than 285 days at their credit, is added below Rule 523 (i) (c)	174/2000
8	ACS No.: 79 to IREC Vol.I, 1985 Ed. Rule 244 Railway Ministry's Decision No. 2 regarding general conditions of service and maintenance of lien, substituted.	16/2001
9	ACS No.80 & 81 to RI-1995 Edn: Advance correction Slip No.80-Rule 923 Note (4) and ACS	64/2001

	No.81-Rule 925(3)(g) permitting advance/Final withdrawal from Provident Fund separately for betrothal ceremony/and marriage ceremony treating each as a separate purpose is circulated	
10	Advance Correction Slip No.82 to IREC Vol.I 1985 Ed. (Reprint Ed.1995):- Rule 923 (g)(iii)(b) modified, PF withdrawals/advances are admissible for PG courses of all disciplines, Graduate/PG Degree/Diploma in IT related courses conducted by Universities/Recognised Technical Institutes.	110/2001
11	ACS No.83 to IREC Vol.I. 1985 Edn(Re-print Edn.1995) Rule 550(A) Railway Ministry's decision No.4:- Encashment of unutilized LAP is allowed to Railway servants who are compulsorily retired as a measure of punishment under DAR rules, where the disciplinary authority has not imposed any cut in the amount of pension. This is effective from 6.2.87.	114/2001
12	Advance Correction Slip No.84 to IREC Vol.I 1985 Edn (Reprint 1995) Item No.3 of the First schedule Rule No.503 [page 61] regarding the authorities competent to grant study leave are as under: 1. Ministry of Railways - in all cases within India and abroad. 2. General Managers - in all cases within India. 3. HODs and DRMs in respect of Group C and D for study leave within India	86/2002
13	Advance Correction Slip No.85 to IREC Vol.I Rule 521 dealing with the procedure to be followed for sanction of commuted leave to Railway Servant (Gazetted or Non-gazetted) substituted.	179/2002
14	ACS NO. 86 TO IREC Vol. I : Sub rule 7 of rule 913 on the provision for treating the non-communication on the application for commercial employment by Railway officers after retirement within 60 days and 'deemed permission' has been deleted. Sub-rules 8,9 & 10 has been re-numbered as 7,8 & 9.	208/2002
15	ACS 87 to IREC Vol.I Rule 923[g][viii] inserted: An advance of 3 months pay or half the amount standing at the credit in the PF is permitted to meet the cost of legal proceedings instituted by or against the subscriber or against a member of his family or any person actually dependent on him.	240/2002
16	ACS No. 88 to IREC Vol.I, 1985 edition; The word ' for' appearing between the words 'absence' and 'suspension' in sub-rule 3[7] of Rule 526 has been substituted with the word 'or'.	128/2003
17	ACS 89 to IREC Vol I (1995) [Reprint 1995]: Rule 901(iv) <u>inserted</u> – SRPF Rules will not apply to Railway servants entering into service on or after 1-1-04. ACS 90 to IREC Vol I (1995) [Reprint 1995]: Rule 904(iii) <u>inserted</u> – Railway servants entering into service on or after 1-1-04 shall not subscribe to the State Railway Provident Fund.	11 /2004
18	ACS 91 to IREC VOL.I , 1985 Edn [1995 reprint] RS[Conduct Rules 1966: [I] Rule 13[2] value of gift on weddings etc., to be reported – Rs.7000/- in case of Gr. A officers Rs.4000/- in case of Gr. B officers, Rs.2000/- in case of Gr. C and Rs.1000/- in	45/2004

	<p>case of Gr. D staff.</p> <p>[ii] Rule 13[3] &amp; [ii] value of gifts on weddings etc that need not be reported:Rs.1500/- in respect of Gr A &amp; B officers And Rs.500 in respect of Gr. C and D staff</p> <p>ACS 92 to IREC Vol.I RS [Conduct] Rules 1966: Rule 18[3] substituted : transaction of movable property to be reported to Govt. where value exceeds ; Rs.20,000/- in case of Gr. A &amp; B officers and Rs. 15,000/- in case of Gr. C &amp; D staff.</p>	
19	<p><b><u>Advance Correction Slip No. 94:</u></b> Rules 925[3], 925[4] and 925[5] of IREC Vol.I fifth Ed. 2003, amended:</p> <p>Final Withdrawal from PF in the following cases is modified as under:</p> <p>i] six months pay in the case of betrothal / marriage of subscriber or his/her son or daughter, or any other female actually dependent on him/her in terms of Rule 925[3][b][i] of IREC Vol.I. This time limit can be relaxed in special cases to 15 months for marriage of subscriber's daughter [Note 2].</p> <p>ii] The limit of three months pay or fifty per cent of the amount standing at the credit for meeting educational expenses of the subscriber or his children, may be relaxed in special cases upto not more than three fourths [75%] of the amount standing to the credit be sanctioned [Rule 925[4][c]</p> <p>iii] Medical Expenses – In special circumstances in cases of illness of subscriber / dependent not more than three fourths [75%] of the amount standing at credit can be sanctioned.</p>	193/ 2005
20	<p><b><u>Advance Correction Slip No. 95 to IREC Vol. I,</u></b> Fifth Edition 1985 [Second Reprint Edition 2003] Rule 211 on General Conditions of Service- Recruitment, Training and Promotion to Group 'A' &amp; Group 'B' Posts, amended</p>	10/2006
21	<p><b><u>Advance Correction Slip No. 96 to IREC Vol.I</u></b> Fifth Edition 1985 [Second Re-print 2003] : Rule 214[b] amended: The powers of GM in making officiating promotion in Group 'A', Sr. Scale on adhoc basis for a continuous period not exceeding one year on each occasion when circumstances warrant is now extended to the posts of Security Officer, Law Officer, Hindi Officer, Chemist and Metallurgist, Public Relations Officer, and Superintendent Printing &amp; Stationery</p>	11/ 2006
22	<p><b><u>ACS No. 97 to IREC Vol.I 1985 Edn [2003 reprint]</u></b> : Rule 11 of Appendix I – RS [Conduct ] Rules, 1966 amended to include provision regarding the communication of official information in accordance with the Right to Information Act, 2005.</p>	32 /2006
23	<p><b><u>ACS 98 to IREC Vol. I Fifth Edn.-1985:</u></b> Board have decided that Encashment of unutilized leave on average pay (LAP) is to be allowed to those Railway servants who are compulsorily retired as a measure punishment under the disciplinary rules even if a cut in pension (including gratuity) has been ordered w.e.f 13.2.2006.</p>	39 /2006

24	<b>ACS 99 to IREC Vol.I 1985 Edition [Second Reprint –2003]:</b> Rule 551 [C] added. An adoptive mother working on Railways with less than two surviving children may be granted leave of 135 days as 'Child Adoption Leave on adoption of a child upto one year of age, on the lines of maternity leave admissible to natural mothers.[ii] During the period of C.A.L, leave salary equal to pay drawn immediately before proceeding on leave shall be paid. [iii] C.A.L. can be combined with leave of any other kind. [iv] Leave of the kind due and admissible for a period of upto one year can be granted, if applied for, in continuation of C.A.L. , subject to certain conditions.	79/2006
25	<b>ACS No. 100 to IREC Vol.I: Rule Nos.804 &amp; 805[1]</b> has been modified / substituted. [1] Unpaid Wages beyond three years should be credited to the fund. [2] The per capita rate has been enhanced to Rs. 30/- and the distribution amongst different activities has been detailed.	175/2006
26	<b>ACS No. 101 to IREC Vol.I:</b> Proviso below Rule 2[a] of Appendix I – In line 2, the words sub-rules [1] and [3] of rule 15 has been substituted with sub-rule [1] of rule 15.	211/2006
27	<u>Advance Correction Slip No. 102 to IREC Vol.I: Rule 923[g][ix]</u> added: - Advance from the SRPF - An amount not exceeding three months pay or half the amount standing to the credit of the subscriber may be sanctioned to meet the expenses on account of pilgrimage or visiting places of eminence of all religions, if applied for.	04 /2007
28	Advance Correction Slip No. 103 to Para 211 of Indian Railway Establishment Code, Volume I, Fifth Edition –1985 [Second Reprint Edition-2003 : The change in the percentage of departmental candidates eligible to be considered for the LDCE quota for promotions to Gr.'B' , revised from 25 to 30% vide ACS 95, has been given effect to from 03-11-92.	113/2007
29	<b>ACS No. 104 to IREC Vol.I 1985 Edn. [Second Reprint 2003]:</b> Railway Ministry's Decision Nos. 11,12 and 13 have been incorporated below Rule 18 of the RS [Conduct] Rules, 1966. <u>Rly. Ministry's Decision No. 11:</u> Supervisory staff of Group 'C' working in scale the maximum of which is Rs.900/- and above should not only submit property returns on appoint to the grade / post but also in the month of January every year. <u>Rly. Ministry's Decision No. 12:</u> Reservation Clerks, Parcel Clerks, Booking Clerks and TTEs & TCs should not only submit property returns on appoint to the grade / post, but also submit a property return at the time of every promotion and at the time of submitting documents for pension [approximately 2 years prior to superannuation]. <u>Rly. Ministry's Decision No.13:</u> Sale / purchase of shares, securities, debentures etc. which is treated as movable property, should be intimated to the administration if it exceeds Rs.50,000/- in respect of Group 'A' and 'B' Officers and Rs.25,000/- in respect of Group 'C' and 'D' staff, during the calendar year.	149 /2007

[illegible]

[illegible]

	6307-15750	140	
13	<b><u>Advance Correction Slip No:55 to IREC Vol.II, 1987 Edition:</u></b> Rule 1510(2) amended. Running staff rendered surplus due to change in traction should also be granted, ALK, at the rates specified from time to time.	155/2005	
14	<b><u>Advance Correction Slip No. 58 to Sub-rule [6] of Rule 1636 IREC Vol.II [Second Reprint Edition], 2005 :</u></b> The circumstances under which travel by air on duty is permissible and the authority that can permit travel by air, is substituted.	112/2007	
	<b><u>ACS No. 10 TO IREC Vol.II, 1987 Edn [Reprint Edn.2005]:</u></b> The rates of Breakdown Allowance to non-gazetted Railway servants who are earmarked for breakdown duties, prescribed in the first para of Rule 1420[1] [i], have been revised.	162/2009	
	<b>1027 CORRECTIONS TO PENSION RULES</b>		
1	Rules 20 and 34(1) of RS (Pension) Rules,1993 amended:- The period of service rendered before attaining 18 years in military service is to be counted towards qualifying service for civil pension with retrospective effect i.e. from 22.11.03.	11/2005	
2	Corrections to Railway Services (Pension) Rules,1993,effective from the 19 <sup>th</sup> day of July, 1997 (1) Rule 53(i) substituted. A Rly. Servant who has been permitted to be absorbed in a corporation/company wholly or substantially owned/controlled by the Central/State Govt. or in a body controlled/financed by the Central/State Govt. shall be deemed to have retired from service from the date of such absorption and subject to rule-rule (3)( i.e. exercise option to count the service rendered in Rly for pension or receive pro-rata retirement benefit), shall be eligible to receive retirement benefits, if any, from such date as determined as per the orders of Rlys. Applicable to him (2) Rule 54 and clause (iii) of sub rule 21 of Rule 75, omitted.	18/2005	
3	The words fraction of pension and one third of pension in Rule No. 6 of RS[Commutation of Pension] Rules, 1993 revised to percent of and forty percent of pension, respectively, with effect from 1-1-96. [ii] The words one hundred rupees in Rule 10 and 11& 23 is revised to two thousand rupees w.e.f. 1-1-96 . Rule 19[ii] omitted w.e.f. 19-7-97. In Form No. 1 and 2 of Part 1, the words subject to maximum of one third thereof is revised to subject to forty percent .	19/2005	
	<b>1028 CORRECTIONS TO IREM</b>		
1	<b><u>Advance Correction Slip No. 6 to IREM Vol.II :</u></b> Section F on rules regarding statutory and non-statutory canteens[recognised on Indian Rlys ], is amended.	9/2000	
2	<b><u>Advance Correction Slip No. 92 to IREM Vol.I , 1989 Ed. :</u></b> Para 706 on Washing allowance, substituted. The categories of staff	25/2000	



	who are eligible for washing allowance have been listed out.	
3	<b>Advance Correction Slip No. 93</b> to IREM Vol. I , 1989 Ed. – Para 159(1) (i) the minimum qualification for skilled artisan Grade III modified. (2) Para 159 (1) (iii) note on mode of filling up the posts in Diesel/Electric/EMU Sheds, added.	36/2000
4	<b>Advance Correction Slip No. 94</b> to IREM Vol.I - Para 645 & 648 on grant of dual charge allowance amended to read as 45 days & Rs. 26,000/- in place of 30 days & Rs. 8,000/-.	39/2000
5	<b>Advance Correction Slip No 95</b> to IREM Vol.I : S.C.No.9 to Master Circular No.24. Note [ii] below para 312 of Chapter III on the expression 'relevant grade' with reference to acceptance of request transfers, substituted. <b>ACS 96</b> – New para 102 A inserted. Employee seeking request transfer to a post having element of direct recruitment, should possess the qualification prescribed for direct recruitment to the said post.	46/2000
6	<b>ACS No. 98 to IREM Volume I:</b> ( SC No. 26 to MC No. 32): Para 164(2) – The qualification prescribed for recruitment to the post of Radiographer Gr.III has been revised to 10+2 with Diploma in Radiography/X-Ray Technician/Radiodiagnosis Technology (2 years course ) from a recognised Institute & Science Graduates with the above qualification will be preferred.	86/2000
7	<b>ACS No. 97 to IREM Volume I:</b> The General Manager is now authorised to sanction investigation of arrears claim amounting to Rs.5000/- pertaining to the period beyond three years, as against the existing limit of Rs. 1000/-	87/2000
8	Corrigendum to ACS No. 92 of IREM Volume I: Para 706 (vi): Washing allowance issued to read as “Group D staff/ peons/motor drivers including CL employed as such, working in HQrs/Administrative offices/or personally attached to the DEN-IC of the construction units/projects.”	114/2000
9	Further to Board’s letter circulated under SC No. 87/2000, the first sentence of para 2 has been changed to indicate that the matter of raising the limit in respect of investigation of arrears claims was considered by the Board based on a demand raised by the staff in DC/JCM meeting.	118/2000
10	<b>ACS No. 108 to IREM</b> Volume I: Proviso to para 171(6) added on filling up the posts of Section Officers (Accounts), ISAs, TIAs by transfer on deputation of staff holding analogous posts in the C & AG’s office.	121/2000
11	<b>ACS No. 99 to 106 of IREM Volume I:</b> Paras 125(1)(i), 130(1) (i), 141(1)(i), 142(1)(i) , 146A(1)(i), 147(1)(i), 148(1)(i), & 159 (1)(i), of Chapter I Section B, Sub Section III on rules regarding recruitment and training of non-gazetted Railway servants - substituted. (ii) Shortfall in promotions through LDCE Quota should be added to direct recruitment quota.	128/2000
12	Corrections of IRMM 2000: Para 550 amended to include 2 sub paras on leave to be recommended by the Medical Board and date of effect of invalidation.	134/2000

13	<b>ACS No. 107 to Vol.. I:</b> SC No.13 to MC No.31: Para 217(b) substituted – Selection Boards are to be constituted by GM or HOD or other competent authority not lower than DRMs/ADRM/CWMs.	148/2000
14	ACS to IRMM,2000: Para 612(A)(4)(b)(iii) amended: for SRPF optees or their widows, in receipt of ex-gratia pension, one time contribution of twice the ex-gratia monthly payment may be deposited for membership to RELHS.	149/2000
15	ACS to Para 601(5) and 601(6) of IRMM,2000: Instructions on removal of age limit of 25 years in respect of medical facilities for dependent children of serving railway employees and pensioners amended.	199/2000
16	ACS No. 7 to Health 2000: (Delegation): GM/CMDs are empowered to sanction/reimburse upto Rs.10,000/- in case of railway employees referred to non-railway medical institutions for special investigation/CT Scan/MRI. Where the cost of special investigations /CT Scan/MRI exceeds the limit of Rs. Rs.10,000/- , the same is to be referred to Board, duly concurred in by FA&CAO.	210/2000
17	<b>ACS No. 111 to IREM Vol.I</b> (1989 Ed.) – Para 219- The existing words and figures ‘more than 80%’ in sub-para(i) and (j) (iii) for formation of panel to ‘Selection’ and ‘ general selection’ posts are substituted by the words ‘80% or more marks.’	222/2000
18	<b>ACS No. 110 to IREM Vol.I</b> , 1989 Ed.. Para 131 (2) (iii) substituted: For filling up 66.2/3% promotional quota of Law Asst. Grade Rs. 6500-10500, serving employees in grades lower than the grade Rs.6500-10500 with 5 years regular service in Gr. C with degree in Law from any department may be called for the selection & shortfall, if any, in this quota will be added to Direct Recruitment quota.	225/2000
19	<b>ACS No. 112 of IREM Vol. I 1989 Ed:</b> Para 131 on the mode of filling up the vacancies of Law Assistants in scale Rs.6500-10500, the qualifications & age for Direct Recruitment qualification for promotees, benefit of added years of service under Rule 45 of Pension Rules & Channel of promotion, substituted.	239/2000
20	<b>ACS No. 7 &amp; 8 to IREM Volume II</b> , 1990 edition: (1) Para 2220 (i) & (iii) the yearly outlay that can be incurred towards initial rehabilitation/ alteration to holiday homes increased from Rs. 50,000 to Rs. 10 Lakhs and monthly rent of leased accommodation increased from Rs.150/- per month to Rs.5000/- per month. (2) Para 2221 (i) & (ii) on charges and allotment of accommodation, substituted.	14/2001
21	<b>ACS No. 113 to IREM Vol.I</b> ,: The educational qualification prescribed for the posts of SE(Signal) and SE(Telecom) to be filled by direct recruitment through RRB, has been revised as under: SE(Signal) - BE Electrical/Electronics /Telecommunications SE(Telecom) - BE Electrical/Electronics/Telecommunications/ MSc.,Electornics)	31/2001
22	<b>ACS No.114 to IREM Vol.I</b> ,: Henceforth the 15% promotion	49/2001

	quota to the post of Cashiers (Cash & Pay) Office will be filled up from amongst clerks in scale Rs.3050-4590 in Cash & Pay offices with minimum three years services and Sr. Clerks will no longer be eligible for the said post.	
23	<b>ACS No.115 to IREM Vol.I</b> , 1989 Edition Para 122(1): The mode of filling up the post of ASM in grade Rs.4500-7000 is revised as under:- 1)60% by D.R. through RRBs. 2)15% by LDCE from Gr.C&D staff of Operating & Commercial Departments below Rs.4500-7000 and below 45 years (50 years for SC/ST) with Graduation subject to the condition that Gr."D" staff should have rendered a minimum of 5 years regular service, shortfall, if any, being added to DirectRecruitment quota. 3)25% by general selection from amongst employees possessing matriculation and working as Shunting Jamedars, Master Cabinman Gr.I, Switchman, Shunting Sr.Signallers and Sr.Trains Clerks in Rs.4000-6000 below 45 years (50 years for SC/ST) shortfall if any being added to (2) above.	61/2001
24	<b>ACS No.118 to IREM/Vol.I</b> (1989 Edition): Minimum educational qualification for the post of Health and Malaria Inspector Gr.III (Rs.5500-9000) revised to read as "B.Sc. (Chemistry) plus one year "Diploma of Health/Sanitary Inspector".	85/2001
25	<b>ACS No.117 to IREM Vol.I 1989</b> Edition: Para-6 of Appendix 4 of IREM amended. No increments will be allowed to a Stock Verifier till he passes the qualifying examination within four years of service as stock verifier, in two attempts, failing which he will be reverted to his substantive post. The examination will be conducted at least once annually.	113/2001
26	<b>ACS No. 118 to IREM Vol.I</b> (1989Ed) Paras 144(2)(i), 146(2)(i), 146(4))i) of Chapter I, Section B, Sub-section III amended – The educational qualification for recruitment to the post of JE -II (P. Way)/ PWI – III scale Rs.5000-8000, JE II (Bridge) BRI-III scale 5000-8000 and SE (Bridge)/BRI 6500-10,500 is amended.	118/2001
27	<b>ACS No. 119 to IREM Vol.I</b> 1989 Edition: Para 160(2) (i) – The words 'six months course in the' figuring in the fourth line – deleted. Educational qualification for direct recruitment to the post of Staff Nurse in scale Rs. 5000-8000, revised.	137/2001
28	<b>ACS No. 120 to IREM Vol.I</b> 1989 Edition: Para 161(2) (i) revised – Educational qualification for direct recruitment to the post of Physiotherapist Grade II in scale Rs.5500-9000 is revised as "10+2 (with Science), plus Diploma/Degree in Physiotherapy."	143/2001
29	<b>ACS No. 121 to IREM Vol.I</b> 1989 Ed.: Para 164(2) modified – Educational qualification for direct recruitment to the post of Radiographer Gr.III scale Rs.4000-6000 is modified partially as "10+2" with physics & Chemistry" in place of "10+2".	153/2001
30	<b>ACS No.122 to IREM Vol.I</b> 1989 Edition : In addition to the existing para 1311 (1), Para 1311(2)[new] added: (2) The staff declared as malingerer in terms of Note (ii) below Para 512 (2) of IRMM will not be entitled to alternative employment as per Chapter XIII of IREM. They will continue to	170/2001

	be governed by the provisions of the IRMM ibid.	
31	<b>ACS No. 124 to IREM Vol.I</b> 1989 Edition : Para 113 regarding confirmation substituted. Cases of staff promoted on regular basis should be reviewed after completion of 12 months probation based on which their suitability for retention in the grade or otherwise and decision implemented within 6 months from date of completion of probation.	175/2001
32	<b>ACS No. 125 to IREM Vol.I</b> 1989 Edn: Para 115(v) substituted – for direct recruitment to all Gr. 'C' & 'D' posts the upper age limit has been relaxed in case of widows, divorced women, women judicially separated, not remarried, upto 35 years for OBC and 40 years for SC/ST candidates.	201/2001
33	<b>ACS No. 123 to IREM Volume I</b> , 1989 Edn.: (i) Note added below paras 141(2) (i) and 142(2)(ii) and 159(1)(i) on recruitment of JE-II in Mechanical and Electrical Deptts. and skilled artisans. (ii) Paras 136, 138 & 139 deleted. (iii) Para 137 regarding recruitment of Diesel/Electric Asst. substituted.	202/2001
34	<b>ACS No.126 to IREM Vol.I</b> 1989 Ed: Paras 167A & 167B – new paras added – mode of recruitment and training of field workers (M/F) Extension Educator and Health Visitor, in the Family Welfare Organisation, have been detailed.	230/2001
35	<b>ACS No. 127 to IREM Vol.I</b> , 1989 Edn. : Para 163(1)(ii) of Chapter I Section 'B' Sub-section III (Recruitment and Training)-substituted: The qualification for promotion of serving Railway employees of Medical Department to the post of Health and Malaria Inspector Gr.III in scale Rs.5500-9000 is modified as 'BSc with Chemistry plus one year Diploma of Health/Sanitary Inspector.'	234/2001
36	<b>ACS No.128 to IREM Vol.I</b> (1989 Edition) Para 165(1) - AVC for Lab Asst. in Medical Department substituted.	260/2001
37	<b>ACS No.129 to IREM Vol.I</b> 1989 Edition: Para 112 regarding the committee for conducting interviews for direct recruitment to Group "C" posts by RRBs, has been substituted.	12/2002
38	<b>ACS No. 131 to IREM Vol.I</b> 1989 Edition – Seniority of staff on promotion amended. The provisions contained in Para 319-A of IREM, Vol.I i.e., Principles for determining the seniority of staff belonging to SC/ST promoted earlier vis-à-vis, General/OBC staff promoted later as introduced vide ACS No.25 & 44 are withdrawn retrospectively w.e. from 17.6.1995	48/2002
39	<b>ACS NO.130 TO IREM Vol. I</b> : Para 219(c) Substituted: (i) Objective type of questions for about 25% (in the range of 20% to 30%) of the total marks for the written examination should be included in the written test held as part of selection for promotion to selection posts other than highest grade selection posts, in all departments, except Accounts department.  (ii) Negative marking of 1/4 mark for each wrong answer to	49/2002

	objective type question should be introduced for all selection posts including highest grade selection post in all categories.	
40	<p><b>ACS NO.132 to IREM Volume I</b>, 1989 Edition:</p> <p>1. Para 179(xv) regarding recruitment by transfer substituted. The existing provision regarding transfer of Gangmen to other department against 10% quota is modified fixing the lower age at 45 years instead of the existing limit of 35 years, and Gangmen volunteering to go to Mechanical Workshops on bottom seniority against 40% quota is modified fixing the lower age limit at 45 years instead of the existing upper age limit of 33 years.</p> <p>2. The lateral transfer of other staff to Workshops may be temporarily withdrawn for 2 years from 8-4-02.</p>	60/2002
41	<p><b>ACS No.133 to IREM Vol.I</b>, 1989 Edition:-</p> <p>(1) Sub-para (a)(iii) of Para 604 inserted by ACS No.19 on fixation of pay on request transfer is deleted.</p> <p>(2) Pay fixation in cases of request transfer would continue to be regulated under the provisions of Rule 1313 FR 22(I)(a)(3) of IREC Vol.II.</p>	140/2002
42	<p><b>ACS No.134 to IREM Vol.I</b>, 1989 Edition:-</p> <p>(i) With the implementation of post based roster, the word 'vacancies' wherever appearing from paras 122 to 178 is substituted with the word 'posts'.</p> <p>(ii) The words 'of the vacancies' appearing in paras 168 (3)(i) &amp; (ii) and 171(3)(ii) &amp; (iii) is deleted.</p>	144/2002
43	<p><b>ACS No. 135 to IREM Vol. I</b> : Para 122 [1] [iii] substituted – Cabinmen Gr. II, Pointsmen Gr. I, Levermen Gr. I, Shuntmen Gr. I &amp; TNCs all in scale Rs. 3050-4590 may also be considered along with staff in grade 4000-6000 against 25% promotion quota from amongst employees with matriculation for the post of ASM in grade Rs.4500-7000.</p>	155/2002
44	<p><b>ACS No.136,137 &amp; 138 of IREM Vol.I</b>, 1989 Edition :- Para 149(1)(ii) regarding ESMs, Para 150(1)(ii) regarding MSMs and Para 151(1)(ii) regarding TCMs Gr.III, Wireless Maintainer Gr.III &amp; Telecom Maintainer (Line) substituted to introduce tenth class or equivalent qualification for the 50% promotional quota.</p> <p>Note inserted below each of the above paras to the effect that the Gr.'D' staff existing as on 22.5.02 without the qualification of tenth class or equivalent may be allowed two chances to appear in the two consecutive selections conducted after 22.5.02 for promotion as ESM Gr.III/MSM Gr.III/TCM Gr.III &amp; WTM Gr.III</p>	157/2002
45	<p><b>Advance Correction Slip No.139 to IREM Vol.I:-</b> Para 178(4)(xii) on the qualifications of drawing teachers in scale Rs.1400-2600/5500-9000, substituted.</p> <p>Item (xv)(b) of Para 178(4) i.e. the category of Librarian in scale Rs.1400-2300/5000-8000 has been deleted and item (xv)(c) of para 178(4) is re-numbered as (xv)(b).</p>	183/2002
46	<p>Advance Correction Slip No.6 to IRMM, 2000: Para 601 (3)(B) clause (a) deleted and clauses (b) to (g) renumbered as (a) to (f).</p>	184/2002

	Para 668 (A) on the reimbursement of the cost of dental treatment, added.	
47	Change in letter numbers mentioned as the authority in the ACS 134 to IREM Vol.I, circulated under S.C.No.144/02 is communicated.	199/2002
48	Corrigendum to ACS No.126 to IREM Vol.I (S.C.No 230/01) : The scale of the post of Compilation Clerk in para 167 (A) (3) given as Rs.5000-8000 is now corrected to read as Rs.4500-7000.	221/2002
49	<b>ACS 141 OF IREM VOL. I</b> : Note below Para 214 [c][ii] substituted - The instructions on calculation of vacancies for non-selection posts promotion to which is based on scrutiny of records of service/CRs only taking into account the vacancies anticipated to occur during the next one year instead of six months, introduced as a trial measure upto 30-6-2002 , is further extended upto 30-6-2004.	232/2002
50	<b>ACS No. 140 TO IREM Vol. I</b> : SC No:2 to MC 37 The last sentence of Para 214 [a] of IREM Vol.I that 'A declaration of unfitness should ordinarily have been made sometime previous to the time when the promotion of the Rly. servant is being considered' is <b>deleted</b> .	234/2002
51	<b>ACS No. 147 to IREM Vol. I</b> , 1989 Edition –para 165[3] Note [ii] – The service condition of 10 years in each relevant grade prescribed for promotion to the posts of Lab Assts. Gr.II and Grade I, has been reduced to six years in each grade provided the suitability of the employees are adjudged by trade test/practical test and are found otherwise suitable.	3/03
52	<b>ACS No 144 to IREM Vol. I</b> , 1989 Edition –para 167[A][1][ii]: the qualification for promotion of Gr. 'D' staff of family welfare organisation to the post of Field workers has been changed to 10 <sup>th</sup> class pass ' para 167 [A][2] : The qualification for direct recruitment to the post of field workers will henceforth be '10+2' in science with chemistry and biology.	17/03
53	<b>ACS No 143 to IREM Vol. I</b> , 1989 Edition – sub-para 1, 1[iii], 2[1] &3 of para 143 and para 144 regarding filling up of posts in the category of Supervisor [P.Way] in the pay scale of Rs.4500-7000 and JE [P. Way] Gr.II in the pay scale Rs.5000-8000 substituted. Note inserted below sub-para 1[iii] of para 143 to the effect that the departmental staff already in service as on the date of issue of ACS without the qualification of class X Board examination may be allowed two chances to appear in the two consecutive suitability tests conducted after 1-1-03 for promotion as Supervisor [P.Way.]	23/03
54	<b>ACS No 145 to IREM Vol. I</b> , 1989 Edition – The title of Chapter III changed to 'Rules Regulating Seniority of Seniority of Railway Servants and the contents of the chapter has been substituted as 'Section –A: Non-Gazetted Staff' and 'Section B: Gazetted' from paras 327 to 341.	57/03
55	ACS to –para 511[7][b] of IRMM 2000: the definition of deaf corrected to read as '60 decibels' in place of '90 decibels'.	71/03

56	ACS to IRMM, 2000 – paras 233[3], 235[3][4], 238[1] on the instructions regarding appointment of Honorary consultants on Railway have been amended.	74/03
57	<b>ACS No.146 to IREM Vol.I</b> ,1989 Edition: Paras 141(1)(ii) a,142(1)(ii),146(A)(1)(iii) 147(1)(ii), 148(1)(ii) substituted:- Further to the revision of educational qualification for consideration for selection as Inter Apprentice in all categories/Deptts. for absorption as JE Gr.II in scale Rs.5000-8000, the existing staff as on 12.8.02 who were eligible with pre-revised qualification have been allowed two chances to appear in two consecutive selections after 23.6.03	122/ 03
58	<b>ACS No.147 to IREM Vol.I</b> 1989 Edition: The Hindi version of para 224(I) regarding Rules governing promotion of Gr.'C' has been corrected to tally with the contents of English version.	123 /03
59	<b>ACS No.148 to IREM Volume I</b> , 1989 Edition: Para 1303 substituted : A Railway servant who has been declared totally incapacitated and is not fit for any alternative post even in the lowest medical category, should be declared invalidated and retired from service as per procedure in force prior to issue of Board's letter dt.29.4.99 (S.C.No.138/99) . [ii] Para 1305 – Deleted.	139/ 03
60	<b>ACS No. 150 to IREM Vol.I</b> , 1989 Ed: [i] Para 215[a] Substituted: There will be no viva-voce in departmental selections except selection, if any, for promotion to the posts in the category of Law Assistants, Physiotherapists, Telephone Operators and Teachers for which viva voce is in vogue in the recruitment through RRBs. ii] Paras 215[c] &[d], 219[b], [c], 219[g], 219[g][iii], 219 [j][i] and 219[j][i][1] substituted/modified iii]Para 215[ee] deleted II] Negative marking for wrong answers to objective type questions in the written test held as part of selection for promotion to all selection posts has been withdrawn.	144/03
61	I. Corrigendum to ACS 150 to IREM Vol.I, circulated as SC No.144/03 - The caption in Item II(iii) has been corrected to include ACS No:84 (SC No.221/99). II. <b>ACS No:152 to IREM Vol.I</b> , 1989 Edition: Clause(i) of sub-para (j) of Para 219 substituted with the elimination of viva voce vide ACS No:150 to IREM in departmental selections except selections, if any, for promotion to the posts in the category of Law Assistants, Physiotherapists, Telephone Operators and Teachers.	170 /03
62	The qualification of ITI/Act Apprenticeship should be in the trades relevant to post of JE II in scale Rs.500-8000 for absorption in which the selection is conducted. <b>ACS No:151 to IREM Vol.I,1989 Edition:-</b> Sub-para 1(ii)a of Para 141 & 1(ii) of paras 142,147 & 148 & 1(iii) of 146 A amended to add the words 'in the relevant trade' after the words 'ITI/Act Apprentice (Pass)' & before the words "10+2 in Science Stream".	172/03
63	<b>ACS No.149 to IREM Vol.I</b> , 1989 Edition (1) the Aptitude Test (Psycho Test) should be given weightage of 20% in selection for	178/03

	promotion as ASM, Diesel/Electric Asst. and Motorman and this will no more be of qualifying nature and henceforth only the staff who clear the written test held as part of the selection should be subjected to Aptitude Test (ii) Note (v) added under 219(g) and Note (ii- not iv) added after 219(j).	
64	<b>ACS No.153 to IREM Vol.I</b> , 1989 Edition:- (i) The words and figures 'Note (iv)' inserted vide ACS 149 is to be read as 'Note (ii)'. (ii) The existing Note below 219 (j) clause (i) is to be numbered as Note (i).	182 /03
65	<b>ACS No.154 to IREM Vol.I</b> : Paras 126(1),127(1),128(1),169(1) & 174(I) substituted. The posts in the categories of Trains Clerks, TCs, office Clerks & Shroffs in scale Rs.3050-4590 and Commercial Clerks in scale Rs.3200-4900 will be filled as follows: (i) 50% by Direct Recruitment through RRB. (ii) 33-1/3% by selection from eligible Group 'D' staff. (iii) 16 2/3% by promotion on merit of matriculate Group 'D' staff with minimum 2 years regular service in the concerned seniority unit on the basis of written test (85 marks) and Record of Service (15marks). <b>ACS No:155 to IREM Vol.I</b> : Para 189 on promotion to higher grades in Group 'C' substituted.	185 /03
66	<b>ACS No: 156 to IREM Vol. I</b> : Para 131(1) substituted. The posts in the category of Law Assistants in the pay scale of Rs.6500-10500 to be filled as under: i. 40% by D.R. from open market. ii. 60% by promotion by general selection from amongst eligible serving employees, shortfall, if any being added to D.R.	23/04
67	<b>ACS 157 &amp; 158 to IREM Vol.I</b> 1989 ed. Para 155[2][iii]&[iv] and Para 156[2][iii]&[iv] modified: The initial training period for trainee Draftsman in Mechanical/Electrical and S&T dept. has been reduced to 18 months on stipend of 4000-100-4100, applicable to batches recruited after 16-3-04. ACS 1 to manual on management of training [June 1988] item 2 under item No.IV of Appendix II – Correction to the above effect, issued.	59/04
68	<b>ACS 161 to IREM Vol.I</b> 1989 edn.: Para 171[1] on mode of filling up vacancies of Accounts clerk in Account department in scale Rs.3050-4590 substituted [ effective for selections notified after 2-6-04]: as: 66-2/3% by DR through RRBs, 25% by promotion by selection from Gr.'D' staff as per existing procedure, 8-1/3% by LDCE from Gr. D with 3 years minimum regular service with qualification of Matriculation or equivalent.	95/04
69	<b>ACS 160 to IREM Vol.I</b> 1989 edn.: Note below clause [ii] of para 174[4] inserted: Graduate typists and Sr. typists in scale Rs. 3050 – 4590 and Rs.4000-6000 respectively, may also be permitted to appear in the 13.33% LDCE quota for promotion as Sr. Clerks in scale Rs.4500-7000.	98/04
70	<b>ACS 162 to IREM Vol.I</b> 1989 edn.: Para 137 [2][i][b] substituted.	99/04



	Diploma in Automobile Engineering has been included in the list of qualifications prescribed for direct recruitment to the post of Diesel/Elec. Asst. in scale Rs.3050-4590 wef 7-6-04	
71	<b>ACS 164 to IREM Vol.I</b> 1989 edn.: Para 166[i] substituted: Recruitment rules for filling up the post of Dietician in scale Rs.5500-9900 and Sr. Dietician in scale Rs.6500-10500, is indicated as under: Dietician –100% by DR Sr. Dietician [Non-selection] by promotion from amongst the eligible serving dieticians.	102/04
72	<b>ACS 163 to IREM Vol.I</b> 1989 edn.: Para 168[A] The mode of filling up the posts of Scientific Asst. in scale Rs.5500-9000, Scientific Supervisor Gr.II in scale Rs.6500-10500 and Scientific Supervisor Gr. I in scale 7450-11500 in the Psycho Technical units are added	103/04
73	[1] <b>ACS 159 to IREM Vol.I</b> 1989 edn.: Para 313[A] on assignment of seniority of redeployed surplus staff added – [2] Para 3[1] of Board's letter dt. 21-4-89 [SC 128/89] modified to the extent that where small number of surplus staff are redeployed in other departments they will not be entitled for the benefit of past service in previous unit/department and are to be treated as fresh entrants. [3] Instructions on assignment of seniority where large number of staff are redeployed remain unchanged	110/04
74	Advance correction slip to IRMM 2000: para 601[6] item [d] added: dependent widowed mother / widowed mother in law as the case may be of the widows appointed on compassionate grounds is to be allowed to avail of the Railway medical facilities under Rly Medical Attendance Rules , subject to the condition that the income of the widowed mother /mother in law is within the ceiling limit prescribed in the pass rules	116/04
75	<b>ACS 165 to IREM Vol.I</b> 1989 edn.: Para 224 [ii] [iii] substituted -refusal of promotion whether in long term or short term vacancies at the same station will be taken as refusal to work, inviting disciplinary action.	175/04
76	ACS to IRMM 2000 circulated as SC No. 116/04 has been modified. The Rly. medical facilities under Rly. Medical Attendance and Treatment Rules, is now extended only to the widow mother-in-law of the widow/widower on appointment on compassionate grounds	186/04
77	<b>ACS 168 to IREM Vol.I</b> 1989 edn.: Para 1125 – Non-gazetted employees whose basic pay and dearness pay taken together does not exceed Rs.12450 [Rupees Twelve thousand four hundred fifty] per month shall be eligible for festival advance. These orders are effective from 8-10-04	190/04
78	Examinations for Accounts Department – <b>Advance Correction Slip Numbers 166 and 167</b> amending Appendix 2 and Appendix 3 of IREM Vol.I (1989 Edition) examinations are circulated.	196/ 04

79	<b>ACS No. 169 to IREM Volume I</b> , 1989 Edition - Paras 1104[5] [i], 1104[5][ii], 1105[1], 1106 [1], 1107[1] amended with effect from 8-10-04.				199/04
	<b>Advance</b>	<b>Conditions of Eligibility [BP+DP]</b>	<b>QUANTUM OF ADVANCE</b>		
			<b>I Occasion</b>	<b>II Occasion</b>	
	M. Car	Not less than <b>Rs. 15,750</b>	<b>8 months B P + DP</b> subj. to max. limit of <b>Rs.1,80,000</b> , or anticipated price, whichever is less	<b>8 months BP + DP</b> subj. to max. limit of <b>Rs.1,60,000</b> or anticipated price whichever is less	
	M.Cycle/ Scooter	Not less than <b>Rs.6900</b>	<b>4 months BP + DP</b> , subj. to max. limit of Rs. <b>30,000</b> or anticipated price, whichever is less	<b>3 months BP+ DP</b> subj. to max. limit of Rs. <b>24,000</b> or anticipated price, whichever is less	
	Bicycle	Upto <b>Rs.7500/-</b>	<b>Rs.1500/-</b> or actual cost incl. of sales tax, whichever is less		
80	<b>ACS 171 to IREM</b> , 1989 Edition: Notes (v) & (ii) below Paras 219(g) & (j), respectively amended: The minimum cut off marks for Aptitude Test (Psychological Test) will be as decided by RDSO.				63 /2005
81	ACS to Para 626(I) of IRMM 2000: Para 626(1)(i) &(ii) on permission to treat attested photocopy of RELHS Card as a valid document in the case of short duration added. In case of long term duration, split medical identity card may be issued to the beneficiaries as requested by them.				65 /2005
82	<b>ACS No. 172 to IREM Vol.I</b> , 1989 Edition: Paras 149[1][ii], 150[1][ii], 151[1][ii] revised. The 50% of the quota earmarked for promotion of Group 'D' staff in the categories of ESM Gr.III, MSM Gr.III, TCM Gr.III and WTM Gr. III in scale Rs.3050-4590 should be filled from <u>existing Group 'D' staff in service as on 22-5-02 not having the qualification of Class X Board Examination</u> and the balance 50% from Group 'D' staff in S&T Department, possessing the qualification of Class X Board Examination.				88 /2005
83	<b>ACS No.173 to IREM</b> ,1989 Edition: Para 219(c) clause (iii) inserted. The question paper for written test should have practical bias designed to test the ability of the candidates to tackle the practical problems.				120 /2005
84	<b>ACS 174 to IREM/Vol.I</b> , 1989 Edition: Para 145(1) substituted. The posts of JE II(Works_ in scale Rs.5000-8000 will be filled as under: 65% by DR through RRB plus shortfall, if any, in LDCE 10% by LDCE from Skilled Artisan with three years service in skilled grades and educational qualification prescribed for DR. 25% by promotion by selection of Sr. Technicians in scale				125 /2005

	Rs.5000-8000 subject to certain conditions.	
85	<b>ACS No.175 to IREM Vol.I</b> , 1989 Edn: Para 171(6) substituted – The posts in the category of SO(A/Cs)/ISA/TIA in grade Rs.6500-10500 is to be filled by promoting App.III qualified staff direct from the grade they are working strictly according to position in Appendix III panel.	142/2005
86	<b>Advance Correction Slip No. 177 to IREM</b> Volume I, 1989 Edition: Para 215 [a] of IREM amended. The practice of holding Viva Voce in addition to Written Test is restored in respect of the following 8 categories in addition to the categories of Teachers, Law Assistants, Physiotherapists and Telephone Operators: [1] Instructors in Zonal Training Schools etc., [2] Stenographers [3] Chief Typists [4] Protocol Inspectors [5] Receptionists [6] Publicity/Advertising inspectors [7] Photographers / Cameramen [8] Hostel Superintendents. [II] Selection for promotion to the post of Loco Pilot [Passenger Driver] will consist of Viva-Voce only to assess the professional ability of the candidate after passing the prescribed promotional course.	154 /2005
87	<b>ACS No. 176 to IREM</b> Vol.I, 1989 Edition: The Scales of pay applicable to principal categories of Non-gazetted staff given in paras 401 to 416 have been revised to VCPC scales.	198/2005
88	<b>ACS No. 180 to IREM</b> Volume I, 1989 Edition: Corrections to Para 1132 - on grant of HBA, quantum of advance, rate of interest, repaying capacity, cost ceiling limit, disbursement & security, repayment of advance etc., are issued.	215/ 2005
89	<b>Acs No. 179 to IREM</b> Volume I, 1989 Edition: Paras 1303 & 1305 regarding absorption of medically incapacitated staff in alternative appointment, which were modified / deleted vide ACS No. 148 [ SC No. 139/03], are now retained..	220 /2005
90	<b>Advance Correction Slip No. 181 to IREM Vol.I</b> , 1989 Edition: Para 201.1, 202.2, 203.1, 203.5, 204.1 and 206.2 on rules governing promotion of Group 'C' staff to Group 'B' posts have been amended.	09/ 2006
91	<b>ACS No. 183 TO IREM Volume I</b> : Para 219 [g] & [j] modified: Board have deleted the heading "Personality, Address, Leadership, and Academic/Technical qualification from the selection procedure and the marks redistributed to other factors i.e, Seniority and Record of service.	38 /2006
92	<b>ACS No. 182 to IREM Vol.I, 1989 Edition:</b> Para 1046 has been amended. The applications of railway employees for posts under State Governments and their undertakings etc. may be forwarded subject to obtaining an undertaking as mentioned in para 1404 of IREM Vol.I from the permanent and temporary employees with more than 3 years service.	57 /2006
93	<b>Advance Correction Slip No. 184 to the IREM Vol. I, 1989 Edn:</b> Para 166[2] substituted. Henceforth educational qualification for direct recruitment to the post of Dietician in grade Rs.5500-9000 shall be as under: <b>Essential:</b> B.Sc. [Science Graduate] with Post Graduate Diploma	81/2006

	in Dietetics [One year course] from a recognised Institution plus three months Internship Training in a Hospital <b>OR</b> B.Sc [Home Science] + M.Sc. /Home Science [Food & Nutrition] form a recognised Institution’.													
94	<b>Advance Correction Slip No. 185 to IREM Vol.I</b> 1989 Edn: Para 157 [4,5 & 6] added. The educational qualifications etc. for filling the 20% D.R. quota of DMS Grade I in scale Rs.6,500-10,500 shall be as under: [i] <b>Qualification:</b> Degree in Engineering in any discipline. [ii] <b>Age limit:</b> Between 18-30 years.	86/ 2006												
95	ACS No 5 to Indian Railway Code for Mechanical Department , circulated	87/ 2006												
96	<b>ACS No. 186 to IREM Vol.I, 1989 Ed. :</b> Para 145[1] [i] [ii] & [iii] substituted . [1] 15% Inter apprentice quota has been introduced, in lieu of 10% LDCE quota, for promotion of artisan staff in Works Department to the post of JE[Works] II in scale Rs.5000-8000 to be filled from amongst staff in skilled grades with the qualification of ITI / Act Apprenticeship pass or 10+2 in Science stream with three years service in skilled grades and upper age limit not exceeding 45 years.  [2] Henceforth, the recruitment and promotion percentages in the category of JE [Works] II will be as under:  [a] 60% plus shortfall against Inter-Apprentice quota from RRBs [b] 15% Inter apprentice quota as detailed above  [c] 25% by promotion by selection from amongst Sr. Technicians including Technicians Grade I also, who may be senior to Sr.Technicians by virtue of operation of earlier scheme.	103/2006												
97	<b>ACS No. 178 to IREM Vol. I 1989 Edn.:</b> Para:160[2][iii] since the term ‘Nursing Staff’ also includes Matrons and Chief Matrons, provided they are registered with State Nursing Councils in India, Matrons and Chief Matrons in Railway Hospitals should also be extended the benefit of two advance increments on acquiring Degree in Nursing.	141/2006												
98	<b>ACS No. 186 to IREM Vol.I, 1989 Edition: Para 219 [c] [i] Rules Governing Promotion of Group ‘C’ Staff substituted.</b> Board have decided that in the written test held as part of the selection for promotion to the all posts classified as ‘Selection’, <b>objective type questions should be set</b> for about 50% [ in the range of 45% to 55% ] of the total marks for the written test.	142/2006.												
99	<b>ACS No. 188 to the IREM Volume I, 1989 Edition :</b> Note [iv] under Para 219[g] of Chapter II Section B has been substituted. The distribution of marks under various headings in the case of selection for promotion as <b>Motorman</b> will be as under:  <table> <tr> <td></td><td>Max . Marks</td><td>Qlfying Marks</td></tr> <tr> <td>Professional ability</td><td>50</td><td>30</td></tr> <tr> <td>Record of Service</td><td>15</td><td>-</td></tr> <tr> <td>Seniority</td><td>15</td><td>-</td></tr> </table>		Max . Marks	Qlfying Marks	Professional ability	50	30	Record of Service	15	-	Seniority	15	-	160/2006
	Max . Marks	Qlfying Marks												
Professional ability	50	30												
Record of Service	15	-												
Seniority	15	-												

	Aptitude Test be decided by RDSO Total	20 100	Min. cut off as may 60	
100	<b>Advance Correction Slip No.189 to IREM Vol.I</b> , 1989 Edn. : New paras 1106[4] and 1105[b] inserted. [1] Railway servants having basic pay below Rs.6900/- p.m. [BP+DP] may be sanctioned Rs.20,000/- or anticipated price for purchase of Moped and [2] Railway servants having basic pay of not less than Rs.6900/- p.m. [BP+DP] and who are otherwise not eligible for grant of Computer advance under existing provisions, may be sanctioned Rs. 30,000/- or anticipated price [excl. customs duty] for purchase of Personal Computer . [3] These orders are <b>effective from 13-10-2006</b> and other terms and conditions governing grant of the above advances remain unchanged.			208/2006
101	<b>Advance Correction Slip No.190 to IREM Vol.I</b> , 1989 Edn: sub-para [v] added under para 159[3]. The training period of diploma holders either appointed through open market or through compassionate ground as Skilled Artisan be reduced to 6 months and practical training be undertaken in shop floor and not in classrooms or on tours.			212/2006
102	Corrigendum issued to Advance Correction Slip No. 128 to IREM Vol.I- Note [i] below para 165[4] : Direct Recruitment of Laboratory staff in Medical Department is to be resorted to only to the extent suitable staff are not available for promotion.			01/2007
103	Board have issued Corrigendum to ACS No. 185 to IREM Vo. I, 1989 Edition: The age limit for DR to the category of Depot Material Superintendent, Grade I [DMS-I] in the pay scale of Rs.6500-10500 may be corrected to read as between 18-32 years instead of 18-30 years as given in ACS No. 185 to para 157[3][iii] of IREM Vol.I [SC No. 86/06].			27/2007
104	<b>ACS No. 192 to IREM Volume I</b> , 1989 Edition: Note inserted below para 144[1][ii]: Departmental staff already in service as on 01-01-2003 not possessing the qualification of class X Board Examination but otherwise eligible for promotion against para 144[1][ii] should be allowed two chances to appear in the two consecutive selections conducted after 01-01-2003 for promotion as Junior Engineer [P.Way] Gr.II.			32 /2007
105	<b>ACS 191 to IREM Vol.I</b> 1989 Edn: The selection for promotion from the post of Goods Guard to Passenger Guard and for promotion as Motorman is to be conducted on the basis of viva-voce only after passing the prescribed mandatory promotional courses.			38/2007
106	<b>Advance Correction Slip No. 194 to IREM Vol.I</b> , 1989 Edition: Para 171[6] of Chapter I, Section 'B', Sub-section III substituted. With effect from 05-04-07, 5% of the posts of Section Officers [Accounts] in the pay scale Rs.6500-10500, should be filled on seniority-cum-suitability basis, by non-App-3 IREM Exam qualified Accounts Assistants who have completed twelve years of service			59/2007

	<p>or more as Accounts Assistant. They will be designated as Senior Accounts Assistants [Sr.A.A.] and will not be eligible for promotion to the post of Senior Section Officers [A/cs] in the pay scale Rs.7450-11500.</p> <p>95% of the posts of S.O. [A/cs] and all the posts of ISA &amp; TIA will be filled by promotion of App-3 Exam qualified staff.</p>	
107	<p><b>Advance Correction Slip No. 193 to IREM</b> Vol.I, 1989 Edn: Paras 202.2, 202.3 204.4 and 207.1 regarding promotion of Group 'C' staff to Group 'B' posts, have been substituted.</p>	60/2007
108	<p><b>Advance Correction Slip No. 195 to IREM</b> Vol I : Para 322 [ii] [c] substituted. In cases where the penalty of reduction to a lower service grade or post, or lower time scale is for a specified period, the employee concerned should be repromoted automatically to the post from which he was reduced. Where the penalty order does not specify whether it has effect on seniority in the higher grade or post on restoration, it should be assumed that the order will not have effect on seniority.</p>	115/2007
109	<p><b>Advance Correction Slip No. 196 to IREM</b> Vol.I, 1989 Edn: Note [ii] below Para 219[g] has been amended. In the cases of selection for promotion to the posts classified as 'Selection' where viva-voce has to be conducted as a part of selection process, the procedure of awarding seniority marks on notional basis to determine the eligibility for calling the candidates for viva-voce, has been withdrawn.</p> <p>[ii] The above will be applicable in respect of selections notified on and after the date of issue of Board's letter viz., 26-11-2007.</p>	165/2007
110	<p><b>ACS No. 197 to IREM</b> Volume I, 1989 Edition: Item 5 added to Para 1132 [19] [i] Private Insurance Company approved by Insurance Regulatory Development Authority [IRDA] has been included for the purpose of insurance of the houses / flats constructed/ purchased by the Railway employees with the help of House Building Advance.</p>	171/2007
111	<p><b>ACS No. 198 to IREM</b> Vol.I 1989 Edition: Chapter XIV - Forwarding of applications from serving railway employees for posts outside railways [1] Board in their letter dt. 25-6-98 [SC No. 182/98] decided that non-Gaz. employees who received training at Railway's expenses, whether in the form of induction training or in a specific avocation, may be exempted from refunding the cost of training in the event of their selection to other posts under Central /State Govt. or PSU/AB. Consequently, clause No. [c] under Para 1410 on the powers of the GM for waiver of cost of training in such cases has become redundant and therefore, is now deleted. [2] The remaining clauses under Para 1410 have been renumbered.</p>	173/2007
	<p>Board have issued corrigendum to ACS No.197 issued vide their letter dated 07.12.07 [SC No. 171/07].</p>	28/2008
	<p>ACS No. 201 to IREM Vol.I, 1989 Edn. : Para 163[2][i] amended. The minimum educational qualification for direct recruitment to the post of Health and Malaria Inspector Grade III in scale Rs.5500-9000 is revised as B.Sc. [Chemistry] plus – [a] One year Diploma of Health</p>	75/2008

	/Sanitary Inspector; <b>OR</b> [b] One year National Trade Certificate [NTC] in Health Sanitary Inspector awarded by National Council for Vocational Training, Ministry of Labour & Employment, Government of India, New Delhi.	
	Advance Correction Slip No. 202 to IREM Vol.I, 1989 Edition: New para 167B on Recruitment & Promotion Rules for filling up the posts of Dental Hygienist in the pay scale of Rs.5000-8000 has been added.	85/2008
	Recruitment Rules for the post of Dental Hygienist in the pay scale of Rs.5000-8000 in Medical Department - Board have issued Corrigendum to their letter dated 25.6.08 [SC No. 85/08].	141/2008
	ACS- 203 to IREM Volume I: Para 1125 and 1125[i] Non-gazetted employees whose Grade Pay does not exceed Rs.4800/- (Four thousand eight hundred only) per month shall be eligible for Festival Advance and the amount of Festival Advance shall be increased from existing Rs.1,500 (one thousand five hundred) to Rs.3,000 (Three thousand)	162/2008
	[1] Advance Correction Slips to IREM Volume I, 1989 Edn: ACS No. 204 to Para 1107: Employees who are in receipt of grade pay of Rs. 2,800 are eligible for an amount of Rs. 3000/- as an interest free advance for purchase of Bi-cycle.. ACS No. 205 to Para 1129: Advance for Warm Clothing revised as Rs.3000/- and treated as Interest free advance. ACS No. 206: Para 1131 deleted. Advance to Group 'D' Railway servants for purchase of table fans is discontinued. [2] The advances for purchase of warm clothing and bicycle granted /sanctioned after 7.10.2008 shall be treated as interest free advances.	167/2008
	1028 CORRECTION SLIPS TO IREM/IRMM	
	Drivers on oral hypoglycaemic drugs can also appear in the selections for Crew Controller / Power Controller like for any other posts, as per rule, since the posts of Power Controller /Crew Controller are filled through a selection process.	22/2009
	Removal of age limit of 25 years in respect of medical facilities for dependent children of serving Railway employees and Pensioner: Corrigendum issued to ACS to Para 601[5][b][ii] of IRMM, 2000 circulated. Unmarried sons over 21 years of age without an upper age limit, even if not a student or invalid, provided he is wholly dependent on and resides with the Railway employee are entitled to medical facilities.	32/2009
	ACS No. 207 to IREM Vol.I : Para 1104, 1105, 1106 amended. Eligibility Criteria relating to the grant of advances in VI CPC is as under: <b>Motor Car:</b> Pay Rs. 19530 or more excluding grade pay per month in the pay band. <b>Motor Cycle/Scooter/Moped/Computer:</b> Pay Rs. 8560 or more excluding grade pay per month in the pay band.	49/2009
	ACS No. 209 to IREM Vol.I, 1989 Edition: Para 219 [j] and 219[j][iii] substituted. In case of selection to General posts in which candidates are called from different categories, whether in the same department or from different departments panels should be strictly prepared as per merit, with reference to marks obtained by the candidates in 'Professional ability' and 'Record of Service' subject to usual relaxation for SC/ST staff, wherever permissible. Those securing less than 60% marks in professional ability and 60% in aggregate will not be considered eligible for inclusion in the panel.	95/2009

	[2] There will be no classification of candidates as 'Outstanding'." in all selections to General posts.	
	Advance Correction Slip to IRMM-2000: Para 612 A[5][a] of IRMM-2000 on the mode of joining RELHS-97 has been replaced. [2] Joining of RELHS-97 has been made <b>MANDATORY</b> for all retiring Railway employees. In case the retiring officer / staff is unwilling to join the scheme, he /she will have to submit his/her <b>unwillingness</b> in writing with a clear understanding that no further chance shall be given to join the scheme in future. [3] The proforma in the Pension Booklet for issuing of RELHS & medical ID card should be replaced with the above clause.	122/2009
	ACS 211 to IREM Vol.I, Revised Edition, 1989 : Para 1130 of Chapter XI of IREM, Vol.I [Revised Edition, 1989] regarding advances for purchase of outfit for school-going children has been deleted.	146/2009
	<b>1030 DAILY ALLOWANCE</b>	
1	The date of effect of revised Daily Allowance rates for JCM Members will be effective from 1-10-97 instead of 17-4-98 as communicated under Board's letter dated 5-1-99, circulated under SC No 44/99	40/2000
2	The rates of daily allowance for journeys payable to officials/non-officials on duty in various countries, circulated under SC No. 52/97, is reduced by 25% for all countries with effect from 24-10-2000.	228/2000
3	The terms of payment of TA/DA to Railway officials for attending meeting of non-governmental organisations are issued.	107/2001
4	Rates of daily allowance for journeys on duty in various countries abroad are revised w.e.f. 24-9-2000	130/2001
5	Board have clarified that in respect of cities which have been downgraded on the basis of population, Daily Allowance will be paid at the rates applicable to revised classification despite the fact that payment of CCA has been allowed on the basis of old classification.	165/2002
6	Clarifications on admissibility of Daily Allowance along with Road Mileage Allowance for local journeys within the same urban agglomeration beyond a radius of 8 Kms for HQrs, are circulated.	48 /04
7	Prior approval of Board for undertaking air journey in respect of non-entitled officers may be sought/obtained only in cases of extreme urgency where saving of public time is necessary in the administrative interest, with the personal approval of GM & concurrence of FA&CAO.	166/ 2005
8	Claiming of DA alongwith Road Mileage for local journey beyond the radius of 8 Kms.: [1] Where public transport is used for local journeys between stations not connected by Rail, employees are now eligible to draw <b>actual conveyance allowance plus DA</b> at ordinary rates for the period of absence from HQrs. [2] Where employee uses own vehicle or hires an auto/taxi, <b>actual Road Mileage for the distance traveled plus DA</b> at ordinary rates as admissible can	172/2006



	be claimed.	
9	<p>Further to letter dated 09-03-04 [SC No. 48/04] and 09-10-2006 [SC No. 172/06] Board have clarified that:</p> <p>[1] Where public transport is used for local journeys between stations [a] not connected by Rail, employees are now eligible to draw <b>actual conveyance charges plus Daily allowance</b> at ordinary rates for the period of absence from HQrs. [b] connected by Rail, if any travel authority i.e., free pass/RC is provided, employees are eligible for <b>Daily Allowance</b> at rates for ordinary locality.</p> <p>[2] When Govt. vehicle is provided for local journeys beyond 8 kms, Daily Allowance at ordinary rates for the period of absence is admissible.</p> <p>[3] Where employee uses own vehicle or hires an auto/taxi, <b>actual Road Mileage Allowance for the distance traveled plus DA</b> at ordinary rates as admissible can be claimed.</p>	179/2006
10	With effect from 01-01-07, Railway servants representing Service Associations invited by 6 <sup>th</sup> Central Pay Commission to tender oral evidence before the Commission shall be granted travelling allowance as on tour under the rules applicable to them for journeys performed by them in that connection, subject to furnishing a certificate from the Commission indicating the number of days with dates for which he was required to stay at the place at which the evidence was taken.	24/2007
11	<p><u>Participation of Railway Scouts &amp; Guides in international events:</u> No expenditure for any purpose should be incurred towards participation of any scout/guide or any official in any international event held outside India from the funds available with Zonal Rlys. Scouts and Guides Organisations or SBF [scouting purposes] without specific prior approval of the Board.</p> <p><u>Admissibility of TA/DA for Scouts and Guides activities</u> – Board have clarified that TA/DA as on tour may be allowed to Railways employees who are deputed to impart training or organize major scout / guide events, such as rallies, jamborettes, conferences, etc. at the State or National levels. These instructions do not apply to participation in the international events held outside India.</p>	103/2007
12	Board have clarified that the admissibility of Road Mileage Allowance in addition to Daily Allowance at the ordinary rates for local journey beyond 8 Kms., communicated under their letter dated 17-10-2006, is effective only from the date of issue of Board's letter and no arrears are payable.	104/2007
	Staff Car Drivers are not entitled to draw D.A. during the period of their prescribed hours of duty even if they move out in their official car beyond eight Kms. from their headquarters. However, they are entitled to draw Overtime Allowance [OTA] for the period of work performed beyond the prescribed hours of duty. For performing local journeys of distance exceeding 8 Kms. beyond prescribed hours of duty involving absence of a night from headquarters, they are entitled to draw D.A.	35 /2008

	under ordinary rules admissible to other employees, for the period beyond duty hours, in addition to OTA. In case the journey does not involve their absence of one night from their headquarters, they are entitled to opt to draw either OTA or DA on any day on which such journeys have been undertaken.																																									
	Board have communicated revised Travelling allowance rules for Journey on Tour effective from 01.09.2008.	183/2008																																								
	Board have communicated revised Travelling allowance rules for Journey on Transfer effective from 01.09.2008.	184/2008																																								
	<u>Entitlement for journeys by Air on duty [tour] within the country:-</u> All mileage points earned by Railway employees on tickets purchased for official travel, which is funded by the Railways, should accrue to the Railway and any other incentives and similar packages should be so negotiated that the benefits come to Railways. Govt. Servants may avail the facility of free companion tickets offered by the airlines for International travel only.	100/2009																																								
	<b>1031 DEARNESS ALLOWANCE</b>																																									
1	Railway Board have announced revised rate of dearness allowance @ 38% to all railway employees w.e.f. 1-1-2000	63/2000																																								
2	Railway Board have announced revised rate of dearness allowance @ 41% to all railway employees w.e.f. 1-7-2000	198/2000																																								
3	Board have issued rates of dearness allowance applicable from time to time to such Railway servants who has exercised an option to continue in the pre-revised scales of pay or to those whose pay and allowances have not been revised for different reasons. Date from <u>Rate of Dearness Allowance per month</u>  <table><tr><td></td><td>Pay upto Rs. 3500/- p.m</td><td>Pay above Rs. 3500/- and up to Rs. 6000/-</td><td>Pay above Rs. 6000/- p.m</td></tr><tr><td>1.1.96</td><td>148%</td><td>111% (Rs. 5,180)</td><td>96% (Rs. 6,660)</td></tr><tr><td>1.7.96</td><td>159%</td><td>119% (Rs. 5,565)</td><td>103% (Rs. 7,140)</td></tr><tr><td>1.1.97</td><td>170%</td><td>128% (Rs. 5,950)</td><td>110% (Rs. 7,680)</td></tr><tr><td>1.7.97</td><td>182%</td><td>136% (Rs. 6,370)</td><td>118% (Rs. 8,160)</td></tr><tr><td>1.1.98</td><td>190%</td><td>142% (Rs. 6,650)</td><td>123% (Rs. 8,520)</td></tr><tr><td>1.7.98</td><td>203%</td><td>152% (Rs. 7,105)</td><td>132% (Rs. 9,120)</td></tr><tr><td>1.1.99</td><td>228%</td><td>171% (Rs. 7,980)</td><td>148% (Rs. 10,260)</td></tr><tr><td>1.7.99</td><td>241%</td><td>180% (Rs. 8,435)</td><td>156% (Rs. 10,800)</td></tr><tr><td>1.1.2000</td><td>248%</td><td>182% (Rs. 8,505)</td><td>158% (Rs. 10,920)</td></tr></table>		Pay upto Rs. 3500/- p.m	Pay above Rs. 3500/- and up to Rs. 6000/-	Pay above Rs. 6000/- p.m	1.1.96	148%	111% (Rs. 5,180)	96% (Rs. 6,660)	1.7.96	159%	119% (Rs. 5,565)	103% (Rs. 7,140)	1.1.97	170%	128% (Rs. 5,950)	110% (Rs. 7,680)	1.7.97	182%	136% (Rs. 6,370)	118% (Rs. 8,160)	1.1.98	190%	142% (Rs. 6,650)	123% (Rs. 8,520)	1.7.98	203%	152% (Rs. 7,105)	132% (Rs. 9,120)	1.1.99	228%	171% (Rs. 7,980)	148% (Rs. 10,260)	1.7.99	241%	180% (Rs. 8,435)	156% (Rs. 10,800)	1.1.2000	248%	182% (Rs. 8,505)	158% (Rs. 10,920)	6/2001
	Pay upto Rs. 3500/- p.m	Pay above Rs. 3500/- and up to Rs. 6000/-	Pay above Rs. 6000/- p.m																																							
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4	Railway Board have announced the revised rate of Dearness Allowance @ 43% to all Railway employees w.e.f. 01.01.2001.	65/2001																																								
5	Board have issued instructions with regard to rate of Dearness Allowance in respect of Railway employees who continue to draw their pay/emoluments in the pre-revised scales of pay – effective from 1-1-2001 as under Up to Rs. 3,500 - 257% ; 3500-6000 p.m - 193% (Rs8,995) Above Rs. 6000/- - 167% ( Rs. 11,580)	147/2001																																								

6	Railway Board have announced the revised rate of Dearness Allowance @ 45% to all Railway employees w.e.f. 1-7-2001	193/2001
7	Railway Board have announced the revised rate of Dearness Allowance to all Railway employees who have continued to draw their pay /emoluments in the pre-revised scale of pay w.e.f 1. 07. 2001 as under Upto 3500 – 262%; 3501 – 6000 – 196% (Rs.9,170); 6001 & above 170% (Rs. 11,760).	43/2002
8	Rate of Dearness allowance to all employees revised to (49%) w.e.f. 1-1-2002.	54/2002
9	Rates of Dearness allowance in respect of employees who have continued to draw their pay/emoluments in the pre-revised scales of pay - effective from 1-7-2000 as under upto 3500 – 251% , 3501-6000 – 188% ( Rs. 8,785) 6000 and above 163% (Rs. 11,280)	97/2002
10	Rates of Dearness Allowance in respect of employees who have continued to draw their pay/emoluments in the pre-revised scales of pay effective from 1-1-2002 as under Upto 3500 – 271%, 3501-6000 – 203% (Rs. 9,485) 6000 & above - 176% ( Rs. 12,180)	127/2002
11	Rate of Dearness Allowance to all Railway employees revised to 52% w.e.f.1-7-2002 .	215/2002
12	Board have issued orders revised rates of Dearness relief to Pensioners/Family pensioners @ 52% w.e.f. 1.7.2002.	1/2003
13	Rate of Dearness Allowance to all Railway employees revised to 55% w.e.f. 1-1-20003	72/2003
14	Board have issued orders revised rates of Dearness Relief to Pensioners/Family Pensioner @ 55% w.e.f. 01.01.03.	99/2003
15	Rate of Dearness Allowance to all Railway employees revised to 59% w.e.f. 1-7-20003	169/2003
16	Rate of dearness allowance to all Railway employees revised to 61% wef 1-1-04	35/2004
17	Board have issued orders regarding merger of dearness allowance /Dearness relief equal to 50% of existing basic pay / pension, to Railway employees / pensioners wef 1-4-04, and shown distinctly as dearness pay/dearness pension.	36/2004
18	Revised rates of dearness relief to Central Government Pensioners / Family pensioner effective from 1-1-04 @ 61% communicated. Dearness relief equal to 50% of the basic pension / family pension / ex-gratia merged with basic pension/ family pension/ex-gratia w.e. from 1-4-04, communicated With the merger dearness pension the <b>minimum pension is Rs.1913/-</b>	56/2004
19	Merger of DA equal to 50% of basic pay with the basic pay wef 1-1-04 – Dearness pay is to be worked out on basic Pay + running	73/2004

	allowance and running allowance is to be allowed only on basic pay.	
20	With the merger of 50% of dearness allowance as dearness pay wef 1-4-04, non-practicing allowance is to be calculated at 25% of basic pay plus dearness pay duly observing the ceiling limit of Rs.29500 only on Basic pay + NPA.	111/2004
21	With the merger of 50% of dearness allowance as dearness pay wef 1-4-04 the emoluments of running staff is to be calculated as under : BP+RA[30% of BP] + DP [ BP+30%of BP] +% of DA [BP+30% of BP + DP]	120/2004
22	Dearness pay allowed from 1-4-04 is to be reckoned for the purpose of calculation of incentive / PCO allowance in Rly. Workshops and PUs.	146/2004
23	Rate of Dearness allowance to all railway employees revised from 11% to 14% wef 1-7-04	167/2004
24	All allowances except OTA to be calculated on basic pay + dearness pay [b] dearness pay shall be variable consequent upon increase or decrease of basic pay in the event of annual increment, promotion, punishment etc [c] Amount to be recovered at the time of retirement for becoming member of RELHS shall be calculated on basic pay + dearness pay	168/2004
25	Board have communicated the procedure to be adopted for computing emoluments of running staff for working out their retirement benefits i.e., Emoluments = Basic Pay + DP + Pay element @ 55% on BP + DP)	194 /2004
26	Revised rates of dearness relief to railway pensioners / family pensioners wef 1-7-04.	204/2004
27	Railway Board have issued clarification on calculation of Dearness Pay as under: i] 50% stipend to be merged and shown as dearness stipend and Dearness allowance to be calculated on stipend + dearness stipend to trainees drawing stipend . ii] Stagnation increment and Basic Pay should be taken for calculation of Dearness Pay. iii] Charge allowance & Basic Pay should be taken for calculation of D.P. iv] Dearness pay NOT to be reckoned for payment of Special Compensatory Allowance [Remote Locality ]. v] Personal Pay not to be taken into account for calculation of dearness pay.	1/2005
28	Conversion of 59% Dearness Relief into Dearness pension clarification regarding – i. Minimum basic pension continues to be Rs.1275/-. ii. Re-employed /absorbees are not eligible for DR and therefore not eligible for conversion of 59% DR into Dearness pension.  iii. For calculation of pension 50% of minimum of scale will also	39/2005

	include Dearness pay but Dearness Relief and Dearness pension should be shown distinctly. iv. Licence fee/rent will be recovered from Dearness Relief only	
29	Rate of Dearness Allowance w.e.f. 1.1.2002 in respect of Railway servants who continue draw their pay and emoluments in the pre-revised scale of pay, the revised rate of Dearness Allowance.	49 /2005
30	Rate of Dearness Allowance to all Railway employees revised from 14% to 17% w.e.f. 1-1-2005.	57 /2005
31	Revised rates of Dearness Relief to Railway Pensioners/Family Pensioners with effect from 01.01.2005.	73/2005
32	Board have forwarded the Corrigendum to DOP & PW's letter dated 27-1-05 circulated under serial circular No. 39/05. The date mentioned in line 4 of clarification [1] circulated under SC No. 39/05 may be read as <u>1-4-04</u> instead of 1-1-04.	99 /2005
33	Board have advised the revised rates of Dearness allowance w.e.f. 1.1.2005 in respect of Railway employees who have continued to draw their pay/emoluments in the pre-revised scales of pay.	112/2005
34	Revised rates of Dearness relief to Central Govt. Pensioners/Family pensioner effective from 01.01.2004.	162/2005
35	Rate of Dearness Allowance to all Railway employees revised from 17% to 21% w.e.f. 1.7.2005.	174/2005
36	Revised rates of Dearness relief to Central Govt. Pensioners/Family pensioner effective from 01.07.2005..	189/2005
37	For the purpose of calculating running and other allowances of running staff, Dearness Pay is also to be taken into account, with effect from 1.4.2004	196/ 2005
38	Board have issued clarification regarding conversion of 50% Dearness Relief into Dearness pension those retired on after 01.04.2004 should not be less than Rs.1913/-.	217/2005
39	Board have issued clarification regarding merger of 50% Dearness Relief with pension to Railway pensioners / family pensioners w.e.f. 01-04-2004	40/2006
40	Rates of Dearness Allowance to all Railway employees revised from 21% to 24% w.e.f. 01-01-2006	48/2006
41	Revised rates of Dearness relief to Central Govt. Pensioners/Family pensioner effective from 01.01.2006..	75/2006
42	Board have advised the revised rates of Dearness allowance w.e.f. 1.7.2005 in respect of Railway employees who have continued to draw their pay/emoluments in the pre-revised scales of pay.	76/2006
43	Board have issued revising the rate of Dearness Allowance in respect of Railway employees who have continued to draw their pay/emoluments in the pre-revised scale of pay with effect from 01.01.2006.	140/2006
44	Rates of Dearness Allowance to all Railway employees revised from 24% to 29% of pay with effect from 01-07-06.	145/2006

45	Rates of Dearness Relief to Railway Pensioners/Family Pensioners revised from 24% to 29% with effect from 01.07.2006	181/2006			
46	The rate of Dearness Allowance in respect of Railway employees who have continued to draw their pay/emoluments in the pre-revised scale of pay has been revised with effect from 01.07.2006.	202/2006			
47	Rate of Dearness Allowance to all Railway employees has been revised from 29% to 35% of pay with effect from 01-01-2007.	46/2007			
48	Board have enumerated the procedure to be followed regarding calculation of running allowance and other allowances to the Running staff consequent on merger of Dearness Allowance equal to 50% of basic pay with the basic pay w.e.f. from 1.4.2004	69/2007			
49	Rate of Dearness Relief to Railway Pensioners/Family Pensioners revised from 29% to 35% w.e.f. 1.1.07	70/2007			
50	Rate of Dearness Allowance to all Railway employees has been revised from 35% to 41% of pay with effect from 01-07-2007.	120/2007			
51	Rate of Dearness Relief to Railway Pensioners / Family Pensioners revised from 35% to 41% w.e.f. 01.07.2007.	155/2007			
52	The rates of Dearness Allowance in respect of Railway employees who have continued to draw their pay/emoluments in the pre-revised scale of pay have been revised with effect from 01.01.2007 and 01.7.07.	174/2007			
	Rate of Dearness Allowance to all Railway employees has been revised from 41% to 47% of pay with effect from 01.01.2008.	32/2008			
	Board have clarified that the additional instalment of DA @ 6% for the month of March 2008 along with arrears for January and February 2008 may be drawn and charged separately in 2008-2009.	33/2008			
	Rate of Dearness Relief to Railway Pensioners/ Family Pensioners revised from 41% to 47%	58/2008			
	Merger of Dearness Allowance equal to 50% of basic pay with the basic pay w.e.f. 1.4.2004: Board have issued clarification on reckoning of Dearness Pay for computation of specific benefits as mentioned in Rule 25 of 'The Rules for payment of Running and other Allowances to the Running staff on Railways, 1981'.	84/2008			
	Board have communicated the rates of D.A. admissible to Railway employees w.e.f. 01.01.2006 to 01.07.2008 on the revised pay as under. 01.01.2006 : NIL (where applicable) 01.07.2006 : 2% + NPA " 01.01.2007 : 6% + NPA " 01.07.2007 : 9% + NPA " 01.01.2008 : 12% + NPA " 01.07.2008 : 16% + NPA "	111/2008			
	Revised rates of Dearness Relief to Railway Pensioners effective from 1.1.2006, 1.7.2006, 1.1.2007, 1.7.2007, 1.1.2008, 1.7.2008 are circulated.	158/2008			
	The rate of Dearness Allowance in respect of Railway servants who continue to draw their pay and emoluments in the pre-revised scale of pay, the revised rate of Dearness Allowance w.e.f. 1.1.2008 is revised as under . <table border="1" data-bbox="308 1816 1250 1890"> <tr> <td>Pay up to Rs.3500 p.m.</td> <td>Pay above Rs.3500 and up to Rs.6000 p.m.</td> <td>Pay above Rs.6000 p.m.</td> </tr> </table>	Pay up to Rs.3500 p.m.	Pay above Rs.3500 and up to Rs.6000 p.m.	Pay above Rs.6000 p.m.	195/2008
Pay up to Rs.3500 p.m.	Pay above Rs.3500 and up to Rs.6000 p.m.	Pay above Rs.6000 p.m.			

	390%	293% [Rs.13650]	254% [Rs.17580]	
	The rates of DA admissible to Railway employees, who opted to continue in the pre-revised scales of pay based on the 5 <sup>th</sup> CPC's recommendations, shall be enhanced from the existing 47% to 54% w.e.f. 1.7.2008.			196/2008
	Rates of Dearness Allowance revised from 16% to 22% w.e.f. 01.01.09.			41/2009
	Board have issued corrigendum to their letter dated 17.3.09 [SC No. 41/09] that payment of arrears of Dearness Allowance for the months of January and February should not be made before the date of disbursement of salary of March,2009.			42/2009
	Board have communicated revised rates of Dearness Relief to Railway pensioners/ family pensioners effective from 01.01.2009.			57/2009
	Dearness Allowance to Railway employees who continue to draw their pay in the pre-revised V CPC Scales has been enhanced from 54% to 64% w.e.f. 01.01.09			58/2009
	<u>Payment of Dearness Relief to re-employed pensioners and employed family pensioners:</u> Consequent upon the revision of pay scales the ignorable part of pension is enhanced from Rs.1500/- to Rs.4000/- for payment of DR to re-employed pensioners and family pensioners.			129/2009
	Board have communicated orders enhancing the Dearness Allowance to Railway employees from 22% to 27% w.e.f. 01.07.2009.			158/2009
	The Dearness Relief payable to Railway pensioners/ family pensioners has been enhanced from the existing rate of 22% to 27% w.e.f. 1 <sup>st</sup> July, 2009.			168/2009
	The rate of Dearness Allowance applicable to the Railway employees who continue to draw their pay in the pre-revised scale [V CPC scales] is enhanced from 64% to 73% w.e.f. 01.07.2009.			175/2009
	<b>1032 DEPUTATION</b>			
1	SC No. 1 to MC No. 40 – Instructions that proposals for extension of deputation period of non-gazetted employees with PSUs beyond 3 years/4 years should be submitted to the Board well before (at least 3 months before) the expiry of the deputation period, are reiterated.			15/2001
2	Instructions that the benefit of pay protection is admissible to candidates from PSU etc on appointment in the Govt. by the UPSC only when the appointment is made through an interview with the recommendations of the UPSC, circulated under S.C. No. 91/99, is reiterated.			48/2001
3	Revised instructions on Deputation of Railway Employees to Central Public Sector Undertakings/Autonomous Bodies are circulated.			94/2001

4	SC No.3 to MC No. 40 : Para 1.2.2 added to Board's letter dated 18-4-2001 (SC No.94/01) Konkan Railway Corporation Ltd. has been exempted from the rule of immediate absorption and is allowed to take Central Govt. officers on deputation.	205/2001
5	The mode of filling up Group 'C' posts of RCT is outlined.	275/2001
6	The entitlement to and procedure for issue of privilege pass and duty cheque passes, to the Railway staff on deputation to IRCTC are communicated.	4/2002
7	List of additional facilities to the officers/staff of Indian Railways proceeding on deputation to Rail Tel Corporation of India Ltd., besides the general terms and conditions of deputation, is circulated.	7/2003
8	Railway employees transferred on deputation to IRCTC Ltd. are entitled to the privileges of use of Railway rest houses, Privilege passes, Duty cheque passes, Railway medical facilities and retention of railway accommodation.	58/2003
9	Board have reiterated the instructions on processing cases for extension of deputation / foreign service.	202/ 2005
10	Board have clarified that the productivity linked bonus paid to Railway staff posted in private sidings being part of the cost of staff, is recoverable in full from the owners of private sidings in addition to the cost being recovered at present from the private siding owners under the head "Incidental Charges.	16/2007
	Deputation of Central Govt. Employees to ex-cadre Posts under Central/State Govts. and on Foreign service to Central/State PSUs/Autonomous Bodies: -The guidelines relating to deputation of Central Govt employees to ex-cadre posts under Central /State Govts. and on Foreign Service to Central/State PSUs/ABs, laid down by the DoP&T are circulated.	51/2008
	<b>1033 DISCIPLINE AN APPEAL RULES</b>	
1	The circumstances under which revision under Rule 25 of RS (D&A) Rules can be undertaken after the retirement of Railway servant, are explained.	43/2000
2	While forwarding appeals to the Appellate Authority, the Disciplinary Authority should confine its comments to the points raised in the appeal only.	45/2000
3	The powers of PHOD under Schedule III to the RS (D&A)Rules, 1968 may be exercised by the co-ordinating HODs in SAG/HODs in SAG, who are in independent charge of the new Zones.	52/2000
4	It is now decided that PHODs concerned shall be the appellate/revising authorities in disciplinary cases where DRMs have functioned as disciplinary/appellate authorities.	61/2000
5	Board clarified that disciplinary proceedings should be closed immediately on the death of the charged railway servant.	151/2000
6	A new para introduced in the charge memorandum proposed to	1/2001



	be issued to the Railway servant who was under suspension on the date of retirement and the departmental proceedings are continued after his retirement from service to the effect that departmental proceedings instituted before retirement are deemed to be proceeding under Rule 9 of the Railway Services (Pension) Rules, 1993.	
7	It is clarified that while imposing the penalty of recovery of pecuniary loss caused by an employee to Railway Administration under Rule 6 (iii) of RS(D&A) Rules, the recovery is to be made for the entire loss from the delinquent official but the recovery is to be spread over till the entire loss is recovered.	42/2001
8	It is clarified that the members of Board of Inquiry constituted under the provisions of Rule No. 9(3) of RS(D&A) Rules, 1963, should be higher in rank than the charged official as such members are Railway employees, unlike the status of Commissioner of Departmental inquiries of Central Vigilance Commission vis-a-vis the charged official which is immaterial as he belongs to an independent organisation.	70/2001
9	The disciplinary functions of Election Commission over officers and staff deputed to perform election duties are communicated.	77/2001
10	The status of a CDI(Commissioner of Departmental Inquiries) of the CVC has been excluded from the scope of Board's instructions dt 27.2.1971 (SCR S.C.No.107/71) i.e., the departmental inquiry should be conducted by an officer who is sufficiently senior to the officer whose conduct is being inquired into. The status of a CDI of CVC vis-à-vis the charged official is not material because CDI belongs to an independent organisation outside the department of the charged official.	82/2001
11	Board have outlined the procedure to be followed in conducting departmental inquiries and the role of the Inquiry Officer.	117/2001
12	Board have issued clarifications on the procedure for dealing non-CVC vigilance cases pertaining to Group 'C' and Group 'D' employees.	126/2001
13	Board have clarified that the decision recorded on the file after the conclusion of the disciplinary proceedings by the disciplinary authority (other than the President of India /Governor of the State), though not communicated to the charged official is to be treated as final and the successor disciplinary authority will merely play the role of communicator of the decision already taken by his predecessor. (2) It shall not apply where the DA proposes to disagree with the advice of the CVC or the decision recorded by the DA before referring the case to the UPSC for advice.	165/2001
14	Board have clarified that disciplinary proceedings being quasi judicial in nature, it will not be proper to suggest any specific penalty to revising authority by any other Authority.	179/2001
15	Henceforth in cases where actual operation of penalty is yet to commence, no moderation/ reduction of the period of operation of the penalty will be made while giving effect to the penalty of withholding of increment in the promotional grade.	240/2001

16	The second proviso to Rule 6 of RS{D&A} Rules, 1968 amended to include the words 'possessing assets disproportionate to known sources of income', for imposition of one of the penalties specified in clause 6(viii) or 6(ix).	267/2001
17	The provisions of Rule 9(9)(a)(iv) of RS(D&A) Rules regarding imposition of a minor penalty by the Disciplinary Authority after consideration of charged official's statement of defence to the major penalty charge-sheet, are clarified.	10/2002
18	For the periods of suspension of the Running staff which are eventually treated as duty for all purposes, 30% of basic pay i.e. pay element of the running allowance is admissible for such periods.	68/2002
19	Amendment to RS(D&A) Rules, 1968: Rule 10 on 'Action on the Inquiry Report' and Rule 12 on 'Communication of orders' are substituted.	174/2002
20	Where Vigilance has recommended imposition of a 'Stiff major penalty' viz. Compulsory retirement/ removal/ dismissal from service, but the DA/AA/RA wishes to disagree and proposes to impose any of the other major penalties, the DA/AA/RA has to first record provisional decision and consult the Vigilance once. After such consultation, the DA/AA/RA is free to take a final decision.	217/2002
21	Instructions that DA/AA should pass reasoned and speaking orders while disposing of appeals/revisions, are reiterated for strict compliance. Use of printed forms for communicating the orders of the DA /AA, if any, should be discontinued as it militates against the concept of 'reasoned and speaking orders'.	218/2002
22	Where the penalty of reduction to a lower grade or post etc is imposed for a specified period and the order does not specify whether it has effect on seniority & increments in the higher grade or post, it should be assumed that the order will not affect the seniority or increment. The directions on seniority and pay are two separate ones and have to be passed independent of each other. The term 'Cumulative' or 'Recurring' should not be used by the authority imposing the penalty under Rule 6[vi].	242/2002
23	Clarification on rule 2(1)(a) of the RS(D&A) Rules, 1968 relating to the definition of 'appointing authority' is issued.	243/2002
24	Amendment to RS[D&A] Rules, 1968 Schedule III, communicated	44/2003
25	Before finalisation of the disciplinary cases of railway servants found guilty of causing accidents or violating safety norms/rules, the safety Dept. should be consulted & the procedure for consultation is laid down.	63/2003
26	Amendment to RS[D&A] Rules, 1968 Schedule II, communicated	73/2003
27	The retired railway servant should not act as a defence helper in more than seven cases at a time including the case in question.	102/2003
28	The procedure & guidelines issued on promotion of gazetted & non-gazetted railway servants circulated under SC Nos.12/93 & 16/93 will not apply if there was no disciplinary proceedings or	155 /2003

	criminal prosecution pending or the railway servant was not under suspension at the time of review DPC/supplementary selection or before promotion of his junior on basis of the original DPC/selection.	
29	Rule 403 of IREC Vol.I does not forbid the competent authority on Railways to order re-employment of dismissed / removed employees subject to the provisions contained therein .	195/2003
30	SC No.1 to MC No.67: An appellate authority in the rank of DRM and above only can exercise revisionary powers where no appeal has been preferred.	30 /2004
31	The procedure to be followed for promotion of railway servants against whom disciplinary proceedings have been initiated is outlined along with illustrations.	74/2004
32	Officers / staff if found responsible for wilful delay in disposal of various types of cases dealt by them finally leading to delay in decision making and / or harassment of public will be liable for action in terms of provisions of Rule 3 and 3A of RS [Conduct Rules ] 1966 & RS [D&A] rules 1968	84/2004
33	Guidelines/ measures to be adopted for avoiding undue delay in disposal of disciplinary cases, are outlined	118/2004
34	Promotion of Group 'C' staff under restructuring orders – D&A clearance will be applicable for being considered for promotion against upgraded post on the cut off date under restructuring orders i.e. 1.11.03 and not when his case for promotion against upgraded post is actually considered or when panel is formed.	192/2004
35	Rule 9(2)of RS(D&A)Rules 1968 amended :- 1. The complaints committee established for inquiring into complaints of sexual harassment shall be deemed to be inquiring authority appointed by the D.A. 2. The complaints committee shall hold the inquiry, as far as practicable in accordance with the procedure laid down in RS(D&A) Rules 1968.	195/ 2004
36	Rule 6 (iii-b) of RS(D&A) Rules 1968 on Minor penalties substituted as:- 'Reduction to lower stage in the time scale of pay <b>by one stage</b> for a period not exceeding three years without cumulative effect and not adversely affecting his pension'.	220/2004
37	CAORs having independent charge of their organizations viz., CAO[R], COFMOW/New Delhi and CAO[R], DMW/Patiala, enjoy the same disciplinary powers as are conferred on GMs.	04/2005
38	1] In respect of the employees in the zone of consideration for promotion, a bare statement as to whether the case of the Rly .servant is covered by any of the three situations viz; suspension, disciplinary charges pending and criminal charges pending; need to be furnished to the DPC for its recommendation to be placed in sealed cover. No other details of the charges are to be furnished to the DPC to avoid bias in its recommendations.[2] In the cases that are not covered under the three situations at (I) above, a simple vigilance clearance will suffice. There is not need for furnishing a separate integrity certificate to the DPC.	38/2005
39	Rule 9, in (13) (b), of RS(D&A) Rules 1968 substituted( I)	

	Nomination of an assisting railway servant (defence counsel) other than official of a recognised Trade Union, shall not be accepted if he has three pending disciplinary cases on hand (ii) A full time worker of recognised Railway Trade union can assist in more than three pending disciplinary cases.	100 /2005
40	Note 3 has been inserted in Schedule III (the authorities competent to place a Railway Servant under suspension etc. to RS(D&A) Rules, 1968.	110 /2005
41	The Disciplinary Authority in the case of a Group 'B' officer officiating in Sr.Scale is required to be determined with reference to the officiating post held by the delinquent officer at the time of taking disciplinary action. The delegation of powers under Schedule III has to be read with the provisions in the main Rules and not in isolation.	114/2005
42	The jurisdiction of the Disciplinary Authority should be carefully ascertained in terms of Rule 15 & 16 of the RS(D&A) Rules,1968 before initiating disciplinary proceedings in a case so that the disciplinary proceedings will not be subject to procedural lapses.	127/2005
43	Board have reiterated the provisions regarding grant of increments & arrears of salary or part of it with reference to notional promotion given in case of exoneration or acquittal in the disciplinary / criminal proceedings pending at the time of promotion and for whom a vacancy has been reserved.	130 /2005
44	Disciplinary action against Railway servants on deemed deputation to IRCTC, in respect of the alleged offences committed by them during their service on Railways should be taken by IRCTC in accordance with Rule 15 of RS(D&A) Rules,1968.	141/2005
45	Board have reiterated that the procedure for conduct of disciplinary proceedings as laid down in the RS(D&A) Rules, 1968 should be followed scrupulously to avoid procedural lapses leading to denial of natural justice to the Charged Official.  2. Any deliberate violation of rules, if noticed, will be viewed seriously and suitable action taken.	146 /2005
46	Board have clarified with reference to promotion of persons undergoing the penalty of withholding of increment or reduction to lower stage in the time scale of pay as under : 1. Pay fixation in the promotional grade is to be allowed w.e.f. the date of actual promotion only & stepping up of his pay with reference to his junior is not to be allowed even if a person junior to him in the panel is promoted earlier. 2. The eligibility service in the promotional grade for further promotion shall also commence only from the date of actual promotion and in no case it may be related, even notionally, to the date of promotion of the junior. However, his late promotion will not have any effect on his seniority.	165/ 2005
47	1) The word 'appeal' given in Board's letter dated 16.8.04 circulated under letter No.P(R ) 227/XIV dated 30.9.04 is changed to representation.	181/ 2005

	2) Accordingly, a Railway servant has a right to represent against an order of recorded warning.	
48	Procedure and guidelines to be followed for placement of Group 'B' Officers against whom disciplinary/ court proceedings etc. are pending, in the higher pay scale of Rs.8000-13500/- are issued.	206/ 2005
49	An order of suspension made or deemed to have been made under sub-rule [1] or [2] of Rule 5 of RS[D&A]Rules, 1968, shall not be valid after a period of 90 days unless extended after review [2] The review of an order of suspension shall be done by the authority competent to do so on the recommendation of the review committee constituted for the purpose, before the expiry of 90 days. Extension of suspension shall not be for a period exceeding 180 days at a time.	114/2006
50	An order of suspension made or deemed to have been made under Rule 5 [1] or [2] of RS[D&A] Rules, 1968, shall not be valid after a period of 90 days unless extended after review on the recommendation of the review committee constituted for the purpose, before the expiry of 90 days and such extension shall not be for a period exceeding 180 days at a time. 2.However, in case the official is in police/judicial custody or is accused of a serious crime or a matter involving national security, the review committee may recommend continuation of the suspension of the official concerned. 3. Lapsing of suspension order on account of failure to review the same will be viewed seriously and onus will be on the suspending authority to take a view regarding the suspension of the official concerned well before the expiry of 90 days from the date of suspension.	115/2006
51	The amended provisions of Rule 5 of RS [D&A Rules, 1968 notifying that an order of suspension will be reviewed before expiry of 90 days from the date of order and shall not be valid after 90 days unless extended after review for a further period, before expiry of 90 days, <b>will come into force w.e.f. 27-10-2006</b> . No order of suspension lapses merely because the competent authority failed to review it within the stipulated period. Appropriate and adequate machinery, including setting up of Cells, wherever felt necessary, should review the orders of suspension and decide about their extension, before the expiry of 90 days from the date of order of suspension.	182/2006
52	The observation of Hon'ble CAT, Chandigarh endorsed by the Hon'ble High Court, Punjab and Haryana, that a person cannot claim discrimination on the ground that the Department had committed a mistake in another case on facts and the points of law and it must be repeated in his case, is circulated for information and guidance in dealing with similar cases.	31/2007
53	Procedure to be adopted in cases of simultaneous action of prosecution in a court and initiation of departmental proceedings	144/2007

	has been outlined.	
54	The procedure to be adopted in case of review of an order by the same authority which has passed original order in a DAR case and conduct of such review during the pendency of the case before a court of law has been outlined.	168 /2007
	The Hon'ble Supreme Court in its judgement dated 19.04.07 held that the Disciplinary Authority is not required to furnish a copy of the advice tendered by the Union Public Service Commission to the Charged Officer before the final order of penalty is passed. Cases of similar nature in the various courts of law / CAT may be disposed of on the basis of the law laid down by the Hon'ble Supreme Court in the judgement.	34/2008
	1. The Writ Petition against orders of Hon'ble CAT, Principal Bench, New Delhi quashing the instructions contained in Board's letters dated 28.6.96 [128/96 ] and 2.2.98 [54/98] has been withdrawn. 2. The orders of Hon'ble CAT, Principal Bench, New Delhi that Government's Displeasure should not be communicated to the retired railway servant, stands.	56/2008
	The penalty of reduction to a lower time-scale of pay, grade, post or service whether for a specified period or indefinite period should be stated clearly in the order so that the intention is conveyed to the Railway servant in unambiguous terms and he is afforded full opportunity for submission of his appeal as provided in the rules.	59/2008
	Board have reiterated the instructions on speedy finalization of disciplinary cases duly adhering to the time frame laid down for completion of various stages of disciplinary proceedings. [2] The disciplinary authorities should carefully ascertain their competence before passing orders in a case so that delay on account of correcting an invalid order may be avoided.	136/2008
	Appointment of retired officials as Inquiry Officer for conducting departmental inquiry – Board have reiterated the provisions contained in Rule 9 [2] of RS[D&A] Rules, 1968 that retired railway servant can also be appointed as Inquiry Officer for conducting departmental inquiry.  Railways should challenge the orders of CAT/High Court, as the case may be, which rules against appointment of a ret'd. Railway servant as the Inquiry Officer in a departmental disciplinary inquiry.	149/2008
	Board have reiterated that all the provisions contained in the Railway Servants [Discipline and Appeal] Rules, 1968 and the related instructions issued thereunder from time to time should be followed scrupulously.	24/2009
	The instructions that the Administration has the power to withhold or withdraw pension even as a result of minor penalty proceedings instituted against a charged officer during his service and which has continued after his retirement provided grave misconduct or negligence is established, has been withdrawn. [2] The minor penalty proceedings, initiated against Rly. servants, who are due to retire, should be finalized quickly and in time before the date of retirement, so that the need for continuing such minor penalty proceedings beyond the date of retirement does not arise.	99/2009
	Board while reiterating the instructions on speedy finalization of disciplinary cases, have instructed that a mechanism be developed for monitoring the cases both at Headquarters and Division/Workshop level to avoid unnecessary delay.	137/2009

	<p>[2] To overcome the problem of non-fulfillment of certain provisions by the Disciplinary Authority and Inquiry Officer, <b><i>henceforth, all the disciplinary cases may be routed through the Personnel Department at all important stages.</i></b></p> <p>[3] A copy of Board's Master Circular No. 67 should be invariably made available in all cases to the Inquiry Officer alongwith the appointment order.</p> <p>[4] Check list of details/documents to be enclosed while referring the cases to Board is circulated.</p>	
	<b>1034 EDUCATION ASSISTANCE &amp; REIMBURSEMENT OF TUITION FEE</b>	
1	Revised updated Master circular on ' Educational Assistance to the children of Railway employees', is circulated.	148/2001
2	Reimbursement of tuition fee may be allowed in favour of wards of railway employees studying in intermediate classes in private secondary schools/Junior colleges upto a ceiling of Rs.50/- per month w.e.f 1-8-97.	210/2001
3	The eligibility condition of basic pay of Rs. 5,000/- P.M. (para 8.2 of MC 17) for supply of free school uniforms to wards of Railway employees is enhanced to Rs. 7,500/- P.M. (Rs.5000 + 50 % D.P.).	80 /2005
4	The provision that Railway servants who are eligible for educational assistance in terms of extant rules may be granted an advance of one month's pay recoverable in 10 equal monthly instalments at the beginning of each year for the purchase of outfit for children attending the schools approved by the General Managers, is reiterated.	222/2006
5	Revised consolidated orders on grant of Children's Educational Allowance, Re-imbursement of Tuition Fee& Hostel Subsidy to Central Government Employees are issued.	35 /2007
	<p>Recommendations of the Sixth Central Pay Commission regarding grant of Children Education Assistance and Reimbursement of Tuition fee, effective from 01.09.2008 is circulated.</p> <p>i) Children Education Allowance and Reimbursement of Tuition Fee which were hitherto payable separately is now merged and would henceforth be known as 'Children Education Allowance Scheme'.</p> <p>ii) The annual ceiling fixed for reimbursement of Children Education allowance is Rs.12,000/-. Reimbursement will be allowed to a Railway servant upto a maximum of 2 school going children</p>	135/2008

	<p>iii) Reimbursement will be applicable for expenditure on the education of school going children only i.e., for children from classes <b>nursery to twelfth, held by junior colleges or schools</b> affiliated to Universities or Boards of Education.</p> <p>Hostel subsidy reimbursed upto Rs.3,000/- p.m, subject to a maximum of 2 children. However, both hostel subsidy and Children Education Allowance <b>cannot</b> be availed concurrently.</p>	
	Board have issued clarifications to the instructions on Children Education Allowance and Hostel Subsidy admissible to Government servants based on the recommendations of 6 <sup>th</sup> CPC.	207/2008
	<p>Clarifications have been issued on grant of Children Education Allowance [1] Expenditure on purchase of books, uniforms, shoes and admission fee, etc. incurred prior to 01.09.2008 is covered as per the previous instructions. [2] Where the fees are paid in advance, the entire Reimbursement subject to a maximum of Rs.12,000/- per annum can be claimed in one quarter w.e.f. academic year <b>2009-10</b> [3] Children Education Allowance is not admissible for the period of service treated as dies non. Employees who joined service after 01.09.2008 would be entitled to Allowance on pro-rata basis i.e. subject to a maximum of Rs.1000/- for each completed month per child.</p> <p>[4] Reimbursement is not admissible for expenses incurred on coaching classes in a Tuition /Coaching Centre.</p>	78/2009
	Board have clarified that Children Education allowance is admissible for eldest two surviving children studying in schools affiliated to Board of Education.	93/2009
	The clarifications issued on the subject of grant of Children Education Allowance & Hostel Subsidy to Railway employees under Board's letter dated 04.05.09 [SC No. 78/09] has been allotted PC No. number "PC – VI No. 115/2009" .	120/2009
	Board have clarified that Hostel Subsidy is reimbursable to all Central Government employees for keeping their children in the Hostel of a residential school away from the station they are posted/or residing <b>irrespective of any transfer liability</b> . Board's instructions contained in their letter dt. 1.10.08 [SC No. 135/08] supersedes all earlier orders on the subject of Hostel Subsidy.	181/2009
	<b>1036 FIXATION OF PAY</b>	
1	Option under Rule 1313 FR22(I)(a)1 - IREC Vol.II ( erstwhile FR 22-C) is not permissible to Group B officers on promotion to Group 'A' Sr. Scale on adhoc basis and at the time of re-fixation on induction in Group 'A' (JTS).	18/2000
2	Railway servants who were on sick leave on 1.1.96 and whose services had been terminated due to medical invalidation, without resuming their duty are to be allowed the benefits of revised scales of pay from 1.1.1996.	32/2000
3	Fixation of pay of Running staff - Board have decided that recoveries may be pended till a decision is received from Finance Directorate in the case of Running staff where the actual emoluments received by them under pre-revised scales exceeded the emoluments becoming due on option for the revised scales of pay pertaining to the period from 1.1.1996 to October,97.	66/2000



4	The pay / stipend of Railway servants selected against GDCE and undergoing training may be regulated under the provisions of Rue 1315 [ FR-22B], IREC Vol. II.	84/2000
5	The date of effect of the instructions on the minimum benefit of Rs.100/- on promotion has now been revised to 1.1.1996.	132/2000
6	Board have issued certain clarifications regarding fixation of pay of senior clerks who were in receipt of special pay of Rs.70/- in V CPC scales.	206/2000
7	Instructions that the benefit of pay protection is admissible to candidates from PSU etc on appointment in the Govt. by the UPSC only when the appointment is made through an interview, with the recommendations of the UPSC, circulated under S.C. No. 91/99, is reiterated.	48/2001
8	The method of fixation of pay duly giving the minimum benefit of Rs.100/- on promotion illustrated by Board is circulated.	188/2001
9	Board have enumerated the procedure to be followed in regard to fixation of pay of State Govt. employees appointed to a post under the administrative control of the Ministry of Railways on or after 1-1-96.	189/2001
10	Board have issued instruction for rectification of anomalies arising as a consequence of fixation of pay in the revised pay scales and decided that the anomaly may be rectified by the grant of an additional increment to the senior Railway servant who was drawing a higher pay in a higher pre-revised pay scale applicable to such feeder posts as compared to their juniors holding feeder posts included in a different stream or cadre and who were earlier drawing pay at an equivalent or lower stage of pay in a lower pre-revised pay scale .	231/2001
11	Broken periods of officiating will count towards increment in cases where the pay fixed on regular promotion to the same post is the same as the pay fixed on earlier officiating periods.	238/2001
12	The benefit of fixation of pay under Rule 1313 FR 22(I)(a)(1)-R-II (erstwhile FR 22-C) on promotion from one post to another carrying identical scales of pay is permitted, w.e.f. 1.1.96 in the post of (I) Console Supdt & Asst.Programmer in scale Rs.7450-11500. (ii) Shunting Master Gr.I / AYM in scale Rs.5000-8000. Option for re-fixation of pay in past cases is to be exercised within 3 months from 19.10.2001.	253/2001
13	Further to Board's letter dated 5-10-2001, circulated as SC No. 238/2001 on counting of broken periods of officiating in higher grade towards increments, the first para is modified to include the words 'AIRF' within brackets.	271/2001
14	Instructions on grant of officiating pay are reiterated.	1/2002
15	It is clarified that by deletion of ACS 19 to IREM Vol. I (Para 604-a[iii]), no benefit has been withdrawn as the said ACS only brought into force what was already in existence in FR 22 adopted under ACS 14 to IREC Vol. II	236/2002
16	Board have granted another opportunity for revision of option by the accounts staff and Stock Verifiers due to retrospective revision of scales of pay to be exercised within three months from	192/2003

	1.10.03 i.e., from the date of issue of these orders by Railway Board.	
17	Revised option for pay fixation under Rule 1313 (FR 22)(I)(a)(1) RII/1987 edition may be exercised pursuant to any unforeseen developments or change of rules to be exercised within one month of issue of such order. Proposals for acceptance of such revised option may thereafter be referred to Board's office with detailed justification and verbatim remarks of FA&CAO. In case the fresh option is allowed, the same shall be treated as final.	199 /2003
18	The employees who could not submit options for fixation of pay under Rule 1313 FR 22(I)(a)(1), R-II on promotion to posts carrying identical scale within the stipulated period, may be allowed the benefit of fixation of pay under this Rule <b>from the date of promotion in the identical scale.</b>	21 /2004
19	Henceforth when Sr. Trackman / Trolleyman / Gateman/ Watchman in scale Rs.2650-4000 are placed in higher scale of Rs. 2750-4400 their pay should be fixed under Rule 1313 FR22[1] [a][1] , after ensuring that he has not already been given the benefit of fixation while placing them in scale Rs. 2750-4400 under Rule 1313 FR22[1][a][1 R-II	76/2004
20	Medically decategorised drivers, drafted to perform the duties of Power Controllers / Crew Controllers cease to be running staff and they are not eligible to any benefit admissible to running staff including the allowance in lieu of kilometrage or addition in basic pay for computation of retirement benefits. However pay of such medically decategorised drivers has to be fixed as per extant instructions [SC No 138/99] governing fixation of pay of medically decategorised drivers appointed in alternative stationary posts.	89/2004
21	Cases of arrear claims arising out of implementation of instructions allowing minimum benefit of Rs.100/- on promotion, from 1.1.96, where the amount of claim for the period beyond 3 years exceeds Rs.5000/-, sanction for investigation of the entire claim may be done at GM's level, as a one time exception, in relaxation of para 1005 of IREM Vol.I, 1989 Edition.	36/2005
22	Employees promoted against the normal vacancies existing on 01-11-2003 [date of cadre restructuring] may be allowed proforma fixation of pay from 01-11-2003, with actual payments from the date of actually taking charge of the higher post, subject to the conditions stipulated therein.	24 /2006
23	Board have amended para 2[ii] and 2[iii] of their letter dated 17-02-06 [SC No.24/06] regarding grant of proforma fixation . [1] Associate Finance vetting is not required for grant of proforma fixation in respect of employees promoted against the normal vacancies existing on 01-11-2003 under cadre restructuring. [2] The refixed emoluments actually drawn in such cases is to be reckoned for payment of arrears and recalculation of retirement benefits.	93/ 2006
24	<u>Scheme of GDCE- Pay fixation of running staff - Pay element of</u>	155/2006

	running staff should not be taken for the purpose of fixation of pay on their appointment to the posts under the General Departmental Competitive Examination.	
25	<p>The pay of a Government servant holding a post on regular basis will be fixed at a stage equal to the pay drawn by him in the higher grade in cases of transfer to a lower post under FR 15[a] {Rule 227 IREC-I}.</p> <p>If no such stage is available, the pay will be fixed at the stage next below the pay drawn by him in the higher post and the difference granted as personal pay to be absorbed in future increments.</p>	68 /2007
26	Board have reiterated that in cases where staff in lower grades are made to shoulder responsibilities of higher grade posts but are denied officiating pay on the ground of non-availability of higher grade posts, the instructions that the staff may be compensated monetarily by grant of suitable awards, as deemed fit, by the General Managers under their powers, contained in Board's letter dated 13.12.06[224/06] should be complied with. Where staff working in lower grades are made to shoulder responsibility of higher grade sanctioned posts, such staff would be eligible for officiating pay in terms of instructions contained in Board's letter dtd. 12.12.1991[177/91].	151/2007
27	<p>[1] Board have reiterated that the option clause for fixation of pay should invariably be incorporated in all the promotion / appointment orders so that there are no cases of delay in exercising the options due to administrative lapse.</p> <p>[2] Whenever any instances of non-incorporation of the option clause in the promotion/appointment order are noticed, responsibility must be fixed and the concerned official(s) taken up under D&amp;A Rules.</p>	152/2007
28	Fixation of pay in case of employees who seek transfer to a lower post under FR 15[a] - The clause that the orders on fixation of pay in case of employees who seek transfer to a lower post under FR 15 [a] [SC No. 68/07] take effect from the date of issue of DOP&T's O.M. i.e. 14-2-06 and that past cases already decided need not be re-opened, has been deleted.	159/2007
	Board have issued clarifications regarding various aspects of fixation of pay and grant of increments in the revised pay structure .	14/2009
	Board have issued clarification regarding method of pay fixation in the revised pay structure of those Medical Officers, whose revised pay is to be fixed in the Pay band PB-4. Board have enumerated the procedure with regard to fixation of initial pay in the revised pay structure of medical officers in the pay band PB-4.	103/2009
	Anomaly in fixation of pay of Loco Supervisory staff appointed prior to 01.01.2006 with reference to their juniors appointed after 01.01.2006 and drawing more pay than the seniors may be resolved by granting stepping up of pay in the pay band to the seniors at par with the juniors in terms of Note 10 below Rule 7 of RS[RP] Rules, 2008, subject to certain conditions.	132/2009
	Board have issued clarifications on fixation of pay on deputation after the replacement of pre-revised S-30 scale by the new HAG scale.	199/2009

	Board have clarified that in cases of promotion to the HAG scale of Rs.67000-79000, if a Railway servant opts to have his pay fixed under Rule 1313 (FR 22)(I)(a)(1), IREC-II i.e. from the date of next increment, his pay will be fixed by adding an amount of Rs.2000 to his basic pay on the date of his promotion. On the date of the next increment i.e. 1 <sup>st</sup> of July he will be granted two increments; one annual increment and the second on account of promotion. While computing these two increments, the basic pay prior to date of promotion shall be taken into account.	202/2009
	<b>1037 FORWARDING OF APPLICATIONS</b>	
1	ACS No.: 79 to IREC Vol.I, 1985 Ed. Rule 244 Railway Ministry's Decision No. 2 regarding general conditions of service and maintenance of lien, substituted.	16/2001
2	Para 9.1 of Master Circular No. 30 has been modified to include the words the undertakings / autonomous bodies etc. of the State Government . Sub paras [ii] and [vii]of 9.1 have been deleted. Para 9.2 deleted.	58/2006
3	Instructions regarding cut-off date for receipt of applications received from employees in response to the vacancy notices issued by Railway Board, is circulated for compliance.	25/2007
4	Applications submitted by Railway servants for higher grade posts advertised b y Railway Recruitment Boards [RRBs], is not to be counted against the prescribed limit of four opportunities in a year to apply for posts in Govt. Depts./PSUs/Abs.	28/2007
	<b>1038 FAMILY WELFARE PROGRAMME</b>	
1	Delayed claims for grant of family planning allowance at the rates of increment applicable at the time of sterilisation operation i.e. claims preferred after expiry of 6 months from the date of sterilisation operation may be admitted with prospective effect only after the competent authority is satisfied about the genuineness of reasons given for the delay.	46/2002
2	The benefit of family planning allowance shall be admissible to railway employees if twins are born after first surviving child and the number of surviving children crosses the ceiling of two children in second/subsequent delivery[ies].	192/2002
	Board have communicated instructions regarding payment of Family Planning Allowance at revised rates.	145/2008
	<b>1039 HOUSE BUILDING ADVANCE</b>	
1	Railway servants are not entitled for grant of HBA for construction of house on upper floor when roof rights have been acquired through a will given by ones parents/relative.	136/2000
2	Board have clarified that Form No 4 B is to be executed within the stipulated period in the case of flats procured through IRWO.	208/2000
3	Computation of repaying capacity of Govt. servants for the purpose of grant of HBA has been revised.	245/2000

4	The revised rates of Interest for HBA sanctioned for construction/purchase/flats from 1.4.2001 are as under: i) upto 50,000                      6.5% ii) upto 1,50,000                      8% iii) upto 5,00,000                      10% iv) upto 7,50,000                      11%	112/2001
5	The procedure for grant of HBA for acquisition/construction of house in rural areas is outlined.	242/2001
6	Loan obtained by a Govt. servant from nationalised Banks/LIC/HDFC is to be treated as non-Govt. sources for the purpose of grant of HBA for repayment of loan.	263/2001
7	Railway servants who have acquired/constructed flat/house with the help of HBA are allowed to get their flat/house insured from any of the four Nationalised GICs of their choice irrespective of its location in India.	83/2002
8	The rate of interest for House Building Advance sanctioned to the Govt. Servant for construction/purchase of houses/flats from April 1,2002 will be as under until further orders:- Upto Rs.50,000/-                      : 6% p.a. Upto Rs.1,50,000/-                      : 7.5%p.a. Upto Rs.5,00,000/-                      : 9.5% p.a. Upto Rs.7,50,000/-                      : 10.5% p.a.	118/2002
9	i] Facility of the second mortgage for enlargement /additional construction of the living accommodation already put up with the help of HBA may be granted by the HOD, subject to certain conditions. ii] Any company/corporation approved by the National Housing Bank for receiving their financial support on the date of granting permission for raising funds to meet the cost of construction may be treated as 'recognised' for this purpose.	60/2003
10	Board have reiterated that all the terms and conditions attached with the sanction of HBA under the rules including issuance and mortgage should be complied with. Periodical inspections should be conducted in this regard. Cases referred to the Ministry of Urban Development and Poverty Alleviation seeking relaxation/condonation should contain specific recommendation of the concerned HOD.	70/2003
11	Rate of interest for House Building Advances sanctioned to the Govt. servant for construction /purchase of houses/flats from 1.4.03 will be as under: i. Upto 50,000/- 5% ii. Upto 1,50,000/- 6.5% iii. Upto 5,00,000/- 8.5% iv. Upto 7,50,000/- 9.5%	143 /2003
12	The rate of interest of HBA prevalent on the date of release of advance/first instalment of advance should be taken for the purpose of calculation of interest on HBA.	166 /2003
13	Guidelines for considering cases relating to sanction of HBA to Central Government employees for purchase of ready built flats/house from private builders, is circulated.	15 /2004

14	<p>Consequent on merger of DA with Basic Pay. quantum of HBA has been revised as under w.e.f. 15.10.04:-</p> <ol style="list-style-type: none"> <li>1. New Construction/purchase of new house/flat – Maximum limit of 34 months BP+DP subject to maximum 7.5 lakhs or repaying capacity or cost of house whichever is least.</li> <li>2. Enlargement of existing house - New Construction/purchase of new house/flat – Maximum limit of 34 months BP+DP subject to maximum 1.8 lakhs or repaying capacity or cost of house whichever is least.</li> <li>3. Cost ceiling limit is revised to 134 times the BP+DP subject to minimum of 7.5 lakhs and maximum of Rs. 18 Lakhs relaxable upto maximum of 25% in individual cases . Rates of interest on HBA during 1.1.04 to 31.3.05. <ul style="list-style-type: none"> <li>Upto 50,000 - 5%</li> <li>Upto 1,50,000 - 6.5%</li> <li>Upto 5,00,000 - 8.5%</li> <li>Upto 7,50,000 - 9.5%</li> </ul> </li> </ol>	198/ 2004
	<p>Pending finalization of new arrangements HBA will be granted as under: [1] The maximum limit for HBA - 34 months of pay in the pay band subject to a maximum of Rs.7.50 lakhs or cost of the house or the repaying capacity whichever is the least for new construction/purchase of new house /flat. [2] For enlargement of existing house - 34 month's of pay in the pay band subject to a maximum of Rs.1.80 lakh or cost of the enlargement or repaying capacity, whichever, is the least. [3] The cost ceiling limit will be 134 times the pay in the pay band subject to a minimum of Rs.7.50 lakh and a maximum of Rs.30.00 lakh relaxable upto a maximum of 25% of the revised maximum cost ceiling of Rs.30.00 lakh.</p>	26/2009
	<b>1040 HONORARIUM</b>	
1	The rates of honorarium to functionaries engaged by RRBs in connection with conduct of examinations, have been revised.	1/2000
2	Honorarium for articles (other than articles adjudged 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> ) in the Indian Railways Technical Bulletin published by RDSO/Lucknow is raised to Rs.400/- per article subject to other terms and conditions remaining the same.	44/2000
3	The rates of honorarium payable to Nucleus Cipher Operators have been revised with effect from the date of issue of Board's letter i.e, 5.4.2000.	88/2000
4	Rates of honorarium payable to visiting lecturers/faculty for delivering lectures to NG staff at Zonal Training Schools / Centres have been enhanced	137/2000
5	The rate of honorarium payable to Asst. supervisors engaged by RRBs has been revised to Rs. 160/- for single session , Rs. 225/- for double session and Rs.250/- for three sessions.	161/2000
6	Individual request from Sr.Scale /Jr.Scale Officers & Sr.	188/2000

	Subordinates in the grade Rs.2375 - 3500(RPS) & 2000-3200(RPS) may be considered for 90% reimbursement of membership fee in respect of two National/International institutions /Societies in deserving cases of which not more than one will be International institution. 90% reimbursement for second institution will be allowed with Board's approval only.	
7	Honorarium to the Railway Gazetted Officers/Sr. & Jr subordinates who are not staff of the Training Centres for setting question papers & evaluation of answer sheets in connection with examination conducted by Railway Training Centres has been enhanced to Rs. 150/- and Rs. 5/- , respectively.	209/2000
8	Pacific Telecommunications Council India Foundation has been included in the list of recognised institutes for 90% reimbursement of Membership fee.	18/2001
9	Institute of Permanent Way Engineers (India) New Delhi, has been included in the list of recognised Institutions which will entitle railway officials to 90% reimbursement of annual fee towards membership subject to extant orders.	158/2001
10	For evaluation of answer books of examination held for promotion from Group 'C' to Group 'B' an honorarium of Rs.12 /-per answer book is payable.	232/2001
11	The honorarium payable to Railway Doctors for lectures on First Aid Course to Railway employees and their families has been enhanced to Rs.250/- subject to there being 12 trainees for a session of at least eight lectures each of 2 hours duration	14/2002
12	The rate of honorarium to part time Hindi Librarians working in Hindi Libraries in addition to their normal duties, is raised from Rs.130/-to Rs.250/- per month	20/2002
13	Railway Officers setting the question papers for the examinations held for promotion from Gr."C" to Gr."B" are entitled to an honorarium of Rs.500/-.	81/2002
14	The 'European Renal Association - European Dialysis and Transport Association', Italy has been included at the end of Annexure "B" of Board's letter dated 29.4.88 circulated under S.C. No. 79/97, which entitles Railway officers to 90% reimbursement of fee towards its membership.	88/2002
15	The rates of honorarium (i) for Dictator of passage for Stenography test are revised and (ii) for Time Keeper/Text Checker (new category)are introduced as under , on engagement by RRB for holding examination : <u>Dictator</u> : Rs.100 for first dictation & Rs. 100 each for subsequent dictation subject to maximum of Rs.300/- per day. <u>Time keeper/Text Checker:</u> Rs.140/- for single session; Rs.200/- for double session & Rs.250/- for three sessions.	126/2002
16	With effect from 1.9.02 the honorarium to locally engaged Instructors of Yoga training in training Centres catering to safety categories, has been enhanced from Rs.250/- p.m. upto Rs.1000/- p.m. for imparting yoga training.	178/2002
17	The rates of honorarium prescribed in Board's letter dated 8-6-	241/2002

	2000, circulated as SC No. 137/2000, for delivering lectures by visiting lecturers /faculty to non-gazetted staff are applicable to all ZTCs/Schools, Main Training centres and other training centres mentioned in the Manual on Management of Training.	
18	Railway officers who are engaged/assigned with the interviews / selections held by RRB should be paid an honorarium of Rs. 300/- per day of meeting of the interview Board when the official number actually attends the interview.	51/2003
19	Indian Building Congress has been included in the list of recognised institutes entitling Railway officials to 90% reimbursement of membership fee.	84 /2003
20	The honorarium payable to the Physicians engaged by the S.B.F. Committees in the Homoeopathic/Ayurvedic Dispensaries, from 03-04 as under:- Physicians engaged to work for around - 08 hours per day Rs.4,500 p.m. 04 hours per day Rs.3,200 p.m.	93 /2003
21	The procedure for submission of proposals of honorarium claims beyond Rs.10,000/- in the case of Non-Gaz. Railway employees to Railway Board, is reiterated. The honorarium accrued during a particular year has to be taken into account for that year only even if the payment is being made during the subsequent year.	05/2004
22	Railway servants appointed to act as an Arbitrator to settle disputes between Govt. of India and Private parties shall be paid honorarium of Rs.300/- per day [more than 2 hrs of continuous work or Rs.150/- per half day [ 2 hrs or less] subject to a maximum of Rs.10,000 per case.	38/2004
23	Instructions on engagement and payment of honorarium to stenographers for arbitration work / arbitration award are issued.	85/2004
24	Henceforth all the proposals seeking approval of Railway Board to the payment of honorarium beyond the limit of Rs.10,000/- in individual cases should be sent to Railway Board after seeking personal approval of FA&CAO and General Manager and a mention to this effect should be made in the covering letter while forwarding such proposal.	115/2004
25	GM can make 90% reimbursement of the membership fee in respect of recognised / entitled institutes / societies as given below: 1] JAG officers & above – upto a maximum of 3 institutes /Societies of which one can be international 2] below JAG level upto Sr. Supervisors in scale Rs.7450-11500 & 6500-10500 – two institutions including one international Beyond this limit Board's approval is necessary.	178/2004
26	Rates of honorarium payable to various functionaries engaged by RRBs in connection with holding of all examination viz. mass categories, technical and others have been revised with effect from 3.6.2005.	104 /2005
27	International Society of Nephrology having its global Headquarters at Belgium is included in the list of recognised instructions and	180/ 2005



	Railway officials will be entitled to 90% reimbursement of annual membership fee towards membership of this society subject to all other conditions stipulated under extant instructions.	
28	Board have clarified that 90% reimbursement is admissible only in respect of annual/life membership fee and no reimbursement is admissible in respect of the amount other than membership fee like Registration Fee, Admission Fee, etc.	222/2005
29	The monthly honorarium payable to homoeopathic /ayurvedic practitioners appointed by Staff Benefit Fund Committees has been revised as under: Physicians engaged to work for: [1] around 8 hours a day @ Rs.6,000/- p.m. [ 2] around 4 hours a day @ Rs. 4,000/- p.m.	01/2006
30	The expenditure incurred on payment of honorarium to the officers/ staff should be restricted in 2005-2006 to the average of the actual expenditure incurred in 2002-2003, 2003-2004 and 2004-2005 through appropriate economy measures.	30/2006
31	The monthly honorarium payable to homoeopathic /ayurvedic practitioners appointed by Staff Benefit Fund Committees has been revised as under w.e.f. 01-3-06: Physicians engaged to work for: [1] around 8 hours a day @ Rs.10,000/- p.m.[ 2] around 4 hours a day @ Rs. 7,000/- p.m.	36/2006
32	The rates of honorarium for Inquiry Officer and other assisting officials in the conduct of Departmental Inquiries, arising out of Vigilance investigations against Railway servants is revised w.e.f. 24-04-06.	62/2006
33	The subsidy on medicines, including monthly honorarium payable to the dispensers [engaged by SBF] in the Ayurvedic and Homoeopathic dispensaries run by SBF Committees is revised w.e.f. 01-07-2006.	135/2006
34	With effect from 01-03-2007 the honorarium to Yoga instructors at Railway Training Centres has been fixed @ Rs.75/- per hour per day per instructor subject to a maximum of Rs.2500/- per month per instructor. All other terms and conditions will remain the same.	43/2007
35	The rate of honorarium payable to Nucleus Cipher Operators has been revised w.e.f. 18-4-2007.	65/2007
36	The International Epidemiological Association, 38, Ismailiah Street, Apt 201, Mostafa Kamel, Alexandra, Egypt, Tel /Fax +203 546 75 76 has been incorporated in the list of recognised Institutions, circulated as Annexure A to Board's letter dated 29-4-88 [SC No.79/97] whereby Railway officials will be entitled to 90% reimbursement of membership fee.	118 /2007
37	Board have clarified that the instructions on payment of honorarium @ Rs.75/- per hour per day per instructor subject to a maximum of Rs.2500/- per month for training in yoga w.e.f. 1-3-2007 does not apply to the Centralized Training Institutes since this issue is covered under delegation of powers to the CTIs.	147 /2007
	Consequent to the change in the name of 'The Institution of Electrical Engineers', Savoy Place, London appearing at S.No. 6 of Annexure –B of Board's letter dt. 29.04.88 [S.C. No.79/97] to 'The Institution of	60/2008

	Engineering & Technology', with the contact details remaining the same; the benefit of 90% reimbursement of membership/ subscription fees is permitted to the said 'The Institution of Engineering & Technology,' from 31.03.06 onwards.	
	The rate of honorarium to Yoga instructors in the Railway Training Centres given in Board's letter dated 06.03.07 [SC No. 43/07] has been corrected to <b>Rs. 75/- per hour per instructor</b> instead of Rs.75/- per hour per day per instructor .	70 /2008
	The rates of honorarium payable to various functionaries viz., Town-in-Charge, Coordinating Supervisor, Asst. Supervisor, Centre-in-Charge, Invigilator, Gr.D Staff/Daily wagers, Clerks, Dictator, Time Keeper/Text Checker, Official Members of Interview Committee, Paper-setter and Evaluator of stenography and typing scripts, engaged by the RRBs for conducting examinations have been revised with effect from 04.07.2008.	87/2008
	Monthly honorarium payable to Homoeopathic/Ayurvedic Doctors, Ayurvedic Dispensers run by the SBF committees and subsidy on medicines ( including dispensers honorarium if engaged by the SBF committees) revised w.e.f. 1.1.2009.	07 /2009
	The rate of honorarium to Railway Officers / Staff for setting of question paper and evaluation of answer sheets in connection with Limited Departmental Competitive Examination held for promotion from Group 'C' to Group 'B' has been enhanced to Rs.1000/- per question paper and Rs.50/- per answer sheet, respectively. Honorarium for evaluation of Answer Books only if they are evaluated and returned within a period of one month.	47/2009
	The rates of honorarium payable to the Railway officers / staff for setting of question papers and evaluation of answer sheets, enhanced vide Board's letter dated 03.03.09 [SC No. 47/09], are applicable for both LDCE to fill up 30% vacancies and the General Selection to fill up 70% vacancies for promotion from Group 'C' to Group 'B'.	61/2009
	The rates of honorarium payable to visiting lectures /faculty for delivering lectures in Zonal Training Schools / Centres [SC 137/2k] have been enhanced .	180/2009
	<b>1041 HOER / RAILWAY SERVANTS (HOURS OF WORK &amp; PERIOD OF REST) RULES, 2005</b>	
1	Board have issued instructions regarding the working hours of staff working on track machines. This is a temporary exception from the provisions of Railways Act,1989	142/2000
2	Railway Servants (Hours of Employment) Rules, 1961 have been amended as Railway Servants (Hours of Work & Period of Rest) Rules, 2005	134/2005
3	In the Railway Servants (Hours of Work & Period of Rest) Rules, 2005, in Rule 4, Sub-rule(2), the words "Secretary to the Government of India in the " is omitted ( SC No.134/05)	81/2007
	Central Government has notified Sri S. Krishnan, Addl. Secretary in the Ministry of Labour and Employment as the Appellate Authority to hear Appeals under Rule 4 (2) of Railway Servants (Hours of work and Periods of Rest) Rules, 2005.	83/2008

	<b>1042 INSURANCE SCHEME [CGEGIS]</b>	
1	Board have circulated the Tables of benefits in Savings Fund of CGEGIS for the period from 1-1-99 to 31-12-99	34/2000
2	Board have circulated the table of benefits in the Savings Fund of CGEGIS for the period from 1-1-2000 to 31-12-2000	42/2000
3	Board have circulated the Tables of benefits in the savings fund of CGEGIS for the period 1-1-2001 to 31-12-2001	125/2001
4	Central Government Employees Group Insurance Scheme 1980 - Tables of benefits for the Savings Fund for the period from 1.1.2002 to 31.12.2002 is circulated.	26/2002
5	Central Government employees group insurance scheme 1980 – Table of benefits for the savings fund for the period from 1-1-03 to 31-12-03	47/2003
6	CGEGIS 1980 – Rate of subscription to be deducted from Group 'B' officer officiating in Sr. Scale Rs.10000-15200 on adhoc basis and those Gr. 'B' working in scale Rs.8000-13500 is circulated.	135/2003
7	Central Government Employees Group Insurance Scheme 1980 _ Table of benefits for the saving fund for the period from 1-1-04 to 31-12-04	81/2004
8	Central Government Employees Group Insurance Scheme 1980 Table of Benefits for the saving fund for the period from 1.1.2005 to 31.12.2005.	30/2005
9	Central Government Employees Group Insurance Scheme 1980 Table of Benefits for the saving fund for the period from 1.1.2006 to 31.12.2006.	12/2006
10	Central Government Employees Group Insurance Scheme 1980 Table of Benefits for the saving fund for the period from 1.1.2007 to 31.12.07.	19/2007
	Central Government Employees Group Insurance Scheme 1980 – Table of Benefits for the Savings Fund for the period from 01.01.2008 to 31.12.2008 is issued	19/2008
	Central Government Group Insurance Scheme 1980 – Table of benefits for the Savings Fund for the period from 01.01.2009 to 31.12.2009 circulated	12/2009
	<b>1043 INCENTIVE &amp; AWARDS</b>	
1	Board have issued revised incentive scheme to staff of Rail Coach Factory, Kapurthala	28/2000
2	Board have issued revised incentive scheme to staff of Wheel & Axle Plant, Bangalore	29/2000
3	Board have issued revised incentive scheme to staff of DCW, Patiala	30/2000
4	The scheme of grant of incentives for acquiring higher qualifications in respect of Group A,B & C has been revised w.e.f. the date of issue of Board's letter i.e. 17-4-2000	96/2000
5	The details of the scheme of annual awards to Railway Schools, Principals, Headmasters, Teachers & students at Zonal & Railway	104/2000

	Board's level are circulated.	
6	SC No.4 to MC 46:[Delegation] The powers to sanction incentive to Gr.C staff for acquiring higher technical /professional qualifications working in the Divisions/ workshops have been delegated to DRMs/CWMs to be exercised in consultation with Sr.DAOs/WAOs.	145/2000
7	The list of qualifications falling under item No.7(vi) of the list circulated as Annexure to Serial Circular No. 96/2000 viz., Multiskill diploma in relevant fields, is circulated.	213/2000
8	The existing scheme of granting three advance increments to Stock Verifiers in scale Rs.5000-8000 on their passing Appendix IV A [IREM] Examination, has been replaced with a fixed quantum of special allowance @ Rs. 240/- p.m. with effect from 1-1-96, subject to certain terms and conditions.	124/2001
9	The incentive scheme to staff of W & AP has been revised w.e.f. 01.09.99	247/2001
10	Delegation of powers : Powers regarding expenditure for Railway Week Celebrations have been delegated to GM at Zonal level and to Director General/Directors of Railway staff College, IRISSET, IRICEN, IRIMEE & IRIEEN.	250/2001
11	The instructions circulated under SC No. 111/89 for grant of incentive for acquiring higher qualification are to be given effect from 1-7-88.	261/2001
12	The date of effect of the fixed quantum of special allowance to Accounts Stock Verifiers on passing Appendix IV-A [IREM] Examination has been changed from 1-1-96 to 1-6-96.	6/2002
13	GMs can grant cash award upto Rs.10,000/- posthumously, over and above the ex-gratia payment, during the Railway Week Celebrations, in deserving cases where the employee lost his life in the process of safeguarding the lives of travelling public and / or Railway property.	119/2002
14	Clarifications on the grant of incentive in the form of special allowance in lieu of three advance increments to stock verifiers on passing Appendix IV A [IREM] Examination are issued.	137/2002
15	When staff in the lower grade are made to shoulder responsibility of higher grade posts but are denied officiating pay on the ground of non-availability of higher grade posts, they may be compensated monetarily by grant of suitable awards, as deemed fit, by the General Managers under their powers depending upon the circumstances and the extent of work involved.	224/2006
16	As a part of incentive scheme for the railway staff posted at Workshop Project Organisation under CAO [Workshop Project], Patna, one [1] set of additional privilege pass will be issued in favour of Group 'C' & 'D' railway employees every year for the first five [5] years of their posting.	87/2007
17	Board have decided to grant accident free service award in favour of widow/ spouse or legal heir of the employee in the case of his death while in service and also the staff who have taken voluntary retirement in addition to superannuation.	127/2007
18	Incentives for Railway Staff who opt to be posted at Workshop	128/2007

	Project Organisation under CAO [Workshop Project], Patna /East Central Railway has been listed.	
19	<u>Incentive for acquiring higher Scientific/Accounts /Technical Qualification to Group 'C' employees:</u> Group 'C' employees who acquired the specified qualifications prior to 01.07.1988 and given cash award of Rs.200 / two advance increments as per Bd's letter No. E[NG]64/RC1/25 dated 14.5.66 [S.C. No. 68/68] may also be considered and given balance two / four increments, as the case may be, in accordance with the Bd's letter No. E[NG] I/87/IC2/1 dated 29.05.89 [ S.C. No. 111/89] w.e.f. 04.05.90 in the scale and stage at which they were drawing their pay / scale on 04.05.90.	26/2008
	Grant of incentive to Accounts Stock Verifiers on passing Appendix IV-A [IREM] Examination - With effect from 1.9.2008, Special Allowance @ Rs.1000/- p.m. is to be granted to Accounts Stock Verifiers and Sr. Accounts Stock Verifiers in the Pay Band of Rs.9300-34800 + 4200 grade pay whose feeder category is Accounts Assistants in Vth CPC scale Rs.5500-9000. This allowance is not to be counted for fixation of pay on promotion , DA, HRA and other pensionary purposes.	53/2009
	The hourly rates of incentive bonus and bonus factor of Workshops /PUs in respect of staff under CRJ pattern/GIS, have been revised w.e.f. 1.6.09.	171/2009
	<b>1044 INCREMENTS</b>	
1	Advance increments granted to sportspersons & coaches on medal winning performance in national & international meets is to be treated as pay for all purposes such increments would take effect from the first day of the following month of the concluding day of the championship.	173/2000
2	Board have issued instructions for grant of one or two advance increments to stenographers in subordinate offices for having acquired speed in shorthand.	62/2001
3	Board have issued instructions for grant of adjustment of two advance increments to Constables in RPF/RPSF	63/2001
4	Board have issued corrigendum to their letters dated 17.4.2000 (S.C.No.213/2000) regarding grant of incentives to Railway Officers/Staff for acquiring fresh higher qualification.	95/2001
5	The procedure to be followed for adjusting 2 advance increments granted to constables in RPF/RPSF while fixing their pay in IV/V CPC scales has been enumerated.	73/2002
6	Grant of increments to substitutes - the services of a substitute for allowing annual Increment shall be counted from the date of attaining temporary status. This takes effect from 29.9.03.	189 /2003
7	1. The pay of Nursing staff posses B.Sc Degree enjoying the benefit of upto Two Advance increments in the IV PC pay scales as on 1.1.96 should be fixed in the pre-revised scale excluding the quantum of two advance increments. Then pay should be fixed in the revised scale (V CPC) and two additional increments at the revised rates (non-absorbable), granted. 2 Past cases decided otherwise need not be reopened for the	48/2005

	purpose of recovery but all cases have to be fixed and regulated as above. The additional increments (non-absorbable) are not to be treated as pay for the purpose of allowances.	
	Board have clarified that if a Railway servant was to join post in a grade pay on appointment /promotion on 1 <sup>st</sup> of January of a year, but he could not join the post only because 1 <sup>st</sup> of January of the year happened to be a Sunday or Gazetted holiday the Railway servants who join the posts on the 1 <sup>st</sup> working day of the year is to be treated to have completed 6 months of service on 1 <sup>st</sup> of July of that year for the purpose of granting them annual increment on that day.	51/2009
	<b>1046 LEAVE RULES</b>	
1	The circumstances under which a Railway Doctor can issue a certificate to cover the period of sickness from an earlier date explained.	23/2000
2	Board have revised the date of effect from 1-7-99 to 1-7-97 for crediting LAP from 240 days to 300 days.	70/2000
3	It is clarified that paternity leave may be granted to a male Railway employee to be utilised fully or partly within the 135 days of child birth. PL can commence prior to childbirth as long as the date of childbirth falls during this period.	107/2000
4	The procedure to be adopted for recasting missing leave accounts of the employees has been outlined.	170/2000
5	Railway servants on Study leave as on 1.1.1996 are to be allowed the revised scales of pay as recommended by the V CPC w.e.f. 1.1.1996.	128/2001
6	Instructions on the grant of earned leave to Railway servants is circulated.	156/2001
7	The period of EOL taken in continuation of maternity leave, without medical certificate, will not count as qualifying service & for grant of increment.	5/2002
8	<b>S.C.No.1 to MC 15:</b> Para 3 of Master Circular No.15 on Causal leave is amended regarding the reduction in entitlement of Casual Leave as per the recommendations of the V CPC.	24/2002
9	The competent authority can grant leave under the provisions contained in Rule 552[special disability leave for injury accidentally inflicted] & 553 [special disability leave for injury intentionally inflicted] of IREC 1985 Edn. for the period of treatment due to physical / mental torture in cases where a railway employee has been kidnapped.	164/2002
10	Further to S.C. No. 164 /02, Board have clarified that the leave granted to a kidnapped railway employee under the provisions contained in Rule 552 & 553 of IREC Vol. I, is only for the period of treatment of the kidnapped employee subject to physical/mental stress and not for the duration he remained captive.	209/2002
11	Steps to be taken for effective implementation of instructions on maintenance of leave records to overcome the deficiencies, listed	90/2003

	out.	
12	With the operationalisation of seven new Zonal Railways, henceforth, not more than three medical officers on each of the 16 Zonal Railway and not more than one Medical officer on each of the Production units can be granted study leave/EOL (for study purpose) in a year.	41 /2005
13	<b>Before sanctioning leave to Govt. servants, the leave sanctioning authority should ensure that prior permission is obtained before leaving for visits abroad and information regarding previous/proposed visits should also be obtained in the proforma given therein.</b>	79 /2005
14	Railway School teachers / staff shall be entitled to Leave on Average Pay under and subject to provisions of Rule 525[3] of IREC Vol.I, fifth Edition-1985 [second reprint edition-2003] in respect of the vacation or a portion thereof not availed / foregone for undertaking scouts and guides activities as per orders of the competent authority.	176/2006
15	While sanctioning <b>ex-India leave to employees / officers</b> , it should be ensured that they purchase overseas <b>medical insurance</b> to the tune of medical cover of at US \$50,000. [2] while submitting leave application for ex-India leave the employee/officer should submit a declaration that [a] the employee /officer is aware that he/she is <u>not entitled for reimbursement of medical expenses</u> for treatment in emergency or otherwise while on ex-India leave and [b] they have/ will purchase adequate insurance coverage for the medical emergency while on ex-India leave.	94/2007
	<u>Sixth Central Pay Commission relating to Maternity Leave and Child Care Leave:</u> [1] The existing ceiling of 135 days Maternity Leave provided in Rule 551(1) has been enhanced to 180 days. A woman employee in whose case the period of 135 days of maternity leave has not expired on 01.09.2008 will also be entitled to the maternity leave of 180 days. [2] Women employees having minor children may be granted Child Care Leave during which leave salary equal to pay drawn immediately before proceeding on leave, by an authority competent to grant leave, for a maximum period of two years for two eldest surviving children. CCL can be taken in more than one spell.	144 /2008
	Both Earned Leave and Half Pay Leave shall be considered for encashment of leave subject to overall limit of 300 days. The cash equivalent payable for Earned Leave shall continue unchanged. Cash equivalent payable for Half Pay Leave shall be equal to leave salary as admissible for Half Pay Leave plus Dearness Allowance admissible on the leave salary without any reduction being made on account of pension and pension equivalent of other retirement benefits payable. To make up the shortfall in Earned Leave no commutation of Half Pay Leave shall be permissible.	159/2008
	<u>Encashment of LAP while in service:-</u> Board have clarified that the term passes for the purpose of leave encashment would include Privilege Passes as well as Privilege Ticket Orders.	193/2008
	Board have issued clarification regarding the procedure for grant of Child Care Leave.	198/2008
	Board have decided that the Railway servants who are directly engaged	200/2008

	in running of trains viz. all the running staff including Drivers, Assistant Drivers, Motormen, Shunters, Guards etc. and Station Masters/ Assistant Station Masters should be exempted from the requirement of availing of passes and equal duration of LAP for availing the benefit of encashment of 10 days of LAP	
	The facility of 20 days half pay leave in lieu of 10 days leave on average pay during a year will be restored to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools, at par with other Railway employees under the provisions of Rule 526 of the Liberalised leave rules, 1949.	48/2009
	Board have reiterated the instructions that while sending proposals for regularisation of unauthorized absence the details in the proforma should be carefully filled in and furnished alongwith the proposals sent to Railway Board for consideration.	64/2009
	Board have clarified that LHAP is not to be considered as Earned Leave for the purpose of grant of Child Care Leave and a female railway servant may be granted CCL even in the case she has LHAP at her credit.	65/2009
	In partial modification of Railway Board's instructions dated 29.10.2008 (153/2008) & 03.12.2008 (193/2008) on encashment of LAP at the time of availing passes while in service, encashment of LAP upto 10 days is permitted without any linkage to the number of days and nature of leave availed at the time availing Passes/PTOs w.e.f. 11.6.2009.	86/2009
	Board have clarified that encashment of both LAP and LHAP at the time of retirement subject to the overall limit of 300 days are not applicable in the case of permanent absorption of railway employees in PSUs /Autonomous Bodies. The existing provision of forfeiture of LHAP standing at the credit of such railway servants on absorption in PSUs/Autonomous bodies shall continue to be in force.	131/2009
	Board have issued clarifications to the doubts raised on the implementation of the instructions [SC No. 43/09] on restoration of the facility of 20 days half pay leave during a year to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools, at par with other Railway employees.	161/2009
	The exemption granted vide Board's letter dated 12.12.2008 [200/08] to the categories of running staff and Station Masters/Asstt. Station Masters from the requirement of availing Railway passes and equal duration of LAP for availing the benefit of encashment of LAP upto 10 days while in service, <b>is withdrawn with immediate effect.</b> Henceforth, these categories of staff also have to fulfill all the conditions prescribed for railway employees in general for the purpose of availing encashment of LAP upto 10 days while availing Passes/PTOs.	179/2009
	The date of effect of the instructions regarding encashment of both earned leave and half pay leave subject to overall limit of 300 days and in respect of encashment of half pay leave [SC No. 159/08] has been modified as 01.01.2006 instead of 01.09.2008, subject to certain conditions.	187/2009
	Clarification on encashment of LAP while availing Rly. Passes /PTOs is circulated.	196/2009



	<b>1047 LEAVE RESERVE</b>	
1	Instruction on leave reserve issued from time to time consolidated and circulated	121/2000
2	Rest Givers @ 25% in a group of three similar machines for all Gr. 'C' and 'D' posts of on line track machine limits [OMUs] has been provided	69/2003
3	Temporary exemption from the provisions of Railways Act 1989 in respect of staff operating Track Machines has been granted by Railway Board for a further period of 3 years w.e.f. 9.9.03 with the stipulation that three weeks work at a stretch will include journey period from the duty point to his headquarters.	208 /2003
4	Temporary exemption from the provisions of Railways Act, 1989 in respect of staff operating Track Machines has been granted by Railway Board for a further period of three years with the stipulation that the three weeks work at a stretch will include the journey period utilized by the workman in respect of journey conducted by him from the duty point to his headquarters.	139/2006
	Temporary exemption from the provisions of Railways Act, 1989 in respect of staff operating Track Machines valid upto 08.09.09, has been extended for a further period of three years w.e.f 09.09.2009 with the stipulation that the three weeks work at a stretch will include the journey period utilized by the workman in respect of journey conducted by him from the duty point to his headquarters.	154/2009
	<b>1048 MEDICAL ATTENDANCE RULES</b>	
1	Board have reiterated the provision that the powers of DRMs in respect of Divisions and administrative officers in JAG and SAG in respect of workshop employees to withdraw the privilege of acceptance of medical certificate from private doctors are to be exercised for special periods only, for strict compliance.	204/2003
	<b>1049 MEDICAL FACILITIES TO RETD STAFF</b>	
1	The rates of contribution to be made by a retired Railway employee to become member of RELHS , are clarified.	4/2000
2	ACS to IRMM,2000: Para 612(A)(4)(b)(iii) amended: for SRPF optees or their widows, in receipt of ex-gratia pension, one time contribution of twice the ex-gratia monthly payment may be deposited for membership to RELHS.	149/2000
3	In partial modification of Board's letter dated 17.5.99 circulated as S.C.No.120/99, all employees who retired under Contributory Provident Fund Scheme and for whom ex-gratia payments have been approved, and the widows of CPF optees may be permitted to join RELHS-97 by paying twice the ex-gratia monthly payment on or before 30.06.2001.	78/2001
4	In partial modification of para 2.2. of Board's letter dated 17.5.99,	96/2001

	circulated as SC No.120/99, all pre 1.1.96 retirees and those who retired after 1.1.96 but prior to October 1997 and have not yet joined RELHS 97 are permitted to join RELHS 97 scheme upto 30.6.2001.	
5	Board have issued orders that the name of 'Mhow' and 'Bhilwara' , health units should be included in the list under Ratlam Division under the heading 'Western Railway'.	209/2001
6	Board have issued instructions that there may be several pensioners who may not have opted for grant of Rs.100/- per month at that time of their retirement and have not enrolled themselves under any of the railway Health Schemes, such pensioners will be eligible for grant of Medical Allowances subject to fulfillment of Territorial criterion.	243/2001
7	Delegation of Powers: Para 601(2)d of IRMM, 2000: Powers of referral/reimbursement are delegated to MD/CMD/MS for special investigations upto Rs.1000/- done in Govt./recognised hospitals or in any hospital in case requisite facilities are not available in nearby Govt. recognised hospital.	264/2001
8	1. All pre-October '97 retirees and spouse of Railway employees who died in harness who have not yet joined RELHS '97 are permitted to join RELHS '97 scheme by 31-3-2002 as a last chance. 2. Para 612(A)(5) (b&c) of IRMM 2000 corrected accordingly.	268/2001
9	i) Spouse of the railway employees who die in harness or after superannuation are eligible to join RELHS '97 within three months from the date of death of the Railway employee. ii) Spouse of railway employees retired/ died in harness before October 1997 have been permitted to join RELHS '97 upto 31-3-2002.	273/2001
10	The procedure for issuance & renewal of free Medical Cards to whole time employees and officers of AIRF/NFIR and Zonal recognised Unions/Federations, laid down under para 610 of IRMM, 2000, is reiterated.	9/2002
11	Railway employees who have completed 20 years service & fulfill other criteria to make them eligible for post retirement complimentary passes only are eligible to the benefits of RELHS -97. Those employees who are dismissed from service are not eligible to get the benefits of RELHS-97.	111/2002
12	Board have issued instructions for grant of fixed medical allowance @ Rs.100/- p.m. to the Railway pensioners residing beyond 2.5 kms from a Railway hospital / health unit.	54/2004
13	All retired Railway employees having qualifying service and who have not joined RELHS-97 scheme earlier, are given another last and final chance to join the scheme from 28-1-05 to 31-12-05 with a special condition that there will be a 'lock in' period of six months from the date of joining the scheme i.e. the date of depositing the fees, during which period the retired employee will not be referred to Private hospitals which are recognized for Railway employees and other RELHS card holders. In any circumstances, during the 'lock in' period, reimbursement of medical claims for treatment	10/2005

	taken in private hospitals will not be permitted. 2] However, the retired employee will be provided medical treatment as available in Railway and other Govt./Govt. owned autonomous hospitals and Govt. medical college hospitals only.	
14	50% of the service from the date of attaining 'Temporary Status' to the date of 'regularisation' in respect of Ex-casual labours is to be reckoned for the purpose of 20 years qualifying service for joining RELHS – 97.	101 /2005
15	The rates of contribution for joining RELHS-97 are as under: 1] <b>Pre-96</b> - retirees/spouses of deceased employees/SRPF optees : Double the revised basic pension/ normal family pension / ex-gratia monthly payment sanctioned in V CPC scales. 2] <b>After-96 but before-01-04-04</b> – retirees / spouses of deceased employees : Revised last pay drawn of the employee in V CPC scales. 3] <b>Post 01-04-04</b> retirees/ spouses of deceased employees: Last pay drawn of the employee plus Dearness Pay.	106 /2005
16	Surviving spouses of the deceased retired railway employees who died after superannuation and intend to join the RELHS-97 may be permitted to join the scheme before 31-12-05, subject to fulfillment of other relevant conditions.	183 /2005
17	With a view to minimize the time taken for issue of RELHS cards to the retired staff who have opted for the scheme Board have decided that: [ 1] RELHS cards may be issued from the Personnel Branch of the HQrs/ Divisions from which the retiree is drawing post retirement complimentary passes. [2 ] Requests for issue for RELHS cards from retirees drawing post retirement complimentary passes from the way side stations should be collected by the supervisors and forwarded to the P.Branch of the Division for issue of the RELHS Card. [3] RELHS Card be signed by the incharge of the pass issuing authority AEN/Area Manager /ASTE etc. as the case may be. [4] Regarding the amount of pension & allowance drawn by the retiree, Bank statement / certificate may be considered as a valid document.	187 /2005
18	The condition of minimum of 20 years of qualifying service for joining RELHS-97 is not applicable in the case of medically invalidated employees and the employees who die in harness.	19 /2006
19	The new entrants who have joined the RELH scheme based on instructions contained in Board's letter dated 28-1-2005 [SC No. 10/05], may be allowed option to switch over from claiming Fixed Medical Allowance to availing OPD facilities. This option is to be treated as exclusive to the new entrants and is not to be reckoned as one time option permitted in terms of Board's letter dated 15-07-02 [SC No. 162/02]	113/2006
20	Chronic disease has been defined as any disease which persists	177 /2006

	for a period of approximately three months or more. Rly pensioners / family pensioners suffering from chronic diseases are eligible for outdoor treatment from Health Unit/ Railway Hospital etc apart from the fixed medical allowance of Rs.100/- p.m.	
21	<p>1. All retired Railway employees having qualifying service and who have not joined RELHS-97 scheme earlier, are given another last and final chance to join the scheme upto 31.12.2007 with a special condition that there will be a 'lock in' period of six months from the date of joining the scheme i.e. the date of depositing the fees, during which period the retired employee will not be referred to Private hospitals which are recognized for Railway employees and other RELHS card holders. A clear declaration is to be given to the effect that he/she is joining this scheme with full knowledge about the lock-in period and that he/she would not submit any reimbursement claim during the 'lock in' period for treatment taken in private and private recognized hospitals and would not challenge the orders of Railway Board 's orders to this effect in any court of law.</p> <p>2. All medically invalidated employees and the spouses of the employees who die in harness are permitted to join the scheme within 3 months from the date of invalidation/death of the employee.</p>	13/2007
22	Medical facilities to the dependents & family members of Railway employee who dies in harness will continue to be given till the time of filling up the forms for settlement dues. A written option should also be obtained from the spouse/ dependents to join the RELHS or otherwise at the time of filling up the forms of settlement.	82/2007
	Grant of Fixed Medical Allowance @Rs.100/- per month to Railway pensioners and family pensioners- Fixed Medical Allowance is granted to those Railway Pensioners / Family Pensioners, who reside beyond 2.5 kms, from Railway Hospital / Health Units and are eligible for being enrolled under a health scheme, in terms of Board's letter No. 97/H/28/1 dated 23.10.1997[SC No. 195/97 ] irrespective of the fact whether they are members of RELHS, or not.	18 /2008
	[1] Board have decided that all retired Railway employees having qualifying service period and who have not yet joined the RELHS-97 are given another last and final chance to join the scheme from 16.3.2009 to 31.3.2010 with lock-in period of 6 months and the same conditions as stipulated in their letter dt. 10.1.07 [SC No.13/07]. [2] Joining RELHS-97 has been mandatory for all retiring Rly. Employees and those unwilling should submit unwillingness [which will be treated as final] in writing, in prescribed proforma. [3] Rate of Contribution for joining RELHS-97: <u>Employees already retired on the date of re-opening of RELHS-97</u> and not yet joined the scheme – double the amount of revised basic pension in VI CPC scales; <u>Family pensioners</u> – double the amount of revised family pension in VI CPC scales; <u>SRPF optees</u> - twice the amount of ex-gratia monthly payment admissible on the date of joining the scheme.	43/2009
	Board have clarified that pensioners/family pensioners who are eligible to become members of the Scheme in terms of their letter dated 23.10.97 [SC 197/07], but are not actually enrolled, are entitled for grant of Fixed Medical Allowance of Rs.100/- p.m. Pensioners/family pensioners who possess RELHS card but do not avail OPD facility [except in cases of	165/2009

	chronic diseases as defined in Board's letter dt. 12.10.06 - SC No. 177/06] are also entitled for Fixed Medical Allowance and accordingly be paid arrears.	
	<b>1050 MEDICAL EXAMINATION</b>	
1	Clarification on the medical examination of Group 'C' employees promoted to Group 'B' post of Asst. Chemist and Metallurgist is issued.	35/2000
2	The relaxation given to in-service employees in Aye-two (A-2) category who have undergone Intra Ocular Lens (PC) Implant in one or both eyes to continue in the respective category provided their visual acuity standard comes upto the prescribed limit, effective from 5.2.04 is also applicable to similarly placed in service employees who have undergone Intra Ocular Lens (PC) prior to 5.2.04, subject to examination by Medical Board including one eye specialist and acceptance of its recommendations by CMD.	130 /2004
	<b>1051-1 APPRENTICES</b>	
1	SC No. 27 to MC No. 32: In respect of recruitment to Group C posts for which Engg. Diploma and Engg. Degree have been laid down as prescribed qualifications , candidates who are trained under the Apprentices Act, 1961 in the Railway Establishment will be preferred over a candidate who is not such an apprentice without any change in the procedure of recruitment, other requisites being equal.	93/2000
2	The rate of stipend payable to the Trade Apprentices engaged on Indian Railways under Apprentices Act, 1961, has been revised w.e.f. 9-4-2001	134/2001
3	Engineering Graduates /Diploma Holders engaged under Apprentice Act, 1961, should be paid stipend at the revised rates w.e.f. 18-5-2001.	157/2001
4	Act Apprentices should be paid stipend only after apprenticeship contract is signed by the Apprentice and the Railway Administration, registered and acknowledgement obtained from Regional Directorate Apprenticeship Training.	228/2001
5	Revised Master circular on Apprentices Act 1961 - Training in Railway establishments, is circulated.	177/2002
1	Further to Board's letter dated 22-7-02 circulated as SC No. 177/02, in the list of number of Trade Apprentices to be engaged in para 3.3 the following is to be inserted without any change in the total figure 'DLW- 120'	12/2003
2	Apprenticeship Rules 1992 amended – Rebate to be given to the graduates of State Council of Vocational training for implementation whenever apprentices are trained under	106/2003

	Apprentices Act, 1961, issued by the Directorate General of Employment and Training, is circulated.	
3	The instructions to put on hold the engagement of Course Completed Act Apprentices as fresh face substitutes in Gr. 'D' categories in workshops / PUs issued under Board's letter dated 19-8-99, is withdrawn, with immediate effect	170/2003
4	Amendment to Rule 14 of Apprentice Rules, 1992 , is circulated.	183 /2004
5	Board while indicating the observations of Hon'ble CAT/Chennai in this judgement dt.10.1.2001 in OA No.807/99 filed by S/Shri G.Ganesan & others have reiterated that no person shall be engaged as an apprentice to undergo apprenticeship training in a designated trade unless such person or, if minor, his guardian has entered into a contract of apprenticeship with the employer.  Railway administration should transmit all the contracts of apprenticeship for registration to the Apprenticeship Adviser within a period of three months of the date on which it was signed.	27 /2005
6	Workmen's Compensation Act would be applicable to certain categories of Trainee Artisans in cases of injury caused in the course of performing jobs, treating these cases as "Injury on duty".	43 /2005
7	Revision of rate of stipend the trainee JE-II (Design) should also be paid stipend @ Rs.4000-100-4100 to 4500-125-4625 equivalent to trainee JE-II in other departments. These orders will have immediate effect.	67/2005
8	Cost of training for apprentices engaged under Apprentices Act,.1961 – Since demand No.12 is not in operation in Production Units, the cost of training of Act Apprentices in PUs may be booked under WMS head only.	207/ 2005
9	Instructions on reservation of 3% seats for persons with disabilities in the engagement of the Apprentices under the Apprentice Act, 1961, are issued.	80/2006
10	Board have enumerated the procedure to be followed for engagement of Act Apprentices for training purposes as per Apprentices Act,1961.	100/2006
11	It should be ensured that 3% reservation for ex-servicemen, their children and children of the Armed Forces Personnel is made for the engagement of apprentices, under the Apprenticeship Act, 1961.	121/2006
12	The number of Trade Apprentices to be trained under para 3.3 of the Master Circular No. 8 at the TTC/RCF/ Kapurthala has been revised.	127/2006
13	Notification issued by Ministry of Labour & Employment Directorate General of Employment & Training relating to revision of the entry qualification in respect of designated trades Foundryman, Sheet Metal Worker, Welder [Gas & Electric] and Carpenter amending the Apprenticeship Rules 1992, is circulated.	148/2006
14	The stipend to be paid to the Trade Apprentices engaged on the	119/2007

	Indian Railways under the Apprentices Act, 1961 has been revised w.e.f. 21-3-2007 as under : “(a) During the First year of training                      Rs. 1090/- per month (b) During the Second Year of training                      Rs. 1240/- per month (c) During the Third Year of training                      Rs. 1440/- per month (d) During the Fourth year of training                      Rs. 1620/- per month	
	Notification issued by Ministry of Labour and Employment Directorate General of Employment & Training giving a list of 27 trades under ‘Centre of Excellence Trades Group for implementation under Apprenticeship Training Scheme, is circulated.	23/2008
	The rates of stipend to be paid to the Apprentices under the category Engineering Graduates / Diploma Holders have been revised with effect from 7 <sup>th</sup> January, 2008.	74/2008
	Notification amending Apprentices Act 1961 [36 of 2007] is circulated.	100/2008
	The rates of stipend to Special Class Apprentices have been revised with effect from 01.09.2008.	192/2008
	Revised rates of stipend payable to Apprentices/Trainees on Railways w.e.f. 1.9.2008, is communicated.	199/2008
	<u>Supplementary Circular to MC No. 08/02:</u> Age for engagement of Act Apprentices for training on Railways has been modified as under: [i] ITI candidates – 15 years to 24 years of age [ii] Non-ITI candidates 15 to 22 years of age [iii] Upper age limit is relaxable by 5 years and 3 years in the cases of SCs/STs and OBCs, respectively.	203/2008
	Board have circulated Notification Nos. G.S.R. 52 and 53 issued by Directorate General of Employment and Training amending the Apprentices Act, 1961.	182/2009
	<b>1051-2 ARREAR CLAIMS</b>	
1	Revised Master Circular 36 on arrear claims and investigation thereof is circulated.	30/2002
2	Extant instructions on forwarding proposals to Board seeking waiver of internal check on paid vouchers, are reiterated	65/2004
	<b>1051-3 - CANTEENS /INSTITUTES /CO-OP SOCIETIES</b>	
1	1) Proposals for setting up of any type of canteen should henceforth be referred to Board for their specific approval. 2) Zonal Railways should restrict their involvement in un-recognised canteens to the bare minimum of providing essential and inescapable amenities.	80/2002
	<b>1051-4 CASUAL LEAVE</b>	
1	The categories of railway servant who were earlier entitled to 15 days casual leave in a calendar year will now be entitled to 10 days casual leave from the current calendar year i.e. 04	60/2004
	<b>1051-5 ELECTIONS.</b>	
	Instructions on closing of Central Government offices in connection with election to Lok Sabha, State Assembly, Panchayat, Municipality, Corporation or other Local Bodies, circulated.	18/2009

	<b>1051-7 HOLIDAYS / HOLIDAY HOMES</b>	
1	SC No. 1 to MC No. 2: Paras 2(c) (d) (f) and 3 (a) (b) on expenditure that can be incurred- limit of rent of hired accommodation, types of accommodation and lodging charges of Holiday Homes have been revised.	20/2001
2	Retired Railway servants are to be given confirmed booking of Holiday Homes during periods other than summer vacation, Dussehra, Pooja and X'Mas Holidays, seven days prior to occupation and the confirmation shall not be cancelled during the last seven days preceding the date of occupation, in preference to a serving Railway employee.	182/2002
3	Instructions on the entitlement of holidays to the Office Staff [ 16- Closed and 2 RH], Workshop Staff [15 paid holidays], and Open Line Staff [12 Closed holidays] are reiterated for uniform compliance.	33 /2007
	Board have clarified that the facility of holiday homes as extended to retired Railway employees vide Board's letters dated 5.3.1976 and 19.3.1982 will also be available to the employees who resign technically from railway service for the purpose of permanent absorption in Public Sector Undertakings /Autonomous Bodies and are entitled to Post-Retirement Complimentary Passes.	112/2008
	<b>1051-8 INCOME TAX</b>	
1	The amendment regarding enhanced exemption limit of Income Tax in respect of running allowance from Rs.3000/- to Rs.6000/- being incorporated in Para 5 sub-para (5.2)(10) under the head "Income not included in the head Salaries (exemption)", should be adhered to.	120/2003
	<b>1051-9 LEGAL ASSISTANCE /COURT ATTACHMENTS</b>	
1	Certificate in the prescribed format to be issued by the Administration to the Law officers/Asst. Law Officers/Chief Law Asst./ Law Asst. for enrolment as Advocates with State Bar Council is circulated.	39/2001
2	Sr. Personnel Officer and Divisional Commercial Manager and Sr. Commercial Manager, have been included at S.No, 88,89 & 90, respectively in the list of officers who are authorised to sign/verify the plaints and written statements in suits in a civil court in respect of Railway Administration and act on behalf of the UOI in judicial matter, is circulated.	164/2001
	<b>1051-11 EX-GRATIA</b>	
1	The scheme of ex-gratia compensation to families of Railway employees as envisaged in the instructions circulated under SC No. 337/99 is applicable to all Rly. employees including RPF personnel and those employees covered under WCA.	49/2000
2	The instructions circulated under SC No. 337/99 on ex-gratia lumpsum compensation to families of Govt. servants[civilian] who die in harness in the performance of their bonafide duties is	75/2000



	applicable to all cases of death of Rly. servants in harness occurring on or after 1-8-97.	
3	Instructions regarding payment of ex-gratia compensation to the families of railway servants who die in performance of their bona fide official duties, are reiterated.	22 /2006
4	GMs of Zonal Railways, PUs, etc. and equivalents would be the competent authority to sanction Ex.Gratia compensation to families of railway servants who die in harness in the performance of their bonafide official duties under various circumstances.	72/2007
5	“Family” for the purpose of payment of Ex-gratia compensation to the families of Govt. servants who die in harness in the performance of their bona fide official duties will have the same meaning as provided for in Rule-75 of the Railway Services Pension Rules, 1993. In case no such nomination was made or the nomination made does not subsist, the payment should be made to a member of the family in the order indicated in Rule-75 ibid. In case, however, there is no surviving member of the family in terms of Rule 75 ibid, the ex-gratia payment may be made to the claimants from the family of the deceased Government servants in order of succession under the personal law applicable to the deceased Govt. servant, which will determine the eligibility and quantum /share of each claimant.	175/2007
	Board have reiterated that cases involving ex-gratia compensation to families of railway servants who die in performance of their bonafide official duties should be finalized within the stipulated time limit of three months.	78/2008
	Ex.Gratia lumpsum compensation to be paid to the families of Railway employees who die in harness in performance of bonafide official duties, revised with effect from 01.01.2006.	138/2008
	Payment of Ex-gratia compensation to families of railway servants who die in performance of their bona-fide official duties- The powers to sanction Ex.gratia compensation under Board's order dated 1.5.2007 delegated to the GMs is no delegated to GMs and equivalents with respect to provisions regarding amount of compensation and the conditions / guidelines laid down in Board's letter dated 5.11.1999 [SC NO. 337/99] as amended from time to time.	29/2009
	Board have clarified that widowed /divorced daughters of pre-1986 retired /deceased SRPF[C] beneficiaries are NOT eligible for ex-gratia payment after their attaining 25 years of age.	15 /2009
	Board have clarified that unmarried daughters of pre-1986 retired /deceased SRPF[C] beneficiaries are NOT eligible for ex-gratia payment.	123/2009
	<b>1051-13 PAY SCALES AND DESIGNATIONS</b>	
1	Consequent upon implementation of V CPC recommendations, Board have issued revised pay scales of teachers and other	19/2000

	academic staff working in Railway Degree College, Secunderabad.	
2	Consequent upon V CPC recommendations, Board have issued instructions regarding revised pay scales to JAG and Selection Grade in RPF	31/2000
3	Consequent upon the recommendations of the V PC recommendations, Board have introduced apex Group C scale of Rs. 7450-11500(RSRP)	57/2000
4	Consequent upon V CPC recommendations Board have issued appropriate pay scales to Occupational Therapists.	79/2000
5	Board have issued certain clarification regarding pay scales and percentage of category of drawing design and estimating staff in production units.	111/2000
6	Board have circulated the judgement of Supreme Court in Writ Petition No. 289/99 regarding the pay scales of Khalasis in Diesel/Electric Loco Sheds.	127/2000
7	In partial modification of Board's instructions dated 4.12.1997 circulated as S.C.No.222/97, the date of effect of revising the pay scales of certain categories of RPF/RPSF staff (Combatised) is now given as 10.10.1997 instead of 4.12.1997.	184/2000
8	Consequent upon implementation of VCPC scales, Board have issued instructions for introduction of new scales of stenographers in grade Rs. 8000-13500 & 7500-12000.	205/2000
9	Consequent upon implementation of V CPC recommendations Board have issued instructions for redesignating the post of Khalasi, Khalasi Helper as Helper Grade II and Grade I , respectively.	215/2000
10	Consequent upon V CPC recommendations, Board have issued orders for revised pay scales to certain categories of staff.	24/2001
11	Instructions on implementation of recommendations of the V CPC with regards to conducting the selection procedure to Gr. B posts of Stenographers provided to SAG and higher officers	34/2001
12	Board have issued certain clarifications on implementation of recommendations of V CPC regarding stenographers scales and revised designations.	35/2001
13	Board have issued corrigendum on implementation of V CPC regarding pay scales to certain categories of staff.	40/2001
14	Board have issued amendment for the Railway Services (Revised Pay) Rules, 1997 regarding percentage of Group B Accounts officers to be operated on Railways.	58/2001
15	Board have issued clarification regarding financial upgradation under the ACP scheme to Physiotherapists in grade Rs.5500-9000, 6500-10500, and 7500-12000	76/2001
16	Consequent upon the implementation of V CPC recommendations - the posts of Depot Store Keepers Gr.III, II & I and Depot Stores Superintendent are redesignated as : Depot Materials Supdt. Gr. III, II & I and Chief Depot Materials Superintendent.	88/2001
17	Malis in IV PC scales of Rs.775-1025 in Civil Engg. Dept. were	127/2001

	allotted the revised pay scale of Rs.2650-4000 (CPC scale Gr. 8000-1150). It has since been decided that the same is applicable to Malis who were in all other departments also.	
18	Board have revised pay scales corresponding to the pre-revised merged pay scale of Rs. 775-12-871-14-995-15-1050-20-1150 to Rs. 2610-60-2910-65-3300-70-4000. In modification of Note 1 below Rule 7 of the RSRP rules 1997, the pay of all Group 'D' employees shall be fixed in this scale w.e.f. 1-1-96	132/2001
19	Board have issued improved Pay scales for employees of canteens (Statutory and recognised non-Statutory) in the Railways and production units etc. w.e.f 10-05-98	133/2001
20	Board have issued instructions regarding change in the pattern in distribution of the upgraded Asst. Health Officers Post [AHOs] in Group B scale of Rs.7500-12000 that the post earmarked for Headquarters office and Zonal Hospital may also be operated in Divisions as per the requirement of local needs, if any.	244/01
21	Board have issued instructions that the Directors of the Central Training Institutes in Grade Rs. 22400-24500 should be provided with Stenographic assistance in Grade Rs. 7500-12000 and Sr. Administrative Grade Officers should be provided with Stenographic Assistance in Grade Rs. 6500-10500.	16/2002
22	Board have issued clarification in regard to placement of the incumbents of the post of Chief Research Assistant (CRA) in grade Rs. 6500-10500 in the category of Assistant Research Officer (ARO) in grade Rs.7500-12000.	21/2002
23	Monetary loss if any, caused due to refixation of pay in the category of Duftry in RDSO should be protected by grant of personal pay equal to the difference absorbable in future increments.	62/2002
24	RPF officers may be considered for promotion from senior scale to the scale of Rs. 4100-5300, the replacement scale of which is Rs. 14300-18300RS[RP] on a regular basis as per the provisions of the existing recruitment rules, 1994, subject to availability of vacancy, till the recruitment rules are amended.	63/2002
25	Clarification on certain points regarding procedure for allotment of higher scale in case of upgradation of 80% of Assistant Accounts officer, is issued.	98/2002
26	Pay scales [senior and selection grade scales] of primary school teachers in the railway schools have been revised w.e.f. 1-1-96.	136/2002
27	The abbreviation for Chief Office Superintendent has been given as 'Ch. O.S'	193/2002
28	The existing designations of certain categories/ employees of canteen [statutory, recognised & non statutory] in the Railways and production units have been revised.	202/2002
29	The level of co-drivers in Rajdhani train will be in the same grade as that of the main driver [mail driver scale Rs. 6000-9800] and co-driver of high speed trains will be Sr. Passenger Driver /Passenger driver scale Rs.6000-9800/5500-9000, subject to certain conditions.	207/2002
30	The provisions of the Railway Services [Revised Pay] Rules,	210/2002

	1997 has been revised by issuing a Gazette Notification [ Regarding Gr. B Accounts officers].	
31	The provisions of the Railway Services [Revised Pay] Rules, 1997 has been revised by issuing a Gazette Notification [ the pre-revised scale 775-1150 is replaced with the new scale 2610-4000 & inserted as S-2A].	216/2002
32	Board have issued orders Physicists in scale Rs.6500-10500 (RPS) are eligible for promotion to higher grade of Rs.7500-12000 and 10,500-15,200 only through ACP Scheme.	6 /2003
33	Board have issued orders that the rate of allowance of appropriate pay scale Rs. 2650-4000 to Malis in the IV CPC scale of Rs.775-1025 working in all Departments at par with Malis of Civil Engineering Department should be given effect from 1-1-96 instead of 31-5-2001.	13/2003
34	Introduction of additional pay scales [canteen staff] who are placed in the higher scales as a result of implementation of these orders will draw pay in the respective higher grade with effect from 10-5-98 instead of 1-1-96	38/2003
35	Board have issued orders for higher pay scales to Railway Accounts staff have been granted on notional basis with effect from 1-1-96 and actual payment prospectively from the date of approval of Cabinet i.e. 19-2-03	65/2003
36	Amendment to RS[RP] Rules, 1997 – Note 6 inserted in First Schedule w.e.f. 25-4-03 . The revised scale of Rs.8000-13,500 is to be operated to the extent of 80% of the Group 'B' officers on roll including the Group 'B' officers officiating in Sr. Scale on adhoc basis.	100/2003
37	Revised scales of pay granted to the [Sr & Selection grade scales ] Primary School teachers in Rly schools under Board's letter dated 5-7-2002 [SC No. 136/02] would apply to Miscellaneous categories of Teachers such as Music, Art, Craft, Physical Education teachers etc., whose scale of pay was equivalent to that of Primary School teachers before issue of orders dated 5-7-2002.	101/2003
38	The procedure for placement of 80% of Group'B' of all major Deptts. other than Accounts Department officers in the higher scale of Rs.8000-13500, is circulated.	118/2003
39	Board have issued orders for higher pay scales to Stock Verifiers – they will be granted improved scales on notional basis w.e.f. 1-1-96 and actual payment prospectively from 19-2-03. Special allowance being granted to Jr. Accounts Assistants working as Stock Verifiers is withdrawn from 19-2-03.	130/2003
40	The designations of Artisan staff in Rly. Printing Press has been revised as under: Master Craftsman [Trade] - Sr. Technician [Trade]Rs.5000-8000 Skilled Gr.I [Trade] – Technician Gr.I [Trade] Rs.4500-7000 Skilled Gr.II [Trade] – Technician Gr.II [Trade] Rs.4000-6000 Skilled Gr.III [Trade] – Technician Gr.III [Trade] Rs.3050-4590	134/2003
41	Board have clarified regarding revised pay scales and percentage distribution of various categories of Laboratory staff	136/2003

	with corresponding IV CPC pay scales and percentage distribution in order to avoid confusion some Railway's may not be following standard designation, the IV CPC scales of the posts, and not the designation alone, should be the criteria for allotting the equivalent revised V CPC pay scale.	
42	Railway Accounts Staff & Stock Verifiers can exercise a fresh option within 3 months from to get their pay fixed in the improved pay scale from the date of due of increment, falling after 1.1.96. Option once exercised will be final.	152/2003
43	Rly. Board have communicated Restructuring of certain Group 'C' and 'D' cadres	191/2003
44	Board have issued orders payment of terminal benefits to temporary Railway servant ten years of continuous service shall be eligible to gratuity on the same scale and rates as are applicable to permanent Civil Govt. servants.	201/2003
45	Board have communicated Restructuring of certain Group 'C' & 'D' cadres of RPF / RPSF effective from 1-11-03	206/2003
46	Board have communicated Restructuring of certain Group 'C' & 'D' cadres .	207/2003
47	Board have issued orders regarding entry of pay scales for Departmental Librarians possessing minimum qualification of B.Lib along with a graduate degree may, w.e.f. 1.1.96.	219 /2003
48	Board have issued modification to restructuring orders in respect of posts in the categories of Shunting Drivers and Diesel /Elec. Assistants and Technical Supervisors for the cadres where Mistries posts are not existing.	07/2004
49	Board have issued clarification regarding grant of Special allowance of Rs.100/- to Mistries, beyond 31.10.03 this Special Allowance would be regulated under Para 13.4 of Board's letter dated 9.10.03 issued under South Central Railway No.191/03.	17/2004
50	Board have issued orders regarding the grant of higher pay scales to Dieticians through ACP Scheme to operate the higher grade posts of Dieticians in the scale Rs.6500-10500 and Rs.7500-12000 on functional basis.	18 /2004
51	Board have issued corrigendum regarding pay scales and designations of employees of Canteen in the Railways and Production units etc.	27/2004
52	Board have revised the designation of Drivers , Shunters and Diesel/Elec Assts.	31/2004
53	Board have issued orders regarding restructuring of certain Gr. 'C' and 'C' cadres – status of selection finalised between 1-11-03 and 6-1-04 modified .	82/2004
54	Board have issued clarification regarding scales of Rs.1200-2040 of School Librarians	83/2004
55	The restructuring orders issued under Board's letter dated 9-10-03 [SC 191/03] and 6-1-04 [7/04] are also applicable to Technical Supervisors in Production Control Organisations	96/2004
56	Restructuring of Gr. C and D cadres – Board have decided that in those cases where due to pin-pointing of posts staff is required	108/2004

	to join duties in the upgraded posts at a different station, such staff may be allowed the benefit of upgradation/promotion on as is where is basis for the time being and allowed to join the pin-pointed post at the new station within six months time from the date of issue of promotion order subject to the satisfaction of HOD on merit in each case.	
57	Board have issued orders regarding allotment of higher pay scales to Rly. Accounts staff – revision of pension	109/2004
58	Board have issued instructions regarding merging of different categories viz., SM/ASM with YMs and TIs, Pls with WIs and HOER & ESM with MSM. Discrepancies in Para 11 and para 15 of Board's letter 9-10-03 are clarified	141/2004
59	Board have clarified regarding anomaly in fixation of pay- Loco Supervisory staff appointed prior to 1-1-96 with reference to their junior appointed after 1-1-96 and drawing more pay than their seniors, may be granted stepping up of pay at par with their juniors in terms of Note 9 of Rule 7 of RSRP rules 1997 on certain conditions	142/2004
60	Board have enumerated the procedure to be followed for posting of employees in the merged cadres of SMs/ASMs, TIs and YMs .	147/2004
61	Option has been granted to RPF combatised staff whose pay scales have been revised vide Bd's letter No PCV/9/G/4 dt. 4-12-97	148/2004
62	Restructuring of certain Gr. 'C' and 'D' cadres[1] percentage distribution based on the sanctioned cadre strength on 1-11-03 is to be taken and; [2] temporary posts subject to certification that these posts are meant for regular activities, is to be taken into account for the purpose of restructuring	153/2004
63	Board have clarified that restructuring of Typists may be allowed on the basis of inter-grade ratios [ as per the prescribed percentage distribution ] limited to only those grades which are under operation in the cadre on the Railway.	185/2004
64	Sr.Traffic Costing Inspector in Traffic Costing Cell may be allowed to drawn pay in the pay scale of Rs.7450-11500 if they are promoted to this pay scale in their respective parent cadres.	50 /2005
65	Board have issued instructions regarding fixation of pay in respect of SO (A)s/TIAs/ISAs working against the ex-cadre posts of Input, Output Supdt. in EDP Centre, Vigilance Inspectors and Instructors in Zonal Training School.	93/2005
66	Board have issued clarification that Motor Vehicle/Staff Car Drivers should be classified as Artisan Staff and percentage distribution as prescribed for Artisan staff in Annexure'E' of Board's letter No.PC-III/2003/CRC/6 dated 09.10.2003 may be made applicable to all Motor Vehicle/Staff Car Drivers provided the pre-revised percentages of the Artisan categories were applicable to these categories.	113 /2005
67	Cadre restructuring of Group "C"& "D" cadres, in permanent Centralized Training Institutes, issued .	172/2005
68	Instructions regarding the number of employees to be	

	considered for promotion against the posts that came up due to restructuring are issued.	194/ 2005
69	Further to Board's letter dt.14.09.2005 (S.C.No.172/05) the categories of Electrical Maintainers [ESMs] and Mechanical Signal Maintainers [MSMs] have been merged to one unified cadre of Signal Maintainers and recruitment and promotion pattern applicable to ESMs will be followed in the unified cadre. 2. Revised percentage distribution of posts prescribed for SM/TMs & WTM of S&T Department has also been incorporated.	199/2005
70	Board have issued orders regarding 80% of posts of Group 'B' in RDSO from the scale of Rs.7500-12000 to Rs.8,000-13500.	34/2006
71	Board have issued orders regarding grant of Rs.100/- p.m. to Supervisor (Works) in Civil Maintenance Section in RDSO in addition to the pay scale of Rs.4500-7000 w.e.f. 01.01.1996..	59/2006
72	Board have issued orders upgrading the pay scale of Dental Hygienists working in the Railways from Rs.4000-6000 to Rs.5000-8000 with effect from 14-08-2006.	157/2006
73	Board have decided that the level of co-driver in <u>Rajdhani trains</u> will henceforth be determined on the basis of 'total run of the train'.	165/2006
74	Board have decided to revise the existing designation of Personnel Inspector in Scale Rs.7450-11500,6500-10500,5500-9000 & 5000-8000 as Staff & Welfare Inspector. The revised designation will not entail any change in the pay scale, duties & responsibilities, mode of recruitment, level of supervision, selection procedure, eligibility conditions prescribed for the posts or avenue of promotion.	221/2006
75	Board have issued orders to step up the pay of senior Loco Supervisory staff promoted directly from the post of Goods Driver on par with the pay of the Junior Loco Supervisory staff promoted through an intermediary post of Sr.Goods Driver, subject to fulfillment of certain conditions.	79/2007
76	Corrigendum to Board's letter circulated under this office Serial Circular No. 194/2005: Where an employee has already got the benefit of fixation under Rule 1313 {FR22 [I][a][1]} R-II on non-functional movement under the scheme in vogue prior to implementation of restructuring <b>will not be entitled to fixation again under the above rule</b> on functional promotion in identical promotion under the new scheme.	99/2007
77	Board have since clarified that the DCP held to consider eligible candidates for higher grade on 1st January and 1st July every year, should consider all those who will become eligible in the next six months period (including those retiring) and given them the benefit from the date they complete 3 years of service if otherwise due and found eligible by the DPC.	106/2007
	Board have issued orders restructuring the category of District Extension Educator/Extension Educator of Medical department, as per certain procedure, with prospective effect(i.e., from the first of the month following the date of issue of Board's orders).	20/2008

	Board have issued orders redistributing the posts of Dieticians in various grades on Indian Railways w.e.f. 15.01.2008.	21/2008
	Board have desired that the Railways should review the position in all the Diesel/Electric Loco/EMU Sheds under their control and take corrective steps immediately to ensure that the upgraded Group 'D' posts are not taken into account while implementing cadre restructuring vide Railway Board's letter dated 09.10.2003	101/2008
	Board have communicated clarifications regarding the date of next increment, the method of fixation of pay on promotion after 1.1.2006, use of fitment tables for cases of fixation under Rule 11 of Railway Services (Revised Pay) Rules, 2008, fixation of pay of railway servants who were on deputation on 01.01.2006 and got promoted in the cadre subsequently while still on deputation etc.	133/2008
	Board have communicated instructions regarding placement and fixation of pay of Group 'D' Railway employees (other than RPF/RPSF) in Grade Pay Rs.1800 in Pay Band (Rs.5200-20200)	155/2008
	Railway Services (Revised Pay) Rules, 2008 – amendments to the Schedules for Revised Scales of Pay circulated.	156/2008
	Board have issued clarification regarding fixation of pay in the pay bands where posts have been upgraded as a result of 6 <sup>th</sup> CPC recommendations	168/2008
	Private Secretaries Grade I in pre-revised scale Rs.7500-12000 {revised pay structure PB-2 (Rs.9300-34800), GP Rs.4800} on the Indian Railways will be eligible to be placed in Non-functional grade of PB-2 (Rs.9300-34800) GP Rs.5400 on completion of 4 years of regular service in existing scale Rs.7500-12000 {PB-2 (Rs.9300-34800) GP Rs.4800} with effect from 01.01.2006.	171/2008
	RS[RP] Rules, 2008 – Schedules for Revised scales of pay in respect of Rajbhasha Superintendent, is circulated	172/2008
	Board have issued clarification regarding placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band-1 [Rs.5200-20200] consequent to recommendations of the 6 <sup>th</sup> Central Pay Commission.	3/2009
	Stepping up of pay of Head Clerks at par with Senior Clerks in receipt of Special Pay of Rs.70/- p.m. who on recommendation of Fifth CPC were upgraded as Head Clerks and place in the same scale of Rs.5000-8000 w.e.f. 1.1.1996.	37/2009
	Board have issued corrigendum to their letter dated 22.09.2008.Board have modified the Schedules for Revised Scales of Pay in respect of Teaching staff of Railway Schools.	117/2009
	Board have circulated Gazette Notification No.G.S.R.599(E) dated 25.08.2009 wherein, S.No.24 which relates to the pre-revised scale S-30 (Rs.22400-525-24500) in Section I Part A of the First Schedule of Revised Scales of Pay in respect of HAG.	139/2009
	Consequent upon amendment of Railway Services ( Revised Pay)Rules,2008 vide notification No.G.S.R.599(E) dated 25.08.2009 (S.No.PC-VI/134), board have issued the revised Scale for S.No.24 which relates to the pre-revised scale S-30 (Rs.22400-525-24500) in Section I Part A of the First Schedule of Revised scales of Pay in respect of HAG.	140 /2009
	Board have issued clarification regarding extension of Dynamic Assured Career Progression (DACP) Scheme to Senior Administrative Grade (SAG) level in respect of officers of the Indian Railway Medical Service.	150/ 2009



[illegible]

7	Pending review, the special pay, now termed as, "Special Allowance" of Rs.100/- admissible to doctors performing anesthesia work in addition to their normal duties, without any additive value, is revised to Rs.200/- p.m. and the period for the grant of the special allowance is further extended for a period of 3 years from 1.8.97 to 1.8.2000 or, till a specialists cadre for anesthesia work is formed, whichever is earlier.	246/2001
8	The grant of special allowance of Rs.200 to General Duty Doctors without post graduation qualification but after having been trained in administering anaesthesia and are entrusted with the performance of anaesthesia in addition to their normal duties is further extended for 3 years w.e.f. 1-8-2000 to 31-7-2003 or till a specialist cadre for anaesthesia work is formed, whichever is earlier.	135/2002
9	Instruction regarding payment of special pay to gatekeepers of Engineering Department and monetary incentive to the gangmen on deployment as Gatemen/Gatekeepers, subject to certain conditions, are circulated.	40/2003
10	Special Allowance @ Rs.300/- p.m. w.e.f. 19.4.05 is to be granted to the staff drawn for manning Rajdhani Express Trains in scale Rs.5500-9000 in addition to those staff in 5000-8000 already drawing this allowance.	77 /2005
11	The tenure for SE/SSEs posted to PCOs will henceforth be decided by the concerned Rly/PUs with the personal approval of GM, depending on the local conditions.	78 /2005
12	Grant of Special Allowance to Box-Boys – Box Boys in scale Rs.2550-3200 are eligible for Special Allowance in terms of Board's instructions dt. 09-10-98. Special allowance, if any, granted erroneously to Senior Box Boys in scale Rs. 2610-3540, should be discontinued and immediate recoveries effected.	12 /2007
	<b>1051-15 STAFF BENEFIT FUND</b>	
1	The per capita contribution to SBF has been increased from Rs.26/- to Rs.30/- per annum with effect from 1-4-04 – the revised per capita allocation to various heads / activities is circulated	57/2004
2	An ad hoc contribution of Rs.196/- per capita has been sanctioned to the Staff Benefit Fund for the year <b>2006-07</b> , in addition to the annual contribution of Rs.30/- per capita.	84/2006
3	The head "Inter Railway Cultural Competitions" under the SBF is renamed as "Promotion of Cultural Activities" and the scope of this head / activity should also include promotion of cultural activities in Railway Schools.	14 /2007
4	All post graduate technical / professional courses recognised by eminent Universities should also be treated at par with MBA, MCA and degree courses in medicine and various branches of engineering and considered for the scholarship .	63/2007
5	The annual contribution to the Staff Benefit Fund has been revised from Rs. 30 to Rs.35/- per capita. The increase of Rs.5/-	67/2007

	per capita, per annum is to be utilized for immediate relief in times of crisis arising out of natural calamities and for providing vocational training and developing occupational skills of physically / mentally challenged wards especially girls of railway employees. The revised allocation is circulated.	
6	The monthly ceiling on grant of scholarships from Staff Benefit Fund for prosecuting degree courses in engineering and medicine, etc. has been enhanced from Rs.100/- to Rs.200/- p.m. subject to other conditions as per extant guidelines.	153/2007
7	The guidelines regarding management of and procedure for grant of relief from the newly constituted "SBF Calamity Relief Fund" for utilization of Rs.3/- per capita meant for relief in times of crisis arising out of natural calamities, are circulated.	164/2007
	The distribution of per capita annual contribution of Rs.35/- under Staff Benefit Fund has been modified. Sanction has also been communicated for additional contribution to Staff Benefit Fund @ Rs.315/- per capita for the year 2008-09.	177/2008
	Central Staff Benefit Committees on Railways etc. are empowered to include degree courses in the already approved courses for the purpose of grant of scholarship in terms of the conditions /priorities laid down in Board's letter dated 19.11.85 and other instructions issued from time to time subject to recognition of the course by the recognized universities / State Govts.	178/2008
	Instructions on revision of Pension of Accounts Staff who were allotted higher pay scales who were allotted higher pay scales and who retired during the period of 01.01.1996 to 18.02.2003.	209/2008
	Central SBF Committees functioning in the various zonal Railways / Production Units etc. have been delegated the powers to re-appropriate funds not exceeding 25% of the amount amongst different head, 'activities under SBF, except 'Education' 'Sports activities' and 'Scouts activities'.	16 /2009
	Board have decided that the additional adhoc allocation of Rs.315/- per capita under SBF issued under Board's letter dated 05.11.08 [SC No.177/08 ] can be utilized till 2009-10. The additional adhoc allotment of Rs.10/- per capita sanctioned for "Scouts Activities" [SC No.177/08 ] may also be utilised by the respective Scouts and Guides Associations for augmenting infrastructural facilities, viz. training, etc.	39 /2009
	The per-capita contribution to the Staff Benefit Fund is revised as Rs.350 and the revised allocation is communicated. The modalities for the scheme of granting Scholarship for higher education of girl children of Group 'D' staff introduced by the Board are communicated.	148/2009
	<b>1051-17 UNIFORMS /UNIFORM ALLOWANCE</b>	
1	Railway employees in the Public Image Categories should be given cloth in lieu of the stitched uniforms which may be got stitched from open market and stitching charges as per the rates	104/2001

	laid down by the DOP&T from time to time paid after exhausting the existing stock of uniforms, if any.	
2	The norms on the supply of uniforms to Gangmen, Keymen, Mates & Patrolmen, circulated.	217/2001
3	The instructions on the supply of Uniforms to Gangmen, Keymen, Mates & Patrolmen, circulated under S.C.No. 217/01, are further clarified.	18/2002
4	The length of cloth prescribed to Public Image categories in Board's letter dated 17.4.2001, circulated under S.C.No.104/2001, is revised.	58/2002
5	Board have issued addendum to para 3.3 of Annexure I of Board's letter dated 21-8-01 [SC NO. 217/01]including overcoat in the supply of uniforms to Gangmen Keymen, Mates and Patrolmen.	100/2002
6	In supersession of all existing instructions, revised instructions on the pattern, scale and periodicity of issue of uniform/livery items to railway employees working in statutory/non-statutory canteens are circulated .	167/2002
7	Gangmen should be supplied good quality luminescent vests (Safety Jackets) once in two years in addition to the existing uniforms. The colour of the jersey has been changed from Khaki to Maroon colour to be effected after the present stock is exhausted.	175/2003
8	In addition to the existing pattern of summer/winter uniforms prescribed (SC No.167/02), a woolen pant (white/grey) for male/woolen salwar or appropriate woolens for female employees should be supplied to canteen staff once in two years.	176 /2003
9	Luminescent vests [Safety jackets] and items like torch, helmet, raincoat and leather gloves may be issued as T & P items under the powers of GMs. These items should be given only to such categories of Staff/supervisors who are working on the tracks for their personal safety in addition to the existing uniforms to Gangmen, Keymen, Mates and Patrolmen.	40/2004
10	Further to Board's instructions circulated under scr SC No 104/ 01, Asst. Guards and ASMs are also included in the list of Public image categories for the purpose of supply of cloth and payment of stitching charges	58/2004
11	The stitching charges for buttoned up coat and pant to be paid is fixed at Rs.300/- and Rs.75/-, respectively.	34 /2005
12	The length of cloth for stitching overcoat to the eligible public image category employees has been revised as under:- Overcoat : 1.850 metres (Normal size) 2. 50 metres (special size)	136 /2005
13	Helmets of standard specifications may be issued as a T&P item to 10% of the strength of the Gangman category who are required to work at bridge construction sites in tunnels and for working around track machines.	158/2005
14	Instructions on the norms and specifications for uniform and other protective garments supplied to Gangmen, Keymen, Mates	06 /2006

	and Patrolmen are circulated.	
15	Instructions on the norms and specifications for uniform and other protective garments supplied to Gangmen, Keymen, Mates and Patrolmen, circulated under S.C.No.6/06 will also be applicable to Gatemen and Trolleyman.	106/2006
16	<u>Supply of Uniforms to Gangmen:</u> The specification number of raincoat to be supplied to Gangmen, circulated under S.C.No. 06/06 has been corrected to IS:5915-70.	130/2006
17	Board have permitted purchase of cloth of the specification of mill-made variety as an interim measure, in respect of uniforms supplied to Gangmen, Keymen, Mates and Patrolmen, till such time M/s ACASH is able to develop and supply cloth on regular basis.	147/2006
18	Board have clarified that since the word 'rubber sole' is not mentioned in BIS specification 15298, PU/rubber sole shoes conforming to BIS specification 15298 subject to fulfillment of other conditions as laid down in Board's instructions of even no. dt. 27-12-05 may be procured and supplied to Gangmen [Trackmen], Keymen, Mates and Patrolmen.	207/2006
19	The rates of stitching charges to railway employees have been revised, subject to fulfillment of other conditions as laid down in Board's letter dated 17-04-01 [SC No. ]	213/2006
20	With a view to improve upon the quality of uniforms supplied to eligible railway employees, Board have decided that the cloth and accessories like jerseys, shoes, rain coats, water bottles etc., supplied should be of standard quality of well known firms and brands.	73/2007
21	<u>Reimbursement of cost of shoes in favour of Gangmen [Trackmen], Keymen, Mates, Patrolmen, Gatemen Trolleyman and allied categories:</u> Board have decided that a payment of Rs.450/- per year per employee be made on trial basis subject to the condition that these employees wear the shoes. Reimbursement of the amount may be made to the employees only after they submit cash memo for purchase of the shoes of the same specification as given in Board's letters circulated under SC Nos. 6/06 and 207/06.	125/2007
22	The stitching charges for 'coat' provided as summer uniform for certain categories of employees in Dress Regulations-2004, which was not provided for in Board's letter dated 08-12-06[SC No. 213/06], has now been provided as Rs.400/-	156/2007
23	Board have issued Corrigendum to their letter dated 27-12-05 [SC No. 06/2006]: The BIS standard of the rubberized water proof coat with full sleeves with cap/hood may now be read as "IS :5915-1970" instead of "IS:59159-70".	157/2007
24	The " <b>Khaki</b> " colour uniform for various categories of employees / hospital staff provided earlier under item No. 31 of Annexure IV to Dress Regulations-2004 may now be read as " <b>White</b> " instead of " <b>Khakhi</b> ".	160/2007
	The specification for Luminescent vests [Safety Jackets] being procured by the Railways should conform to the standard published by	28/2009

	"The Bureau of Indian Standards [BIS]" i.e. IS 15809 :2008 Indian Standard on "High Visibility Warning Clothes".	
	Board have amended Annexure IV of the Dress Regulations-2004 regarding supply of uniform to eligible categories of Railway employees.	94/2009
	The heading of column 11 at pages 10,11 and 12 of amended Annexure-IV to Dress Regulations-2004 circulated under Board's letter dated 4.5.2009 [SC No. 94/09] should be read as <b>"Shirt" instead of "Coat" as winter uniform in respect of categories at S.No.24 to 26A.</b>	145/2009
	Board have issued corrigendum to Annexure IV to Dress Regulations 2004 circulated under Board's letter dt. 4.05.09 [ 94/09].	206/2009
	<b>1051-18 WASHING ALLOWANCE</b>	
1.	Corrigendum to ACS No.92 of IREM Vol.I: Para 706(vi): Washing allowance issued to read as " Group D staff/Peons/Motor drivers including CL employed as such, working in Hqrs/Administrative offices/or personally attached to the DEN-IC of the construction units/projects	114/2000
2	The Group 'D' categories of Bearers, Halwais, Asst.Halwais, Cooks & Tea/Coffee Makers, Dish Cleaners & Sweepers of Statutory/non statutory Railway canteens, provided with free uniforms as functional requirement should be granted Washing Allowance @ Rs,30/- p,m.on the existing terms and conditions, w.e.f.18.9.02	196/2002
3	Washing allowance being paid to those Dressers/OTAs who were previously in Group 'D' scales and who have been allowed Group 'C' scales as per V CPC recommendations should be discontinued immediately w.e.f 1-5-03	95/2003
	<b>1051-24 MISCELLANEOUS</b>	
1	Rates of boarding charges recoverable per month from each boarder in Railway subsidised Hostels are revised from 1-4-2001. The facility of Railway Subsidised Hostels is to be made available to the children of Railway employees without any pay limit .	103/2001
2	Pensioners may be issued laminated identity Cards at their request on cost recovery basis @ Rs,10/- for new cards and Rs.25/- for duplicate cards. A specimen format of the card is enclosed.	37/2002
3	Monthly report regarding consumption of Petrol/Diesel in Govt. vehicles including staff cars, need not henceforth be sent to Board.	89/2002
4	Proposals for procurement of staff cars on replacement account of co-ordinating HODs of every department irrespective of whether they are in SAG or HAG will also now be considered in addition to those of GMs, AGMs, DRM & Officers of HAG.	145/2002

5	Separate Vehicles may be provided to officers accompanying the Hon'ble MR & MOSRs, during visits, tours etc., as far as possible from the existing pool within the ambit of Rule 14 of Staff Car Rules.	146/2002
6	Extracts of the New Flag Code of India-2002 (Part III) are circulated for compliance.	197/2002
7	The date of appointment and RELHS card No. is to be included in the format of Identity Card issued to Railway Pensioners as circulated in SC No. 37/2002.	206/2002
8	Further to SC No. 37/2002 and 206/2002, the retired employees are permitted to deposit the requisite amount towards cost of identity cards at the nearest Railway station / cash office under miscellaneous receipts.	237/2002
9	Board's orders on issue of identity cards to pensioners circulated under SC No. 37/02, 206/02, 237/02 are reiterated and any delay in the issue of identity card/ post retirement complimentary pass to railway pensioners will be viewed very seriously and avoiding inconvenience to the pensioners.	37/2003
10	The procedure for streamlining the issue of Family Identity Cards to retiring/retired railway employees is circulated.	119/ 2003
11	Instructions on re-organisation of the staffing pattern of EDP Centres (IT Centres) and order constituting a committee to look into various issues regarding the re-organisation are circulated.	54/2005
12	1. General Managers, Addl. General Managers, PHODs/Co-ordinating HODs and DRMs are entitled for replacement of their staff Cars on condemnation. 2. SDGM is also included as PHOD/CHOD for replacement of their staff car on condemnation.	182/ 2005
13	Board have reiterated the instructions issued on the requirements to be fulfilled before sending the proposals to Railway Board for replacement of staff cars of the entitled officers.	51/2006
14	List of approved models of vehicles in the air-conditioned and in the non air-conditioned category to be used as staff cars is circulated.	70/2006
15	Rates of Boarding charges recoverable per month from each boarder in Railway Subsidised Hostels are revised from 1.4.2006 and will be in force for a period of 5 years upto 31.3.2011. The existing rate of Rs.25/- per Boarder for the catering items also revised to Rs.30/- per Boarder.	105/2006
16	Family Identity Cards issued to retiring / retired railway employees and widows of railway employees - The validity of the Family Identity Card will now be for a period of <b>seven years</b> instead of five years, other terms and conditions remaining the same.	138/2006
17	Board have reiterated that the rules / guidelines regarding the use of staff cars as contained in the 'Staff Car Rules' may be scrupulously followed to avoid any misuse of official vehicles.	163/2006
18	Board have outlined certain aspects to be kept in view while	192/2006

	framing bye laws for use of Railway Institute / Club premises by outsiders for private functions.	
19	Henceforth such of the Labour Contract Coop. Societies which are awarded handling contracts through negotiations or limited tender but later on back out, <b>without reasonable cause</b> , be debarred from obtaining such contract, for a period of 5 years. Suitable provision to this effect may be incorporated in the contract documents while awarding handling contracts to Labour Coop. Societies.	08/2007
20	Instructions regarding transportation arrangement to the GM, AGM, PHODs, CHODs, DRMs and SDGMs on the Railway are circulated.	114/2007
	Board have decided that the use of Logo of the concerned Railway / PU on the Gold plated silver medals presented to retiring railway servants be discontinued. However, the Indian Railways 'Logo' will be continued to be shown on one side and the name of the Zonal Railway / PU may be shown on the other side, other instructions regarding design of the medal remaining unchanged.	06/2008
	In addition to Secretary/Members of Railway Board, GM/AGM, DRM/ADRM, officers of equivalent status as the General Managers i.e. Director General/Railway Staff College, Director General/Railway Health Services, Director General/Railway Protection Force, Director General/RDSO etc. have also been extended the facility of use of an exclusive staff car.	139/2008
	The officers entitled to the use of exclusive staff cars in terms of the instructions dated 08.08.2007 [SC No.114/07] and are not having the facility of air conditioning on their vehicles, may be allowed to retrofit AC, after taking into consideration the condition of the vehicle and its remaining useful life. This would apply to PHODs, CHODs and SDGMs who were also entitled to the use of exclusive non-AC staff cars.	167/2009
	<b>1051-25 PRODUCTIVITY LINKED BONUS</b>	
1	57 days wages granted as PLB to all non-gazetted Group 'B' 'C' & 'D' Railway employees excluding all RPF/RPSF personnel for 2000-2001.	241/2001
2	The manner of computation of wages for the purpose of Payment of PLB, when employee is on leave, EOL, suspension etc. is outlined.	38/2002
3	Group 'C' and 'D' RPF/RPSF personnel who are not eligible for bonus under the existing PLB scheme on Railways have been granted ad hoc bonus equivalent to 30 days emoluments for the financial year 2000-2001 subject to calculation ceiling of Rs.2500/- and other terms and conditions.	94/2002
4	Methodology for computation of PLB along with three illustrations is communicated in supersession of the instructions contained in Board's letter dated 13-2-2002 circulated as SC No. 38/2002.	180/2002
5	Sanction for payment of PLB to all Non-Gazetted group B, C & D Railway employees [Excluding RPF/RPSF personnel] for the year 2001-2002 equivalent to 59 [fifty nine] days wages for the financial year 2001-2002 communicated.	219/2002
6	Adhoc Bonus for 30 days is granted to the Gr.C & D RPF/RPSF	229/2002



	personnel for the year 2001-2002.	
7	PLB equivalent to 60 days wages has been announced for the year 2002-03. Excess PLB payment equivalent to one day's wages made erroneously for the year 2000-2001 has been adjusted and PLB equivalent to (60-1) 59 days wages without any ceiling on wages for eligibility for 2002-03 to all Group 'B','C' & 'D' excluding RPF/RPSF personnel has been sanctioned.	193 /2003
8	Sanction of PLB equivalent to 59 days without any ceiling on wages for eligibility for the financial year 03-04 to all eligible non-gazetted Rly. employees [ excluding RPF/RPSF personnel] has been communicated	182/2004
9	Apprentice/Trainees, including appointees on compassionate grounds who are being paid stipend during training period will not be eligible for grant of PLB unless they are appointed to a regular post. Group D staff appointed as Apprentice/Trainee in Group C and are paid stipend during training period will not be eligible for grant of PLB.	15/2005
10	The last sentence of Para 2 of Board's letter dated 14.1.2005 (SC No.15/05) stating that Apprentices can be considered for grant of PLB if they opt and are allowed to draw pay as admissible to them in Group 'D' as per extant procedure, has been deleted.	121 /2005
11	Productivity Linked Bonus equivalent to 59 days wages without any ceiling on wages for eligibility to all eligible non-gazetted Gr. 'B', 'C' & 'D' Railway Employees excluding RPF & RPSF personnel, for the financial year 2004 -05, has been granted.	177/ 2005
12	Productivity Linked Bonus equivalent to 59 days wages without any ceiling on wages for eligibility to all eligible non-gazetted Gr. 'B', 'C' & 'D' Railway Employees excluding RPF & RPSF personnel, for the financial year 2004 -05, has been granted.	161/2006
13	Ad-hoc bonus equivalent to 30 [thirty] days emoluments without any eligibility wage ceiling has been sanctioned to all the Group C & D RPF/RPSF personnel for the financial year 2005-06, subject to certain terms and conditions. The calculation ceiling of Rs.2500/- will remain unchanged.	170/2006
14	Productivity Linked Bonus equivalent to 70 (Seventy) days wages [Rs.5753/-] without any ceiling on wages for eligibility has been sanctioned for the financial year 2006-07 to all non-gazetted group 'B', 'C' & 'D' Railway employees .	143/2007
	Productivity LINKED Bonus equivalent to 73 days wages [Rs.8399/-] without any ceiling on wages for eligibility has been sanctioned for the financial year 2007-2008 to all non-gazetted Railway employees	125/2008
	Ad-hoc bonus equivalent to 30 [thirty] days emoluments without any eligibility wage ceiling has been sanctioned to all the Group C & D RPF/RPSF personnel for the financial year 2007-08, subject to certain terms and conditions. The calculation ceiling of Rs.2500/- will remain unchanged.	151/2008
	The wage calculation ceiling for the purpose of payment of adhoc bonus to Group C and D RPF/RPSF personnel has been enhanced from Rs.2500/- p.m. to Rs.3500/-p.m. w.e.f. 01.04.2006 Accordingly, arrears of adhoc bonus for the financial years 2006-07 and 2007-08 may be worked out and paid to	152/2008

	the eligible personnel.	
	Board have withdrawn their instructions dated 11.10.2004 reducing the amount of PLB for the financial 2003-04 from Rs.4849/- to 4836/- and decided to make residual payment of Rs.13/- to the eligible employees through salary bills.	189/2008
	PLB equivalent to 75(seventy five) days wages [ <b>Rs.8630/-</b> ] without any ceiling on wages sanctioned for the financial year 2008-09 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel).	152/2009
	<b>1051-27 OFFICE PROCEDURE</b>	
1	CAT/Court cases on personal matters pertaining to new Zones in which judgements have been delivered and pending implementation will have to be dealt by the new Zones. The other cases will continue to be handled by the parent Railways	216/2003
2	Only Blue or Black ink is to be used by all categories of staff and Officers for notings on files. However, an Officer of the level of SAG and above may use green or red ink in rare cases. In respect of communications being sent to Board's Office and others only black or blue ink is to be used for all types /forms of communication.	149/2006
	<b>1051-28 DELEGATION OF POWERS</b>	
1	Sr. Sub-ordinates / Sr. Supervisory Officials, in scale Rs.7450 -11500[RPS] or Supervisors in scale Rs.6500-10500 / 5500 – 9000 [RPS], holding independent charge are delegated / vested with powers for grant of 15 days LAP / LHAP at a time to Gr. 'C' and Gr. 'D' staff of Non-Safety categories working under them, subject to the condition that no relief is required and payment of OT is not involved.	13/2005
2	Senior Subordinates /Senior Supervisory Officials in Scale Rs. 7450-11500 (RPS) or Supervisors in scale Rs. 6500-10500/5500-9000 (RPS), holding independent charge, are delegated / vested with powers for grant of 15 days LAP/LHAP at a time to Group-C and Group-D staff of Non-Safety Categories working under them, subject to the condition that payment of OT is not involved.	102 /2005
	<b>1051- 29 SCHOOLS</b>	
1	Revised updated Master Circular on provision of schools in Railway Colonies for the children of railway employees is circulated	178/2001
	<b>1051-30 CADRE RESTRUCTURING</b>	
1	Board have reiterated that work charged posts including those in construction Organisation <b>are not to be taken</b> into account for the purpose of restructuring -2003.	99/2006
2	Board have further clarified that cadre-restructuring orders are not application to Construction Units & Projects.	195/2006
3	Board have issued orders restructuring certain categories in Accounts and Medical Department w.e.f. 30.11.06.	07/2007
4	Board have reiterated that though the posts are being placed in higher scales of pay as a result of restructuring, the basic functions, duties and responsibilities attached to these posts at	30/2007

	present will continue, to which should be added duties and responsibilities of greater importance.	
5	Board have decided that annual cadre reviews due to be conducted on 01-04-2007 should be suspended and the next annual review will be undertaken from 01-04-2009.	34/2007
6	Board have decided to phase out the existing category of Track Supervisor (erstwhile P.Way Mistries/Supervisors Permanent Way) in scale Rs.4500-7000 (+Rs.100/- S.A applicable to those appointed prior to 1.11.03) and introduced the category of Sr.Permanent Way Supervisor in scale Rs.5000-8000, subject to certain terms and conditions w.e.f. 22.3.2007.	50/2007
7	Board have clarified that existing regular incumbents of the post of Track Supervisors [erstwhile P. Way Mistries / Supervisors P. Way] in scale Rs. 4500-7000 [ + Rs.100 S.A. ] appointed prior to 01-11-2003 and those without special allowance appointed after 01-11-2003 are eligible for absorption in the category of Sr. Permanent Way Supervisor scale Rs.5000-8000, subject to fulfillment of various terms and conditions stipulated in Board's letter dated 22-3-2007 [SC No. 50/07]	91/2007
8	Board have issued orders revising the percentage of distribution in certain Group C cadre of Medical and General Administrative Department.	92 /2007
	<b>1052 NATIONAL HOLIDAY ALLOWANCE</b>	
1	Consequent on merger of 50% of DA with Basic Pay the Board have revised the existing pay range for determining the eligibility for National holiday Allowance w.e.f. 01.04.04 .	215/2004
	The rates of National Holiday Allowance have been revised w.e.f. 1.09.08. The rates of this allowance will be increased by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.	188/2008
	Rates of National Holiday Allowance:- The last pay range slab i.e. Rs.9701-23730 appearing at S.No. 3 of the table contained in Railway Board's letter dated 01.12.08 [SC No. 188/08] has been revised as Rs.9701 -26170.	102/2009
	<b>1053 NIGHT DUTY ALLOWANCE</b>	
1	Consequent on the sanction of an additional instalment of DA w.e.f. 1-1-2000, rates of NDA have been revised w.e.f. 1-1-2000	117/2000
2	Consequent on the sanction of an additional instalment of DA w.e.f. 1-7-2000, rates of NDA have been revised w.e.f. 1-7-2000	223/2000
3	Consequent on the sanction of an additional instalment of DA w.e.f. 1-1-2001, rates of NDA have been revised w.e.f. 1-1-2001	90/2001
4	Consequent on the sanction of an additional instalment of DA w.e.f. 1-7-2001, rates of NDA have been revised w.e.f. 1-7-2001	239/2001
5	The revised rates of Night Duty Allowance for Intensive, Continuous, Excluded and Essentially Intermittent categories	67/2002

	with effect from 1-1-2002 are communicated .	
6	The revised rates of Night Duty allowance w.e.f. 1-7-2002 is circulated.	2/2003
7	The revised rates of Night Duty Allowance w.e.f. 1.1.03 are circulated.	125/2003
8	The rates of night Duty Allowance w.e.f. 1.7.03 is circulated.	186 /2003
9	The rates of Night Duty Allowance have been revised wef 1-1-04 [additional instalment of DA] and wef 1-4-04 [ merger of DA with Basic pay] [2] Rates of NDA should be adjudged on the basis of basic pay only.	80/2004
10	Consequent to sanction of an additional instalment of D.A., the rates of NDA have been revised w.e.f. 1.7.04	202 /2004
11	Consequent to sanction of an additional instalment of DA, the rates of NDA have been revised w.e.f. 1-1-2005.	82/2005
12	Consequent on sanction of additional instalment of dearness allowance, rate of NDA w.e.f. 1.7.05 is notified.	190/2005
13	Rates of Night Duty Allowance have been revised w.e.f. 01-01-2006.	71/2006
14	The rates of Night Duty Allowance has been revised with effect from 01-07-2006	194/2006
15	The rates of Night Duty Allowance has been revised with effect from 01-01-2007	62/2007
16	Revised rates of Night Duty Allowance effective from 01-07-07 are circulated.	140/2007
17	The rates of Night Duty Allowance have been revised with effect from 01.01.2008.	50/2008
18	The rates of Night Duty Allowance in RS[RP] Rules, 2008 with effect from 1.9.2008 is circulated.	197/2008
	The revised rates of Night Duty Allowance with effect from 01.01.2009 is circulated.	83/2009
	<b>1055 OVERTIME ALLOWANCE</b>	
1	Consequent upon revision of pay scales and allowances, Board have issued certain instructions for computation of OT allowance	54/2000
2	Board have issued clarification regarding dearness allowance forming part of the emoluments for the purpose of computation of rates of OTA	82/2000
	<b>1056 PASS RULES</b>	
1	Instructions that Railway servants entitled to travel by Air may be permitted to travel on duty by a private airline only to places not connected at all by Indian Airlines/Vayudoot, are reiterated.	10/2000
2	Passes issued to widows on Medical grounds shall be valid for travel on Rajadhani/Shatabdi trains subject to the same conditions as are applicable to serving employees	22/2000
3	The details of break journey should continue to be indicated in the space provided in the pass. Station Masters/Ticket Collectors are authorised to endorse unscheduled break journey.	37/2000

4	The modified conditions for grant of reimbursement of air travel facility for officers posted in NE Region, are circulated .	50/2000
5	School passes issued by Indian Rlys. and KRCL will henceforth be valid on each other's jurisdiction on reciprocal basis.	71/2000
6	As a millennium gift to the freedom fighters eligible for freedom fighter card pass, one cheque pass for self and a companion in II AC/ Chair Car on Rajdhani/Shatabdi Express trains may be issued, valid for 3 months from the date of issue, to be availed before 31-12-2000.	81/2000
7	ACS 21 to Pass Rules: The pay limit for entitlement of I Class Residential Card Pass and School Card Pass in V CPC scales, circulated.	85/2000
8	Widows of ex-Railway employees dependent on their sons/daughters employed in railways may exercise an option to avail of pass facility as dependent widowed mother or to draw pass(s) as per their entitlement under the 'Widow Pass' scheme.	105/2000
9	Instructions on collection of fares in cases involving difference between the class of travel and class of entitlement by Rajdhani & Shatabdi trains on privilege/post-retirement complimentary passes are reiterated.	123/2000
10	ACS No. 24 to RS(Pass ) Rules: Sleeper class cheque passes from the place of hearing and back may be issued to the victims/claimants of the Railway accidents falling under section 124 and 124 A of the Railways Act, 1989 when attendance is ordered by the RCT.	139/2000
11	Consequent upon revision of pay scales in V CPC, the revised entitlements for travel by Rajdhani & Shatabdi Express trains on privilege/post retirement complimentary passes, is circulated.	140/2000
12	ACS No. 22 to Pass Rules: It will be the responsibility of the retiring railway servant to surrender his metal pass or duty card pass or to pay the penalty therefor, if lost, before demitting office on superannuation or otherwise. He shall obtain NOC from the Pass Section & submit it to the concerned authorities before his settlement dues are released.	141/2000
13	ACS No.25 to RS(Pass) Rules, 1993: GMs have been empowered to issue passes of appropriate class to non-railway men in connection with train working like trial runs etc.	155/2000
14	ACS No.23 to RS(Pass) Rules, 1993: Entitlement to Kit Pass on the revised scales of pay on transfer/retirement is circulated.	157/2000
15	The income ceiling for a dependent relative for issue of Pass/PTO has been fixed at Rs.2070/-(Pension + relief) or 15% of the pay of the railway servant, whichever is more, w.e.f. 1-1-2000.	159/2000
16	Rail Travel facilities available to the Members of Parliament., their spouses & companions have been detailed.	163/2000
17	ACS No. 27 to RS(Pass) Rules, 1993: Special passes to artists invited by Women's Welfare organisation in relaxation of item No. 24(iii) Col. 3 of Schedule VII (Spl. Passes) , revised to issue of not more than 5 first class and 15 second class passes in a	175/2000

	calendar year for a Zonal railway instead of 4 first class and 10 second class passes.	
18	ACS No.26 to RS(Pass)1986: Provision for inclusion of a companion in the pass for widows who are 65 years of age and above and inclusion of widowed mother of deceased railway employees in widow pass is circulated.	178/2000
19	School pass permitting student wards of railway employees for journey on Rajdhani/shatabdi express trains subject to normal 'pass quota' with necessary endorsement by the pass issuing authority may be issued.	190/2000
20	ACS No.28 to RS(Pass)Rules, 1986: Schedule VII : Retired railway officers of selection grade and above who are empanelled as RIOs to conduct inquiry into the charges against Gaz. Railway Officers under D&A rules may be granted pass for self only in the same class in which serving officers of equivalent rank are entitled on duty and an attendant in sleeper/second class when required to undertake journeys from the place of their residence to the place where inquiry is conducted. The authorisation for issue of such pass should be given by the SDGM or the CVO.	191/2000
21	Revised entitlement for travel by Rajdhani /Shatabdi express trains on duty/privilege/post retirement complimentary passes is circulated.	197/2000
22	Board have clarified that serving officers with pay Rs.4500/- and above in IV CPC scale of pay and retired officers of equivalent status who were entitled to 2 berths in 2nd AC or 4 berths in 3 <sup>rd</sup> AC or two seats in chair car would continue to get the same entitlement for travel by Rajdhani and Shatabdi Express trains on duty/ Privilege/post retirement complimentary passes, even if their pay in the revised scale falls short of Rs. 14300/- in V CPC.	224/2000
23	ACS No.29 to RS(Pass) Rules 1986 Ed (II Ed., 1993)- Para 2 of Definitions modified. The term 'family member' and 'dependent relatives' amended consequent to the amendment of para 601(5) & 601(6) of IRMM 2000 for the purpose of issue of special passes.	236/2000
24	Procedure to be adopted for issue of ticket against Privilege Ticket Orders (PTO) revised as a trial measure upto 31-12-2001	237/2000
25	School pass may be issued to student sons/daughters of Railway employees pursuing regular full time studies (not correspondence/part time courses) in IGNOU, Indraprastha University, Department of Electronics or any other body subject to submission of declaration to the effect, duly countersigned by the University/Organisation/Statutory body concerned.	242/2000
26	ACS No. 30: The endorsement to be made on post-retirement complimentary pass issued to senior citizen, retired Railway employees and widows above 65 years of age desirous of taking a companion in sleeper class/II class, while the pass holder travels in sleeper/II class, is revised.	28/2001
27	ACS No.31: With the advance reservation being increased to	29/2001

	60 days, the single set pass/PTO against the next year's account being issued during the last month of current year may be issued 60 days in advance. The validity period, however, will not change.	
28	ACS No.32: Item No. II (a) (i) in column of Schedule II substituted: The pay limit for entitlement for first class privilege pass to those employees who were appointed prior to 1-8-69 has been revised as Rs.4900/- (from Rs.5000/-) or above, provided the maximum of the scale is Rs.6000/- or above.	30/2001
29	The income ceiling for dependent relative for issue of Pass/PTO has been fixed as Rs.2115/- p.m. (Pension plus relief) or 15% of the pay of the railway servant, whichever is more.	60/2001
30	Policy instructions regarding travel by Rajdhani/Shatabdi express trains are circulated.	75/2001
31	ACS No.33 to RS(Pass)Rules, 1986/2nd Edn.1993): Paragraph 3 of column 1 of Schedule V added: Widows of Railway servants who opted out of the scheme of widow passes may also now be admitted to widow pass scheme by making one time payment of Rs.250/-.	80/2001
32	ACS No.34 to RS(Pass) Rules, 1986 (2nd Ed.1993) The provisions relating to advance issue of Privilege Passes to Railway Servants in the next year account communicated under Board's letter dated 12.1.2001 (S.C No.29/2001) would also be applicable to retired railway servants for issue of post retirement complimentary passes.	91/2001
33	The currency of scheme of delegation of powers to senior subordinates in grade Rs.5000-8000 and above who are in direct and independent charge of the office/establishment who are identified and recommended by the DRMs to issue and sign Post-retirement complimentary passes other than I-A Pass holders is extended upto 30.06.2001.	102/2001
34	ACS No.35 to RS(Pass) Rules, 1986 (II Edition 1993) Railway Service required for issue of post-retirement complimentary pass in respect of Group D staff, provided for under items(a) and (b) below columns 1 & 2 in Schedule IV, has been reduced from 25 years to 20 years.	105/2001
35	In case of emergency, Group "A" officer on NF Railway may be permitted air travel from any airport in NE Region to any airport in India and back with GM's approval, in favour of spouse and maximum of two dependent children, subject to surrender of one set of privilege pass.	109/2001
36	Instructions that passes issued to widows and on medical grounds is valid for travel in Rajdhani/Shatabdi on par with serving employees of equivalent status with an endorsement to the effect on the pass indicating the class and number of berths allowed in the pass are reiterated.	123/2001
37	The ceiling limit of income of dependent relative for grant of Pass/PTO is revised w.e.f. 1-1-2001 to Rs.2145/- p.m. i.e. Rs.1500/- (pension/family pension) plus Rs.645/- (dearness relief	129/2001

	on Rs.1500/-) or 15% of the pay of the railway servant, whichever is more.	
38	The currency of scheme of delegation of powers to senior subordinates in grade Rs.5000-8000 and above who are in direct and independent charge of office/ establishment who are identified and recommended by the DRMs to issue/sign Post-retirement complimentary passes other than I-A pass holders is extended upto 31-12-2001.	135/2001
39	Samples of rubber stamp to be affixed on Pass/PTO issued to different categories of officers for travel by Rajdhani/Shatabdi Express trains, circulated.	145/2001
40	Guidelines for forwarding cases to Railway Board for condonation of delay in applying for kit pass /settlement passes are circulated.	152/2001
41	The provisions relating to 60 days advance issue of one set of Privilege Pass to Railway servants & post retirement complimentary pass to retired railway servants in the next year's account, communicated under Board's letter dated 12-1-2001 (SC No. 29/2001) and 19-4-2001 (SC No. 91/2001), would also be applicable for issue of widow passes.	163/2001
42	Further to Board's instructions circulated under S.C.Nos. 75/2001 and 145/2001 to prevent excess/short booking of seats/berths on Rajdhani/Shatabdi trains, Board desire that no 1st Class/ I-A Pass be issued without affixing the rubber stamp, after 01-09-2001. Pass/PTO issued without rubber stamp after 1-9-2001 will not be valid for booking of berths/seats on Rajdhani/Shatabdi trains and the pass signing authority shall be held responsible for violation of Board's instructions.	173/2001
43	Board have issued instructions that complimentary cheque passes for purposes not covered under Schedule VII (Spl. Passes) of RS(Pass) Rules 1986 can only be issued with the approval of MR, MOS(R) or Board Members.	174/2001
44	Railway Servants who get appointed in High Courts are not entitled to Privilege Pass/PTO under the provisions of RS(Pass) Rules, 1986 (Second Edition, 1993)	182/2001
45	ACS No. 36 to RS(Pass)Rules, 1986, (2 Ed. 1993): Item 7 under Annexure 'C' of RS(Pass) Rules – The age limit for provision of a guardian for a school pass of son of a railway servant is substituted.	186/2001
46	<u>ACS No. 37 to Pass Rules.</u> Dependent widow mother of the deceased railway employee can be included in the privilege pass of the widows appointed on compassionate grounds .	227/2001
47	Post retirement complimentary pass/privilege pass once issued, but not availed of may be cancelled at the request of the employee on production of proof to the satisfaction of the pass issuing authority.	237/2001
48	Safety Surcharge will not be levied on all kinds of passes, including RCP and CST [suburban pass], PTO and complimentary passes.	262/2001
49	The income ceiling for dependent relative for issue of	2/2002



	Passes/PTOs has been fixed at Rs.2175/- (Rs.1500/- Pension/ Family Pension + Relief) or 15% of pay of the railway servant, whichever is more.	
50	The validity of the scheme of exchange of PTOs with tickets from any station on Indian Railways, introduced on an experimental basis, has been further extended from 31.12.2001 to 30.06.2002.	19/2002
51	The scheme of delegation of powers to Sr. Subordinates in grade Rs.5000-8000 and above to issue/sign post-retirement complimentary passes, other than First 'A' passes, introduced on temporary basis, is now made permanent.	25/2002
52	Non practicing allowances granted to Railway Medical Officers should not be added to pay for the purpose of determining pass benefits/facility.	29/2002
53	Applications for post retirement complimentary passes should be attended to on the same day of submission in person, duly correcting shortfalls, if any, and applications received by post should be attended to on priority.	40/2002
54	Guidelines for the facility of air travel for officers posted to N.E. Region, issued.	79/2002
55	Widows have to submit a xerox copy of the certificate issued by the employee's office, indicating his entitlement for post retirement passes when applying for pass for the first time and the requirement of certificate by two serving employees is dispensed with ii) Format of the application in Annexure "B" to be submitted by widow may be amended deleting the certificate portion.	95/2002
56	Permission to travel by Air should only be granted where the situation warrants. Rules governing permission of air journey should be scrupulously followed in letter and spirit	102/2002
57	Duty Card Pass holders should necessarily fill up the Annexure regarding each and every journey undertaken on the duty card passes. Journeys undertaken on duty card pass without entry in the Annexure after 30.6.2002 will be treated as travelling without ticket & dealt with as per extant rules.	103/2002
58	The ceiling limit of income for dependent relatives in relation to Railway servant for grant of Pass/PTOs is revised w.e.f. 1.1.2002 to Rs.2235/- i.e. (Rs.1500/- pension/family pension) plus Rs.735/- (dearness relief on Rs.1500/-) or 15% of the pay of the Railway servant, whichever is more.	106/2002
59	The scheme of exchange of PTO with tickets from any station on Indian Railways, introduced initially upto 31-12-2001 and further extended upto 30-6-2002, is now made permanent.	112/2002
60	II/SL class pass holders are allowed second class sitting accommodation by Jan Shatabdi Express trains as under: Duty pass - one seat. Privilege/Post retirement complimentary pass- two seats. The entitlement of I Class and I-A class pass holders on duty/Privilege/Post retirement complimentary passes shall be as provided in Bd.'s letters of even No. dt. 8-6-2000 & 7-9-2000 [SC Nos. 140/2000 & 197/2000].	114/2002

61	Further to Board's letter dt.21.5.02 circulated as S.C.No.103/02, it is clarified that the office bearers of Indian Railway Promotee Officers Federation (IRPOF) and All India RPF Association (AIRPFA) should be exempted from affixing photograph and entering the journey details in their duty card passes.	121/2002
62	The training period of Prob. ASM should be taken into account for pass purposes, after their absorption against regular posts.	131/2002
63	All Privilege passes and PTO issued to Railway employees should be made valid for travel over KRC on reciprocal basis, subject to conditions laid down in SC No.41/99.	143/2002
64	ACS 38 to RS[Pass] Rules, 1986: Schedule VII item 16[ii]: In cases of death of Railway employee, in service, where retention of quarters is permitted upto 24 months, application for settlement passes should be submitted before the expiry of authorised period of retention.	153/2002
65	Attested photocopies of family identity cards can be treated as valid document while undertaking journey against post retirement pass where the retired employee/eligible family members undertake rail journey at a given point of time in different directions.	156/2002
66	Board have clarified that only basic pay in the revised scales of pay will be counted for entitlement of Passes/PTO.	161/2002
67	Widows/Sr. Citizens of 65 years and above holding I / I A pass are allowed to take companion in II class in Jan Shatabdi trains subject to prescribed conditions. The entitlement of Railway staff who are not holders of I / I A passes may be the same as that of II class pass holders for travel by Jan Shatabdi express trains. The entitlement of I / I A pass holders in II class of Jan Shatabdi express trains shall be the same as their entitlement in chair car of other Shatabdi Express trains.	170/2002
68	Railway Servants [Pass] Rules, 1986 Edition provides for inclusion of children of retired staff subject to the same conditions as applicable to railway servants in service and as such invalid children above 21 years of age may be included in the post –retirement complimentary passes on appropriate certificate from railway doctor.	173/2002
69	Children born out of void marriage are not eligible for inclusion in the pass of a widow of a Railway servant.	187/2002
70	Officers need not surrender Metal Pass after availing of LAP for a short period after performing outstation duty away from Headquarters and use the Metal Pass during return journey from the station from where they proceeded on leave.	189/2002
71	ACS No.39 to RS (Pass) Rules,1986: Note inserted after 2(g) of Schedule I – The power of issuing Card passes with All India validity to officers below JAG in the entitled class rests with the GM and may be exercised rarely and judiciously and not to be delegated further.	220/2002
72	Entitlement of privilege passes and other passes in case of staff promoted under Assured Career Progression Scheme, is	244/02

	circulated.	
73	Instructions that Air travel by Railway officials by Private Airlines on sectors well – connected by Indian Airlines should be permitted by the GM with the concurrence of FA&CAO only in emergent situations/exceptional circumstances, are reiterated.	11 /2003
74	The income ceiling for dependent relative for issue of Passes/PTO has been fixed at Rs.2280/- p.m. (Rs.1500/- pension/family pension plus 780/- dearness relief on Rs.1500/- or 15% of the pay of the Railway Servant, whichever is more.	18 /2003
75	Further to Board's letter dt.11.7.02 (SC No.143/02) all post retirement complimentary passes issued to eligible Indian Railway personnel would be valid over KRC system also subject to the conditions laid down in Board's letter dt.11.1.99 (SC No.41/99)	19 /2003
76	The rates of recovery of replacement cost of All India Metal Passes reported lost have been revised as under:- Gold Pass : Rs.3309/- Silver Pass : Rs.1790/- Bronze : Rs.1729/-	22 /2003
77	Railway employees and / or their family members in Manipur, Nagaland, Mizoram, Neghalaya and difficult terrain of Tripura may be permitted free air travel facility upto Kolkatta for emergency medical treatment based on the recommendations of CMS that air travel is essential.	28 /2003
78	Retired Railway officers may opt in writing for First Class post-retirement complimentary pass instead of I-A pass so that Senior subordinates in grade Rs. 5000-8000 & above in direct and independent charge of the establishment ( identified & recommended by the DRMs) may be authorised to issue First Class pass to such retired officers. This delegation is done purely on experimental basis upto 1.2.04.	48/2003
79	First Class/AC 2 tier complimentary card passes issued to Param Vir Chakra, Maha Vir Chakra and Vir Chakra awardees have now been made valid for travel in AC 2 tier/AC 3 tier of Rajdhani and Chair Car of Shatabdi/Jan Shatabdi trains alongwith a companion in the same class. Passes issued to awardees of Ashok Chakra, Kirti Chakra and Shaurya Chakra will not be valid for travel in Rajdhani/Shatabdi Trains.	56/2003
80	The wards of Railway employees appointed between 1.4.87 drawing pay Rs. 5375 or above, in a pay scale the maximum of which is Rs. 7000/- or above, are entitled to First class School pass. The pay for deciding class entitlement for RCP and School Card pass will be as per SC No .85/2000 i.e. Rs. 7250/- or above or in scale the minimum of which is Rs. 6500/-	59 /2003
81	Board have clarified that step sons/step daughters may be included in family in the privilege pass of Railway employees on specific request (Rule 3 (xvii-a) of Schedule II of RS(Pass) Rules,1986.	67 /2003
82	Legally divorced daughter and widowed daughter may be	

	included in the post retirement complimentary pass as dependent relative of the retired Railway servants subject to their residing with the retired railway employees & subject to fulfillment of the income criteria laid down for the purpose.	87/2003
83	There is no provision for companion in lieu of attendant provided to Sr. Citizens holding I Class/I-A post retirement complimentary passes to travel in higher class on payment of difference of fare. The companion provided in lieu of attendant should travel in II/SL class only.	92/2003
84	Further to Board's letter dated 1-2-99 [SC No. 47/99] Board have clarified that all attributes of Second Class Passes are applicable to 2 <sup>nd</sup> class 'A' passes also with the additional facility that second class 'A' pass holders are eligible to travel in 3 AC in trains other than Rajdhani/Shatabdi Expresses	111/2003
85	The income ceiling for dependency for the issue of passes /PTOs has been fixed at Rs. 2325/- p.m. [Rs.1500/- pension/family pension plus Rs.825/- dearness relief on Rs.1500/-] or 15% of the pay of the Rly servant, whichever is more.	112/2003
86	Duty Card Passes to GRP personnel may be issued over actual jurisdiction of the official concerned on the recommendations of the CSO of the Railway.	121/ 2003
87	<u>ACS No.40 to RS(Pass) Rules 1986 Edition (II Edition 1993) –</u> Widows appointed on Railways may be given options at two stages as under:- (i) At the time of appointment whether the pass entitlement shall be as per the 'widow pass scheme' (w.r.t. deceased employee's entitlement) or ' Privilege Pass/PTO Scheme" in her capacity as Railway servant. (ii) on retirement, another option may be given either to be governed by widow Pass Scheme or, "Post-retirement Complimentary Pass Scheme" as a retired Railway servant.	126 / 2003
88	Post retirement Complimentary Passes and widow Passes to the retired Indian Railway personnel/ widows settled after retirement within the jurisdiction of KRCL or nearby KRCL station/Units can be issued by KRCL, on reciprocal basis subject to certain conditions.	133/20 03
89	ACS No.41 to RS(Pass) Rules 1986 (Second Edition 1993): Schedule-III (School Pass) Column 3 replaced & Schedule VI [RCP] Column 3 replaced: The pay limit for entitlement of I Class on RCP and School Card Passes in respect of Railway servants appointed during different periods are as under:- Employees appointed:- i. prior to 1.8.69: Pay of Rs.4900/- in scale maximum of which is 6000/- or above. ii. from 1.8.69 to 10.11.87: Pay of Rs.5375/- in scale maximum of which is 76000/- or above iii. from 11.11.87 to 1.2.99: Pay of Rs.7250/- or above or in scale minimum .of which is 6500/- or above iv. from 1.2.99 onwards: Pay of Rs.7600/- or above or in	148 /2003

	scale minimum .of which is 6500/- or above	
90	ACS No.43 to RS[Pass]Rules 1986(2 <sup>nd</sup> Edn 1993)- Schedule VII(Special Pass) Item No.2(B)(III) is replaced. If the patient is in big plaster or physically handicapped or unconscious or paralyzed or mentally retarded, where one attendant cannot lift the patient, two attendants in the same class may be provided on the express recommendation of the Medical Officer.	151 /2003
91	ACS No.42 to Pass Rules: Item (i) under Column 3 of Schedule III (School Pass) replaced. The facility of first class pass to children of Railway Servants studying in Oak Grove School, Jharipani, though ordinarily not entitled to first class passes, from their homes to Dehradun and back at the beginning and conclusion of school session, already available, will now equally apply for up and down journeys during authorised vacations.	165/2003
92	Travel facilities to Vice-chairman and the Members of RCT while on duty - Duty card passes issued to Vice Chairman and Members of RCT has been validated for travel in Rajdhani/Shatabdi express trains subject to prescribed limits.	173/2003
93	The arrangement of issuing duty cheque pass to the Railway officers / staff who are on deputation to IRCTC as one of the incentives, available upto 31.7.03 is extended upto 30.6.04.	174 /2003
94	Settlement/Kit passes may be issued to Railway employees in all cases of quitting railway service except in the cases of dismissal, irrespective of their entitlement for post retirement complimentary passes.	179 /2003
95	No surcharge of any kind shall be levied on the railway servants against all kinds of travel facilities viz., Passes, PTO, CST (suburban pass), RCP etc. extended to Railway employees over SC-Hyderabad - Lingampally Section of the Multi Modal Transport System.	181/2003
96	The service rendered by the employees of statutory and non-statutory recognised (subsidized) canteens prior to 22.10.1980 and 1.4.90 respectively shall be counted for the purpose of eligibility for Post Retirement Complimentary passes, to the extent their service, after these cut off dates, fall short of 20 years.	205 /2003
97	Consequent on increase in the Dearness Relief to pensioners/family pensioners w.e.f. 1.7.03, the income ceiling for grant of Pass/PTO to dependent relative has been revised to Rs.2385/- p.m. (1500 pension/family pension + 885 D.R.) or 15% of pay of the railway servant, whichever is more.	212 /2003
98	All Group 'D' employees with minimum 20 years of Railway service will be entitled, irrespective of date of retirement, to one set of post retirement complimentary pass every year.	01/2004
99	Henceforth, Family Identity Cards are to be issued by the pass issuing authority who maintains the pass account for the issue of post retirement complimentary passes, irrespective of the original place of retirement of the Railway servant.	09 /04
100	The restriction of distance of 80 Kms for issue of School Card Passes to student wards of Railway employees has been	19 /2004

	enhanced to 150 Kms <b><u>over home lines only.</u></b>	
101	ACS No.44 to RS(Pass)Rules 1986 )2 <sup>nd</sup> Edn.1993) Instructions exist that Senior citizen retired railway employees (who are above the age of 65 years) holding I Class/I'A' post retirement complimentary pass were allowed the facility of taking companion in lieu of attendant in II/SL class. Now Board have extended the facility of taking a companion along with the above retired employees in the higher class on payment of full difference of fare between sleeper class and class in which the retired Railway employee travels.	33 /2004
102	In supersession to all existing entitlements revised entitlements for travel by Rajdhani and Shatabdi Express trains are circulated. The Privilege/Post retirement complimentary pass holders will be permitted to travel within the earmarked quota, giving preference to duty pass holders in allotment of seats/berths.	34 /2004
103	The powers given to Senior subordinates in grade Rs.5000-8000 & above in direct and independent charge of the establishment to issue/sign First Class Post-retirement complimentary pass instead of I-A pass to retired Railway officers upto 1.2.04, is now extended upto 30.9.04	67 /2004
104	Sr. subordinates in grade Rs.5000-8000 and above in direct and independent charge of the establishment who have been identified by the DRMs to issue/sign post retirement complimentary pass to retired Railway employees other than I 'A' pass holders, can also issue/sign widow passes.	69 /2004
105	ACS No.45 to RS(Pass) Rules,1986 (II Edition 1993):- Schedule III Column 2, item (iii) added - Parent/guardian may also be included in school pass issued to handicapped student sons of railway employees who are 18 years and above, subject to production of medical certificate from DMO to the effect, that such student boys are unable to travel alone.	70 / 2004
106	Widow pass may be continued to be issued (even for undergoing training for appointment on Railways) till she is actually appointed or till she opts for inclusion in the Privilege pass of her son/daughter subject to other conditions.	75 /2004
107	The age of the employee/family member/dependents, who intend to travel in the pass, should be recorded invariably to prevent fraudulent use of passes.	88 /2004
108	Consequent on increase in dearness relief to pensioners /family pensioners wef 1-1-04, the ceiling limit of income of dependent relative for grant of Privilege Pass/PTOs is revised to Rs.2415/- pm [Rs.1500 pension +915 relief] or 15% of pay of railway servant, whichever is more.	94/2004
109	Clarifications on pass facilities to canteen employees is circulated.	105 /2004
110	Henceforth, 'available over IR & KRC' may be indicated against column 'Route /Via' in the various kinds of passes issued	112/2004
111	ACS No.45 to Railway Servants (Pass) Rules,1986 (Second Edition,1993) Schedule IV item (XIV) Column 3 amended.	125 /2004

	The facility of companion in lieu of attendant may also be provided to 1st Class/1st A Post Retirement Complimentary Pass holders and/or eligible family members above 65 years of age when travelling along with the eligible mentally retarded and/or physically disabled son/daughter of the retired Railway employee.	
112	Eligible serving/retired Railway employees may be allowed to transport their household items by containers on their transfer/retirement - procedure to be adopted is out lined.	129 /2004
113	The Hon'ble CAT, Mumbai in their judgment dated 18.6.04 upheld the stand taken by the Railway that pension drawn by ex-servicemen is not added to basic pay for the purpose of determining the class of passes to them.	151 /2004
114	Medal winners in Olympic games may be granted I AC complimentary Cheque pass, along with one companion, in the same class, on receipt of application from the sportsperson [single to and fro journey] valid for travel in Rajdhani & Shatabdi between any two stations on Indian Railways, once during a financial year every year.	166/2004
115	The facility of one set of Complimentary pass in II Sleeper Class available fore self only to licensed porters from the station of their working to any station on Indian Railways and back, is extended to the spouse of the porter also, subject to terms and conditions laid down in Board's letter dated 7.7.97 (Circulated as SC No. 137/97)	176 /2004
116	First class privilege pass to re-employed ex-servicemen on the Railways will be based on their date of entry into Railway service and their pay on the Railways.	181/2004
117	School pass can also be given in cases where the students travel for counseling purposes subject to the number of passes to be issued in a calendar year remaining the same i.e., three sets.	187/2004
118	1 <sup>st</sup> Class / 2 <sup>nd</sup> AC Complimentary card pass facility is extended to the surviving widows of all Gallantry awardees at par with the facility already available to widows of posthumous Gallantry awardees of Defence Police Forces subject to submission of attested copy of death certificate and certificate from a gazetted officer indicating that the widow has not remarried.	189/2004
119	Consequent on increase in dearness relief to pensioners/family pensioners w.e.f. 1.7.04, the ceiling limit of dependent relative for grant of privilege pass/PTOs to dependent relatives is revised to Rs.2565 i.e., Rs.1500/-(Pension/Family pension) + 750 (DP) + 14% of Rs.2250(1500+750) or 15% of the pay of the Railway Servant, whichever is more.	216/2004
120	The powers given to Sr. Subordinates in grade Rs.5000-8000 and above in direct & independent charge of the establishment to issue/sign First Class Post retirement Complimentary pass instead of First 'A' to the retired Railway Officers who opt for the same in writing , valid upto 30.9.04, is now delegated on permanent basis.	217 /2004

121	<p>ACS 46 to Railway Servant (Pass Rules) 1986 (Second Edition 1993):-</p> <p>Item 4 added in Schedule VII on special passes: GMs may, at their personal level authorise issue of special complimentary cheque passes to Non Railway Doctors &amp; Para Medical staff invited in connection with blood donation/eye testing camps organised on optimum need based situation, from residence /place of work to place of camp and back.</p>	08/2005
122	<p>ACS No.47 to RS(Pass)Rules,1986 (Second Edition,1993):- Item (iv) under column 3 of Schedule IV amended. Post Retirement Complimentary passes should not be issued to those Railway servants who are dismissed and to those retired Railway servants whose entire amount of gratuity and pension has been withheld permanently as a result of D&amp;A proceedings.</p>	17/2005
123	<p>Further to Board's instructions issued under their letter dated 13.9.02 (SC No.187/02) that children born out of void marriage are not eligible for inclusion in the pass of widows of Rly. Servants, Board have clarified that children born out of void marriages are not eligible for any kind of Railway passes.</p>	44 /2005
124	<p>Instructions issued by Board vide their letter dated 16-03-05 that Audit staff working on Railways are not Railway Servants and therefore, not eligible for grant of Post Retirement Complimentary Pass, even if they retire from Railways with minimum of 20 years Rly. Service and their subsequent letter dated 12-04-05, rescinding the above instructions are circulated. Staff/Officers of Railway Audit Department are, therefore, entitled to Post Retirement Complimentary passes as applicable to Railway staff / officers of equivalent status and pay.</p>	52 /2005
125	<p>The facility of issue of duty cheque passes to the deputationists to Rail Tel Corporation available for a period of 2 years has been extended for a further period of two years beyond 22.11.04.</p>	56 /2005
126	<p>Employees who were promoted to certain Group B posts after following the requisite formalities for promotion to Group 'B' posts on 'ad hoc' basis till the finalisation of recruitment rules and retired before completion of 3 years service may be granted post retirement complimentary passes corresponding to the higher posts held by them before retirement.</p>	59 /2005
127	<p>Special complimentary cheque passes in II Sleeper class should be issued to those persons stranded in national calamities/disasters notified by the Central Government provided such persons are recommended and certified as victims of the calamity/disaster by the concerned District Magistrate/equivalent Civil authority. Such passes may be issued from the stations falling under the notified area to the destination station of the victims.</p>	62/2005
128	<p>In order to prevent misuse of duty passes issued to Railway employees/GRP, Board have outlined procedural guidelines to be followed in issue, renewal and cancellation of these passes.</p>	69 /2005
129	<p>ACS No.48 to RS[Pass]Rules 1986 [Second Edn. 1993] Items [i] and [ii] under column [3] [2] of Schedule VII on issue of Special</p>	75 /2005



	passes on sports account to be issued to the Railway employee or his family members/dependents actually participating in sports events, replaced.	
130	The income ceiling for dependency for the issue of passes/PTOs has been fixed at Rs.2633/- p.m. (Rs.1500/- pension/family pension] plus Rs.750/- [DP] + 17% thereon or 15% of the pay of the Railway servant, whichever is more.	98 /2005
131	Further to Board's instructions circulated under SC No. 217/04, Sr. Subordinates in Grade Rs. 5000-8000 and above holding direct and independent charge of the establishment and who are identified and recommended by the DRMs for issuing/signing post retirement complimentary pass are delegated the power to issue/sign 1 <sup>st</sup> 'A' passes to retired railway officers instead of 1 <sup>st</sup> class pass as hitherto before.	103 /2005
132	Personnel Inspector [ Welfare Inspectors] should be deputed to the residences of widows, who do not have Family Identity Cards, for completing the formalities for issue of Widow Pass, instead of calling them to headquarters office.	138 /2005
133	Post Retirement Complimentary passes shall not be issued to those Railway servants <ul style="list-style-type: none"> <li>i) who are dismissed from service</li> <li>ii) removed from service on or after 26.10.2005</li> <li>iii) on whom the penalty of cent percent cut in pension and gratuity has been imposed on or after 20.1.2005</li> </ul> PRC Passes shall be issued to those railway servants who are dismissed or removed from service on or after 26.10.2005 but are granted compassionate allowance in terms of Rule 65 of RS(Pension)Rules,1993 (from the date of grant of compassionate allowance)	188/2005
134	The income ceiling for dependency for the issue of passes/PTOs has been fixed at Rs.2723/- p.m. (Rs.1500/- pension/family pension plus Rs.750/- DP + 21% thereon or 15% of the pay of the Railway servant, whichever is more.	204/ 2005
135	Board have clarified that wards of retired railway employees are not eligible for grant of any school pass, even till end of current academic year, in case the railway servant retired in mid-school session.	27 /2006
136	The increased rates of recovery of replacement cost of one Gold/Silver/Bronze Metal pass from the Officers who report loss of their metal passes are as under: Gold: Rs.3309/- Silver : Rs.1989/- Bronze : Rs.1729/-	69/2006
137	Board have reiterated that continuous service rendered by casual labourers after acquiring temporary status is counted for	85/ 2006

	the purpose of Post Retirement Complimentary Passes.	
138	Instructions on issue/renewal of complimentary card passes issued in favour of Gallantry awardees, circulated.	94/ 2006
139	The first class card pass holder office bearers of both the Federations and their affiliated Unions on Zonal Railways may be allowed the facility of traveling by Rajdhani /Shatabdi Express.	95/2006
140	The income ceiling for dependency for the issue of passes/PTOs has been fixed at Rs.2790/- p.m. (Rs.1500/- pension/ family pension plus Rs.750/- DP + 24% thereon or 15% of the pay of the Railway servant, whichever is more, w.e.f. 1-1-2006 .	96/ 2006
141	To enable economy in undertaking air travel, without in any way taking away the existing entitlements, guidelines on air travel by Government servants during official visits within India are issued.	111/2006
142	Railway passes may now be issued indicating the name of the Metropolitan cities like Delhi, Howrah, Mumbai, etc. instead of giving specific names of the stations. However, this facility will be available for issuing of tickets only from those stations from where trains for non-suburban section originates as indicated therein.	143/2006
143	Board have reiterated that a certificate indicating the entitlement for Post Retirement Complimentary Passes should be given to the retired employee / widow of the deceased employee by the office where they last worked, to eliminate hardships to the pensioners / family pensioners.	156/2006
144	Privilege passes/ PTOs to railway employees and post retirement complimentary passes to retired railway employees may be issued covering Jammu Tawi-Udhampur Section also.	164/2006
145	Facility of various types of passes to the staff after their transfer on deputation /deemed deputation and after their absorption in IRCTC has been outlined.	183 /2006
146	<b>ACS No. 50 to RS[Pass] Rules, 1983 [Second Edn, 1993] :</b> Item No. 19[vii] inserted : When a railway servant under suspension is not permitted to leave the station, Special Passes within the limit prescribed may be issued in favour of dependent relatives and family members on the request of railway servant under suspension.	188/2006
147	<b>ACS No. 51 to RS[Pass] Rules:</b> Item 10 of Schedule VII amended: Apprentices and trainees against Group 'C' except the apprentices Act posts may be given the class of pass and PTOs [for self only] on the basis of minimum of pay of the post or grade to which they are to be appointed on completion of their apprenticeship, in accordance with the pay Limits prescribed from time to time	209/2006
148	The income ceiling for dependent relatives for the purpose of issue of passes/PTOs has been fixed at Rs.2903/- p.m. (Rs.1500/- pension/ family pension plus Rs.750/- DP + 29% thereon or 15% of the pay of the Railway servant, whichever is more, w.e.f. 1-07-2006 .	210/2006
149	The validity of kit pass in respect of serving as well as retired	217/2006

	railway employees /officers will be three months from the date of issue of such kit pass.	
150	<u>ACS No. 52 to RS [Pass] Rules:</u> Widows of railway employees, who are appointed as apprentice on compassionate grounds in Artisan Category can avail of pass under the Widow Pass Scheme till such time they are given regular appointment on completion of training. On their regular appointment they have to give option as indicated in Board's letter of even number dt. 13-06-03 [SC No. 123/03].	10/ 2007
151	All Passes/PTOs valid for travel in 1 <sup>st</sup> Class A/AC-2/AC-3/Chair Car issued to Rly. Servants /Retd. Rly. Servants /Individuals under RS [Pass] Rules, 1986, are permitted to travel in Garib Rath Express without the facility of attendant. [ii] The facility of rail travel given to MPs, Ex-MPs under the Salary Allowances & Pension of Members of Parliament Act, 1954 for which debits are raised on the Lok Sabha /Rajya Sabha Secretariat and Complimentary Card Passes issued to Freedom Fighters, Gallantry Awardees, Arjuna Awardees and other categories of Awardees which are valid for travel in AC-3 tier, will be valid for travel in Garib Rath Express trains.	36/2007
152	The facility for issue of duty cheque passes to the Railway servants on deputation to RailTel Corporation, available upto 21-11-06, has been further extended upto 31-12-2008.	37/2007
153	<u>ACS No. 53 to RS[Pass Rules], 1986</u> :Item No. [xi] below column 3 of Schedule IV substituted: In case of Ex-Servicemen and Central Government employees recruited in the Railways, a <b>weightage equivalent to half of their previous non-railway service</b> rendered in Central Government will be taken into account while determining their eligibility for Post Retirement Complimentary Passes on the basis of length of service in the Railways.	66/2007
154	School Card Passes hitherto issued to the student son/daughter of the railway servant to commute between the station of the residence of the Railway servant and station nearest to the school/college upto a distance of 150 Kms over home lines only is now extended to Foreign Railways also, but within 150 Kms from the station of the residence of the Railway servant on this Railway.	71/2007
155	Advance Correction Slip No. 54 to RS[Pass] Rules, 1986 [2 <sup>nd</sup> Edn. 1993] - Items I [1] [b] and first para of Item I [1] [c] amended. Railway officers entitled to Silver Pass & Bronze Pass drawing basic pay of Rs.14,300 and above in Administrative Grade will now be entitled to travel on Indian Railways alone in any Class or alongwith their family in any class other than First AC Class or along with their family in First AC Class on payment of 1/3 <sup>rd</sup> difference of fare between First AC Class and AC Sleeper Class for their family, or one berth in First AC for the pass holder & AC Sleeper for his family, subject to reserving a maximum number of 4 berths.	77/2007
156	The entitlement for travel by Rajdhani Express Train on Duty in	78/2007

	respect of Silver Pass holders and Metal & First 'A' Pass holders with pay Rs.14,300/- and above, is revised.	
157	The income ceiling for dependent relatives for the purpose of issue of passes/PTOs has been fixed at Rs. 3038/- p.m. (Rs.1500/- pension/ family pension plus Rs.750/- DP + 35% thereon or 15% of the pay of the Railway servant, whichever is more, w.e.f. 01-01-2007 .	80/2007
158	ACS No.55 to RS[Pass] Rules, 1986 [2 <sup>nd</sup> Edn. 1993] Item [ii][c] Column 3 below item [b] of Schedule V has been amended. "The Widow Pass holders are also allowed to take a companion alongwith them in higher class on payment of full difference of fare between Sleeper Class /II Class and the class in which the 1st Class / 1st 'A' Class Widow Pass holder travels."	95/2007
159	Travel entitlements for serving and retired General Managers, Addl. Members, DG/RHS and DG/RPF* of the grade Rs.24050/- and above in I-AC/ Executive class for travel on Rajdhani & Shatabdi Express trains and other Mail /Express, has been modified.	126 /2007
160	Dependents of non-Railway Officers & staff working in the Railway Safety Organisation <u>are not eligible for travel</u> under the benefit of one[1] set of Complimentary Cheque Pass & one[1] set of Privilege Ticket Order per year granted to them.	141/2007
161	The income ceiling w.e.f. 1-07-2007 for dependent relatives for the purpose of issue of passes/PTOs has been fixed at Rs. 3173/- i.e. Rs.1500/- (pension/family pension)+ Rs.750 (DP) + 41% of Rs.2250 (1500+750) thereon or 15% of the pay of the Railway servant, whichever is more.	162/2007
	Board have reiterated that the travel authority issued to retired Railway Officers of Selection Grade and above empanelled as Inquiry Officers in D&AR cases arising out of vigilance investigations to undertake journey either for conduct of Inquiry or for training or any other official purpose in this connection on the authorisation of the SDGM/CVO, should invariably mention " <b>Special Pass</b> " as provided for in Board's letter dated 07.08.2000 [SC No. 191/2000] to obviate any confusion / harassment to the retired Railway Inquiry Officers.	44 /2008
	Facility of Card Passes & Cheque Passes should not be provided to the Contractors & Staff working with the Contractors to rule out the possibility of misuse of such Free Pass facility by non-Railway persons.	47/2008
	1. The Complimentary Card Pass issued to recipients of Ashok Chakra, their widows and widows of posthumous awardees of Ashok Chakra, shall henceforth be issued 1 <sup>st</sup> Class /2 <sup>nd</sup> AC Complimentary Card Pass[i.e. Orange Cover hard bound Card Pass with three Golden Stripes across the face of the Card Pass below the national emblem with the category stamped on the inside of the Card Pass ] valid for travel in 2 <sup>nd</sup> AC /3 <sup>rd</sup> AC of Rajdhani Express and Chair Car [CC] of Shatabdi / Jan Shatabdi Express trains, along with a companion in same class. 2. The existing Card pass being issued to Ashok Chakra awardees [ i.e. Card Pass common for Ashok Chakra/Kirti Chakra/Shourya Chakra] shall now onwards be used only for recipients of Kirti Chakra and Shourya Chakra with the words 'Excluding Ashok Chakra	57/2008

	awardees" stamped on the inside till new setoff Card Passes get printed.	
	ACS 56 to RS[Pass Rules, 1986 [Second Edition 1993] :[1] Period of service rendered by employees in non-railway departments or establishments prior to joining railway service will not count except where such non-railway service has been counted along with railway service for pensionary benefits. [2] In respect of Railway Servants whose past non-railway service has been counted along with railway service for pensionary benefits, a weightage equivalent to half of such non-railway service will be taken into account for the purpose of making good the shortfall in the minimum required 20 years of railway service so that they become eligible to the number of Post Retirement Complimentary Passes as admissible on completion of 20 years minimum service. In other words, this benefit will not make the retired employees eligible for higher number of passes.	65 /2008
	Advance Correction Slip No. 57 to RS[Pass] Rules, 1986 [Second Edn. 1993] issued. Item No. 41 in Schedule VII [Special Passes] has been replaced: Retired Rly. Officers of Group 'B' gazetted posts and above empanelled as Rly. Inquiry Officers in D&AR cases are to be issued Special Pass to undertake journey either for conduct of inquiry or for training or any other official purpose in this connection.	73/2008
	The income ceiling w.e.f. 01-01-2008 for dependent relatives for the purpose of issue of passes/PTOs has been fixed at Rs. 3308/- i.e. Rs.1500/- (pension/family pension)+ Rs.750 (DP) + 47% of Rs.2250 (1500+750) thereon or 15% of the pay [excluding DP] of the Railway servant, whichever is more.	79/2008
	<u>Advance Correction Slip No. 58 to RS [Pass] Rules, 1993: Item 3[iv], [v] &amp; [xiv] of Schedule -II under heading "General Rules", Item No. [i] under Column 4 of Schedule -IV and item Nos. 11 &amp; 12 under Annexure 'C' substituted.</u> The validity period of half set of Privilege /Post Retirement Complimentary / Widow Passes and PTOs is raised to four months from the date of issue as in the case of full set Passes.	90 /2008
	Entitlement for travel alone in First AC coupe in respect of Gold Pass holders in trains other than Rajdhani/Shatabdi Express has been outlined.	107/2008
	ACS No. 60 to RS [Pass] Rules, 1986 [Second Edition, 1993] : Schedule-I, Item No[1] amended: A Railway Servant in Group 'A' or 'B', who has undertaken journey in inspection carriage/saloon alongwith his/her family and is required to cut short his tour/or return to headquarters by air or by some other means of transport leaving behind his family, the family of such Railway Servant be permitted to return to the headquarters in the same saloon.	126/2008
	Privilege Pass applied for by a Railway servant in which a dependent son, who is neither a scholar nor an invalid, is completing 21 years of age during the four months validity period of the pass has been included, should be issued <u>either with validity period up to the date preceding the date on which the son will be attaining 21 years or the privilege pass may be issued with validity of four months excluding the name of the son of the employee.</u>	10/2009
	Pay in the pre-revised scale should continue to be the basis of gradation and related entitlement. In respect of the persons continuing in posts held prior to 01.01.2006 whose pay may be fixed in the revised Pay Bands / Scales of 'Pay' for purpose of passes will be the 'Pay' in the Vth CPC Scale that would have been drawn but for fixation	11/2009

	of pay in the revised Pay Bands / Scales. In the case of persons who are either appointed to different posts on or after 01.01.2006 or initially recruited on or after that date the 'notional' pay which they would have drawn in the pre-revised scales but for the introduction of the revised Pay Bands / Scales, should be taken into account.	
	Entitlement for travel in Rajdhani / Shatabdi Express Trains/I-AC of Mail Express Trains :- Revised format of the rubber stamps to be affixed on the Privilege Passes / PTOs/Post Retirement Complimentary Passes being issued in favour of Board Members, General Managers, Additional Members, Director Generals and officers of equivalent level, is circulated.	23/2009
	ACS No. 61 to RS[Pass] Rules: Item No. 1 of Schedule II on issue of Pass/PTO on Privilege account has been substituted. The term invalid has been defined as one who is suffering from disability of mind other than drug addiction as cause of mental disability or is physically crippled or handicapped and is unfit to earn his livelihood even after attaining the age of 21 years. [2] A certificate from the Medical Board should be produced, once, if the disability is permanent, and once in every five years, if the disability is temporary, indicating that the invalid continues to suffer from the disorder or disability.	82/2009
	Entitlement for travel by Rajdhani /Shatabdi Express Trains on Privilege /Post Retirement Complimentary Passes in respect of serving and retired General Managers, Addl. Members, DG/RHS and DG/RPF* [*only on Privilege Pass] and Officers of equivalent rank, is circulated.	84/2009
	ACS No. 62 to RS[Pass] Rules, 1986 Second Edition, 1993 : Item No. 42 on issue of Complimentary Card Pass to former MRs/MOS[R]s/DMR has been added to Schedule VII [Special Passes].	90/2009
	ACS No. 63 to RS[Pass] Rules, 1986 [Second Edition, 1993] : The number of Post Retirement Complimentary Cheque Passes to Chairman and Members of Railway Board after their retirement has been enhanced from three sets to five sets.	91/2009
	Advance Correction Slip No.64 to RS[Pass] Rules 1986 [Second Edition, 1993] : Schedule-I [V] [2] on entitlement of Kit Pass for transportation of personal effects is substituted. [2] The revised entitlement is effective from 01.09.08	109/2009
	Officers who proceed on training have to surrender the Metal Pass. In case the officer is required to undertake official journey during the period of training, he can be issued Duty Cheque Pass after obtaining the approval of the competent authority.	111/2009
	ACS No. 65 to RS[Pass] Rules, 1986, [Second Edition 1993]: Amendments made to Schedule IV and Schedule VII vide ACS Nos. 63 and 62, respectively, are deleted.	126/2009
	ACS No. 67 to the R S (Pass) Rules:- The first proviso below Para 2[C][vii] has been substituted: a dependent relative in relation to a Railway servant shall be considered eligible for entitlement of Passes/PTOs if his/her income does not exceed minimum pension/family pension i.e. Rs.3500/ and Dearness Relief thereon or 15% of the basic pay of Railway servant, whichever is more.	144 /2009
	Government Railway Police personnel deputed for escort duty in Rajdhani/Shatabdi Express trains should be issued Duty Card Passes for self only with validity to undertake journey in Pantry Car of these trains only, co-terminus with the official jurisdiction of duty or the first	147/2009

	available halt thereafter.	
	Board have reiterated the provisions contained in RS [Pass] Rules, 1986 [Second Edn. 1993] that special passes on sports account issued under Item No.2 of Schedule VII of the said Rules are not valid for travel in Rajdhani /Shatabdi trains.	153/2009
	ACS No. 66 to RS [Pass] Rules, 1986 Edition [Second Edn., 1993] [1] Existing provision regarding the facility of companion in lieu of attendant permitting the Retired Railway employees /Widows of 65 years of age and above for travel in all trains <u>other than Rajdhani /Shatabdi trains</u> , subject to certain restrictions , will continue to hold. [2] Board have now decided that the retired Railway employees / Widows who are 70 years of age and above and are entitled to 1st Class/ 1st-'A' Post Retirement Complimentary /Widow Passes may be permitted to take a companion in lieu of attendant in the same class in all trains including Rajdhani /Shatabdi trains, <u>by paying 1/3<sup>rd</sup> of the difference of fare between Sleeper Class /II Class and the class in which the retired Railway employee travels</u> subject to an endorsement as in the ACS No.66 being made and also subject to the existing restriction regarding the number of berths in Rajdhani /Shatabdi trains.	155/2009
	<b>1057 PAY COMMISSION CIRCULARS.</b>	
1	Board have issued instructions that the Annual Reviews for grade-wise percentage distribution of posts in force may be restored w.e.f. 1-4-2002. . Next Annual Review may be undertaken immediately taking into account the cadre strength as on 1-4-2002.	105/2002
2	The instructions that the Annual Review be conducted from 1-4-2002 [SC No. 105/2002] , are kept in abeyance till 31-3-2003. The Annual Review is now to be conducted w.e.f. 1-4-2003 taking into account the cadre strength as on 1-4-2003.	211/2002
	Board have circulated the Railway Services [Revised Pay] Rules 2008 effective from 01.01.2006.	108/2008
	Board have circulated Schedules showing the revised pay structure applicable to the various categories of Railway employees in Group 'D', 'C', 'B', 'A' with effect from 01.01.2006	110/2008
	Board have communicated instructions on fixation of pay for Running Staff in the VI CPC Scales	116/2008
	Board have communicated Schedules for Revised Scales of Pay in respect of certain categories of Commercial, Medical, Teaching staff, Accounts departments under 6 <sup>th</sup> Central Pay Commission.	120/2008
	Board have communicated Schedules for Revised Scales of Pay in respect of certain specified posts under 6 <sup>th</sup> Central Pay Commission	122/2008
	Board have communicated the revised instructions regarding restoration of 1/3 <sup>rd</sup> Commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies	123/2008

	Board have clarified that the second instalment of arrears should only be paid after specific orders in this regard are issued by Ministry of Railways / Railway Board.	50/2009
	Board have circulated Applicability of RS[RP] Rules, 2008 to persons re-employed in Railway service after retirement and whose pay is debitable to Railway estimates.	73/2009
	Board have decided that the second instalment of the aggregate arrears [remaining 60%] on account of implementation of 6 <sup>th</sup> CPC recommendations may now be paid to the Railway employees. In respect of post 01.01.2004 entrants, the second instalment of arrears should be released only after individual application forms for registration to the New Pension Scheme have been obtained by the DDO/PAO from such employees. Though not mandatory, employees are encouraged to deposit their arrears in their SRPF accounts.	133 /2009
	The revised VI CPC pay scales in respect of Horticulture Inspector of [NR,NCR and NER only] of Civil Engineering Department, Sr. Console Operators of EDP Centre and Sr. Divisional Cashier of Cash & Pay Staff [Accounts Department] has been communicated.	138/2009
	The 2 <sup>nd</sup> installment of arrears on account of implementation of revised pay scales on the recommendations of the Sixth Pay Commission may be released to all the post 1.1.2004 entrants whose PRAN Account is activated. Where data is to be obtained, the same should be sent to NSDL by 30 <sup>th</sup> November, 2009.	177/2009
	Board have decided that the category of Sr. Technicians in the present [pre-revised] scale of Rs.5000-8000 placed in Revised Pay Structure Pay Band PB-2 GP Rs.4200 would continue to be operated as part of Artisan Cadre as per prescribed percentage distribution separate from that of Jr. Engineers in the revised pay structure PB-2 GP Rs.4200.	189/2009
	Board have decided that the posts which were in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 and which were granted the normal replacement pay structure of grade pay of Rs.4200 in the pay band PB-2 is to be granted grade pay of Rs.4600 in the pay band PB-2 corresponding to the pre-revised scale of Rs.7450-11500 w.e.f. 01.01.2006	193/2009
	Assistants belonging to Central Secretariat Service, Armed Forces Headquarter Service, Indian Foreign Service B and Railway Board Secretariat Service and Personal Assistants (PAs) in their counterpart Stenographer Services are granted Grade Pay of Rs.4600 w.e.f. 1.1.2006.	198/2009
	Board have clarified that in cases of promotion to the HAG scale of Rs.67000-79000, if a Railway servant opts to have his pay fixed under Rule 1313 (FR 22)(I)(a)(1), IREC-II i.e. from the date of next increment, his pay will be fixed by adding an amount of Rs.2000 to his basic pay on the date of his promotion. On the date of the next increment i.e. 1 <sup>st</sup> of July he will be granted two increments; one annual increment and the second on account of promotion. While computing these two increments, the basic pay prior to date of promotion shall be taken into account.	202/2009



	<b>1058 PENSION RULES</b>	
1	Revision of pension of pre 1996 pensioners - Running allowance is not to be taken into consideration after refixation of pay on notional basis as on 1-1-86 (2) Running allowance is not to be added to the minimum of the revised scale of pay as on 1-1-96 where consolidated pension /family pension is to be stepped up to 50% / 30%.	3/2000
2	Guidelines for calculation of commutation value of a fraction of pension on finalisation of departmental/judicial proceedings against retired Railways servants, are given.	12/2000
3	The CAT/Principal Bench, New Delhi and CAT/Madras have dismissed the OAs filed by SRPF (C) retirees for grant of fresh option to come over to pension scheme.	17/2000
4	The steps to be taken to ensure timely payment of pension and retirement dues, are outlined.	47/2000
5	The stipulation that compassionate ground appointments will not be offered to the dependents of a Railway servant killed by terrorists, will not apply to cases that arise after 1-1-86.	51/2000
6	Board have clarified that in respect of those railway servants who retired on or after 1.1.1996 and for whom pension has been sanctioned based on the downward revision of pay in the improved scales of pay, the pension originally fixed in the original revised/replacement scales should not be reduced even if the basic pay undergoes reduction since such cases cannot be treated as cases of clerical error.	53/2000
7	If the amount of Pension/Family pension in respect of all the retired railway servants revised and / or consolidated in terms of Board's letters dated 5.11.97( S.C.No.181/97), 7.11.1997 ( S.C.No.204/97), 5.6.98 ( S.C. No. 152 / 99 ) and 10.3.98( S.C.No.73/98) works out to be less than 50% / 30% of the minimum pay in the revised scales of pay introduced w.e.f 1.1.96, the same may be raised to 50% / 30% of the said minimum pay as per Board's instructions dated 15.1.99 ( S.C.No.26/99). In case the revised/consolidated pension is more than 50% / 30% of the said minimum pay, the same should be treated as final basic pension/family pension as on 1.1.1996.	58/2000
8	Revised instructions regarding payment of disability pension/family pension in cases of death and disability in service are communicated.	67/2000
9	Revision of pension of pre-1986 pensioners - The pay of pre 1.1.1986 retirees is to be fixed on notional basis in terms of Rule 7 of RS(RP)Rules, 1986 viz., by increasing the existing emoluments by 20% of the basic pay and then the same is to be	77/2000

	fixed in the revised scale at the next stage. The notional pay finally fixed as on 1.1.1986 shall only be treated as average emoluments. The elements of Stagnation increments, Special pay, Deputation allowance, Personal Pay, Desk Allowance etc. will not be admissible over & above the pay fixed on notional basis as on 1.1.1986.	
10	Revision of pension from 1.1.1996 of the retirees of the period from 1.1.1986 to 30.6.1987 who had opted to retain III CPC scales of pay may be treated as Pre-1986 retirees for notional fixation of pay and pension. Personal pension sanctioned in their favour is to be discontinued w.e.f 1.1.96.	83/2000
11	The option exercised by a Railway servant on his permanent absorption in a PSU/Autonomous Body to commute 100% pension already availed by them is to be treated as final	101/2000
12	Payment of Dearness Relief to employed Family pensioners / re-employed pensioners - No dependency certificate is required to be produced by employed family pensioners for payment of Dearness Relief on family pension as stated in Para 4.1 of Board's letter dated 5-8-99 [ SC No. 212/99].	110/2000
13	Revision of pension of Pre and Post 1986 pensioners/family pensioners – the last date for submission of application has been extended upto 30-09-2000	113/2000
14	Board have issued orders for revised rate of dearness relief to pensioners/family pensioners @ 38% w.e.f 1-1-2000.	122/2000
15	Amendment No. 1 to RS(Pension)Rules, 1993 Rules 9,14, 20, 23 and 36 amended.	124/2000
16	Amendment No 2 to RS(Pension) Rules, 1993- Rules 16(8) of pension rules on withholding of death/retirement gratuity where railway accommodation occupied by the employee has not been vacated , has been substituted.	125/2000
17	Master circular on pensionary matters and SRPF rules have been revised to incorporate latest amendments.	138/2000
18	Action to revise pension/family pension in terms of Board's instructions circulated under SCNo. 26/99, should be initiated suo-motu by the Head of office, where applications have been received regardless of the position of the case.	168/2000
19	Govt. servants who had drawn lump-sum payment on absorption in a PSU/AB & have become entitled to the restoration of one third commuted portion of pension are entitled to payment of dearness relief on full pension from date of relief on full pension from date of restoration, instead of dearness relief on revised restored amount of one third commuted portion of pension.	176/2000
20	Board have clarified that: (1) for grant of family pension in favour of parents of the deceased, the dependency of the parents is to be ascertained from the SR of the deceased and the other documents if any. Continuance of payment of family pension in their favour would depend on production of income certification and fulfilment of other conditions. (2) Where railway servant/pensioner leaves behind either a spouse or a child or both entitled to draw family pension, the dependent parents are	203/2000

	not entitled for grant of family pension and their turn will not materialise at all.	
21	In the context of revision of pension/family pension of 50% / 30% of the minimum pay in the revised scales of pay introduced w.e.f. 1-1-96, Board have clarified that in respect of Railway servants who were detailed to look after the duties of higher post on adhoc basis and where in respect of charge allowance, the scales of pay in the V CPC shall be corresponding to the scales of pay of the post held by them substantively at the time of retirement/death.	216/2000
22	Clarifications issued regarding regulation of personal pension sanctioned to Government servants who retired between 31-3-1985 and 31-12-1985.	230/2000
23	Board have issued orders for revised rates of dearness relief to pensioners/family pensioners @ 41% w.e.f. 1-7-2000.	232/2000
24	Revision of pension of pre & post 1986 pensioners /family pensioners – the last date of submission of application is extended upto 31-3-2000.	235/2000
25	Family pensioners who are in receipt of more than one family pension in respect of the same deceased Railway servant may be considered for sanction of single family pension under Rule 75 of RS(Pension) Rules, 1993.	238/2000
26	Board have issued certain clarification regarding calculation of pension / family pension in respect of running staff.	244/2000
27	Board have issued clarification revision of pension in respect of post 1-1-96, pensioners whereas pension is determined on the average emoluments drawn during the last ten months of service . DCRG and leave encashment are calculated on the basis of emoluments drawn immediately before retirement.	25/2001
28	Board have issued certain clarification regarding revision of pension of pre-1986 pensioners/family pensioners.	26/2001
29	Board have issued clarifications in regard to revision of pension of pre-1986 retirees where records are not available either with the individual concerned or personnel/accounts departments.	33/2001
30	Board have advised that no action should be taken on any representation seeking revision of pensionary benefits of pensioners who superannuated on 31-3-95 n the basis of CAT/Mumbai's judgement in OA No. 459/97 without obtaining any specific orders.	43/2001
31	Pension disbursing authorities should ensure strict compliance/observation of the instructions contained in SC No. 212/99.	59/2001
32	Board have issued orders for revised rates of Dearness Relief to pensioners/family pensioners at the rate of 43% w.e.f. 01.01.2001.	97/2001
33	Discharged military personnel, below officer rank, will be eligible for counting of military service along with railway service for pensionary benefits subject to the Military Authority certifying that had they continued in military service, they would have been eligible for military pension on completion of the requisite	120/2001

	minimum number of years of service.	
34	Board have reiterated the instructions contained in their letter dated 5-8-99 (SC No. 212/99) regarding payment of DR to employed family pensioners/re-employed pensioners for strict compliance.	155/2001
35	Dearness Relief on pension admissible to retired Chairman/Vice Chairman and Members of RCT should not be reckoned for the purpose of working out the maximum ceiling of pension per annum.	171/2001
36	Board have clarified regarding calculation of pension/commutation of pension in respect of running staff who retired during the period from 1-1-96 to 30-9-96 in V CPC scales.	176/2001
37	Revision of pension of pre and post 1986 Family pensioners. The last date for submission of applications is extended upto 31-12-2001.	194/2001
38	Board have clarified that the sentence ' pension of all pensioners irrespective of their date of retirement shall not be less than 50% of the minimum pay in the revised scale of pay w.e.f. 1-1-96 of the post last held by the pensioner' wherever used in Board's letter dated 15-1-99 [SC No.26/99] shall mean that ' pension of all pensioners irrespective of their date of retirement shall not be less than 50% of the minimum of the corresponding scale as on 1-1-96 if the scale of pay held by the pensioner at the time of retirement / death while in service.	195/2001
39	Board have issued orders regarding the eligibility of disabled divorced/widowed daughters for grant of family pension, subject to the fulfillment of the conditions.	208/2001
40	Board have issued clarification regarding post/scale of post held by the retired Govt. servants. To revise the pension family pension suo moto and to endorse a copy of the revised PPO to the pensioners/family pensioners who should also be advised to deposit back the excess payment made by the Railways within 30 days from the date of issue of advise is not heeded to, amount due to the Railway should be recovered from the dearness relief on pension/family pension in equal monthly instalments without any further notice.	211/2001
41	Copy of judgment delivered by CAT/Lucknow dismissing the application filed against reduction of pension on account of inclusion of running allowance twice, once on the date of retirement and again on notional fixation of pay as on 1-1-86 due to clerical error is circulated for guidance in contesting similar applications.	220/2001
42	Board have issued orders for revised rates of Dearness Relief to Pensioners / Family Pensioners @ the rate of 45% w.e.f. 01.07.2001	249/2001
43	Board have issued orders regarding the eligibility of disabled divorced/widowed daughter for grant of family pension, subject to fulfillment of the conditions.	254/2001
44	Rule 70(3) & 70(1)(B) RS(Pension) Rules substituted. The emoluments for the purpose of gratuity admissible under this	42/2002

	Rule shall be in accordance with Rule 49 of RS(Pension) Rules and DA admissible on the date of retirement/death of the employee. The maximum limit of retirement/death gratuity payable under this Rule is 3.5 lakhs.	
45	In cases where a retired Railway servant dies during the pendency of disciplinary proceedings and thereby the disciplinary proceedings are dropped, the family will not be entitled for commutation of a fraction of pension.	59/2002
46	Board have issued corrigendum to S.No. 7 & 8 of the sample calculation of pension , given in their letter dated 21-11-2000 [SC No.61/2002]	61/2002
47	Board orders pensionary matters should be given adequate publicity in the press vernacular, English and Hindi so that information reaches the concerned pensioners/family pensioners/ex-gratia beneficiaries in particular Board's letter dated 14.02.2001 (SCR S.C.No.38/2001)	64/2002
48	Instructions on revision of Pension in VCPC scales in respect of Pre-1996 cases pensioners/Family pensioners under Railway Services [Extra Ordinary Pension] Rules / Liberalised Pensionary Awards Scheme outlined.	69/2002
49	The formula for calculation of lumpsum compensation in lieu of disability pension in terms of Rule 10(4) of RS(Extra-ordinary Pension) Rules 1993, is as under:- Lumpsum compensation = Disability Pension x 12 x Commutation Factor.	76/2002
50	Revised rates of Dearness Relief to Pensioners/Family Pensions @ the rate of 49% w.e.f. 01.01.2002, is communicated.	84/2002
51	Board have clarified that the parents are eligible for Family pension at the ordinary rate only i.e. 30% of the pay of the deceased employee subject to fulfillment of the other prescribed conditions.	104/2002
52	The benefit of family pension under Rule 75(18) of RS(Pension) Rules, 1993, in addition to the Employees Pension scheme 1995 or the Family Pension Scheme, 1971 is now admissible to the past PSUs absorbees w.e.f. 27.7.01 for the services rendered under Railways.	110/2002
53	The High Court of Judicature at Madras dismissed the W.P. filed by Shri P.M. Joseph against the judgement of CAT/Chennai on the irrevocability of option exercised for 100% commutation of pension on permanent absorption in PSU/ABs.	124/2002
54	The High Court/Madras has passed order in favour of the Rly Admn that in respect of Railway Servants who were detailed to look after the duties of higher post on adhoc basis, the scales of pay in the V CPC shall be corresponding to the scale of pay of the post held by them substantively at the time of retirement.	125/2002
55	In case of refund of pensionary benefits received by the employee for counting of past service under RS[Pension] Rules, 1993, interest at the rate applicable to SRPF deposits determined from time to time by the Govt. of India will be charged for the period from the date of receipt of pensionary	133/2002

	benefits to date of their refund to the Railways. After issuing the orders by the competent authority for counting of past service for pensionary purposes if an individual does not deposit the pensionary benefits already received by him within one month of receipt of communication, a penal interest @ 2% per annum in addition to normal interest will be charged.	
56	Pensioners/Family pensioners and future retirees have to exercise one time option for change of residential address to claim fixed medical allowance of Rs.100/- per month .	162/2002
57	Correction to RS[Pension] Rules, 1993 - Rule 11[4] on commercial employment after retirement has been omitted.	175/2002
58	Revision of pre and post 1986 pensioners /family pensioners. The last date for submission of application is extended to 31-12-2002.	181/2002
59	ACS No. 63 & 64 of IRFC Vol.II [App.I] (Reprint Edition) : Encashment of leave salary to Railway servants has been classified as Pensionary benefits w.e.f. 1.4.02 and debited to minor head 700 under Demand No.13- Abstract "L".	198/2002
60	Grant of retirement benefits to permanent Railway Servants on absorption in Govt. Companies/Corporations prior to 21.9.67 – SRPF benefits received should be refunded to the Railways with interest @ 6% or rate applicable for SRPF accumulations during that year, whichever is less. Interest at the said rates on arrears shall be payable either from 1.4.95 or 3 months from date of submission of claim, whichever is later.	213/2002
61	Provisional family pension may be granted to the family of a kidnapped railway employee after completion of one year from the date of lodging FIR of the incident of abduction, subject to furnishing an Indemnity Bond by the family that in case the employee returns alive, the family pension paid shall be adjusted against the dues that may accrue to the employee.	226/2002
62	The instructions that the pension contribution recoverable in respect of the Railway employees posted in private sidings should be computed in terms of Table I-A of Appendix I of IREC Vol.II (1990 Edition) and instructions issued on the subject from time to time, are reiterated.	24/2003
63	The element of disability pension and invalid pension may be treated as distinct pension as was the case prior to V CPC and further subject to the condition that the amount of disability pension and invalid pension should in no case exceed the last pay drawn.	27/2003
64	Rly. pensioners drawing pension through post offices to be advised of the availability of option to switch over to drawal of pension through Public Sector Banks.	42/2003
65	A rly. servant who is not a pension optee at the time of his permanent absorption in PSU etc., is not entitled to payment of pro-rata retirements as envisaged in Board's letter dated 7-4-95 [60/95]	62/2003
66	Further to Bd's Lt dt. 6-1-03, circulated under this office SC NO. 24/03, the words 'Table 'I A' in the third line of para [2] is	81/2003

	amended to read as Table I.	
67	The conditions for payment of pension on absorption of Rly. servants consequent upon conversion of Catering Dept. into IRCTC are listed out	85/2003
68	Revision of pension of pre and post 1986 pensioners / family pensioners. The last date of submission of application is extended upto 30-9-03.	96/2003
69	For the purpose of counting past service in cases of mobility of personnel with proper consent from Autonomous Body governed by CPF Scheme to Govt. dept. or another AB, CPF & pro-rata DCRG liability will have to be transferred to the new body ii] Mobility of personnel from AB where CPF scheme is in operation to Govt. dept. or AB where the pension scheme is in operation – employees share of CPF contribution plus pro-rata DCRG liability will be required to be transferred to the new body. These instructions are effective from 1-1-86	97/2003
70	The date of inclusion of DA in the definition of emoluments for all kinds of gratuity and ceiling on DCRG enhanced from Rs.2.50 lakhs to 3.50 lakhs will be effective from 1-1-96	108/2003
71	The pro-rata pensionary benefits to the pre 21.9.67 PSUs etc. absorbees would accrue w.e.f. 21.9.67 if the absorbees fulfill all the other conditions laid down in Board's letter dt.21.9.67 (SC No.261/67) irrespective of the date of actual disbursement which may be in conformity with the order relevant at the time of absorption.	115/2003
72	Board have issued clarification regarding Post/Scale held by the retired Government servants, the excess pension/Family Pension already paid over their entitlement shall not be recovered till further orders. This is compliance of Hon'ble CAT/Principal Bench/New Delhi's orders dt.28.4.03.	132/2003
73	It is clarified that in respect of Civil and Military pension, the floor ceiling of Rs.1275/- taking the two pensions together will not apply and the individual pensions will be governed by respective pension Rules. The cases of re-employed pensioners who opted for separate military and civil pension and whose cases were earlier decided otherwise may be re-opened and pensionary benefits refixed.	137/2003
74	Board have issued clarification regarding para 3[A], 9[1] and para 7[A][iii] of Bd's letter dated 29-10-99, 5-11-97, and 8-10-97 [SC Nos: 314/99, 181/97, 169/97]	160/2003
75	Temporary Govt. servant who retires on superannuation or discharged from service or declared invalid for further service or absorbed in an autonomous body before completing ten years of continuous service shall be eligible to gratuity on the same scale and rates as applicable to permanent Civil Govt. servants under the provisions of Central Civil Services [Pension] Rules, 1972	202/2003
76	Railway Services (Extraordinary Pension) Rules,1993 will be applicable to all Railway Servants appointed on or before 31.12.03.	03 /2004

77	Railway Services (Commutation of Pension) Rules,1993 will be applicable to all Railway Servants appointed on or before 31.12.03.	04 /2004
78	New restructured defined contribution pension system has been introduced for all new entrants to Central Govt. service including Railway service w.e.f. 1.1.04	10/2004
79	Board have clarified that where the disability pension under extra-ordinary family pension to dependent parents, brothers, sisters etc. of the deceased non-pensionable & deceased pensionable Rly. servants worked out as per instructions contained in S.C.No.67/2000, falls below Rs.1275/-, the same may be stepped up upto Rs.1275/-.	22/2004
80	<p>Judicial proceedings pertaining to mere civil cases with which Rlys/Govt. have no concern and suits having no bearings on the conduct of the Rly. servant as laid down in RS(Conduct)Rules,1966, need not be continued as deemed proceedings under Rule 9 of RS(Pension)Rules, 1993. PHODs, DRMs, GMs may review all the cases where judicial proceedings pending at the time of the retirement have been treated as deemed proceeding under RS(Pension) Rules and decide about desirability or otherwise of continuing such proceedings under Rule 9 of Pension Rules.</p> <p>2. Similar cases of retiring Gr.A Officers found not desirable to continue as proceedings under Rule 9 above should be referred to Railway Board with GM's recommendations.</p>	26 /2004
81	The salient features of New Pension System operative w.e.f. 1.1.04 is circulated.	32/2004
82	Board have substituted para 2(a) of their letter dated 30.7.2001 circulated under S.C.No.176/01 and have enumerated procedure for calculation of pension/commutation of pension in respect of running staff who retired during the period from 1.1.96 to 30.9.96 in V CPC scales.	39 /2004
83	Revision of pension of pre and post 1986 pensioners / family pensioners – date of submission of applications extended from 30-9-03 to 30-09-04	55/2004
84	Step mother is not covered by the definition 'family' for the purpose of family pension on the death of the son of her late husband born out of his first wife.	61 /2004
85	Clarifications on the implementation of New Pension System (NPS), is circulated.	101/2004
86	Board have clarified that for drawal of family pension on behalf of mentally retarded children no specific format of nomination has been prescribed and can be given on plain paper legal guardianship certificates is also not required in such cases.	133/2004
87	12% interest is to be allowed on the arrears of running allowance calculated in accordance with Rule 2544 RII [1973 Ed] in respect of all the beneficiaries [ i.e. running staff who retired between 1-1-72 to 4-12-88] irrespective of their having approached judicial forum or not. In such cases, period for computing delays in	145/2004



	payment of arrears should be reckoned from the date of Supreme Court's judgement dated 25-7-97.	
	Introduction of New Pension Scheme: [1] No credit to casual labour service for the purpose of retirement benefits after regularisation is available to casual labours on their regularisation against Gr. D posts on or after 1-1-04 and [2] no further deduction towards SRPF shall be effected from such casual labours wef 1-1-04 . The amount lying in their PF account till date shall be paid to them with interest upto 30-4-04.	179/2004
88	Board have clarified that New Pension System is not applicable to casual labour on monthly rates. Those who have been regularised after the introduction of New Pension System will be governed by the New Pension Scheme.	206 /2004
89	Amendment to RS(Pension) Rules 1993, effective from 30.9.2000:- Conditions for payment of Pension on absorption consequent upon conversion of a Railway Department into a Central Autonomous body or PSU has been incorporated as the new rule 53(A).	45/2005
90	There will be no age restriction in the case of divorced/widowed daughter and they will continue to draw family pension even after their attaining 25 years of age subject to fulfilment of all other conditions prescribed in the case of son/daughter provided:- i. The event of divorce/death took place before her attaining 25 years of age. ii. Such daughter who has been sanctioned family pension before the age of 25 years and in receipt of the same as on 25.8.04 will continue to receive the same. iii. Where family pension was discontinued on attaining 25 years prior to 25.8.04, it shall be resumed after 25.8.04. No arrears for the period prior to 25.8.04 shall be paid.	46 /2005
91	It is clarified that in respect of pre 1996 Central Government Pensioners, only basic pay is to be reckoned as emoluments for computation of gratuity.	68 /2005
92	(1) The powers to sanction compassionate allowance or gratuity or both or otherwise is a discretionary power vested in the authority competent to remove/dismiss the Railway servant, to be exercised suo-moto at the time of passing orders of dismissal/removal from service or immediately thereafter. (2) Minimum qualifying service of ten years is a pre-requisite for sanction of compassionate allowance. (3) The decision to grant compassionate allowance etc., should be communicated through a separate order only after the prescribed period for appeal is over (4) Past cases where the competent authority had not sanctioned compassionate allowance cannot be re-opened for review .	90/2005
93	Method for determining emoluments of Loco Inspectors / Sr.Loco Inspectors, covered under the scheme of filling up the posts of Loco Running Supervisors [circulated under letter No.P[R]535 dated 07-01-93], for computing their pensionary benefits w.e.f.	105 /2005

	01-04-2004 is as under: Basic Pay + DP +30% Running Allowance [on BP+DP]	
94	Board have clarified that parents of deceased Rly.Servants/Pensioners, who were wholly dependent on the Rly.servant/pensioner when he/she was alive, shall be eligible for family pension if the spouse of the deceased Rly.servant/pensioner dies/remarries and no children who will have prior claim over family pension have been left behind, subject to fulfilling the income criterion stipulated in Board's letter dt.27.4.98 (SC No.115/98). This is effective from 1.1.98 or from the date it becomes due, whichever is later.	111/2005
95	The family composition of all Railway Servants (Gazetted and Non-Gazetted) appointed on or before 31.12.2003, should be obtained in Form 6 in terms of Rule 75(15) of Rly.Services (Pension) Rules 1993 and kept in safe custody. It is the duty of the Railway servant to communicate any changes that take place in his/her family composition.	115 /2005
96	The date of submission of applications for revision of pension /family pension of pre and post 1986 pensioners/family pensioners has been extended upto 31 <sup>st</sup> December, 2005.	123/2005
97	Board have clarified that married sons & daughters, suffering from any disorder or disability of mind, including mentally retarded or physically crippled for disabled shall NOT be eligible for Family Pension	132 /2005
98	<p>Ceiling on two family pensions admissible to child/children of deceased Railway servants under Rule 75(11) of the RS(Pension) Rules,1993 revised as under:-</p> <p>i) If the surviving child or children is or are eligible to draw two family pensions at the rate of 50% of the pay last drawn or twice the family pension admissible whichever is less , the amount of both the pensions shall be revised from the existing maximum limit of Rs. 2500/- to 15,000/- per month</p> <p>ii) If one of the family pensions ceases to be payable at the rate of 50% of the pay last drawn or twice the family pension admissible whichever is less , and in lieu thereof normal family pension becomes payable, the amount of both the pensions shall also be revised from the existing maximum limit of Rs. 2500/- to Rs. 15,000/-per month.</p> <p>iii) If both the family pensions are payable at normal rates, the amount of two pensions shall be revised from the existing maximum limit of Rs. 1250/- to Rs. 9,000/- per month.</p> <p>The above orders shall be deemed to have taken effect from the 1<sup>st</sup> January,1996.</p>	145 /2005
99	Board have outlined the procedure for calculation of average emoluments for determining the family pension entitlement in	159/ 2005

	respect of Loco Inspector/Senior Loco Inspector governed by the scheme contained in their letter dt.25.11.92, who have opted to the VCPC scales retired within a period of 10 months from the date of coming over to the VCPC scales.	
<b>100</b>	<b>Instructions regarding counting of past service on submission of technical resignation on or after 1.1.04 by employees governed by RS(Pension) Rules, 1993/Central Civil Services (Pension) Rules 1972 are issued.</b>	<b>170/2005</b>
101	Board have clarified that the entire period of past service rendered prior to 22.10.80 & 1.4.90 by employees of statutory and non-statutory subsidized recognised canteens, respectively, excluding periods of non-qualifying service in terms of Rule 14 and various Rules under Chapter III of RS(Pension) Rules,1993, may be counted along with the post 22.10.80 and 1.4.90 period of qualifying service for pensionary benefits and post retirement passes.	178/ 2005
102	In cases where the Railway servant or the pensioner or the spouse, or the family pensioner, as the case may be, did not nominate a person to receive family pension for life in respect of his/her mentally retarded son or daughter, family pension may be sanctioned and released through the person in favour of whom legal Guardianship has been provided duly stating the purpose as for receipt of family pension, by the Local Level Committee, a statutory body constituted under the National Trust Act,199, without insisting on guardianship certificate from a court.	200/2005
103	Board have clarified that blindness can be considered as a physical disability for the purpose of grant of family pension to dependent blind son / daughter for life in terms of proviso below Rule 75[6] of RS [Pension] Rules, 1993, subject to fulfillment of all other conditions including the condition that the son/daughter was suffering from disability of blindness before attaining the age of 25 years rendering him/her incapable of earning his/her livelihood and this disability continues even after attaining the age of 25 years <b>as evidenced by certificate obtained from DMO.</b> 2. The family pension sanctioned in such cases is to be discontinued if such a son/daughter is cured or improved of the blindness subsequently and becomes capable of earning or starts a living.	223/ 2005
104	Appropriate action for finalizing the restoration of the 1/3 <sup>rd</sup> portion after 15 years from the date of commutation or 1 <sup>st</sup> April, 1985, whichever is later, in respect of Government servants who had drawn lumpsum payment on absorption in PSU/ autonomous body, may be taken in terms of the existing rules and regulations in the matter.	04 /2006
105	The Supreme Court has upheld the stand of the Government that in respect of pre 1996 Central Government Pensioners, only basic pay is to be reckoned as emoluments for computation of gratuity.	07/2006
106	The element of Dearness Pay should be taken into account for	20/2006

	calculation of monthly contribution towards cost of pension/leave salary payable during foreign service.	
107	Board have decided that all Railway servants who seek voluntary retirement or superannuate in normal course shall be presented with Gold plated silver Medal( weighing around 20 grams).	46 /2006
108	<u>Correction to RS[Pension]Rules, 1993</u> :Sub-rule [8] of the new Rule 53A of RS[Pension] Rules, 1993 inserted vide Board's letter dated 10-3-2005 [SC No. 45/05] on the conditions for payment of pension on absorption consequent upon conversion of a Railway Dept. into a Central Autonomous body or a PSU, has been further amended.	55/2006
109	NEW PENSION SYSTEM: Clarifications on the implementation of the New Pension Scheme are circulated.	123/2006
110	All the fresh appointees joining service on or after 1.1.04 will be inducted into New Pension Scheme. Military personnel who have been re-employed in civil or railway service on or after 1.1.04 will have no connection with CCS (Pension) Rules, 1972/Railway Service (Pension), Rules, 1993 and are required to be inducted into the New Pension Scheme.	124/2006
111	In respect of Railway servants who were on leave without pay [EOL] on and after 1-1-96, till the date of retirement, the pensionary benefits should be regulated with reference to the 4 <sup>th</sup> CPC scales, in accordance with the provisions contained in Paras 10 and 11 of Board's letter dated 05-11-97 [SC No. 181/97], as modified from time to time.	136 /2006
112	Board have clarified that family pension is admissible to widowed/divorced daughters irrespective of the fact that the divorce/widowhood takes place after attaining the age of 25 years or before attaining that age, subject to other conditions being satisfied	178/2006
113	The specifications for the gold plated silver medals to be given to the railway servants retiring voluntarily and on superannuation, have been indicated.	189/2006
114	[1] Central Government employees who have taken voluntary retirement a few days before the date of their superannuation but after their actual date of birthday, may be calculated by taking into consideration the age on next birthday.  [2] Cases where higher commutation value than those actually applicable was taken, may be reviewed and overpayment, if any, along with interest at the prescribed rates recovered from pensioners and responsibility fixed for incorrect calculation.	197/2006
115	The employees who were appointed prior to 01-01-04 and put on induction training after their appointment and paid salary from that date would be covered under Railway Services [Pension] Rules, 1993.	201/2006
116	Board have added the sentence to their letter dated 13-10-2006 [SC No. 178/06] that the matter regarding the removal of the stipulation contained in para 3[i] of their letter dt. 16-03-2005 [SC No. 46/05] was raised in the PNM/ NFIR & AIRF meetings.	223/2006

117	Issue of a show cause notice to the pensioner before imposing a cut in his pension where the pensioner is convicted in judicial proceedings for an offence committed by him while in service - In order to meet the principles of natural justice, it is a pre-requisite to issue a show cause notice on the basis of conviction by the court to the pensioner before imposing any cut in his pension.	225/2006
118	A Railway servant who has been given proforma promotion under Next Below Rule in his cadre while on foreign service and retires without returning to his cadre shall be entitled to have his pensionary benefits calculated on the basis of the emoluments admissible under Next Below Rule.	05/2007
119	Board have further extended the date of submission of applications for revision of pension of pre and post – 1986 pensioners/family pensioners upto 31 <sup>st</sup> December 2007.	20/2007
120	The expenditure on presentation of Gold plated silver medal to retiring railway employees account is chargeable to 'K-687 Sundries [Unclassified misc. expenses]' in case of Zonal Railways, to 'Administrative Overheads [General Oncosts]' in case of Production Units, and to other appropriate heads in case of remaining Railway offices.	52/2007
121	Board have clarified that the mother [widow] / father [widower] in receipt of family pension of an amount not exceeding Rs.2550/- [inclusive of dearness relief] on account of the deceased spouse, can receive second family pension as a result of death of his / her employed unmarried son / daughter, subsequently, subject to certain terms and conditions. The parents who are in receipt of pension of not more than Rs.2550/- p.m. [inclusive of dearness relief] will also be entitled to a family pension consequent upon the death of his/ her employed unmarried son / daughter subsequently, subject to certain terms and conditions.	54/2007
122	Retirement benefits of Staff promoted on local officiating basis in Construction Organisation shall not be computed on the basis of the emoluments drawn in the scale of pay of the post to which he/she has been promoted locally, but on the basis of the emoluments drawn substantively	75/2007
123	Board have clarified that for grant of family pension to widowed/ divorced daughters beyond 25 years of age subject to fulfillment of all other conditions, where there are two or more widowed or divorced daughters, the elder daughter will be entitled to the family pension first. The turn of younger daughter will materialize only when the elder daughter ceases to draw family pension.	124/2007
124	<u>Grant of family pension to unmarried daughters of Rly servants / pensioners :</u> [1] Unmarried daughters beyond 25 years of age shall also be eligible for family pension subject to other conditions being fulfilled w.e.f.. 06-09-2007 or from the date on which her turn for family pension materializes, whichever is later. [2] Family pension to unmarried / widowed / divorced daughters shall be payable in order of their date of birth and younger of them will not be eligible for family pension unless the next above	129 /2007

	her has become ineligible for grant of family pension and also after the other eligible children below the age of 25 years have ceased to be eligible to receive family pension and that there is no disabled child to receive the family pension.	
125	Board have amended the Railway Services [Pension] Rules, 1993: [a] Rule 11 [1] – Members of Central Group ‘A’ Services have to now obtain permission before the expiry of one year instead of two years, to accept any commercial employment after retirement. The words ‘Form 18’ appearing in this rule corrected to read as ‘Form 1’. [b] Rule 11[3] Factors for grant of permission to accept commercial employment substituted. [c] Form of application [Form 1] for permitting Group ‘A’ Railway Officers to accept commercial employment within a period of one year after retirement amended.	131/2007
126	Procedure to be followed regarding restoration of 1/3 <sup>rd</sup> commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in PSU/ Autonomous Bodies, enumerated.	132/2007
127	In pursuance of Supreme Court’s Judgement Dated 23.11.2006 in C.A. No.2007, 3174/2006, Board have issued revised instructions on the admissibility of Pension/Family pension to such of those Accounts staff who had retired from service during the period from 1.1.1996 to 18.2.2003. The revised Pension/ Family pension shall be payable from 6.9.07 and no recovering shall be made on account of Pension/Family pension earlier paid up to 5.9.07 in terms of Board’s instructions dated 16.6.2004.	145/2007
	GPF Rules are not applicable to the Govt. servants appointed on or after 01-01-04. However, the methodology given in Rules 10 & 11 of the GPF Rules [Rule 910 R-I] regarding realization of ‘subscriptions’ and ‘interest’ are applicable in the case of those Govt. employees who are covered by NPS and are on deputation to other departments as per the advise of Dept. of Economic Affairs.	03/2008
	Revision of Pension of pre-1986 retired running staff – Supreme Court has upheld Board’s instructions dt 29.12.99 that running allowance is not to be taken into consideration after refixation of pay on notional basis on 1.1.1986 and the notional pay finally fixed as on 1.1.1986 shall only be treated as average emoluments for calculation of pension/family pension; and Running allowance is not to be added to the minimum of the revised scale of pay as on 1.1.1996 in cases where consolidated pension / family pension is to be stepped up to 50% / 30% . Overpayments, if any, arising out of implementation of Bd’s letter dt. 29.12.99, made to the pensioner / family pensioner should, however, not be recovered.	04/2008
	Encashment of un-utilized leave in respect of Railway/ Govt.employees absorbed in PSU/AB consequent upon conversion of Govt./Railway Department/office into PSU/AB.- Board have clarified that there is no provision for payment of leave salary liabilities by the Railways / Government at the time of absorption of the Railway/Government servant in PSU/AB. Encashment of unutilized leave in the credit of the absorbed employees at the time of retirement / superannuation is to be paid from the budget of PSU/Autonomous body .	30/2008

	It is clarified that the employees who were required to undergo departmental training relating to jobs prior to 1.1.04 before they were put on regular employment and were in receipt of stipend during such training will also be covered under the RS [Pension] Rules, 1993 provided the period spent on such training was eligible for being counted as qualifying service under the RS [Pension] Rules, 1993.	46/2008
	Demand of Govt. servants who opted for lumpsum on their absorption in PSUs/CABs for release of balance pension and DR and during pre-restoration period and beyond –DOP&T have clarified that such of those absorbees who commuted 100% pension continue to remain non-pensioners till their pension is restored and they are not entitled to the benefit of dearness relief on full pension or other benefits. It has further been clarified that pension of these absorbees have to be restored in accordance with the provisions contained in DOP&T's OM dated 14.07.98 [SC No. 234/98]. Representations, if any received on this subject, may be dealt with accordingly.	52 /2008
	The clarifications issued by DOP&PW regarding restoration of 1/3 <sup>rd</sup> commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in public sector undertakings /autonomous bodies is circulated.	76/2008
	Board have reiterated that in all cases where the penalty of removal/ dismissal from service has been imposed, the orders for or against grant of compassionate allowance or gratuity or both should invariably be passed without fail either at the time of imposing the penalty of removal/dismissal or immediately thereafter, so as to avoid any repercussion at a later stage. Where no mention regarding grant of compassionate allowance or otherwise has been made, the case may re-submitted to the concerned competent authority for decision for or against sanction of compassionate allowance or gratuity or both.	96 /2008
	Board have issued clarifications regarding eligibility of divorced / widowed daughter for grant of family pension.	105/2008
	Board have communicated the revised instructions regarding revision of pension of pre-2006 pensioners/family pensioners etc. on the recommendations of VI CPC	117/2008
	Board have communicated the revised instructions regarding pension/gratuity/ commutation of pension/family pension/ disability pension to railway pensioners on the recommendations of VI CPC	118/2008
	Board have clarified that only forty percent of difference of total subscription at enhanced rates of SRPF/NPS and that recovered earlier in pre revised pay scales has to be deducted from the first instalment of arrears payable ( i.e.,40%) and the balance SRPF/NPS recoveries at enhanced rates be made at the time of payment of remaining sixty percent of payable arrears in next financial year	128/2008
	Clarifications on the revision of provisions regarding pension/gratuity /commutation of pension / family pension / disability pension in 6 <sup>th</sup> CPC scales issued on the following points :[1] Payment of pension at 50% of the minimum of the pay in the pay band and grade pay [2] additional quantum of pension/ family pension to old pensioners [3] payment of enhanced family pension to the widow /widower [4] constant attendant allowance [5] computing average in the case of railway servants who have opted for fixation of pay in the revised pay band and retired within ten months [6] pension of railway servants who retained the pre-revised scale of pay and also retired from the pre-revised scale of pay	142/2008

	between 01.01.06 to 02.09.08.	
	Board have clarified that a railway servant against whom any departmental or judicial proceedings are not pending on the date of retirement or he is not placed under suspension on the date of retirement, shall not be denied the final pensionary benefits, including commutation of pension, as may be due to him in accordance with provisions contained in Railway Services (Pension) Rules, 1993.	143/2008
	Board have certain clarifications/modifications to the instructions on revision of pension of pre-2006 pensioners/family pensioners issued under Board's letter circulated under SC No. 117/08.	157/2008
	Board have issued revised "Form of intimation by the Pension Disbursing Authority to the Central Pension Accounting Office /Pay and Accounts Office regarding consolidation of pension" circulated as Annexure II under their letter dated 08.09.08 [SC No. 117/08]	160/2008
	Board have amended Rule 75 [6] [b] & [c], inserted Rule 75 [15] [ii A], added Explanation after Rule 15 and amended Form 6, on family pension of Railway Services [Pension] Rules, 1993.	165 /2008
	Board have reiterated that in cases where a decision has already been taken by the disciplinary authority not to grant compassionate allowance, such a decision is final, which should not be reviewed at any later stage. However, in partial modification of their Lt. dated 09.05.2005 ( S.C.No.90/05), decided that out of the past cases in which the DA had not passed any specific orders for or against grant of compassionate allowance, if any case appears to be deserving for consideration being given, may be reviewed by the DA concerned on receipt of representations of dismissed/removed employees or the family members of the deceased employees subject to certain conditions.	169/2008
	Board have issued instruction to organize a monitoring mechanism to ensure disbursement of enhanced pension /family pension by 30.11.2008	170/2008
	Board have clarified that there is no change in the manner of calculation of interest on delayed payment of gratuity i.e. interest should be calculated at the rate applicable to SRPF deposits <b>compounded annually</b> . [2] Past cases where simple interest has been paid may be re-opened and the difference between simple interest and compound interest may be paid.	174/2008
	The disability pension / family pension under the RS[EOP] Rules in respect of the Railway servants who retire / die after 01.01.2006 has been modified.	194/2008
	Board have clarified that only those Government servants, who retired during 1.1.2006 to 1.9.2006 after completion of 33 years of qualifying service, will be eligible for full pension and the pension of those Government servants, who retired during 1.1.2006 to 1.9.2008 with qualifying service of less than 33 years, will continue to be proportionate to the full pension based on their actual qualifying service.	201/2008
	Board have conveyed the decision of the Department of Pension & Pensioners Welfare regarding revision of pension to pensioners / family pensioners.	33/2009
	Board have conveyed the decision of the Department of Pension & Pensioners Welfare regarding payment of 60% arrears to pensioners / family pensioners.	34/2009
	Board have revised the provisions regulating gratuity consequent upon	35/2009



	implementation of the Government's decision on the recommendations of 6 <sup>th</sup> CPC.	
	Board have issued clarifications in regard to various issues relating to commutation of pension in case a pensioner opts for commutation of pension that has become additionally commutable on account of retrospective revision of pay/pension.	38/2009
	Board have issued clarification regarding grant of family pension in respect of existing pensioners, in whose case the family pension has not come into operation as on 01.01.2006 and payment of 6 <sup>th</sup> CPC arrears to those railway servants from 01.01.2006 to 31.08.2008.	87/2009
	Board have clarified that pension of those who retired before 02.09.2008 with qualifying service of less than 33 years, will continue to be proportionate to the full pension based on their actual qualifying service.	88/2009
	Instructions regarding revision of pension /family pension in respect of pre-2006 and post-2006 pensioners / family pensioners are circulated.	96/2009
	Board have issued instructions regarding methodology to be adopted for payment of additional pension to old pensioners/family pensioners in cases, where the date of birth is not available in PPO as well as in the office records of CPAO/Pay & Accounts Office, has been listed out.	104/2009
	Railway servants, who had drawn lumpsum payment and who were absorbed in Central PSUs and whose pre-revised 1/3 <sup>rd</sup> restored pension plus admissible DP&DR as on 01.09.2008 works out to be more than the amount of the revised 1/3 <sup>rd</sup> restorable pension plus DR on the implementation of the Sixth Central pay Commission.	105/2009
	Board have clarified that in the case of pre-2006 pensioners NPA is not to be added to the minimum of the revised pay band + Grade Pay / revised pay scale in cases where consolidated pension / family pension as on 01.01.2006 is to be stepped up to 50% /30%, respectively.	130/2009
	Board have communicated that second instalment of the aggregate arrears (remaining 60%) on account of implementation of 6 <sup>th</sup> CPC recommendations is to be paid to the railway pensioners, latest by 30.09.2009.	141 /2009
	The Grade S-30 hitherto allotted PB-4 Rs.37400-67000+12000 (GP) is now allotted the Pay Band 67000-79000 w.e.f.01.01.2006 in VICPC Scales. Accordingly, the minimum pension payable is Rs.33,500 and family pension Rs.20100/-.	142/2009
	Board have issued instructions that Voters ID card may also be accepted as proof of date of birth/age for payment of additional pension/family pension on completion of 80 years and above, in the case of non matriculates on the condition that the pensioner should certify that he does not have Pan Card, Matriculation Certificate, Passport, CGHS Card, Driving Licence, etc.	149/2009
	<u>Extension of the scope of Family Pension to the dependent disabled siblings [i.e. brothers/sisters] of Central Government servants / Pensioners:</u> Dependent disabled siblings [i.e. brothers/sisters] of Government servants/pensioners have also been included in the definition of 'family' for the purpose of grant of family pension. Such disabled siblings have been made eligible for family pension for life in the same manner and following the same disability criteria, as laid down in Rule 75 [19] of Railway Services [Pension] Rules, 1993, in the case of son/daughter of Government employees /Pensioners suffering from any disorder or disability of mind [including mentally retarded] or	151/2009

	physically crippled or disabled, so as to render him/her unable to earn a living even after attaining the age of 25 years.	
	It has been clarified that the formula for arriving at 1/3 <sup>rd</sup> restorable pension, in respect of Govt. servants who had drawn lumpsum payment on absorption in Public Sector Undertakings/ Autonomous Bodies, given in Board's letter dated 22.9.08 [SC No. 123/08], is on the same lines as per the orders of Hon'ble High Court of AP and Supreme Court. Their pension is revised as per the instructions for any other pensioners. The instructions given in Board's letter dated 01.06.09 [SC No. 105/09] have been issued so as to protect this class of pensioners in case there is loss in 1/3 <sup>rd</sup> restorable pension plus DA w.r.t. pre-revised 1/3 <sup>rd</sup> restorable pension plus DP plus DR.	169/2009
	<b>Mobility of personnel amongst Central/State &amp; Autonomous Bodies while working under Pensionable establishments</b> –Board have decided to continue mobility of Govt. servants /Autonomous body employees appointed on or before 31.12.03 and who were governed under the old non-contributory Pension scheme of their respective Governments / organizations in order to provide for the continuance of Pensionary benefits based on combined service in accordance with the RS [Pension] Rules, 1993 under circumstances given therein. These instructions take effect from 01.01.04.	176/2009
	Consequent upon revision of Central Government pay scale in Pay Bands and Grade Pay w.e.f. 1.1.2006, pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the existing basic pay [Pay in the Pay Band plus Grade Pay] of the post held by a Government servant at the time of proceeding on foreign service and in case he receives proforma promotion /financial up-gradation while on foreign service, on the basic pay [Pay in the Pay Band plus Grade Pay] fixed on such promotion /financial upgradation.	188/2009
	Board have reiterated their instructions dated 17.11.05 [SC No. 200/05] that the Guardianship Certificate issued by the Local Level Committee constituted under the provisions of the National Trust Act, 1999 for the purpose of grant of family pension in respect of persons suffering from disabilities, should invariably be honoured /accepted.	190/2009
	<u>Revision of pension of pensioners/family pensioners etc.</u> – Board have decided to dispense with linkage of full pension with 33 years of qualifying service with effect from 1.1.2006 instead of 2.9.2008. The revised provisions for calculation of pension as contained in para 5.2 and 5.3 of Bd's letter dt. 15.9.2008 (S.C.No.118/08) shall be applicable to the Railway servants retired after 1.1.2006. The extant benefit of adding years of qualifying service for the purpose of computation of pension and gratuity shall stand withdrawn w.e.f 1.1.2006.	204/2009
	The rate of Constant Attendant Allowance payable to the Railway employees under the Railway Services (Extraordinary Pension) Rules, 1993, should be increased by 25% every time the dearness allowance on the revised pay bands goes up by 50%.	205/2009
	<b>1058 PENSION RULES [NPS]</b>	
	ACS No.101 TO IRFC Vol.II, 1996 Edn: New accounts heads under Minor head 100 –Miscellaneous Advance Revenue of Abstract N-Suspense introduced . [2] Instructions on Additional Relief on death / disability of Railway servants covered by the New Defined Contribution Pension [ NPS] are	97/2009

	circulated.	
	<b>1059 PENSION [ EX-GRATIA]</b>	
1	Board have issued orders for payment of Dearness Relief on Ex-gratia payment to surviving SRPF© retirees w.e.f. 1-7-99	78/2000
2	Board have clarified that the powers to decide admissibility of & entitlement to ex-gratia lump-sum compensation are vested with the Railway Board & cannot be delegated further.	164/2000
3	Board have enumerated the procedure to be followed by the ex-gratia disbursing authorities to authorize release of ex-gratia to the widow/widower on the death of the SRPF(C) retirees without requiring the widow/widower to apply afresh.	38/2001
4	The physically or mentally disabled children of SRPF[C] retirees shall be entitled to the benefit of ex-gratia payment for life on the same conditions as prescribed for children of Railway servants for grant of Family Pension under Rule 75 of RS [Pension] Rules, 1993.	211/2003
5	The basic ex-gratia sanctioned to the surviving SRPF[C] beneficiaries who retired between 01-04-57 and 31-12-85, with 20 years service, is revised w.e.f. 01-11-2006 as under: Gr. 'A' service Rs.3000/- Gr. 'B' service Rs.1000/- Gr. 'C' service Rs.750/- Gr. 'D' service Rs.650/- They are also entitled to the dearness ex-gratia and dearness relief as per the instructions issued from time to time.	203/2006
	<b>1060 PROMOTION RULES</b>	
1	Instructions on ordering of adhoc promotions, are reiterated.	6/2000
2	Instructions of the promotional prospects of handicapped staff are reiterated and paras 2 and 3 of Board's letter circulated under S.C. No. 291/99, on the subject, substituted.	7/2000
3	Board have issued certain clarifications regarding the assured career progression scheme.	55/2000
4	SC No. 28 to MC No. 32: The designations, duties and method of filling up the posts in the category of Lady Health Visitors (multi-purpose), have been indicated.	89/2000
5	At least three typewriting tests should be conducted with a gap of 6 months between tests within the two years period in which the promotees from Group D to C and clerks to Sr. Clerks against LDCE quota have to qualify in the prescribed typewriting test.	90/2000
6	Instructions on the relaxation of qualification for promotion of existing Lab Assistants in pay scales Rs.3200-4900 in Chemical and Metallurgical Wing, issued.	91/2000
7	Consequent on revision of classification of posts of Health &	103/2000

	Malaria Inspectors in the scales of pay Rs.6500-10500 & 7450-11500 as non-selection and selection under SC No. 261/99, respectively, Board have decided that those who entered the grade Rs.6500-10500 after being subjected to a positive act of selection (not modified) may be exempted from appearing for selection promotion to the next higher grade in scale Rs.7450-11500.	
8	Board have issued clarifications regarding implementation of Assured Career Progression Scheme.	112/2000
9	SC No. 6 to MC No. 37: The procedure of calculation of vacancies for non-selection posts by taking into account anticipated vacancies for the next one year introduced as a trail measure upto 30-6-99 is now extended upto 30-6-2000	115/2000
10	ACS No. 99 to 106 of IREM Volume I: Paras 125(1)(i), 130(1) (i), 141(1)(i), 142(1)(i) , 146A(1)(i), 147(1)(i), 148(1)(i), & 159 (1)(i), of Chapter I Section B, Sub Section III- substituted. (ii) Shortfall in promotions through LDCE Quota should be added to direct recruitment quota.	128/2000
11	Consequent upon merger of grades of Shunting Jamadar and Shunting Master Gr. II into a single revised scale of pay in the V PC – the classification of the posts has been revised.	150/2000
12	Qualifications prescribed for promotions in the category of Lab. Supdt. have been revised (b) Classification of posts of Lab Supdts. Has been revised.	158/2000
13	Staff fulfilling the eligibility condition on successful completion of probation in the respective grade (where ever provided) would be eligible to appear in selection for promotion as welfare inspector in scale Rs.5000-8000.	181/2000
14	Board have issued orders for increase in percentage ceiling of non functional selection grade to the organised Group 'A' railway services.	185/2000
15	The AVC as per para 189 of IREM Vol. I 1989 Ed. Regarding consideration of only such categories for whom no regular avenue of promotion exists, against the 33.1/3% promotion quota should be strictly followed.	192/2000
16	The existing 33.1/3% Gr. D to Gr. C promotion quota has been increased to 50%. The enhanced quota of 16.2/3% may be filled from matriculated Gr. D employees with minimum 2 years regular service through selection comprising written test and viva voce and panel against 16.2/3% shall be drawn strictly on the basis of merit. The selection procedure for 33.1/3% will undergo no change.	218/2000
17	The PWIs / USFD (redesignated as JE Gr.II/ JE Gr.I / Section Engineer/ Sr. Section Engineer/USFD) may be operated as ex-cadre posts. (USFD – Ultra Sonic Flow Detection)	219/2000
18	The ACP Scheme introduced for Gr. B C &D Railway servants will not apply to school teachers	241/2000
19	Board have clarified that objective type questions for about 50% of total marks for written test held as part of selection for promotion to the highest grade selection post in a category shall	3/2001

	be deemed to have been followed correctly, if objective type questions fall in the range of 45%-55% of total marks for the written test.	
20	The relaxation in qualifying marks for selection to non-safety posts in respect of SC/ST candidates which was withdrawn w.e.f. 27.3.2000 is restored w.e.f. 3.10.2000.	11/2001
21	Board have clarified that continuation/extension of initial adhoc promotion by CPO in accordance with the provisions contained in Para 216A of IREM does not amount to grant of second/double adhoc promotion.	13/2001
22	Candidates being considered against PH quota to the posts of Jr. Clerks /Sr. Clerks who fail to qualify in the typing test/stenography test may be called for viva voce and if they qualify may be appointed provisionally and given two years time from the date of their appointment, to qualify in the typing test.	23/2001
23	Board have enumerated the procedure to be followed on awarding of marks against 'Record of Service' for promotion from Group "C" to Group "D".	37/2001
24	The posts of District Extension Educator which have arisen as a result of introduction of grade Rs.7450-11500 with effect from 21.2.2000 is to be filled through the process of modified selection by scrutiny of Service Records only as a one time exception and where the posts have already been filled up on the basis of selection, the same is not to be reopened.	55/2001
25	Para-2 of Board's letter dated 8.2.2001 circulated as SC No.55/2001 is modified providing for filling up of the newly introduced category of District .Extension Educator in grade Rs.7450-11500 w.e.f. 21.2.2000 by modified selection as a one time exception.	87/2001
26	The posts of Dresser Gr.III for OT Asst. Gr.II Rs.3050-4590 in Medical Dept. classified as selection consequent to VCPC recommendations, lying vacant for want of suitable Gr. D Matriculate staff may be filled by promotion of Hospital Attendants, without insisting on qualification of matriculation, as a one time dispensation .	89/2001
27	Board have decided that the existing Lab Attendants (Gr."D" staff) in the CMT wing (Mechanical Department) as on 1.8.98 with the pre-revised qualification of Matriculation with Science be allowed to appear in the next two selections for promotion to the Gr."C" post of Lab Asst.Gr.III in scale Rs.3050-4590 as a special case.	93/2001
28	Instructions that the three years service period required for eligibility to appear for promotion of Gr. D to Gr. C is to be computed duly computing the assessment of vacancies with ref. to 31 <sup>st</sup> December of the previous year for selection held during the following calendar year circulated under SC NO. 67/92 are reiterated.	115/2001
29	Non-matriculate Cabinmen / Levermen / Pointsman on roll as on 31.12.99 may be given two chances to appear in selection for promotion as Switchmen in grade Rs.4000-6000 against 50%	116/2001

	quota, to be availed of within a period of two years from 31.5.2001 i.e. date of Board's orders.	
30	Board have decided that the existing staff in service as on 31-12-99 without possessing the qualification of matriculation and below 45 years of age may be given two chances to appear in the selection for promotion as Train Examiner (JE[C&W] Gr.II) in scale Rs.5000-8000 against the 25% promotion quota. The two chances should be availed by the staff concerned within a period of two years of issue of Board's letter dated 13-6-2001	131/2001
31	Further to Board's letter dated 30-1-2001, Board have enumerated the procedure for selection to Group 'B' posts of Stenographers provided to the specified SAG & higher grade officer. Syllabus for the selection to grade Rs.7500-12000 is circulated. (2) Promotions to grade 7500-12000 & 8000-13500 shall be on adhoc basis till such time the recruitment rules prescribing the procedure for filling up these posts on regular basis are notified in consultation with UPSC.	161/2001
32	The 'one time dispensation' of the qualification of matriculation for promotion of Hospital attendants as Dresser Gr.III/OT Asst. Gr.III is now extended to two consecutive selections held after 30-03-2001 (89/2001)	214/2001
33	The two chances given to non matriculate Cabinmen / Levermen / Pointsmen on roll as on 31-12-99 to appear in selection for promotion as Switchmen in grade Rs.4000-6000 to be availed of within two years from 31-5-2001 (SC No. 116/2001), are now modified to two consecutive selections to be held after 31-5-01.	215/2001
34	The 'two chances' given to the existing staff in service as on 31-12-99 for appearing in the selection for promotion to the post of JE[C&W] Gr.II(TXRs) in grade Rs.5000-8000 against the 25% quota to be availed of within two years from 13-6-2001.[SC No. 131/2001) are modified to 'two consecutive selections to be held after issued of Board's letter dated 13-6-01.'	224/2001
35	Lab Supdt. In Medical Department who entered the grade Rs.6500-10500 with relaxed qualification of Matriculation with Science plus DMLT may also be considered for promotion to the post of Chief Laboratory Supdt. In grade Rs.7450-11500 provided they: 1. Have completed a minimum regular service of 4 years as Lab Supdt. In grade Rs.6500-10500 and 2. pass suitability test comprising written test and scrutiny of SR and CRs.	226/2001
36	The classification of the post of Shunting Master Gr. II and Grade I made under Board's letter circulated as SC NO 150/2000 is revised with effect from 30-10-2001 as under : Shunting Master Gr. II Rs.4000-6000 - Selection Shunting Master Gr. I Rs.5000-8000 - Non- Selection	257/2001
37	The date "6.7.2001" mentioned in Board's letter dated 4.9.2001 (S.C.No.226/2001) on the subject of filling up of the posts of Chief Lab Supdt. of medical Department has been corrected to read as "6.7.2000".	259/2001

38	Board have clarified that the relaxation in the service condition allowed to SC/ST employees in para 189(a)(ii) of IREM/Vol.I, 1989 Edition does not apply to promotion of Gr.'D' employees of Operating and Commercial Departments to the posts of ASMs in grade Rs.4500-7000 against the 15% LDCE quota.	3/2002
39	The procedure to be followed for promotion of railway servants against whom disciplinary/criminal proceedings etc., are pending, laid down in Board's letters dated 21.1.93, circulated as SC Nos.16/93 & 12./93, should also be followed at the time of <u>consideration of Railway servants for ad-hoc promotion.</u>	11/2002
40	Board have issued clarification to point of doubt No.25 in the Railway Board's letter dt.11.5.2000 [112/2000] ibid stands amended to the above extent. There is no change in the clarification relating to admissibility of ACPS to persons on leave/training.	17/2002
41	Board have issued certain clarifications regarding implementation of Assured Career Progression Scheme.	41/2002
42	Instructions on implementation of Career Advancement Scheme for Lecturers in the Railway Degree College, Secunderabad, are circulated.	53/2002
43	Board have issued clarification for grant of financial upgradation under the Assured Career Progression Scheme to Group D civilian employees of Railway Board.	74/20022
44	(a) The qualification for promotion of Gr."D" staff in S&T deptt. to the post of ESM Gr.III, MSM Gr.III TCM Gr.III and WTM Grade III in pay Rs.3050-4590 will henceforth be Class X Board Examination or the equivalent. (b) Existing Gr."D" staff without the above qualification should be allowed two chances to appear in two consecutive selections conducted after 22.5.02 for promotion to the above post.	101/2002
45	Gr."C" & "D" technical staff of Workshops /Carriage & Wagon Depots/Elect(TRD) Elec (Genl) identified as surplus possessing the qualifications prescribed for the 50% promotion quota may also be considered against the 50% promotion quota for the category of Diesel/Electrical Assts. in the running cadres.	109/2002
46	Board have issued instructions regarding dynamic Assured Career Progression Scheme for officers of Indian Railway Medical Services in various grades effective from 25-6-2002.	151/2002
47	With the raising of educational qualifications for promotion to the post of Health and Malaria Inspector Gr.III, scale Rs.5500-9000, the employees in service should be encouraged to acquire the requisite qualification of degree in B.Sc.(Chemistry) and their request for grant of study leave as per rules should be considered favourably.	163/2002
48	In terms of extant procedure, staff of commercial cadre such as ECRC, Comml. Clerk and Ticket collector while working as Announcers on an ex-cadre basis are considered for promotion in their parent cadre . In isolated cases wherever direct recruitment in announcers category has been made, the	204/2002

	incumbents should be provided position against direct recruitment of a relevant existing regular cadre for the purpose of further promotion, in consultation with the recognised unions. In future no direct recruitment to the post of Announcers should take place .	
49	Board have issued orders Physicists in scale Rs.6500-10500 (RPS) are eligible for promotion to higher grade of Rs.7500-12000 and 10,500-15,200 only through ACP Scheme.	6 /2003
50	i) The CL/Substitute service rendered after grant of temporary status, if followed by absorption in a regular Gr. D post is not to be reckoned towards the minimum service of 2 years for becoming eligible to appear for the selection for promotion to Gr.C against 16-2/3% quota. The concession of reckoning of CL/Substitute service towards 3 years minimum service required to be eligible for appearing against 33 1/3% quota is subject to the condition that the Gr.D should have satisfactorily completed the period of probation.	33 /2003
51	The mode of filling up the posts of ESM Gr.III/ MSM Gr.III, TCM Gr.III & WTM Gr.III in scale Rs.3050-4590 of S&T Department is revised for two years from 14.1.03 or two selections/ trade tests, whichever is earlier, as under: 25% by DR through RRB 25% by LDCE from amongst Group 'D' staff of S&T Department with three years regular service and qualification prescribed for Direct Recruitment. 50% by promotion of Gr.'D' staff.	34 /2003
52	Instructions that staff should be relieved immediately on promotion so that they do not suffer any monetary loss on this account, are reiterated. (SC Nos.79/91, 127/95, 139/97)	41 /2003
53	GMs are permitted to consider out of turn promotion of sportspersons from Gr.D to Gr.C in Skilled artisan categories on provisional basis subject to the condition that the sportspersons so promoted, acquire the qualification of Act Apprenticeship pass within 2 or 3 years, depending on the trade, from the date of their promotion. Apprenticeship training should be imparted in the relevant trade to these sportspersons.	53 /2003
54	Board have agreed to allow promotion of staff in grade Rs.6500-10500 who have entered the grade with relaxed qualification of Matriculation with science plus DMLT to Chief Lab.Superintendent in grade Rs.7450-11500 without insisting on the condition of four years as Lab.Superintendent in grade Rs.6500-10500 <b>AS A ONE TIME DISPENSATION.</b>	80/ 2003
55	Board have clarified that the concession of reduced course period prescribed by the Indian Nursing Council in the Note below Para 160(2) (I) of IREM Vol.I is applicable equally to the serving Auxiliary Nurses/Midwives for promotion and for Direct recruitment to the post of Staff nurse.	82 /2003
56	[i]Board have clarified that only the Group D employees in	83 /2003



	regular service are eligible for consideration against 50% promotion quota and 25% qualified serving employees quota in the category of Skilled Gr.III Rs.3050-4590 (RSP). [ii]Board have also clarified that SC/ST Group D staff will be eligible for consideration in the selection for promotion to Skilled Gr.III against 25% quota earmarked for qualified staff only after successful completion of probation in recruitment grade.	
57	Minimum service condition for promotion – The provision that if a junior employee becomes eligible for promotion by virtue of his having completed two years service in the relevant grade, his senior will also be eligible though not completed residency period of two years will also apply in cases of promotion of medically decategorised staff absorbed in alternative posts.	105/2003
58	The dispensation allowed for filling up 50% of the D.R.quota in the categories of ESM Gr.III, MSM Gr.III, TCM Gr.III & WTM Gr.III by a process of LDCE from amongst regular Gr.'D' staff of S&T Deptt., for two years from 14.1.03 or two selections/trade tests, whichever is earlier, has now been changed to read as <b>'two consecutive selections' trade tests held after 14.1.03'</b>	124 /2003
59	Pending finalisation of revised Recruitment Rules for filling up the post of Gr.'B' officer in Psycho Technical Cell, Board have communicated certain measures to be taken by the Zonal Railways so that the work relating to Psycho Testing is not affected.	127/2003
60	Judgement of Supreme Court in CA No.8904 of 1994 in UOI Vs P.O.Abraham upholding the provisions of para 228 of IREM Vol.I, 1989 Edition, on non-payment of back wages on proforma promotion granted to staff rectifying administrative errors, is circulated, for defending/contesting the pending/future CAT/Court cases of similar nature.	140/2003
61	The employees who are otherwise eligible, having qualifications of Degree or Diploma in the relevant Branch of engineering will be eligible to appear in the selection for induction as intermediate Apprentices along with those with ITI/Act Apprenticeship or 10+2 (science stream), in various Departments.	157/2003
62	Supreme Court's judgement in WP(Civil) No.648/2000 filed by Shri Inderpal Yadav & Ors Vs UOI & Ors regarding status & benefits admissible to staff working in Construction Organisation is circulated for guidance and contesting of pending or future court cases.	177/2003
63	Consequent on elimination of viva voce in departmental selections for promotions to posts classified as 'selection' in Group 'C' categories, the procedure for filling up 25% skilled artisan quota for promotion as Technician (Trade)Gr.III in scale Rs.3050-4590 from the date of issue of Board's letter, is modified to the extent that 15 marks allotted to viva-voce should be allotted to Record of service.	188 /2003
64	The educational qualification of Degree/Diploma in Engineering is not required as an eligibility condition for promotion from Group 'C' to Group 'B' post in non-technical/technical	196 /2003

	departments.	
65	Board have issued clarification regarding Financial Upgradation under the ACP Scheme that as a very special case, the requirement of passing the trade test/skill test for the purpose of grant of ACP Scheme may be waived for the employees who retired/died/resigned who were in service as on the date of introduction of the scheme.	8/2004
66	In the event of shortfall against 33 1/3% and 16-2/3% promotion quotas for promotion from Group 'D' to "C" as per existing procedure, as a one time measure, the selection may be thrown open to (i) Group 'D' staff of other departments in the Unit for the post of office Clerks (ii) Group 'D' staff of categories other than in the specified Categories in the AVC, in the Department concerned, in the Unit for the posts of Comml. Clerks, Ticket Collector, Train Clerk, Stores Clerk etc.	20 /2004
67	In continuation to Board's letter dated 4.7.03 (SC No.177/03), corrected copy of Hon'ble Supreme Court judgement regarding status and benefits admissible to staff working in Construction Organisation (in W.P. filed by Shri Inderpal Yadav & Ors), is circulated.	41/2004
68	50% of temporary status casual service on absorption in regular employment is to be taken into account towards minimum service of 12/24 years for grant of benefits under ACP scheme	63/2004
69	The posts of Superintendent [NDT/Gamma Ray/Radiography] in scale Rs. 7450-11500 is merged with that of Superintendent [ X-Ray/ Spectography / Industrial Engg. ] redesignated as CMS Gr. I in the same scale and the posts in this merged grade Rs.7450-11500 is to be filled on 'non-selection' basis from staff in the immediate lower grade working as CMS Gr.II in grade Rs.6500-10500 [ selection post]	100/2004
70	Mode of filling up the post of Library and Information Assistant in grade Rs.5500-9000 in Libraries in Railways/Railway Institutes other than Schools/Colleges is circulated.	106/2004
71	The post of Gateman in scale Rs.2750-400 is to be filled on out of turn basis by obtaining willingness for the said post while Gangman vacancies in scale Rs.2750-4400 are allowed to continue to be filled on seniority basis	121/2004
72	The instructions that the post of Gateman in scale Rs.2750-400 is to be filled on out of turn basis by obtaining willingness for the said post may be kept in abeyance till further orders of Board	131/2004
73	GM's are empowered to extend the tenure of posting of running staff drafted to perform duties of Power/Crew Controllers beyond three years on year to year basis upto a maximum period of five years (3+1+1) based on administrative requirements.	137/2004
74	Board desires that: (i) Question papers for the written test for the Gr.B selection through 70% selection/30% LDCE, should be set/designed to test the ability of candidates to tackle the practical problems	140/2004

	<p>that they are likely to face rather than their theoretical knowledge.</p> <p>(ii) Candidates who take the written examination for selections/LDCE for promotion to Gr.B may be allowed to take the question papers with them.</p>	
75	The benefit of promotion against chain / resultant vacancies should also be given with effect from 1-11-04 if the same has arisen purely due to restructuring	143/2004
76	Group 'C' employees with 3/5 years of non-fortuitous service in grade the minimum of which is Rs.5000/- and in higher Group 'C' grades are eligible to appear in the selection/LDCE respectively for promotion to Group 'B'.	152/2004
77	If Asst. Divisional Cashier/Inspector of Cashier (ADC/IOC) in scale Rs.5500-9000 with 2 years minimum service are not available for filling the post of Divisional Cashier in scale Rs.6500-10500, those who have completed a minimum of four years combined service as Sr. Cashier Gr.I and ADC/IOC may be considered for promotion as Divisional Cashier in grade Rs.6500-105000 (RPS)	156/2004
78	Financial upgradation under the ACP scheme – the entire temporary status service of substitutes followed by regularisation without break is to be taken into account towards the minimum service of 12/24 years for the purpose of grant of benefit under the ACP scheme	161/2004
79	In case of mutual transfers in the category of Diesel/Elect.Asstt., they will be eligible to appear for promotion as Goods Driver as per seniority based on their service/experience which has been taken into account for the purpose of assignment of seniority in the new cadre.	163/2004
80	The guidelines prescribing proper procedure for filling up ex-cadre posts has been laid down by Board	164/2004
81	<p>The two years service condition relaxable by GM personally in all categories except running staff may be relaxed for promotion of Drivers also with the personal approval of GM, where such relaxation is found to be inescapable in the interest of the administration subject to fulfillment of one year's service in the immediate lower grade or a foot plate experience of 40,000 Kms, whichever is later. The working of Drivers so promoted with relaxation should be monitored more closely by Loco Inspectors.</p> <p>2. Adequate measures like advance planning for the running cadre including retirement, timely selections and promotions should be taken to obviate the need for granting relaxation in such an important safety category post.</p>	211/2004
82	In the restructuring orders of Gr.C & D, 20% of posts were placed in Sr.grade in the various grades in the cadre of Drivers and Guards w.e.f. 1.3.93. Consequently, the promotion to the various upgraded posts in the cadre of Drivers and guards will be on the basis of seniority cum suitability. They are not required to render two years in the basic grade for promotion to such	212 /2004

	upgraded posts i.e., a person with less than 2 years service in the basic grade can be promoted to the Sr.Grade.	
83	Board have issued clarification regarding that the said Training period which is pre-appointment in nature of shall not count towards the 12/24 years if regular service for the purpose of ACPS. However, such period shall continue to be reckoned for pensionary benefits, issue of Passes and drawal of increments as per the extant procedure/ instructions.	02/2005
84	Financial Upgradation under the ACP Scheme – Clarification regarding as under:- 1. Person initially appointed in higher scale taking up appointed in lower post on request are entitled for counting of past service in higher grade for grant of financial upgradation under ACP. 2. Persons appointed lower post earning one promotion in parent organization, will not be entitled to first ACP. However, past service is to be counted for grant of second ACP on completion of 24 years service provided the employee has not earned two regular promotions in the meantime.	03/2005
85	Further to Board's letter dt.9.10.03 (SC No.191/03) the % distribution for category of Hospital Attendant/Ayahs has been revised.	28/2005
86	The vacancies in the category of Sr. Technicians[MCMs] will be filled from amongst Technician Gr. I on the basis of seniority cum suitability. The promotional quota of vacancies in the category of JE Gr.II should be filled by selection from amongst Sr. Technicians in identical grade Rs.5000-8000, subject to the condition that the existing Technician Gr.I as may be senior to those fitted as Sr. Technician as per procedure in force upto now will also be considered for selection for promotion as JE-II. The benefit of fixation under Rule 1313 FR22[1] [a] [1] shall be allowed to Sr. Technicians promoted as JE-II. The above instructions are effective from 22-2-2005	31/2005
87	An employee who has passed selection but could not be finally empanelled only because of paucity of vacancies should be exempted from reappearing in the selection for ACP. Employee who has passed selection for ACP would be required to go through the process of selection at the time of his normal promotion.	40/2005
88	The combined service in the basic grade and the senior grade in the categories of Drivers and Guards can be taken into account for reckoning the two year residency period for promotion to the next functional grade which also means that a person with less than two years in basic grade can be promoted to senior grade.	58 /2005
89	Board have clarified that where an employee has moved from one post to another post on direct recruitment/absorption basis or on deputation basis, past service in the same grade can also be counted the regular service for ACP Scheme for the Railway servants.	66 /2005
90	Para 12 of Board's letter dated 9.10.2003 (SCNo. 191/03)	

	<p>modified deleting the stipulation regarding Trackmen etc at the time of their promotion to grade Rs. 2750-4400 being posted as Gatemen (Engg.)</p> <p>.(2) Instructions that the Gatemen posted on difficult gates (not exceeding 50% of all manned Engineering gates) will get Spl. Allowance of Rs. 150/- p.m. as per Bd's letter dated 27.1.2003 (SC No.40/03), are reiterated.</p>	83 /2005
91	<p>Financial upgradation under the ACP Scheme clarification regarding – past service may be counted towards ACP Scheme and the benefit of financial upgradation allowed as per the hierarchy of the re-deployed posts.</p> <p>Where a person earned one financial upgradation prior to Medical decategorisation and appointment to a lower post, the past service including for the period he held a higher service on promotion may be counted for deciding the two financial upgradations as per the hierarchy of the new post.</p>	92/2005
92	LDCE Quota to the extent of 20% of posts in OS Gr.II in scale Rs.5500-9000 and PI Grade I in scale Rs.6500-10500 has been introduced. The eligibility criteria, procedure for holding LDCE, syllabus and Training successful candidates are circulated.	107/2005
93	The procedure to be adopted for adhoc promotion of Private Secretaries in scale Rs.7500-12000 to scale Rs.8000-13500 (Group B) is circulated.	118 /2005
94	The typewriting Skill may be tested on Personal Computers (PCs) at the speed of 40 w.p.m in English and 35 w.p.m. in Hindi, instead of typewriters, where feasible. The procedure for taking test on PCs and its evaluation is circulated.	119/2005
	The scheme of taking into account the vacancies anticipated to occur during the next one year instead of six months in respect of 'Non-selection' posts, promotion to which is based on scrutiny of record of service/confidential reports, valid upto 30.6.04, has lapsed. Therefore, vacancies anticipated for the next six months only are now to be taken into account in respect of such non selection posts, w.e.f. 01.07.05.	122 /2005
95	Instructions on Review of Policy of Next below Rule to officers appointed under Central Staffing Scheme are issued.	214/2005
96	<p>An employee, who has passed selection for financial upgradation under the scheme of ACP, need not appear in the selection for normal promotion provided that selection for normal promotion is initiated within a period of two years from the date of notification of the results for financial upgradation under the ACP Scheme. In case a person has been given financial upgradation under the ACP Scheme to posts classified as 'non-selection', he is not required to be subjected to suitability test again for normal promotion.</p> <p>An employee, who has passed selection for promotion in the normal course but has not been empanelled or has been empanelled but has not been promoted within the currency of the panel for want of a vacancy, may be exempted from appearing in the selection for financial upgradation under the ACP Scheme.</p>	224/2005

	This condition will also apply to cases where a person has been found suitable for promotion to post classified as 'non-selection' but has not been promoted for want of a vacancy.	
97	Board have clarified that the instructions regarding equivalence of grades of running staff with that of stationary staff for the purpose of promotion to the posts in stationary categories, where both running and stationary staff are eligible and are considered together would be equally applicable for determining eligibility of the candidates for promotion to the respective Group 'B' posts.	17 /2006
98	The vacancies in the categories of OS-II [Rs.5500-900] and PI [Rs.6500-10500] may be filled by LDCE and promotion by Selection on 50:50 basis subject to the condition that if only one post falls vacant and in the case of fraction, the same should be filled by LDCE. After the prescribed percentages are reached, the posts should be filled on replacement depending on whether the post has been vacated by a promotee or LDCE. These instructions are applicable w.e.f. 20-02-2006	31/2006
99	Instructions regarding counting of service rendered in the old unit on 'own request transfer' for the purpose of qualifying service for promotion in the new unit, circulated.	41 /2006
100	<u>Lateral induction of skilled artisans Gr. III in the posts of Asstt. Loco Pilot [Diesel / Elect.]</u> - The qualification of ITI being only an additional preferable qualification, the staff possessing the qualification of Matriculation but not ITI are also eligible to appear in the selection for induction as Asstt. Loco Pilot [Diesel/Elect] against 50% [lateral induction] quota.	47/2006
111	<u>Introduction of LDCE quota in the categories of OS-II scale Rs.5500-9000 and Personnel Inspector scale Rs.6500-10500</u> – Board have clarified that a PI in grade Rs.5000-8000 who has completed a minimum of three years service in the grade will be eligible to appear in the LDCE.	49/2006
112	Instructions regarding finalising the cadre of maintenance staff for Electronic-in-motion Weigh Bridges as per standard procedure has been communicated.	73/2006
113	Instructions on command structure, promotion and seniority of loco running staff and procedure for writing of ACRs of Mechanical and Electrical officers looking after Loco running branch are circulated.	89/2006
114	<u>Promotion of running staff to Group 'B' posts</u> -Drivers and Guards should be included in the integrated seniority lists prepared for 70% selection to the Group 'B' posts of AME/AEE/AOM.	116 /2006
115	In case of request transfers the service rendered in the old unit will count for the purpose of qualifying service for promotion in the new seniority unit provided:[i] he/she is otherwise eligible to be considered for the selection to Group 'C' posts as per the extant rules; and [ii] the category in which he/she was working in the old unit is an eligible category for the selection/ post in the new unit also.	117/2006
116	Cadre Restructuring – Instructions on upgradation of the post of	125/2006

	Supervisor [Works] in grade Rs.4500-7000 + Rs.100 SA to the post of JE-II in scale Rs.5000-8000 in RDSO- issued.	
117	Helpers in Workshops, Divisions, Diesel/Electric Loco/EMU Sheds and PUs are to be considered for promotion as Technician Gr.III in the pay scale Rs.3050-4590 by diverting the respective direct recruitment quota vacancies and adding the same to promotion quota as a one-time measure up to 31-07-2007 subject to their passing the prescribed trade test and the following conditions [1] the indents already placed on RRBs and other quotas/posts earmarked for PH/ sports/ compassionate ground / cultural / scouts & guides will not be affected and [2] vacancies occurring after 31-07-2007 in the category of Tech. Grade III will be filled strictly as per the prescribed procedure in force.	128/2006
118	Board have issued corrigendum to their letter dated 07-08-06 [SC No. 128/06] to the effect that the decision for promotion of Helpers in Workshops, Divisions, Diesel/Electric Loco/EMU Sheds and PUs as Technician Gr.III in the pay scale Rs.3050-4590 by diverting the respective DR quota vacancies and adding the same to promotion quota as a one-time measure up to 31-07-2007 subject to certain conditions, has been taken based on the demand raised in the DC-JCM and in the PNM/NFIR.	137/2006
119	Transfer of Catering services to IRCTC along with staff – Promotion of Catering Staff-Records like Cadre strength, on roll position, updated seniority list, SRs, ACRs should be immediately transferred to IRCTC for effecting promotion to staff working with IRCTC on deputation / deemed deputation and those continuing with Railways.	151/2006
120	<u>Lateral induction of skilled artisans Gr.III in the posts of Asst. Loco Pilot (Diesel/ Elect.):</u> Board have directed that the eligible staff i.e., Skilled Artisans Grade-III having the qualification of Matriculation or Matriculation + ITI, of Diesel/Elect. Loco Sheds may be spared for appearing in the selection for induction/ promotion as Asstt. Loco Pilot (Diesel/Elect.).	159/2006
121	The provisions of chapter II of IREM Vol.I [including para 203.2], are applicable <b>only</b> to 70% selections and <b>not</b> to 30% LDCE. The provisions of para 203.2 which states that where a junior employee is considered for selection by virtue of his satisfying the relevant minimum service conditions, all his seniors shall be held to be eligible, applies <b>only to 70% selections</b> .	167/2006
122	Board's order constituting a Sole Member Committee for career advancement planning for Group 'D' staff on Railways is circulated	174/2006
123	Further to Board's letters dated 12-08-02 [186/02] and 23-06-03 [122/03] the existing eligible Inter Apprentice Mechanics in service as on 12-08-02 and who possess the pre-revised qualification of Matriculation, may be allowed to appear in two more consecutive selections from 01-11-2006 onwards.	187/2006
124	Correspondence regarding policy matters of sportspersons, like recruitment of sportspersons, sports quota, norms and procedure	198/2006

	for recruitment and incentives and out-of-turn promotion to sportspersons of Indian Railways, etc. should be routed through the Personnel Department and correspondence be addressed to the Director, Estt. [Sports] in Board's Office.	
125	P.Way Mistries with 3/5 years of non-fortuitous service in scale of Rs.4500-7000+ 100 [Special Allowance ] shall be eligible for being considered for the Selection/LDCE for promotion to Group 'B'.	15 /2007
126	Board have classified the Group 'B' posts in the Transportation [Commercial] Department as ' <b>Safety category</b> ' post. Consequently, the scheme of 'promotion of best among the failures' will not be applicable in Transportation [Commercial] Department.	18/2007
127	The instructions regarding counting of officiating period of Loco Pilots towards minimum residency period for promotion from one grade to another [Goods to Passenger and from Passenger to Mail/Express], is circulated.	22/2007
128	It is clarified that for promotions within Group 'D' no minimum service is required to be put in by the employees including for promotions from unskilled to semi-skilled grade ( Khalasi to Khalasi Helper) except in certain categories, like Porter/Bearer etc. to the post of CCA., where two years service has been prescribed, the same should be followed..	23/2007
129	Transfer of Catering services to IRCTC along with staff – Promotion of Catering Staff- Railways in close coordination with IRCTC should take immediate necessary action for granting due promotions to Catering Staff and the whole process may be completed latest by 28-02-2007, so that the concerned staff get the benefit of promotion in the matter of pay fixation after their absorption in IRCTC.	29/2007
130	Judgement of Supreme Court in CA No.4222/2006 in 2006 arising out of SLP[C] No. 23021/2005 in Union of India [ through General Manager, Northern Railway & Others] Vs. Shri Tarsem Lal & Others upholding the provisions of para 228 of IREM Vol.I, 1989 Edition, on non-payment of back wages on proforma promotion granted to staff rectifying administrative errors, is circulated.	39/2007
131	Typists / Sr. Typists / Hd. Typists in the pay scales of Rs. 3050-4590 /4000-6000 / 5000-8000 respectively possessing the qualification of Graduation are also eligible to appear in the LDCE against 20% quota in the category of Office Superintendents Grade II in the pay scale of Rs.5500-9000 subject to their fulfilling the service conditions prescribed for Clerks / Sr. Clerks / Hd. Clerks.	40/2007
132	JE-II [Signal] who has been found suitable for promotion to the post of JE-I [Signal] and who could not be booked for the prescribed training may be promoted on adhoc basis, and regularized only after successful completion of the prescribed training course. Such adhoc promotions should be made up to 31-12-2007, or completion of training course, whichever is ever	51 /2007



	earlier. Advance planning should be done to nominate senior JE-II [Signal] likely to come up for promotion as JE-I [Signal] to the prescribed pre-promotional course strictly as per seniority to avoid his promotion being held up.	
133	Promotion to the post of Physiotherapist Gr.I in the pay scale Rs.6500-10,500 is to be effected by Northern Railway as per the extant procedure on centralized basis. However, orders for promotion to the post of Physiotherapist Gr. I should be issued by the GMs of the respective Railway[s] where the employee[s] found suitable for promotion may be working.	56/2007
134	Pending finalisation of Recruitment Rules in consultation with UPSC, it has been decided that the Group 'B' post of Assistant Library & Information Officer in scale Rs.6500-10500 should be filled <b>on ad-hoc basis</b> through the normal selection process, which includes viva-voce and assessment of record of service, from amongst the Library & Information Assistants [Rs.5500-9000] with 3 years' regular service in the grade and degree from a recognized University or equivalent and also degree in Library Science from a recognized University or equivalent	61/2007
135	In view of the difficulties in sparing the Trackmen for transfer to other departments against 10% quota, Store Khalasis & Safaiwalas may be spared for transfer to other Departments against 10% quota with 50% seniority to Workshops, Traffic and Commercial Departments after selection as per extant procedure.	74/2007
136	Instructions on filling up the posts of Lab Supdts. in grades Rs. 5500-9000, 6500-10500 & Chief Lab Supdts. in scale Rs. 7450-11500 modified, in respect of staff in service on 1-8-98, as under :[1] direct recruits to the post of Lab Supdt. 5500-9000 with MSc [Chem] with 2 yrs experience or BSc [Chem] with 5 yrs experience on completion of two years residency in the respective grade are eligible for consideration to grades 6500-10500, 7450-11500 [2] Direct recruits to grade Rs.5000-8000 with BSc. [Chem] & one year Training in Public Health Laboratory with two years residency in the grade will be eligible for promotion to further higher grades in the hierarchy [3] Lab Supdts. not directly recruited but possessing qualifications indicated, without pre-appointment experience or training, with two years service in lower grade and para medical service in Rlys. substituting as pre-appointment experience / training, will also be eligible for promotion to higher grades.	85/2007
137	Board have reiterated that vacant promotional posts or posts manned by staff on deemed deputation with IRCTC should not be surrendered as the staff in catering units of Railways were transferred to IRCTC along with their posts and in the case of option, the staff are to be allowed to revert back to Railways along with their posts.	86/2007
138	Board have clarified that placements in the higher Group 'B' scale of Rs.8000-13500 In Mechanical Engg. Deptt. and TT&C Deptt. are to be made for the departments as a whole on the	88 /2007

	basis of an integrated seniority list.	
139	<u>Zone of consideration for SC/ST candidates to be called for appearing in the 70% selection for filling up Group 'B' posts:</u> Board have clarified that the normal zone of consideration should be first determined with reference to the total number of vacancies. Thereafter, it is to be checked whether, within the normal zone of consideration, SC and ST candidates are available to the extent of 3 times the SC and ST vacancies respectively. This would determine the adequacy or otherwise of the availability of SC/ST candidates. If SC/ST candidates are not available in the normal zone to the extent of 3 times the vacancies reserved for SC/ST, then the zone should be extended for SC or ST or both, as the case may be, to 5 times the total number of vacancies.	96/2007
140	Topics relating to Labour Laws viz., Contract Labour [Regulation & Abolition] Act, WCA, ID Act, PW Act and MW Act and RTI Act, 2005 have been included in the syllabus for the post of OS Gr.II in scale Rs.5500-9000 and S&WI Gr.I in scale Rs.6500-10500 against 20% LDCE quota in addition to the syllabus already notified under Board's letter dated 17-6-05 [SC No. 107/05].	98 /2007
141	1] The existing qualifications for recruitment and promotion as applicable to erstwhile category of Supervisor [P.Way] in the pay scale of Rs.4500-7000 would continue to apply for recruitment and promotion to the newly created category of Sr. P. Way Supervisor in the pay scale of Rs.5000-8000. 2] Sr. P.Way Supervisors in grade Rs.5000-8000 would continue to seek further promotion by selection as JE Gr.II [P.Way] in the identical scale of pay as per extant procedure against 33.1/3 % promotion quota.	101 /2007
142	The posts of Sr. Cashier Gr.I in the pay scale of Rs.5500-9000 is merged with the posts of ADC/IOC in the identical scale of pay subject to certain conditions. The existing classification of posts of ADC/IOC in the pay scale of Rs.5500-9000 is changed from selection to non-selection and that of Divisional Cashier in the pay scale of Rs.6500-10500 from non-selection to selection.	109 /2007
143	<u>Re-deployment of catering staff who were on deemed deputation to IRCTC and opted for reversion back to Railways:</u> The procedure for absorption of catering staff who were on deemed deputation and have opted to revert back to Railways, has been outlined.	123/2007
144	PIs in the pay scale of Rs.5000-8000 with two years regular service in the grade and those working in the higher grade Rs.5500-9000 are now eligible to appear in the LDCE for promotion to the post of PI in grade Rs.6500-10500, instead of 03 three years regular service prescribed earlier.	139 /2007
145	<u>Filling up the posts of Diesel &amp; Elec. Assistants in the pay scale of Rs. 3050-4590 earmarked for lateral induction from maintenance staff of Diesel &amp; Electric Loco Sheds:</u> Board have modified the eligibility conditions as : "50% posts of Asstt. Loco	166/2007

	<p>Pilot [Diesel / Elec.] is to be filled from amongst volunteering Diesel / Elec. Loco Technicians [Fitters] of Diesel / Elec. Loco Sheds who have completed <u>3 years of service as Technicians [Fitters] III</u> and possess Course Completed Act Apprenticeship in the Electrical / Mechanical / Electronics Engineering Trades OR Matriculates with ITI as an additional preferable qualification in these trades and are not above 35 years of age [40 years in the case of SC/ST employees]; shortfall being made good from amongst Technicians Grade III staff with less than three years' service but with a total service of three years, and Diesel /Elect. Loco Group 'D' staff with three years' service, fulfilling the conditions of qualifications and age."</p>	
	<p>Board have decided that with effect from 5-4-2007 the non-Appendix 3 IREM exam qualified Accounts Assistants may be granted the benefit of financial upgradation under the rules of ACP Scheme in the scale of Rs.6500-10500</p>	15 /2008
	<p>Board have clarified that with the merger of the posts of Sr. Cashier Gr.I with the posts of IOC/ADC, the posts of Sr. Cashier Gr.I has lost their entity and all posts [existing posts of IOC/ADC and posts of Sr. Cashier Gr.I] will be designated as IOC/ADC. Further, there will be no separate fixation of pay under Rule 1313[1][a] 1 [erstwhile FR22C] for the existing posts of IOC/ADC. The existing designation Sr. Cashier Gr.II is to be designated as Sr. Cashier. Existing incumbent as on the date of issue of Board's letter dt. 27.07.07 [SC 109/07] will draw the honorarium as per existing entitlement as personal to them and future incumbents will be treated at par with erstwhile Sr. Cashier Grade- I.</p>	25/2008
	<p>Promotion from Group 'C' to Group 'B' – Counting of service rendered in old unit for the purpose of determining eligibility for promotion to Group 'B' posts.: Board have clarified that the instructions on counting of service rendered in old unit for the purpose of determining eligibility for promotion in the new unit in the case of persons transferred on request basis in the same category of posts and assigned bottom seniority subject to certain conditions, are applicable for reckoning the minimum qualifying service of Group 'C' employees for promotion within Group 'C' posts and for promotion to Group 'B' posts also.</p>	49 /2008
	<p><b>Introduction of 20% LDCE [GDCE] quota in the categories of OS-II in scale Rs.5500-9000 and Personnel Inspector in scale Rs.6500-10500:</b> Board have clarified that it is left to the concerned to examine the eligibility of the employees to include them for the LDCE examination in the category of OS-II in scale Rs.5500-9000 and Personnel Inspector in scale Rs.6500-10500. At present, it is confirmed that if a Jr. Clerk has completed seven years of service in the Grade Rs.3050-4590 and is a Graduate, then he/she will be eligible to be included for the examination.</p>	54/2008
	<p>Board have decided that the normal vacancies for Group 'B' post of Assistant Law Officer in scale Rs.7500-12000 i.e. excluding those Group 'B' posts which were upgraded vide Board's letter No. 2003 E[GC] 12-14Pt.I[06] dated 09.03.2006, may continue to be filled as per the extant Recruitment Rules notified in 1992. [2] Chief Law Assistants in scale Rs.7450-11500 [revised scale] with 3 years of regular service in the grade may be considered for promotion as Assistant Law Officer, pending a decision on further upgradation of posts of Chief Law Assistants to Group 'B'.</p>	64/2008

	<b>Upgradation of 80% of Group 'B' posts of all major departments – Procedure for allotment of the higher scale:</b> Board have decided that for consideration of officers for placement in the higher Group 'B' scale of Rs.8000-13500, the senior Group 'B' officer should be deemed to have rendered the service put in by his immediate junior, and if that happens to be 3 years or more, he should be considered for placement in the higher Group 'B' scale of Rs.8000-13500.	66/2008
	Upgradation of 80% of Group 'B' posts of all major departments- Board have enumerated the procedure for allotment of higher scale in Group 'B' posts.	67/2008
	The syllabus for 30% LDCE for promotion to Group 'B' post of AME/AWM in Mechanical Department of Railways / Production Units together with the clarification that the topic of 'Official Language' may be included as part of General Knowledge in Paper I as provided for in terms of Board's letter No. Hindi-81/OL-14/12 dt.14.01.1982, is circulated.	81/2008
	Board have issued instructions on regularization of adhoc promotions to the Group 'B' posts of Asst. Pharmacy Officer, Asst. Health Education Officer, Asst. Health Officer and Asst. Physiotherapy Officer, ordered after due selection held, in accordance with Board's letter dated 30.11.99.	86/2008
	The inadvertent mention that W.P. No. 2607/2001 before the High Court of Mumbai has been dismissed in Board's letter dated 26.11.2007 [SC No. 165/07] is now deleted.	97/2008
	Board have decided that in the eventuality of non-availability of Shunters, General Managers may consider Diesel/Elect. Assistants [redesignated as Asstt. Loco Pilot [Diesel / Elect.] with 2 years service as Diesel Asstt. /Elect. Asstt. and 60,000 km. experience on foot-plate for selection for promotion to the post of Loco Pilot [ Goods] subject to certain conditions.	109/2008
	Board have decided that promotions within the merged grades ( i.e. from the lower grade to next higher grade of 5 <sup>th</sup> CPC scales) or within upgraded & merged in higher grade pay, should not be made till further orders. However, this will not apply to the cases of promotion of running categories viz. Loco Pilots and Guards as well as horizontal promotions, wherein the existing channel of promotion will continue till further orders.	124/2008
	<b><u>Manning the posts of Railway Electrification Projects- after taking recourse to existing procedure /relaxations</u></b> In case on manning of posts in RE Projects, staff requirements are not met, CORE, in such a case may fill up the vacancies by calling volunteers from all Indian Railways subject to certain conditions.	182/2008
	Employees working in Pay Band PB-2 [Rs.9300-34,800] with Grade Pay of Rs.4200/- and in higher Group 'C' scales will be eligible to appear for Group 'B' Selections for the post of Asst. Personnel Officer, against 70% quota, provided they have rendered not less than 3 years of non-fortuitous service in the Grade.	210/2008
	Board have issued orders to extend the Dynamic Assured Career Progression [DACP] Scheme for officers of the Indian Railway Medical Service.	04/2009
	Instructions regarding promotion to Group 'B' post of Private Secretary, Grade-I in the scale of Rs.7500-12000 and placement of PS Grade-I in the non-functional higher grade of PB-2 [Rs.9300-34800] + Grade	06 /2009

	Pay Rs. 5400 are circulated.	
	In addition to Gangmen, Safaiwalas and Stores Khalasis, <b>Trackmen</b> may also be spared on transfer to Works Branch, Workshops, Traffic & Commercial, Mechanical, Electrical and Signal departments upto 10% of strength on roll with 50% seniority, if selected as per extant procedure including fulfilling the criteria of age, physical standard, and educational qualification etc., laid down for the respective posts in Mech., Elect and S&T departments.	13 /2009
	Filling up posts of Loco Inspectors and Power Controllers /Crew Controllers – The eligibility criteria of three years footplate experience filling up the posts of Loco Inspectors and Power Controllers /Crew Controllers has been modified as “75000 Kms of actual driving experience.”	52/2009
	Board have issued clarifications regarding promotions within the same grade pay	63/2009
	Family pension to the eligible family members of the Government employees kidnapped by insurgents/terrorists, may be sanctioned after a period of <u>six months from the date of registration of FIR with the police</u> . The instructions concerning grant / disbursal of retirement or death gratuity, as contained in 149/86, 60/91and 10/94, will remain the same.	66/2009
	Family Pension to Handicapped /Disabled son/daughter of Railway Servants / Pensioners [Rule 75[6] [4]of Railway Services [Pension] Rules, 1993 ]: – Government have decided that the Guardian or son or daughter of the Railway Servants/Pensioners, should furnish a certificate to the Treasury/Bank, as the case may be, <b><u>every year instead of every month</u></b> , as in the existing provisions, subject to the condition that in case of any eventuality taking place at any point of time during the year, the same shall be reported by the guardian or son or daughter, to the Treasury/Bank at the earliest possible.	69/2009
	1] Modified Assured Career Progression Scheme [MACPS] has been introduced w.e.f. 01.09.2008 in supersession of previous ACP Scheme for all regularly appointed Group ‘A’, ‘B’ & ‘C’ railway employees except officers of the Organised Group ‘A’ service, casual employees including those granted temporary status and those appointed on adhoc or contract basis. 2] Three financial upgradations will be granted under MACPS to those who stagnated due to lack of promotional prospects at intervals of 10, 20, & 30 years of continuous regular service.	85/2009
	Gateman and Trolleyman of Engineering Department, who possess the educational qualifications and service experience as prescribed in Board’s letter dated 03.07.2007 [SC No. 101/07] , may also be considered for filling up the post of Senior P.Way Supervisor against 25% LDCE quota, along with Gangmen, Keymen & Mates.	119/2009
	Board have enumerated the procedure to be followed for filling up the non-gazetted posts that existed upto 31.08.09 as a one time measure.	143/2009
	Board have decided that 50% of temporary status casual labour on absorption in regular employment may be taken into account towards the minimum service of 10,20 and 30 years for the grant of benefit of financial upgradation under the MACPS on the analogy that the same is also reckoned as qualifying service for pension.	191/2009
	Board have clarified that promotions earned or upgradations granted under ACP Scheme of 01.10.1999 in the past to the four pay scales in Gr. ‘D’ viz., Rs.2550-3200, Rs.2610-3540, Rs.2610-4000 and Rs.2650-	197/2009

	4000, which now carry the grade pay of Rs.1800/- shall be ignored for the purpose of MACPS. However promotions/financial upgradations earned by existing Group 'D' employees to grade pay of Rs.1900 /- (pre-revised scales of Rs.3050-75-3590-80-4590) shall be counted for the purpose of MACPS.	
	Guidelines /Clarifications on non-functional upgradation for officers of organized Group A services in PB-3 and PB-4 are circulated.	201/2009
	<b>1061 PROVIDENT FUND RULES</b>	
1	The accumulations at the credit of subscribers to SRPF for the financial year 1-4-2000 will carry interest @ 11% per annum (eleven per cent only)	119/2000
2	The date of effect of revised instructions on the benefits under Deposit Linked Insurance Scheme circulated under SC No. 279/98, is from 25-4-98	156/2000
3	Casual Labour who are in continuous service and were/are absorbed against regular vacancies are to be allowed to exercise an option for getting the benefit of Gratuity under the provisions of Payment of Gratuity Act , 1972.	167/2000
4	The accumulations at the credit of subscribers to SRPF for the financial year 1-4-2001-2002 will carry interest @ 9.5.% p.a. (Nine point five per cent only).	32/2002
5	The accumulations at the credit of subscribers to SRPF for the financial year from 01.04.2002 to 2003 will carry interest @ 9% p.a. (Nine per cent).	72/2002
6	Instructions on the date of deposit of subscription towards SRPF for crediting of interest in respect of Railway servants who have gone on deputation to other State Govt/Central Govt. depts. PSUs/ABs and Secondment to Railway/ non Railway organisations outside India are reiterated.	75/2002
7	The accumulations at the credit of the subscribers to SRPF for the period from 1-4-03 to 31-3-04 shall carry interest @ 8 % per annum.	94 /2003
8	DA equal to 50% of the basic pay will form part of basic pay for determining various advances / final withdrawals admissible under SRPF rules [rules 923 to 925 of IREC Vol.I]	113/2004
9	Rate of interest on the accumulations at the credit of subscribers to the new Pension System for the period from 1 <sup>st</sup> January,2004 to 31 <sup>st</sup> March,2004 & for the financial year 2004-05 shall carry interest at the rate of 8% p.a.	164/2005
10	The accumulations at the credit of the subscribers to State Railway Provident Fund and New Pension System [Defined Contribution Pension Scheme] for the financial year beginning on 01-04-2007 shall carry interest at the rate of 8% [Eight per cent] per annum.	161/2007

	The accumulations at the credit of the subscribers to State Railway Provident Fund for the financial year 2008-09 beginning on 01.04.08 shall carry interest at the rate of 8% (Eight per cent) per annum.	175/2008
	Board have issued clarification regarding advance / withdrawal from State Railway Provident Fund [SRPF] consequent to recommendations of the 6 <sup>th</sup> Central Pay Commission.	05/2009
	Board have clarified that arrears of 6 <sup>th</sup> CPC deposited by Railway employees in their GPF account will earn interest in their GPF account will earn interest from the date of deposit of arrears in the GPF account.	89/2009
	The pay limits for grant of final withdrawals from SRPF for purchase of motor car and motor cycle/scooter has been revised as pay in the pay band of Rs.19530 and Rs.8560 or more per month, respectively and the pay limit for grant of final withdrawal from SRPF for purchase of moped is revised as pay in the pay band below Rs.8560 per month. .	170/2009
	The accumulations at the credit of the subscribers to State Railway Provident Fund for the financial year 2009-10 beginning on 01.04.09 shall carry interest at the rate of 8% (Eight per cent) per annum.	183/2009
	Deposit Linked Insurance Scheme for subscribers to SRPF: The balance to be maintained at the credit of subscribers to SRPF during the last three years preceding the month of death of the subscriber has been revised in the RS[RP] Rules, 2008 w.e.f. 06.06.09 as: [1] Rs.25,000 in PB-2 -Rs.9300-34800 with GP of 4800 or more [2] Rs.15,000 in PB-2 - Rs.9300-34800 with GP of 4200 or more but less than 4800 [3] Rs.10000 in PB-2 , PB-1 or PB-1S with GP of 1400 or more but less than 4200 [4] Rs.6000 in PB-1S - with GP of GP 1300 or more but less than 1400.	203/2009
	<b>1062 QUARTERS</b>	
1	Consequent on implementation of V CPC scales Board have issued the revised entitlement for allotment of staff quarters.	33/2000
2	The extant instructions on allotment / retention of Railway Quarters are reiterated. Retention of quarters beyond the permissible period should be declared as unauthorised and eviction proceedings initiated.	116/2000
3	Correction slips to MC No. 49: Paragraph on powers to relax the rules regarding allotment/retention and charging of rent of Railway accommodation has been incorporated in the master circular.	169/2000
4	The flat rate of rent for residential accommodation all over the Indian Railways w.e.f. 1-7-99 , is circulated.	233/2000
5	Revised/modified instructions on retention of Railway Quarters on various events, like transfer, deputation, retirement etc. are circulated.	4/2001
6	The period of retention of Railway quarter in favour of	46/2001

	Officers/staff posted to New Zones on payment of normal rent has been extended upto 31.3.2001.	
7	Officers and staff posted on the Tamluk Dighe Project are allowed to retain, the Railway Quarters allotted to them at their respective previous place of posting on payment of normal rent upto June 2001.	57/2001
8	Railway Officers and staff deputed to IRCON exclusively for Qazigund-Baramulla project and actually serving in that area with headquarters therefor, full tenure are permitted to retain Railway accommodation at previous place of posting on payment of normal rent, subject to a maximum period of two years from the date of joining the project.	72/2001
9	In modification of instructions circulated by Board vide letter dated 30-11-2000(SC 4/2001), Board have issued revised/modified instructions on retention of railway quarters on transfer, deputation, retirement, etc.	119/2001
10	The flat rate of licence fee (standard rent) for residential accommodation all over the Indian Railways, revised w.e.f. 1-4-2001.	136/2001
11	In partial modification of Board's letter dated 7-11-2000( SC No.233/2000), the increase in rent of sub-standard railway quarters w.e.f. 1-7-99 is withdrawn. The rent for these quarters will be recovered at the rates prevalent prior to issue of Board's letter dated 7-11-2000.	150/2001
12	The period of retention of railway quarters in favour of Officers/staff posted to new zones beyond 31-3-2001 will be regulated as in the cases of permanent transfer i.e., 2 months on normal rent and beyond 2 months, on request by the employee, on educational and sickness account, extended for a further period of six months on payment of special licence fee.	159/2001
13	Railway employees posted on deputation to Mumbai Railway Vikas Corporation (MRVC) are permitted to retain railway accommodation as under (i) normal rate (flat rate of licence fee) for 2 months (ii) further on request retention of railway accommodation at the previous place of posting may be extended upto 11-7-2004 on payment by MRVC to the railway an amount equivalent to the HRA admissible to the railway employee on deputation to MRVC plus the flat rate of licence prescribed by the railways from time to time.	177/2001
14	Staff rendered surplus and posted and posted at a new station may be permitted to retain railway quarters already allotted to them at a previous place of posting on normal rent for a period of 2 years from the date of issue of transfer order or till the allotment of railway quarters at new place of posting, whichever is earlier.	199/2001
15	In case of Railway officers/staff on transfer from one place to another involving change of residence and allowed to retain Railway accommodation at the previous place of posting in terms of the permission granted in his/her favour by the competent authority the place where the employee is in authorized retention	229/2001



	of Railway accommodation should be taken as 'previous place of posting in case the officer/staff has been again transferred to NF Railway.	
16	Instructions on the retention of Railway quarters on deputation of Railway officers /staff to UPSC, CVC and similar other bodies and to State Govt. and Central Ministries outside Delhi and on engagement of a retired Railway employee in Committee, Commissions and Tribunals are issued.	35/2002
17	The facility of retention of quarters at the previous place of posting on payment of Special licence fee / Rent by the Railway officers/staff on deputation to KRCL current till 31.3.2001 is now extended for a further period of Two (2) years upto 31.3.2003.	39/2002
18	Railway officers in occupation of leased/hired private accommodation on their retirement may be allowed to retain the same for a period of 4 months on payment of normal licence fee. No further retention beyond the above permissible limit is to be allowed in such cases.	52/2002
19	Officers/staff on deputation to IRCTC are permitted to retain quarter at the previous place of posting for a period of 5 years from 27.09.99 to 26.09.2004, subject to certain conditions	65/2002
20	Quarter allotment letter should contain a clause to the effect that the quarter allotted is for the employee's bonafide use of residence only & any violation of this clause would result in cancellation of allotment, besides initiation of disciplinary action under RS(D&A) Rules.	85/2002
21	Retention of Railway accommodation at previous place of posting by officers/staff on deputation to Rail Tel Corporation of India Ltd., [RCIL] may be permitted as follows: (1)2 months on normal rent [flat rate of licence fee] (2) On request by the employee, upto 25.09.05 or till the repatriation of the concerned employee, whichever is earlier, on payment to Railways by RCIL the HRA admissible to the employee plus the flat rate of licence fee as prescribed for the quarter so retained.	115/2002
22	The facility of retention of Railway Quarters at previous place of posting by Railway employees posted to N. F. Railway, current upto 30.6.2002, has now been extended to 30.6.2005, subject to submission of a certificate on 1 <sup>st</sup> July/1 <sup>st</sup> January of every year that his/her dependent family members are actually residing in the railway quarter at the last station of posting.	128/2002
23	Railway officers/staff deputed to IRCON exclusively for Quazigund-Baramulla Project may be permitted to retain railway quarters at the previous place of posting for full tenure of posting at the project on payment of normal rent.	130/2002
24	The family of missing Railway employee may be permitted to retain Railway quarters for a period of one year on payment of normal rent from the date of lodging FIR and for a further period of one year on normal rent on certification by the police authorities that the employee is not traceable.	141/2002
25	Rates of damages for unauthorised occupation of Railway	148/02

	<p>accommodation for the period from 1.11.99 to 30.4.02 and from 1.5.02 are revised as under:</p> <table><tr><td>Type of Accommodation.</td><td>A-I</td><td>A,BI &amp; II</td><td colspan="4">C &amp; unclassified Cities</td></tr><tr><td></td><td>1.11.99</td><td>1.5.02</td><td>1.11.99</td><td>1.5.02</td><td>1.11.99</td><td>1.5.02</td></tr><tr><td>I-IV</td><td>57</td><td>114</td><td>43</td><td>86</td><td>38</td><td>76</td></tr><tr><td>V &amp; above</td><td>83</td><td>166</td><td>63</td><td>126</td><td>56</td><td>112</td></tr></table> <p>(Rupees per sq.mtrs.of plinth area per month)</p>	Type of Accommodation.	A-I	A,BI & II	C & unclassified Cities					1.11.99	1.5.02	1.11.99	1.5.02	1.11.99	1.5.02	I-IV	57	114	43	86	38	76	V & above	83	166	63	126	56	112	
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26	Railway officers/staff posted to new zones/divisions are allowed to retain quarters at previous place of posting for one year from date of relief from old station or till quarter in new zone is allotted or leased accommodation is arranged , whichever is earlier, on normal rent, subject to an officer not below the rank of SDGM of the new zone certifying that the official concerned has applied / registered for allotment of quarter and it is not available in the new zone.	176/2002																												
27	The member of SC/ST staff who is to be included in the Area Housing committee should be the one who has been duly recommended by the SC/ST Railway employees Association of the concerned Zone/Division/unit.	239/2002																												
28	Any employee wishing to avail retention of Railway quarters on transfer/deputation/retirement on medical grounds on the basis of medical certificate issued by Doctors in the streams of Homoeopathy, Ayurvedic and Unani medicines, may apply to the Medical officer concerned requesting for medical certificate and subject themselves for medical examination.	15/2003																												
29	Board have issued instructions on retention of Railway Quarters in the event of re-engagement/ post retirement engagements in RCT/RRT, valid upto 31.3.04..	66/2003																												
30	Officers and staff who have been posted to Training Institutes as faculty members may be permitted to retain the Railway quarters at the previous place of posting for a maximum period of two years from the date of relief on payment of normal rent/flat rate of licence fee.	110 /2003																												
31	The facility of retention of Railway accommodation at the previous place of posting on payment of Special Licence fee by the officers/staff on deputation to KRCL, current till 31.3.03 is now extended upto 30.9.03.	149 /2003																												
32	The period of retention of quarters at the previous place of posting extended for the period of 5 years i.e. upto 26.9.04 to staff of Catering Department who were in occupation of Railway quarters before moving to IRCTC, is now further extended upto 31.3.2010, on the same terms and conditions, even after absorption in the IRCTC on exercising an option on same terms and conditions .	150/2003																												
33	The quarters on the railways conforming to the definition of sub-																													

	standard quarters should be treated as such and licence fee at the rates applicable to sub-standard quarters, should be recovered in respect thereof.	163 /2003
34	Further to the period of retention of railway accommodation at the previous place of posting by Rly. Officers/staff posted to new zones/ divisions upto one year from the date of relief [ SC No.176/02] on payment of normal rent, Board have allowed retention of railway accommodation in favour of Railway officers/staff already posted to the new zones/divisions and retaining quarters at their previous place of posting, for a further period of one year, subject to the conditions stipulated in their letter dated 2-9-2002 [176/02] This relaxation will also apply to railway officers/staff provided with transit accommodation.	190 /2003
35	The facility granted for retention of Railway quarter at the previous place of posting, to the newly created Zone/Divisions, for a period of one year from the date of their relief and further extended by another one year is equally available to officers and staff posted to newly created Zones as well as Divisions.	06/2004
36	The facility of retention of Railway accommodation at the previous place of posting on payment of Special Licence fee by the officers/staff on deputation to KRCL, current till 30.9.03 is now extended upto 31.3.04.	25 /2004
37	Railway Board have reiterated instructions on allotment of Railway Quarters to staff belonging to essential categories.	47 /2004
38	Proposals for retention of railway accommodation beyond the permissible period on medical grounds should be forwarded to Rly Board with the personal approval of GM duly following the procedures laid down by Board	50/2004
39	Classification of sub-standard quarters – lack of a formal store-room does not render a quarter sub-standard so long as a space for storage exists in many diverse forms viz., a loft in one of the rooms / kitchen or even a verandah.	66/2004
40	Officers / staff posted to new zones / divisions after 25-9-03 [ date of Bd's letter circulated as SC 190/03 ] are eligible to retain Rly. Quarter at previous place of posting for a period of one year only from the date of release.	87/2004
41	Permission for retention of Rly. Accommodation at the previous place of posting in favour of Rly. Officers / staff on deputation to Rail Vikas Nigam Ltd. [RVNL] is available for a period of 5 years i.e. 17-1-2008, subject to fulfillment of other conditions	123/2004
42	Permission for retention Railway accommodation at previous place of posting shall be available to Officers/staff posted to Jammu-Udhampur-Srinagar New Line Construction Project including those stationed at Jammu under this project upto the target date for the completion of the project, i.e., 15.8.2007.	127/2004
43	During the operation of the special relaxation regarding retention of quarter on posting to new zones, Rly.officials who were allotted and occupied accommodation from other than Rly. Pool , on their request, should be allotted Rly. accommodation at new place of posting on out of turn basis.	159/2004

44	The validity of permission for retention of Railway accommodation in favour of Railway employees posted on deputation to IRCTC has been extended from 27.9.04 for a further period upto 26.9.2005 subject to the terms and conditions contained in Board's letter dated 12.4.02 (SC No.65/02).	165/2004																
45	Railway employees rendered surplus and posted at a new station necessitating change of residence may be permitted to retain Rly. accommodation at previous place of posting wef 8-9-04 on payment of normal rent, for a period of 3 years from the date of issue of transfer orders or till the allotment of Rly. quarter at new place of posting, whichever is earlier	174/2004																
46	The revised rates of License fee (Standard Rent) for residential accommodation all over Indian Railways w.e.f. 1.7.04 are circulated.	47 /2005																
47	Rates of damages for unauthorized occupation of railway accommodation for two years w.e.f. 1.12.2004 are revised as under: <table><tr><th colspan="4"><u>Class</u></th></tr><tr><th>Type of accom.</th><th>A-I</th><th>A,B-I &amp; B-II</th><th>'C' &amp; unclassified</th></tr><tr><td>I to IV</td><td>132</td><td>99</td><td>88</td></tr><tr><td>V &amp; above</td><td>192</td><td>144</td><td>128</td></tr></table>	<u>Class</u>				Type of accom.	A-I	A,B-I & B-II	'C' & unclassified	I to IV	132	99	88	V & above	192	144	128	51 /2005
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48	Retention of Rly. accommodation at previous place of posting in favour of officers/staff posted to new zones – i) instructions issued under Board's letter dt.2.9.02 (SC No.176/02 are withdrawn with immediate effect. Officers/staff retaining railway accommodation at old station in terms of instructions contained in SC No.176/02 &190/03 are permitted retention upto 31.3.06 and those relieved after issue of these instructions are permitted retention as in the case of permanent transfer or 31.3.06, whichever is later.	60 /2005																
49	Water Charges are recoverable w.e.f. 01-07-205 at the rates mentioned below form Group 'C' staff occupying railway quarters and having the facility of water supply through pipes: Type I																	

	to include illness requiring prolonged or repeated indoor medical treatment of the Railway employee or any member of his/her family also.	
52	Further to Board's instructions dated 1.6.01 and 14.2.02 (SC Nos.119/01 & 35/02), Group A & B Railway Officers appointed as the Personal Staff of President, PM and Ministers in Central Government may be permitted to retain Railway quarters for the entire tenure of posting with them without registering for allotment of General Pool accommodation for which they are otherwise eligible.	149 /2005
53	Instructions on allotment/retention of Railway accommodation in favour of Railway employees on deputation to CRIS, issued.	156/2005
54	The currency of instructions on the facility of retention of Railway accommodation on payment of normal rent at the previous place of posting in favour of officers posted to N.F.Rly. has been extended for a period of three years from 30.6.05 to 30.06.08, or till the revised orders are issued by Railway Board whichever is earlier. This extension is subject to the conditions mentioned therein.	157/2005
55	The period of retention of Rly. accommodation at previous place of posting in favour of Rly. employees posted on deputation to RCIL has been extended for a further period of one year from 26.9.05 to 25.09.06.	163/2005
56	Further to Board's letter dated 30.6.05 (SC No.117/05), it is clarified that only refusal to accept allotment of entitled category of accommodation by an employee shall disqualify the employee for retention of accommodation at the old place of posting as per their letter dt.24.3.05 (SC No.60/05).	191/ 2005
57	Allotment / retention of railway accommodation by Railway employee on deputation to CRIS, as permitted in terms of Board's instructions dated 09-09-2005 [SC No. 156/2005], shall be on payment of normal rent.	13/2006
58	Railway employees who are on deputation to KRCL exclusively for the Udhampur Srinagar-Baramulla Rail Link [USBRL] Project [Katra – Laole portion] and are actually serving in the area of Project site with Headquarters there are permitted to retain Rly. accommodation at the previous place of posting till they work at the Project site or till the completion of the Project, whichever is earlier, on payment of normal rent.	15 /2006
59	The period of retention of railway quarters by Railway employees on deputation to MRVC valid upto 11-07-2005 if requested by the deputationist on payment of amount equivalent to HRA admissible to the Railway employee plus the flat rate of licence fee prescribed by Railways is now extended for a further period of one year from 12-7-05 to 11-7-06.	18 /2006
60	Retention of Railway accommodation at the previous place of posting should be allowed to the employees posted to new Zones / Divisions during the period from 01-04-2001 to 01-09-2002 on the same terms and conditions as contained in Board's letter circulated as SC No. 33/97.	23/2006

61	Permission for retention of Railway accommodation in favour of Railway employees posted on deputation to IRCTC has been extended for a further period of two years from 27/9/2005 to 26/9/2007 on the same terms and conditions contained in Bd's letter dated 12-4-02 circulated under SC No. 65/02	28 /2006
62	Board have clarified and reiterated that Railway Audit staff are governed by the provisions contained in para 1.5 of Board's letter dated 15-1-90 [SC No. 27/90] for retention of Railway accommodation in the event of their transfer from one station to another necessitating change of residence.	37 /2006
63	Instructions on Leasing/hiring of private houses for residential use of railway officers/staff are consolidated and circulated.	67/2006
64	Permission for retention of railway accommodation at the previous place of posting in favour of Railway Officers/Staff posted to New Zones/Division is extended for a further period of one year from <b>01-04-2006 to 31-03-2007</b> .	88/2006
65	Instructions regarding Retention of Railway accommodation at the previous place of posting by Railway officers on deputation under Central Staffing Scheme or to an organization eligible for allotment from General Pool are circulated.	98/2006
66	Railway employees who are on deputation to IRCON exclusively for Laole-Quazigund portion of Udhampur Srinagar Baramulla Link Project [Katra – Laole portion] and actually serving in the area of Project site are permitted to retain Rly. accommodation at the previous place of posting during the period they are posted at the project site or completion of the project, whichever is earlier	109/2006
67	Para 1 [d] added to Board's letter dated 01-06-01 [SC No. 119/01] and deemed to be part of the instructions from that date: The facilities for retention of Railway accommodation in the event of transfer from one place to another necessitating change of residence applicable to the Railway employees may be extended to the staff of Railway Audit Department .	110/2006
68	Regularisation of retention of Railway quarters by Railway employees on Central Staffing Scheme Deputation and on medical grounds between the period from 28-09-99 and 01-06-2001/ 16-03-2004: [1] Cases of Railway employees who retained Railway accommodation unauthorisedly between the period from 28-09-99 to 16-03-2004 on grounds of 'severe illness' of self/family members, may be treated as a class and their cases regulated as per the provisions contained in Board's ltr. dtd. 16-03-2004 [SC No. 50/04] [2] Cases of Railway officers who proceeded on deputation between the period 28-09-99 to 01-06-2001 and also those officers who proceeded on such deputation prior to 28-09-99 but were on deputation on 01-06-2001 may be treated as a class and their cases regulated in terms of instructions contained in Board's ltr. dtd. 01-06-2001 [SC No. 119/01].	204/2006
69	Instructions on retention of Railway quarter in the event of post-	205/2006

	retirement engagement in RCT/CAT and allotment of accommodation to the eligible dependents / specified relations of deceased Railway employees who are appointed on compassionate grounds, are issued.	
70	[1] Instructions on retention of Railway accommodation at the previous place of posting by Railway employees proceeding on deputation to Railway PSUs, Central Ministries and other eligible offices for allotment of accommodation by Directorate of Estate, Ministry of Urban Development, retention of non-pooled accommodation in the event of retirement, are issued. [2] <b><i>For the purpose of retention of Railway accommodation, the end of academic/scholastic session shall mean 'last paper of annual examination plus fifteen days time'.</i></b>	206/2006
71	All Group 'C' staff who are in pay scales, the maximum of which is equal to or less than Rs.6000/- are now entitled to Type II quarters.	84/2007
72	Railway employees posted to the Workshop Project Organisation under CAO [Workshop Project], Patna should be allowed retention of Railway accommodation at the previous place of posting for a period of 5 years on payment of normal rent.	108/2007
73	The officers and staff posted to new Zones have been permitted to retain Rly. accommodation at the previous place of posting, beyond 31-03-07, upto the dates as indicated in the Board's letter or as is permissible in the case of permanent transfer from the date of actual relinquishing charge at previous place of posting, whichever is later.	117/2007
74	Railway Board in partial modification of their instructions dated 08-08-07 [SC No. 117/07] have now decided that officers / staff posted in the new zones would be allowed to retain railway accommodation at the previous place of posting upto the period specified against each of the new zones and thereafter, i.e., from the day after the above mentioned cut off dates they would be allowed to retain railway accommodation on educational / medical grounds, as is permitted under normal rules of transfer.	121/2007
75	Railway employees who proceeded on secondment to International Organisations and where the posting was done through the Department of Personnel and Training, may be provided with the facility of retention of entitled type of Railway accommodation on payment of single licence fee.	142/2007
76	The powers for permitting retention of Railway quarters on medical grounds over and above the permissible period, as laid down in the general instructions, vested with the Railway Board, can now be exercised by the General Managers of respective Railways and such cases need not be sent to Railway Board	146/2007
77	Board have clarified that the provision of retention of Railway accommodation permitted on educational grounds to cover the current academic session defined as "last paper of annual examination plus fifteen days time" applies not only to deputationists to PSUs and Central Ministries, but also to cases of permanent transfer.	158 /2007

	Retention of Railway accommodation by Railway employees during the period of maternity leave may be allowed for the period of maternity leave plus other kinds of leave granted in continuation subject to a maximum of one year on payment of normal licence fee. These instructions may be deemed to have come into force with retrospective effect from 05.07.2000.	22/2008
	The facility of retention of quarters at previous place of posting in favour of officers / staff posted to Jammu-Udhampur-Srinagar-Baramulla New Line Construction Project has been extended for a further period of two years from 15.08.07 to 14.08.09.	37 /2008
	Railway employees on deputation to the Rail Land Development Authority [RLDA] who do not have Railway accommodation shall be eligible to get Railway accommodation from the concerned Railway Administration at their place of posting. The above provision would be valid only till Rail Land Development Authority [RLDA] completes the construction of its own quarters, which is to be ascertained on yearly basis by the accommodation /quarter allotting authorities from RLDA directly.	55/2008
	The facility of retention of Railway accommodation at the previous place of posting in favour of the Officers/Staff posted to New Zones of SW, EC, NW & WC Railways has been uniformly extended upto 31.03.08. Retention of accommodation beyond March, 2008 can be permitted under normal rules as in the case of transfer. No further extension beyond March, 2008 will be permitted	63/2008
	Officers/staff joining UIC offices [International Union of Railways] in India, on deputation, may be permitted to retain Railway accommodation at their previous place of posting for a period of five years or till the period of deputation, whichever is less.	91 /2008
	Rates of rent to be recovered for Railway accommodation allotted to Railway employees owning houses at the station of posting revised with effect from 01.07.2008 – If income from house does not exceed Rs. 12,000/- p.m. <b>Normal licence fee.</b> If income from house exceeds Rs.12,000/- p.m. - but does not exceed Rs.20,000/- p.m. : <b>Twice the normal licence fee</b> If income exceeds Rs.20,000/- p.m.: <b>Thrice the normal licence fee.</b>	99/2008
	Board have decided that as a special case, retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to ECR may be permitted up to 31.08.2009.	113/2008
	The license fee (Standard Rent) for residential accommodation over Indian Railways has been revised with effect from 1.1.2009.	206/2008
	Regularization of the Railway accommodation/allotment of alternative accommodation of the spouse of allottee Railway officer in the event of his/her transfer - Regularization of Railway accommodation may be allowed in the name of the remaining spouse if eligible for allotment of Railway accommodation, even though the date of priority is not covered. In case he/she is entitled for lower type of accommodation, he/she may be allotted alternative accommodation of the lower type as per his/her entitlement, on the basis of next available vacancy.	09/2009
	Consequent upon upgradation of Group 'D' staff to Group 'C' as per the recommendations of the Sixth Central Pay Commission, Board have issued instructions that no new proposals for Type I quarters should be processed and in respect of already sanctioned works of Type I quarters, only Type II quarters should be constructed, if feasible,	70/2009



	subject to certain conditions.	
	The type of Railway quarters that can be considered for allotment on out of turn basis to compassionate appointees to register for better type of accommodation as per the eligibility of deceased Railway employee has been modified from Type I - Type IV; to <b>Type I – Type V</b> subject to fulfilling the laid down conditions with effect from 28.04.2009.	71/2009
	Retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to New Zones- Officers / staff posted to all the new zones are permitted to retain railway accommodation in the previous place of posting up to 31.08.09 [SC No. 113/08], as in the case of railway staff posted to East Central Railway.	76/2009
	The instructions that the Railway employees transferred and posted to NF Railway will be permitted to retain railway accommodation allotted to him/her at the last station of his /her posting, on payment of normal rent /single flat rate of licence fee / rent upto 30.06.2011 or till revised orders are issued, whichever is earlier, is also applicable to Railway officers /staff posted on RE projects in the areas within the jurisdiction of NF Railway.	135/2009
	Railway employees posted to the Rail Coach Factory, Rae Bareli should be allowed retention of Railway accommodation at the previous place of posting for a period of 5[five] years on payment of normal rent.	157/2009
	The facility of retention of Railway accommodation at the previous place of posting in favour of officers /staff posted to the new Divisions of <b>Pune Division in Central Railway &amp; Rangia Division in NF Railway</b> , may be permitted post facto upto <b>31.08.2009 [Thirty First August, two thousand and nine]</b> .	172/2009
	Officers and staff belonging to the Electrification Project [CORE] may be treated on par with Railway employees in the matter of provision of residential accommodation and instructions regarding grades and entitlement of houses given in Board's letters dated 10.1.2000 [SC 33/2 ] and 21.9.2000 [enclosed] should be followed scrupulously without resorting to further classification.	173/2009
	Railway officers on their posting to RRBs as Chairmen may be permitted to retain railway quarter at their previous place of posting for a period not exceeding 3 [three] years on payment of normal rent.	185/2009
	<b>1063 RECRUITMENT RULES</b>	
1	The currency of the scheme of GDCE has been extended from 31-12-99 to 31-12-2000	8/2000
2	SC No. 24 to MC No. 32: Clarification on recruitment to Group D posts (1) Shadow panel should not be formed (2) shortfall due to candidates being medically unfit/not turning up to be made good by RRB by going down the merit list, subject to certain conditions.	64/2000

3	SC No. 25 to MC No. 32: Further to instructions circulated under SC. No. 109/99, the recruitment to categories of teachers and skilled artisans (Tech. Gr III) will also be undertaken by Railway Recruitment Boards.	65/2000
4	The SC/ST candidates called for trial/interview for recruitment against sports quota through open advertisements may be extended facility of free pass to attend the trial/interview	72/2000
5	Members of the SC/ST/OBC communities need not be nominated to serve on the Selection committee for recruitment against sports quota posts through open advertisements.	73/2000
6	Boards instructions that induction of Gr. D category in Workshops controlled by Mechanical Directorate should be put on hold apply only to all repair Workshops controlled by Mechanical. Directorate & ICF, CLW, DLW.	74/2000
7	The examination fees for exams conducted by RRBs has been enhanced.	106/2000
8	1. The currency of the instruction on 25% freeze of direct recruitment vacancies in the categories of clerks and Sr. Clerks & 20% in JAAs has been extended upto 31-12-2000. 2. The unfilled vacancies should be critically reviewed and progressively surrendered as matching surrender for creation of additional posts in more productive areas.	120/2000
9	SC NO. 5 to MC No. 7 – Board have enumerated the procedure to be followed in regard to recruitment of Group C and D against Scouts and guides quota.	126/2000
10	SC No. 6 to MC No. 7 The procedure for recruitment against Cultural Quota has been outlined	144/2000
11	SC No. 32 to MC 32: Tool and Die maker, Sheet Metal Worker & Armature & Coil Binder trades have been included to the list of trades already notified for recruitment to Diesel/ Elect. Asst. in scale Rs. 3050-4590.	146/2000
12	Instructions for recruitment of sports-persons on sports quota, sports norms and incentives ( SC No. 249/98) have been revised.	152/2000
13	Board have clarified that 3% reservation for persons with disabilities in Gr. C & D will be with reference to the total strength of the cadre and in Gr. A & B to be filled through direct recruitment will be with reference to only the identified posts in a cadre and a separate 100 point roster is to be maintained for the purpose.	153/2000
14	SC No. 29 to MC 32: The staff of quasi administrative offices/organisations who were on rolls for a continuous period of 3 years as on 10-6-97 and are still on rolls, may be considered for absorption subject to their fulfilling the prescribed qualifications & age limit prescribed for recruitment to Gr. D posts.	154/2000
15	SC No. 33 to MC 32: The vacancies of Asst. Cook in scale Rs. 2650-4000 & Sr. Cooks in scale Rs.4000-6000 are henceforth to be filled up through RRBs.	162/2000

16	Diploma in Construction Technology awarded by Father Agnel Polytechnic, Vashi, New Mumbai, is recognised as equivalent to Diploma in Civil Engg. for recruitment to various posts in Railways.	166/2000
17	SC No.35 to MC 32: Relaxation of upper age limit by 3 years for direct recruitment to all Gr. C & D categories including engagement of substitutes communicated under SC 145/99 has now been extended upto 3-8-2003	179/2000
18	The age relaxation and preference to be given to the course completed Act Apprentice trained in a railway establishment for appointment as Diesel/Electric Asst. in scale Rs.3050-4590, is circulated.	195/2000
19	The GMs may offer alternative appointment to medically unfit direct recruits in group D categories also as was being done for Group C non-technical categories only if the alternative category being offered is one for which Board's approval has been obtained already for filling up vacancies.	200/2000
20	Recruitment to Gr. D posts will henceforth be undertaken by the Rly. administrations, themselves.	204/2000
21	Board have indicated department-wise lists of posts identified on Railways for recruitment of physically handicapped persons in the categories of Visually Handicapped, Orthopaedically Handicapped & Hearing Handicapped.	207/2000
22	Proforma for placing requisition for candidates by Railways/PUs for recruitment of Gr. C posts, is circulated.	221/2000
23	All future recruitments in Gr. C & D categories reserved for Orthopaedically handicapped, hearing handicapped & visually handicapped persons, will be undertaken by the Railway Administrations themselves, as done prior to 8-9-2000.	229/2000
24	Board have issued clarification on the upper age limits for direct recruitment to various posts in Gr. C & D categories.	243/2000
25	The currency of the scheme of GDCE for filling up 25% direct recruitment vacancies has been extended upto 31.12.2001.	5/2001
26	Relaxation of upper age limit in favour of residents of Jammu & Kashmir for appointment to Central Civil Services and posts has been extended for two years from 31-12-99 to 31-12-2001.	17/2001
27	S.C.No.38 to M.C.No.32:- Procedure for recruitment of Group "D" staff is outlined.	21/2001
28	Candidates being considered against PH quota to the posts of Jr.Clerks/Sr.Clerks who fail to qualify in the typing test/stenography test, maybe called for viva-voce and if they qualify, may be appointed provisionally and given 2 years time from the date of their appointment, to qualify in the typing.	23/2001
29	Board have decided that while the existing qualification 10+2 with Science and Maths continue for appearing in the LDCE for promotion to the post of Supervisor (P.Way) in scale Rs.4500-7000 (RSRP) against LDCE quota, shortfall, if any, against the above quota is to be made good from amongst Gangman/Keyman/Mates having qualification of Matriculation/HSLC with 3 years regular service.	44/2001

30	In a particular category, where Physically Handicapped candidates cannot be recruited, the required number of posts to the extent of reservations, should be earmarked in some other category, and a clear mention to that effect be given in Column 14 of the proforma circulated under S.C.No.221/2000.	47/2001
31	The ban imposed on recruitment of Train Clerks through RRB has been lifted. Every Indent should have the approval of Member Traffic to avoid surplus recruitment.	50/2001
32	The trades of Mechanic (Diesel) and Heat Engine have been included as Paras 1(xiii) & 2(iv) respectively of Board's letter dated 28.6.2000 (S.C.No.146/2000) wherein the list of specified trades laid down as minimum educational qualification for recruitment to the post of Diesel/Elec. Assistant.	53/2001
33	SC No.39 to MC No.32:- Diploma in Port Development and Management from Institute of Rail Transport, New Delhi is to be prescribed as an additional desirable qualification for recruitment to the posts of ASM and Traffic/Commercial Apprentices, not possessing of this Diploma will not however debar candidates for recruitment.	54/2001
34	1)The currency of instructions on freeze of 25% of Direct Recruitment vacancies in the category of Jr.Clerks and Sr.Clerks and 20% in the category of Jr.Accounts Assistants and Accounts Clerks have been extended upto 31.12.2002. 2)The unfilled vacancies should be critically reviewed and progressively surrendered as matching surrender for creation of additional posts in more productive areas.	67/2001
35	The schedule for placement of indents with RRB, after clubbing the post of Artisans along with NTPC(Matriculates) is circulated.	81/2001
36	Board's approval is not necessary while undertaking recruitment from the open market to fill up vacancies in Group "D" against SC/ST backlog. But, decision to resort to such recruitment may be taken by the GMs.	121/2001
37	The instructions issued by Board during 1997 (SC No. 303/98) that the vacancies reserved for a category of the Physically Handicapped persons should be filled up by that category only, are withdrawn and Board have decided that while reservation of vacancies shall be made separately for each category of handicap, free inter-se exchange of vacancies is provided for, if candidates belonging to a particular category are not available or if the nature of vacancies in an office is such that a given category of persons cannot be employed.	149/2001
38	Further to Board's letter dated 26-2-2001 (SC No. 81/2001), the periodicity of placement of indents with the RRBs for direct recruitment to various posts in Group 'C' categories is revised.	151/2001
39	Board have clarified that for recruitment to NTPC posts other than ASMs & Guards against sports quota, the minimum of 50% marks in matriculation need not be insisted upon and candidates possessing a pass in matriculation can also be considered subject to satisfying other prescribed conditions.	172/2001
40	i) Scope of GDCE widened to include all those categories having	180/2001

	<p>25% or more of DR quota except Law Asst. Catering Supervisors Grade Rs.3200-4900 &amp; the Accounts cadres.</p> <p>ii) Age relaxation given upto 42 years to general candidates, 45 years to OBC &amp; 47 to SC/ST candidates</p> <p>iii) RRBs to conduct GDCE along with DR exams for the same category and separate merit published for GDCE</p> <p>iv) Currency of GDCE scheme extended upto 31-3-2005</p>	
41	Norms for recruitment of sports persons in Group 'C' posts against sports quota in RPF are circulated	183/2001
42	Though the minimum qualification for recruitment to the post of JE II is Diploma in Engg., Board have decided that an Engineering degree in the same branch would always be acceptable in lieu of Diploma in Engineering. However, <i>Degrees and Diplomas are not to be accepted in lieu of ITI unless specifically stated as acceptable.</i>	190/2001
43	The qualification for recruitment of Trained Graduate Teacher (Drawing) in scale 5000-9000 in Railway schools has been revised.	192/2001
44	The category and scale of 'Sr.Cooks in scale Rs.4000-6000' mentioned in Board's letter dated 13-7-2000 circulated as S.C. No. 162/2000 are corrected as 'Head Cook in scale Rs.4500-7000' (2) The element of direct recruitment to the extent of 33-1/3% through RRB is in the category of Head Cooks in scale Rs.4500-7000 and not in the Category of Sr. Cooks.	204/2001
45	Further to Board's letter dated 20-8-01 (SC No. 192/01) the pay scale of the drawing teachers indicated in para 1 may be corrected as Rs.1400-2600/Rs.5500-9000	206/2001
46	The minimum educational qualification for recruitment to the post of Hindi Assistant Grade II in scale Rs.4500-7000 has been modified.	213/2001
47	The distribution of Annual quota for recruitment of sports persons in Group 'C' and 'D' through talent scouting and open advertisement has been revised.	218/2001
48	All future recruitments in Group 'C' and 'D' categories against vacancies reserved for Orthopaedically handicapped and hearing handicapped persons should be undertaken by RRBs. Recruitment for the visually handicapped will, however, continue to be undertaken by the Railway Administration themselves.	236/2001
49	Henceforth recruitment to all Gr.'D' posts except against compassionate grounds and special quotas like sports quota, cultural quota and PH quota will be done through RRBs. Detailed guidelines for recruitment to Gr. 'D' posts are circulated.	270/2001
50	Modification/cancellation of indents placed by Railways on RRBs – Further to Board's instructions circulated under SC No. 305/99, the powers for enhancement /reduction of notified vacancies or cancellation of indent after conduct of written examination to be followed by final exam/interview or after conduct of I/II stage of written exam/interview but before publication of panel is vested with the RRCB.	272/2001
51	Board's letter dated 24-8-01 [ SC No. 218/01] reducing the sports	8/2002

	quota has been withdrawn. The distribution of sports quota as outlined under their letter dated 19-6-2000 [ SC No. 152/2000] stands good.	
52	Procedure to be followed by Railways / RRBs in relation to GDCE scheme for filling up 25% direct recruitment quota posts in Group 'C' categories, has been outlined .	13/2002
53	The proforma of notice wherein the number of vacancies indented for should be re-confirmed by Rlys./PUs six weeks before conduct of written test by RRBs, is circulated. After the indent is reconfirmed, the empanelled candidates should invariably be appointed.	22/2002
54	The qualification of Prathama Examination conducted by Hindi Sahitya Sammelan, Allahabad is recognised provisionally for 3 years as equivalent to pass in matriculation for posts in Central Govt.	23/2002
55	GMs may personally allow filling up of D.R. quota vacancies by GDCE in excess of 25% of D.R.Quota vacancies already earmarked to be filled by GDCE under the existing scheme upto the limit of 50% of the direct recruitment in individual cases, to expedite the filling up of vacancies in essential categories as well as redeployment of surplus staff. Regular Gr.C & D staff of PUs who fulfill the stipulated eligibility conditions may also be permitted to appear in GDCE for different Gr.C categories.	28/2002
56	A certificate to the effect that CPO has personally approved the filling of the proposed vacancies should be incorporated in the proforma of indents placed on Railway Recruitment Boards.	34/2002
57	Diploma/Graduate Diploma in Public Procurement & Supply Management awarded by Indian Railways Institute of Logistics & Materials Management, New Delhi is prescribed as an additional desirable qualification for recruitment to the post of Depot Materials Supdt Gr.III in scale Rs.5000-8000.	51/2002
58	The currency of the RRB panels for Class III/Gr. 'C' posts should be current for one year, extendable only by one year with the personal approval of the General Manager. For extension beyond this limit, proposal should be sent to Board giving detailed reasons for non- utilisation of panel within 2 years.	55/2002
59	Candidates possessing Diplomas prescribed as "desirable" for the recruitment to the specified posts should be preferred, other things being equal, for recruitment, without overlooking the merit of the candidates. Non-possession of Diplomas should not debar any candidate from recruitment.	56/2002
60	In view of the surpluses being generated in the PUs, where Board's approval was given for open market recruitment in Gr.'D' category in the PUs, but not yet utilized, such sanction is to be treated as "withdrawn".	87/2002
61	The criteria for LDCE for placement of eligible staff in grade Rs. 6500-10500 against 20% DR quota in Drawing, Design and Estimating cadres, is revised.	91/2002
62	It is reiterated that the qualification of Secondary & Senior	92/2002

	Secondary Courses conducted by the National Open School has been granted equivalence with those of other examinations of recognised Boards for purposes of admission to higher courses of study at Indian Universities.	
63	The status of courses in Hindi Language offered by various institutes and their equivalence to Matriculation, Degree level etc., is circulated.	113/2002
64	The degree/diploma awarded by the Gurukul Vishwa Vidhyalaya, Kangri-Haridwar and Kashi Vidyapith, Varanasi are recognised as equivalence of the following educational qualifications for the purpose of employment in service under Govt. of India as under:- <u>Degree/Diploma</u> Alankar : B.A. Shastri : B.A. Vidyadhikari : 10 years High School programme.	123/2002
65	The sports disciplines of Judo, Karate, Kho-Kho and Archery have been recognised by the Railway Sports Promotion Board for recruitment against Sports quota in Railways.	132/2002
66	Para (1)(iii) of Board's letter dated 7.4.99 circulated as S.C.No.106/2000 has been modified to exempt the SC/ST/Ex-servicemen categories from paying examination fee.	158/2002
67	Staff from a category or seniority unit clearly identified as surplus, fulfilling the eligibility conditions can also appear in the GDCE for filling up the post of Diesel Asst./Electric Asst., in addition to the surplus staff of Workshops and Production Units.	160/2002
68	Norms for Physical Efficiency Test for recruitment to Group 'D' posts prescribed - Ability to lift 35 kgs for 100 metres in 2 minutes in one chance without putting it down (20 kgs for 100 metres in 2 minutes for women in one chance ) and run for 1500 metres in 7 minutes in one chance (400 metres in 4 minutes for women in one chance).	172/2002
69	The educational qualification for consideration for selection as Intermediate Apprentices in all categories/Department for absorption as JE/Gr.II in scale Rs.5000-8000 should henceforth be ITI/Act Apprenticeship or 10+2 in Science stream.	186/2002
70	The "National Trade Certificate" of one year Basic Training & Proficiency certificate in specified modules awarded to successful trainees under restructured training pattern of Craftsmen Training Scheme have been recognised as equivalent to ITI for the purpose of recruitment to services under Government of India.	214/2002
71	Modification in the sports events and centralization of the process for recruitment of sports persons in Group 'C' posts in RPF communicated.	223/2002
72	The GM/Head of Unit may relax the upper age limit from 25 years, upto 40 years in respect of recruitment of Bridge players under talent scouting scheme, keeping in view the merits of each individual case.	224/2002
73	Para [1] [iii] of Board's letter dated 7-4-99 [SC No. 106/2000] modified vide their letter dated 8-8-02 [SC No. 158/2002] has	238/2002

	been further modified to the extent that no examination fee/postal charges will be charged from the candidate belonging to Physically handicapped categories in addition to SC/ST/Ex-Servicemen categories.													
74	The provisions of age relaxation contained in Para 115[ii], [iii] & [iv] of IREM Vol.I, 1989 Edition, whichever is more advantageous to the employees should be applied to serving employees applying for direct recruitment to various categories.	16/2003												
75	Replacement of panel against the shortfall can be asked for by the Railways within the currency of the panel ie. Upto one year in the normal cases and upto 2 years if the currency of the panel has been extended by the GM personally. The operation of the replacement panel should be ensured during the currency of the panel or latest upto 3 months of the expiry of the panel.	25/2003												
76	i] The currency of the instructions of 25% freeze of direct recruitment vacancies in the category of clerks and Sr. Clerks & 20% in the category of JAAs has been extended upto 31-12-04. ii] The unfilled vacancies should be critically reviewed and progressively surrendered as matching surrender for creation of additional posts in more productive areas.	26/2003												
77	Handball has been included in the Railway Sports Calendar for Women's Section only against Sports quota as per prescribed norms.	32 /2003												
78	The General Managers are empowered to make open market recruitment in Gr.'D' categories without obtaining Board's prior approval after exhausting the possibilities of absorbing the surplus staff available for redeployment, Casual Labour on roll and ex-casual labour on Live/Supplementary registers.	36 /2003												
79	<p>The annual quota for recruitment of sports persons in Group 'C' &amp; 'D' through talent scouting and open advertisements has been revised.</p> <table> <tr> <th>SCR</th><th>Gr.C</th><th>Gr.D (Rly/Unit Quota)</th></tr> <tr> <td>1.Open Ads.</td><td>15</td><td>7</td></tr> <tr> <td>2. Talent scouting ( RSPB quota)</td><td>10 5</td><td>" 4 3</td></tr> <tr> <td>Total:</td><td>30</td><td>14</td></tr> </table>	SCR	Gr.C	Gr.D (Rly/Unit Quota)	1.Open Ads.	15	7	2. Talent scouting ( RSPB quota)	10 5	" 4 3	Total:	30	14	86 /2003
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2. Talent scouting ( RSPB quota)	10 5	" 4 3												
Total:	30	14												
80	Instructions for posting of Group 'C' and 'D' physically handicapped candidates recruited on regional basis, near their native places within their region, as far as possible, subject to administrative constraints, are reiterated.	88/2003												
81	Revised jurisdiction of RRBs, after re-organization of Zonal Railways/Divisions, for recruitment to Group 'D' posts, is circulated.	98/2003												
82	. The procedure to be adopted by RRB for Psycho Testing has been outlined. The term 'Psycho test" for the identified categories is replaced with the term "Aptitude test"	109 /2003												
83	Further to Board's letters dated 8.8.02 and 22.11.02 circulated as SC Nos.158/02 and 238/02, the requirement of enclosing one stamped self addressed and one unstamped self addressed	114/2003												



	envelopes for SC/ST/Ex.Servicemen candidates be removed.																
84	The relaxation in upper age limit by 3 years in direct recruitment to all Group 'C' & 'D' categories which was current upto 3.8.03 has now been extended for a further period of one year i.e. 3.8.2005.	145/2003															
85	Board have clarified that RPF/RPSF personnel should not be considered eligible to appear in the GDCE or other departmental selections in departments other than RPF/RPSF.	146 /2003															
86	No competitive/recruitment examination should be fixed/conducted on the occasions of festivals of any minority communities.	153/2003															
87	Vacancies reserved for any specific category should be filled up by persons belonging to that category only, but unreserved vacancies are open to all, including the reserved category candidates. Persons with disabilities can be appointed against an unreserved vacancy if the post is identified suitable for such persons.	156 /2003															
88	The list of RRBs nominated to cater to the Zonal Railways & Production Units consequent on re-organisation of Zonal Railways/Divisions and creation of 7 new Zonal Railways and 8 Divisions, for their requirement for GDCE w.e.f. 1.4.03, is circulated	168 /2003															
89	In supersession of instructions contained in Board's Lt. Dated 14-2-03 [SC No. 53/03], sportspersons meeting the norms for out of turn promotion from Gr. D to Gr. C artisan categories by virtue of sports achievements may be promoted on provisional basis and allotted a trade and given on the job practical training for two years after which they should be subjected to trade test and their promotion regulated on passing of the Trade Test.	203/2003															
90	<p>In view of formation of new Railway zones, the annual intake prescribed for recruitment against Cultural , Scouts and Guides has been revised as under:-</p> <table> <tr> <td></td><td><b>Gr.C.</b></td><td><b>Gr.D</b></td></tr> <tr> <td>i. <b>Scouts &amp; Guides-</b></td><td>2 per Rly / yr</td><td>2 per Divn/yr</td></tr> <tr> <td>Production Units</td><td>1 per /yr</td><td>2 per /yr.</td></tr> <tr> <td>ii. <b>Cultural</b> : Rly.</td><td>2 per Rly / yr</td><td>Nil</td></tr> <tr> <td>Production Unit</td><td>2 per yr</td><td>Nil</td></tr> </table>		<b>Gr.C.</b>	<b>Gr.D</b>	i. <b>Scouts &amp; Guides-</b>	2 per Rly / yr	2 per Divn/yr	Production Units	1 per /yr	2 per /yr.	ii. <b>Cultural</b> : Rly.	2 per Rly / yr	Nil	Production Unit	2 per yr	Nil	215/2003
	<b>Gr.C.</b>	<b>Gr.D</b>															
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ii. <b>Cultural</b> : Rly.	2 per Rly / yr	Nil															
Production Unit	2 per yr	Nil															
91	The Committee for Physical Efficiency test for recruitment of Gr. 'D' categories of staff through RRB shall comprise of three Sr. Scale Rly. officers of whom one will be an SC/AT officer.	217/2003															
92	Para 4.3 of Board's letter dated 19.6.2000 (SC No.152/2000) amended to include norms for recruitment of sportspersons in Group 'D' in Golf discipline.	42 /2004															
93	The judgement of CAT/Principal Bench/New Delhi upholding the instructions debarring RPF/RPSF staff from appearing in GDCE and other departmental selection for promotion in departments other than RPF/RPSF, is circulated	44/ 2004															
94	Procedure for conducting Aptitude test to the post of ASM/Diesel/Elec. Assistant and Motorman is circulated	90/2004															

95	Indents for the post of Trains Clerks can now be placed on RRBs with the approval of the GM and prior approval of the Board [M.T] is not required	119/200 4
96	The restriction that staff from a category or seniority unit clearly identified as surplus, in addition to surplus staff of workshop and production units, fulfilling the eligibility conditions can also appear for GDCE for filling up the post of Diesel/Elec Asst. is removed and hereafter no distinction should be made between GDCE for 25% of DR quota and additional 25% of DR quota, if so decided by GM and single selection be held.	134/200 4
97	The relaxation of 03 years above the prescribed upper age limit for recruitment to all Gr. 'C' and 'D' categories including engagement of substitutes stands withdrawn wef 4-8-04	135/200 4
98	Henceforth, only employees working in lower grade posts and at the best in the same grade for which GDCE is being held should be allowed to appear in the GDCE . Employees working in the higher grade posts should not be allowed to appear in the GDCE to e held for a lower post.	144/200 4
99	Revised guidelines for recruitment to Gr. 'D' posts through RRB are circulated	154/200 4
100	Revised jurisdiction of RRBs for Gr. C & D recruitment is circulated	155/200 4
101	Cases for relaxation of minimum educational qualification to outstanding sports persons for granting out of turn promotion within Gr. 'C' if otherwise eligible for the same should be referred to Rly. Board for consideration.	158/200 4
102	Time table for written examinations for completing recruitment process for the posts of ASM, Diesel/Elec.Asst, JE and Section Engineer by RRBs is circulated	160/200 4
103	The relaxation of 03 years above the prescribed upper age limit for recruitment to all Gr. 'C' and 'D' categories including engagement of substitutes which was current upto 3-8-04 has now been extended for a further period of one year i.e. upto 3-8-2005	169/200 4
104	The RBE number of Bd's letter dt. 28-9-04 circulated as SC No. 135/04 may be read as 67/04 instead of 166/04	184/200 4
105	The judgement of Hon'ble High Court of A.P. in WP No.13376/04 upholding Board's instructions that RPF/RPSF staff are to be debarred from appearing in GDCE and other departmental selection for promotion in departments other than RPF/RPSF, is circulated.	191/200 4
106	Corrigendum to Para 6.1.1 (xxiii) of the procedure for application of Aptitude Test in Direct recruitment to safety categories issued:- The used Aptitude Test answer sheets should now be preserved by SSO/JSO for a period of six months instead of three months as instructed earlier. In Court/ Vig. cases, pending if any, against the selection, the sheets should be preserved till its finalisation.	193/200 4
107	The prefix 'Apprentice' should not be used in the indents placed on RRBs for direct recruitment from open market, except for	219/200 4

	categories of Apprentices appointed in Traffic and Commercial Department as Traffic/Commercial Apprentices.	
108	<p>(1) Clerks/Sr. Clerks appointed against sports quota should acquire typing proficiency within four years, after which the regular increments due on completion of 4 years and thereafter should not be drawn till typing proficiency is acquired.</p> <p>Deserving cases for consideration of further extension of time detailing the sports participation and achievements during the four-year period should be referred to Railway Board with GM's personal recommendation.</p> <p>(2) In the case of Sports persons who have not acquired typing proficiency and have already drawn 4 increments before issue of this letter, the next increment due should not be released till he/she acquires the typing proficiency.</p>	29/2005
109	Board have clarified that a sports person who have represented State School University/State Junior or Senior Team in National School Games/Inter University Championships at the level of All India University Championship/Junior or Senior National Championships, except Marathon and Cross Country is eligible for consideration for recruitment to Gr.'D' against sports quota as per instructions contained in Board" letter dt.19.6.2000 (SC No.152/2k)	33/2005
110	The currency of the instructions on freeze of 25% of direct recruitment vacancies in the category of Clerks and Sr. Clerks and 20% in the category of JAAs has been extended upto 31.12.2006.	42/2005
111	The currency of scheme of GDCE for filling up 25% direct recruitment vacancies in Group C categories has been further extended for a period of one year upto 31.3.06.	64 /2005
112	Board have decided that suitability for recruitment of wards of employees opting for retirement under Safety Related Retirement Scheme (SRRS) is to be assessed through a Committee of 3 SAG Officers (one each from Personnel, Mech./Elec. & Civil Engg.) at the level of Zonal Headquarters instead of RRB.	71/2005
113	Board desire that Railways should fill up the vacancies meant for Cultural/Scouts & Guides quota during the respective year as per the guidelines of Board circulated under SC Nos. 126/2000, 144/2000 and 215/2003.	81/2005
114	The currency of the scheme of GDCE for filling up of 25% net direct recruitment quota vacancies in Gr. 'C' categories , is now extended upto 31-03-08 on existing terms and conditions.	85 /2005
115	The provisional recognition granted to Prathama Examination conducted by Hindi Sahitya Sammelan, Allahabad for the purpose of employment under Central Govt. to posts for which desired qualification is pass in matriculation current upto 27.7.2004 is further extended for three years upto 27.07.2007.	87 /2005
116	Board have decided that, henceforth, the sportspersons recruited against sports quota in the category of Skilled Artisans should	94 /2005

	undergo prescribed training with payment of stipend and confirmation of service being the same as in the case of normal recruitment.	
11 7	Board have reiterated that Special Supernumerary posts with matching surrender may be created for accommodating sportspersons who are promoted on out of turn basis or are recruited on sports grounds in intermediate grade having no element of direct recruitment.	109/200 5
11 8	1. Posts in Para-medical categories can be filled up against clear vacancies on contract basis with prior personal approval of GM for a maximum period of one year upto 31.7.06 on a monthly consolidated remuneration, subject to certain terms and conditions. 2. The provision for engaging retired staff & substitutes in these categories are withdrawn.	124/200 5
11 9	1. Board have decided that recruitment to all Group 'D' posts will henceforth be done directly by Zonal Railways. 2. The procedure for recruitment to Group 'D' posts has been outlined.	126/200 5
12 0	The relaxation of 03 [three] years above the prescribed upper age limit for recruitment to Group 'C' and 'D' posts including engagement of substitutes stands withdrawn with effect from 04-08-05.	129/200 5
12 1	The currency of relaxation of upper age limit for direct recruitment to Group 'C' and Group 'D' contained in Board's letter of even number dated 10-05-99 [SC No.145/99] is now extended further for a period of 06 [six months] i.e. up to 03-02-2006. These orders will take effect from 04-08-2005.	143 / 2005
12 2	Recruitment of Sports persons in Group C & D category – Henceforth in the discipline of Rifle shooting, the individual medal winning performance of the Shooter in the National Championships will only be considered for the purpose of recruitment.	150 / 2005
12 3	1] Candidates applying for the categories of Asst. Drivers and ASMs should enclose a medical certificate from an eye specialist regarding vision in a prescribed proforma.  2] It should be mentioned clearly in the Employment Notice that candidates selected for the category of Asst. Driver / ASM will not be eligible for any alternative appointment if they fail in the final medical examination conducted by the Railway before appointment, for any reason.	169/ 2005
12 4	Para 2(3) of Board's letter dt.11.1.02 (SC No.13/02) is replaced. To ensure that the process of GDCE is not delayed on account of late receipt of applications from serving staff in response to notifications for GDCE issued, RRBs may entertain advance copy of application from serving staff, subject to the condition that No Objection Certificate in favour of applicants is produced before written test is held.	171/ 2005
12	Procedure for recruitment of Group 'D' staff on Indian Railways -	

5	Paras 5.1, 6.1 and 7.5 circulated under S/C No.126/05 have been modified.	176/ 2005
12 6	Norms for recruitment against the sports quota in the discipline of Rifle Shooting circulated under SC No.150/05 is modified to include Individual Medal Winning performance, also, as under:- Group 'C' i) All India Inter University Championship i) National School Games for Schools Group 'D': i) Junior/Senior State Championship	179/ 2005
12 7	Staff borne on IRISSET Cadre can also apply for GDCEs notified and conducted by RRB/SC against requirement of S.C.Railway.	184/ 2005
12 8	Para 3 of Board's letter dt.5.8.04 modified (SC No.144/04):- Only the employees working in grades lower than the grades for which GDCE is held, should be allowed to appear in the GDCE with effect from the date of issue of Board's letter i.e. 20.10.05	186/ 2005
12 9	Para 4.2.1(v) of Board's letter dated 19.6.2000 (SC No.152/2000 deleted till further orders. Any sports achievements in the National School Games, Organized by any of the Federation should not be considered for recruitment against sports quota in Railways.	192/ 2005
13 0	Board have clarified that Bihar Sanskrit Shiksha Board, Patna, is not a recognized Institution and certificates of Madhyama/Prathama awarded by them are not recognized for the purpose of appointment / promotion in the Central Government.	203/ 2005
13 1	For direct recruitment of ASM, with immediate effect, Diesel/Electric Assistant and Motorman, if a candidate scores less than the cut off marks in any sub test of Aptitude Test, he should be eliminated from the selection. System of adding marks of Aptitude Test to the marks obtained in the written examination will, however continue for the purpose of preparing the merit.	205/ 2005
13 2	All Commission Vendors/Bearers should be regularized with complete relaxation of educational qualifications instead of ability to read and write, by giving them maximum of 2 opportunities. In the case of death or medical incapacitation before the retirement of Commission Vendors/Bearers who are absorbed as Group D staff on the Railways, direct compassionate appointment to their widow/ward will be considered .	216/200 5
13 3	The cadres of Ticket Collectors and TTEs should be merged we.f. 1-02-06. Indents for recruitment / notices for promotion should be made to the unified cadre. The higher grades may be combined in consultation with the recognised unions if problem regarding interpolation of seniority is not anticipated.	08/2006
13 4	The relaxation of 03 [three] years above the prescribed upper age limit for recruitment to Group 'C' and 'D' posts including engagement of substitutes stands withdrawn w.e.f. 04-02-2006.	14/2006
13 5	The relaxation of 03 [three] years above the prescribed upper age limit for direct recruitment to all Group 'C' and 'D' posts including engagement of substitutes which was withdrawn vide Board's letter dated 31-01-06 [SC No. 14/2006], is now revived by Board and extended for further period of 01 [one] year	33/2006

	from 04-02-2006 to 03-02-2007.	
13 6	The relaxation of age limit in favour of the residents of the State of Jammu & Kashmir for appointment to Central Civil Services and posts, recruitment to which are made through UPSC or SSC or otherwise by the Central Government has been extended for a further period of two years beyond 31-12-2005 i.e. upto 31-12-2007	56 /2006
13 7	Board have decided that no employment should be given to members of families displaced as a result of acquisition wherein only a strip of land, namely, for construction of a line, has been acquired. However, employment can be considered, in Group 'D' posts only, wherein a large area, house or substantial livelihood has been snapped for establishment of projects. In future, offering appointment in Railways should be exception rather than a rule whenever any land acquisition takes place.	61/2006
13 8	Engagement of Course Completed Act Apprentices as Substitutes in Group 'D' category on the Railways -The upper age limit for recruitment for filling up vacancies in Group 'D' posts in respect of Course Completed Act Apprentices will be 38 years plus period of Apprenticeship for General, SC/ST & OBC candidates as a one time exemption till 03-02-2007	68/2006
13 9	Recruitment in Group 'D' category on Railways of the Staff working in quasi-administrative offices/Organisation connected with Railways -Railways with the approval of General Manager may consider absorption of those staff of quasi-administrative office/ organization who were on roll as on 10-06-97 and are still on roll subject to fulfillment of other conditions .	72/2006
14 0	Board's decision to call the candidates, 20% over and above the number of vacancies for the posts of ASM/DSL/Elec. Assistant and Motorman for document verification / vision test etc to avoid shortfall in the panel, communicated under their letter 24-4-06 may be extended to all other Group 'C' categories of posts subject to certain conditions.	74/2006
14 1	Board have decided to call the candidates 20% over and above the number of vacancies for the posts of ASM/DSL/Elec. Assistant and Motorman for document verification / vision test etc to avoid shortfall in the panel sent by RRB, in cases wherever the call letters to the candidates for document verification / vision test are yet to be issued.	77/2006
14 2	Instructions on reservation for persons with disabilities in recruitment categories are issued.	91/2006
14 3	Board have issued revised instructions for recruitment of sports persons, sports quota norms and procedure for recruitment and incentives and out-of-turn promotion to sports persons of Indian Railways, w.e.f. 20-06-2006, in supersession of all existing instructions on the subject.	102/2006
14 4	<i>Recruitment to Group 'C' &amp; 'D' posts on the Railways</i> -Board have advised that only candidates in possession of qualifications as prescribed by Ministry of Railways [Railway Board] should be allowed to take the examination & the applications of candidates with allied or	104/2006

	related qualification should be rejected at the time of initial scrutiny. While placing indents for Group 'C' posts on the RRBs the qualification prescribed only should be mentioned to avoid unnecessary litigation when candidature of such candidates is cancelled after getting through in the written test on the ground of not possessing the prescribed qualification.	
14 5	Revised jurisdiction of various RRBs for Group 'C' recruitment in respect of Eastern, Northern, Northeast Frontier, Southern and South Eastern Railways are concerned, is circulated.	112/200 6
14 6	For direct recruitment to the posts of Lab Assistant Grade-II in the pay scale of Rs.3,200-4,900, Certificate Course in Medical Lab. Technology is to be treated at par with Diploma in Medical Lab. Technology [DMLT] subject to the fulfillment of the certain conditions .	122/200 6
14 7	Certificates awarded by Board of Adult Education and Training [Prodh Shiksha Sansthan, New Delhi 100 003 <b>are not to be recognised</b> for purpose of initial appointment in the Government of India and for further promotion of the candidates holding certificates of the said board.	129/200 6
14 8	Board have clarified that instructions on reservation for the persons with disabilities are applicable to Railways only to the extent the same relate to reservation for the persons with disabilities in posts filled by direct recruitment from open market.	134/200 6
14 9	Detailed instructions on quantum of reservation, identification of jobs, classification of reservation, definition of disabilities and procedure for filling up of posts reserved against physically handicapped quota in DR and promotion quota are circulated. These instructions should be taken as applicable to Railways /Production Units only to the extent the same relates to posts filled by direct recruitment from open market.	146/200 7
	1] Handball [Men] Game has been included in the Railway Sports Calendar. 2] Recruitment of Men Handball players may be made against sports quota as per the prescribed norms to build a team in the Game of Handball [Men] Game.	169/200 6
15 0	Revised norms for recruitment of sports persons in Group C and Group D posts in cricket [men, through sports quota is circulated.	180/200 6.
15 1	Board have clarified that even a single recognized sports achievement during the immediate previous 2 years period [in any year of the said block] as specified makes a sportsperson eligible for consideration for recruitment against the sports quota and also for attending trials.	186/200 6.
15 2	Recruitment of Group 'D' staff : Modified instructions regarding holding of Physical Efficiency Test before Written Test , issue of notifications , conduct of PET by the Divisions and conduct of written test of the qualified candidates by the Zonal Railways is circulated.	190/200 6
15 3	Board have circulated guidelines for dealing with various aspects like recruitment, sports quota, norms and procedure for recruitment , incentives and out of turn promotions to	199/200 6

	sportspersons with reference to cases that pertain to the period before the issue of Board's letter dated 19-06-2000 [SC No. 152/2000] and after the issue of revised policy under Board's letter dated 20-06-06 [SC No. 102/2006] .	
15 4	Henceforth recruitment from open market in Group 'C' & 'D' categories against vacancies reserved for physically handicapped quota should be undertaken by Zonal Railway Recruitment Cell [RRC] as per the procedure laid down for the recruitment of physically handicapped persons. Vacancies reserved for physically handicapped persons of Productions Units and other organisations falling within the territorial jurisdiction of the Zonal Railway is to be clubbed together for the purpose of recruitment	02 /2007
15 5	List of 98 [ninety eight] trades in which training under Craftsmen Training Scheme imparted through ITIs / ITCs which can be accepted as per the requirement by the recruiting agencies for direct recruitment for the post of Skilled Artisan, is circulated.	03/2007
15 6	The provisional recognition granted to Prathama Examination conducted by Hindi Sahitya Sammelan, Allahabad for the purpose of employment under Central Govt. to posts for which desired qualification is pass in matriculation, current upto 27.7.2007, is further extended for three years from 27-10-2007 upto 27-10-2010.	21 /2007
15 7	The relaxation of 03 [three] years above the prescribed upper age limit for direct recruitment to all Group 'C' and 'D' posts including engagement of substitutes current upto 03-02-2007 is extended for further period of 01 [one] year from 04-02-2007 to 03-02-2008.	26/2007
15 8	Board have modified the instructions contained in para 4 of their letter dated 03-01-06 [SC No.08/06] to the extent that there should be complete mobility at each grade between mobile on train and stationary ticket checking staff so that they can be utilized anywhere depending on the circumstances and requirement.	44/2007
15 9	The currency of freeze to the extent of 25% of the vacancies falling in the DR Quota of Clerks in scale Rs.3050-4590 and in Sr. Clerks in scale Rs.4500-7000 and 20% in the category of Jr. Accounts Assistant and Accounts Clerks has been extended for a further period up to 31-12-2009. Rest of the vacancies may be filled up after reviewing the requirement of clerical staff.	48/2007
16 0	Revised instructions for recruitment of sportspersons, sports quota, norms and procedure for recruitment, incentives and out-of-turn promotion to sportspersons of Indian Railways, applicable with effect from 01-04-2007, are circulated.	55/2007
16 1	<u>Recruitment of sportspersons against Talent Scouting Quota:</u> The final approval of the competent authority for recruitment of a sportsperson against sports quota should be on or before 31 <sup>st</sup> of March of a financial year against the quota of which sportsperson is being appointed and the sportsperson should join duty within three months from the date of approval of the competent	58/2007



	<p>authority for such appointment.</p> <p>The approval of Railway Board, who is the final authority, for release of berth from RSPB's Talent Scouting Quota for appointment of a sportsperson, must be on or before 31<sup>st</sup> March and a sportsperson should join duty within three months from the date of issue of letter from Board's office in this regard.</p>	
16 2	The vacancies in the category of DMS Gr.I in the pay scale Rs.6500-10500 should be filled by DR and promotion of staff from lower grade of Rs.5500-9000 on 50:50 basis till such time the prescribed percentages are reached, subject to the condition that if only one post falls vacant and in the case of fraction the same should go to the DR quota.	64/2007
16 3	A new RRB has been set up at Bilaspur. The consequent revised jurisdiction of RRBs/ Bhopal & Mumbai and instructions for posting of officers, staff, arrangement of accommodation, budget allocation etc., are issued	83/2007
16 4	In partial modification to para 2 of Board's letter dt. 21-12-2006 [SC No. 2/2007], it has been decided that henceforth all recruitment from open market in Group C posts will be undertaken by RRBs along with general recruitment for various posts against PH Quota and a common examination will be held for general as well as persons with disabilities. Recruitment for Group 'D' against PH quota would continue to be undertaken by Zonal Railway Recruitment Cell as a common exam.	93/2007
16 5	Board have clarified that if a candidate has initially undergone education in an Institution which is not recognised for the purpose of employment in offices under Central Government but recognised by the State Government for the purpose of employment in offices under their administrative control and he / she acquires higher qualification from a University /Institute / Board recognised for the purpose of employment in Central Government offices then he/she should be considered for employment in Railway Establishments on the basis of his/ her higher qualification.	102/200 7
16 6	Further to Board's letter dated 30-03-2007 [ SC No. 55/07], the list of Junior National Championships recognised by the RSPB for recruitment on Indian Railways against Sports Quota is circulated	105/200 7
16 7	<p>[1] Guidelines to be followed in future recruitment of Group 'D' staff on the Railways by Railway Recruitment Cell [RRC] constituted in terms of extant instructions, are circulated.</p> <p>[2] Persons with disabilities are to be exempted from PET for recruitment to the posts in Group 'D' categories identified suitable for them and be allowed to appear directly in the written examination. After qualifying in the written examination, such candidates will have to pass the medical examination prescribed for persons with disabilities so that they can be empanelled.</p>	107/200 7
16 8	Board have reiterated that candidates in possession of one year Diploma Course in Health / Sanitary Inspection should only be	111/200 7

	considered for direct recruitment against the post of Health & Malaria Inspector, Grade-III.	
16 9	Board have clarified that a sportsperson can be considered for out-of-turn promotion from Group-D to Group-C or within Group-C on acquiring requisite norms as mentioned in Board's letter dt. 30-03-07 [SC No. 55/07]; even though he/she has been granted additional increments for the same sports achievement[s] by the Railway Board. Pay in the promotional grade in such cases is to be fixed by ignoring the additional increments granted for the sports achievement[s].	133/200 7
17 0	Educational qualification for recruitment to Group 'C' posts in Mechanical Engineering Department on the Railways, revised w.e.from 27.9.2007.	135/200 7
17 1	Educational qualification for recruitment to Group 'C' posts in Electrical Engineering Department on the Railways, revised w.e.from 27.9.2007.	136 / 2007
17 2	Guidelines for providing various concessions/ facilities including scribes to persons with disabilities while conducting examination for recruitment against 3% quota and issuing of Physically Handicapped Certificate is circulated .	137 / 2007
17 3	Period for acquiring minimum educational qualification by a sportsperson on recruitment through Talent Scouting Quota and on out-of-turn promotion within Group-C or on promotion from Group-D to Group-C, on sports account has <b>been increased from three years to four years</b> , with effect from 16-11-2007.	163/200 7
	Wheel Projects Organisation / Patna, is now included in the jurisdiction of RRB/Patna for placing indents of Group 'C' posts.	01/2008
	Henceforth, qualification for direct recruitment to the category of Senior P. Way Supervisor in the pay scale of Rs.5000-8000 will be Diploma in Engineering or B.Sc. with Physics & Mathematics or B.Sc.[Honours] in Physics with Mathematics as secondary/ subsidiary subject or B.Sc. [Honours] with Maths with Physics as secondary / subsidiary subject.	05/2008
	Board have now decided that all Commission Vendors / Bearers working in departmental catering units of different railways whose age is below sixty years, should be absorbed in the railway service with immediate effect in group D post. It has been decided that one more opportunity may be given for absorption of commission bearers / vendors, in addition to the two opportunities already given for regularization.	08/2008
	Board have clarified that the discipline " Aquatics" figuring in Para 2.4 of Board's letter dated 30.03.2007 [SC No. 55/07] consists of three events, namely, Swimming, Water Polo and Diving for recruitment of sportspersons on Indian Railways.	09 /2008
	The Diploma and Degree Certificates in Mechanical Engineering awarded by Institute of Mechanical Engineers [India], Mumbai, are to be recognized for employment in Central Government.	10 /2008
	Educational qualification for recruitment to Group 'C' posts in Civil Engineering Department on the Railways, revised with effect from 25.01.2008.	11/2008
	The relaxation of 03 [three] years above the prescribed upper age limit for direct recruitment to all Group 'C' and 'D' posts including engagement of substitutes current upto 03-02-2008 is extended for	12/2008

	further period of 01 [one] year from 04-02-2008 to 03-02-2009.	
	The words 'Tools and Disc Making' in column 4 [Revised qualification] of table in para 3 of Board's letter dated 27.09.07 [SC No. 135/07] has been corrected to read as "Tools and Die Making."	16 /2008
	Promotion of sportspersons from Group-D to Group-C on sports account: Board have clarified that personal approval of General Manager is required for granting promotion to sportspersons from Group-D to Group-C, on sports account on out-of-turn basis.	17 /2008
	The relaxation of age limit in favour of the residents of the State of Jammu & Kashmir for appointment to Central Civil Services and posts, recruitment to which are made through UPSC or SSC or otherwise by the Central Government has been extended for a further period of two years beyond 31-12-2007 i.e. upto 31-12-2009.	24/2008
	The educational qualification for recruitment to Group 'C' posts in S&T Department viz., of TCM-III, JE-II[Tele], SE[Tele], Technician Gr. III [Signal] {erstwhile ESM-III}, JE-II [Signal] and SE[Signal] has been revised with effect from 10.03.2008. Ongoing recruitments for these categories where notification has been published will be governed by past instructions.	31/2008
	Board have clarified that for granting out of turn promotions to sportspersons within Group-C, the sports achievements as mentioned in Para 9.4.1.1[ii] & 9.4.2.1 [ii] of their letter dated 30.03.07[ SC No. 55/07] shall be within immediate preceding five years, at the time of considering such cases.	36 /2008
	The competent authority for recruitment of sportspersons in Group-C and Group-D against sports quota shall be the same as detailed in Rule 215 of the IREC Volume I .	38 /2008
	In supersession of Board's letter dated 15-09-2000 [SC No. 207/2000] circulating department-wise list of posts identified on the Railways for recruitment of Physically Handicapped persons in the categories, a fresh list of department-wise identified posts suitable for persons with disabilities is circulated.	39 /2008
	Para 9.5.1[ii] of Board's letter dated 30.03.2007 [SC No.55/07] has been deleted. Out-of-turn promotions from Group-D to Group-C will be considered only on the basis of a Sportsperson acquiring the extant sports norms for recruitment to Group-C or Gold Medal winning performance in any Championship w.e.f 25.03.2008. Board have clarified that the condition of age limit i.e., 18-25 years, as mentioned in Para 5 is only for recruitment of sportspersons at initial stage, through Talent Scouting and Open Advertisement.	43 /2008
	All the licensed porters who are upto the age of 50 years and minimum age of 18 years as on 26.02.2008 are to be appointed to the posts of Gangman subject to the fulfillment of certain conditions, as a one time measure.	48/2008
	Board have decided that the licensed porters who are unable to "read and write" may be empanelled and appointed provisionally subject to the condition that they would acquire the requisite literacy / ability to "read and write" within a period of two months from the date of appointment. The candidates may be placed in the panel according to their date of birth.	62/2008
	Board have clarified that there is no need to conduct Physical Efficiency Test for appointment of Licence Porters to the post of Gangman.	69/2008
	Recruitment of Group 'D' staff on Indian Railways:-	80/2008

	Board have decided that the number of candidates called for document verification shall be 20% over & above the number of vacancies to avoid shortfall, subject to certain conditions.	
	The educational qualification of Diploma in Engineering etc., prescribed for direct recruitment to the category of Senior P. Way Supervisor in the pay scale of Rs.5000-8000 prescribed vide Board's letter dated 15.01.2008 [SC NO. 05/2008] may be read as <b>Diploma in Civil Engineering / Civil Engineering [Transportation]</b> .	82 /2008
	New para No.9.3A on grant of Incentives to Referees / Umpires has been inserted in Board's letter dated 30.03.2007 [S.C. No. 55/2007]. The instructions contained in para 9.3A will be effective from 09.07.08.	89 /2008
	Board have clarified that there is no provision of reservation / age relaxation for SC/ST/OBC candidates for recruitment against sports quota on Indian Railways.	92/2008
	Revised jurisdiction of Railway Recruitment Boards Kolkata and Malda for Group 'C' recruitment is circulated.	93/2008
	<b>Recruitment of sportspersons on Indian Railways against sports quota:</b> Board have included the medal winning performance in Commonwealth and Asian Games Championships in the norms for recruitment on Railways against sports quota in Group 'C' category.	95/2008
	Board have decided that in future all the matters of sportspersons related to establishment issues like recruitment , out-of-turn promotion, incentives, transfer and pertaining to similar service matters will be dealt with by the Personnel Department of the concerned Zonal Railway /Production Unit . Correspondence to Railway Board from Zonal Rlys/Production Units on these subjects should come through the Personnel Department only.	103/2008
	Board have decided to extend the currency of the scheme of General Departmental Competitive Examination (GDCE) from 31.03.2008 to 31.03.2011 on existing terms and conditions.	106/2008
	Out –of-turn promotion to sportspersons from Group –D to Group-C on sports account:- Board have clarified that the provisions for considering grant of out-of-turn promotion from Group-D to Group-C , according to Para 9.5.1[iii] of Board's letter dated 30.03.2007 [SC No. 55/07] will hold good for cases where the sportsperson represented Indian Railways team on two occasions in National Championships completed before 25.03.2008.	140/2008
	Calling of candidates over and above the number of vacancies for document verification in case of Group 'C' posts:- In cases where the panel is to be formed for a single vacancy, the number of candidates to be called for document verification <u>should be two and not one</u> , in order to ensure that time, money and effort spent in holding the selection process does not go waste in case the sole candidate selected is found ineligible due to documents not being in order or does not turn up.	150/2008
	Recruitment of sportspersons in Group-D against Sports Quota through Open Advertisement - Board have clarified that the Group –D Open Advertisement Quota allotted to a Division /Workshop/ Head Quarter of a Zonal Railway <b>can not be transferred to another</b> Division /Workshop/ Head Quarter.	181/2008
	Sports norms for recruitment of sportspersons against sports quota in Group-C and Group-D posts on Indian Railways in the game of Cricket and the sports achievements to be considered for grant of incentives to Indian Railways sportspersons are revised .	187/2008

	<u>Relaxation to sportspersons for acquiring minimum educational qualification, on out-of-turn promotion</u> – Board have reiterated that the cases for extension in the time limit for acquiring the minimum educational qualification are to be referred to Railway Board immediately after completion of the prescribed time limit since GM has no powers to extend the prescribed time limit. If he/she is unable to acquire the same within the prescribed time limit, sportsperson should be reverted to the original grade immediately after the completion of the prescribed time limit.	205/2008
	Board have clarified that Junior [under-21] Women Hockey Asia Cup is to be treated as equivalent to Asian Championships [Junior Category] as mentioned in Category-C under Para 3 of the Board's letter dated 30.03.07 [SC No. 55/07].	25 /2009
	The relaxation of 03 (three) years above the prescribed upper age limit for direct recruitment to all Group 'C' & 'D' posts including engagement of Substitutes current upto 3.2.2009, is extended further period of one year from 04.2.2009 to 03-02-2010.	30/2009
	Board have clarified that in the games where there is a provision for recruitment of sports persons against sports quota on the basis of current All India Ranking; in those games only the current All India Ranking in individual events [Singles] shall be taken into account and ranking in Doubles, Mixed Doubles shall not be considered for recruitment purpose.	40/2009
	Board desires that recruitment against the quota of Cultural /Scouts & Guides should be utilized annually <u>without fail</u> in the permitted time period as per circulated guidelines.	45/2009
	Candidates in possession of <b>a four year course of B.Sc. [Engineering] Civil</b> from recognized institutions can be considered for recruitment to the posts on the railways for which prescribed qualification is <b>Degree in Civil Engineering</b> .	46/2009
	Board have clarified that the certificates issued by National Institute of Open Schooling [formerly National Open School] is valid for higher studies and for the purpose of employment in all Central Government offices	56/2009
	The list of certificates/ qualification awarded by various Boards of School Education being operated in various parts of the country for the purpose of employment on the Railways and higher education, is circulated	67/2009
	The equivalence of qualifications awarded by Kameshwar Singh Darbhanga Sanskrit University, Darbhanga [Bihar] for the purpose of employment under the Central Government has been listed out.	75/2009
	Board have decided that alternative appointment is <b>not to be</b> provided to the medically failed empanelled candidates selected through RRBs/RRCs for any Group 'C' or Group 'D' post w.e.f 25.5.2009	79/2009
	The " <b>Service Bond</b> " period in respect of Sportspersons recruited against sports quota on or after 29.05.2009 has been increased from three years to <b>Five years</b> . [2] Appropriate action as per extant rules should be initiated in respect of sportspersons who have joined other departments in the past without resigning from the Railways.	80/2009
	Board have decided that Railway Chess players may be allowed Special Casual Leave / On Duty for participation in National / International level Chess Tournaments as is being followed in the case of other games. [2] In the case of participation of Railway chess player in International Tournament, recognized by World Chess Federation	81/2009

	[FIDE] for International Master and Grand Master titles and for garnering ELO points; a proposal may be sent by the concerned Sports Secretary to Railway Sports Promotion Board [RSPB].	
	In continuation to Board's letter dated 30.04.2009 [SC No. 67/09] a further list of certificates / qualification issued/awarded by Boards of Education recognized for the purpose of employment on the railways or seeking admission for higher qualification, is circulated.	92/2009
	Board have issued corrigendum to the revised educational qualifications for recruitment to Group 'C' posts in S&T Department viz., of TCM-III, JE-II[Tele], SE[Tele], Technician Gr. III [Signal] {erstwhile ESM-III}, JE-II [Signal] and SE[Signal], issued under their letter dt. 10.03.08 [SC No. 31/08].	110/2009
	Paras 8.2, 9.3.5 & 9.6[e] and Column 3 of Para 8.1.1 & 8.1.2 of Board's letter dt. 30.03.07 [SC No. 55/07] on higher fixation of pay of sportspersons at the time of initial appointment on Railways and on their out-of-turn promotion on sports account are cancelled w.e.f. 09.07.09. [2] Henceforth pay of the sports persons shall be fixed at the minimum of the scale of pay on their initial appointment and with normal fixation on their out-of-turn promotion on sports account. <u>Only five incentive increments on sports account will be granted in entire service</u> to a railway servant for the sports achievements after joining the Railways . [3] These increments, in the form of Personal Pay, will remain fixed during the entire service and will not count for service matters like pay fixation on promotion, retirements or DA, CCA [Transport allowance] etc.	118/2009
	The instructions circulated in Board's letter dated 11.07.2001 [SC No. 172/01] that for recruitment to Non-Technical Popular Categories of posts other than ASMs and Guards against sports quota the minimum of 50% marks in matriculation need not be insisted upon and candidates possessing a pass in matriculation may also be appointed provided the other prescribed conditions are satisfied in their case, will continue to apply for recruitment of sportspersons and will be applicable to both through Talent Scouting and Open Advertisement.	121/2009
	<u>Replacement Panels/ Shortfall in Panels</u> :Board while reiterating the instructions on replacement panels have advised that henceforth, whenever a fresh indent is placed on RRB, it should carry a certification that the previous panel for the post has been exhausted and the provision for Replacement Panel has been made use of, if not, reasons for the same should be spelt out.	128/2009
	Board have decided that as a one time measure, all the Licensed Porters, who have been appointed and joined as Gangman, or have been screened but not yet joined the post and who now want to revert back as Licensed Porters and want their badges back, may be allowed to revert back as Licensed Porters at the same place where they were working before, subject to the condition that there is need for Licensed Porters at the same station and they exercise the option to revert back within two months .	163/2009
	Board have communicated their decision to set up a new RRB at Siliguri and conveyed sanction for posting of officers and staff, arrangement of office accommodation, budget allocation, etc. for the new RRB.	174/2009
	Instructions on streamlining of working of RRBs, Model Time Schedule for completing recruitment by RRBs and list of Nodal RRBs for various examinations , are issued .	178/2009

[illegible]

	<b>1065 RESERVATION RULES</b>	
1	If any of the reserved/unreserved posts of stenographers remain unfilled against the 25% + 25% promotional quota, they will be filled up through direct recruitment as per their original distribution and shown in the respective rosters.	13/2000
2	Fee concessions and stipend/scholarships as available to SC/ST students in non Railway schools in the state is applicable / extended to eligible SC/ST students in Railway schools also.	20/2000
3	Recognition and extension of facilities to more than one SC/ST & OBC Federation/Association should not be considered . Disputes if any, amongst these Associations may be settled as per their bye laws or legally.	59/2000
4	The grant of relaxation in qualifying marks in promotion category posts in favour of SC/ST candidates stands withdrawn w.e.f. 27-3-2000 in safety /non-safety category posts. Selections already finalised need not be reviewed/reopened.	60/2000
5	SC/ST employees who are empanelled through selection/LDCE, without relaxation will be treated as senior vis-à-vis those SC/ST employees empanelled with relaxed standard.	62/2000
6	The 10% relaxation allowed to SC/ST candidates in Appendix II A and IIIA examination is to be calculated on the total marks and not on the minimum passing marks.	76/2000
7	Further to the instructions issued under SC No. 60/2000, withdrawing relaxation in qualifying marks for SC/ST for selection in Non-safety posts, it is now clarified that the scheme of 'best among the failures' will be continued.	160/2000
8	The provisions of para 11 of Board's letter circulated as SC No. 157/97, adjusting the OBC/SC/ST candidates in future appointments against sports/cultural/scouts quota, against reserved posts on the basis that their appointments are due to their excellence in these fields, is deleted, and the procedure for adjusting these SC/ST/OBC against reserved posts, is enumerated.	165/2000
9	The duration of the pre-selection coaching to SC/ST candidates for selection to Gr. B posts should be for 3-4 weeks and the individual Railways to decide between these limits so as to cover the syllabus fully.	182/2000
10	The ceiling of 50% reservation for SC/ST on total number of vacancies will apply only on vacancies that arise in the current year. In respect of the backlog/carry forward vacancies the ceiling of 50% reservation will not apply	183/2000
11	The relaxation in qualifying marks for selection to non-safety posts in respect of SC/ST candidates which was withdrawn w.e.f. 27.3.2000 is restored w.e.f. 3.10.2000.	11/2001
12	Corrigendum to the model reservation roster for direct recruitment and promotion in respect of cadres, the cadre strength of which is 15 and above, circulated under Board's letters dated 21.8.97 (SC Nos. 156 & 157/97)issued.	74/2001
13	If a single vacancy occurs in Group "B" and the lowest rung of Group "A" against reservation roster, the vacancy shall be	79/2001



	treated as unreserved and carried forward to the next recruitment/promotion year.	
14	Board while reiterating the instructions issued under their letter dated 8.8.2000 (S.C.No.193/2000) on compliance with the specific orders of CATs/Court(s), if any, to implement the Supreme Court judgment dated 16.9.99 on the subject of principles for determining the seniority of SC/ST staff promoted earlier vis-à-vis general OBC staff promoted later, they have now clarified that in other cases the instructions already in force under Board's letter dated 28.2.97 (SC No.61/97) and 15.5.98 (SC No.166/98) may continue to be followed, pending receipt of instructions from DOP&T.	99/2001
15	Board have decided that henceforth Zonal Railways/PUs need not send the affidavit/draft counter affidavit on reservation policies for SCs/STs/OBCs for vetting in Board's office and the same are to be dealt with by the Zonal Railways/PUs themselves with the help of CLAs/LAs in consultation with Railway advocates.	101/200 1
16	Board's instructions on notification of all panels and promotions issued on 26-12-1979 required to be notified as provisional consequent upon Supreme Court's stay orders in various cases relating to promotion of reserved candidates, for future adjustments are withdrawn, in view of the finalisation of the said cases.	139/200 1
17	Railway servants may be spared as 'on duty' as and when they are summoned by the National Commission to attend the hearing as is done in the case of other courts with all the benefits viz., duty pass, TA, accommodation etc., as on duty.	144/200 1
18	'BOT' community of state of Jammu & Kashmir has been notified as ST in the Central list of Scheduled Tribes for Jammu & Kashmir.	223/200 1
19	Board have clarified that the Castes / communities of Kurmi (mahato) in Chhota Nagpur (Bihar) and Turupukapu of Srikakulam Dist. (AP) have been included in the central list of OBCs, to get the benefits of reservation in civil posts and services under the Central Government.	233/200 1
20	Clarification on concessions/relief for reserved category candidates, applying to RRBs for non-reserved posts, are issued.	248/200 1
21	Pending receipt of further orders from DOP&T, action may be taken to fill up a single post in a single post cadre without applying reservation, on ad-hoc basis.	77/2002
22	The Supreme Court on a writ petition challenging the validity of the 85 <sup>th</sup> Constitutional Amendment Act, 2001 and Board's letter dated 8.3.2002 (SC No.48/2002) on the principle of determining seniority of SC/ST staff promoted earlier vis-à-vis General/OBC staff promoted later passed direction that pending further orders, status-quo shall be maintained.	90/2002
23	In the matter of ad-hoc promotions, if the number of SC/ST candidates found fit within the range of actual vacancies is less than the number of vacancies falling to their share, additional	93/2002

	SC/ST candidates to the extent required (not 5 times the number of vacancies) should be located by going down the seniority list.	
24	Proformae for post based rosters for promotion & recruitment categories are circulated for uniform maintenance on All Indian Railways.	120/200 2
25	Board's decisions on the demands/points in relation to the facilities granted to All India OBC Railway Employees Association are communicated.	139/200 2
26	Clarifications on the subject of treatment of SC/ST candidates promoted on their own merit are issued .	152/200 2
27	Reservation Roster for promotion from Group 'C' - Group 'B' and within Group B - The matter as to whether post based rosters should be followed for promotion to Gr.'B' is under consideration by the Board. Therefore, existing instructions presently being followed will continue to be followed till further orders. Rosters will cease to operate when the representation of persons belonging to reserved categories in a cadre reaches the prescribed percentage of reservation. Thereafter, the released vacancies will be filled by appointing the persons belonging to the respective category so that the prescribed percentage of reservation in the cadre is maintained.	188/200 2
28	Calling options from Non-Gazetted staff to serve in the Headquarters of the New Zonal Railways – Due representation of SC/ST/OBC employees as per post based rosters issued vide Board's instructions circulated as SC No. 157/97 may be ensured.	227/200 2
29	Additional facilities of Railway Telephone in office and allotment of Notice Boards at a suitable place and staying accommodation free of cost are granted to All India SC/ST Railway Employees Association and All India OBC Railway Employees Federation at Zonal /Divisional/Unit/Branch levels.	228/200 2
30	The different authorities to whom cases of eligible SC/ST candidates who though available, are not selected against the reserved vacancies in promotion in Gr.A B C & D, are required to be submitted to, are listed out.	230/200 2
31	It is clarified that the order in regard to assignment of seniority to SC/ST candidates vis a vis General/OBC candidates on promotion as communicated in SC No 48/02 should be followed, subject to the final outcome of the Writ Petition pending before the Hon'ble Supreme Court.	231/200 2
32	Board's orders on reservation of vacancies to the extent prescribed in respect of SC/ST is to be followed whenever ad-hoc promotions to Sr.Scale are made on the basis of seniority cum suitable.	10 /2003
33	Reservation to the extent of 27% for OBC candidates is extended to the Apprentice Training Scheme and the seats remaining unfilled by OBCs should be filled by UR candidates.	30/2003
34	Instructions that (i) the informal meetings with the representatives of the All India OBC Rly. Employees	31/200 3

	Association at the Zonal/PU/Divisional level are to be held regularly; and (ii) Office bearers of this Association can meet Branch/Field Officers concerned for redressal of grievance of their members, are reiterated.	
35	Instructions on filling up reserved posts due to non-availability of SC/ST candidates in promotional categories by exploring various possibilities viz; by considering direct recruitment (where possible), downgrading the posts and filling up by DR /promotion, and considering relaxation of the condition of 2 years minimum service required for promotion to one year by GM, are reiterated.	76 / 2003
36	Board have issue clarification in supersession of the instructions contained in Board's letter dated 30-6-99 [ SC No. 195/99] on the treatment of SC/ST candidates promoted on their own merit.	116/200 3
37	Henceforth the percentage of reservation for SCs/STs/OBCs for each Railway / Unit in direct recruitment of all Gr. 'D' and 'C' will be 15% and 7.5% and 27% respectively. The post based rosters issued vide Board's letter dated 21-8-97 [SC No. 157/97] is uniformly applicable to in all cases of direct recruitment filled by open competition [ii] This supersedes Bd's letter dated 27-5-94 circulated under SCNo. 58/94.	154/200 3
38	Before appointing a person belonging to OBC category, the appointing authority should ensure that the person does not belong to the 'Creamy Layer' on the crucial date, i.e., the closing date of receipt of applications for the post except in cases where crucial date is fixed otherwise .(ii) A clause should be inserted in the offer of appointment that his appointment is provisional subject to the community certificate being verified through proper channels and taking action for false claim, if found later.	158 / 2003
39	Where suitable Gr. 'B' SC/ST officers with not less than 6 years service in Gr. 'B' are not available, suitable SC/ST officers with minimum 3 years service in Gr. 'B' can be considered for adhoc promotion to Sr.Scale against vacancies reserved for them. SC/ST candidates will also be considered for promotion to unreserved posts in Sr.Scale along with general candidates if found suitable on general seniority.	194 / 2003
40	Board have reiterated instructions on relaxations /concessions to SCs/STs in promotion by selection from Gr. 'C' to Gr. 'B', within Group 'B' and from Group 'B' to the lowest rung in Group 'A'.	14/2004
41	Instructions on filling up of the posts reserved for SC/ST/OBC when sufficient number of candidates of a particular community are not available, are issued	46/2004
42	The income limit / criteria to exclude socially advanced persons / sections [creamy layer] from the purview of reservation for OBCs has been revised from one lakh to Rs. 2.5 lakh gross annual income	68/2004
43	Extant instructions on proper maintenance of roster registers should be strictly complied with	104/200 4
44	Minimum/basic facilities in the office accommodation granted to	124/200

	All India SC/ST Railway employees Association and All India OBC Railway Employees Association, like a table, 3 to 4 chairs, electricity, a fan etc., at various levels, be provided immediately by recycling the old unutilised furniture already available and not as a fresh procurement for this purpose.	4
45	Railway telephone with Zonal STD (Inter Division) at the residences of the President/Working President and the General Secretary of All India SC/ST Railway Employees Association and All India OBC Railway Employees Federation/Association be provided at Apex and Zonal levels, subject to the facility being available at that location.	128/200 4
46	Determination of creamy layer amongst OBCs – Clarifications to the criteria for determining creamy layer status of sons and daughters of persons in Govt. Civil services are issued.	218/200 4
47	Principles for determining the seniority of Staff belonging to SC/ST promoted vis-à-vis General/OBC staff promoted earlier Seniority of Railway Servants determined and promotion effected in between the period 10.2.95 and 16.6.95 )(both days inclusive) in terms of Para 319A in force during the period in question shall be protected <b>as personal to the incumbent.</b>	09/2005
48	Board have clarified that: [1] The instructions contained in their letters dated 7-8-02 [SC No. 152/02] and 20-6-03 [SC No. 116/03]i.e., in selection posts, SC/ST candidates who are selected by applying general standards and whose names in the panel appear within the number of unreserved vacancies are to be treated as selected on their own merit, will take effect from 7-08-02 and the cases decided otherwise before 7-8-02 need not be re-opened. [2] The above instructions are not applicable to the promotions made by Non-selection method.	86/2005
49	Board have clarified that single post in a single post cadre may be filled on regular basis without applying reservation.	128/200 5
50	Instructions contained in Board's letter dated 21-8-97 [SC No. 156/97 ] regarding Post Based Rosters for promotion in Group 'C' and Group 'D' categories should also apply for promotions from Group 'C' to Group 'B' and within Group 'B' categories.	197/ 2005
51	Fixation of Group 'B' cadre for promotion from Group 'C' to Group 'B' for operation of post based roster - The percentage of Group 'B' post with reference to the revised Jr.Scale [Group 'A'] cadre strength as on 1-4-05 for 8 major departments are communicated  Any fresh creation of Work-charged or revenue posts of Asst. Officers may be added to the fixed cadre strength of Group 'B' and rosters expanded.	208/200 5
52	Reservation in up-gradation due to restructuring –The Hon'ble Supreme Court has granted stay on the Contempt proceedings arising out of non-implementation of CAT/Court orders in regard to applicability or otherwise of reservation due to cadre restructuring.	119/200 6
53	The procedure to be adopted for operation of post based roster for promotions from Group 'C' to Group 'B' and for ad-hoc	154/200 6

	promotions from Group 'B' to Sr. Scale is circulated. It is also reiterated that for placement of Group 'B' officers in the higher Group 'B' scale of Rs.8000-13500, normal rules of reservation would be applicable.	
54	<u>Fixation of Group 'B' cadre for operation of post based roster for promotion from Group C to Group B and within Group 'B' :</u> Group 'B' cadre strength in each of the 8 major departments may be re-fixed by adopting the revised percentages given in Board's letter dated 14-8-07 on the combined cadre strength of Jr. Scale / Group 'B' in each Department as on 01-04-2007.	122/200 7
	The Hon'ble Supreme Court has upheld the validity Constitution [85 <sup>th</sup> ] Amendment Act-2001. Thus SC/ST Railway servants shall on their promotion by virtue of rule of reservation / roster, be entitled to consequential seniority also in terms of Board's instructions circulated under SC Nos. 48/02, 231/02 and 9/05.	29 /2008
	The Hon'ble Supreme Court has upheld the decision of the Government that the policy of reservation is applicable to the cadre restructuring exercise undertaken pursuant to instructions contained in Board's letter dated. 09.10.2003 [SC No. 191/03].	98/2008
	Reservation in promotion –Treatment of SC/ST candidates promoted on their own merit: The SC/ST candidates who have been promoted during the period 07.08.2002 to 06.05.2005 by Non-selection method on the basis of seniority cum fitness as per the instructions existing prior to Board's letter dated 06.05.05 [SC 86/05], by virtue of their seniority position in the feeder grade or otherwise, in excess of reservation quota prescribed for them, need not be disturbed, but are to be adjusted against the reserved vacancies arising in future.	17 /2009
	<b>1067 RETIREMENT FROM SERVICE</b>	
1	The appointing authority has to necessarily pass a "speaking order" wherever it is proposed to withhold an applicant 's request for withdrawal of notice for voluntary retirement.	84/2001
2	Where request for voluntary retirement has been accepted by the competent authority, request by the employee for withdrawal of notice for VR received before the expiry of 3 month period should be considered in the light of the circumstances/reasons for withdrawal in a reasonable and rational manner and refusal given only if there are valid reasons which should be recorded by way of a speaking order.	99/2002
3	(i) A railway servant on EOL other than on medical grounds seeking voluntary retirement, notice period need not be insisted upon and his request may be accepted immediately, subject to Vigilance clearance. (ii) A railway servant on EOL on medical grounds applies for V.R. with notice period, if any, his request may be accepted and he may be allowed to retire after the expiry of the notice period subject to vigilance clearance.	159/200 3
4	Board have introduced Safety related retirement scheme for the categories of Drivers and Gangmen from 2.1.04, i.e. the date from which the scheme has come into force.	12/2004
5	Officers who are on deputation to the UN/International	117/200

	Organisations are now eligible to seek voluntary retirement during the period of deputation or thereafter without any conditions specified in Board's Lt. Circulated under SC 173/85 i.e. serve for a period of not less than one year after he has assumed charge of a post in India and served for a period of not less than one year	4
6	Permanent Gr. 'C' and 'D' employees of the Rlys who have been declared as surplus [medically decategorised or otherwise] and placed in a supernumerary post and who cannot be redeployed within the Rly/ PU and have more than 5 years residual service may be allowed to retire voluntarily under the Special VRS subject to certain stipulations	150/200 4
7	Safety Related Retirement Scheme for Drivers and Gangmen - where the employee and his ward is otherwise eligible and the <b>ward is already admitted to a course in such Technical Institutions rendering him eligible for Assistant Driver's post</b> , relaxation in cut off date for eligibility may be given by Zonal Railway upto 30 <sup>th</sup> September. Such relaxation should be obtained from Railway Administration within the cut off date for submission of application i.e. 31 <sup>st</sup> July of the respective year.	02 /2006
8	Safety Related Retirement Scheme –Drivers and Gangmen – [1] Prompt action for conducting the written test of the ward, seeking recruitment under this Scheme, should be taken so as to complete the process latest by December-end of the year in which applications under the Scheme are invited. [2] The candidates who fail to qualify the written examination may be given one more chance to qualify the suitability test wherever such requests are received and subject to certain conditions.	126/200 6
	Voluntary retirement of railway employees – Request for withdrawal of notice for Voluntary Retirement submitted by the employees within the three month period should be considered in a reasonable and rational manner and refused only if there are valid reasons for doing so which should be recorded as well as conveyed to the concerned employee within the stipulated time to avoid unnecessary court cases. Copy of judgement dt. 30.11.02 passed by the Hon'ble CAT/Jabalpur in OA No. 21/05 Shri Ramayan Ram, Master Craftsman, W.C. Railway Vs. U.O.I. is also circulated.	72/2008
	<b>1068 RUNNING ALLOWANCE</b>	
1	Board have communicated their decision that the cases of payment of ALK for periods of suspension treated as duty, in respect of running staff, decided otherwise at the zonal level prior to the issue of instructions dated 17.4.02 (SC No.68/02) need not be re-opened.	21 / 2003
2	Instructions on provision of subsidized meal / food to the running staff in Running Rooms are issued	41/2007

	<p>Board have decided that : [1] the pay element in Running Allowance for running staff is 30% of the basic pay under the RS(RP) Rules,2008 for computation of the specified benefits excluding retirement benefits. For the purpose of computation of retirement benefits of running staff, an additional quantum of 55% of basic pay under the RS(RP) Rules, 2008 is to be reckoned.</p> <p>[2] In the case of Loco Inspectors governed by the scheme contained in Bd's ltr No.E(P&amp;A)II/83/RS-10)(iv) dt. 25.11.1992, an additional quantum of 30% of basic pay under the RS(RP) Rules,2008 would be reckoned for the purpose of computation of pensionary benefits only.</p> <p>3. The rates of Kilometreage Allowance and ALK at outstation for running staff in the RS(RP) Rules,2008, are revised w.e.f. 1.09.08</p>	202/2008
	<b>1070 SELECTION RULES</b>	
1	Procedure for filling up the posts of skilled artisans against 25% quota – manner in which the cases of persons who fail in the trade test should be regulated, is outlined.	14/2000
2	<b><i>ACS No. 107 to IREM Vol. I: SC No.13 to MC No.31: Para 217(b) substituted – Selection Boards are to be constituted by GM or HOD or other competent authority not lower than DRMs /ADRM s /CWMs.</i></b>	148/2000
3	Consequent upon merger of grades of Shunting Jamadar and Shunting Master Gr. II into a single revised scale of pay in the V PC – the classification of the posts has been revised.	150/2000
4	Qualifications prescribed for promotions in the category of Lab. Supdt. have been revised (b) Classification of posts of Lab Supdts. has been revised.	158/2000
5	Staff fulfilling the eligibility condition on successful completion of probation in the respective grade (whereever provided) would be eligible to appear in selection for promotion as Welfare Inspector in scale Rs.5000-8000, only after successful completion of the probation in the respective grade.	181/2000
6	Instructions to hold in abeyance the creation of additional non-gazetted posts in psycho-technical categories to facilitate conduct of psycho test on decentralised basis, issued under Board's letter dated 23-8-95 are cancelled.	187/2000
7	The existing 33.1/3% Gr. D to Gr. C promotion quota has been increased to 50%. The enhanced quota of 16.2/3% may be filled from matriculated Gr. D employees with minimum 2 years regular service through selection comprising written test and viva voce and the panel against 16.2/3% shall be drawn strictly on the basis of merit. The selection procedure for 33.1/3% will undergo no change.	218/2000
8	The PWIs / USFD (redesignated as JE Gr.II/ JE Gr.I / Section Engineer/ Sr. Section Engineer/USFD) may be operated as ex-cadre posts. (USFD – Ultra Sonic Flow Detection)	219/2000

9	Consequent on the revision of classification of Lab Supdts. Gr. I scale Rs. 6500-10500 in Medical Department, regular Lab Supdts. Grade II in scale Rs.1640-2900 / 5500-9000 who were promoted to this post on the basis of a positive act of selection are exempted from appearing for selection to the higher post of Lab Supdt. Grade I in scale Rs. 6500-10500 and their promotion will be considered in their turn on seniority cum suitability.	227/200 0
10	<b><i>In all departmental selections the personnel officer in-charge of the cadre shall alone assign code numbers to the answer sheets and this work should not be done by the paper setting officer.</i></b>	231/200 0
11	Board have clarified that objective type questions for about 50% of total marks for written test held as part of selection for promotion to the highest grade selection post in a category shall be deemed to have been followed correctly, if objective type questions fall in the range of 45% to 55% of total marks for the written test.	3/2001
12	The relaxation in qualifying marks for selection to non-safety posts in respect of SC/ST candidates which was withdrawn w.e.f. 27.3.2000 is restored w.e.f. 3.10.2000.	11/2001
13	Board have enumerated the procedure to be followed on awarding of marks against 'Record of Service' for promotion from Group "C" to Group "D".	37/2001
14	The posts of District Extension Educator which have arisen as a result of introduction of grade Rs.7450-11500 with effect from 21.2.2000 is to be filled through the process of modified selection by scrutiny of Service Records only as a one time exception and where the posts have already been filled up on the basis of selection, the same is not to be reopened.	55/2001
15	The procedure for calling for viva-voce and for empanelment of SC/ST employees in departmental selections in respect of safety and non-safety posts is reiterated.	181/200 1
16	The mode of filling up the ex-cadre post of AEN (Horticulture) is circulated.	191/200 1
17	When two or more candidates secure equal marks in the aggregate (written test & viva voce + record of service ) in LDCE for promotion to Gr. B posts against 30% quota, their relative merit position in the panel should be determined based on their relative seniority in the feeder grade(s).	235/200 1
18	Corrections/additions to the guidelines for Personnel Officers and members of Selection Boards constituted for conducting selection for promotion to selection posts, issued under Board's letter dated 20.10.99 (S.C.No.320/99) are circulated.	245/200 1
19	The classification of the posts of Shunting Master Grade II and Grade I made under Board's letter circulated as SC No.150/2000 is revised w.e.f. 30.10.2001 as under: (i)Shunting Master Gr.II (Rs.4000-6000) – Selection. (ii)Shunting Master Gr.I(Rs.5000-8000) - Non-selection.	257/200 1
20	The classification of the post of Sr. Shroff in grade Rs. 4000-6000 has been changed from 'Selection' to 'Non-Selection'.	45/2002



	ACS NO.130 TO IREM Vol. I. : Para 219(c) Substituted: (i) Objective type of questions for about 25% (in the range of 20% to 30%) of the total marks for the written examination should be included in the written test held as part of selection for promotion to selection posts other than highest grade selection posts, in all departments, except Accounts department.  (ii) Negative marking of 1/4 mark for each wrong answer to objective type question should be introduced for all selection posts including highest grade selection post in all categories.	49/2002
21	Para 2 of Board's letter dated 25.2.2002 (SC No.45/2002) modified to include one sentence that the views of All India Railwaymen's Federation on revision of classification of the post of Sr.Shroff grade Rs.4000-6000 are in conformity with the views of NFIR.	78/2002
22	<b><i>The guidelines on conduct of selections issued by the Board (SC No.320/99) has been corrected as under (I) Para 11.4.2.3.1: The pattern of assessing the CRs for last 3 years has been outlined.(2) Para 11.5.5.1 (b):- To make good the deficiency in reserved posts in non safety categories under the best among the failed candidates, the SC/ST employees who have secured 7 marks out of 35 in the written test should be called for the viva voce (3) Board's letter dated 10.9.95 has been added as authority under Para 11.5.5.1 (b)</i></b>	117/2002
23	The order of CAT/Allahabad that where selected is cancelled, it is obligatory on the officers to disclose reasons in the order if the cancellation of the selection is required, is circulated for guidance.	129/2002
24	The selection Board for departmental selection for filling up non-gazetted posts should within the allotted marks, add marks for every cash award / merit certificate and deduct marks for each minor /major penalty imposed during the period for which Confidential Reports are being considered. The compliance of these instructions should be ensured.	138/2002
25	Consolidated instructions on the eligibility criteria, qualifications etc. for filling up the post of Welfare Inspector Gr.III in scale Rs.5000-8000 are circulated.	147/2002
26	The category of Gangmen has been included in the existing list of safety categories[ B.Ref : SC Nos. 130/82, 146/82, 63/84, 7/91 ]	191/2002
27	The date of Board's letter quoted in their letter circulated as SC No.117/02 is corrected to read as 10.9.85 instead of 10.9.95.	201/2002
28	Henceforth, Goods/ Sr. Goods Drivers, Passenger/ Sr. Passenger Driver/Mail/Express Drivers having a minimum combined three years foot-plate experience as Goods/ Sr. Goods/ Passenger/ Sr. Passenger/ Mail/ Express Driver would only be considered for future selection for the post of Loco Inspector.	212/2002

29	GMs may permit holding of a fresh selection for promotion to safety categories before the expiry of six months period from the date of approval of the earlier panel, <i>subject to the condition that it is inescapable in the administrative interest.</i>	46 /2003
30	Service condition for eligibility for selection in higher grade posts while effecting promotion duly obtaining gm's approval for relaxation of the minimum two year service condition, it should be ensured that the employee concerned has successfully/ satisfactorily completed the prescribed period of probation in the relevant feeder grade.	91 /2003
31	Diploma of Indian Railway Institute of Logistics & Materials Management may be taken into account in awarding marks under the head "Personality, Address, Leadership & Academic/Technical qualification, in selections held for promotion to selection posts.	141/2003
32	Instructions regarding drawing up of a Calendar for holding selections/suitability/trade tests and strict adherence to the calendar so that vacancies in promotional grades (especially, Pointsman, Cabinman, Leverman, Yard Porters etc., and other safety category posts) are filled up timely and in a regular manner, are reiterated for compliance.	218/2003
33	Coding & decoding of roll numbers after the written test is over & custody of answer books after finalisation of selection proceedings is the responsibility of Personnel Branch Officer of the Deptt. for which selection is held and in case of selections for Personnel Department, the Personnel officer other than the evaluating officer will be responsible.	49 /2004
34	Para 3 of the Board's letter circulated as S.C.No.212/02 has been modified.	92 /2004
35	In respect of selections held for promotions from Group D to C in technical department, Diploma in Railway Engineering awarded by the Institution of Permanent Way Engineers (India) may also be taken into account while making assessment under the head "Record of Service"	162/2004
36	The question paper for written test held as part of selection / LDCE for promotion within Gr. C should have a practical bias i.e. the question paper should be designed to test the ability of the candidates to tackle the practical problems	180/2004
37	Criteria for LDCE for placement of eligible staff in grade Rs.6500-10500 against 20% DR quota in Drawing, Design and Estimating cadre – date of completion of the selection process extended to 31-3-2005	207/2004
38	The procedure for conduct of selections to the floating posts of Assistant Dietetics Officer and Asst. Physiotherapy Officers (Gr.B) in scale Rs.7500-12000 and maintenance of their seniority is outlined.	24/2005

39	Board have clarified that the procedure for assessment under the heading "Record of service" (max. 15 marks) as outlined in their letter dt.22.9.2003 (SC No.185/2003) for promotion from Group D to Group C against 33 1/3% quota based on entries in the Service Books/Personnel file regarding academic/technical qualification, awards/punishment, etc. is to be followed in the case of selections for promotion of Group D staff to Group C posts against 16 2/3% quota also.	72 /2005
40	Note(5) Below para 9.1 to Board's letter dated 20.10.99 (SC No.320/99) substituted. i) There should be absolutely no corrections in the marks awarded to multiple choice objective type questions. ii) There should be no correction in respect of narrative type answers also but if genuinely warranted, the marks originally given should be struck out and fresh marks awarded duly attesting the correction.	76 /2005
41	Instructions on drawing up of calendar for holding selections/suitability/trade tests should be followed scrupulously so that vacancies in promotional grades, particularly in the safety categories are filled up in a regular manner, are reiterated for strict compliance.	140 / 2005
42	Selections/suitability/trade tests for promotion of Catering staff whether still working with Railways or transferred to IRCTC on deputation/deemed deputation basis may continue to be conducted by Zonal Railways till the date of their absorption in IRCTC.	151 / 2005
43	Board have decided that while written test may be continued for Goods Driver, for promotion as Passenger Driver selection may be held on the basis of viva-voce after passing the prescribed promotional course.	152/200 5
44	The candidates who take the written examination as part of selection / LDCE for promotions to and within Group 'C' may be allowed to take the question papers with them after the examination is over.	161 / 2005
45	Selection for promotion from group "C" to Group "B" the date of commencement of the vacancy period should be taken as cut-off date for determining the eligibility of candidates for appearing for selection for both 70% and 30% LDCE quota.	167/200 5
46	Board have clarified that selection for filling up the posts against the enhanced 16.2/3% quota for promotion from Gr. 'D' to Gr. 'C' is to be treated on par with the selections against LDCE quota/General posts and the unfilled reserved vacancies diverted to direct recruitment quota.	168/200 5
47	Selections for filling up the promotion quota posts in the category of Asst. Loco Pilots (Diesel/Elec) should be conducted regularly on yearly basis. The cut off date for fulfilling eligibility conditions should be the date of issue of notification inviting options for lateral induction/selection.	211/200 5

48	Henceforth combined Selections [70% selection & 30% LDCE] may be held for filling up Group 'B' vacancies in the different streams of Mechanical Engineering Department and Transportation [Traffic & Commercial] Department.	16 /2006
49	Procedure for application of aptitude test in selection / promotion to safety categories of staff on Indian Railways devised by the Director Genl. [Psycho-Technical]/RDSO/Lucknow is circulated.	21/2006
50	Para 4.3 has been included in the procedure for application of Aptitude tests in selection/ promotion to safety categories of staff on Indian Railways devised by the Director General [Psycho-Technical]/RDSO/Lucknow, circulated under Serial Circular No. 21/2006.	64/2006
51	Board have reiterated that the instructions regarding equivalence of grades of running staff and those of non-running staff should be kept in view while determining the eligibility of running staff for promotion to Group 'B' posts of AOM/AME/AEE, both under 70% selection as well as 30% LDCE.	90/2006
52	Board's Instructions for holding timely selections for filling up the posts of Asstt. Loco Pilots ( Diesel/Elec) in the pay scale of Rs.3050-4590 earmarked for lateral induction from maintenance staff of Diesel & Electric Loco Sheds are reiterated for strict compliance.	107/200 6
53	Board have decided that for appearing in the selections/LDCEs for promotions within Gr.'C' and from Group 'D' to Group 'C' the cut-off date for determining the eligibility of the staff should be the date of issue of notification for the said selection.	131/200 6
54	Board have decided that henceforth the post of Station Superintendent in the pay scale of Rs.7,450-11,500 in the unified cadre should be classified as 'Non-Selection' instead of 'Selection'. Un-operated portion of a panel, if any, and current on the date of issue of this letter will be allowed to be operated / exhausted in terms of the existing classification. Selections on hand should not be processed further.	152/2006
55	Board have decided that for promotion to Group 'B' posts in RDSO through selection / LDCE, the same set of rules / instructions that are applicable to Group 'B' promotions in the different departments on the Zonal Railways would apply.	153/200 6
56	Board have decided that the LDCE for the categories of OS II in grade Rs.5500-9000 and PI in grade Rs.6500-10500 may now be held by the Zonal Railways themselves instead of RRBs. Other conditions laid down in para 3[ii] of Bd's Lt. dt. 17-06-05 [SC No. 107/05] will remain unchanged.	171/200 6

57	<p>Board have decided that for filling up the posts <b><i>classified as selection:</i></b></p> <p>[1] Question banks for each department and grade covering the complete syllabus must be prepared and circulated to the staff concerned.</p> <p>[2] There will not be any mandatory limit of questions / exams from the question banks only and secondly, holding of selections will not be postponed / delayed due to non-circulation of question banks.</p> <p>[3] The question banks so prepared should also be updated regularly in accordance with the changing technology and job requirements.</p>	196/200 6
58	The existing system of Aptitude Test being of qualifying and mandatory in nature is to continue in the interest of safety and the candidates who fail to qualify the Aptitude Test should be considered for appearing again in the Aptitude Test only on qualifying the next selection/ suitability tests. However, in order to familiarize the candidates with the nature of test batteries and improve the performance of the candidates in Aptitude Test, they should be called for appearing in Aptitude Test a day prior to the actual date of holding of test, for a practice session.	47/2007
59	Candidates being considered for appointment on compassionate grounds for the post of Asst. Station Masters and Asst. Loco Pilots should be called a day prior to the test for a hand-on practice session while conducting Aptitude Test to familiarize them with the nature of the test batteries. If circumstances warrant additional [second] chance being given, the competent authority in the Railway may consider the same only after a gap of six months on the merits of each case.	57/2007
60	The vacancies in the category of DMS Gr.I in the pay scale Rs.6500-10500 should be filled by DR and promotion of staff from lower grade of Rs.5500-9000 on 50:50 basis till such time the prescribed percentages are reached, subject to the condition that if only one post falls vacant and in the case of fraction the same should go to the DR quota.	64/2007
61	<p><u><i>Procedure for conducting selections for promotion to the posts classified as 'Selection – Qualifying Marks in Written Tests :</i></u></p> <p>Board have decided that in the written examination candidates should be required to secure 60% marks in each paper, if the written examination consists of more than one paper and <u>not in each part</u> of the question paper if the question papers consists of parts.</p>	154/200 7
	Board have accepted the recommendation No. 39 of Committee on Career Advancement Planning for Group 'D' staff on Railways [Ansari Committee] regarding circulation of question Banks for written examination for promotion from Group 'D' to Group 'C'. Instructions contained in their letter dated 06.11.06 [SC No. 196/06] that for conducting written examinations for promotions to and within Group 'C' question banks should be prepared and circulated to the staff, are reiterated. The question banks should be updated regularly in accordance with changing technology and job requirement.	14 /2008.

[illegible]

	<b>1072 SERVICE REGISTER</b>	
1	The qualification of Diploma awarded by the Indian Railway Institute of Logistics and Materials Management when acquired by a Railway employee, should be entered in the Service Register of the Railway employee.	61 /2003
	Board have reiterated that the service records of all the employees should be properly maintained and updated in time and the movement meticulously watched. In case of loss / misplacement of Service Records, the officials responsible for safe custody of these documents should be held accountable and immediate action should be taken to reconstruct the same as per extant instructions so that retirement dues are not held up for want of service records.	94 /2008
	<b>1073 SETTLEMENT RULES</b>	
1	Board have reiterated that the procedures laid down for payment of settlement dues of Railway servants on the date of retirement itself. Also the family of those Railway Servants who die while in service, at the earliest, be followed meticulously in order that the retiring Rly. Servants and the families of the deceased Railway servants are not put to hardships.	20/2005
	Board have reiterated that the service records of all the employees should be properly maintained and updated in time and the movement meticulously watched. In case of loss / misplacement of Service Records, the officials responsible for safe custody of these documents should be held accountable and immediate action should be taken to reconstruct the same as per extant instructions so that retirement dues are not held up for want of service records.	
	<b>1074 SPECIAL CASUAL LEAVE</b>	
1	The list of officers to whom the powers to grant special casual leave to ex-servicemen re-employed as civilians for appearing before medical re-survey board, for re-assessment of disability, to draw military pension has been delegated, is listed.	97/2000
2	Railway servants who participate in the Kailash Mansarovar Yatra [organized by the Ministry of External Affairs, New Delhi], since recognized as a Trekking expedition by the Indian Mountaineering Foundation [IMF], may be granted Special Casual Leave and issued Special Passes, as per their entitlements in terms of Pass Rules, w.e.f. 01-04-2005.	42/2006
3	Facilities like Special Casual Leave, Rail Journey Pass, financial assistance etc. should not be provided to the Indian Railways Powerlifters on sports account for participation in Bench Press, Master Powerlifting, Veteran and similar other Powerlifting Championships, which are not recognised by RSPB.	193/2006
	Special Casual Leave for not more than 10 [Ten] days in a calendar year may be granted, subject to exigencies of work, to differently abled Central Government Servants with disabilities as defined in the Persons with Disabilities [Equal Opportunities, Protection of Rights and Full Participation] Act, 1995 for participating in the Conference / Seminars / Training / Workshop related to Disability and Development related programmes organized at National and State level agencies to be specified by the Ministry of Social Justice and Empowerment.	07/2008
	The period of pre-participating Coaching Camp, if any, actual days of participation in the event, and the time spent in travelling to and from	61 /2008

	the tournaments / meets of National/ International importance, by Railway employees spared on the advice of RSPB, shall be treated as ON DUTY. This facility may also be extended to Managers/ Coaches/ Masseurs/ Doctors as may be approved or required by the Federations under rules, to Administer/ Coach/ Manage the teams participating in these sports events.	
	Special Casual Leave may be granted to the handicapped sportspersons at par with the general sportspersons through the corresponding Federations, etc. recognized by the Ministry of Youth Affairs and Sports [Government of India]	119/2008
	Special Casual Leave for 4 [four] days in a calendar year is granted to Railway employees with disabilities as defined in the Persons with Disabilities [Equal Opportunities, Protection of Rights and Full Participation] Act, 1995, for specific requirements relating to the disability of the official, effective from 01.09.2008.	208/2008
	<b>1077 TRAINING FACILITIES</b>	
1	ACS No. 11/99 to Manual on Management of Training (1998 Ed) Paras 8.8.2 and 4.1.1 of the Manual have been modified.	27/2000
2	Further to Board's instructions circulated under S.C. No. 16/96, the faculty members both Gaz. & Non-Gaz., on deputation in 16 more training centres on Indian Railways are to be granted Training Allowance @ 15% based on extant rules and guidelines issued herein	98/2000
3	ACS No. 10/99 to Manual on Management of Training (June 1998) Item No. 9 , 10 & 11 of Appendix II inserted	102/2000
4	The trainees/apprentices other than those covered under the Apprentice Act, 1961, belonging to SC/ST categories, who fail to complete the prescribed training satisfactorily is to be given one repeat course or 2 <sup>nd</sup> chance with stipend / pay and the third chance without stipend/or any other remuneration. In the case of those including OBC categories one repeat course to be given without stipend or any other remuneration. These orders would cover the directly recruited Intermediate Apprentices/LDCE & GDCE candidates.	189/2000
5	Revised duration of refresher/equipment training course for Gr. C & D staff of S & T department is circulated.	202/2000
6	Correction Slip No. 1/2000 to Training Manual – Training plan of Chemist and Metallurgist Supervisors and staff, is circulated.	212/2000
7	Training Module No. SR/ME/44 for App. TXR/DH modified to include a week training in STCs in ultrasonic testing.	226/2000
8	1)Refresher Training Courses for officers and supervisors and AFPs MDP for Group "A" & BFP for Group "B" officers should contain a capsule on how to conduct accident enquiries . 2)A Module of 2 working days on the subject is enclosed for immediate implementation.	12/2001
9	Staff posted to perform control duties as Section/Deputy/Chief	19/2001



	Controller should undergo Training as Specified in the "Stagewise Training of Gr."C" and "D" staff of Traffic Transportation Department.	
10	Board have issued addendum to their letter dated 28.11.2000 (S.C.No.12/2001) including SSE's of Electric Loco/EMU in Para-2(a) of the said Board's letter)	52/2001
11	ACS No.1/2001 on Manual on Management of Training Para 6.5.3. with the following provision is inserted: Sumptuary allowance at the rate of Rs.200/- p.m. is to be granted to each of the Principals of 52 Main Training Centres as shown in Appendix I to the "Manual on Management of Training" for the purpose of entertaining small groups of students/faculty/visiting faculty etc. (effective from 12.03.2001).	69/2001
12	The list of 956 training centres for providing training facilities to Engineering Graduates, Diploma Holders and students of Sandwich course for the next three years from 2001-2002 is circulated. If seats earmarked for Engineering Graduates are not being utilised, these may be filled by Diploma holders duly consulting Regional Board.	140/200 1
13	ACS No. 2/2001 to Manual on Management of Training – June 1998 – The Selection Committee for the screening/Selection of trainers/instructors should consist of 3 HODs and head of the concerned training institute . The maximum tenure of trainers should not exceed 8 years and the minimum tenure 3 years.	141/200 1
14	Ticket checking staff should be imparted training in Fire Fighting, First aid, and Cardio-Pulmonary Resuscitation (CPR) during their initial training at the time of recruitment and thereafter every three years and this function should be incorporated in their duty lists.	142/200 1
15	Instructions on the short duration crash training course of Running Room Cooks in consultation with local Catering/Cooking Institutes / Hotels, reiterated. If such facility is not available to a zonal railway, these cooks can also be trained at ITDC, New Delhi within the powers of GM.	146/200 1
16	Board's instructions on accountability relating to training are reiterated based on the recommendation of the Railway Safety Review Committee.	154/200 1
17	Correction Slip No. 4/2001 to the Manual on Management of Training 1998 Edition. – Revised list of Training Centres on Indian Railways is circulated.	166/200 1
18	ACS No.3/2001 to Training Manual: AGM will personally monitor the performance of the trainers and availability of infrastructure and training aids of all the training centres/institutions.	169/200 1
19	ACS No. 5/01 to Training Manual: Attributes required for a trainer should be carefully observed during training courses and noted in the trainee's personal record to facilitate future selection as trainers.	196/200 1
20	The training module of the staff development programme for Gr. 'D' employees for immediate implementation on railways is circulated.	198/200 1

21	Correction Slip No. 7/2001 to Training Manual: 'The Technical Training Centre, Metro Railway' has been included in the revised list of training centres on Indian Railways at S. No. 124 & 'Electrical Drivers Training Centre / Asansol/ER' at S.No.85 is deleted due to repetition.	207/200 1
22	The procedure for dealing with the variations in expenditure over the one time budgetary allocation granted to various training centres, is outlined.	225/200 1
23	ACS No. 8 to Manual on Management of Training [June 1998], issued.	258/200 1
24	Based on the recommendations of the Railway Safety Review Committee-98 [Part I], yoga training is to be introduced in all the training centres catering to safety categories by engaging local agencies, on an experimental basis, for a period of one year.	265/200 1
25	Correction Slip No. 1/2002 to Manual on Management of Training : 1)Pre-promotional/ promotional courses are made mandatory for promotion to the 18 safety categories listed in the annexure enclosed and there shall, henceforth be no distinction between pre-promotional course and promotional course. 2)There shall be no instance of promotion of a candidate without attending/passing the promotional course 3) As & when an employee is nominated for the promotional course, he should be relieved for the same without exception. 4) The staff should be relieved to attend the mandatory promotional course well ahead of the process of selection/promotion.	44/2002
26	Correction Slip No. 2/2002 to Manual on Management of Training: NDT Training Centre/RDSO has been included in the list of Training Centres on Indian Railways under 'Other Training Centres'.	57/2002
27	Further to instructions circulated under S.C.No.44/02, Board have reiterated strict compliance with the instructions therein regarding relieving staff nominated for promotional course.	185/200 2
28	Correction Slip No.3/2002 to Manual on Management of Training: Basic Training Centre, Bhopal, renamed as "Technical Training Centre, Bhopal", has been included at SI.No.52 in the list of Main Training Centres of Appendix-I of Manual of Management of Training .	194/200 2
29	Board have called for the comprehensive proposal with finance concurrence for upgradation of Training Facilities in various Training Centres over Indian Railways.	205/200 2
30	Revised training modules incorporating train dynamics course in syllabus of loco running staff is circulated.	222/200 2
31	Correction Slip No. 4/02 to Manual on Management of Training: Seven training centres of Central Railway have been included under 'Other Training Centres' in Annexure 'A' giving the list of training centres on Indian Railways to the ' Manual on Management of Training. '	235/200 2

32	The existing training centres may cater to staff, Supervisors etc., of the same area/jurisdiction that they were catering to before the formation of new zones. The same would hold when calling up for trainers, instructors, etc.	4 /2003
33	A special training programme of 5 days on first aid to the frontline staff recommended by the RSRC Part II, 1998 is enclosed for implementation at the Divisional level under the guidance of CMS/Sr.DMOs in co-ordination with the P Branch	8/2003
34	Further to Bd's It circulated as SC No. 265/01 and 178/02 and It No. P[R]673/III dt. 23-1-03, the yoga and meditation classes should be imparted to trainees in the Railway training centres on experimental basis upto 31-12-03, other terms and conditions remaining unchanged.	29/2003
35	The Gazetted and non-gazetted faculty members drawn on deputation from the field for the purpose of imparting training in C&W/Dharwar, C&W Training Centre/Miraj, BTC/UBL, C&W/BZA, LGD & GTPL, ATC(Optg)/KCG on this Railway are also to be granted Training Allowance @ 15% in terms of extant orders w.e.f. 1.1.03, based on certain guidelines.	45 /2003
36	The initial & periodic refresher training course for running staff & AC attendant should have a programme on fire-fighting /use of fire extinguisher.	49 /2003
37	Staff belonging to Safety category who are due for Refresher Course and who, in the meanwhile, gets selected/empanelled and scheduled for promotional course, may be exempted from attending Refresher course for 3 years from the date of completion of promotional course, provided the promotional course is not beyond 3 months from the Refresher course.	55/2003
38	New training centres can be opened based on the recommendations of a committee consisting of SAG Officers from the Executive, Personnel & Finance Departments constituted for the purpose and with the approval of the General Manager. Proposal for grant of training allowance will have to be forwarded to Board in the proforma, enclosed.	64 /2003
39	ACS No. 1/03 to Manual on Management of Training [ 1998 Edn ]: The procedure for selection to the post of Instructors taking into consideration the attributes required for a trainer recorded in the S.R. of the employee is circulated.	68 / 2003
40	Out of the two days allocated for viva voce for Refresher course in LOCO RNG-7 and LOCO RNG- 9 for Electrical and Diesel Drivers, one day should be allocated in ZTCs so that Drivers can be assessed in respect of exposure to safety rules and one day at ETC/DTC for assessment of technical skills.	79 / 2003
41	Further to Board's letter dt. 11.2.03 circulated under SC No.49/03, the modified training module Loco RNG-8 & Loco RNG-9, duly incorporating the course of 'Train Dynamics' is circulated	89 / 2003
42	Further to Board's letter dt.18.9.01 (SC No.140/01), facilities given to Engineering Graduates, Diploma Holders and	113/ 2003

	students of Sandwich course, under the Apprentice (Amendment) Act, 1993 for the years 2001-02, 2002-03 & 03-04 the allotment of trainees of ICF from Mechanical & Electrical Department has been changed.	
43	The date (18.9.2001) and RBE Number (98/2007) of Board's letter quoted in para 1 of Railway Board's letter dated 6.6.03 (SCR/SC No.113/03) has now been changed as 18.5.2001 and 98/2001.	147 / 2003
44	Correction Slip No.2 to Training Manual:- Thirty one more training institutions have been included under Main and other Training Centres in the list of Training Centres on Indian Railways which was circulated under S.C.No.235/02.	161 / 2003
45	ACS No.3/03 to Manual on Management of Training: (I) Safety categories including running staff must acquire 60% in written and 60% in practical and viva to qualify in the post training exam and with no relaxation for SC/ST. Objective portion will constitute at least 70% of the total marks. Pass marks for non-safety categories will be 50% (ii) One/two days crash course by Sr.Instructors/officers specialised in each trade to be organized for staff working in remote/far flung areas.	162 / 2003
46	The list of ZTCs and the specific Divisions assigned to each ZTC along with the Administrative control, in order to provide training for the staff on the newly created zones is circulated.	164 / 2003
47	The list of STCs and the specific Division assigned to each STC along with the administrative/ budgetary control is circulated.	183 / 2003
48	In supersession of the instructions issued earlier, the proposals for opening of new training centre should be sent to Management Services Directorate, Railway Board for consideration and approval.	187 / 2003
49	Further to Board's letter dated 25.2.2002 (SC No.44/02), Board have clarified that successful completion of training is mandatory for safety category staff for promotion to higher post. <b><i>However, this does not mean that all staff in the zone of consideration have to be necessarily imparted training before selection process.</i></b>	197 / 2003
50	The passing marks in the written and practical examination prescribed as 60% for safety categories including Running staff in Board's letter dated 10.7.03 [circulated under SC No.162/03], has now been <b>modified to read as 60% in written and / or viva/practical as in vogue</b> and with no relaxation for SC/ST. For non-safety categories the pass marks be 50%. The repeat course available to trainees will be maintained, as advised in Board's letter dated 10.8.2000 (SC No.189/2000).	198 / 2003
51	Yoga and meditation classes is to be imparted to trainees in Railway Training Centres on permanent basis from 31.12.03 on the same terms and conditions as given in Board's letters dated 23.11.01 (South Central Railway No.265/01), 23.8.02 (South Central Railway S.C. No.178/02), and 13.1.03 (29/03).	210 / 2003
52	The nomenclature of Zonal Training Centres has been changed to 'Zonal Railway Training Institute'.	214/ 2003

53	The training programme in First Aid should be made mandatory for all railway personnel , especially for on-board train staff, Gangman, PWI & Station staff who are usually the first responders at site.	13/2004
54	The ceiling limit of expenditure on messing and that of recovery from the in-service officers and trainee probationers by centralised Training institutes is revised, pending finalisation of the report of committee appointed for the purpose.	37/2004
55	RSRC recommendation No. 41 [Pt.II] Revised training module and course content of loco running staff giving greater emphasis on practical training to upgrade their driving skill, is enclosed.	51/2004
56	Further to SC No.51/04, revised training and course content of Loco running staff with greater emphasis on practical training with a view to upgrade their driving skill is circulated.	52/2004
57	ACS 157 & 158 to IREM Vol.I 1989 ed. Para 155[2][iii]&[iv] and Para 156[2][iii]&[iv] modified: The initial training period for trainee Draftsman in Mechanical/Electrical and S&T dept. has been reduced to 18 months on stipend of 4000-100-4100, applicable to batches recruited after 16-3-04. ACS 1 to manual on management of training [June 1988] item 2 under item No.IV of Appendix II – Correction to the above effect, issued.	59/2004
58	Revised training modules for stage-wise training of Loco running staff and other safety categories is circulated	72/2004
59	<ol style="list-style-type: none"> <li>1. Instructor selected in the same grade are not allowed additional increment, but are allowed Training allowance wherever admissible</li> <li>2. Instructors selected from lower grade will not be granted training allowance but will be given higher grade [which cannot be claimed while being repatriated]</li> <li>3. On promotion if there is no higher grade vacancy in the institute, the element of the higher grade post may be transferred from the parent railway till completion of his tenure on the recommendation of the Principal of the Institute.</li> <li>4. Faculty members may retain Railway quarters at previous place of posting on normal rent, for a maximum period of 2 years from date of relief.</li> <li>5. On repatriation after completion of tenure, 2 options for choice of posting may be allowed and considered as far as possible.</li> </ol>	78/2004
60	In addition to normal duties, instructors possessing the requisite certificate from recognised institute, not in receipt of training allowance and conducting Yoga classes can be paid honorarium subject to a limit of Rs.5000/- per annum.	79/2004
61	ACS 2/04 to Manual on Management of Training – duration, periodicity of the refresher courses for Safety categories of civil engineering department is circulated	93/2004
62	ACS 3 to Manual on Management of Training [1998] 1] Instructions on pass marks for trainees undergoing initial,	97/2004

	<p>promotional, refresher or specialised courses in training centres in safety/non-safety is as under:  Safety categories – 60% in W/T and 60% in viva voce with no relaxation for SC/ST  Non-safety categories – 50%  Question paper for initial and promotion courses should contain 40% of the total marks as objective and 60% as subjective type questions and for refresher courses 70% objective and 30% subjective type questions.  2] Board's lt dt. 7-10-03 [SC No. 198/03] is withdrawn. Paras [a] &amp; [b] of Board's lt dt. 10-7-03 [SC No. 162/03] replaced and [c] &amp; [d] has been re-numbered as [d] &amp; [e] respectively.</p>	
63	The specific Railway/Division assigned to each S&T Training centre along with the zone having the administrative/budgetary control is listed . S&T Training centre Moulali will provide training to GTL, BZA, GNT, HYB, SC & NED divisions of SCR and will be under the administrative and budgetary control of SCR.	107/200 4
64	Pending finalisation of the report of the Committee, the ceiling limit of expenditure on messing for officers upto JAG/SG not covered in SC No. 37/04, is revised from Rs. 100/- to Rs. 115/- wef 1-6-04	122/200 4
65	ACS 4/ 04 to Manual on Management of Training [1998]- The schedule of refresher courses of ESM/TCM/MSM/WTM staff of S&T dept is modified.	138/200 4
66	Further to Board's instructions circulated as SC No. 97/04 the instructions on repeat course circulated under SC No. 189/2000 will continue to be in force.	157/200 4
67	With effect from 1-9-04 the Head of the Training Centres [Principals] would be eligible for grant of Training Allowance at 15% only if the post is held on a full time basis and the selection is held in the manner as detailed in SC 141/04	172/200 4
68	ACS 5/ 04 to Manual on Management of Training [1998]- Para 4 of Appendix III – S&T department – refresher courses for ESM/MSM/TCM/WTM replaced.	173/200 4
69	Board have issued orders regarding administrative and operational control of simulators in Zonal Railway Training Institutes[ZRTIs].	200 / 2004
70	Training facilities for Engineering Graduates and Diploma Holders under the Apprentice (Amendment) Act,1973 for the years 04-05, 2005-06 and 2006-07 – 4 slots for degree holders and 10 slots for diploma holders in Loco Workshop, Lallaguda have been made available on S.C.Rly.	205 / 2004
71	Training arrangement of Staff of new Zones will continue to remain the same as has been existing before bifurcation in those training centres whose jurisdiction have not been advised by Railway Board.	208/200 4
72	Board have decided that existing ZRTIs are adequate to cater to the training needs of existing staff and no new zonal Railway Training Institutes should be created in new zones.	209/200 4

73	Para 3 of Board's letter dated 16.11.2004 (SC No. 205/04) is amended to include the Section number of the Apprentices Act, 1961, under which, the details of Training facilities are required to be passed on the Ministry of Human Resource Development.	05/2005
74	The Training period of 'Diploma Holders' appointed as Skilled Artisans on compassionate ground may be two (2) years instead of the existing training period of three (3) years.	06/2000
75	Recommendations of High level Committee on Disaster Management : Railways should ensure that the enclosed list of courses of Disaster Management organised at various stages for different categories of staff are conducted regularly. Efforts should be continuously made to upgrade the training contents and share the same with other Railways duly informing the Board.	16/2005
76	Board have decided to include some more Training Centres in the list of Other Training Centres.	23/2005
77	ACS No.2/05 to Manual on Management of Training (1998 Edition): Category of staff shown under items No.3 & 6 of Civil Engineering Department in the list of refresher course for safety categories, circulated under SC No.93/04 has been revised.	25/ 2005
78	Distribution of work dealt by Training Techniques and Instructional Design at IRCAMTECH, Gwalior, closed down with immediate effect, among other Central Training Institutes, circulated.	32/2005
79	With the ZRTIs being placed under the control of Chief Operations Managers, the designation of "CSO" wherever appearing in Board's letter dated 29.7.03 (SC No.164/03) may be replaced by "COM".	55 /2005
80	Board have clarified that training centres like ZRTIs/ STCs/ S&TTC/CETC/BTC, etc are field units and hence do not come under the purview of 5 days week. Staff/Faculty in all training centres should observe 8 days Casual Leave.	70 /2005
81	With the creation of new zones, the Specific Divisions assigned to each ETC for training of the staff is listed out.	84 /2005
82	Correction slip No.3/05 to Manual on Management of Training, 1998 Edn. The Medical classification of Track Machine Maintainers/Technicians given in para 1 of Appendix-III is revised as B-I.	96/2005
83	Correction Slip No. 4 to Manual on Management of Training [Edition 1998] – The revised list of Training Centres [Appendix I ] is circulated	137/2005
84	In supersession of existing instructions, general guidelines on messing facilities in the Centralized Training Institutes on the Railways, are issued.	139/2005
85	The Gazetted and non-gazetted faculty members drawn from the field for the purpose of imparting training in Accounts Trg Centre/SC, C&W Trg. Centre, GY, Traffic Trg.Centre/BZA, Engg. Trg. Centre/MRGA/RJY/Washim, BTC, CRS/TPTY, C&W Trg Centre/RDM/KCG on this Railway are also to be granted Training Allowance @ 15% in terms of extant orders with effect	144 / 2005

	from 01-04-05 based on certain guidelines.	
86	Board have clarified that the instructions on repeat course to trainees/apprentices who fail the prescribed training issued under their letter dated 10.8.2000 (SC No.189/2000) is in supersession to their instructions dated 15.12.62.	147 / 2005
87	Correction Slip No.5 to Manual on Management of Training:- While holding the selection for instructors/ trainers/ principals, the candidates will have to undergo viva-voce in addition to written examination with effect from 12.09.2005.	185/ 2005
88	<b>Posting of faculty members to training centres – their tenure</b> : Board have decided that the tenure of the faculty members shall not exceed 8 years	209/200 5
89	<b>Principals meet of the various training centres by CTIs:</b> CTIs should organize the Principals meet of the training centres catering to the training needs of Group 'C' & 'D' staff once a year at a convenient place. The CTIs should also arrange a meeting of the Training Managers of their department in all the zones at least once a year for the training need analysis of all categories of staff.	213/200 5
90	Approved modules for stage-wise training of Loco Running Staff - Loco Pilot [Shunting] should undergo LOCO-RNG4, which is mandatory, before being promoted as Loco Pilot [Goods]. The modified LOCO-RNG-4 training module is enclosed.	218/ 2005
91	Correction Slip No. 6/2005 to the 'Manual of Management on Training' [Edition 1998] is issued.	03 /2006
92	Recommendation of the Railway Safety Review Committee [Part I] 1998 - Competency based training and certification in some of the identified categories before they are allowed to work on the identified safety critical assemblies has been introduced. The details of such categories, the agency for issue of the competency certificate, periodicity and duration of training is circulated.	43 /2006
93	Principals of training centers who are in SAG/SG/JAG may be granted a cash imprest of Rs.5000/- recoupable every month and the principals of other training centers, who are in Sr. Scale/Jr. Scale, Rs. 2500/- per month for providing back-up reading materials to the trainees on a need based system .	50/2006
94	Introduction of Optical Fibre Communication [OFC] System – Reorganisation of Telecom Cadre – The existing MW staff is to be given necessary special training at Zonal Training Centres on various aspects of operation and maintenance of OFC , quad cable assets as well as data networks and redeployed accordingly.  [2] Henceforth, there shall be no recruitment in WTM cadre either in the Headquarter controlled posts or in the Divisions	52/2006
95	<u>ACS No. 1/2006 to Manual on Management of Training, 1998 Edn:..</u> At the end of all training programmes, trainees should be	53 /2006



	asked to give their comments on the entire training on a standard format.	
96	Instructions on admissibility of pay / stipend and PLB etc., to the in-service candidates undergoing apprenticeship/ training on the Railways is circulated.	60/2006
97	Clarifications to the General guidelines on Messing facilities in the Centralised Training Institutes on the Railways is circulated.	63/2006
98	Further to Board's letter dated 21-03-2006 [SC No.43/06] the agency for certification, periodicity and duration of training for Electric Loco Pilots is circulated.	65/2006
99	Safety measures for Railway men working in hazardous conditions - Railways should take steps to ensure that the employees update their knowledge and habits especially in safe practices as mentioned in Training Modules.	78/2006
100	Correction Slip No. 2/06 to Training Manual [June 1998] is issued.	97/ 2006
101	Advance Correction Slip No. 3/2006 to Manual on Management of Training - Approved Modules for Stagewise Training along with the course content for Office Superintendent Grade-II in the grade of Rs.5500-9000/- and Personnel Inspector in the grade Rs.6500-10500/- selected through LDCE quota are circulated.	132 / 2006
102	Further to Board's It dated 21-3-06 [SC No. 43/06], the revised course numbers and duration provided under the Head 'Syllabi' in the Competency based training of Electrical Dept [Loco maintenance] is circulated. Details of training for the staff of TRD, TLC/PSI and Electric Loco Pilots is also circulated .	166/200 6
103	Board have reiterated instructions regarding repeat chances to Apprentices / Trainees other than those covered under the Apprentices Act, 1961 .	168/200 6
104	Training module for OS-II and PI through LDCE quota - the training module No. P-106 for OS II which was not received earlier from Board is now circulated.	191/200 6
105	Board have decided that such of those loco pilots who have failed in the second chance and are not able to come up to the desired standard and need special attention should be provided a special 5 day coaching programme before undertaking the next refresher course.	215 / 2006
106	Board have corrected the first line of their letter dated 28-09-06 to include the letter number [SC No. 166/06]. Annexure III with amendments is also circulated.	216/200 6
107	Board have issued clarifications to General Guidelines issued regarding Messing facilities in the Centralised Training Institutes on the Railways.	218 / 2006
108	Board have fixed quota of trainers to be met by the Railways in order to have continuous flow of trainers in IRISSET/SC.	219/200 6
109	Henceforth selection of instructors should be done from identical grades only. In cases where no willing candidates apply for the same, the railways may sparingly consider candidates below one /two grades provided the post at the training centre is either	11/2007

	downgraded matching with the scale of pay of the selected candidates or transfer the element of the post in which the incumbent was working in his parent cadre.	
110	Training facilities for Engineering Graduates and Diploma Holders under the Apprentice (Amendment) Act,1973 for the years 2007-08, 2008-09 and 2009-10 – 4 slots for degree holders and 10 slots for diploma holders in Loco Workshop, Lallaguda have been made available on S.C.Rly.	90 /2007
	Correction Slip No. 1/2008 to Manual on Management of Training [1998] on training period of Skilled Artisans is circulated.	71/2008
	Instructions on training of Group 'D' staff for placement in PB 1 Grade Pay Rs.1800 are issued.	130/2008
	Disaster Management Training - Training methodology and schedule on disaster management to be imparted to various tiers of railway officials through Railway Training Institutes is circulated.	112/2009
	Training of Loco Pilots should be given high priority by the Zonal Railways. It should be ensured that Loco pilots are sent for training as and when they become due and their performance monitored.	164/2009
	<b>1078 TRANSFERS</b>	
1	The case of posting of Government employees having children with hearing impairment or multiple disability should, as far as possible be considered sympathetically, to accommodate them in the same state.	95/2000
2	SC No. 12 to MC No. 24: Inter / Intra Railway transfer on request from TGTs/PGTs may be considered against posts which cannot be filled by promotion for lack of suitable qualified serving teachers from the relevant units which are otherwise to be filled by direct recruitment.	143/200 0
3	Instructions issued from time to time on periodical transfers have been clarified by the Board so that there is no scope for different interpretation.	147/200 0
4	Transfer of supervisors directly concerned with the safety of train operations after a stay of 5 years in the same place of posting may be ordered based on review of past performance.	111/200 1
5	Board have clarified that review of performance of Supervisors only in grade Rs.5000-8000 and above directly connected with safety of trains operation, after a stay of 5 years in the same place of posting, may be carried out and a decision taken based on their past performance, as to whether their continuance in the same place is desirable or not, on merits of each case.	167/200 1
6	Procedure for preventing fraudulent transfers [including transfer on administrative grounds] of Railway employees from one Unit/Division/Railway to another Unit/Division/Railway is issued	269/200 1
7	The category of Section Engineer/Sr.Section Engineer of the Mechanical department dealing with disposal of scrap has been	108/200 2

	included in the list of sensitive posts for the purpose of periodical transfer. [SC No.212/89]	
8	SC No. 17 to MC 24: The requirement of affixing photos of employees in cases of transfer on administrative grounds & periodical transfer need not be insisted upon.	166/200 2
9	1. Powers to make changes in the list of sensitive posts is vested with the Ministry of Railways. 2. Item J(2) of Annexure to SC No.212/89 revised exempting SMs/ASMs posted at Way Side Stations and involved only in train passing duties and not doing any Commercial duties from the purview of periodical transfers.	195/200 2
10	Payment of composite transfer grant on promotion may be regulated with reference to the pay of the post held by an employee at his old headquarters before transfer.	233/200 2
11	SC No. 18 to MC No. 24: Requests for transfer of sportspersons recruited against sports quota from one Railway/Unit/Division to another Railway/Unit/Division may be considered subject to certain conditions.	5 /2003
12	Claims for Composite Transfer Grant can be entertained and paid along with settlement dues to the retiring employee, subject to producing documentary proof that he has already transported his personal effects finally.	35/2003
13	The instructions that GM may review the cases of Ticket Checking Staff (who are transferred from one seniority unit to another on grounds of suspected malpractices) for transfer back to the original seniority unit on their requests, only cases of employees when they are fully exonerated or awarded only a penalty of "censure", are reiterated.	54 /2003
14	The last date for closure of cadres in the Headquarters offices of all the new Zonal Railways has been extended upto 30-6-03. Any transfer to the Headquarters offices of the New Zonal Railways on or after 1-7-03 will be treated as transfer on request on bottom seniority in recruitment grades subject to usual conditions governing such transfers being fulfilled. 75/03	75/2003
15	All the Group C & D staff working in various Catering/vending units of Railways will stand transferred to IRCTC along with the posts on "as is where is basis". The staff can exercise an option to either remain in IRCTC or revert to Railways, within three years. Those who revert to Railways will be treated as surplus staff to be redeployed as per the extant procedure.	77/2003
16	The time limit of 2 years for availing Composite transfer grant in the event of death of a Railway employee while in service and where the family of the deceased has been permitted to retain Railway accommodation for a period of 2 years, is now raised to 2 ½ years (30 months) to be sanctioned by GM/AGM with the approval of FA&CAO.	78 / 2003
17	The last date for closure of cadres in the Headquarters offices of all the new Zonal Railways has been further extended upto 30-9-03. Any transfer to the Headquarters offices of the New Zonal Railways on or after 1-10-03 will be treated as transfer	131/200 3

	on request on bottom seniority in recruitment grades subject to usual conditions governing such transfers being fulfilled. 75/03	
18	The last date for closure of cadres in the Headquarters offices of all the new Zonal Railways has been further extended upto 31-10-03. Any transfer to the Headquarters offices of the New Zonal Railways on or after 1-11-03 will be treated as transfer on request on bottom seniority in recruitment grades subject to usual conditions governing such transfers being fulfilled. 75/03	184/2003
19	Decisions taken in the GMs conference held in Board's office regarding release of staff to Headquarters of new Zonal Railways, circulated.	200/2003
20	Railway employees who transport their luggage on transfer/retirement on superannuation without availing the facility of Kit Pass irrespective of date of joining Railway service, shall be entitled to the payment of Composite Transfer Grant without effecting any cut on the quantum thereof as per their entitlement subject to fulfilling other conditions for grant of CTG.	28 /2004
21	Staff working in construction units of new zones may continue working in the Divisions / Units where they are presently working till it is convenient to them and the administration to absorb them, during which time they will be considered selection / promotion in the divisions/units where they hold lien	77/2004
22	RPF personnel who are transferred from one barrack to another, where the transfer does not involve change in the residence, are not eligible for Composite Transfer Grant.	203 / 2004
23	I] Board have clarified that entitlement of Composite Transfer Grant will be with reference to the pay of the post held by Staff/Officer at the time of relinquishment of charge from the old headquarters in cases of transfer orders issued on or before 31-3-2004, but joined after 1-4-2004. II] In case of staff/officer, relieved on or after 1.4.04 from their old HQrs and joined at new place of posting, 50% DP (which came into existence w.e.f. 1.4.04) shall be taken into account for arriving at the quantum of CTG.	07/2005
24	The Railway Administration concerned may now take action to transfer out, office bearers of unions without the consent of General Secretary of the concerned union in cases where the committee to enquire into cases of sexual harassment have come to the conclusion that such harassment had taken place and in such cases provisions as for transfer recommended by Vigilance may be followed. However, in all such cases, General Secretary of the concerned Union are to be kept informed in writing about the reasons for effecting such transfer of an office bearer of the union.	14/2005
25	Railway staff connected with the weighment, working, calibration & maintenance of a particular weigh-bridge should not be changed frequently so that responsibility for non-functioning of weigh-bridge/possible manipulation is not diluted. This stipulation is within the policy of periodical transfers of Railway staff holding sensitive posts.	26/2005

26	The post of Stock Verifiers in the Accounts Department is included in the list of sensitive posts for the purpose of periodical transfer.	61 /2005
27	Extant instructions on posting of husband and wife (Gr.C & D employees) at the same station should be followed scrupulously.	89/2005
28	The requests for inter zonal transfers is not to be withheld on account of existence of vacancies and where request for transfer are withheld in the exigency of service on account of existence of vacancies a time bound programme should be chalked out to fill up the vacancies by direct recruitment or promotion, as the case may be.	175/ 2005
29	<u>Transfer on request from one seniority unit to another Unit against direct recruitment quota:</u> Board have decided that: 1. Group D staff recruited prior to 4.12.98 without the condition of qualification and those recruited after 4.12.98 with relaxation of qualification will be eligible to seek transfer on request in recruitment grade on bottom seniority. 2. In Group C in cases where qualification for recruitment has been revised, those recruited with pre revised qualification will be eligible to seek transfer on request on bottom seniority in recruitment grade.	195 / 2005
30	Modified /amplified list of sensitive posts in Commercial, Medical and S&T departments for the purpose of periodical transfers is circulated.	35 /2006
31	Board have decided that as mutual transfers are ordered with the consent of both the parties, it should be made clear right at the time of forwarding applications for mutual transfer that no request for backtracking from the mutual exchange arrangement will be entertained under any circumstances.	66/2006
32	The request for transfer by the ticket checking staff earlier shifted to another Division on administrative ground /vigilance ground, and who subsequently became part of different Railway after bifurcation of Railways w.e.f.1-4-2003, may be considered for transfer to their original Railway, but not to their original Division, on a case to case basis, subject to acceptance by both the relieving and accepting General Managers. [2] The request will be considered only after completion of a <b>minimum of six years service</b> by the concerned staff in the existing Division	184/200 6
33	Board desire that: [1] the details regarding registered requests of inter-Railway, inter- Division and mutual transfers should be made available on Rail-Net for the information of the employees [2] examine pending requests and consider as many intra-Railway request transfers as possible keeping in view the administrative requirements [3] for inter-Railway request transfers a period of <b>minimum five years of service [including training period ] will apply.</b>	185/200 6
34	The personal records of staff transferred from one unit to	76/2007

	another, complete in all respects, should be forwarded within 10 days from the date of relief of the officer/staff, to the office to which he/she is transferred, to ensure that no difficulty is being experienced by the staff concerned.	
35	<p>Board have decided that</p> <ol style="list-style-type: none"> <li>1. Transfers on mutual exchange basis should be allowed between employees belonging to the same category ( ie. General with General, SC with SC and ST with ST).</li> <li>2. Transfers on bottom seniority in recruitment grades need not be restricted with reference to points in the post-based rosters but should be allowed only against vacant direct recruitment quota posts and not against promotion quota posts.</li> </ol>	116/200 7
36	Requests for change of category to Commercial and other non-technical popular categories like Clerk, Accounts Clerk, Ticket Collector, Commercial Clerk, Sr. Clerk, Jr. Accounts Assistant, Commercial Apprentice, Traffic Apprentice, ECRC etc. should not be entertained. However, the Administration's powers to absorb surplus staff and medically decategorised staff in any category as per procedure in force remain unaffected.	134/200 7
37	<p><u>Transfer from one Railway /Division/ Unit to another Railway / Division / Unit on request on bottom seniority and on mutual exchange basis:</u> The term 'General' includes OBCs also for contracting mutual transfers with staff belonging to General/OBCs as there is no reservation in posts filled by promotion for OBCs.</p> <p>Mutual transfers in the recruitment grades will also be allowed without restriction provided:[a] the posts in the grade are entirely filled by direct recruitment from open market [b] where posts in the grade are partly filled by promotion and partly by direct recruitment, both the employees seeking mutual transfer should have been recruited directly from the open market and if one or both the employees are borne in the post-based rosters maintained for promotion, the restriction on mutual transfer as per instructions dated 14-08-2007 [116/07] will apply.</p>	148/200 7
38	Request for mutual transfers should be processed / accepted as soon as they are received subject to fulfillment of prescribed conditions and once the transfers are accepted and it should be the responsibility of the HOD to ensure that the employees concerned are relieved immediately without waiting for other unit to relieve the employee first.	170/200 7
	The minimum service condition of 5 years will not be applied in case of mutual transfers, request transfers of compassionate appointees, and in those cases where transfer is sought on the ground of employee's spouse working in Central/State Government [2] In case of Group 'D' employees, the minimum service condition stands reduced from 5 ( five) to 3 ( three) years [3] Registered requests for Inter-Division, Intra- Division and Inter-Railway transfers should be uploaded on Railnet.	104/2008
	The posts of JE/SE/SSE [Works & P.Way] in charge of Stores / dealing with Contractors / accepting supply of stores belonging to Civil	54/2009

	Engineering Department is also included in the list of sensitive posts for the purpose of periodical transfers.	
	Board have clarified that in respect of employees transferred / retired and relocated prior to 1.9.08, CTG would be admissible on pre-revised [Vth CPC] rates of pay. In respect of those employees transferred prior to 1.9.08 but assumed charge and transported personal effects on or after 1.9.08, but within the period of limitation and retired prior to 1.9.08 but relocated from the last place of posting on or after 1.9.08, but within the period of limitation prescribed, CTG would be admissible on revised [VI th CPC] rates of pay.	125/2009
	Board desired that extant instructions regarding posting of husband and wife at the same station [SC No. 60/98 and 89/05] subject to certain conditions should be followed scrupulously. [2] The separate register maintained at Divisional and Zonal Headquarters for registering requests for transfers from railway servants for posting at the place of posting of their spouses should be reviewed from time to time.	160/2009
	Board have reiterated their instructions that requests for backtracking from the orders issued for <u>transfer on mutual exchange basis</u> should not be entertained under any circumstances.	186/2009
	<b>1080 SENIORITY</b>	
1	Board have clarified that the judgment delivered by the five judge constitution Bench of the Hon'ble Supreme Court in 1999 SCC (25) 1239 between Ajit Singh and others (11) and State of Punjab on the principles for determining seniority of SC/ST staff promoted earlier vis – a – vis general OBC staff promoted later should be complied with on the specific orders of the CAT(s) Court(s) if any, to implement the said SC judgment.	193/2000
2	Seniority of directly recruited Jr.Accounts Assistants who pass the Appendix II (IREM) Examination during the extended period of probation should be fixed as per the year of passing the Appendix II Examination.	100/2001
3	The first para of Board's letter dated 24-4-2001 (SC No. 100/2001) is amended to include the reference of N.Rly letter dated 30-10-2000 and PNM/NFIR item No. 42/2000 also.	168/2001
4	The instructions in regard to determination of seniority of staff who have joined HQ offices of new Zonal Railway or whose lien has been transferred thereto as on 31-10-03 have been issued	53/2004
5	Instructions on seniority of Typists and Stenographers transferred to Clerical cadre of Accounts Department are issued.	201 / 2004