

INDEX OF SERIAL CIRCULARS ISSUED DURING THE YEAR 2009

INDEX NO & SUBJECT IN BRIEF	S.C. No	Page No.
1014 ADVANCES		
The amount of immediate relief provided to the families of Railway servants who die while in service has been enhanced to Rs. 15000/ or three months pay, whichever is less.	195/2009	
1016 ALLOWANCES OTHER THAN HRA/CCA		
Board have communicating clarification regarding grant of Transport Allowance consequent on recommendation of the 6 th Central Pay Commission.	01/2009	
Board have issued orders for grant of Compensation in lieu of holidays to Non-gazetted RPF/RPSF personnel for attendance on gazetted holidays – implementation of VI CPC's recommendation.	02/2009	
Board have communicating decision regarding rates of PCO allowance in revised scales for staff working in Production Control Organisation.	19/2009	
The existing rates of Nursing, Uniform and Washing allowances to Nursing Personnel of all categories at all levels working in Railway Hospitals have been enhanced w.e.f. 01.09.2008.	20/2009	
Board have communicated instructions revising rates of Uniform allowance, Kit Maintenance Allowance and Washing Allowance in respect of RPF/RPSF personnel.	21/2009	
Board have clarified that the Additional Allowance granted to Loco Pilot [Mail], Loco Pilot [Passenger] and Mail Guard vide this Ministry's letter No. PC-VI/2008/I/RSRP/1 dated 11.09.2008 is not to be taken into account for the purpose of computation of their retirement benefits.	44/2009	
Board have issued guidelines to DG/RDSO/LKO for payment of Tenure Allowance to officers of Organised Group 'A' Railway Services as Deputy Directors, Joint Directors, Directors and Group 'B' officers when posted against senior scale post in RDSO.	55/2009	
Board have issued corrigendum regarding Grant of compensation payable to non-gazetted RPF/RPSF for working on gazetted holidays.	59/2009	
Board have issued corrigendum regarding Travelling Allowance payable for performing journey on road on transfer.	60/2009	
Grant of PCO Allowance to staff of Production Control Organisation- Board have clarified that PCO Allowance is to be paid @ 15% to non-supervisory staff and JE-I and JE-II drawing grade pay upto Rs.4200 and @ 7.5% to SEs & SSEs drawing grade pay upto Rs.4600/-.	62/2009	
The modalities governing grant of Constant Attendant Allowance to pensioners who retired on disability pension under the RS [Extraordinary Pension] Rules, 1993 is circulated.	72/2009	
Mileage Allowance for journeys by Road while on tour – Board have clarified that Railway servants drawing grade pay of Rs.4200 and above are entitled to claim mileage allowance for ordinary taxi when the journey is actually performed by ordinary taxi.	74/2009	
RPF/RPSF staff working as Vigilance Watcher in Vigilance		

Organisation is to be granted ad-hoc bonus and Ration Money Allowance in lieu of PLB from the financial year 2008-09.	77/2009	
Clarification on entitlement of Transport Allowance in the case of Officers of All India Group 'A' services appointed at the centre on deputation basis as Directors/equivalent is circulated.	106/2009	
The rates of Post Graduate Allowance and Annual Allowance to Medical Officers for possessing Post Graduate Degree/Diploma qualification, have been enhanced w.e.f. 01.09.2008.	107/2009	
Board have communicated Presidential sanction for continuance of Risk Allowance to eligible Railway servant till 30.06.2009 and the Risk Insurance Scheme, as finalized by the Department of Personnel and Training shall be implemented w.e.f. 01.07.2009.	113/2009	
Upto the rank of Inspector Gr.I scale Rs.6500-10500, revised from 861/-p.m. to Rs.36.91 per day per head w.e.f. 01.09.2008 to 31.03.2009. RMA is to be treated as income for the purpose of computation of Income Tax.	114/2009	
Board have communicated presidential decision indicating the revised amount of Conveyance Allowance per month admissible to Railway Medical officers for paying domiciliary visits outside duty hours and performing other official duties.	127 /2009	
Dual Charge arrangement to the post of Chief Medical Director should be made only after obtaining prior approval of Railway Board.	136/2009	
Hospital Patient Care Allowance [HPCA] and Patient Care Allowance [PCA] may be paid upto 30.9.2009 to the non-ministerial railway employees working in Railway Hospitals and Health Units/clinics and the Risk Insurance Scheme implemented from 1.10.2009.	159/2009	
The rates of Allowance in lieu of running room facilities, Shunting Duty Allowance, Trip Allowance and Commercial duty Allowance [applicable to Coal Pilot Guards of ER and SER], in Sixth CPC scales, payable to the running staff with effect from 01.10.2009, are circulated.	166/2009	
Restriction on pay plus Deputation [Duty] allowance – Basic Pay plus Deputation[Duty] allowance should not exceed the maximum of the pay band PB-4 (Rs.67000) plus the grade pay of the post held on deputation subject to the grade pay not exceeding Rs.10,000.	200/2009	
1019 CASUAL LABOUR / SUBSTITUTES		
Railway Board have issued the practice to be followed for engagement of Substitutes on the Railways.	108/2009	
1020 CCA/HRA		
Board have issued instructions regarding grant of House Rent Allowance to Railway employees serving in the State and Union Territories of North Eastern Region.	36/2009	
Board have issued corrigendum to their letter dated 25.02.2009 regarding grant of House Rent Allowance (HRA) to Railway employees serving in the State and Union Territories of North	115/2009	

Eastern Region.		
Board have modified their dated 25.02.2009 regarding applicability of the orders to the Railway employees posted in Ladakh as on 01.09.2008 or posted to Ladakh on or after 01.09.2008..	116/2009	
Railway officers/staff who have been posted to all the new zones/divisions and have been allowed the facility of retention of Rly. accommodation at the old place upto 31.8.09 [SC No. 76/09], are allowed house rent allowance upto 31.8.2009 on the same terms and conditions laid down in the letter dated 09.03.2004 [SC No. 43/04] and as amended /clarified from time to time.	194/2009	
1022 COMPASSIONATE GROUND APPOINTMENT		
Board have decided to delegate powers to DRMs/CWMs/HODs for considering cases of appointment on compassionate grounds of wards/widows of missing railway employees which hitherto rest with General Managers.	08/2009	
Board have clarified that in case of Compassionate Ground appointment, the category allotted to a candidate can be considered for change only before a candidate accepts the offer of appointment and goes for medical examination. After acceptance of the offer of appointment and completion of medical examination, change of category should be done either on account of medical unfitness or by an authority higher than the one who has decided the category of allotment.	134/2009	
1023 CONDUCT RULES		
All Supervisory staff who are working in Pay Band-2 [Rs.9300-34800/-] with Grade Pay of Rs.4600/- and above , in VI th CPC scales, have to submit an annual return of their immovable property in terms of Railway Ministry's Decision No. 11 below rule 18 of the Railway Services [Conduct] Rules, 1966.	98/2009	
Transaction in immovable property made by the member of family of a railway servant in his or her own name, in his or her own right and out of his or her own fund including by way of gifts received, will have to be reported or previous sanction of the Government sought under rule 13, if the value of the gift received by the member of family of the railway servant, which was used to finance the transaction, exceeds the monetary limits laid down in rule 13, irrespective of the person making the gift, though such transaction will not attract the provisions of rule 18[2] of RS [Conduct] Rules, 1966.	101/2009	
1025 CORRECTION SLIPS TO IREC Vol.I		
ACS No. 108 to Appendix-I of IREC Vol.I Fifth Edition, 1985 [2003 reprint]: Railway Services [Conduct] Rules, 1966, in Rule 16, sub-rule [2] has been re-numbered as sub-rule [2] [i] and Rule [2][ii] on railway servant who is involved in decision making process of fixation of price of Initial Public Offering or	124/2009	

Follow-up Public Offering of shares of a Central Public Sector Enterprise, is inserted.		
<u>ACS No. 109 to IREC Vol.I, 1985 Edition [Second Reprint Edition 2003]:</u> Rule 551 has been amended. [1] Child Adoption Leave to a female railway servant on adoption of a child upto the age of one year, has been enhanced from 135 days to 180 days. A female railway servant in whose case the period of 135 days of Child Adoption Leave has not expired on the date of issue of Board's orders [11.09.09] will also be eligible for Child Adoption Leave of 180 days. [2] Sub-rule 551 [D] inserted: A male railway servant [including an apprentice] with less than two surviving children, on valid adoption of a child below the age of one year, may be sanctioned Paternity Leave for a period of 15 days within a period of six months from the date of valid adoption .	156/2009	
1026 CORRECTION SLIPS TO IREC Vol.II		
<u>ACS No. 10 TO IREC Vol.II, 1987 Edn [Reprint Edn.2005]:</u> The rates of Breakdown Allowance to non-gazetted Railway servants who are earmarked for breakdown duties, prescribed in the first para of Rule 1420[1] [i], have been revised.	162/2009	
1028 CORRECTION SLIPS TO IREM/IRMM		
Drivers on oral hypoglycaemic drugs can also appear in the selections for Crew Controller / Power Controller like for any other posts, as per rule, since the posts of Power Controller /Crew Controller are filled through a selection process.	22/2009	
Removal of age limit of 25 years in respect of medical facilities for dependent children of serving Railway employees and Pensioner: Corrigendum issued to ACS to Para 601[5][b][iii] of IRMM, 2000 circulated. Unmarried sons over 21 years of age without an upper age limit, even if not a student or invalid, provided he is wholly dependent on and resides with the Railway employee are entitled to medical facilities.	32/2009	
ACS No. 207 to IREM Vol.I : Para 1104, 1105, 1106 amended. Eligibility Criteria relating to the grant of advances in VI CPC is as under: Motor Car: Pay Rs. 19530 or more excluding grade pay per month in the pay band. Motor Cycle/Scooter/Moped/Computer: Pay Rs. 8560 or more excluding grade pay per month in the pay band.	49/2009	
<u>ACS No. 209 to IREM Vol.I, 1989 Edition:</u> Para 219 [j] and 219[j][iii] substituted. In case of selection to General posts in which candidates are called from different categories, whether in the same department or from different departments panels should be strictly prepared as per merit, with reference to marks obtained by the candidates in 'Professional ability' and 'Record of Service' subject to usual relaxation for SC/ST staff, wherever permissible. Those securing less than 60% marks in professional ability and 60% in aggregate will not be considered eligible for inclusion in the panel. [2] There will be no classification of candidates as 'Outstanding'. in all selections to General posts.	95/2009	

Advance Correction Slip to IRMM-2000: Para 612 A[5][a] of IRMM-2000 on the mode of joining RELHS-97 has been replaced. [2] Joining of RELHS-97 has been made MANDATORY for all retiring Railway employees. In case the retiring officer / staff is unwilling to join the scheme, he /she will have to submit his/her unwillingness in writing with a clear understanding that no further chance shall be given to join the scheme in future. [3] The proforma in the Pension Booklet for issuing of RELHS & medical ID card should be replaced with the above clause.	122/2009	
ACS 211 to IREM Vol.I, Revised Edition, 1989 : Para 1130 of Chapter XI of IREM, Vol.I [Revised Edition, 1989] regarding advances for purchase of outfit for school-going children has been deleted.	146/2009	
1030 DAILY ALLOWANCE /TA RULES		
<u>Entitlement for journeys by Air on duty [tour] within the country:-</u> All mileage points earned by Railway employees on tickets purchased for official travel, which is funded by the Railways, should accrue to the Railway and any other incentives and similar packages should be so negotiated that the benefits come to Railways. Govt. Servants may avail the facility of free companion tickets offered by the airlines for International travel only.	100/2009	
1031 DEARNESS ALLOWANCE		
Rates of Dearness Allowance revised from 16% to 22% w.e.f. 01.01.09.	41/2009	
Board have issued corrigendum to their letter dated 17.3.09 [SC No. 41/09] that payment of arrears of Dearness Allowance for the months of January and February should not be made before the date of disbursement of salary of March,2009.	42/2009	
Board have communicated revised rates of Dearness Relief to Railway pensioners/ family pensioners effective from 01.01.2009.	57/2009	
Dearness Allowance to Railway employees who continue to draw their pay in the pre-revised V CPC Scales has been enhanced from 54% to 64% w.e.f. 01.01.09	58/2009	
<u>Payment of Dearness Relief to re-employed pensioners and employed family pensioners:</u> Consequent upon the revision of pay scales the ignorable part of pension is enhanced from Rs.1500/- to Rs.4000/- for payment of DR to re-employed pensioners and family pensioners.	129/2009	
Board have communicated orders enhancing the Dearness Allowance to Railway employees from 22% to 27% w.e.f. 01.07.2009.	158/2009	
The Dearness Relief payable to Railway pensioners/ family pensioners has been enhanced from the existing rate of 22% to 27% w.e.f. 1 st July, 2009.	168/2009	
The rate of Dearness Allowance applicable to the Railway	175/2009	

employees who continue to draw their pay in the pre-revised scale [V CPC scales] is enhanced from 64% to 73% w.e.f. 01.07.2009.		
1033 DISCIPLINE & APPEAL RULES		
Board have reiterated that all the provisions contained in the Railway Servants [Discipline and Appeal] Rules, 1968 and the related instructions issued thereunder from time to time should be followed scrupulously.	24/2009	
The instructions that the Administration has the power to withhold or withdraw pension even as a result of minor penalty proceedings instituted against a charged officer during his service and which has continued after his retirement provided grave misconduct or negligence is established, has been withdrawn. [2] The minor penalty proceedings, initiated against Rly. servants, who are due to retire, should be finalized quickly and in time before the date of retirement, so that the need for continuing such minor penalty proceedings beyond the date of retirement does not arise.	99/2009	
Board while reiterating the instructions on speedy finalization of disciplinary cases, have instructed that a mechanism be developed for monitoring the cases both at Headquarters and Division/Workshop level to avoid unnecessary delay. [2] To overcome the problem of non-fulfillment of certain provisions by the Disciplinary Authority and Inquiry Officer, henceforth, all the disciplinary cases may be routed through the Personnel Department at all important stages. [3] A copy of Board's Master Circular No. 67 should be invariably made available in all cases to the Inquiry Officer alongwith the appointment order. [4] Check list of details/documents to be enclosed while referring the cases to Board is circulated.	137/2009	
1034 REIMBURSEMENT OF TUITION FEES		
Clarifications have been issued on grant of Children Education Allowance [1] Expenditure on purchase of books, uniforms, shoes and admission fee, etc. incurred prior to 01.09.2008 is covered as per the previous instructions. [2] Where the fees are paid in advance, the entire Reimbursement subject to a maximum of Rs.12,000/- per annum can be claimed in one quarter w.e.f. academic year 2009-10 [3] Children Education Allowance is not admissible for the period of service treated as dies non. Employees who joined service after 01.09.2008 would be entitled to Allowance on pro-rata basis i.e. subject to a maximum of Rs.1000/- for each completed month per child. [4] Reimbursement is not admissible for expenses incurred on coaching classes in a Tuition /Coaching Centre.	78/2009	
Board have clarified that Children Education allowance is admissible for eldest two surviving children studying in schools affiliated to Board of Education.	93/2009	
The clarifications issued on the subject of grant of Children Education Allowance & Hostel Subsidy to Railway employees	120/2009	

under Board's letter dated 04.05.09 [SC No. 78/09] has been allotted PC No. number "PC – VI No. 115/2009" .		
Board have clarified that Hostel Subsidy is reimbursable to all Central Government employees for keeping their children in the Hostel of a residential school away from the station they are posted/or residing irrespective of any transfer liability . Board's instructions contained in their letter dt. 1.10.08 [SC No. 135/08] supersedes all earlier orders on the subject of Hostel Subsidy.	181/2009	
1036 FIXATION OF PAY		
Board have issued clarifications regarding various aspects of fixation of pay and grant of increments in the revised pay structure .	14/2009	
Board have issued clarification regarding method of pay fixation in the revised pay structure of those Medical Officers, whose revised pay is to be fixed in the Pay band PB-4.Board have enumerated the procedure with regard to fixation of initial pay in the revised pay structure of medical officers in the pay band PB-4.	103/2009	
Anomaly in fixation of pay of Loco Supervisory staff appointed prior to 01.01.2006 with reference to their juniors appointed after 01.01.2006 and drawing more pay than the seniors may be resolved by granting stepping up of pay in the pay band to the seniors at par with the juniors in terms of Note 10 below Rule 7 of RS[RP] Rules, 2008, subject to certain conditions.	132/2009	
Board have issued clarifications on fixation of pay on deputation after the replacement of pre-revised S-30 scale by the new HAG scale.	199/2009	
Board have clarified that in cases of promotion to the HAG scale of Rs.67000-79000, if a Railway servant opts to have his pay fixed under Rule 1313 (FR 22)(I)(a)(1), IREC-II i.e. from the date of next increment, his pay will be fixed by adding an amount of Rs.2000 to his basic pay on the date of his promotion. On the date of the next increment i.e. 1 st of July he will be granted two increments; one annual increment and the second on account of promotion. While computing these two increments, the basic pay prior to date of promotion shall be taken into account.	202/2009	
1039 HOUSE BUILDING ADVANCE		
Pending finalization of new arrangements HBA will be granted as under: [1] The maximum limit for HBA - 34 months of pay in the pay band subject to a maximum of Rs.7.50 lakhs or cost of the house or the repaying capacity whichever is the least for new construction/purchase of new house /flat. [2] For enlargement of existing house - 34 month's of pay in the pay band subject to a maximum of Rs.1.80 lakh or cost of the enlargement or repaying capacity, whichever, is the least. [3] The cost ceiling limit will be 134 times the pay in the pay band subject to a minimum of Rs.7.50 lakh and a maximum of Rs.30.00 lakh relaxable upto a maximum of 25% of the revised maximum cost ceiling of Rs.30.00 lakh.	26/2009	
1040 HONORARIUM		
Monthly honorarium payable to Homoeopathic/Ayurvedic Doctors, Ayurvedic Dispensers run by the SBF committees and	07 /2009	

subsidy on medicines (including dispensers honorarium if engaged by the SBF committees) revised w.e.f. 1.1.2009.		
The rate of honorarium to Railway Officers / Staff for setting of question paper and evaluation of answer sheets in connection with Limited Departmental Competitive Examination held for promotion from Group 'C' to Group 'B' has been enhanced to Rs.1000/- per question paper and Rs.50/- per answer sheet, respectively. Honorarium for evaluation of Answer Books only if they are evaluated and returned within a period of one month.	47/2009	
The rates of honorarium payable to the Railway officers / staff for setting of question papers and evaluation of answer sheets, enhanced vide Board's letter dated 03.03.09 [SC No. 47/09], are applicable for both LDCE to fill up 30% vacancies and the General Selection to fill up 70% vacancies for promotion from Group 'C' to Group 'B'.	61/2009	
The rates of honorarium payable to visiting lectures /faculty for delivering lectures in Zonal Training Schools / Centres [SC 137/2k] have been enhanced .	180/2009	
1042 GROUP INSURANCE SCHEME		
Central Government Group Insurance Scheme 1980 – Table of benefits for the Savings Fund for the period from 01.01.2009 to 31.12.2009 circulated	12/2009	
1043 INCENTIVES /AWARDS		
Grant of incentive to Accounts Stock Verifiers on passing Appendix IV-A [IREM] Examination - With effect from 1.9.2008, Special Allowance @ Rs.1000/- p.m. is to be granted to Accounts Stock Verifiers and Sr. Accounts Stock Verifiers in the Pay Band of Rs.9300-34800 + 4200 grade pay whose feeder category is Accounts Assistants in Vth CPC scale Rs.5500-9000. This allowance is not to be counted for fixation of pay on promotion , DA, HRA and other pensionary purposes.	53/2009	
The hourly rates of incentive bonus and bonus factor of Workshops /PUs in respect of staff under CRJ pattern/GIS, have been revised w.e.f. 1.6.09.	171/2009	
1044 INCREMENTS		
Board have clarified that if a Railway servant was to join post in a grade pay on appointment /promotion on 1 st of January of a year, but he could not join the post only because 1 st of January of the year happened to be a Sunday or Gazetted holiday the Railway servants who join the posts on the 1 st working day of the year is to be treated to have completed 6 months of service on 1 st of July of that year for the purpose of granting them annual increment on that day.	51/2009	
1046 LEAVE RULES		
The facility of 20 days half pay leave in lieu of 10 days leave on average pay during a year will be restored to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools, at par with other Railway employees under the provisions of Rule 526 of the	48/2009	

Liberalised leave rules, 1949.		
Board have reiterated the instructions that while sending proposals for regularisation of unauthorized absence the details in the proforma should be carefully filled in and furnished alongwith the proposals sent to Railway Board for consideration.	64/2009	
Board have clarified that LHAP is not to be considered as Earned Leave for the purpose of grant of Child Care Leave and a female railway servant may be granted CCL even in the case she has LHAP at her credit.	65/2009	
In partial modification of Railway Board's instructions dated 29.10.2008 (153/2008) & 03.12.2008 (193/2008) on encashment of LAP at the time of availing passes while in service, encashment of LAP upto 10 days is permitted without any linkage to the number of days and nature of leave availed at the time availing Passes/PTOs w.e.f. 11.6.2009.	86/2009	
Board have clarified that encashment of both LAP and LHAP at the time of retirement subject to the overall limit of 300 days are not applicable in the case of permanent absorption of railway employees in PSUs /Autonomous Bodies. The existing provision of forfeiture of LHAP standing at the credit of such railway servants on absorption in PSUs/Autonomous bodies shall continue to be in force.	131/2009	
Board have issued clarifications to the doubts raised on the implementation of the instructions [SC No. 43/09] on restoration of the facility of 20 days half pay leave during a year to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools, at par with other Railway employees.	161/2009	
The exemption granted vide Board's letter dated 12.12.2008 [200/08] to the categories of running staff and Station Masters/Asstt. Station Masters from the requirement of availing Railway passes and equal duration of LAP for availing the benefit of encashment of LAP upto 10 days while in service, is withdrawn with immediate effect. Henceforth, these categories of staff also have to fulfill all the conditions prescribed for railway employees in general for the purpose of availing encashment of LAP upto 10 days while availing Passes/PTOs.	179/2009	
The date of effect of the instructions regarding encashment of both earned leave and half pay leave subject to overall limit of 300 days and in respect of encashment of half pay leave [SC No. 159/08] has been modified as 01.01.2006 instead of 01.09.2008, subject to certain conditions.	187/2009	
Clarification on encashment of LAP while availing Rly. Passes /PTOs is circulated.	196/2009	
1047 LEAVE RESERVE		
Temporary exemption from the provisions of Railways Act, 1989 in respect of staff operating Track Machines valid upto 08.09.09, has been extended for a further period of three years w.e.f 09.09.2009 with the stipulation that the three weeks work at a stretch will include the journey period utilized by the workman in respect of journey conducted by him from the duty point to his headquarters.	154/2009	
1049 MEDICAL FACILITIES		

[1] Board have decided that all retired Railway employees having qualifying service period and who have not yet joined the RELHS-97 are given another last and final chance to join the scheme from 16.3.2009 to 31.3.2010 with lock-in period of 6 months and the same conditions as stipulated in their letter dt. 10.1.07 [SC No.13/07]. [2] Joining RELHS-97 has been mandatory for all retiring Rly. Employees and those unwilling should submit unwillingness [which will be treated as final] in writing, in prescribed proforma. [3] Rate of Contribution for joining RELHS-97: <u>Employees already retired on the date of re-opening of RELHS-97</u> and not yet joined the scheme – double the amount of revised basic pension in VI CPC scales; <u>Family pensioners</u> – double the amount of revised family pension in VI CPC scales; <u>SRPF optees</u> - twice the amount of ex-gratia monthly payment admissible on the date of joining the scheme.	43/2009	
Board have clarified that pensioners/family pensioners who are eligible to become members of the Scheme in terms of their letter dated 23.10.97 [SC 197/07], but are not actually enrolled, are entitled for grant of Fixed Medical Allowance of Rs.100/- p.m. Pensioners/family pensioners who possess RELHS card but do not avail OPD facility [except in cases of chronic diseases as defined in Board's letter dt. 12.10.06 - SC No. 177/06] are also entitled for Fixed Medical Allowance and accordingly be paid arrears.	165/2009	
1051-1 APPRENTICES		
Board have circulated Notification Nos. G.S.R. 52 and 53 issued by Directorate General of Employment and Training amending the Apprentices Act, 1961.	182/2009	
1051-5 ELECTIONS.		
Instructions on closing of Central Government offices in connection with election to Lok Sabha, State Assembly, Panchayat, Municipality, Corporation or other Local Bodies, circulated.	18/2009	
1051-11 EX-GRATIA		
Payment of Ex-gratia compensation to families of railway servants who die in performance of their bona-fide official duties- The powers to sanction Ex.gratia compensation under Board's order dated 1.5.2007 delegated to the GMs is no delegated to GMs and equivalents with respect to provisions regarding amount of compensation and the conditions / guidelines laid down in Board's letter dated 5.11.1999 [SC NO. 337/99] as amended from time to time.	29/2009	
Board have clarified that widowed /divorced daughters of pre-1986 retired /deceased SRPF[C] beneficiaries are NOT eligible for ex-gratia payment after their attaining 25 years of age.	15 /2009	
Board have clarified that unmarried daughters of pre-1986 retired /deceased SRPF[C] beneficiaries are NOT eligible for ex-gratia payment.	123/2009	

1051-13 PAY SCALE & DESIGNATIONS		
Board have issued clarification regarding placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band-1 [Rs.5200-20200] consequent to recommendations of the 6 th Central Pay Commission.	3/2009	
Stepping up of pay of Head Clerks at par with Senior Clerks in receipt of Special Pay of Rs.70/- p.m. who on recommendation of Fifth CPC were upgraded as Head Clerks and place in the same scale of Rs.5000-8000 w.e.f. 1.1.1996.	37/2009	
Board have issued corrigendum to their letter dated 22.09.2008.Board have modified the Schedules for Revised Scales of Pay in respect of Teaching staff of Railway Schools.	117/2009	
Board have circulated Gazette Notification No.G.S.R.599(E) dated 25.08.2009 wherein, S.No.24 which relates to the pre-revised scale S-30 (Rs.22400-525-24500) in Section I Part A of the First Schedule of Revised Scales of Pay in respect of HAG.	139/2009	
Consequent upon amendment of Railway Services (Revised Pay)Rules,2008 vide notification No.G.S.R.599(E) dated 25.08.2009 (S.No.PC-VI/134), board have issued the revised Scale for S.No.24 which relates to the pre-revised scale S-30 (Rs.22400-525-24500) in Section I Part A of the First Schedule of Revised scales of Pay in respect of HAG.	140 /2009	
Board have issued clarification regarding extension of Dynamic Assured Career Progression (DACP) Scheme to Senior Administrative Grade (SAG) level in respect of officers of the Indian Railway Medical Service.	150/ 2009	
151-15 STAFF BENEFIT FUND		
Central SBF Committees functioning in the various zonal Railways / Production Units etc. have been delegated the powers to re-appropriate funds not exceeding 25% of the amount amongst different head, 'activities under SBF, except 'Education' 'Sports activities' and 'Scouts activities'.	16 /2009	
Board have decided that the additional adhoc allocation of Rs.315/- per capita under SBF issued under Board's letter dated 05.11.08 [SC No.177/08] can be utilized till 2009-10. The additional adhoc allotment of Rs.10/- per capita sanctioned for "Scouts Activities" [SC No.177/08] may also be utilised by the respective Scouts and Guides Associations for augmenting infrastructural facilities, viz. training, etc.	39 /2009	
The per-capita contribution to the Staff Benefit Fund is revised as Rs.350 and the revised allocation is communicated. The modalities for the scheme of granting Scholarship for higher education of girl children of Group 'D' staff introduced by the Board are communicated.	148/2009	

1051-17 UNIFORMS		
The specification for Luminescent vests [Safety Jackets] being procured by the Railways should conform to the standard published by "The Bureau of Indian Standards [BIS]" i.e. IS 15809 :2008 Indian Standard on "High Visibility Warning Clothes".	28/2009	
Board have amended Annexure IV of the Dress Regulations-2004 regarding supply of uniform to eligible categories of Railway employees.	94/2009	
The heading of column 11 at pages 10,11 and 12 of amended Annexure-IV to Dress Regulations-2004 circulated under Board's letter dated 4.5.2009 [SC No. 94/09] should be read as "Shirt" instead of "Coat" as winter uniform in respect of categories at S.No.24 to 26A.	145/2009	
Board have issued corrigendum to Annexure IV to Dress Regulations 2004 circulated under Board's letter dt. 4.05.09 [94/09].	206/2009	
1051-25 MISCELLANEOUS SUBJECTS		
The officers entitled to the use of exclusive staff cars in terms of the instructions dated 08.08.2007 [SC No.114/07] and are not having the facility of air conditioning on their vehicles, may be allowed to retrofit AC, after taking into consideration the condition of the vehicle and its remaining useful life. This would apply to PHODs, CHODs and SDGMs who were also entitled to the use of exclusive non-AC staff cars.	167/2009	
1051-25 PRODUCTIVITY LINKED BONUS		
PLB equivalent to 75(seventy five) days wages [Rs.8630/-] without any ceiling on wages sanctioned for the financial year 2008-09 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel).	152/2009	
1052 NATIONAL HOLIDAY ALLOWANCE		
Rates of National Holiday Allowance:- The last pay range slab i.e. Rs.9701-23730 appearing at S.No. 3 of the table contained in Railway Board's letter dated 01.12.08 [SC No. 188/08] has been revised as Rs.9701 -26170.	102/2009	
1053 NIGHT DUTY ALLOWANCE		
The revised rates of Night Duty Allowance with effect from 01.01.2009 is circulated.	83/2009	
1056 PASS RULES		
Privilege Pass applied for by a Railway servant in which a dependent son, who is neither a scholar nor an invalid, is completing 21 years of age during the four months validity period of the pass has been included, should be issued <u>either with validity period up to the date preceding the date on which the son will be attaining 21 years or the privilege pass may be</u>	10/2009	

issued with validity of four months excluding the name of the son of the employee.		
Pay in the pre-revised scale should continue to be the basis of gradation and related entitlement. In respect of the persons continuing in posts held prior to 01.01.2006 whose pay may be fixed in the revised Pay Bands / Scales of 'Pay' for purpose of passes will be the 'Pay' in the Vth CPC Scale that would have been drawn but for fixation of pay in the revised Pay Bands / Scales. In the case of persons who are either appointed to different posts on or after 01.01.2006 or initially recruited on or after that date the 'notional' pay which they would have drawn in the pre-revised scales but for the introduction of the revised Pay Bands / Scales, should be taken into account.	11/2009	
Entitlement for travel in Rajdhani / Shatabdi Express Trains/I-AC of Mail Express Trains :- Revised format of the rubber stamps to be affixed on the Privilege Passes / PTOs/Post Retirement Complimentary Passes being issued in favour of Board Members, General Managers, Additional Members, Director Generals and officers of equivalent level, is circulated.	23/2009	
ACS No. 61 to RS[Pass] Rules: Item No. 1 of Schedule II on issue of Pass/PTO on Privilege account has been substituted. The term invalid has been defined as one who is suffering from disability of mind other than drug addiction as cause of mental disability or is physically crippled or handicapped and is unfit to earn his livelihood even after attaining the age of 21 years. [2] A certificate from the Medical Board should be produced, once, if the disability is permanent, and once in every five years, if the disability is temporary, indicating that the invalid continues to suffer from the disorder or disability.	82/2009	
Entitlement for travel by Rajdhani /Shatabdi Express Trains on Privilege /Post Retirement Complimentary Passes in respect of serving and retired General Managers, Addl. Members, DG/RHS and DG/RPF* [*only on Privilege Pass] and Officers of equivalent rank, is circulated.	84/2009	
ACS No. 62 to RS[Pass] Rules, 1986 Second Edition, 1993 : Item No. 42 on issue of Complimentary Card Pass to former MRs/MOS[R]s/DMR has been added to Schedule VII [Special Passes].	90/2009	
ACS No. 63 to RS[Pass] Rules, 1986 [Second Edition, 1993] : The number of Post Retirement Complimentary Cheque Passes to Chairman and Members of Railway Board after their retirement has been enhanced from three sets to five sets.	91/2009	
Advance Correction Slip No.64 to RS[Pass] Rules 1986 [Second Edition, 1993] : Schedule-I [V] [2] on entitlement of Kit Pass for transportation of personal effects is substituted. [2] The revised entitlement is effective from 01.09.08	109/2009	
Officers who proceed on training have to surrender the Metal Pass. In case the officer is required to undertake official journey during the period of training, he can be issued Duty Cheque Pass after obtaining the approval of the competent authority.	111/2009	
ACS No. 65 to RS[Pass] Rules, 1986, [Second Edition 1993]: Amendments made to Schedule IV and Schedule VII vide ACS Nos. 63 and 62, respectively, are deleted.	126/2009	
ACS No. 67 to the R S (Pass) Rules:- The first proviso below Para 2[C][vii] has been substituted: a dependent relative in	144 /2009	

relation to a Railway servant shall be considered eligible for entitlement of Passes/PTOs if his/her income does not exceed minimum pension/family pension i.e. Rs.3500/ and Dearness Relief thereon or 15% of the basic pay of Railway servant, whichever is more.		
Government Railway Police personnel deputed for escort duty in Rajdhani/Shatabdi Express trains should be issued Duty Card Passes for self only with validity to undertake journey in Pantry Car of these trains only, co-terminus with the official jurisdiction of duty or the first available halt thereafter.	147/2009	
Board have reiterated the provisions contained in RS [Pass] Rules, 1986 [Second Edn. 1993] that special passes on sports account issued under Item No.2 of Schedule VII of the said Rules are not valid for travel in Rajdhani /Shatabdi trains.	153/2009	
<p><u>ACS No. 66 to RS [Pass] Rules, 1986 Edition [Second Edn., 1993] [1] Existing provision regarding the facility of companion in lieu of attendant permitting the Retired Railway employees /Widows of 65 years of age and above for travel in all trains other than Rajdhani /Shatabdi trains, subject to certain restrictions , will continue to hold.</u></p> <p>[2] Board have now decided that the retired Railway employees / Widows who are 70 years of age and above and are entitled to 1st Class/ 1st-'A' Post Retirement Complimentary /Widow Passes may be permitted to take a companion in lieu of attendant in the same class in all trains including Rajdhani /Shatabdi trains, <u>by paying 1/3rd of the difference of fare between Sleeper Class /II Class and the class in which the retired Railway employee travels subject to an endorsement as in the ACS No.66 being made and also subject to the existing restriction regarding the number of berths in Rajdhani /Shatabdi trains.</u></p>	155/2009	
1057 PAY COMMISSION RULES		
Board have clarified that the second instalment of arrears should only be paid after specific orders in this regard are issued by Ministry of Railways / Railway Board.	50/2009	
Board have circulated Applicability of RS[RP] Rules, 2008 to persons re-employed in Railway service after retirement and whose pay is debitable to Railway estimates.	73/2009	
Board have decided that the second instalment of the aggregate arrears [remaining 60%] on account of implementation of 6 th CPC recommendations may now be paid to the Railway employees. In respect of post 01.01.2004 entrants, the second instalment of arrears should be released only after individual application forms for registration to the New Pension Scheme have been obtained by the DDO/PAO from such employees. Though not mandatory, employees are encouraged to deposit their arrears in their SRPF accounts.	133 /2009	

The revised VI CPC pay scales in respect of Horticulture Inspector of [NR,NCR and NER only] of Civil Engineering Department, Sr. Console Operators of EDP Centre and Sr. Divisional Cashier of Cash & Pay Staff [Accounts Department] has been communicated.	138/2009	
The 2 nd installment of arrears on account of implementation of revised pay scales on the recommendations of the Sixth Pay Commission may be released to all the post 1.1.2004 entrants whose PRAN Account is activated. Where data is to be obtained, the same should be sent to NSDL by 30 th November, 2009.	177/2009	
Board have decided that the category of Sr. Technicians in the present [pre-revised] scale of Rs.5000-8000 placed in Revised Pay Structure Pay Band PB-2 GP Rs.4200 would continue to be operated as part of Artisan Cadre as per prescribed percentage distribution separate from that of Jr. Engineers in the revised pay structure PB-2 GP Rs.4200.	189/2009	
Board have decided that the posts which were in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 and which were granted the normal replacement pay structure of grade pay of Rs.4200 in the pay band PB-2 is to be granted grade pay of Rs.4600 in the pay band PB-2 corresponding to the pre-revised scale of Rs.7450-11500 w.e.f. 01.01.2006	193/2009	
Assistants belonging to Central Secretariat Service, Armed Forces Headquarter Service, Indian Foreign Service B and Railway Board Secretariat Service and Personal Assistants (PAs) in their counterpart Stenographer Services are granted Grade Pay of Rs.4600 w.e.f. 1.1.2006.	198/2009	
Board have clarified that in cases of promotion to the HAG scale of Rs.67000-79000, if a Railway servant opts to have his pay fixed under Rule 1313 (FR 22)(I)(a)(1), IREC-II i.e. from the date of next increment, his pay will be fixed by adding an amount of Rs.2000 to his basic pay on the date of his promotion. On the date of the next increment i.e. 1 st of July he will be granted two increments; one annual increment and the second on account of promotion. While computing these two increments, the basic pay prior to date of promotion shall be taken into account.	202/2009	
1058 PENSION RULES		
Board have conveyed the decision of the Department of Pension & Pensioners Welfare regarding revision of pension to pensioners / family pensioners.	33/2009	
Board have conveyed the decision of the Department of Pension & Pensioners Welfare regarding payment of 60% arrears to pensioners / family pensioners.	34/2009	
Board have revised the provisions regulating gratuity consequent upon implementation of the Government's decision on the recommendations of 6 th CPC.	35/2009	
Board have issued clarifications in regard to various issues	38/2009	

relating to commutation of pension in case a pensioner opts for commutation of pension that has become additionally commutable on account of retrospective revision of pay/pension.		
Board have issued clarification regarding grant of family pension in respect of existing pensioners, in whose case the family pension has not come into operation as on 01.01.2006 and payment of 6 th CPC arrears to those railway servants from 01.01.2006 to 31.08.2008.	87/2009	
Board have clarified that pension of those who retired before 02.09.2008 with qualifying service of less than 33 years, will continue to be proportionate to the full pension based on their actual qualifying service.	88/2009	
Instructions regarding revision of pension /family pension in respect of pre-2006 and post-2006 pensioners / family pensioners are circulated.	96/2009	
Board have issued instructions regarding methodology to be adopted for payment of additional pension to old pensioners/family pensioners in cases, where the date of birth is not available in PPO as well as in the office records of CPAO/Pay & Accounts Office, has been listed out.	104/2009	
Railway servants, who had drawn lumpsum payment and who were absorbed in Central PSUs and whose pre-revised 1/3 rd restored pension plus admissible DP&DR as on 01.09.2008 works out to be more than the amount of the revised 1/3 rd restorable pension plus DR on the implementation of the Sixth Central pay Commission.	105/2009	
Board have clarified that in the case of pre-2006 pensioners NPA is not to be added to the minimum of the revised pay band + Grade Pay / revised pay scale in cases where consolidated pension / family pension as on 01.01.2006 is to be stepped up to 50% /30%, respectively.	130/2009	
Board have communicated that second instalment of the aggregate arrears (remaining 60%) on account of implementation of 6 th CPC recommendations is to be paid to the railway pensioners, latest by 30.09.2009.	141 /2009	
The Grade S-30 hitherto allotted PB-4 Rs.37400-67000+12000 (GP) is now allotted the Pay Band 67000-79000 w.e.f.01.01.2006 in VICPC Scales. Accordingly, the minimum pension payable is Rs.33,500 and family pension Rs.20100/-.	142/2009	
Board have issued instructions that Voters ID card may also be accepted as proof of date of birth/age for payment of additional pension/family pension on completion of 80 years and above, in the case of non matriculates on the condition that the pensioner should certify that he does not have Pan Card, Matriculation Certificate, Passport, CGHS Card, Driving Licence, etc.	149/2009	
<u>Extension of the scope of Family Pension to the dependent disabled siblings [i.e. brothers/sisters] of Central Government servants / Pensioners:</u> Dependent disabled siblings [i.e. brothers/sisters] of Government servants/pensioners have also been included in the definition of 'family' for the purpose of grant of family pension. Such disabled siblings have been made eligible for family pension for life in the same manner and following the same disability criteria, as laid down in Rule 75 [19] of Railway Services [Pension] Rules, 1993, in the case	151/2009	

of son/daughter of Government employees /Pensioners suffering from any disorder or disability of mind [including mentally retarded] or physically crippled or disabled, so as to render him/her unable to earn a living even after attaining the age of 25 years.		
It has been clarified that the formula for arriving at 1/3 rd restorable pension, in respect of Govt. servants who had drawn lumpsum payment on absorption in Public Sector Undertakings/ Autonomous Bodies, given in Board's letter dated 22.9.08 [SC No. 123/08], is on the same lines as per the orders of Hon'ble High Court of AP and Supreme Court. Their pension is revised as per the instructions for any other pensioners. The instructions given in Board's letter dated 01.06.09 [SC No. 105/09] have been issued so as to protect this class of pensioners in case there is loss in 1/3 rd restorable pension plus DA w.r.t. pre-revised 1/3 rd restorable pension plus DP plus DR.	169/2009	
Mobility of personnel amongst Central/State & Autonomous Bodies while working under Pensionable establishments –Board have decided to continue mobility of Govt. servants /Autonomous body employees appointed on or before 31.12.03 and who were governed under the old non-contributory Pension scheme of their respective Governments / organizations in order to provide for the continuance of Pensionary benefits based on combined service in accordance with the RS [Pension] Rules, 1993 under circumstances given therein. These instructions take effect from 01.01.04.	176/2009	
Consequent upon revision of Central Government pay scale in Pay Bands and Grade Pay w.e.f. 1.1.2006, pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the existing basic pay [Pay in the Pay Band plus Grade Pay] of the post held by a Government servant at the time of proceeding on foreign service and in case he receives proforma promotion /financial up-gradation while on foreign service, on the basic pay [Pay in the Pay Band plus Grade Pay] fixed on such promotion /financial upgradation.	188/2009	
Board have reiterated their instructions dated 17.11.05 [SC No. 200/05] that the Guardianship Certificate issued by the Local Level Committee constituted under the provisions of the National Trust Act, 1999 for the purpose of grant of family pension in respect of persons suffering from disabilities, should invariably be honoured /accepted.	190/2009	
Revision of pension of pensioners/family pensioners etc. – Board have decided to dispense with linkage of full pension with 33 years of qualifying service with effect from 1.1.2006 instead of 2.9.2008. The revised provisions for calculation of pension as contained in para 5.2 and 5.3 of Bd's letter dt. 15.9.2008 (S.C.No.118/08) shall be applicable to the Railway servants retired after 1.1.2006. The extant benefit of adding years of qualifying service for the purpose of computation of pension and gratuity shall stand withdrawn w.e.f 1.1.2006.	204/2009	
The rate of Constant Attendant Allowance payable to the Railway employees under the Railway Services (Extraordinary Pension) Rules, 1993, should be increased by 25% every time the dearness allowance on the revised pay bands goes up by	205/2009	

50%.		
1058 PENSION RULES [NPS]		
ACS No.101 TO IRFC Vol.II, 1996 Edn: New accounts heads under Minor head 100 –Miscellaneous Advance Revenue of Abstract N-Suspense introduced . [2] Instructions on Additional Relief on death / disability of Railway servants covered by the New Defined Contribution Pension [NPS] are circulated.	97/2009	
1060 PROMOTION RULES		
Board have issued orders to extend the Dynamic Assured Career Progression [DACP] Scheme for officers of the Indian Railway Medical Service.	04/2009	
Instructions regarding promotion to Group 'B' post of Private Secretary, Grade-I in the scale of Rs.7500-12000 and placement of PS Grade-I in the non-functional higher grade of PB-2 [Rs.9300-34800] + Grade Pay Rs. 5400 are circulated.	06 /2009	
In addition to Gangmen, Safaiwalas and Stores Khalasis, Trackmen may also be spared on transfer to Works Branch, Workshops, Traffic & Commercial, Mechanical, Electrical and Signal departments upto 10% of strength on roll with 50% seniority, if selected as per extant procedure including fulfilling the criteria of age, physical standard, and educational qualification etc., laid down for the respective posts in Mech., Elect and S&T departments.	13 /2009	
Filling up posts of Loco Inspectors and Power Controllers /Crew Controllers – The eligibility criteria of three years footplate experience filling up the posts of Loco Inspectors and Power Controllers /Crew Controllers has been modified as “75000 Kms of actual driving experience.”	52/2009	
Board have issued clarifications regarding promotions within the same grade pay	63/2009	
Family pension to the eligible family members of the Government employees kidnapped by insurgents/terrorists, may be sanctioned after a period of <u>six months from the date of registration of FIR with the police</u> . The instructions concerning grant / disbursal of retirement or death gratuity, as contained in 149/86, 60/91and 10/94, will remain the same.	66/2009	
Family Pension to Handicapped /Disabled son/daughter of Railway Servants / Pensioners [Rule 75[6] [4]of Railway Services [Pension] Rules, 1993]: – Government have decided that the Guardian or son or daughter of the Railway Servants/Pensioners, should furnish a certificate to the Treasury/Bank, as the case may be, <u>every year instead of every month</u> , as in the existing provisions, subject to the	69/2009	

condition that in case of any eventuality taking place at any point of time during the year, the same shall be reported by the guardian or son or daughter, to the Treasury/Bank at the earliest possible.		
1] Modified Assured Career Progression Scheme [MACPS] has been introduced w.e.f. 01.09.2008 in supersession of previous ACP Scheme for all regularly appointed Group 'A', 'B' & 'C' railway employees except officers of the Organised Group 'A' service, casual employees including those granted temporary status and those appointed on adhoc or contract basis. 2] Three financial upgradations will be granted under MACPS to those who stagnated due to lack of promotional prospects at intervals of 10, 20, & 30 years of continuous regular service.	85/2009	
Gateman and Trolleyman of Engineering Department, who possess the educational qualifications and service experience as prescribed in Board's letter dated 03.07.2007 [SC No. 101/07] , may also be considered for filling up the post of Senior P.Way Supervisor against 25% LDCE quota, along with Gangmen, Keymen & Mates.	119/2009	
Board have enumerated the procedure to be followed for filling up the non-gazetted posts that existed upto 31.08.09 as a one time measure.	143/2009	
Board have decided that 50% of temporary status casual labour on absorption in regular employment may be taken into account towards the minimum service of 10,20 and 30 years for the grant of benefit of financial upgradation under the MACPS on the analogy that the same is also reckoned as qualifying service for pension.	191/2009	
Board have clarified that promotions earned or upgradations granted under ACP Scheme of 01.10.1999 in the past to the four pay scales in Gr. 'D' viz., Rs.2550-3200, Rs.2610-3540, Rs.2610-4000 and Rs.2650-4000, which now carry the grade pay of Rs.1800/- shall be ignored for the purpose of MACPS. However promotions/financial upgradations earned by existing Group 'D' employees to grade pay of Rs.1900 /-(pre-revised scales of Rs.3050-75-3590-80-4590) shall be counted for the purpose of MACPS.	197/2009	
Guidelines /Clarifications on non-functional upgradation for officers of organized Group A services in PB-3 and PB-4 are circulated.	201/2009	
1061 PROVIDENT FUND RULES		
Board have issued clarification regarding advance / withdrawal from State Railway Provident Fund [SRPF] consequent to recommendations of the 6 th Central Pay Commission.	05/2009	
Board have clarified that arrears of 6 th CPC deposited by Railway employees in their GPF account will earn interest in their GPF account will earn interest from the date of deposit of arrears in the GPF account.	89/2009	
The pay limits for grant of final withdrawals from SRPF for purchase of motor car and motor cycle/scooter has been revised as pay in the pay band of Rs.19530 and Rs.8560 or more per month, respectively and the pay limit for grant of final withdrawal from SRPF for purchase of moped is revised as pay in the pay band below Rs.8560 per month. .	170/2009	

The accumulations at the credit of the subscribers to State Railway Provident Fund for the financial year 2009-10 beginning on 01.04.09 shall carry interest at the rate of 8% (Eight per cent) per annum.	183/2009	
<u>Deposit Linked Insurance Scheme for subscribers to SRPF:</u> The balance to be maintained at the credit of subscribers to SRPF during the last three years preceding the month of death of the subscriber has been revised in the RS[RP] Rules, 2008 w.e.f. 06.06.09 as: [1] Rs.25,000 in PB-2 -Rs.9300-34800 with GP of 4800 or more [2] Rs.15,000 in PB-2 - Rs.9300-34800 with GP of 4200 or more but less than 4800 [3] Rs.10000 in PB-2 , PB-1 or PB-1S with GP of 1400 or more but less than 4200 [4] Rs.6000 in PB-1S - with GP of GP 1300 or more but less than 1400.	203/2009	
1062 QUARTERS		
Regularization of the Railway accommodation/allotment of alternative accommodation of the spouse of allottee Railway officer in the event of his/her transfer - Regularization of Railway accommodation may be allowed in the name of the remaining spouse if eligible for allotment of Railway accommodation, even though the date of priority is not covered. In case he/she is entitled for lower type of accommodation, he/she may be allotted alternative accommodation of the lower type as per his/her entitlement, on the basis of next available vacancy.	09/2009	
Consequent upon upgradation of Group 'D' staff to Group 'C' as per the recommendations of the Sixth Central Pay Commission, Board have issued instructions that no new proposals for Type I quarters should be processed and in respect of already sanctioned works of Type I quarters, only Type II quarters should be constructed, if feasible, subject to certain conditions.	70/2009	
The type of Railway quarters that can be considered for allotment on out of turn basis to compassionate appointees to register for better type of accommodation as per the eligibility of deceased Railway employee has been modified from Type I - Type IV; to Type I – Type V subject to fulfilling the laid down conditions with effect from 28.04.2009.	71/2009	
Retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to New Zones- Officers / staff posted to all the new zones are permitted to retain railway accommodation in the previous place of posting up to 31.08.09 [SC No. 113/08], as in the case of railway staff posted to East Central Railway.	76/2009	
The instructions that the Railway employees transferred and posted to NF Railway will be permitted to retain railway accommodation allotted to him/her at the last station of his /her posting, on payment of normal rent /single flat rate of licence fee / rent upto 30.06.2011 or till revised orders are issued, whichever is earlier, is also applicable to Railway officers /staff posted on RE projects in the areas within the jurisdiction of NF Railway.	135/2009	
Railway employees posted to the Rail Coach Factory, Rae Bareli should be allowed retention of Railway accommodation	157/2009	

at the previous place of posting for a period of 5[five] years on payment of normal rent.		
The facility of retention of Railway accommodation at the previous place of posting in favour of officers /staff posted to the new Divisions of Pune Division in Central Railway & Rangia Division in NF Railway , may be permitted post facto upto 31.08.2009 [Thirty First August, two thousand and nine] .	172/2009	
Officers and staff belonging to the Electrification Project [CORE] may be treated on par with Railway employees in the matter of provision of residential accommodation and instructions regarding grades and entitlement of houses given in Board's letters dated 10.1.2000 [SC 33/2] and 21.9.2000 [enclosed] should be followed scrupulously without resorting to further classification.	173/2009	
Railway officers on their posting to RRBs as Chairmen may be permitted to retain railway quarter at their previous place of posting for a period not exceeding 3 [three] years on payment of normal rent.	185/2009	
1063 RECRUITMENT RULES		
Board have clarified that Junior [under-21] Women Hockey Asia Cup is to be treated as equivalent to Asian Championships [Junior Category] as mentioned in Category-C under Para 3 of the Board's letter dated 30.03.07 [SC No. 55/07].	25 /2009	
The relaxation of 03 (three) years above the prescribed upper age limit for direct recruitment to all Group 'C' & 'D' posts including engagement of Substitutes current upto 3.2.2009, is extended further period of one year from 04.2.2009 to 03-02-2010.	30/2009	
Board have clarified that in the games where there is a provision for recruitment of sports persons against sports quota on the basis of current All India Ranking; in those games only the current All India Ranking <u>in individual events [Singles] shall be taken into account</u> and ranking in Doubles, Mixed Doubles shall not be considered for recruitment purpose.	40/2009	
Board desires that recruitment against the quota of Cultural /Scouts & Guides should be utilized annually <u>without fail</u> in the permitted time period as per circulated guidelines.	45/2009	
Candidates in possession of a four year course of B.Sc. [Engineering] Civil from recognized institutions can be considered for recruitment to the posts on the railways for which prescribed qualification is Degree in Civil Engineering .	46/2009	
Board have clarified that the certificates issued by National Institute of Open Schooling [formerly National Open School] is valid for higher studies and for the purpose of employment in all Central Government offices	56/2009	
The list of certificates/ qualification awarded by various Boards of School Education being operated in various parts of the country for the purpose of employment on the Railways and higher education, is circulated	67/2009	
The equivalence of qualifications awarded by Kameshwar Singh Darbhanga Sanskrit University, Darbhanga [Bihar] for the purpose of employment under the Central Government has been listed out.	75/2009	

Board have decided that alternative appointment is not to be provided to the medically failed empanelled candidates selected through RRBs/RRCs for any Group 'C' or Group 'D' post w.e.f 25.5.2009	79/2009	
The " Service Bond " period in respect of Sportspersons recruited against sports quota on or after 29.05.2009 has been increased from three years to Five years . [2] Appropriate action as per extant rules should be initiated in respect of sportspersons who have joined other departments in the past without resigning from the Railways.	80/2009	
Board have decided that Railway Chess players may be allowed Special Casual Leave / On Duty for participation in National / International level Chess Tournaments as is being followed in the case of other games. [2] In the case of participation of Railway chess player in International Tournament, recognized by World Chess Federation [FIDE] for International Master and Grand Master titles and for garnering ELO points; a proposal may be sent by the concerned Sports Secretary to Railway Sports Promotion Board [RSPB].	81/2009	
In continuation to Board's letter dated 30.04.2009 [SC No. 67/09] a further list of certificates / qualification issued/awarded by Boards of Education recognized for the purpose of employment on the railways or seeking admission for higher qualification, is circulated.	92/2009	
Board have issued corrigendum to the revised educational qualifications for recruitment to Group 'C' posts in S&T Department viz., of TCM-III, JE-II[Tele], SE[Tele], Technician Gr. III [Signal] {erstwhile ESM-III}, JE-II [Signal] and SE[Signal], issued under their letter dt. 10.03.08 [SC No. 31/08].	110/2009	
Paras 8.2, 9.3.5 & 9.6[e] and Column 3 of Para 8.1.1 & 8.1.2 of Board's letter dt. 30.03.07 [SC No. 55/07] on higher fixation of pay of sportspersons at the time of initial appointment on Railways and on their out-of-turn promotion on sports account are cancelled w.e.f. 09.07.09. [2] Henceforth pay of the sports persons shall be fixed at the minimum of the scale of pay on their initial appointment and with normal fixation on their out-of-turn promotion on sports account. <u>Only five incentive increments on sports account will be granted in entire service</u> to a railway servant for the sports achievements after joining the Railways . [3] These increments, in the form of Personal Pay, will remain fixed during the entire service and will not count for service matters like pay fixation on promotion, retirements or DA, CCA [Transport allowance] etc.	118/2009	
The instructions circulated in Board's letter dated 11.07.2001 [SC No. 172/01] that for recruitment to Non-Technical Popular Categories of posts other than ASMs and Guards against sports quota the minimum of 50% marks in matriculation need not be insisted upon and candidates possessing a pass in matriculation may also be appointed provided the other prescribed conditions are satisfied in their case, will continue to apply for recruitment of sportspersons and will be applicable to both through Talent Scouting and Open Advertisement.	121/2009	
<u>Replacement Panels/ Shortfall in Panels</u> :Board while reiterating the instructions on replacement panels have advised that henceforth, whenever a fresh indent is placed on RRB, it should carry a certification that the previous panel for	128/2009	

the post has been exhausted and the provision for Replacement Panel has been made use of, if not, reasons for the same should be spelt out.		
Board have decided that as a one time measure, all the Licensed Porters, who have been appointed and joined as Gangman, or have been screened but not yet joined the post and who now want to revert back as Licensed Porters and want their badges back, may be allowed to revert back as Licensed Porters at the same place where they were working before, subject to the condition that there is need for Licensed Porters at the same station and they exercise the option to revert back within two months .	163/2009	
Board have communicated their decision to set up a new RRB at Siliguri and conveyed sanction for posting of officers and staff, arrangement of office accommodation, budget allocation, etc. for the new RRB.	174/2009	
Instructions on streamlining of working of RRBs, Model Time Schedule for completing recruitment by RRBs and list of Nodal RRBs for various examinations , are issued .	178/2009	
1064 RE-EMPLOYMENT		
Retired railway employees who were not covered under Safety Related Retirement Scheme, upto a maximum age limit of 62 years, may be engaged to the categories of Gangman, Gateman, Keyman and Trolleyman for a period of five months, i.e. upto April 2010, only, on daily remuneration basis subject to certain conditions.	184/2009	
Daily rates of remuneration for retired staff (below the age of 62 years) re-engaged on daily basis are revised .	192/2009	
1065 RESERVATION RULES		
Reservation in promotion –Treatment of SC/ST candidates promoted on their own merit: The SC/ST candidates who have been promoted during the period 07.08.2002 to 06.05.2005 by Non-selection method on the basis of seniority cum fitness as per the instructions existing prior to Board's letter dated 06.05.05 [SC 86/05], by virtue of their seniority position in the feeder grade or otherwise, in excess of reservation quota prescribed for them, need not be disturbed, but are to be adjusted against the reserved vacancies arising in future.	17 /2009	
1070 SELECTIONS		
No corrections of any type should be permitted in the answers to objective type questions. In case any correction is made, that answer should not be evaluated at all. It has also been clarified that the term objective type questions will now include questions of the following types: [a] Multiple choice questions; [b] Answer in yes or no; [c] Fill in the blanks [maximum four words]; [d] Match the following; and , [e] Any other type of question[s] for which answer is to be given in one word / phrase.	27/2009	
Board have clarified that whenever due to irregularities noticed in the Selection procedure, Competent Authority decides to cancel the main examination, in such a case supplementary examination also automatically ceases to exist. In the event of irregularities in the supplementary examination, the	31/2009	

<p>supplementary examination only need be conducted afresh without affecting the main examination.</p> <p>Where viva voce is also a part of selection procedure and it is decided to cancel the viva voce only, then it is not necessary to cancel the written examination, but if it is decided to cancel the written examination, then the complete selection proceedings should be cancelled. These instructions will be applicable in case of main and supplementary viva-voce also.</p>		
<p>Board have decided that henceforth Selection for promotion from Group 'C' to Group 'B' posts in the Transportation [T & C] Department, stream-wise Selection [70% Selection and 30% LDCE] should be held. Where combined Group 'B' Selections have already been initiated after the exemption period was over, the selection process should continue undisturbed and stream-wise selection may be introduced from the next selection period onwards.</p>	68/2009	
1077 TRAINING FACILITIES		
<p>Disaster Management Training - Training methodology and schedule on disaster management to be imparted to various tiers of railway officials through Railway Training Institutes is circulated.</p>	112/2009	
<p>Training of Loco Pilots should be given high priority by the Zonal Railways. It should be ensured that Loco pilots are sent for training as and when they become due and their performance monitored.</p>	164/2009	
1078 TRANSFERS		
<p>The posts of JE/SE/SSE [Works & P.Way] in charge of Stores / dealing with Contractors / accepting supply of stores belonging to Civil Engineering Department is also included in the list of sensitive posts for the purpose of periodical transfers.</p>	54/2009	
<p>Board have clarified that in respect of employees transferred / retired and relocated prior to 1.9.08, CTG would be admissible on pre-revised [Vth CPC] rates of pay. In respect of those employees transferred prior to 1.9.08 but assumed charge and transported personal effects on or after 1.9.08, but within the period of limitation and retired prior to 1.9.08 but relocated from the last place of posting on or after 1.9.08, but within the period of limitation prescribed, CTG would be admissible on revised [VI th CPC] rates of pay.</p>	125/2009	
<p>Board desired that extant instructions regarding posting of husband and wife at the same station [SC No. 60/98 and 89/05] subject to certain conditions should be followed scrupulously.</p> <p>[2] The separate register maintained at Divisional and Zonal Headquarters for registering requests for transfers from railway servants for posting at the place of posting of their spouses should be reviewed from time to time.</p>	160/2009	
<p>Board have reiterated their instructions that requests for backtracking from the orders issued for <u>transfer on mutual exchange basis</u> should not be entertained under any circumstances.</p>	186/2009	

SERIAL CIRCULAR NO.1/2009
PAY COMMISSION CIRCULAR NO.72
No.P(PC)487/VI CPC/Tra.All. Date:29.1.2009

Sub: Grant of Transport Allowance to Railway Employees – clarification reg.

<><>

A copy of Railway Board's letter No.PC-V/2008/A/TA/2 dated 23.01.2009, RBE No.16/2009 (PC-VI No.72/2009) regarding grant of Transport Allowance consequent on recommendation of the 6th Central Pay Commission is published for information, guidance and necessary action. Necessary action may be taken for grant of Transport Allowance.

Copy of Bd's ltr No.PC-V/2008/A/TA/2 dated 23.01. 09, RBE No.16/2009 (PC-VI No.72/2009)

Sub: Grant of Transport Allowance to Railway Employees – clarification reg.

In continuation to the Board's letter of even number dated 12.9.2008, the issue regarding admissibility of Transport Allowance to Residential Card Pass (RCP) users has been reviewed by the Board and in partial modification of para 4 of the letter dated 12.9.2008 ibid, it has been decided that Transport allowance be made admissible to those railway employees who are already availing the RCP facility with a proviso that no further railway or section will be added to the ambit of Residential Card Passes in future.

These orders are effective from September 1, 2008.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.2/2009
PAY COMMISSION CIRCULAR NO. 01/09
No.P(PC)487/VI CPC/Allowance Date:29.1.2009

A copy of Railway Board's letter No.E(P&A)I-2008/ALL/RPF/2 dated 2.01.2009, RBE No.1/2009 (PC-VI No.1/2009) regarding grant of Compensation in lieu of holidays to Non-gazetted RPF/RPSF personnel for attendance on gazetted holidays consequent to recommendation of the 6th Central Pay Commission published for information, guidance and necessary action. Necessary action may be taken for grant of Compensation in lieu of holidays..

Copy of Bd's ltr No.E(P&A)I-2008/ALL/RPF/2 dated 2.01.2009, RBE No.1/2009 (PC-VI No.1/2009)

Sub: Grant of Compensation in lieu of holidays to Non-gazetted RPF/RPSF
personnel for attendance on gazetted holidays – implementation of VI
CPC's recommendation.

As the Railways are aware there is a provision for grant of cash compensation to Non-gazetted RPF/RPSF personnel in lieu of their attendance on gazetted holidays equivalent to the amount upto one month's salary in a year. Pursuant to recommendation of VI CPC, pay scales have been revised w.e.f. 01.01.2006. Since payment of compensation equivalent to one month's salary has already been made to them for the years 2005-06, 2006-07 and 2007-08 as per pre-revised scales, payment of difference w.e.f. 1.1.2006 as per revised pay scales to RPF/RPSF personnel may be made. All other terms and conditions for payment of such cash compensation shall remain unchanged.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.3/2009
PAY COMMISSION CIRCULAR NO. VI /70
No.P(PC)487/VI CPC/Allowance Date:29.1.2009

A copy of Railway Board's letter No.PC-VI/2008/I/3/1 dated 12.01.2009, RBE No.8/2009 (PC-VI No. VI/70), wherein Board have issued clarification regarding Placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band-1 [Rs.5200-20200] consequent to recommendations of the 6th Central Pay Commission, is enclosed. Necessary action may be taken in the lines specified by Board.

Copy of Bd's letter No. PC-VI/2008/I/3/1 dated 12.01.2009, RBE No.8/2009 (PC-VI No. VI/70)

Sub: Placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band-1 [Rs.5200-20200]-
Clarification.

As per recommendations of 6th CPC, instructions for placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band-1 [Rs.5200-20200] were issued vide Board's letter of even number dated 29.10.2008 [RBE No. 160/2008].

In reference to above instructions, some of the Railways/Units have sought clarification regarding those Group 'D' staff who did not possess the revised minimum qualification, and have retired/ resigned /Voluntarily retired / expired during the period from 01.01.2006 till date of notification of the Revised Pay Rules – 2008, without getting retrained.

The matter has been examined in consultation with Ministry of Finance and the points of doubt raised by some of Zonal Railways / Units and the clarifications thereto are as under:

S.No	Point of doubt	Clarification
1	How will the pay of those Group 'D' officials who do not possess the minimum qualification and have retired / died in harness from 01.01.2006 till date be fixed in the revised structure? Whether they will be placed in -1S pay band or in the pay band PB-1	Those Group 'D' employees who did not possess the minimum qualification and who have retired / died in harness between 01.01.2006 and date of notification of Revised Pay Rules will be granted pay in -1S and the grade pay corresponding to their pre-revised pay scale as notified in Railway Services [Revised Pay] Rules-2008.
2	In the case of those Group 'D' officials who were in the pre-revised scale of Rs.2550-55-2660-3200 [e.g. Peon] and who are to be placed in the pay band PB-1 with Grade Pay of Rs. 1800 w.e.f. 01.01.2006 and are subsequently granted ACP /Promotion, is not clear as to what will be their grade pay. If the grade pay remains unchanged, the officials will not be getting any benefit on promotion / ACP. In case they are granted next higher grade in the hierarchy of revised pay structures, it will put seniors viz.Duftry / Senior Peons etc. at a disadvantageous position.	Railway servants who have been granted financial upgradation to a higher scale under the ACP scheme will be granted the grade pay corresponding to the higher pre-revised pay scale that was granted to them under ACP. However, in case of erstwhile Group 'D' employees, all such eligible employees will be granted grade pay of Rs.1800 in PB-1, irrespective of their pre-revised Group 'd' pay scale whether granted to them on regular appointment / promotion or under ACP.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.4/2009
PAY COMMISSION CIRCULAR NO. VI/68
No.P(PC)487/VI CPC/Promotion Date:02.02.2009

A copy of Railway Board's letter No.PC-V/2008/ACP/2 dated 07.01.2009, RBE No.5/2009 (PC-VI No. VI/68), wherein Board have issued orders to extend the Dynamic Assured Career Progression [DACP] Scheme for officers of the Indian Railway Medical Service consequent to 6th Central Pay Commission, is enclosed. Necessary action may be taken.

Copy of Bd's ltr.No.PC-V/2008/ACP/2 dtd.07.01.2009,RBE No.5/2009 (PC-VI No. VI/68)

Sub: Extension of Dynamic Assured Career Progression [DACP] Scheme for officers of the Indian Railway Medical Service.

Recommendations of Sixth Central Pay Commission contained in para 3.6.7 of its report regarding Dynamic Assured Career Progression [DACP] Scheme for doctors had been under consideration. The Government, while accepting the recommendations of 6th Pay Commission, have issued orders vide CHS Division, Ministry of Health and Family Welfare's order No. A.45012/2/2008-CHS.V dated 29.10.2008 to extend the Dynamic Assured Career Progression Scheme upto Senior Administrative Grade [Grade pay of Rs.10,000 in PB-4] to all officers of the Indian Railway Medical Service.

2. The number of years of regular service required for upgradation to various grades upto SAG level under the DACP Scheme will be as under:

Promotions under DACP Scheme		No. of years of regular service required for promotion.
From	To	
Grade Pay Rs.5400 in PB-3	Grade Pay Rs.6600 in PB-3	4 years in Grade Pay of Rs.5400 in PB-3 including service rendered in the pre-revised scale of Rs.8000-13500
Grade Pay Rs.6600 in PB-3	Grade Pay Rs.7600 in PB-3	5 years in Grade Pay of Rs.6600 in PB-3 including service rendered in the pre-revised scale of Rs.10000-15200
Grade Pay Rs.7600 in PB-3	Grade Pay Rs.8700 in PB-4	4 years in Grade Pay of Rs.7600 in PB-3 including service rendered in the pre-revised scale of Rs.12000-16500
Grade Pay Rs.8700 in PB-4	Grade Pay Rs.10000 in PB-4	7 years in Grade Pay of Rs.8700 in PB-4 including service rendered in the pre-revised scale of Rs.14300-18300 or 20 years of regular service.

3. The above mentioned promotions will be made without linkage to vacancies. Other conditions for effecting promotions will be governed by the provisions of Indian Railway Medical Service Recruitment Rules, 2000 as amended from time to time.

4. Residency period of 4 years in JA grade is relaxable to 3 years in the case of those who have been promoted to JA grade after 10 years of regular service under the old scheme. Such IRMS officers will be promoted to the Non-Functional Selection Grade after completion of a total of 13 years of regular service in Group 'A'. For other residency period mentioned in para as per new scheme will be strictly followed.

5. The Scheme of Dynamic Assured Career Progression will take effect from the date of issue of these orders.

6. Amendments to the Indian Railway Medical Service Recruitment Rules, 2000, wherever necessary, consequent upon these instructions, shall be made in due course.

7. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR NO.5/2009

PAY COMMISSION CIRCULAR NO. VI/67
No.P(PC)487/VI CPC/Provident Fund Date:02.02.2009

A copy of Railway Board's letter No.F[E]III/2008/PF1/1 dated 05.01.2009, RBE No.02/2009 (PC-VI No. VI/67), wherein Board have issued clarification regarding advance /withdrawal from State Railway Provident Fund [SRPF] in the 6th CPC scales of pay, is enclosed. Necessary action may be taken.

Copy of Bd's letter No. F[E]III/2008/PF1/1 dated 05.01.2009, RBE No.02/2009 (PC-VI No. VI/67)

Sub: Advance /withdrawal from State Railway Provident Fund [SRPF] in the 6th CPC scales of pay – reg.

Consequent upon implementation of the decision of the Government on the recommendations of the 6th Central Pay Commission, references have been received from some of the zonal railways as to whether advances / withdrawal from SRPF is to be sanctioned as per the existing entitlement, on the basis of the revised pay in the pay band / pay scale. The matter has been examined, in consultation with Department of Pension & Pensioners' Welfare and it is clarified that advances / withdrawals from SRPF are to be sanctioned as per the existing entitlement on the basis of the " basic pay" as defined in the Railway Services [Revised Pay] Rules, 2008.

This disposes of Eastern Railway's letter No. F/P/RULES dated 22.10.2008 and Southern Railway's letter No. P.541/HQ/PF/Policy/Vol.IV dated 31.10.2008.

SERIAL CIRCULAR NO. 06 /2009

No.P(R)535/VII Date: 30-1-2009

Copy of Board's letter No.E[GP]2000/2/84 dated 27.01.2009 is published for information, guidance and necessary action. Board's letters dated 30.01.2001, 25.07.01, 16.06.03 and 20.11.08 quoted therein were circulated as SC Nos. 34/01, 161/01, 118/03 and 171/08, respectively.

Copy of Bd's letter No. E[GP]2000/2/84 dated 27.01.2009 (RBE No. 17/09)

Sub: Promotion to Group 'B' post of Private Secretary, Grade-I in the scale of Rs.7500-12000 [V CPC] and Procedure for placement of Private Secretary, Grade-I in the non-functional grade of PB-2 [Rs.9300-34800] Grade Pay Rs.5400.

....

In terms of instructions issued under Board's letter No. E[GP]2000/2/84 dated 30.01.2001 & 25.07.2001 and 24.06.2006, pending finalization of Recruitment Rules in consultation with UPSC, the Group 'B' posts of PS-I in Grade Rs.7500-12000 were to be filled up on adhoc basis through the normal process of selection including written test, viva-voce and assessment of Record of Service and the posts in grade Rs.8000-13500 were to be filled through selection based on seniority-cum-suitability, which involved assessment of Record of Service.

2. Recruitment Rules for the post of PS-I in Pay Band PB-2 [Rs.9300-34,800] with Grade Pay of Rs.4800 [Grade Rs.7500-12000 V CPC] have been notified vide Ministry of Railways' Notification No. 2000/E[GRR]15/1 dated 18.11.2008. In view of these Recruitment Rules, the matter regarding regularization of Group 'B' service of employees promoted on adhoc basis to Grade Rs.7500-12000 after due selection, held in accordance with Board's letter No. E[GP]2000/2/84 dated 30.01.2001 & 25.07.2001, has been considered by the Board. It has been decided that the adhoc promotion of Group 'C' staff to Group 'B' posts of PS-1 in grade RS.7500-12000 made before issue of the Recruitment Rules but after due selection in terms of Board's letter No. E[GP]2000/2/84 dated 30.1.2001 and 25.07.2001, may be regularized from the date from which they were promoted on adhoc basis.

3. Attention is also invited to instructions issued under Board's letter No. PCVI/2008/1/5/4 dated 20.11.2008, wherein it has been stipulated that PS Grade-I in the pre-revised scale of Rs.7500-12000 [revised pay structure of PB-2 [Rs.9300-34800], Grade Pay Rs.4800 will be eligible for placement in the non-functional grade of PB-2 [Rs.9300-34800]+ Grade Pay Rs.5400

on completion of 4 years of regular service. In the said letter it has been further provided that consequent upon introduction of the non-functional grade, the Group 'B' post of PPS Grade II in scale Rs.8000-13500 would not be operated as a separate functional grade.

4. In this connection Board has decided that for placement of PS Grade-I in the non-functional higher grade of PB-2 [Rs.9300-34800] + Grade Pay Rs. 5400, the following procedure may be adopted:

[i] All PS Grade-I in the scale of PB-2 with Grade pay of Rs.4800, including those officiating in the erstwhile functional grade of PPS, who fulfill the minimum eligibility condition of 4 years of regular service in Group 'B' are to be considered for placement in the higher non-functional grade by a DPC consisting in 3 HODs to be constituted by the General Manager.

[ii] The DPC so constituted by the General Manager, may follow the same procedure for assessment of suitability as prescribed by the Board under letter No. E[GP]2003/2/22 dated 16.6.2003 for placement of Group 'B' officers of the major departments in the higher Group 'B' Scale of Rs.8000-13500 [V PC Scale].

[iii] The recommendations of the Committee will be submitted to the General Manager for approval and placement in the higher non-functional grade will be ordered accordingly.

[iv] The placement in the non-functional higher grade may be given effect from 01.01.2006 or the date of completion of 4 years regular service as PS, whichever is later.

SERIAL CIRCULAR NO. 07 /2009

No.P(R)/299/VI

Date:30 -01 -2009

Copy of Board's letter No.E[W]2008/WE-1/10 dated 07-01-2009 is published for information, guidance and necessary action. Board's letters dated 28.02.06 and 10.08.06 quoted therein were circulated under 36/06 and 135/06, respectively.

Copy of Bd's letter No. E[W]2008/WE-1/10 dated 07-01-2009 (RBE No. 06/09)

***Sub: Homoeopathic/Ayurvedic Dispensaries under Staff Benefit Fund[SBF] –
Revision in expenditure .***

***Ref: This Ministry's letters No. E[W]2004/WE-1/6 dt. 28.2.2006 and
E[W]2006/WE-1/5 dt. 10.8.2006***

The issue regarding enhancement in the amount of honorarium admissible to the Homoeopathic / Ayurvedic doctors etc., and also the subsidy on medicines in respect of Homoeopathic and Ayurvedic dispensaries being run under the S B F was under consideration of this office.

2. The matter has been examined in the detail and in partial supersession of the instructions contained in this office letters dated 28.02.2006 and 10.08.2006 *ibid*, sanction of the Ministry of Railways is communicated to revision of expenditure on the Homoeopathic and Ayurvedic dispensaries being run by the Staff Benefit Fund Committees, as follows:

Revised ceiling on Expenditure

[a] Monthly honorarium for Homoeopathic /
Ayurvedic doctors

- | | | |
|-----|-----------------|------------------|
| i. | 8 hrs. duration | Rs.15,000/- p.m. |
| ii. | 4 hrs. duration | Rs.9,000/- p.m. |

[b] Monthly honorarium for Ayurvedic Rs.5000/-p.m.

Dispensers

[c] Monthly subsidy on Medicines

[i] Ayurvedic Dispensaries

Rs.8,000/- p.m.

[ii] Homeopathic Dispensaries

Rs.4,000/- p.m.[includes Rs.1,000/- p.m. for dispenser, if required]

3. Annual allotment for "Indigenous Systems of Medicine" under SBF [under which Homoeopathic and Ayurvedic dispensaries function] at Rs.2.50 per capita being inadequate to meet the increase in requirement of funds on account of the above revision in the honorarium, the additional expenditure necessitated due to revision under these orders would also be met through re-appropriation from the head " Medical Services" as additional ad hoc contribution to the SBF, and the Medical Budget would be suitably augmented from Revenues. CPOs would advise CMDs about the additional funds required on this account so that the same could be reflected in the budgetary estimates.

4. These orders take effect from 1.1.2009.

5. This issues in consultation with the Health Directorate and with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 08 /2009

No.P(R)/268/II Date:30 -01 -2009

Copy of Board's letter No.E(NG)II/98/RC-1/64 dated 6.1.2009 is published for information, guidance and necessary action. Board's letters dated 22.12.94, 6.10.95, 26-7-1998, 30-11-1999 and 28-7-2000 quoted therein were circulated as SC Nos.18/95, 136/95, 7/99, 214/2000 and 220/2000 and letter dated 7.4.83 was circulated under letter No. P[SC]268/Policy/III dated 29.4.83.

Copy of Bd's letter No. E(NG)II/98/RC-1/64 dated 6.1.2009 (RBE No.3 /09)

Sub: Appointment on Compassionate Grounds – Delegation of Powers.

Ref: [i] Board's letter No. E[NG]-III/78/RC-1/1 dated 7.4.1983 [para iii]

[ii] Board's letter No. E[NG]-II/84/RC-1/26 dated 22.12.1994

[iii] Board's letter No. E[NG]-III/84/RC-1/26 dated 6.10.1995

[iv] Board's letter No. E[NG]-II/99/RC-1/Genl./23 dated 30.11.1999 and

[v] Board's letter No. E[NG]-II/98/RC-1/64 dated 28.7.2000 {para2[ii]}

....

Attention is invited to Board's letters referred to above. In order to simplify procedure of appointments on compassionate grounds, Board have decided that in supersession of provisions contained in letters ibid, powers are delegated to DRMs/CWMs/HODs to consider compassionate appointment in favour of widow/widower or any ward of her/his choice in respect of cases up to 20 years old from the date of death of the Railway employee. Further, wherever in individual cases of merit, it is considered that justification exists for extending consideration to cases where death of the ex-employee took place over 20 years ago, prior approval of the Ministry of Railways should be obtained by forwarding a detailed proposal with specific justification and personal recommendation of the General Manager in the prescribed proforma as circulated vide Board's letter No.E(NG)II/87/RC-1/143 dated 19.4.88.

2. Board have further decided to delegate powers to DRMs/CWMs/HODs for considering cases of appointment on compassionate grounds of wards/widows of missing railway employees which hitherto rest with General Managers (para 3 (v) of Board's letter No.E(NG)II/97/RC-1/210 dated 26.7.98 refers).

3. It is reiterated that at the time of considering such requests for compassionate appointments, the Competent Authority should satisfy himself/herself on the basis of a balanced and objective assessment of the financial condition of the family that the grounds for compassionate appointment in each such case is justified, having regard to the number of

dependants, assets and liabilities left by the Railway employee, income of any earning member of the family, as also his liability, including the aspect of whether the earning member is residing with the family of the deceased employee and whether he provides any support to other members of the family. Other provisions contained in Board's letter No.E(NG)-II/98/RC-1/64 dated 28.7.2000 may continue to be followed.

4. Such cases which have already been finalized in terms of letters under reference need not be reopened.

SERIAL CIRCULAR NO. 09 /2009

No.P(R)/554/VII Date: 30 -01-2009

Copy of Board's letter No.E(G)2008 RN5-4 dated 6.1.2009 is published for information, guidance and necessary action. Board's letter dated 10.10.91 quoted therein was circulated under SC No. 154/91.

Copy of Bd's letter No. E(G)2008 RN5-4 dated 6.1.2009 (RBE No.4 /09)

Sub: Regularization of the Railway accommodation/allotment of alternative accommodation of the spouse of allottee Railway officer in the event of his/her transfer.

....

It has been decided that regularization of the Railway accommodation may be allowed in the name of the remaining spouse if he/she is eligible for allotment of Railway accommodation, even though his/her date of priority is not covered. In case he/she is entitled for lower type of accommodation, he/she may be allotted alternative accommodation of the lower type as per his/her entitlement, on the basis of next available vacancy. Such allotment will be made, to the extent possible, in the same area, failing which in a nearby area. Retention /regularization of entitled type of accommodation may also be allowed in the name of the remaining spouse in the event of transfer of the allottee to an ineligible office at the same station, even though her/his date of priority is not covered.

2. Transfer here refers to 'Transfer from one station to another, deputation to Railway/non-Railway PSUs, Central Ministries/departments, State Government/Union Territories.

3. It has been decided that these instructions may be given effect to retrospectively from 01.04.1991 – the date from which corresponding instructions of Ministry of Urban Development came into force. Instructions issued vide Board's letter No.E(G)90 QR3-16 dated 10.10.1991 stand superseded.

4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 10 /2009

No.P(R)/473/VII Date: 30 -01-2009

Copy of Board's letter No.E[W]2008 PS 5-1/44 dated 15.1.2009 is published for information, guidance and necessary action.

Copy of Bd's letter No. E[W]2008 PS 5-1/44 dated 15.1.2009 (RBE No. 10/09)

Sub: Inclusion of son above 21 years of age in Privilege Pass issued in favour of Railway employees.

....

As per extant provisions contained in Railway Servants [Pass] Rules, 1986 [Second Edition, 1993], a Privilege pass can be issued to a Railway Servant and his family with validity of 4 months. These rules provide that a son of a Railway servant can be included in the Privilege pass provided he

is below 21 years of age and is dependent on the Railway servant except in certain conditions like scholar son, invalid son etc. as laid down in the Rules in terms of which such a son above 21 years of age can be included in the Privilege pass. In this regard, a point has been raised as to the procedure to be followed for issuing Privilege pass wherein the son of a Railway employee, who is about to complete 21 years of age, is sought to be included.

2. After careful consideration, it has been decided that in cases of issuance of Privilege pass in favour of a Railway Servant alongwith family including dependent son, who is neither a scholar nor invalid and is about to complete 21 years of age during the validity period of the Privilege Pass, the pass may be issued in the following manner:

[i] The Privilege pass may be issued in favour of a Rly. Servant with validity period up to the date preceding the date on which the son will be attaining the age of 21 years; or

[ii] Privilege pass may be issued with validity of full 4 months excluding the name of the son of the employee.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.11/2009
PAY COMMISSION CIRCULAR NO. VI/71
No.P(PC)487/VI CPC Date:30.01.2009

Enclosed is a copy of Railway Board's letter No.E[W] 2008/PS 5-1/43 dated 15.01.2009, RBE No.09/2009 (PC-VI No. VI/71), wherein Board have clarified that Pay in the pre-revised scale [Vth CPC] should continue to be the basis for gradation and related entitlement for issue of passes. The regulations issued, may be followed for issue of passes, pending issue of revised pay limits.

Copy of Bd's ltr No. .E[W] 2008/PS 5-1/43 dated 15.01.2009, RBE No.09/2009 (PC-VI No. VI/71)

Sub: Regulation of entitlement of Privilege Passes pending issue of orders on the basis of the recommendations of the 6th Central Pay Commission.

A question has been raised as to how the entitlement of Privilege Passes should be regulated in respect of persons whose pay may be fixed in the revised scales of pay, promulgated under the RS[RP] 2008, pending issue of revised pay limits.

2. It is hereby clarified that the 'Pay' in the pre-revised scale [Vth Central Pay Commission Scale] should continue to be the basis of gradation and related entitlement. In respect of the persons continuing in posts held prior to 01.01.2006 whose pay may be fixed in the revised Pay Bands / Scales of 'Pay' for purpose of passes will be the 'Pay' in the Vth Central Pay Commission Scale that would have been drawn but for fixation of pay in the revised Pay Bands / Scales. In the case of persons who are either appointed to different posts on or after t01.01.2006 or initially recruited on or after that date the 'notional' pay which they would have drawn in the pre-revised scales but for the introduction of the revised Pay Bands / Scales, should be taken into account.

3. This issues with the concurrence of the Finance Dte. Of the Ministry of Railways.

SERIAL CIRCULAR NO. 12 /2009
No.P(PC)487/VI PC Date: 30-01-2009

A copy of Railway Board's letter No.PC-III/2000/GIS/2 dated 15.01.2009, on the Tables of Benefits for the Savings Fund for the period from 01.01.2009 to 31.12.2009 under Central Government Employees Group Insurance Scheme, 1980 is published for information & guidance . Necessary action may be taken accordingly.

Copy of Board's letter No. PC-III/2000/GIS/2 dated 15.01.2009 (RBE No.11/2009)

**Sub: Central Government Employees Group Insurance
Scheme, 1980 – Tables of Benefits for the Savings Fund
For the period from 1.1.2009 to 31.12.2009.**

...

In continuation of this Ministry's letter No.PC-III/2000/GIS/2 dated 15.01.2008, a copy of O.M.No. 7 (2)/EV/2008 dated 22.12.2008 of the Ministry of Finance, Department of Expenditure on the above subject is forwarded herewith for information and necessary action.

Copy of Ministry of Finance, Department of Expenditure OM No. No. 7 (2)/EV/2008 dated 22.12.2008

Sub: Central Government Employees Group Insurance Scheme-1980 – Tables of Benefits for the savings fund for the period from 1.1.2009 to 31.12.2009.

...

The undersigned is directed to refer to this Ministry's O.M. No. 7(3)/EV/2007 dated 18th December, 2007 forwarding therewith Tables of Benefits under CGEGIS for the year 2008. New Tables of Benefits for the savings fund of the Scheme based on a subscription of Rs. 10 per month from 1.1.1982 to 31.12.1989 and Rs. 15 per month w.e.f. 1.1.1990 onwards have been prepared for the year 2009 and a copy of the table is enclosed. Another Table of Benefits for the savings fund based on a subscription of Rs. 10 per month for those employees who had opted out of the revised rates of subscription w.e.f. 1.1.1990 have also been drawn up for the year 2009 and a copy of that table is also enclosed. The amounts in the Tables have been worked out on the basis of interest @ 10% per annum (compounded quarterly) for the period from 1.1.1982 to 31.12.1982. 11% per annum (compounded quarterly) w.e.f. 1.1.1983 to 31.12.1986, 12 % per annum (compounded quarterly) w.e.f. 1.1.1987 to 31.12.2000, 11% per annum (compounded quarterly) w.e.f. 1.1.2001 to 31.12.2001, 9.5% per annum (compounded quarterly) w.e.f. 1.1.2002 to 31.12.2002 and 9.0% per annum (compounded quarterly) w.e.f. 1.1.2003 to 31.12.2003 and 8% per annum (compounded quarterly) w.e.f. 1.1.2004 onwards. The mortality rate under the Scheme has been taken as 3.75 per thousand per annum upto 31.12.1987 and 3.60 per thousand per annum thereafter in both the cases. While calculating the amount it has been assumed that the subscription has been recovered or will be recovered from the salary of the month in which a member ceases to be in service failing which it should be deducted from accumulated amounts payable.

2. In its application to the employees of Indian Audit and Accounts Department this Office Memorandum issues in consultation with the Comptroller and Auditor General of India.

CENTRAL GOVERNMENT EMPLOYEES GROUP INSURANCE SScheme 1980

Contribution @ Rs.10/- P.M. upto 31.12.89 and Rs.15/- throughout after 01.01.90

Accumulated value of contribution from 1st January of year of Entry to the month and year of cessation

Year of cessation of membership - 2009

Month of cessation of membership

Year of Entry	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1982	15010	15122	15232	15341	15454	15567	15682	15795	15911	16027	16145	16261
1983	13613	13716	13815	13918	14021	14123	14229	14334	14439	14544	14651	14759
1984	12355	12448	12541	12635	12728	12824	12919	13014	13111	13209	13307	13406
1985	11226	11311	11396	11482	11569	11655	11743	11831	11921	12010	12101	12190
1986	10211	10291	10370	10449	10528	10608	10690	10770	10852	10936	11018	11103
1987	9302	9377	9448	9521	9595	9670	9744	9817	9894	9971	10047	10125
1988	8493	8559	8626	8694	8762	8830	8899	8970	9039	9109	9181	9251
1989	7757	7821	7883	7946	8008	8072	8135	8199	8266	8330	8397	8462
1990	7105	7165	7222	7281	7340	7398	7457	7518	7579	7639	7700	7762
1991	6237	6289	6340	6393	6446	6499	6553	6608	6661	6716	6773	6826
1992	5464	5512	5558	5605	5653	5702	5750	5798	5847	5896	5947	5997
1993	4778	4821	4863	4906	4949	4993	5036	5080	5125	5168	5214	5258

1994	4169	4208	4246	4286	4323	4362	4402	4442	4481	4522	4562	4603
1995	3627	3662	3697	3732	3767	3802	3840	3874	3911	3947	3983	4021
1996	3147	3177	3210	3241	3273	3305	3339	3371	3403	3436	3469	3504
1997	2718	2746	2776	2806	2833	2864	2893	2922	2953	2983	3014	3043
1998	2338	2366	2390	2417	2443	2470	2499	2525	2553	2579	2607	2636
1999	2002	2026	2049	2072	2079	2121	2147	2172	2197	2221	2246	2271
2000	1701	1723	1745	1768	1790	1812	1835	1857	1881	1902	1926	1949
2001	1436	1455	1475	1496	1517	1537	1557	1578	1600	1620	1642	1663
2002	1199	1217	1235	1251	4270	1290	1309	1328	1350	1369	1388	1409
2003	982	999	1017	1034	1051	1068	1086	1103	1121	1140	1158	1175
2004	786	802	818	833	849	866	882	898	915	931	948	965
2005	605	620	635	649	664	679	694	709	724	740	755	770
2006	439	452	465	479	493	507	520	534	548	562	577	591
2007	284	297	309	322	334	347	360	373	386	399	412	425
2008	142	153	165	177	188	200	212	224	236	248	260	272
2009	11	21	32	42	53	64	75	86	97	108	119	131

NOTE

Basis Used

From	To	Interest *	From	To	Interest *	Saving Fund:	68.75% from 1.1.82 to 31.12.87
1.1.82	31.12.82		1.1.03	31.12.03	9.00%		70% from 1.1.88 and onwards
1.1.83	31.12.86		1.1.04	31.12.09	8.00%		
1.1.87	31.12.00					Insurance Fund: 31.25% from 1.1.82 to 31.12.87	
1.1.01	31.12.01					30% from 1.1.88 and onwards.	
1.1.02	31.12.02						

*Interest p.a.compounded quarterly

CENTRAL GOVERNMENT EMPLOYEES GROUP INSURANCE SCHEME

1980

Contribution @ Rs.10/- P.M.
throughout

Accumulated value of contribution from 1st January of year of Entry to the month and year of
cessation

Year of cessation of membership -

2009

Month of cessation of membership

Year of Entry	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1982	12645	12736	12836	12917	13010	13102	13197	13291	13386	13481	13576	13673
1983	11248	11330	11410	11494	11575	11660	11743	11827	11912	11999	12086	12172
1984	9987	10062	10134	10210	10282	10357	10433	10509	10585	10664	10739	10818
1985	8859	8925	8989	9057	9123	9190	9258	9326	9394	9464	9533	9604
1986	7845	7905	7964	8022	8082	8142	8204	8264	8326	8387	8450	8513
1987	6936	6988	7042	7096	7149	7204	7257	7313	7369	7423	7478	7535
1988	6124	6171	6219	6268	6316	6364	6414	6462	6513	6561	6612	6663
1989	5391	5433	5477	5518	5561	5607	5649	5694	5738	5782	5827	5874
1990	4738	4776	4816	4853	4892	4931	4971	5011	5052	5091	5132	5172
1991	4159	4192	4227	4263	4298	4333	4369	4405	4440	4477	4512	4548
1992	3644	3674	3706	3738	3770	3802	3833	3865	3897	3930	3961	3994
1993	3187	3213	3242	3271	3300	3328	3357	3385	3416	3444	3474	3504
1994	2779	2805	2830	2856	2882	2908	2934	2959	2987	3012	3039	3066

may also be spared on transfer to Works Branch, Workshops, Traffic & Commercial, Mechanical, Electrical and Signal departments upto 10% of strength on roll with 50% seniority, if selected as per extant procedure including fulfilling the criteria of qualification laid down for the respective posts in Mech., Elect and S&T departments. It may also be ensured that recruitment of trackmen are completed in time successfully so that the total number of trackmen needed for track maintenance are not compromised.

3. The procedure for such transfer and other conditions regarding age, qualification and physical standard etc., as contained in ACS 132 ibid will remain unaltered.

SERIAL CIRCULAR NO.14/2009
PAY COMMISSION CIRCULAR NO. VI/76
 No.P(PC)487/VI CPC/IMP Date:12.02.2009

A copy of Railway Board's letter No.PC-VI/2008/1/RSRP/1 dated 11.02.2009, RBE No.28/2009 (PC-VI No. VI/76), wherein Board have issued clarification regarding various aspects of fixation of pay in the revised pay structure as also pay fixation and grant of increments in future under the revised pay structure is enclosed. Necessary action may be taken on the lines specified by Board.

Copy of Bd's ltr. No. PC-VI/2008/1/RSRP/1 dtd. 11.02.2009, RBE No.28/2009 (PC-VI No. VI/76)

Sub: Fixation of pay and grant of increments in the revised pay structure –
 clarifications reg.

Following the notification of the Railway Services [Revised Pay] Rules, 2008, this Ministry has received references from some Railways/ Production Units seeking clarification regarding various aspects of fixation of pay in the revised pay structure as also pay fixation and grant of increments in future under the revised pay structure. The matter has been examined in consultation with Ministry of Finance, Department of Expenditure. The points of doubt and the clarifications thereto are as under:

S.No.	Points of Doubt	Clarifications
1.	As per the provisions of Rule 1313 {FR22[1][a][1]} of Indian Railway Establishment Code, Vol.II, [Sixth Edition 1987, 2 nd Reprint, 2005] split option has to be submitted by the eligible employee [other than those appointed on deputation to ex-cadre post or ad hoc basis or on direct recruitment basis] within one month of promotion. Some of the employees promoted before 01.01.2006 as well as after 01.01.2006 but before notification of Railway Services [Revised Pay] Rules, 2008 implementing 6 th CPC recommendations, had opted for their pay fixation on promotion from the date of their next increment which was falling after 01.01.2006 in the 5 th CPC scales as per the rules / pay structure then in force. Consequent upon implementation of 6 th CPC in September 2008 effective from 01.01.2006, the option submitted by a number of employees has now turned to be disadvantageous. Whether	Railway Board's letter No. E[P&A]II-2003/PP-1 dated 16.10.2003 provides that a Railway Servant may give a revised option for fixation under Rule 1313 {FR22[1][a][1]} of Indian Railway Establishment Code, Vol.II, [Sixth Edition 1987, 2 nd Reprint, 2005] within one month from the date of orders of such unforeseen developments or change of rules. In any such cases that have resulted from the notification of Railway Services [Revised Pay] Rules, 2008, Railway servants may be allowed to exercise a revised option for fixation of their pay in the promotion post within <u>one month from the date of issue of these clarifications.</u>

	such employees may be allowed to revise their options under Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2 nd Reprint, 2005].	
2	<p>As per Rule 5 of the Railway Services [Revised Pay] Rules, 2008 , a Railway Servant placed in a higher pay scale between 01.01.2006 and the date of notification of these rules on account of promotion, upgradation of pay scales etc. can elect to switch over to the revised pay structure from the date of such promotion [i.e. after placement in the promotional grade], upgradation etc. The employees promoted or upgraded to higher grade have option to have their pay fixed / re-fixed as per the provisions of Rule 1313 /1317 {FR 22 FR 23 }of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2nd Reprint, 2005] from the date of next increment etc.</p> <p>Whether such employees covered by Rule 5 of Railway Services [Revised Pay] Rules, 2008, can also revise their options now to choose either from the date of promotion / upgradation or the date of increment etc. [which may fall on the 1st July 2006, 2007, 2008 or 2009 etc.] as annual increment in the new structure is given uniformly on the 1st July?</p> <p>Whether such option will also be available in the cases of ad-hoc promotions [whether or not followed by regularization without break].</p>	<p>Proviso to Rule 5 of the Railway Services [Revised Pay] Rules, 2008 states that a Railway Servant may elect to continue to draw pay in the existing scale until the date on which he earns his next or any subsequent increment in the existing scale, or until he vacates his post, or ceases to draw pay in that scale.</p> <p>The Rule ibid further provides that in cases where a Railway servant has been placed in a higher pay scale between 1.1.2006 and the date of notification of these Rules on account of promotion, upgradation of pay scale etc. the Railway servant may elect to switch over to the revised pay structure from the date of such promotion, upgradation etc.</p> <p>It is clarified that such cases will be regulated under proviso to Rule 5 of the Railway Services [Revised Pay] Rules, 2008. After switching over to the revised pay structure, Clarification 2 [the method of fixation of pay on promotion after 1.12006] issued vide Board's letter of even number dated 25.9.08 will apply.</p> <p>In the case of adhoc promotions granted between 1.1.2006 and date of notification of Railway Service [Revised Pay] Rules, 2008, a Railway servant has the option to have his pay fixed under proviso to Rule 5. However, Clarification 2 [the method of fixation of pay on promotion after 1.12006] issued vide Board's letter of even number dated 25.9.08 will not apply in such cases.</p>
3	As per Rule 13 [i] of Railway Services [Revised Pay] Rules, 2008, in case of promotion from one grade pay to another and that involving change of pay band, one increment equal to 3% of basic may be allowed and in addition higher grade pay of the promotional post may also be allowed. As per clarification 2 of Board's letter of even number dated 25.09.08 on promotion from one grade to another, a Railway servant has an option under Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition	<p>Point No. [a] Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2nd Reprint, 2005] still holds good.</p> <p>Point No. [b] & [c] : Clarification No. 2 of Board's letter of even number dated 25.09.08 prescribes the method of fixation of pay under Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2nd Reprint, 2005] after introduction of the system of pay bands and</p>

	<p>1987, 2nd Reprint, 2005] to get his pay fixed in the higher post either from the date of his promotion or from the date of his next increment. As per the provisions of Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2nd Reprint, 2005] the benefit of fixation under above rule is admissible only in cases of appointment involving duties and responsibilities of greater importance. Further, the grant of option under above FR is also subject to the condition that the appointment is not on deputation on ex-cadre basis / ad-hoc or direct recruitment basis.</p> <p>It is not clear whether: [a] Rule 1313 {FR 22 [I] [a] [1]}of Indian Railway Establishment Code, Vol.II [Sixth Edition 1987, 2nd Reprint, 2005] still holds good in its present form with all the attendant conditions; or [b] the same has got modified on introduction of Sixth Central Pay Commission Pay structure, and if yes [c] What is the extent of modification to above FR.</p>	grade pay.
4.	<p>Methodology for rounding off: As per Rule 9 of the notification, the rate of increment in the revised pay structure will be 3% of the sum of the pay in the pay band and grade pay applicable, which will be rounded off to the next multiple of 10. Whether rounding off to next multiple of 10 has to be done in terms of rupees or even a paise has to be rounded off to next multiple of 10. For example, if the pay after drawal of increment works out to Rs.10510.10 the same has to be rounded off to 10520 or 10510.</p>	<p>In the case of Fitment Tables annexed with Board's letter of even number dated 11.9.08 and 12.9.08 rounding off has already been done and the same should be implemented without any modification.</p> <p>In the case of calculation of increments under the revised pay structure, paise should be ignored, but any amount of a rupee or more should be rounded off to next multiple of 10. To illustrate, if the amount of increment comes to Rs.1900.70 paise, then the amount will be rounded off to Rs.1900; if the amount of increment works out to be 1901, then it will be rounded off to Rs.1910.</p>
5.	<p>Grant of stagnation increment: Whether the employees who have been granted stagnation increment between February 2005 or thereafter are to be granted additional increment w.e.f. 1.1.2006, while fixing the pay or not? Since they have reached at the maximum of the existing pay scale.</p>	<p>In all cases, where a Railway servant has been granted an increment [whether normal annual increment or stagnation increment] after January 1, 2005, no increment will be allowed on 1.1.2006 at the time of fixation of pay in the revised pay structure.</p>

2. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 15 /2009
No.P(R)/500/Ex-gratia/I Date: 16 -2-2009

Copy of Board's letter No.F[E]III/2003/PN1/Ex-Gratia/9 dated 20.01.2009 is published for information, guidance and necessary action. Board's letter dated 16.03.05 quoted therein was circulated as SC No.46/05.

Copy of Bd's letter No. F[E]III/2003/PN1/Ex-Gratia/9 dated 20.01.2009 (RBE No. 13/09)

Sub: Grant of Ex-Gratia payment to widowed /divorced daughters of SRPF[C] beneficiaries who had retired from service /died in service prior to 01.01.1986.

....
Consequent upon issue of instructions vide this office's letter No.F[E]III/98/PN1/4 dated 16.3.2005 extending the scope of family pension to divorced / widowed daughters, even after attaining 25 years of age, references have been received from various Zonal Railways seeking clarification as to whether the benefit of the said instructions is also admissible to the widowed /divorced daughters of SRPF[Contributory] retirees for the purpose of grant of ex-gratia payment.

2. In view of the fact that the instructions contained in this office letter dated 16.03.2005 referred to in para 1 above are based on the Department of Pension & Pensioners' Welfare's instructions, the matter has been examined in consultation with that Department and it has been clarified that the benefit provided in letter dated 16.03.2005 has not been extended to widowed / divorced daughters of SRPF[C] beneficiaries, who had retired from service or died while in service prior to 1.1.1986 for payment of ex-gratia i.e. widowed /divorced daughters of pre-1986 retired /deceased SRPF[C] beneficiaries are NOT eligible for ex-gratia payment after their attaining 25 years of age.

SERIAL CIRCULAR NO. 16 /2009

No.P(R)/411 Date:16 -2-2009

Copy of Board's letter No.E[W]2008/FU-1/2 dated 29.01.2009 is published for information, guidance and necessary action. Board's letter dated 08.08.97 quoted therein was circulated as SC No.110/97.

Copy of Bd's letter No. E[W]2008/FU-1/2 dated 29.01.2009 (RBE No. 18/09)

Sub: Staff Benefit Fund –Reappropriation of Funds.

....
Pursuant to discussions held with the Staff side on matters pertaining to Staff Benefit Fund [SBF], the matter regarding revision in the powers of the Central SBF Committees functioning in the zonal Railways etc with regard to re-appropriation of funds, as fixed at 10% subject to provisions of this office letter No. E[W]97/FU-1/2 dated 8.8.1997, was under consideration.

2. The matter has been examined and it has been decided by the Board to empower the Central SBF Committees functioning in the various zonal Railways / Production Units etc to re-appropriate funds not exceeding 25% of the amount amongst different head, 'activities under SBF, except 'Education' 'Sports activities' and 'Scouts activities'.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 17 /2009

No.P(R)/171/IV Date: 16-2-2009

Copy of Board's letter No.2008-E[SCT]-I/25/8 dated 29.1.2009 is published for information, guidance and necessary action. Board's letter dated 07.08.2002, 20.06.2003 and 06.05.2005 quoted therein was circulated as SC No. 152/02, 116/03 and 86/05.

Copy of Bd's letter No. 2008-E[SCT]-I/25/8 dated 29.1.2009 (RBE No.19 /09)

Sub: Reservation in promotion –Treatment of SC/ST candidates promoted on their own merit.

Ref: Board's letter No.99-E[SCT]/25/13 dated 07.08.2002, 20.06.2003 and 06.05.2005.

Attention is invited to Board's letter dated 06.05.2005 referred to above clarifying that in case of promotions by Non-selection method, where promotions are made on the basis of seniority –cum-fitness and concept of merit is not involved in such promotions, instructions contained in Board's letters of even number dated 07.08.2002 and 20.06.2003 would not apply. In this connection, references have been received from the Zonal Railways /Production Units seeking clarifications as to how to regulate the promotions of SCs/STs done by Non-selection method during the intervening period i.e. 07.08.2002 to 06.05.05.

2. The matter was under consideration in consultation with the Nodal Ministry viz. Ministry of Personnel, Public Grievances and Pensions [Department of Personnel and Training] and it has since been decided that the instructions contained in Board's letter dated 06.05.2005 would take effect from 07.08.2002. However, the promotions which have already been finalized as per instructions existing prior to issue of Board's letter dated 06.05.2005 need not be disturbed. The SC/ST candidates who have been promoted during the period 07.08.2002 to 06.05.2005 by Non-selection method, by virtue of their seniority position in the feeder grade or otherwise, in excess of reservation quota prescribed for them are to be adjusted against the reserved vacancies arising in future.

3. It is also clarified that senior SC/ST candidates coming in the normal zone of consideration against the posts to be filled by Non-selection method cannot be denied promotion on the ground that there is no reserved vacancy or there is excess representation of that particular reserved category. Thus SC/ST candidates may get promoted by Non-selection method in excess of reservation prescribed for them provided they fall within the normal zone of consideration as per their seniority position. However, such SC/ST candidates may be adjusted against reserved vacancies arising in future.

SERIAL CIRCULAR NO. 18 /2009

No.P(R)/257/VI Date:19-2-2009

Copy of Board's letter No.E[G]2008 LE1/5 dated 02.02.2009 is published for information, guidance and necessary action.

Copy of Bd's letter No. E[G]2008 LE1/5 dated 02.02.2009 (RBE No. 21/09)

Sub: Closing of Central Government offices in connection with election to Lok Sabha, State Assembly, Panchayat, Municipality, Corporation or other Local Bodies – regarding.

References are being received from Railways / Production Units etc. prior to election / bye-election to the Lok Sabha, State Assembly, Panchayat, Municipality, Corporation etc. enquiring regarding the closure of the Railway Offices in connection with these elections.

A copy of the Ministry of Personnel, Public Grievances and Pension [Department of Personnel and Training]'s OM No. 12/14/99-JCA dated 10.10.2001 containing detailed guidelines on the issue is enclosed herewith for information and guidance.

Copy of the Ministry of Personnel, Public Grievances and Pension [Department of Personnel and Training]'s OM No. 12/14/99-JCA dated 10.10.2001

Sub: Closing of Central Government offices in connection with election to Lok Sabha, State Assembly, Panchayat, Municipality, Corporation or other Local Bodies – regarding.

In modification of the instructions contained in this Department's OM No. 12/4/86-JCA dated 9th March, 1986, the undersigned is directed to say that the following guidelines are prescribed for future for closing of Central Government Offices including industrial establishments in connection with the elections indicated above.

[i] The relevant organizations shall remain closed in the notified areas where general elections to Lok Sabha or State Legislative Assembly are scheduled to be conducted.

[ii] In connection with bye-election to Lok Sabha /State Assembly, only such of the employees who are bona-fide voters in the relevant constituency should be granted special casual leave on the day of polling. Special Casual leave may also be granted to an employee who is ordinarily a resident of a constituency and registered as a voter but employed in any Central Government Organisation / Industrial Establishment located outside the constituency having a general / bye-election.

[iii] In connection with local body elections, viz., Panchayat / Corporation / Municipality, the Government employees who are bonafide voters and desire to exercise their franchise should be offered reasonable facility, subject to normal exigencies of services, either coming late to office or being allowed to leave office early or a short absence on that day.

2. The employees detailed on election duty may also be permitted to remain away from their normal duties on polling day[s] as also on the days required for performing journeys which might be undertaken in order to perform such election duty.

The above instructions may be brought to the notice of all concerned.

SERIAL CIRCULAR NO.19/2009

PAY COMMISSION CIRCULAR NO.73

No.P(PC)487/VI CPC/Allowance Date:18.2.2009

A copy of Railway Board's letter No.E(P&A)I-2008/SP-1/WS-4 dated 06.02.2009, RBE No.23/2009 (PC-VI No.73/2009) communicating decision regarding rates of PCO allowance in revised scales for staff working in Production Control Organisation is enclosed. Necessary action may be taken for payment of PCO allowances at revised rates specified therein.

Copy of Bd's ltr No.E(P&A)I-2008/SP-1/WS-4 dtd 06.02. 09, RBE No.23/09 (PC-VI No.73/2009)

***Sub: Recommendations of the VI Central Pay Commission –
Decision relating to grant of PCO Allowance to staff of
Production Control Organisation.***

<><>

Pursuant to the recommendations of the VI CPC, the question of revision of the Special Allowance admissible to the staff of the Production Control Organisation has been under consideration of the Board. After careful consideration, it has been decided that PCO Allowance may continue to be paid @ 15% to non-supervisory staff drawing grade pay upto Rs.4200/- and @ 7.5% to the Section Engineers and Senior Section Engineers drawing grade pay of Rs.4600/-

2. The rates in revised scales will be effective from 1.9.2008.

3. The PCO Allowance will not be reckoned for any benefit such as DA, HRA, CCA, pension, gratuity and fixation of pay on promotion.

4. This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.20/2009

PAY COMMISSION CIRCULAR NO.74
No.P(PC)487/VI CPC/Allowance Date:18.2.2009

A copy of Railway Board's letter No.E(P&A)I-2009/AL/1 dated 06.02.2009, RBE No.24/2009 (PC-VI No.74/2009)(reference Board's letter No.E(P&A)I-98/AL/1 dated 17.09.98 S.C.No.255/98) communicating Presidential sanction of enhancement of existing rates of allowances for Nursing Personnel of all categories at all levels working in Railway Hospitals. Necessary action may be taken for payment of allowances at revised rates to Nursing Personnel as specified therein.

Copy of Bd's ltr No.E(P&A)I-2009/AL/1 dated 06.02.2009, RBE No.24/2009 (PC-VI No.74/2009)

Sub: Revision of rates of Uniform Allowance, Kit Maintenance Allowance and Washing Allowance on the recommendations of the 6th Central Pay Commission.

**Ref: Board's letter No.E(P&A)I-98/AL/1 dated 17.9.98
2. M/o H & FW's OM No.Z.28015/71/2007-N dt.19.11.2008.**

<><>

In reference to the recommendations of the VIth Central Pay Commission on the above subject, the President is pleased to sanction enhancement of existing rates of the following allowances to the Nursing Personnel of all categories at all levels, working in Railway Hospitals and registered under the Indian Nursing Council Act, as detailed below:

Sl.No.	Allowance	Existing rate	Revised rate
1	Nursing Allowance	Rs.1600/- p.m.	Rs.3200/- p.m.
2	Uniform Allowance	Rs.3000/- per annun	Rs.6000/- per annum
3	Washing Allowance	Rs.150/-p.m.	Rs.300/- p..m.

2. The rates of these allowances will be increased by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.

3. The revised rates will be effective from September 01, 2008.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.21/2009
PAY COMMISSION CIRCULAR NO.75
No.P(PC)487/VI CPC/Allowance Date:18.2.2009

A copy of Railway Board's letter No.E(P&A)I-2008/ALL/RPF-3 dated 06.02.2009, RBE No.25/2009 (PC-VI No.75) revision of rates of Uniform Allowance, Kit Maintenance Allowance and Washing Allowance in respect of RPF/RPSF personnel consequent upon implementation of VI CPC recommendations i.e. Railway Services (Revised Pay) Rule,2008 is enclosed. Necessary action may be taken for payment of allowances at revised rates as specified therein.

Copy of Bd's ltr No.E(P&A)I-2008/ALL/RPF-3 dated 06.02.2009, RBE No.25/2009 (PC-VI No.75)

**Sub: Implementation of recommendations of 6th Central Pay Commission –
Revision of rates of Uniform Allowance, Kit Maintenance Allowance and Washing Allowance in respect of RPF/RPSF personnel.**

<><>

The President is pleased to accept the recommendations made by the VIth Central Pay Commission in paras No.4.2.73-76 of the report and to revise the Uniform Allowance, Kit Maintenance Allowance and Washing Allowance in respect of RPF/RPSF personnel w.e.f. 1.9.2008 as follows:-

S.No.	Type of Allowance	Existing Rates of Allowance	Revised Rates of Allowance
1.	Uniform Allowance		
a)	Initial grant	Rs.6500/- for Group A Officers of RPF/RPSF.	Rs.14,000/- for Group A officers of RPF/RPSF.

b)	Renewal grant	Rs.3000/- for Group A officers of RPF/RPSF. Renewal grant to be granted after every seven years.	Rs.3000/- for Group A officers of RPF/RPSF. Renewal grant to be granted after every 3years.
c)	Kit Maintenance Allowance	Rs.150/-p.m. for group A officers of RPF/RPSF	Rs.300/-p.m. for group A officers of RPF/RPSF
d)	Washing Allowance	Rs.30/-p.m. for non-gazetted RPF/RPSF staff	Rs.60/-p.m. for non-gazetted RPF/RPSF staff

Note: The Renewal Grant admissible to Inspectors who are promoted as Group A officers as adhoc basis till their promotion on regular basis, is revised from Rs.425/-per annum to Rs.1000/- per annum.

2. The revised rates of above mentioned allowances will be increased by 25% every time the dearness allowance payable on revised pay bands goes up by 50%.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 22 /2009
No.P(R)/436/IRMM Date:25 -2-2009

Copy of Board's letter No.2005/H/23/7 dated 28.01.2009 is published for information, guidance and necessary action.

Copy of Bd's letter No. 2005/H/23/7 dated 28.01.2009 (RBE No. - /09)

***Sub: Deployment of drivers as Power Controller / Crew Controller
Amendment to Para 12.7.2 of Annexure III [Para 509, 512] of Indian
Railway Medical Manual,2000 [Item No. 31/2005].***

....
Arising out of a demand raised by NFIR, the issue of deployment of drivers detected to have diabetes controlled by diet and hypoglycaemic drugs for deployment as Power Controller /Crew Controller instead of putting them on shunting engine, was examined in the Board.

The following has been decided "since the posts of Power Controller /Crew Controller are filled through a selection process hence drivers on oral hypoglycaemic drugs can also appear in the selections for Crew Controller / Power Controller like for any other posts, as per rule".

This is for your information, please.

SERIAL CIRCULAR NO. 23 /2009
No.P(R)/473/VII Date:26-2-2009

Copy of Board's letter No.E[W]2008 PS5-1/34 dated 30.01.2009 is published for information, guidance and necessary action. Board's letter dated 07.06.2001 quoted therein was circulated as SC No.145/2001.

Copy of Bd's letter No. E[W]2008 PS5-1/34 dated 30.01.2009 (RBE No.20 /09)

***Sub: Entitlement for travel in Rajdhani / Shatabdi Express Trains/I-AC of Mail
Express Trains – Affixing of Rubber Stamp on Passes /PTOs/Post
Retirement Complimentary Passes.***

The format of rubber stamps to be affixed on first class /first 'A' Passes/PTOs was advised to the Zonal Railways vide Board's letter No. E[W]2001 PS5-1/9 dated 07.06.2001. Since the entitlement of Board Members, General Managers, Additional Members, Director Generals and officers of equivalent level to the number of berths in Ist AC of trains other than Rajdhani/ Shatabdi Express Trains is not reflected in the extant rubber stamps being affixed, it has been decided to revise the format of the rubber stamps to be affixed on the Privilege Passes / PTOs/Post Retirement Complimentary Passes being issued in favour of above mentioned officers, as indicated below:

i] In respect of Board Members

Revised format of rubber stamp
Entitled for two berths in I-AC or two berths in 2-AC or four berths in 3-AC by Rajdhani Express; or two seats in Executive Class / Chair Car by Shatabdi Express; or two berths in I-AC and extra berths for travel of other eligible family members on payment of 1/3 rd difference of fare between I-AC & II-AC by other Mail Express Trains.

ii] In respect of GMs/AMs/DGs

Revised format of rubber stamp		
Rajdhani Express	Shatabdi Express	Mail Express Trains
One berth in 1-AC for self. For travel of spouse, one extra berth on payment of 1/3 rd difference of fare between 1-AC & 2-AC of Rajdhani Express or two berths in 2-AC or fourth berths in 3-AC	Two seats in Executive Class Or Two seats in Chair Car	One berth in 1-AC for self. For travel of eligible family members, extra beths on payment of 1/3 rd difference of fare between I-AC & 2-AC.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 24 /2009

No.P(R)/227/XV Date:26 -2-2009

Copy of Board's letter No.E[D&A] 2008 RG6-41 dated 06.02.2009 is published for information, guidance and necessary action. Board's letters dated 30.05.85, and 13.12.2001 quoted therein were circulated as SC Nos. 90/85 and 10/2002, respectively.

Copy of Bd's letter No. E[D&A] 2008 RG6-41 dated 06.02.2009 (RBE No. 22/09)

Sub: Railway Servants [Discipline and Appeal] Rules, 1968-Observance of provisions thereof for conducting disciplinary proceedings-reg.

....

It has been brought to the notice of the Board by the AIRF that the extant provisions of the Railway Servants [Discipline and Appeal] Rules, 1968 are not being followed on the railways, as brought out below:

- i. The time limit of 15 days laid down in rule 10 for obtaining representation of the charged official against the inquiry report is rarely followed. Mostly the authorities arbitrarily allow either 7 days or 10 days time to the charged official for the purpose.
- ii. Inquiry officer is appointed without considering the reply of the charged official to the charge sheet.
- iii. Where the disciplinary authority proposes after consideration of the reply of the charged official to the major penalty charge sheet that a minor penalty will suffice in the case, instead of passing an order for imposing a minor penalty straightaway, the major penalty charge sheet is first cancelled and a fresh minor penalty charge sheet is issued; thus prolonging the case and consequent sufferings of the charged official.
- iv. All the three clauses of Rule 3[1] of the Railway Services [Conduct] Rules, 1966 are indiscriminately mentioned in the charge sheet without regard to their relevance to the particular case.
- v. Inquiry officers straightaway fix a date for regular inquiry without conducting the preliminary hearing.
- vi. All concerned authorities should pass speaking orders in the disciplinary cases.

2. The matter has been examined. Clause [a] of Rule 10 [2] of Railway Servants [Discipline and Appeal] Rules, 1968 clearly provides that a period of 15 days may be allowed to the charged official to submit his representation, if any, against the inquiry report. In view of the categorical provisions in

the rules, the charged official should be given clear 15 days' time to submit his representation against the Inquiry Report. If the Disciplinary Authority proposes to disagree with the findings of the inquiry officer, a disagreement memorandum along with the Inquiry officer's report should also invariably be served on the charged official calling for his representation thereagainst. Similarly, there is a clear provision in Sub rule [9] [a] [i] of rule 9 that on receipt of the written statement of defence, the disciplinary authority shall consider the same and decide whether the inquiry should be proceeded with under the rules. In other words, decision whether to remit the case for inquiry or not may be taken only after the statement of defence has been considered. Accordingly, inquiry officer may be appointed only after statement of defence has been considered and decision has been taken to remit the case for inquiry.

3. Attention of the railways is also invited to instructions contained in Board's letter No. E[D&A] 2001 RG6-37 dated 13.12.2001 which deals with cases where action is taken under sub rule [9] [a] [iv] of rule 9 i.e. where the disciplinary authority after consideration of the written statement of defence with reference to a major penalty charge memorandum, is of the opinion that imposition of a major penalty is not necessary and proposes to impose a minor penalty other than the penalty of withholding of increment attracting the provisions of sub rule [2] of rule 11. It will be noticed that the instructions dated 13.12.2001 mentioned above, clearly states that a single speaking order should be passed to cover both the dropping of the major penalty proceedings and imposition of the minor penalty. In other words, issuance of a fresh minor penalty charge sheet is not required in such cases. These instructions may please be kept in view while dealing with cases which involves application of provisions of sub rule [9] [a] [iv] of rule 9.

4. Railway will also appreciate that each of the three clauses of Rule 3 [1] of Railway Services [Conduct] Rules, 1966 has a different connotation. Care should therefore, be taken while framing the charges and only the rule[s] applicable to the specific case should be mentioned in the charge sheet. Mention of both clause [i] relating to lack of integrity and clause [ii] relating to lack of devotion to duty which broadly signifies negligence, with respect to the same charge, for example, would be quite misleading and give an impression that the disciplinary authority itself is not clear about the misconduct committed by the charged official. It becomes difficult to defend such a situation especially when challenged in a Court of Law and should therefore, be avoided.

5. Railways may also please ensure that the inquiry officer invariably conduct preliminary hearing after giving due notice as specified in Rule 9 [11], before the regular inquiry is commenced. In this preliminary hearing, the charged official may be asked by the inquiry officer inter alia whether he has received the charge sheet, understood the charges and accept these charges or not. As brought out in item [vii] of Board's letter No. E[D&A]85 RG6-21 dated 30.05.85, this opportunity could also be used to lay down a time bound programme for inspection of listed documents, submission of the lists of defence documents and defence witnesses and charged official's requirement of additional documents etc., which will also facilitate speedy finalization of regular inquiry.

6. Needless to say, the authority exercising disciplinary powers should invariably pass a reasoned and speaking order in the case. Passing of such an order not only demonstrates that justice has been done but also enables the charged official to appreciate his mistake and to rectify it for future. Instructions impressing upon the need for passing reasoned and speaking orders in disciplinary cases have already been issued from time to time in the past.

7. Board desire that all provisions contained in the Railway Servants [Discipline and Appeal] Rules, 1968 and the related instructions issued thereunder should be followed scrupulously.

SERIAL CIRCULAR NO. 25 /2009

Copy of Board's letter No.E[Sports]2007/Policy/4 [Clarifications] dated 06.02.2009 is published for information, guidance and necessary action. Board's letter dated 30.03.2007 quoted therein was circulated as SC No.55/07.

Copy of Bd's letter No. E[Sports]2007/Policy/4 [Clarifications] dated 06.02.2009 (RBE No. 26/09)

Sub: Sports norms for recruitment of sportspersons on Indian Railways against sports quota.

Ref: Board's policy letter No. E[Sports]2007/Policy/3 dated 30-03-07 [RBE No. 48/07]

....
Please refer to Para 3 of Board's policy letter mentioned above regarding Categorisation of International Championships [Junior / Senior Category] for recruitment of sportspersons on Indian Railways and incentive purpose.

In this connection it is clarified that Junior [under-21] Women Hockey Asia Cup shall be treated equivalent to Asian Championships [Junior Category] as mentioned in Category-C under Para 3 of the Board's policy letter referred above.

This also disposes RCFSA's letter No. 13/Recruitment/RCF/ Sports/ 2008 dt. 28.01.2009.

SERIAL CIRCULAR No.26/2009

No. P[PC]487/VICPC/Advance Dated: 2-03-2009
Pay Commission Circular No.69

A Copy of Board's letter No.F(E)Spl.2008/ADV.3/6 dated 12.01.2009 (RBE No.7) Wherein Board have conveyed the operating provisions for House Building Advance, is enclosed. Necessary action may be taken in terms of the said board's letter.

Copy of Board's letter No.F(E)Spl.2008/ADV.3/6 dated 12.01.2009 (RBE No.7/09)

***Sub: House Building Advance for Central Government/Railway employees :-
Implementation of the recommendations of the 6th CPC.***

...
Ministry of Urban Development's O.M.No.1-17011/11(4)2006-H.III dt. 27.11.08 on the above mentioned subject is hereby circulated for information and guidance. The same will be applicable to Railway servants mutatis mutandis.

2. All other provisions like eligibility, repaying capacity, recovery etc. will remain unchanged.
3. These orders shall be effective from 27.11.08, i.e. the date of issue of Ministry of Urban Development's O.M.

...
Copy of Ministry of Urban Development's O.M.No.1-17011/11(4)2006-H.III dt. 27.11.08.

OFFICE MEMORANDUM

Sub: Interest bearing advances/Sixth Central Pay Commission recommendations on House Building Advance – regarding.

...
The undersigned is directed to say that the implementation of the recommendations of the Sixth Central Pay Commission relating to interest bearing advances, including House Building Advance, granted to Central Government employees is under consideration of the Government.

2. Pending finalisation of the new arrangements, the matter has been examined in consultation with the Department of Expenditure and the following provisions for House Building Advance shall be in operation:

- (i) The maximum limit for grant of HBA shall be 34 months of pay in the pay band subject to a maximum of Rs.7.50 lakhs or cost of the house or the repaying capacity whichever is the least, for new construction/purchase of new house /flat.
 - (ii) The maximum limit for grant of HBA for enlargement of existing house shall be 34 month's of pay in the pay band subject to a maximum of Rs.1.80 lakh or cost of the enlargement or repaying capacity, whichever, is the least.
 - (iii) The cost ceiling limit shall be 134 times the pay in the pay band subject to a minimum of Rs.7.50 lakh and a maximum of Rs.30.00 lakh relaxable upto a maximum of 25% of the revised maximum cost ceiling of Rs.30.00 lakh.
3. All Ministries/Departments of Government of India are requested to bring the contents of this O.M to the notice of all concerned.
 4. These orders shall be effective from the date of their issue.

SERIAL CIRCULAR No.27 /2009
No. P[R]605/XI Dated: 12 -03-2009

Copy of Board's letter No.E(NG)I-2008/PM1/18 dated 13.2.2009 is published for information, guidance and necessary action. Board's letter dated 30.08.2006 quoted therein was circulated as SC Nos. 142/2006.

Copy of Board's letter No. E(NG)I-2008/PM1/18 dated 13.2.2009 (RBE 29/09)

***Sub: Written test for selection for promotion to the posts classified as
'Selection' within Group 'C' – Setting up of objective type questions –
Disallowing corrections in the answers once indicated***

As the Railways are aware in terms of instructions contained in this Ministry's letter No.E(NG)I-2006/PM1/18 dated 30.08.2006 substituting the clause(i) after sub-para (c) of para 219 of Indian Railway Establishment Manual Vol.I,1989, in the written test held as part of the selection for promotion to the posts classified as 'Selection', objective type of questions should be set for about 50% (in the range of 45% to 55%) of the total marks for the written test. However, of late it is seen that the candidates in the written examinations while answering objective type questions mark either more than one answer or keep making correction in answers indicated earlier. This not only creates confusion but has also been objected during Vigilance Investigations.

2. The matter has accordingly been considered by the Board and it has been decided that in the answers to objective type questions, no corrections of any type may be permitted. In case any correction is made, that answer shall not be evaluated at all. The correction may be any one of the following types (the list is illustrative and not exhaustive):-

- a) Cutting.
- b) Overwriting
- c) Erasing;
- d) Scoring off a ticked answer in multiple-choice and ticking another answer, and ,
- e) Modifying the answer in any way.

2.1 In partial modification of para 3.1 of this Ministry's letter No. E(NG)I-2006/PM1/18 dated 30.08.2006 it is also clarified that the term objective type questions will now include questions of the following types:

- a) Multiple choice questions.
- b) Answer in yes or no
- c) Fill in the blanks (maximum four words)
- d) Match the following; and
- e) Any other type of question(s) for which answer is to be given in one word/phrase.

3. These instructions should be widely circulated so that all the staff concerned are fully aware of the implications of making corrections in their answers to objective type question(s); and these may also be made part of the instructions printed on the question paper and answer sheets so that there is no room for complaint from any candidate. The possibility of providing particular space in answer sheets for indicating answers to objective type questions may also be explored so that there is no room for candidates to answer a question at some other place after scoring off the same at one place in the answer book.

SERIAL CIRCULAR No.28 /2009

No. P[R]240/DR/IV Dated: 09 -03-2009

Copy of Board's letter No.E(W)2006/UN1/1 dated 16.2.2009 is published for information, guidance and necessary action. Board's letters dated 28.08.03 and 27.12.2005 quoted therein were circulated as SC Nos. 175/03 and 06/06, respectively.

Copy of Bd's letter No. E(W)2006/UN1/1 dtd 16.2.2009 (RBE No.30/09)Uniform Circular No.1 of 2009

CORRIGENDUM

Sub: Issue of uniform and other accessories to Gangmen (Trackmen), Keymen, Mates, Partolmen, Gatemen and Trolleyman – Supply of Luminescent vests (safety jacket) – specification regarding.

Reference Board's letters No.E(W)95 UN1-19 dated 28.-8.2003 and 27.12.2005 on the above mentioned subject. The question regarding framing of Indian Standard for Luminescent Jackets by the Bureau of Indian Standards have been pursued by this Ministry for quite some time as the same were not available.

2. The Bureau of Indian Standards (BIS) have accordingly published **IS 15809:2008 Indian Stand on "High Visibility Warning Clothes"** and therefore the Luminescent vests (Safety jackets) being procured by the Railways should now conform to this standard.

3. This issues in consultation with the Finance, Civil Engg. and Stores Directorates of the Ministry of Railways.

SERIAL CIRCULAR No.29 /2009

No. P[R]500/Ex-Gratia/II Dated: 12 -03-2009

Copy of Board's letter No.E(W)2009/CP-1/2 dated 16.2.2009 is published for information, guidance and necessary action. Board's letters dated 5.11.1999, 1.5.2007 and 30.9.2008 quoted therein were circulated as SC Nos. 337/99, 72/07 and 138/08, respectively.

Copy of Board's letter No. E(W)2009/CP-1/2 dated 16.2.2009 (RBE No.31/09)

Sub: Payment of Ex-gratia compensation to families of railway servants who die in performance of their bona-fide official duties – Delegation of powers of GMs regarding.

Arising out of Board's letter of even number dated 30.09.2008, clarification has been requested regarding the amount of Ex.gratia compensation that the GMs and equivalents are empowered to sanction as per Board's letter No.E(W)2006/CP-1/37 dated 1.5.2007 delegating powers to GMs.

2. It is hereby clarified that the powers to sanction Ex.gratia compensation under Board's order dated 1.5.2007 have been delegated to the GMs and equivalents with respect to provisions regarding amount of compensation and the conditions/guidelines laid down in DOP&PW's O.M.No.45/55/97-P&PW[C] dated 11.9.98 circulated vide Board's letter No.E(W)99/CP-1/1 dated 5.11.1999 as amended from time to time.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.30/2009

No. P[R]563/VIII Dated: 12 -03-2009

Copy of Board's letter No.E(NG)II-94/RR-1/29 dated 16.2.2009 is published for information, guidance and necessary action. Board's letters dated 10.5.99 and 25.1.08 quoted therein were circulated as SC Nos 145/99 and 12/2008, respectively.

Copy of Board's letter No. .E(NG)II-94/RR-1/29 dated 16.2.2009 (RBE No.32/09)

***Sub: Upper age limit for direct recruitment to Group 'C' and 'D' posts
on the Railways.***

Ref: Board's letter of even Number dated 25.1.2008 (RBE No.14/08)

...

Attention is invited to this Ministry's letter under reference vide which the currency of the relaxation contained in letter of even number dated 10.05.99 (RBE No.99/99) was extended for a period of one year i.e. upto 03-02-2009.

The matter has been reviewed and it has now been decided that this relaxation of 03 (three) years above the prescribed upper age limit for recruitment to all Group 'C' & 'D' posts including engagement of Substitutes may be extended further for a period of one year i.e. upto 03-02-2010. These orders take effect from 4.2.2009. Indents placed after 3.2.2009 may be suitably amended.

SERIAL CIRCULAR No.31/2009

No. P[R]605/XI Dated: 12 -03-2009

Copy of Board's letter No.E(NG)I-2008/PM1/22 dated 17.2.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E(NG)I-2008/PM1/22 dated 17.2.2009 (RBE No.35/09)

***Sub: Written Test conducted for filling up the posts classified as
'selection' – Cancellation of written examination/viva-voce due to
procedural irregularities – instructions regarding.***

...

As the Railways are aware in terms of extant instructions written tests which are a mandatory part of selection procedure for promotion to the posts classified as 'Selection' except for a few categories, may be conducted in two phases i.e. main examination and if required, supplementary examinations, which are conducted for providing opportunity to the candidates who could not attend the main examination for the reasons beyond their control. Instructions also provide for cancellation of selection in case the same is decided keeping in view the procedural irregularities noticed in the selection procedure.

2. Recently, during Vigilance Investigations it has come to the notice of Board that one of the Zonal Railways while cancelling the written examination had only cancelled the main examination since irregularities were noticed in the main examination only and accordingly Railway decided to go ahead with supplementary examination after cancellation of main examination.

3. The matter has accordingly been considered by the Board and it is clarified that whenever due to irregularities noticed in the Selection procedure, Competent Authority decides to cancel the main examination, in such a case supplementary examination also automatically ceases to exist. Conversely, in the event there are irregularities in the supplementary examination, the supplementary examination may be conducted afresh without affecting the main examination. These instructions will be applicable in case of main & supplementary viva-cove also. However, in cases where viva-voce is also conducted besides written test as a part of selection procedure and it is decided to cancel the viva-voce only, then it will not be necessary to cancel the written examination. However, in case it is decided to cancel the written examination in such a case

complete selection procedure shall stand cancelled.

4. Past cases decided otherwise need not be reopened.

SERIAL CIRCULAR No. 32/2009

No. P[R]436/IRMM Dated: 09-03-2009

Copy of Board's letter No.2008/H-I/2/15 dated 16.2.2009 is published for information, guidance and necessary action. Board's letter dated 5.9.2000 quoted therein was circulated as SC No. 199/2000

Copy of Board's letter No. 2008/H-I/2/15 dated 16.2.2009 S.No. 1 Health 2009

CORRIGENDUM

Sub: Removal of age limit of 25 years in respect of medical facilities for dependent children of serving Railway employees and Pensioners.

Ref: Board's letter No. 2000/H/PNM/AIRF dated 5.9.2000 [S.No. 8 of Health / 2000]

Arising out of demands raised by AIRF and NFIR in the PNM meetings, it is hereby clarified that the instructions contained in Para 601[5][b][ii] of the Board's letter under reference regarding the above mentioned subject may now be read as under:

“unmarried sons over 21 years of age without an upper age limit, even if not a student or invalid, provided he is wholly dependent on, and resides with the Railway employee”.

The rest of the contents of the letter will remain unchanged. Advance Correction Slip [S.No.8 of Health 2000] Para 601[5][b][ii], may now be read as enclosed.

Advance Correction Slip to Para 601[5][b][ii] of IRMM, 2000

S.No.1 Health 2009

Para 601[5]

[b][ii] unmarried sons over 21 years of age without an upper age limit, even if not a student or invalid, provided he is wholly dependent on, and resides with the Railway employee.

[Authority: Board's letter No. 2008/H-I/2/15 dated 16.2.2009]

Copy to Board's letter No. 2008/H/PNM-AIRF dated 05.9.2000 [S.No.8 of Health 2000]

Sub: Removal of age limit of 25 years in respect of medical facilities for dependent children of serving Railway employees and Pensioner.

Ministry of Railways have decided to elaborate /amend para 601 [5] and 601[6] of IRMM, 2000 as under:

[5] “Family Members”, for purposes of these rules, will include –

[a] Consort-

[i] wife of a Railway employee, whether she is earning or not

[ii] husband of a Railway employee, whether he is earning or not;

[b] Sons-

[i] sons over 21 years of age without an upper age limit, even if not a student or invalid, provided he is wholly dependent on, and resides with the Railway employee.

[c] daughters –

[i] unmarried daughters, irrespective of whether they are earning or not and irrespective of their age;

[ii] married daughters under 18 years of age and widowed daughters, irrespective of their age provided they are wholly dependent on the Railway employee;

[d] Step-sons, unmarried step-daughters, married step-daughters and one adopted child, subject to the age limit prescribed in [b] and [c] above, provided they are wholly dependent on the

Railway employee.

NOTE: In a case where both husband and wife are Railway employees, the wife may be allowed to avail herself of the medical attendance and treatment facilities either according to her own status or according to the status of her husband whichever is more favourable, the children may also be allowed these concessions according to the status of either of their parents and the preferential claim of reimbursement of medical expenses.

[6] "Dependent relatives" for these rules, will include all such persons as are eligible passes under the Pass Rules and will thus include:

- [a] mother/step-mother; if a widow
- [b] unmarried or widowed sisters or step-sisters if father is not alive
- [c] brothers /step-brothers under 21 years of age, if father is not alive.

Provided that the above are wholly dependent on and reside with the Railway employee. The words "wholly dependent" mean a person who does not have independent income of more than 15% of the emoluments of the Railway servant concerned or Rs.1500/- plus dearness relief thereon, whichever is more.

NOTE: [i] **The age limit** prescribed in the case of brothers/step-brothers will not apply to bonafide students of recognized educational institutions and to invalids on appropriate certification by Railway Medical Officer.

[ii] Mother includes adoptive mother only in cases in which the mother has legally adopted the Railway employee as a child and has, since adoption, always been recognized as the mother. A railway employee may not obtain free medical attention for his real mother as well as for an adoptive mother.

This issues with the concurrence of Finance Directorate of Railway Board.

An advance correction slip with respect of 601[5] and [6] of IRMM 2000 is enclosed for ready reference.

SERIAL CIRCULAR NO.33/2009
PAY COMMISSION CIRCULAR NO.78
No.P(PC)487/VI CPC/Pension Date:13.03.09

Railway Board vide its letter No.F[E]III/2008/PN1/12 dated 16.02.2009, RBE No.33/2009 (PC-VI No.78/2009) have transmitted Department of Pension & Pensioner's Welfare [DOP&PW]'s decision regarding revision of pension to pensioners/ family pensioners issued vide its letter F.No. 38/37/08-P&PW[A] dated 11.02.2009. Necessary action may be taken accordingly.

Copy of Board's ltr No. F[E]III/2008/PN1/12 dtd 16.02.2009, RBE No.33/09 (PC-VI No.78/2009)

Sub: Representations regarding revision of pension of pre-2006 pensioners.

A copy of Department of Pension & Pensioner's Welfare [DOP&PW]'s OM No. 38/37/08-P&PW[A] dated 11th February, 2009 on the above subject, is enclosed for information and further necessary action.

2. A concordance of DOP&PW's instructions referred to in the enclosed OM and Railway Board's corresponding instructions is given below:

S.No	DOP&PW's instructions	Railway Board's corresponding instructions
1	OM No. 38/37/08-P&PW[A] dated 1 st September, 2008	Letter No. F[E]III/2008/PN1/12 dated 8.09.2008
2	OM No. 38/37/08-P&PW[A] dated 3 rd October, 2008	Letter No. F[E]III/2008/PN1/12 dated 8.10.2008
3	OM No. 38/37/08-P&PW[A] dated 14 th October, 2008	Letter No. F[E]III/2008/PN1/12 dated 8.11.2008

Copy of Department of Pension & Pensioner's Welfare [DOP&PW]'s OM No. 38/37/08-P&PW[A] dated 11th February, 2009

Sub: Representations regarding revision of pension of pre-2006 pensioners.

The undersigned is directed to say that in accordance with instructions contained in para 4.2 of this Department's O.M. of even number dated 01.09.2008, the fixation of pension will be subject to the provision that the revised pension, in no case, shall be lower than fifty percent of the minimum of the pay in the pay band plus the grade pay corresponding to the pre-revised pay scale from which the pensioner had retired. In the case of HAG+ and above scales, this will be fifty per cent of the minimum of the revised pay scale. It was clarified in the OM dated 3.10.2008 that the pension calculated at 50% of the minimum of pay in the pay band plus grade pay would be calculated at the minimum of the pay in the pay band [irrespective of the pre-revised scale of pay] plus the grade pay corresponding to the pre-revised pay scale. The pension will be reduced pro-rata, where the pensioner had less than maximum required service as per rule 49 of the CCS[Pension] Rules, 1972 as applicable before 2.9.2008 and in no case it will be less than Rs.3500/-p.m. The fixation of family pension will be subject to the provision that the revised family pension, in no case, shall be lower than thirty per cent of the sum of the minimum of the pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired. A Table indicating the revised pension based on revised pay bands and grade pay was also annexed with this Department's OM dated 14.10.2008.

2. A large number of representations /references are being received in this Department raising the following issues. :

[i] It has been alleged that the above instructions are discriminatory / anomalous and are not in conformity with the decision taken on the recommendations of the Sixth Central Pay Commission.

[ii] It has been suggested that certain pre-2006 scales of pay should be allowed pay band / grade pay or pay scales higher than that mentioned in Col.6 in Annexure 1 to OM dated 14.10.2008.

[iii] It has been suggested that in cases where certain posts have been upgraded and allowed higher pay band/ grade pay or pay scale, the application of the provision in para 4.2 of the OM dated 1.9.2008 [as clarified from time to time] should be with reference to the upgraded pay band / grade pay or pay scale.

3. These representations / references have been examined in consultation with Ministry of Finance . The instructions / clarifications issued in this regard are in consonance with the decision of the Government on the recommendations of the Sixth Central Pay Commission and no change is required to be made in this respect.

4. The Table in Annexure-I of this Department's OM dated 14.10.2008 is based on the CCS[Revised Rules], 2008 which are applicable to the employees in the service as on 1.1.2006 and no dispensation in this regard can be made in respect of pre-2006 pensioners for the purpose of application of the provision of Para 4.2 of this Department's OM dated 1.9.2008.

5. In accordance with the instructions contained in para 4.2 of this Department's OM of even number dated 1.9.2008, the fixation of pension will be subject to the provision that the revised pension, in no case, shall be lower than fifty percent of the minimum of the pay in the pay band plus the grade pay **corresponding to the pre-revised pay scale from which the pensioner had retired**. Therefore, the benefit of upgradation of posts subsequent to their retirement would not be admissible to the pre-2006 pensioners in this regard.

6. All references / representations received in this Department on the above issues stand disposed off accordingly.

SERIAL CIRCULAR NO.34/2009

PAY COMMISSION CIRCULAR NO. 79

No.P(PC)487/VI CPC/Pension

Date:13.3.2009

Railway Board vide letter No.F[E]III/2008/PN1/12 dated 17.02.2009, RBE No.34/2009

(PC-VI No.79) wherein Board have transmitted Department of Pension & Pensioners Welfare [DOP&PW]'s decision regarding payment of arrears to pensioners /family pensioners on revision of pension issued vide Department's OM No. 38/37/08-P&PW[A] dated 12th February, 2009 through its letter F.No. 38/37/08-P&PW[A] dated 12th February, 2009. Necessary action may be taken accordingly.

Copy of Brd's letter No. F[E]III/2008/PN1/12 dated 17.02.2009, RBE No.34/2009 (PC-VI No.79)

Sub: Representation regarding payment of arrears on revision of pension

A copy of Department of Pension & Pensioner's Welfare [DOP&PW]'s OM No. 38/37/08-P&PW[A] dated 12th February, 2009 issued in continuation of the instructions contained in their earlier OM No. 38/37/08-P&PW[A] dated 1st September, 2008, adopted on the Railways vide letter of even number dated 08.09.2008, is enclosed for information and further necessary action.

Copy of Department of Pension & Pensioners Welfare's OM No. 38/37/08-P&PW[A] dated 12th February, 2009

Sub: Representation regarding payment of arrears on revision of pension

The undersigned is directed to say that in accordance with instructions contained in this Department's OM of even number dated 1.9.2008, 40% of arrears of pension [up to August, 2008] were to be paid in the year 2008-09 and the remaining 60% in the year 2009-10.

2. A large number of representations / references are being received in this Department suggesting that the remaining 60% of the arrears of pension / family pension for the period from 1.1.2006 to 31.8.2008 may also be paid to the old pensioners / family pensioners who have attained the age of 80 years or above and to the family members of those pensioners / family pensioners who have since died.

3. These representations / references have been examined in consultation with Ministry of Finance. It has been decided that no change is required to be made in the instructions already issued and the payment of remaining 60% of arrears of pension / family pension for the period from 1.1.2006 to 31.8.2008 in respect of all pensioners / family pensioners who retired / died up to 31.8.2008 will be made in the year 2009-10 only.

4. All references / representations received in this Department on the above issues stand disposed off accordingly.

SERIAL CIRCULAR NO.35/2009

PAY COMMISSION CIRCULAR NO. 81

No.P(PC)487/VI CPC/Pension

Date:17.3.2009

Please find enclosed a copy of Railway Board letter No.F[E]III/2008/PN1/13 dated 18.02.2009, RBE No.38/2009 (PC-VI No.81/2009) wherein Board have revised the provisions regulating gratuity consequent upon implementation of the Government's decision on the recommendations of 6th CPC. Necessary action may be taken accordingly.

Copy of Brd's ltr No. F[E]III/2008/PN1/13 dated 18.02.2009, RBE No.38/09 (PC-VI No. 81/09)

Sub: Implementation of Government's decision on the recommendations of the sixth CPC –
Revision of provisions regulating gratuity.

A copy of Department of Pension & Pensioner's Welfare [DOP&PW]'s OM No. 7/7/2008-P&PW[F] dated 13th February, 2009 on the above subject, is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OM dated 2.9.2008 referred in the enclosed OM was adopted on the Railways vide this office letter of even number dated 15.9.2008.

Sub: Implementation of Government's decision on the recommendations of the sixth CPC –
Revision of provisions regulating gratuity.

The undersigned is directed to say that in terms of para 7.1 of this Department's OM No. 38/37/08-P&PW[A] dated 2nd September, 2008 issued in implementation of the decision taken on the recommendation of the Sixth Central Pay Commission, the benefit of adding years of qualifying service for the purpose of computation of pension shall stand withdrawn with effect from the date of issue of the OM.

2. Sixth Central Pay Commission in Para 5.1.33 of its Report made the following recommendation:

"Linkage of full pension with 33 years of qualifying service should be dispensed with. Once an employee renders the minimum pensionable service of 20 years, pension should be paid at 50% of the average emoluments received during the past 10 months or the pay last drawn, whichever is more beneficial to the retiring employee. Simultaneously, the extant benefit of adding years of qualifying service for purposes of computing pension/related benefits should be withdrawn as it would no longer be relevant."

This recommendation was accepted by Government of India vide Resolution No. 38/37/08-P&PW[A] dated 29th August, 2008.

3. It is clear from the above recommendations / decisions, that the benefit of adding years of qualifying service is withdrawn for the purpose of computing pension as well as other related benefits such as gratuity.

4. This issues with the concurrence of the Ministry of Finance, Department of Expenditure, U.O. No. 4.2/40/2009-IC dated 12.2.2009.

5. Ministry of Agriculture etc. are requested to take into consideration the above position while computing pension and gratuity of government servants who have retired since 2.9.2008.

SERIAL CIRCULAR NO.36/2009

PAY COMMISSION CIRCULAR NO. 83

No.P(PC)487/VI CPC/HRA Date:17.3.2009

A copy of Railway Board letter No.E[P&A]II-2008/HRA-14 dated 25.02.2009 a circular under RBE No.41/2009 (PC-VI No.83) regarding grant of House Rent Allowance [HRA] to Railway employees serving in the State and Union Territories of North Eastern Region is enclosed. Necessary action may be taken for grant of House Rent Allowance [HRA] to Railway employees.

Copy of Brd's ltr No. E[P&A]II-2008/HRA-14 dated 25.02.2009 -RBE No.41/2009 (PC-VI No.83)

Sub: House Rent Allowance [HRA] to Railway employees serving in the State and
Union Territories of North Eastern Region – Regarding.

Attention is invited to Board's letters No. E[P&A]II-83/HRA-29 dated 30.06.84, No. PC-V/98/I/7/5 dated 5.1.1999 and No. E[P&A]II-99/HRA-15 dated 17.11.1999 on the above subject. Railway employees posted to North Eastern Region, including Sikkim, Andaman & Nicobar Island and Lakshadweep Island, who leave their families behind at the old duty station, are allowed HRA of the station from which they were originally transferred in addition to the HRA admissible at the new place of posting.

2. Consequent upon revision of rates of House Rent Allowance w.e.f. 1.9.2008, notified vide Board's letter No. E[P&A]II-2008/HRA-10 dated 12.09.2008, the following has been decided:

[a] In case of Railway employees transferred to and posted from a date prior to 1.1.2006 who leave their families behind at the old duty station, the HRA of the old duty station will be calculated w.e.f. 01.09.2008 on the pre-revised pay as on the date of transfer but the percentage rates of HRA effective from 01.09.2008 as per letter No. E[P&A]II-2008/HRA-10 dated 12.09.2008 will apply w.e.f. 01.09.2008.

[b] In case of Railway employees transferred to and posted from a date on or after 1.1.2006, the HRA of the old duty station w.e.f. 01.09.2008 will be calculated on the revised pay as on the date of transfer with the percentage rates effective from 01.09.2008 as per letter No. E[P&A]II-2008/HRA-10 dated 12.09.2008.

3. The above HRA at revised rates and on revised pay, as applicable, would be payable from 01.09.2008 in all cases.

4. These orders will be applicable to Railway employees posted to Ladakh on or after 01.09.2008.

5. These orders will not be applicable to such employees who were transferred out of North Eastern Region, Andaman & Nicobar Islands and Lakshadweep Islands before 01.09.2008, irrespective of their date of posting to the Region /Island.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.37/2009

Letter No.P(PC)487/VICPC/IMP dated 17.03.2009

Pay Commission Circular No.80

A Copy of Board's letter No.PC-V/99/II/6/1 dated 19.02.2009, RBE No. 37/2009 (PC-VI/80), wherein Board have decided the issue of Stepping up of pay of Head Clerks at par with Senior Clerks in receipt of Special pay of Rs.70/- p.m who on recommendation of Fifth CPC were upgraded as Head Clerks and placed in the same scale of Rs.5000-8000 w.e.f. 1.1.1996. Necessary action may be taken accordingly.

Copy of Board's letter No.PC-V/99/II/6/1 dated 19.02.2009, RBE No. 37/2009 (PC-VI/80)

Sub: Stepping up of pay of Head Clerks at par with Senior Clerks in receipt of special pay of Rs.70/- p.m who on recommendation of Fifth CPC were upgraded as Head Clerks and placed in the same scale of Rs.5000-8000 w.e.f 1.1.96

...

Pursuant to the issue of Board's letter dated 17.8.98, an anomaly arose in as much as those Sr.Clerks who were in receipt of special pay and promoted as Head Clerks prior to 01.01.1996 were fixed at a lower stage as on 1.1.96 vis-à-vis those Sr. Clerks in receipt of special pay but promoted as Head Clerk after 1.1.1996.

2. In view of the above, the matter has been examined in Board's office and it has been decided that in accordance with Note 1 below Rule 8 of RSRP Rules,1997, the pay of Head Clerks (grade Rs.1400-2300) may be stepped up at par with Senior Clerks (grade Rs.1200-2040) in receipt of Spl. Pay of Rs.70/- who, on the recommendation of Fifth CPC were upgraded as Head Clerks and placed in the same scale of Rs.5000-8000 w.e.f. 1.1.1996. The benefit of stepping up of pay, wherever admissible, will be allowed only in cases where the promotion was on a regular basis and from the date the junior employee started drawing more pay than his senior.

3. The stepping up of pay in these cases will be subject to the fulfillment of the conditions of natural principles viz. (i) both senior and junior employees belonged to the same cadres in the lower and higher posts and their scales of pay in the two posts were also identical; (ii) the senior employee was drawing equal or more pay than junior in the lower post; (iii) the senior employee was promoted earlier than his junior; and (iv) the next increment of such a senior will be drawn on completion of the required qualifying service from the date of re-fixation of pay.

4. Further, the stepping up of pay will not be allowed in the following cases:-

- a) where an employee, even though senior was not found suitable for appointment to the identified posts of Senior Clerks carrying special pay;
- b) where the Sr. employee declined to accept deployment/appointment or was appointed at a later date than the junior to the identified posts for whatsoever reasons whereby he draws less pay than the junior, in such cases senior cannot claim stepping up of pay at par with junior;
- c) where an employee was away outside the cadre at the time when his junior was appointed to the identified post;
- d) where a senior proceeds on extra ordinary leave which results in postponement of date of next increment in the lower post, consequently he starts drawing less pay than his junior in the lower grade itself. He, therefore, cannot claim pay parity on promotion;
- e) where the employee has been promoted to the post of Head Clerk against quota reserved for SC/ST/OBC/Sports etc. even before becoming eligible for the identified post carrying special pay;
- f) where junior gets more pay due to additional increments earned on acquiring higher qualifications or on sports account; and
- g) where a senior was appointed later than the junior in the lower post itself whereby he is in receipt of lesser pay than the junior, in such cases also senior cannot claim parity in the higher post though he may have been promoted earlier to the higher post.

SERIAL CIRCULAR NO.38/2009

Letter No. P(PC)487/VICPC/ Pension dated 17.03.2009
Pay Commission Circular No.82

A Copy of Board's letter No. F(E)III/2008/PN1/13 dated 19.02.2009, RBE No. 39/2009 (PC-VI/82), wherein Board have transmitted clarification issued by Department of Pension & Pensioners Welfare (DOP& PW)'s regarding commutation of pension after implementation of 6th CPC issued vide Department's O.M.No.38/79/2008-P&PW(G) dtd 16.2.2009. Necessary action may be taken accordingly.

Copy of Board's letter No. F(E)III/2008/PN1/13 dated 19.02.2009, RBE No. 39/2009 (PC-VI/82)

Sub: Clarification regarding commutation of pension after the implementation of recommendations of 6th CPC

A copy of Department of Pension & Pensioners' Welfare (DOP&PW)'s O.M.No.38/79/2008-P&PW(G) dated 16th February,2009 on the above subject is attached for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's O.M. dated 2.9.2008 referred in the enclosed O.M was adopted on the Railways vide this office letter of even number dated 15.9.2008. Rule 6 of CCS (Commutation of Pension) Rules,1981 corresponds to Rule 7 of the Railway Services (Commutation of Pension) Rules,1993. Government of India's decision no.1 quoted in the clarification No.3 of the enclosed O.M. was adopted on the Railways vide this office letter No.F(E)III/76PN-1/7 dated 15.9.1980, a copy of which is enclosed for ready reference.

Copy of Department of Pension & Pensioners' Welfare (DOP&PW)'s O.M.No.38/79/2008-P&PW(G) dated 16th February,2009.

Sub: Clarification regarding commutation of pension after the implementation of recommendations of 6th CPC

...

The undersigned is directed to say that in accordance with the instructions contained in this Department's OM No.38/37/2008-P&PW(A) dated 2nd September,2008, in the case of those pensioners, in whose case commutation of pension became absolute on or after 1.1.2006 but before the issue of that O.M, the pre-revised Table of Commutation Value for Pension will be used for payment of commutation of pension based on pre-revised pay/pension. Such pensioners shall have an option to commute the amount of pension that has become additionally commutable on account of retrospective revision of pay/pension on implementation of the recommendations of the Sixth Central Pay Commission. On exercising such an option by the pensioner, the revised Table of Commutation Value for Pension will be used for the commutation of the additional amount of pension that has become commutable on account of retrospective revision of pay/pension.

2. A number of references have been received in this Department seeking clarifications in regard to various issues relating to commutation of pension in case a pensioner opts for commutation of pension that has become additionally commutable on account of retrospective revision of pay/pension. The matter has been examined in consultation with the Ministry of Finance (Department of Expenditure) and the following clarifications are issued in this regard.

S.No.	Points raised	Clarifications
1	What would be the age to be used for commutation of additional commutable pension and which factor would be used for such additional commuted value of pension	The age reckoned for calculation of commuted value of pension at the time of original application for commutation of pension will apply for calculation of commutation value of additional commutable pension,. However, as mentioned in the O.M. dated 2.9.2008, the commutation factor in the revised Table of Commutation Value for Pension will be used for the commutation of the additional amount of pension that has become commutable on account of retrospective revision of pay/pension.
2	From which date the reduction in pension on account of additional commutation of pension will take effect?	Reduction in pension on account of additional commutation of pension will be in two stages as per the provisions contained in Rule 6 of the CCS (Commutation of Pension)Rules,1981.
3	What will be the date of restoration of additional commutation of pension ?	The commuted portion of pension shall be restored after 15 years from the respective dates of commutation as provided in Government of India decision No.1 under Rule 10 of CCS (Commutation of Pension) Rules,1981. Necessary endorsement should be made in the PPO.

3. It is impressed upon all the Ministries/Departments of the Government of India to keep in view the above clarification while disposing of the cases of commutation of additional pension. They are also advised to dispose the representations received by them from pensioners on the above issues without referring them to this Department.

4. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their UO No.43/EV/2009 dated 13.2.2009.

Copy of Board's letter No.F(E)III/76PN-1/7 dated 15.9.1980

Sub: Commutation of pension – date from which reduced pension becomes effective.

...

Reference Ministry of Railways' letters No.F(E)III 79PN-1/4 dated 1.6.79 and No.PC-III79DP-1 dt.11.6.79 regarding liberalization of pension formula and treatment of a portion of dearness allowance as pay for the purpose of pensionary benefits respectively. Consequently pensions of the eligible retired Railway servants were revised and as a result of this, the amount of commutation of pension in such cases was also revised.

2. A point has been raised in regard to the date from which reduction in pension on account of the upward revision of commutation of pension would be effective. Rule 2906-(2)* of the Railway Pensions (Commutation) Rules – Appendix XXIX –RII as amended from time to time provides that reduction in the amount of the pension on account of commutation shall become operative from the date of receipt of the commuted value of pension by the pensioner, or three months after the date of the issue of the authority asking the pensioner to collect the commuted value of pension by the Accounts Officer, whichever is earlier. Accordingly, in such cases the reduction of the revised commutation value of pension by the pensioner or three months after the issue of the authority by the Accounts Officer asking the pensioner to collect the revised commuted value of pension ,whichever is earlier.

3. The above has the approval of the President.

[*now Rule 7 of Railway Services [Commutation of Pension)Rules, 1993]

SERIAL CIRCULAR No. 39 /2009

No. P[R] 411 Dated:18-03-2009

Copy of Board's letter No.E[W]2008/FU-1/2 dated 19.02.2009 is published for information, guidance and necessary action. Board's letter dated 05.11.08 quoted therein was circulated as SC No. 177/08.

Copy of Board's letter No. E[W]2008/FU-1/2 dated 19.02.2009 [RBE No.40 /09]

Sub: Staff Benefit Fund – Utilisation of funds and drawal of Additional allocation – reg.

Ref: This office letter of even number dated 05.11.08.

NFIR have requested that since orders regarding adhoc additional contribution to Staff Benefit Fund for the year 2008-09 were issued vide letter dated 05.11.2008 ibid, the Zonal Railways etc. may be permitted to utilize the allocation beyond 31st March 2009.

2. As per extant practice, the unutilised funds under Staff Benefit Fund are carried forward to the following financial year though Railways should plan expenditure for utilising the funds in the year of allocation itself. However, considering the possibility that there may not be adequate time to utilise the additional adhoc allocation of Rs.315/- per capita under SBF in the current year as instructions providing the additional adhoc contribution in this regard were issued on 05.11.2008, it has been decided by the Board that the Zonal Railways/ PUs etc. may utilize these funds till 2009-10.

3. It is also clarified that the additional adhoc allotment of Rs.10/- per capita sanctioned for "Scouts Activities" under the said orders may also be drawn by the Zonal Railways, PUs etc. and utilised by the respective Scouts and Guides Associations for augmenting infrastructural facilities, viz. training, etc.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.40 /2009

No. P[R]563/VIII Dated: 18 -03-2009

Copy of Board's letter No.E[Sports]2007/Policy/4[Clarification] dated 17.02.2009 is published for information, guidance and necessary action. Board's letter dated 30.03.07 quoted

therein was circulated as SC No. 55/07.

Copy of Brd's ltr No. E[Sports]/2007/Policy/4[Clarification] dtd. 17.02.2009 [RBE No.36 /09]

Sub: Recruitment of sports persons on Indian Railways against sports quota on the basis of All India Ranking.

Ref: Board's policy letter No. E[Sports]/2007/Policy/3 dated 30.03.2007 [RBE No. 48/2007].

Please refer to Para 4.3 of Board's policy letter mentioned above regarding sports norms for recruitment of sportspersons on Indian Railways against sports quota.

In this connection it is clarified that in the games where there is a provision for recruitment of sports persons against sports quota on the basis of current All India Ranking; in those games only the current All India Ranking in individual events [Singles] shall be taken in account. Therefore, rankings in Doubles, Mixed Doubles in these games shall not be considered for recruitment purpose.

This also disposes SECRSA's letter No. SECRSA/RCT/099 dt. 05.02.2009

SERIAL CIRCULAR NO.41/2009

PAY COMMISSION CIRCULAR NO. 88

No.P(PC)487/VI CPC/DA Date:18.3.2009

A copy of Railway Board letter No.PC/VI/2008/1/7/2/1 dated 17.03.2009, circulated under RBE No. 50/2009 [PC-VI/88] is published for information, guidance and necessary action. Board's letter dated 09.09.2008 [S.No. PC/VI 3, RBE No. 106/2008] quoted therein was circulated under SC No. 111/2008.

Copy of Board's letter No. PC/VI/2008/1/7/2/1 dated 17.03.2009, RBE No. 50/2009 [PC-VI/88]

Sub: Payment of Dearness Allowance [DA] to Railway employees –Revised rates effective from 01.01.2009.

Please refer to this Ministry's letter of even number dated 09.09.2008 [S.No. PCVI/3, RBE No. 106/2008] on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 16% to 22% with effect from 1st January, 2009.

2. The provisions contained in Paras 3,4 & 5 of this Ministry's letter of even number dated 09.09.2008 [S.No. PC VI/3, RBE No. 106/2008] shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all Railway employees. The arrears may be charged to the salary bill for March, 2009 and no honorarium is payable for preparing separate bill for this purpose.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.42/2009

PAY COMMISSION CIRCULAR NO. 89

No.P(PC)487/VI CPC/DA Date:19.3.2009

A copy of Railway Board letter No.PC/VI/2008/1/7/2/1 dated 18.03.2009, circulated under RBE No. 52/2009 [PC-VI/89] wherein Board has issued **corrigendum** to its previous letter cited under reference [2] above, is published for information, guidance and necessary action.

Copy of Board's letter No.PC/VI/2008/1/7/2/1 dated 18.03.2009, RBE No. 52/2009 [PC-VI/89]

CORRIGENDUM

Sub: Payment of Dearness Allowance [DA] to Railway employees –Revised rates effective from 01.01.2009.

Ref: Board's letter of even number dated 17.03.09.

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Para number 3 of the above mentioned letter should be read as follows:

“3. The additional installment of Dearness Allowance payable under these orders shall now be paid in cash to all Railway employees. The payment of arrears of Dearness Allowance for the months of January and February, 2009 shall not be made before the date of disbursement of salary of March, 2009 and no honorarium is payable for preparing separate bill for this purpose.”

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 43/2009

No. P[R]438/CHS/IV Dated: 25 -03-2009

Copy of Board's letter No.2003/H/28/I/RELHS dated 16.03.2009 is published for information, guidance and necessary action. Board's letters dated 28.01.05, 21.10.05, 30.12.2005, and 10.1.2007 quoted therein were circulated under Serial Circular Nos. 10/2005, 183/2005, 19/2006 and 13/07, respectively.

Copy of Board's letter No. 2003/H/28/I/RELHS dated 16.03.2009 [RBE No. - /09]

Sub: Re-opening of Retired Employees Liberalised Health Scheme [RELHS-97]

Ref: Board's letter No. 2003/H/28/1/RELHS dated 28.01.05, 21.10.2005, 30.12.2005, 10.05.2006 and 10.1.2007

Arising out of demands raised by old retirees and Pensioners Associations, the subject of extension / re-opening of the Retired Employees Liberalised Health Scheme [RELHS-97], for those retired employees who have not yet joined the RELHS-97 scheme, has been under consideration of the Board for some time. After careful examination of the matter it has been decided that all retired Railway employees having qualifying service period and who have not yet joined the RELHS-97 scheme, will be given another last and final chance to join RELHS-97.

2. The period during which the scheme shall be opened is from the date of issue of this letter and upto 31.03.2010 [Thirty first March two thousand and ten only].

3. The re-opening of RELHS-97 scheme has been approved by Railway Board with the same conditions as stipulated in Board's letter of even number dated 10.1.2007 viz. there will be a “lock-in period” of six months from the date on which a retired employee joins the scheme i.e. the date of depositing the fees. During this period, the retired employee will be entitled for medical treatment as available in Railway hospitals and other Govt. hospitals including Govt. owned autonomous hospitals and Govt. Medical College Hospitals only. They shall not be referred to private hospitals, which are recognized for Railway employees and other RELHS card holders. In any circumstances and in any medical condition, during the “lock-in period”, reimbursement of medical claims for treatment taken in private hospital including the private recognized hospitals will not be permitted.

3.1. All other terms and conditions of the RELHS-97 mentioned in Board's letters under reference will remain unaltered. RELHS [Medical Identity] card will be issued by the Personnel Branch of concerned Railways. The RELHS Card issued to beneficiaries with lock-in period should clearly indicate the designation, amount and date of deposit, name and designation of issuing authority / signatory along with date.

3.2. Lock-in period to be clearly and prominently mentioned on the card.

3.3. The retired /medically invalidated employees who are willing to join this scheme must give a clear declaration along with application that he/she is joining the scheme with full knowledge about the “lock-in” period. He/ she should also give clear declaration that during the “lock-in” period, he /she will not submit any reimbursement claim for treatment taken in private or private Railway recognized hospitals and would not challenge the orders of Railway Board to this effect in any court of law.

4. The instructions regarding Lock-in period are also applicable to those retired / medically invalidated employees and spouses of Railway employees who died in harness / after superannuation and have not joined the RELHS-97 scheme earlier because they are permitted to join the scheme within 3 months from the date of invalidation / death of the employee.

5. It has further been decided by the Board that joining of RELHS-97 may be made mandatory for all retiring Railway employees. In case, the retiring officer /staff is unwilling to join the Scheme, he/she should clearly submit his / her unwillingness in writing in the declaration proforma along with reasons thereof [Revised Annexure of Booklet containing Pension Forms]. As such, option /declaration proforma may be modified suitably. The retiring Railway employees may also be explained that the certification of his / her willingness to join RELHS shall be treated as final and no further chance will be given to join the scheme thereafter.

6. In the wake of the recommendations by VIth Central Pay Commission, it has been decided by Board that following should be the rate of contribution for joining RELHS-97:

[i]	The employees who have already retired on the date of RE-OPENING OF THE RELHS and have not joined at the time of retirement.	A sum equivalent to double the amount of revised basic pension after the implementation of VI CPC.
[ii]	Family pensioners	A sum equivalent to double the amount of revised family pension after the implementation of VI CPC.
[iii]	SRPF optees	A sum twice the amount of ex-gratia monthly payment admissible on the date of joining the scheme.

A wide publicity should be given.

This issues with the concurrence of the Finance and Pay Commission Directorates of the Ministry of Railways.

SERIAL CIRCULAR No. 44/2009

No. P[R]64/VI Dated: 25-03-2009

Copy of Board's letter No. E[P&A]II-2008/RS-31 dated 04.03.2009 is published for information, guidance and necessary action. Board's letter dated 11.09.2008 quoted therein was circulated as SC No.110/2008.

Copy of Board's letter No. E[P&A]II-2008/RS-31 dated 04.03.2009 [RBE No.43 /09]

Sub: Reckoning of Additional allowance for the purpose of computation of retirement benefits – clarification thereof.

One of the Zonal Railways have sought clarification regarding reckoning of additional allowance granted to Loco Pilot [Mail], Loco Pilot [Passenger] and Mail Guard for the purpose of computations of their retirement benefits.

2. The matter has been examined in detail by the Board and it is advised that the Additional Allowance granted to Loco Pilot [Mail], Loco Pilot [Passenger] and Mail Guard vide this Ministry's letter No. PC-VI/2008/I/RSRP/1 dated 11.09.2008 is not to be taken into account for the purpose of computation of their retirement benefits.

This disposes of South Eastern Railway's letter No. Sr.AFA[PC]/6thPC/Clarification/34 dated 17.10.2008

SERIAL CIRCULAR No. 45 /2009

No. P[R] 563/VIII Dated: 24 -03-2009

Copy of Board's letter No.E[NG]II/2003/RR-2/4 dated 09.03.09 is published for information, guidance and necessary action. Board's letters dated 04.05.2000, 19.06.2000 and 19.11.2003 quoted therein were circulated as SC Nos.126/2000, 144/2000 and 215/2003, respectively.

Copy of Board's letter No. E[NG]II/2003/RR-2/4 dated 09.03.09 [RBE No. 47 /09]

Sub: Recruitment against Cultural / Scouts & Guides Quota.

Attention is invited to the instructions contained in Board's letters No. E[NG]II/99/RR-2/3 dated 4.5.2000, E[NG]II/90/RR-2/1 dated 19.6.2000 and E[NG]II/2003/ RR-2/3 dated 19.11.2003, inter alia laying down the detailed guidelines for recruitment against Cultural and Scouts & Guides Quota.

It has come to the notice of this office that a number of zonal Railways/PUs are either not filling up the posts against the aforesaid quota or even if they initiate the process, the recruitment process is not being finalized within the stipulated period.

Ministry of Railways [Railway Board], desire that all Zonal Railways / PUs should utilize the quota of Cultural /Scouts & Guides annually without fail in the permitted time period as per circulated guidelines.

SERIAL CIRCULAR No. 46/2009

No. P[R]563/VIII Dated: 24-03-2009

Copy of Board's letter No.E[NG]-II/2007/RR-1/30 dated 05.03.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[NG]-II/2007/RR-1/30 dated 05.03.2009 [RBE No.45 /09]

Sub: Equivalence /acceptance of educational qualification regarding.

The issue whether candidates in possession of qualification of B.Sc. [Engineering] Civil can be considered for recruitment to the posts on railways for which prescribed qualification is Degree in Civil Engineering has been under examination of this Ministry.

It has now been decided in consultation with Civil Engineering Directorate of this Ministry that candidates in possession of **a four year course of B.Sc. [Engineering] Civil** from recognized institutions can be considered for recruitment for the posts on the railways for which prescribed qualification is **Degree in Civil Engineering**.

[This disposes of RRB/Ajmer's letter No. RRB/AJ/Rectt./3/07/12-13/2008 dated 12.11.2008 & 22.12.2008].

SERIAL CIRCULAR No. 47 /2009

No. P[R]299/V Dated: 47-03-2009

Copy of Board's letter No.E[G]2001/HO1-7 dated 03.03.2009 is published for information, guidance and necessary action. Board's letters dated 15.10.2001 and 03.05.2002 quoted therein were circulated as SC Nos.232/01 and 81/02, respectively.

Copy of Board's letter No. E[G]2001/HO1-7 dated 03.03.2009 [RBE No.44/09]

Sub: Grant of honorarium to the Railway Officers / Staff for setting of question papers & evaluation of answer sheets for Limited Departmental Competitive Examination held for promotion from Group 'C' to Group 'B'.

Please refer to Board's letters of even number dated 15.10.2001 & 03.05.2002 vide which the amount of honorarium for evaluation of answer books and setting of question paper in connection with Limited Departmental Competitive Examination held for promotion from Group 'C' to Group 'B' were last revised. The matter regarding enhancement of these rates has been under consideration of the Board and it has been decided that the rates of honorarium for the same shall be as indicated below:

- | | | | |
|-----|--------------------------------|---|------------------------------|
| i] | For setting of question paper | - | Rs.1000/- per question paper |
| ii] | For evaluation of answer sheet | - | Rs.50/- per answer sheet. |

Honorarium shall be paid for evaluation of Answer Books only if they are evaluated and returned within one month.

This issues with the concurrence of the Finance Directorate of the Ministry of Railway.

SERIAL CIRCULAR NO.48/2009

PAY COMMISSION CIRCULAR NO. 85

No.P(PC)487/VI CPC/Leave Rules Date:26.3.2009

A copy of Railway Board's letter No.E[P&A]I-2008/CPC/LE-10 dated 06.03.2009 circulated under RBE No. 46/2009 [PC-85], wherein Board has issued instructions regarding half pay leave facilities to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools. Necessary action may be taken accordingly.

Copy of Brd's ltr No. E[P&A]I-2008/CPC/LE-10 dated 06.03.2009 RBE No. 46/2009 [PC-VI/85]

Sub: Implementation of the recommendations of the Sixth Central Pay Commission regarding half pay leave facilities to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools.

Ref: Railway Board's letter No. E[P&A]I-81/CPC/LE-8 dated 11.12.81 and E[P&A]I-92/CPC/LE-3 dated 04.12.92.

Consequent upon the decision taken by the Government on the recommendations of the Sixth Central Pay Commission, the President is pleased to decide that, in supersession of Ministry of Railways' letter No. E[P&A]I-81/CPC/LE-8 dated 11.12.81, the facility of 20 days half pay leave in lieu of 10 days leave on average pay during a year will be restored to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools, at par with other Railway employees under the provisions of Rule 526 of the Liberalised leave rules, 1949.

2. These orders shall take effect w.e.f. 1st September, 2008.
3. Formal amendments to Rule 525 and 526 of IREC VI.I will be issued separately.

SERIAL CIRCULAR No.49 /2009

PAY COMMISSION CIRCULAR No. 84

No. P[PC]487/VICPC/Allowance Dated: 06-04-2009

A copy of Board's letter No. F[E]Spl.2008/ADV.2/4 dated 26.02.2009, RBE No. 42/2009 [S.No. PC-VI: 84/2009], wherein Board have communicated the amendments made by the Finance Ministry in the existing provisions relating to grant of advances for purchase of Motor Car,

Computer and Motor Cycle /Scooter / Moped, is enclosed herewith for necessary action.

Copy of Board's letter No. F[E]Spl.2008/ADV.2/4 dated 26.02.2009, RBE No. 42/2009 [S.No. PC-VI: 84/2009]

Sub: Grant of Advances – Sixth Central Pay Commission recommendations

Consequent upon introduction of pay bands and revised scales of pay based on the recommendations of the Sixth Central Pay Commission, the Ministry of Finance have amended the eligibility criteria in the existing provisions relating to the grant of advances for purchase of Motor Car, Computer and Motor Cycle/Scooter/Moped. Accordingly, the existing provisions relating to the grant of similar advances to railway servants are hereby amended as per the Advance Correction Slip No. 207 to the Chapter XI of the Indian Railway Establishment Manual, Volume I, Revised Edition, 1989, enclosed as Annexure.

2. The revised provisions are effective from the date of issue of these orders.
3. The other terms and conditions governing the grant of above advances shall remain unchanged.

ANNEXURE

Indian Railway Establishment Manual, Volume I, Revised Edition, 1989
Advance Correction Slip No. 207

The following amendments may be carried out in the Chapter XI of IREM –Vol.I [Revised Edition -1989]

MOTOR CAR AND MOTOR CYCLE/SCOOTER/MOPED ADVANCE

In para 1104[5]

In clause [i] relating to the conditions of eligibility for Motor Car Advance, for the words and figures **“whose basic pay and dearness pay taken together is Rs.15,750/- [Rupees Fifteen thousand seven hundred fifty] per month or more”**, the words and figures **“having pay of Rs.19530/- or more, excluding grade pay, per month in the pay band”**, shall be substituted.

In clause [ii] relating to the conditions of eligibility for Motor Cycle/Scooter/Moped Advance, for the words and figures **“whose basic pay and dearness pay taken together is Rs.6900/- [Rupees Six thousand nine hundred] per month or more”**, the words and figures **“having pay of Rs.8560/- or more, excluding grade pay, per month in the pay band”**, shall be substituted.

GRANT OF ADVANCE FOR PURCHASE OF COMPUTER

Para 1105[b]

In clause [b], for the words and figures **“ basic pay plus dearness pay is not less than Rs.6900/-”**, the words and figures **“pay is Rs.8560/- or more excluding grade pay, per month in the pay band”** shall be substituted.

GRANT OF ADVANCE FOR PURCHASE OF MOPED

Para 1106[iv]

In sub-para [4], for the words and figures **“ having basic pay plus dearness pay below Rs.6900/- per month”**, the words and figures **“having pay below Rs.8560/- excluding grade pay per month in the pay band”** shall be substituted.

[Board's letter No. F[E]Spl.2009/ADV.4/5 dated 26.02.2009]

SERIAL CIRCULAR No.50 /2009

PAY COMMISSION CIRCULAR No. 96

No. P[PC]487/VICPC/ IMP Dated: 13-04-2009

Railway Board, vide their letter No. PC-VI/2009/I/RSRP/2/Pt.II dated 2-4-2009 [RBE No.62 /09] PC-VI/96 have advised that the second instalment of arrears should only be paid after specific orders in this regard are issued by Ministry of Railways / Railway Board. Board's letter dated 11.09.08 quoted therein was circulated as SC No. 55/07.

Copy of Board's letter No.PC-VI/2009/I/RSRP/2/Pt.II dated 2-4-2009 [RBE No.62 /09]PC-VI/96

Sub: Payment of second instalment of arrears on account of implementation of Sixth Central Pay Commission's recommendations – clarification regarding.

Please refer sub-para [v] of para 3 of Board's letter No. PC-VI/2008/I/RSRP/1 dated 11.9.2008 [RE No. 108/2008] wherein it was clarified that orders in regard to payment of the second instalment of arrears will be issued separately. In this regard, it is further clarified that the second instalment of arrears should only be paid after specific orders in this regard are issued by Ministry of Railways / Railway Board.

SERIAL CIRCULAR No. 51/2009

PAY COMMISSION CIRCULAR No. 97
No. P[PC]487/VICPC Dated:22-04-2009

Railway Board, vide their letter No. PC-VI/2008/I/RSRP/1/Pt.3 dated 9.4.2009 circulated under RBE No. 64/2009 [PC VI 97] have issued clarification regarding date of next increment in cases, where Railway servants are not able to join posts in a particular grade pay on promotion / appointment on 1st January of a year due to Sunday or Gazetted Holiday. Copy of the said Board's letter is enclosed for information, guidance and necessary action.

Copy of Board's letter No.PC-VI/2008/I/RSRP/1/Pt.3 dated 9.4.2009 [RBE No.64 /09] PC-VI/97

Sub: Date of next increment in cases where Railway Servants are not able to join posts in a particular grade pay on promotion /appointment on 1st of January of a year due to Sunday or Gazetted Holiday – Clarification regarding.

As per the provisions of Rule 10 of RS[RP] Rules, 2008, w.e.f. 01.01.2006 in the case of all Railway employees there is a uniform date of increment, i.e.1st of July of every year. Railway servants completing six months and above in the revised pay structure as on 1st of July are eligible to be granted the increment. From the above provision of RS[RP] Rules it flows that Railway servants who have rendered less than 6 months of service as on 1st of July of a year will not be eligible to draw increment on that day and their date of increment will fall 12 months later on next 1st of July. Accordingly, all the Railway servants who join posts in a particular grade on account of promotion / appointment etc. on 1st January of a year will be eligible to draw their annual increment on the 1st of July of that year. However, those who join the posts between 2nd January and 30th June will not be eligible for the same.

2. In the light of the above position, clarification has been sought regarding the date of next increment in cases where Railway servants are not able to join posts in a particular grade pay on promotion /appointment on first of January of a year due to 1st of January falling on a Sunday or Gazetted holiday. It has been clarified by the Ministry of Finance, Department of Expenditure that in the normal course, if a Railway servant was to join post in a grade pay on appointment /promotion on 1st of January of a year, but he could not join the post only because 1st of January of the year happened to be a Sunday or Gazetted holiday the Railway servants who join the posts on the 1st working day of the year will be treated to have completed 6 months of service on 1st of

July of that year for the purpose of granting them annual increment on that day.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 52 /2009

No. P[R]535/VIII Dated: 21 -04-2009

Copy of Board's letter No.E[P&A]II-2007/RS-14 dated 26.3.2009 is published for information, guidance and necessary action. Board's letters dated 9.1.98, 07.10.2002 and 3.1.2007 quoted therein were circulated as SC Nos. 50/98, 212/02 and 06/2007, respectively and Board's letter dated 25.11.92 was circulated under letter No. P[R]535 dated 7.1.93.

Copy of Board's letter No. E[P&A]II-2007/RS-14 dated 26.3.2009 [RBE No.51/09]

***Sub: Filling up posts of Loco Inspectors and Power Controllers /Crew
Controllers – Modification thereof.***

The question of modifying the eligibility criteria for filling up the posts of Loco Inspectors and Power Controllers /Crew Controllers has been engaging attention of Railway Board for quite some time. After careful consideration, the Board have decided to modify the eligibility criteria contained in Board's letters No. E[P&A]II-83/RS-10 [iv] dated 25.11.1992 and E[P&A]II-83/RS-10 dated 9.01.98, as amended from time to time, as under:

[i] The words " three years footplate experience" mentioned in eighth line of para 1 of Board's letter No. E[P&A]II-83/RS-10 dated 7.10.2002 may be replaced by "75000 Kms of actual driving experience as drivers". This shall also be applicable in the case of drivers medically decategorised upto the level "A-3" who are considered eligible for selection for the post of Loco Inspectors in terms of Board's letter No. E[P&A]II-2006/RS-21 dated 3.1.2007.

[ii] Para 2[b] of Board's letter dated 9.1.98 ibid may be substituted as under:

"2[b] To perform the duties hitherto being performed by Power /Crew Controllers in the Control Office or in the place where the Crew Controllers were headquartered, eligible and suitable Mail /Express Drivers, Sr. Passenger/Passenger Drivers and Sr. Goods / Goods Drivers will be drafted. Only drivers having a minimum of 75000 Kms. of actual driving experience shall be eligible to be drafted as Power / Crew Controllers."

[iii] Existing running staff, including drivers medically decategorised upto the level "A-3", who are posted as Power/Crew Controllers, shall be eligible to be considered for the post of Loco Inspector, if they are already having the requisite 75,000 Kms of actual driving experience.

[iv] Existing running staff, posted as Power/Crew Controllers, who are not medically decategorised and who do not have the requisite 75,000 Kms of actual driving experience, will also be eligible to be considered for the post of Loco Inspector, with the proviso that the shortfall will have to be made good by them by being deployed on footplate duties, prior to their being actually posted to work as Loco Inspector.

2. The above modification will not be applicable in cases where selection process has already been initiated in terms of the instructions contained in Board's letter dated 25.11.1992, 9.1.98 and 7.10.2002 ibid.

3. This has the approval of the President and issues with the concurrence of the Finance of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.53 /2009

PAY COMMISSION CIRCULAR NO. 92
No. P[PC]487/VICPC/IMP Dated: 22 -04-2009

Railway Board vide their letter No.E[P&A]I-2007/FE-2/1 dated 24.3.2009 circulated under RBE No.55/2009 [PC VI-92] have issued their decision regarding grant of incentive to Accounts Stock Verifiers on passing Appendix IV-A [IREM] Examination. Copy of the said letter is enclosed for information, guidance and necessary action.

Copy of Board's letter No. E[P&A]I-2007/FE-2/1 dated 24.3.2009 [RBE No.55 /09] [PC VI-92]

***Sub: Grant of incentive to Accounts Stock Verifiers on passing
Appendix IV-A [IREM] Examination.***

Ref: Board's letter No. E[P&A]I-2000/SP-1/AC-1 dated 31.5.2001

The issue of restoration of previous scheme of three additional increments to Stock Verifiers on qualifying the Appendix IV Examination, on demand of the staff side, has been under consideration of the Board.

2. The issue has been examined in view of the difficulties being experienced by the Zonal Railways in filling up the post of Stock Verifiers. Board has decided that Special Allowance @ Rs.1000/- p.m. may be granted to Accounts Stock Verifiers and Sr. Accounts Stock Verifiers in the Pay Band of Rs.9300-34800 + 4200 grade pay, whose feeder category is Accounts Assistants in Vth CPC scale Rs.5500-9000.
3. This Special Allowance will not be counted for fixation of pay on promotion as this allowance is for arduous jobs of Stock Verification.
4. This Special Allowance will not be counted for DA, HRA and other Pensionary purposes.
5. These orders will be effective from 1.9.2008.
6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 54 /2009

No. P[R]676/II Dated:24-04-2009

Copy of Board's letter No.E[NG]I/2007/TR/27 dated 01.04.2009 is published for information, guidance and necessary action. Board's letter dated 27.9.89 quoted therein was circulated as SC No.212/89.

Copy of Board's letter No. E[NG]I/2007/TR/27 dated 01.04.2009 [RBE No.60 /09]

Sub: Periodical transfer of Railway employees.

As the Railway administrations are aware, a comprehensive list of sensitive posts for the purpose of periodical transfer was drawn by the Ministry of Railways and circulated under their letter No. E[NG]I-87/TR/34/NFIR/JCM/DC dated 27.09.89. The Ministry of Railways have since decided that the posts of JE/SE/SSE [Works & P. Way] in charge of Stores / dealing with Contractors / accepting supply of stores should also be included in the list of sensitive posts for the purpose of periodical transfer. Accordingly item No. 1 of Annexure to Board's letter ibid under Civil Engineering Department may be modified as under:

1. JE/SE/SSE [Works & P.Way] in charge of Stores / dealing with Contractors / accepting supply of stores.

[This also disposes of North Western Railway's letter No. 961/E/4 dated 25.10.2007]

SERIAL CIRCULAR No. 55 /2009

PAY COMMISSION CIRCULAR NO. 94

No. P[PC]/487/VICPC/Allowance Dated: 24-04-2009

Railway Board vide their letter No. PC-VI/2008/I/7/5/3 dated 27.3.2009 circulated under RBE No. 58/2009 [PC VI No. 94], have issued guidelines for payment of Tenure Allowance to officers of Organised Group 'A' Railway Services as Deputy Directors, Joint Directors, Directors and Group 'B' officers when posted against senior scale post in RDSO. The said Board's letter is enclosed herewith for information, guidance and necessary action.

Copy of Board's letter No. PC-VI/2008/I/7/5/3 dated 27.3.2009 addressed to DG/RDSO/LKO & copied to GMs./All Indian Railways. RBE No. 58/2009 [PC VI No. 94]

Sub: Tenure Allowance to officers of Organised Group 'A' Railway Services posted as Deputy Directors, Joint Directors, Directors and Group 'B' officers when posted against senior scale post in RDSO.

Kindly refer to Board's letter No. PC-V/98/I/7/3 dated 12.2.2004 on the above mentioned subject.

2. Consequent upon the decision taken by the Government on the recommendations of the 6th Central Pay Commission, the President is pleased to decide that on their posting as Deputy Directors, Joint Directors and Directors in the office of RDSO, the officers of the organized Group 'A' Railway Services will be entitled to draw their basic pay plus Tenure Allowance subject to the terms and conditions as stipulated below:-

[i] The officers of Organised Group 'A' Railway Services posted in RDSO as Deputy Directors Joint Directors and Directors will be subject to a prescribed tenure, on the expiry of which they will be reverted to field posts in Zonal Railways/ Production Units and Construction Organizations.

[ii] Officers belonging to Organised Group 'A' Railway Services posted in RDSO as Deputy Directors Joint Directors and Directors will be paid tenure allowance @ 10% of their basic pay, subject to a ceiling of Rs.4000/-.

[iii] The allowance will not be paid beyond the normal tenure of three years for Deputy Directors, four years for Joint Directors and five years for Directors.

[iv] No Tenure Allowance will be admissible to the officers of the Services posted as Executive Directors and above in RDSO.

[v] This allowance shall not be admissible to those Deputy Directors Joint Directors and Directors who are given extension or re-employment after superannuation.

[vi] In cases where the tenure posting is to a post with lower grade pay, the officer going to such a post will draw grade pay attached to the tenure post without any change in the band pay that was being drawn in the post being held before such tenure posting.

"Basic Pay" in the revised pay structure means the pay drawn in the prescribed pay band plus the applicable grade pay but does not include any other type of pay like special pay

etc.

3. The existing conditions contained in para 4 of Board's letter No. PC-V/98/II/7/3 dated 12.2.2004 would continue to be operative.
4. Group 'B' officers of Zonal Railways officiating in senior scale on adhoc basis when posted to RDSO in senior scale would continue to be paid Tenure Allowance @ Rs.600/- per month till further orders.
5. **These orders shall take effect from 1st September, 2008.**
6. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.56/2009

No. P[R]563/VIII

Dated: 27-04-2009

Copy of Board's letter No.E[NG]II/2004/RR-1/14 dated 23.03.2009 is published for information, guidance and necessary action. Board's letter dated 30.04.2002 quoted therein was circulated as SC No.92/2002.

Copy of Board's letter No. E[NG]II/2004/RR-1/14 dated 23.03.2009 addressed to GM[P]/NER and copied to all Railways [RBE No. - /09]

Sub: Acceptance of qualification awarded by National Institute of Open Schooling [formerly National Open School] for the purpose of recruitment on the railways.

Ref: North Eastern Railway's letter No. E/227/2/Pt.XI/IV dated 22.07.2008

The proposal of recognition of qualifications awarded by National Institute of Open Schooling [formerly National Open School] for the purpose of employment on the railways as contained in your Railway's letter quoted above has been examined and in continuation of instructions contained in this Ministry's letter No. E[NG]-II/2002/RR-1/26 dated 30.04.2002 [RBE No. 57/2002], it is further clarified that certificates issued by the aforesaid institution is valid for higher studies and for the purpose of employment in all Central Government offices.

SERIAL CIRCULAR NO.57/2009

PAY COMMISSION CIRCULAR NO. 98

No.P(PC)/487/VICPC/DA/Vol.II

Date: 22.04.2009

A copy of Railway Board's letter No.PC/VI/2008/1/7/2/2 dated 17.04.2009, circulated under RBE No.65/2009 (PC-VI/98), is published for information, guidance and necessary action.

Copy of Board's letter No.PC/VI/2008/1/7/2/2 dated 17.04.2009, RBE No.65/2009 (PC-VI/98)

Sub: Grant of Dearness Relief to Railway Pensioners/Family pensioners – Revised rate effective from 01.01.2009.

A copy of Office Memorandum No.42/12/2009-P&PW(G) dated 27.03.2009 of Ministry of Personnel, Public Grievances & Pensions (Department of Pension and Pensioners Welfare) on the above subject is sent herewith for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. In pursuance of the enhanced rates of ex-gratia to the surviving SRPF [C] retirees issued vide Board's letter No.F(E)III/98/PN1/Ex.Gr./3 dated 15.11.2006 para 4 of the DOP&PW's O.M. enclosed herewith may be read as under:

The surviving Group 'A', 'B', 'C' and 'D' SRPF (Contributory) beneficiaries who had retired from service during the period from 01.04.1957 to 31.12.1985 and have been sanctioned enhanced slab-wise ex-gratia @ Rs.3000/-, Rs.1000/-, Rs.750/- and Rs.650/- per month respectively w.e.f. 01.11.2006, in lieu of uniform rate of Rs.600/-p.m. are entitled to Dearness Relief @ 54% w.e.f. 01-07-08 and @ 64% w.e.f. 01.01.2009.

3. A concordance of various instructions and orders referred to in the enclosed office memoranda with reference to corresponding Railway instructions is indicated below:-

Sl. No.	Para No.	No. & date of Deptt. Of Pension & Pensioners' Welfare's O.M.	No. & date of corresponding orders issued by Railway Board
1.	1	O.M.No.42/2/2008 P&PW(G) dated 12.09.08 and 25.09.08	PC-VI/2008/1/7/2/2 dated 08.10.08
2.	2	(i) O.M.No.23/1/97-P&PW (B) dated 23.02.1998 (ii) O.M.No.23/3/2008-P&PW(B) dated 15.09.08	N.A
3.	3	(i) O.M.No.4/59/97-P&PW(D) dated 14.07.98 [ii] O.M.No.4/29/99-P&PW(D) dated 12.07.2000	(i) F(E)III/96/PN1/9 dt.18.08.98. (ii) F(E)III./96/PN1/9 dated 02.08.2000
4.	4&5	O.M. No.45/52/97-P&PW(E) dated 16.12.97	(i) F(E)III/97/PN1/Ex-gratia/3 dt.31.12.97 (ii) F(E)III/97/PN1/Ex-gratia/5 dated 27.01.98 S.C.No.44/98
5.	7	O.M.No.45/73/97-P&PW(G) dt.2.07.99	F(E)III/99/PN1/21 dated 5.08.99

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Personnel, PG & Pensions, DOP&PW's O.M. No.42/12/2009-P&PW(G) dated 27.03.2009

Sub: Grant of dearness relief to Central Government pensioners/family pensioners – Revised rate effective from 1.1.2009.

The undersigned is directed to refer to this Department's O.M.No.42/2/2008 P&PW (G) dated 12th September, 2008 and 25.09.08 sanctioning the instalment of Dearness Relief (DR) admissible from 1.07.2008 and to say that the President is pleased to decide that DR shall be paid to the Central Government Pensioners/Family pensioners to compensate them for the rise in cost of living at the rate of 22% w.e.f. 1.1.2009 in supersession of the rate mentioned in the OM dated 12.09.2008 and 25.09.08 referred to above.

2. These orders apply to (i) All Civilian Central Government Pensioners/Family Pensioners (ii) The Armed Forces Pensioners, Civilian Pensioners paid out of the Defence Service Estimates, (iii) All India Service Pensioners (iv) Railway Pensioners and (v) The Burma Civilian Pensioners/family pensioners and pensioners/families of displaced Government pensioners from Pakistan, who are Indian nationals but receiving pension on behalf of Government of Pakistan, who are in receipt of ad-hoc ex-gratia allowance of Rs.3500/- p.m. in terms of this Department's O.M. No.23/1/97-P&PW (B) dated 23.2.1998 read with this Department's OM No.23/3/2008 P&PW (B) dated 15.09.08.

3. Central Government Employees who had drawn lumpsum amount on absorption in a PSU/Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department's OM No.4/59/97-P&W (D) dated 14.07.1998 will also be entitled to the payment of DR @ 22% w.e.f. 1.1.2009 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lumpsum payment on absorption and Dearness Pension subject to fulfilment of the conditions laid down in para 5 of the OM dated 14.07.1998. In this

connection, instructions contained in this Department's O.M. No.4/29/99-P&PW(D) dated 12.07.2000 refers.

4. The surviving CPF beneficiaries who had retired from service between the period 18.11.1960 to 31.12.1985 and are in receipt of Ex-gratia @ Rs.600/- p.m. with effect from 01.11.1997 under this Department's O.M No.45/52/97-P&PW(E) dated 16.12.1997 are entitled to Dearness Relief @ 54% w.e.f. 1.07.2008 and @ 64% w.e.f. 1.1.09.

5. The following categories of CPF beneficiaries who are in receipt of Ex-gratia payment in terms of this department's OM No.45/52/97-P&PW (E) dated 16.12.1997 are entitled to Dearness Relief @ 46% w.e.f. 1.07.2008 and @56% w.e.f. 1.1.09:-

- (i) The widows and dependent children of the deceased CPF beneficiary who had retired from service prior to 1.1.1986 or who had died while in service prior to 1.1.1986 and are in receipt of Ex-gratia payment of Rs.605/-p.m..
- (ii) Central Government Employees who had retired on CPF benefits before 8.11.1960 and are in receipt of Ex-gratia payment of Rs.654/-, Rs.659/- Rs.703/- and Rs.965/-.

6. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

7. Other provisions governing grant of DR in respect of employed family pensioners and re-employed Central Government Pensioners, will be regulated in accordance with the provisions contained in this Department's OM No.45/73/97-P&PW (G) dated 2.07.1999. The provisions relating to regulation of DR where pensioner is in receipt of more than one pension will remain unchanged.

8. In the case of retired Supreme Court and High Court Judges necessary orders will be issued by the Department of Justice separately.

9. It will be the responsibility of the pension disbursing authority, including the nationalized banks etc. to calculate the quantum of DR payable in each individual case.

10. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioner etc. on the basis of above instructions without waiting for any further instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter no.528-TA, II/34-80-II dated 23.04.1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No.GANB No.2958/GA-64 (ii) (CGL)/81 dated 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.

11. In their application to the pensioners/family pensioners belonging to Indian Audit and Accounts Department these orders issue in consultation with the C&AG.

12. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their UO No.119/EV/2009, dated 27.03.2009.

SERIAL CIRCULAR NO.58/2009

PAY COMMISSION CIRCULAR NO.95

No.P(PC)/487/VICPC/DA Date: 24.04.2009

Railway Board vide their letter No. PC-V/2009/A/DA/1 dated 01.04.2009, circulated under RBE No. 59/2009 [PC VI No. 95], have issued revised rates of Dearness Allowance applicable w.e.f. 01.04.2009 to the Railway employees continuing to draw their pay in the pre-revised scale. The said letter is published for information, guidance and necessary action.

Sub: Rates of Dearness Allowance applicable w.e.f. 01.01.2009 to the Railway employees continuing to draw their pay in the pre-revised scale.

In continuation of Ministry of Railway's letter No.PC-V/97/I/7/14 dated 17.11.2008, [PC-VI/48, RBE No. 179/2008] revising rates of Dearness Allowance w.e.f. 01.07.2008 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay [V CPC Scale], the rates of Dearness admissible to this category of employees shall be enhanced from the existing 54% to 64% w.e.f. 01.01.2009. All other conditions as laid down in the Board's letter dated 17.11.2008 ibid will continue to apply.

The payment of arrears of Dearness Allowance for the month of January and February, 2009 shall not be made before the date of disbursement of salary of March, 2009 and no honorarium is payable for preparing separate bill for this purpose.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.59/2009

PAY COMMISSION CIRCULAR NO .93

No.P(PC)/487/VICPC/Allowance Date: 24 .04.2009

A copy of Railway Board's letter No.E(P&A)I-2008/ALL/RPF/2 dated 26.03.2009, RBE No.57/2009 (PC-VI No.93/2009) wherein Board have issued corrigendum to their letter No. E(P&A)I-2008/ALL/RPF/2 dated 02.01.2009 regarding grant of Compensation payable to Non-gazetted RPF/RPSF for working on gazetted holidays, is enclosed herewith for information, guidance and necessary action.

Copy of Railway Board's letter No.E(P&A)I-2008/ALL/RPF/2 dated 26.03.2009, RBE No.57/2009 (PC-VI No.93/2009)

Sub: Grant of Compensation in lieu of holidays to Non-gazetted RPF/RPSF personnel for attendance on gazetted holidays – implementation of VI CPC's recommendation.

Ref: Board's letter No. E(P&A)I-2008/ALL/RPF/2 dated 02.01.2009

CORRIGENDUM

Vide Board's letter under reference PC-VI No was inadvertently given as 01/09. This number may be read as 66.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.60/2009

PAY COMMISSION CIRCULAR NO. 90

No.P(PC)/487/VICPC/Allowance Date: 24.04.2009

A copy of Railway Board's letter No.F[E]I/2008/AL-28/15 dated 19.03.2009, RBE No. 53/2009 (PC-VI No.90) wherein Board have issued corrigendum to their letter No. F[E]I/2008/AL-28/15 dated 01.12.2008 [RBE No. 193/08 PC VI No. 56] regarding Travelling Allowance payable for performing journey on road on official duty, is enclosed herewith for information, guidance and necessary action.

CORRIGENDUM

Sub: Travelling Allowance Rules – Implementation of the Sixth Central
Pay Commission – Journey on Transfer.

Column [2] of the Table in Para C of Board's letter No. F[E]I/2008/AL-28/15 dated 01.12.2008, on the above subject may be corrected as under:

Rate per km for transport by road [Rs. Per km.]	READ
18 [Rs.0.30 per kg. per km]	18 [Rs.0.003 per kg./per km]
9.00 [Rs.0.31 per kg. per km.]	9.00 [Rs.0.0031 per kg. per km.]
4.60 [Rs.0.31 per kg. per km]	4.60 [Rs.0.0031 per kg. per km]

SERIAL CIRCULAR No. 61/2009

No. P[R]299/V Dated: 24-04-2009

Copy of Board's letter No.E[G]2001/HO1-7 dated 08.04.2009 is published for information, guidance and necessary action. Board's letter dated 03.03.09 quoted therein was circulated as SC No. 47/09.

Copy of Board's letter No. E[G]2001/HO1-7 dated 08.04.2009 [RBE No.63 /09]

***Sub: Grant of honorarium to the Railway Officers / Staff for setting of
question papers & evaluation of answer sheets for Limited
Departmental Competitive Examination held for promotion from
Group 'C' to Group 'B' .***

Reference instructions contained in Board's letter of even number dated 03.03.2009 under which the rates of honorarium payable to the Railway officers / staff for setting of question papers and evaluation of answer sheets for Limited Departmental Competitive Examination held for promotion from Group 'C' to Group 'B' have been enhanced. In this regard, clarification has been sought by one of the Railways as to whether the rates of honorarium prescribed for the LDCE are also applicable for examination held for promotion from Group 'C' to Group 'B' to fill up 70% vacancies through General Selection. The matter has been examined and it is clarified that the rates of honorarium laid down in Board's letter cited above are applicable for both the LDCE to fill up 30% vacancies and the General Selection to fill up 70% vacancies by promotion from Group 'C' to Group 'B'.

This issues with the concurrence of the Finance directorate of the Ministry of Railways.

This also disposes of W.C. Railway's letter No. WCR/PHQ/Confdl/Honorarium dated 20.01.09

SERIAL CIRCULAR NO.62/2009

PAY COMMISSION CIRCULAR NO.100

No.P(PC)/487/VICPC/Allowance Date: 28.04.2009

A copy of Railway Board's letter No.E[P&A]I-2008/SP-1/WS-4 dated 23.04.2009, RBE No.68/2009 (PC-VI/100), wherein Board have issued clarification regarding the payment of PCO

Allowance to non-supervisory and supervisory staff is enclosed herewith for information, guidance and necessary action. Board's letter dated 06.02.2009 RBE No. 23/2009 [PC VI No. 73/2009] mentioned therein was circulated under Serial Circular No. 19/2009 dated 18.02.2009.

Copy of Board's letter No. E[P&A]I-2008/SP-1/WS-4 dated 23.04.2009, RBE No.68/2009 (PC-VI/100)

***Sub: Recommendation of the VI Central Pay Commission-
Decision relating to grant of PCO Allowance to staff of
Production Control Organisation.***

Ref: Board's letter of even number dated 06.02.09

With reference to Board's above quoted letter, a doubt has been raised by some of the Associations as to whether Junior Engineers I & II drawing grade pay Rs.4200/- will be covered by the instructions contained in Board's letter dt. 06.02.2009 for payment of P.C.O Allowance @ 15% .

2. It is clarified that PCO Allowance may continue to be paid @ 15% to non-supervisory staff and JE-I & II drawing grade pay upto Rs.4200/- and @ 7.5% to SEs and SSEs drawing grade pay of Rs.4600/-.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.63/2009

PAY COMMISSION CIRCULAR NO. 100

No.P(PC)/487/VICPC/Promotion Date: 28.04.2009

A copy of Railway Board's letter No.E[NG]I-2008/PM 1/15 dated 24.04.2009, RBE No.70/2009 is enclosed herewith for information, guidance and necessary action. Board's letter dated 23.09.08 quoted therein was circulated as SC No. 124/08.

Copy of Board's letter No. E[NG]I-2008/PM 1/15 dated 24.04.2009, RBE No.70/2009

***Sub: Implementation of recommendations of 6th CPC – merger of
grades – promotion within the same grade pay –
Clarification regarding.***

In continuation of this Ministry's letter of even number, dt. 23.09.2008, it is clarified that in cases where two or more existing scales of pay 'A' and 'B' or 'A', 'B' and 'C' have been merged into a single grade pay 'X' or where an existing scale say 'A' has been upgraded to allot the grade pay, which has been allotted to existing next higher grade say 'B' in the hierarchy, in such cases selections and promotion from the existing lower scale to the existing higher scale[s], should not be made. Promotions from existing lower scales to the existing scale 'A' should likewise cease. Further in such cases, action on selections etc. already in process should be stayed and the panels / suitability lists already existing should also not be operated.

2. **Where merger of scales is not involved and a grade in the existing scale has been replaced by grade pay, promotions may continue to be made in accordance with the existing classification.**

3. However, this will not apply to the cases of promotion of running categories viz. Loco Pilots and Guards, wherein the existing channel of promotion will continue till further orders. It is also clarified that the promotion to the post of Technicians /MCM/ Sr. Supervisors [P.Way] etc. which also have been allotted the grade pay Rs.4200 should not be treated as merged with JE-II / JE-I and promotions to the post of technicians in Grade Pay Rs.4200 may continue to be made as per existing classification. However, promotions from Technicians /MCM/ Sr. Supervisors [P.Way] to the posts of JE-II/JE-I, which have also been allotted Grade Pay Rs.4200, should not be made.

SERIAL CIRCULAR No.64/2009
No. P[R]420/VI Dated: 30-04-2009

A copy of Board's letter No.E[G]2009/LE 2/1 dated 17.04.2009 is published for information, guidance and necessary action. Board's letter dated 19.06.1992 – RBE No. 99/92- [not 01.07.1992 as mentioned in Board's letter] is also enclosed.

Copy of Board's letter No. E[G]2009/LE 2/1 dated 17.04.2009 [RBE No.66 /09]

Sub: Regularisation of unauthorized absence – compliance of instructions on the subject while sending proposals for Board's consideration.

It has been observed that proposals for regularization of unauthorized absence are being forwarded by the Railways for Board's consideration in a routine manner, often without the complete details required for processing the proposal. The issue has been viewed seriously by the Board.

2. In this connection, attention is invited to instructions contained in Board's letter No. E[G]91/LE 2-26 dated 01.07.1992, wherein while detailing the discrepancies often noticed in proposals on the issue received from the Railways, the Railways were directed to streamline the procedure and ensure that complete information in respect of the proposals should be furnished to the Board to obviate the need for making back references. The details are required to be sent along with the proposal in the prescribed proforma as circulated vide Board's letter dated 01.07.1992 ibid.

3. It is reiterated that while sending proposals for regularisation of unauthorized absence the details in the proforma should be carefully filled in and furnished alongwith the proposals.

Copy of Board's letter No. E[G]91/LE 2-26 dated 19.06.1992 [RBE No. 99/1992]

Sub: Regularisation of the period of absence

It is observed that the proposals for regularization of the unauthorized absence having incomplete information are referred to the Ministry of Railways in routine. The features of such references are as under:

- [i] The information furnished is as scanty as possible.
- [ii] The proposal is invariably belated i.e. long after the detection of unauthorized absence or even resumption of duty by the employee.
- [iii] Prolonged absence is mostly exonerated on some ground or the other. The reasons for exoneration are not clearly advised to the Board. The proceedings of inquiry and the

inquiry reports are invariably withheld.

- [iv] The reasons, why absenting staff on pretext of sickness are not referred to authorized Railway Medical Attendant, are not indicated.
- [v] The entire lapse at every stage is summarily disposed of by intimating that the staff concerned could not be taken up under D&A rules because they have already retired. In such cases, the staff who are actually dealing with the establishment of the employee concerned and also the concerned APO & SPO should be held responsible because dereliction of duty on their part cannot also be ruled out.

In order to streamline the procedure, all the Zonal Railways / Production Units etc. are advised to send the complete information in respect of each proposal clarifying the position fully, specially, with regard to the points mentioned above along with Annexure as per the enclosed proforma. Attention, in this connection is also invited to Executive Director, Establishment [G]'s D.O. letter No. E[G]86/LE2/12 dated 26.12.1986, No. E[G]88/LE2/3 dated 25.1.1989 and No. E[G]90/LE 2/30 dated 28.2.1991.

Compliance of these instructions may be ensured invariably while forwarding proposals for regularization of the period of absence to Board in future.

ANNEXURE I

Statement showing particulars of the employee who remained absent from duty unauthorisedly.

S.No	Name[s] of employees	The total period of absence which is to be regularised	Nature of absence	Justification for granting the leave to the employee beyond permissible limit to be or not to be counted for pensionary benefit or to be treated as dies non	Details of the action taken under DAR against the employee who remained absent unauthorisedly	Comments of the FA&CAO	Responsibility fixed		Remarks if any
							[a]	[b]	
							Against the dealing staff for not taking timely action	If the dealing staff have retired from service, furnish the name of the dealing staff their posting on the relevant seats / section and facts about their retire-	

							ment.	
1	2	3	4	5	6	7	8	9

SERIAL CIRCULAR No. 65 /2009

No. P[R]420/VI Dated:30-04-2009

A copy of Board's letter No.E[P&A]I-2009/CPC/LE-4 dated 23.04.2009 is published for information, guidance and necessary action. Board's letter dated 12.12.08 quoted therein was circulated as SC No. 198/08.

Copy of Board's letter No. E[P&A]I-2009/CPC/LE-4 dated 23.04.2009 [RBE No. -/09]

***Sub: Grant of Child Care Leave to female railway servants
Ref: Railway Board's letter No. E[P & A]I-2009/CPC/LE-4
dated 12.12.08***

A doubt has been raised by some of the Zonal Railways as to whether LHAP is to be considered as Earned Leave like LAP for the purpose of grant of Child Care Leave.

2. It is clarified that LHAP is not to be considered as Earned Leave for the purpose of grant of Child Care Leave. As such, a female railway servant may be granted CCL even in the case she has LHAP at her credit.

SERIAL CIRCULAR No. 66/2009

No. P[R]500/XXIII Dated:21-05-2009

Copy of Board's letter No.F[E]III/2009/PN1/7 dated 30.04.2009 is published for information, guidance and necessary action. Board's letters dated 19.9.1986, 27.3.1991, 21.1.1994 quoted therein were circulated as SC Nos.149/86, 60/91 and 10/94, respectively.

Copy of Board's letter No. F[E]III/2009/PN1/7 dated 30.04.2009 [RBE No.75 /09]

***Sub: Grant of family pension to the families of Government servants
kidnapped by insurgents/terrorists.***

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/28/04-P&PW[E] dated 31st March, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed O.M. and Railway Board's corresponding instructions is given below.

S.No	DOP&PW's instructions	Railway Board's corresponding instructions
1	O.M. No. 1/17/86-P&PW dtd 29 th August, 1986	F[E]III/86/PN1/17 dated 19.9.1986
2	O.M. No.1/17/86-P&PW[C] dtd 25 th January, 1991	F[E]III/86/PN1/17 dated 27.3.1991
3	O.M. No.1[17]86-P&PW [E] dated 18 th February, 1993	F[E]III/86/PN1/17 dated21.1.1994

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/28/04-P&PW[E] dated 31st March, 2009

Sub: Grant of family pension to the families of Government servants kidnapped by insurgents/terrorists.

OFFICE MEMORANDUM

The undersigned is to invite a reference to this Department's earlier OM No. 1/17/86 – P&PW dated 29th August, 1986 and the subsequent clarifications issued vide OM No. 1[17]86 – P&PW[E] dated 18th February, 1993 and OM No. 1/17/86-P&PW[C] dated 25th January, 1991, detailing instructions regarding grant of family pension to the eligible family members of the Government servants who have suddenly disappeared and whose whereabouts are not known, within a period of one year from the date of registration of an FIR with the police.

2. The Staff side on the National Council [JCM] have been raising for quite some time the issue concerning withdrawal of the mandatory condition of one year reckoned from the date of filing of FIR with the police, prescribed in regard to sanction of family pension to the eligible family members of the Government employees who are kidnapped by insurgents/terrorists. The demand of the staff side is based on the premise that this kind of stipulation in the rules has been causing a great deal of hardship to the families of such kidnapped employees.

3. The matter has been considered in this Department in consultation with the Ministry of Finance [Deptt. Of Expenditure]/ Ministry of Law. It has now been decided that the family pension to the eligible family members of the Government employees kidnapped by insurgents/terrorists, may be sanctioned after a period of six months from the date of registration of FIR with the police. The instructions concerning grant / disbursal of retirement or death gratuity, as contained in this Department's OM referred to above, would remain the same.

SERIAL CIRCULAR No. 67 /2009

No. P[R]563/VIII Dated: 21-05-2009

Copy of Board's letter No.E[NG]II/2008/RR-1/35 dated 30.04.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[NG]II/2008/RR-1/35 dated 30.04.2009 [RBE No.76 /09]

Sub: Recognition of certificates / qualifications awarded by West Bengal Board of Secondary Education for the purpose of employment.

Candidates having qualifications obtained from various Boards of School Education have been applying for employment to Railway Recruitment Boards [RRBs] and zonal railways and at times in the absence of consolidated guidelines, it becomes difficult to ascertain whether the qualification is from a recognized Board of School of Education or from a dubious /unrecognized one.

The issue of recognition of certificates/ qualification awarded by various Boards of School Education being operated in various parts of the country for the purpose of employment and higher education has, therefore, been examined in consultation with Department of Personnel & Training under the aegis of Ministry of Personnel, PG and Pensions, Ministry of Human Resource Development and Council of Boards of School Education [COBSE] in India and it is apprised that qualification / certificates awarded /issued by the following Boards of School Education be accepted for the purpose of employment and higher education on the railways:

S.No.	State	Board of School Education
1	Andhra Pradesh	Andhra Pradesh Board of Secondary Education, Hyderabad
2	Andhra Pradesh	Andhra Pradesh Board of Intermediate Education, Hyderabad

3 .	Assam	Assam Board of Secondary Education, Guwahati
4 .	Assam	Assam Higher Secondary Education Council, Guwahati
5 .	Bihar	Bihar School Examination Board, Patna
6 .	Bihar	Bihar Intermediate Education Council, Patna
7 .	Goa	Goa Board of Secondary & Higher Secondary Education, Alto Betim, Goa.
8 .	Gujarat	Gujarat Secondary Education Board, Gandhi Nagar
9 .	Harayana	Harayana Board of Education, Bhiwani
1 0 .	Himachal Pradesh	Himachal Pradesh Board of School Education, Dharamsala.
1 1 .	Jammu & Kashmir	J & K State Board of School Education, Srinagar
1 2 .	Karnataka	Karnataka Secondary Education Examination Board, Bengaluru
1 3 .	Karnataka	Karnataka Board of Pre-University Education, Bengaluru
1 4 .	Kerala	Kerala Board of Public Examinations, Thiruvananthapuram
1 5 .	Maharashtra	Maharashtra State Board of Secondary and Higher Secondary Education, Pune
1 6 .	Madhya Pradesh	Madhya Pradesh Board of Secondary Education, Bhopal
1 7 .	Manipur	Manipur Board of Secondary Education, Imphal.
1	Manipur	Manipur Council of Higher Secondary Education, Imphal.

1 9 .	Meghalaya	Meghalaya Board of School Education, Meghalaya
2 0 .	Mizoram	Mizoram Board of School Education, Aizwal
2 1 .	Nagaland	Nagaland Board of School Education, Kohima
2 2 .	Orissa	Orissa Board of Secondary Education, Cuttack
2 3 .	Orissa	Orissa Council of Higher Secondary Education, Bhubaneswar
2 4 .	Punjab	Punjab School Education Board, Mohali
2 5 .	Rajasthan	Rajasthan Board of Secondary Education, Ajmer
2 6 .	Tamil Nadu	Tamil Nadu Board of Secondary Education, Chennai
2 7 .	Tamil Nadu	Tamil Nadu Board of Higher Secondary Education, Chennai
2 8 .	Tripura	Tripura Board of Secondary Education, Agartala
2 9 .	Uttar Pradesh	U.P. Board of High School & Intermediate Education, Allahabad
3 0 .	West Bengal	West Bengal Board of Secondary Education, Kolkata
3 1 .	West Bengal	West Bengal Council of Higher Secondary Education, Kolkata
3 2 .	All India Board	Central Board of Secondary Education [CBSE], Delhi

3 3 .	All India Board	Council for Indian School Certificate Examination, Delhi
3 4 .	All India Board	National Institute of Open Schooling [erstwhile National Open School], New Delhi.

SERIAL CIRCULAR No. 68/2009

No. P[R]605/XI Dated:27-05-2009

Copy of Board's letter No.E[GP]2002/2/88 dated 30.04.2009 is published for information, guidance and necessary action. Board's letter dated 31.1.2006 quoted therein was circulated as SC No. 16/06 and Board's letter dated 24.09.2007 is enclosed herewith.

Copy of Board's letter No. E[GP]2002/2/88 dated 30.04.2009 [RBE No.77 /09]

***Sub: Selection for promotion from Group 'C' to Group 'B' posts in
Transportation [Traffic & Commercial] Deptt.***

Ref: Board's letters of even number dated 31.1.2006 & 24.09.2007

In terms of Board's letter of even number dated 31.1.2006, instructions were issued that composite selections covering both the streams viz. Operating and Commercial may be held for promotion to Group 'B' in Transportation [Traffic & Commercial] department. Subsequently, in terms of Board's letter of even number dated 24.09.2007, exemption from holding composite selections was granted for one selection period.

2. In partial modification to Railway Board's letter of even number dated 31.01.2006, it has now been decided by the Board that stream-wise Selections [70% Selection and 30% LDCE] may be held henceforth for filling up Group 'B' vacancies in the Transportation [Traffic & Commercial] Department.

3. However, combined Group 'B' Selections, if already initiated by the Railways after the exemption period was over, may continue undisturbed and stream-wise selection may be introduced from the next selection period onwards.

Copy of Board's letter No. E[GP]2002/2/88 dated 24.09.2007

***Sub: Selection for promotion from Group 'C' to Group 'B' posts in Traffic
[T&C] Department.***

Ref: Board's letters No. 2002/E[GP]2/88 dt. 27/07/07 and 31.08.2007

In continuation of Board's letters of even number dated 27/07/2007 and 31/08/2007, Board has decided to give exemption from holding composite selections and for conducting and finalizing stream-wise selection for promotion from Group 'C' to Group 'B' posts in Transportation [Traffic & Commercial] Department for one selection period from the date of issue of this letter, if the written examination for 70% Selection has not already been conducted. Composite selections that are already under process [with the written examination for 70% selection already held] are to continue undisturbed.

SERIAL CIRCULAR No. 69 /2009

No. P[R] 500/XXIII Dated: 21-05-2009

Copy of Board's letter No.F[E]III/2005/PN1/32 dated 29.04.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. F[E]III/2005/PN1/32 dated 29.04.2009 [RBE No. 73/09]

Sub: Simplification of procedures outlined in sub Rule 4 of Rule 75[6] of Railway Services [Pension] Rules, 1993 regarding Family Pension to Handicapped /Disabled son/daughter of Railway Servants / Pensioners – Reg.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/16/08-P&PW[E] dated 9th March, 2009 on the above mentioned subject, is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. Clause [iii] & [vi] and the explanation [d] thereunder below the proviso to Sub-rule 6 of Rule 54 of the CCS [Pension] Rules, 1972 correspond to clause [a] & [d] and explanation [4] of the proviso to Sub-rule 6 of Rule 75 of Railway Services [Pension] Rules, 1993 .

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/16/08-P&PW[E] dated 9th March, 2009

Sub: Simplification of procedures outlined in Rule 54 [6] of CCS [Pension] Rules, 1972 regarding Family Pension to Handicapped /Disabled son/daughter of Government Servants / Pensioners – Reg.

The undersigned is directed to say that as per the existing provisions under clauses [iii] & [vi] and the explanation [d] thereunder below the proviso to Sub-rule 6 of Rule 54 of CCS [Pension] Rules, 1972, if the son or daughter of a Government servant is suffering from any disorder or disability of mind [including mentally retarded] or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of twenty five years, the family pension shall be payable to such son or daughter for life subject to certain stipulations. Further, the family pension shall be paid to such son or daughter through the Guardian as if he or she were a minor except in the case of physically crippled son / daughter who has attained the age of majority. In the case of a mentally retarded son or daughter, the family pension shall be payable to a person nominated by the Government or the pensioner, as the case may be. It has been further provided that it shall be the duty of the Guardian or son or daughter to furnish a certificate to the Treasury/Bank, as the case may be, every month to the effect that –[i] he/she has not started earning his/her livelihood; and [ii] in case of daughter, that she has not yet married.

2. Representations have been received in this Department requesting for simplification of procedures concerning family pension to handicapped/disabled son/daughter of Government servants/pensioners, particularly **with regard to submission of a certificate to the Treasury/Bank, as the case may be, every month by the Guardian or son or daughter to the effect [i] that he/she has not started earning his/her livelihood; and [ii] in case of daughter, that she has not yet married.** These procedures are stated to be cumbersome and unreasonable thereby causing hardship to the concerned.

3. The matter has been examined in this Department in consultation with the Ministry of Finance [Department of Expenditure]. Taking note of these concerns, and the difficulties being faced by those affected by the existing cumbersome procedures in this regard, it has accordingly been decided that in all such cases the Guardian or son or daughter, shall furnish a certificate to the Treasury/Bank, as the case may be, every year instead of every month, as in the existing provisions, subject to the condition that in case of any eventuality taking place at any point of time during the year, the same shall be reported by the guardian or son or daughter, to the Bank /Treasury at the earliest possible.

4. This issues with the concurrence of the Ministry of Finance, Department of Expenditure vide their U.O. No. 563/E.V/2008 dated 22.10.2008.

5. These orders, insofar as their applicability relates to the employees of the Indian Audit and Accounts Department, are being issued in consultation with the Comptroller and Auditor General of India, vide their U.O. No.19-Audit [Rules]26-2008 dated 6.3.2009.

SERIAL CIRCULAR No.70/2009

No. P[R]554/VII Dated:21-05-2009

Copy of Board's letter No.2008/LMB/10/26 dated 20.04.2009 is published for information, guidance and necessary action. Board's letter dated 29.10.2008 quoted therein was circulated as SC No. 155/08.

Copy of Board's letter No. 2008/LMB/10/26 dated 20.04.2009 [RB/L&A No. 89/09]

Sub: Review of construction of Type-I quarters in Railways.

Consequent upon the acceptance of the recommendations of the 6th Central Pay Commission for upgradation of Group –D Staff to Group-C as advised vide Circular RBE No. 160/2008 dated 29.10.2008, the issue of construction of Type-I quarters has been reviewed and the following decisions have been taken by the Board:

1. No new proposal for construction of Type-I quarters should be processed by the Railways.
2. All proposals for replacement of Type-I quarters, wherever due on age-cum-condition basis should be for replacement with Type-II quarters instead of Type-I quarters.
3. In respect of already sanctioned works of Type-I quarters, whether new construction or on replacement account, wherever tenders have not yet been awarded, only Type-II quarters should be constructed in place of Type-I quarters if feasible, keeping in view the site conditions. This may be done after making due provision in the Detailed Estimate through material modification.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 71/2009

No. P[R] 554/VII Dated: 21-05-2009

Copy of Board's letter No.E[G]2008 QR1-8 dated 28.4.2009 is published for information, guidance and necessary action. Board's letters dated 15.01.90 and 20.11.2006 quoted therein were circulated as SC Nos. 27/90 and 205/06, respectively.

Sub: Allotment upto Type-V of Railway accommodation on out of turn basis to compassionate appointees and permitted the pre-20.11.2006 compassionate appointees to register for better type of accommodation as per the eligibility of deceased Railway employees.

The issue of "Allotment upto Type-V of Railway accommodation on out of turn basis to compassionate appointees and permitting the pre-20.11.2006 compassionate appointees to register for better type of accommodation as the eligibility of the deceased Railway employee" was examined by the full Board and after reviewing the actual position Board have decided to "modify existing instruction contained in Board's letter No. E[G]2006 QR1-14[B] dated 20.11.2006, by substituting Type-IV Special by Type-V." Accordingly, modified para 2 of Board's letter dated 20.11.2006 would read as under:-

" Taking into consideration the fact that after the death of a Railway employee, there is tremendous amount of financial, emotional and social upset in the life of family members of the deceased Railway employee and there is need to secure the environment in which the family was living before the death of Railway employee, it has been decided in partial modification of the instructions contained in letter No. E[G]85 QR1-9 dated 15-01-90 that the requests for out of turn allotment of Railway quarters from the eligible dependents / specified relations of deceased Railway employees who are appointed on compassionate grounds, may be considered for allotment of Railway quarter of one type below the entitlement of the deceased Railway employee, minimum being Type-I and restricting the allotment upto Type-V or the entitled category of accommodation of the compassionate appointee, whichever is higher, subject to fulfilling the laid down conditions. This will be applicable to all group 'A, B, C & D Railway employees."

2. These instructions will come into force from the date of issue.
3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 72/2009

No. P[PC]/487/VI CPC/Allowances Dated: 19 -05-2009

A copy of Railway Board's letter No.F[E]III/2009/PN1/6 dated 29.04.2009 circulated under RBE No. 72/2009 [PC VI-102] is enclosed herewith for information, guidance and necessary action.

Copy of Board's letter No. F[E]III/2009/PN1/6 dated 29.04.2009 [RBE No.72/09]PC-VI 102

Sub: Implementation of Government's decision on the recommendations of the 6th CPC – Revision of the Railway Services [Extraordinary Pension] Rules, 1993 – Constant

Attendant Allowance.

On acceptance of the recommendations of the Sixth Central Pay Commission contained in para 5.1.44 of its Report, orders were issued vide para 10.1 of this office letter No. F[E]III/2008/PN1/13 dated 15.09.2008 that:

“In the case of pensioners who retired on disability pension under the Railway Services [Extraordinary Pension] Rules, 1993 for 100% disability [where the individual is completely dependent on somebody else for day to day functions] a Constant Attendant Allowance of Rs.3000/- p.m. shall be allowed in addition to the disability pension, on the lines existing in Defence Forces.”

2. The modalities governing grant of this allowance have been under consideration in consultation with the Department of Pension & Pensioners' Welfare and the Ministry of Finance [Department of Expenditure] and it has been decided that the payment of Constant Attendant Allowance shall be governed by the provisions as under:

[i] Constant Attendant Allowance will be applicable to cases where the disability for which Constant Attendant Allowance is payable is attributable to or aggravated by service.

[ii] Constant Attendant Allowance may be granted to a Railway servant who is awarded a disability pension for 100 percent disablement, if in the opinion of the medical board, he needs the services of a constant attendant for at least a period of three months, and the necessity arises solely from the condition of the accepted disability or disabilities.

[iii] Constant Attendant Allowance shall not be payable for any period during which the pension is an inmate or an in-patient of a Government institution or hospital.

[iv] Payment of Constant Attendant Allowance shall be made along with disability pension. Payment shall be made on the basis of declaration as in Annexure which shall be submitted to the Pension Disbursing Authority in May & November each year.

3. Formal amendment to the Railway Services [Extraordinary Pension] Rules, 1993, will be issued separately.

Annexure to letter No. F[E]III/2009/PN1/6 dated 29.04.2009
Declaration for drawal of Constant Attendant Allowance by a Railway Pensioner along with disability pension

1. PPO No.
2. Name of the Railway Pensioner
3. [a] Post
[b] Grade
[c] Rank last held
4. Name of the Deptt./Office from which he/she retired
5. Scale of pay/Pay Band & Grade Pay at the time of retirement

6. Pay last drawn
7. Date of Birth
8. Rate of Constant Attendant Allowance
9. Particulars of any period spent as an inmate or an in-patient of a Railway /Government Hospital or institution since the allowance was last drawn

[a] Date of admission to the hospital /institution

[b] Date of discharge from the hospital / institution

10. I hereby declare that I am the pensioner described above, that the particulars given on this form are true and that during the period fromto..... for which I now claim Constant Attendant Allowance:

[a] I was not an inmate or an in-patient of a Railway /Government hospital/institution;

[b] I actually employed Shri..... Son of Shri as a paid attendant to look after me, such attendance having been necessitated by the disability /disabilities for which I am drawing the disability pension; and

[c] Shri..... is not related to me in any way.

Place:

Date:

[Pensioner's Signature]

Full Address

I certify to the best of my knowledge and belief that the above declaration is correct.

Place

Date

[Signature of a responsible officer or well known person]

Full Name & Designation

SERIAL CIRCULAR No. 73/2009

No. P[PC]/487/VICPC/IMP Dated:18-05-2009

A copy of Railway Board's letter No.PC-VI/2009/I/RSRP/2 dated 30.04.2009 RBE No. 74/2009 [PC-VI/103] is published for information, guidance and necessary action.

Copy of Board's letter No. PC-VI/2009/I/RSRP/2 dated 30.04.2009- PC-VI 103- [RBE No. 74/09]

Sub: Applicability of RS[RP] Rules, 2008 to persons re-employed in Railway Service after retirement and whose pay is debitable to Railway Estimates.

Persons re-employed in Railway service after retirement have been excluded from the purview of the Railway Services [Revised Pay] Rules, 2008 vide Rule 2[2] [vii] thereof. The question of extension of the benefit of the revised pay rules to these persons and the procedure to be followed for fixing their pay in the revised scales has been considered by the Government. The President is pleased to decide that, in partial modification of the Rule 2 [2] [vii] of the Railway Services [Revised Pay] Rules, 2008, the provisions of these rules shall apply to such persons also

who were in re-employment on 1st January, 2006, subject to the orders hereinafter contained. This decision will cover all Railway servants re-employed on Railways other than those employed on contract whether they have retired with or without a pension and / or gratuity or any other retirement benefits, e.g. contributory fund etc. from a civil post or from the Armed Forces.

2[I] The initial pay of a re-employed Railway servant who elects or is deemed to have elected to be governed by the revised pay scale from the 1st day of January 2006 shall be fixed in the following manner namely:-

According to the provisions of Rule 7 of the RS[RP] Rules, 2008, if he is –

- [i] a Railway servant who retired without receiving a pension, gratuity or any other retirement benefit and
- [ii] a retired Railway servant who received pension or any other retirement benefits but which were ignored while fixing pay on re-employment.

2[II] The initial pay of a re-employed Railway servant who retired with a pension or any other retirement benefit and whose pay on re-employment was fixed with reference to these benefits or ignoring a part thereof, and who elects or is deemed to have elected to be governed by the revised scales from the 1st day of January, 2006 shall be fixed in accordance with the provisions contained in Rule 7 of the Railway Services [Revised Pay] Rules, 2008. In addition to the pay so fixed, the re-employed Railway servant would continue to draw the retirement benefits he was permitted to draw in the pre-revised scales, as modified based on the recommendations of the Sixth Central Pay Commission, orders in respect of which have been issued separately by the Department of Pension & Pensioners Welfare. However, an amount equivalent to the revised pension [excluding ignorable portion of pension, wherever permissible], effective from 1.1.2006 or after, shall be deducted from his pay in accordance with the general policy of the Government on fixation of pay of re-employed pensioners. Annual increments will be allowed in the manner laid down in Rule 10 of Railway Services [Revised Pay] Rules, 2008, on the entire amount of pay as if pension had not be deducted.

3. Re-employed persons who become eligible to elect revised scale in accordance with these orders should exercise their option in the manner laid down in Rule 6 of the Railway Services [Revised Pay] Rules, 2008 within three months of the date of issue of these orders or in cases where the existing scale of pay of the posts held by them are revised subsequent to the issue of these orders, within three months of the date of orders / notification revising the scales.

4. Where a re-employed Railway servant elects to draw his pay in the existing scale and is brought over to revised scale from a date later than the 1st day of January, 2006, his pay from the later date in the revised scale shall be fixed in accordance with the provisions of Rule 11 of the Railway Services [Revised Pay] Rules, 2008.

5. Further, the existing ceiling of Rs.26000/- for drawal of pay plus gross pension on re-employment is enhanced to Rs.80000/-, the maximum salary payable to the ex-officio Secretary to the Government of India under Railway Services [Revised Pay] Rules, 2008.

6. The President is also pleased to enhance the ignorable part of pension from Rs.1500/- to Rs.4000/- [Rupees four thousand] in the case of Commissioned Service Officers and civil officers holding Group 'A' posts who retire before attaining the age of 55 years. The existing limits of civil and military pensions to be ignored in fixing the pay of re-employed pensioners will, therefore, cease to be applicable to cases of such pensioners as are re-employed on or after 1.1.2006. In the cases of persons who are already on re-employment, the pay may be fixed on the basis of these orders with effect from 1.1.2006, provided they opt to come under these orders. If they so opt, their terms would be determined afresh as if they have been re-employed for the first time from 1.1.2006. The option should be exercised in writing within three months from the date of issue of these orders. The option once exercised is final.

7. These orders shall take effect from 1.1.2006.
8. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 74 /2009

No. P[PC]487/VICPC/Allowances Dated: 20-05-2009

A copy of Board's letter No.F[E]I/2008/AL-28/14 dated 23.04.2009 is published for information, guidance and necessary action. Board's letter dated 01.12.2008 quoted therein was circulated as S.C. No. 183/2008.

Copy of Board's letter No. F[E]I/2008/AL-28/14 dated 23.04.2009 PC VI -101 [RBE No.69/09]

Sub: T.A. Rules – Clarification regarding entitlement of Mileage Allowance for journeys by Road while on Tour.

Ref: Board's letter No. F[E]I/2008/AL-28/14 dated 1.12.2008

With reference to Board's letter dated 1.12.08 quoted above, a doubt has been raised by one of the Railways in regard to the entitlement of Railway employees for Ordinary Taxi while on tour. The matter has been examined in Board's office and it is clarified that though there is no specific mention about entitlement of Railway servants to undertake journey by Ordinary Taxi in column [i] of the Table in Para-D of the Annexure to Board's above quoted letter dated 1.12.2008, it is implicit in the provisions of the aforesaid para that the Railway servants who are covered under category [i], [ii] & [iii] of para D, are entitled to claim Mileage Allowance for Ordinary Taxi when the journey is actually performed by Ordinary Taxi.

This disposes of East Coast Railway's letter No./ Pers/R/Allowance/21 dated 19.02.09.

SERIAL CIRCULAR No. 75 /2009

No. P[R]563/VIII Dated:27-05-2009

Copy of Board's letter No.E[NG]II/2008/RR-1/40 dated 14.05.2009 is published for information, guidance and necessary action. Board's letter dated 25.02.91 quoted therein is also enclosed.

Copy of Board's letter No. E[NG]II/2008/RR-1/40 dated 14.05.2009 [RBE No.81/09]

Sub: Equivalence of qualification awarded by Kameshwar Singh Darbhanga Sanskrit University, Darbhanga, Bihar.

Ref: Letter No. E[NG]-II/89/RR-1/7 dated 25.2.1991 [RBE No. 38/1991]

In continuation of instructions contained in Board's letter referred to above, a copy of O.M. No. 14021/3/97-Estt[D] dated 4.5.1998 issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions on the above subject is enclosed herewith for information and guidance.

Copy of O.M. No. 14021/3/97-Estt[D] dated 4.5.1998 issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions

Sub: Equivalence of qualification awarded by Kameshwar Singh Darbhanga Sanskrit University, Darbhanga, Bihar

The undersigned is directed to say that Government of India have decided to recognize the following examinations conducted by Kameshwar Singh Darbhanga Sanskrit University,

Darbhanga, [Bihar], as equivalent to educational qualifications in the general set up of education as indicated against each for the purpose of employment under the Central Government:-

S.No.	Examination	Duration of the Course	Conducted since	Equivalence
i.	Upashastri	2years	1981	Intermediate
ii	Shastri [Pass]	3 years	1980	B.A.
iii	Shastri [Pratishtha] [Hons]	3 years	1980	B.A. [Hons]
iv	Acharya	2 years	1980	M.A.
v	Vidyavaridhi	-	1963	Ph.D
vi	Vidyavachaspati	-	1963	D.Litt.

Ministries / Departments are requested to bring these instructions to the notice of all concerned for guidance.

Copy of Brd's ltr. No. E[NG]-II/89/RR-1/7 dated 25.2.1991 [RBE No. 38/1991] from Bahiri's Year Bk. 1991

Sub: Recognition of Examinations conducted by Rashtriya Sanskrit Sansthan, New Delhi, Kameshwar Singh Darbhanga Sanskrit University, Dharbanga, Sampurnanand Sanskrit Vishwavidyalaya Varanasi.

A copy of letter No. 14021/3/90-Estt[D] dated 21.11.1990 received from the Ministry of Personnel, Public Grievances and Pension [Department of Personnel & Training], New Delhi on the above subject is enclosed herewith for information and guidance.

Copy of Ministry of Personnel, Public Grievances and Pension [Department of Personnel & Training], New Delhi's O.M. No. 14021/3/90-Estt[D] dated 21.11.1990

Sub: Recognition of Examinations conducted by Rashtriya Sanskrit Sansthan, New Delhi, Kameshwar Singh Darbhanga Sanskrit University, Dharbanga, Sampurnanand Sanskrit Vishwavidyalaya Varanasi./

The Government have from time to time issued orders recognizing Sanskrit Examinations conducted by different institutions for the purpose of employment under the Central Government. A consolidated list of such examinations as are recognized so far for the purpose of employment under the Central Government is as under:

Name of Institution	Name of Exam.	Equivalence	Authority
Rashtriya Sanskrit Sansthan, New Delhi	1] Prathama	Middle School	DP & T OM No. 6/12/71-Estt[D] dt. 18.7.1972 and No. 14021/1/90-Estt [D] dt. 30.7.90
	2] Madhyama	Higher Secondary	
	3] Shastri	B.A.	
	4] Acharya	M.A.	
	5] Shiksha Shastri	B.Ed.	
	6] Vidya Varidhi	Ph.D	
	7] Vachaspati	D.Lit	
	8] Poorva Madhyama	Secondary School Certificate Examination effective from the year 1983	
	9] Uttar Madhyama	Sr. Secondary Certificate Examinations/ Intermediate effective from the year 1985	
	10] Prak Shastri	Uttar Madhyama /Intermediate effective from the year 1983	
Sampurnanand Sanskrit Vishwavidyalaya Varanasi [formerly Varanaseya Sanskrit Vishwavidyalaya,	i] Purvamadhyama [with English] or Old Khand Madhya [first 2 years course] and special examination in additional subject with English as one of the subjects.	High School Examination	DP & T OM No. F.6[17]/63-Estt[D]
	ii] Uttar Madhyama [with English] or Old Khand Madhyama [full 4 years	Intermediate Examination	

Varanasi which has been renamed as Sampurnanand Sanskrit Vishwavidyalaya w.e.f. 14.12.1974	course] or Sampurna Madhyama Examination in additional subjects in each case with English as one of the subjects		dated 29.11.69
	iii] Shastri [with English] or Old Shastri or Shastri Examination with special examination in additional subjects with English as one of the subjects i.e. Varishta Shastri	BA Degree	
Kameshwar Singh Darbhanga Sanskrit University, Dharbanga,	1] Navin Uttar Madhyama [with English] 2] Navin Shastri [with English]	High School Examination, Intermediate [Art] Examination or a pass in the first year Examination of the three years degree course.	DP & T OM No. 6/5/72-Estt.[D] dt. 30.09.75
	3] Navin Acharya [with English at Shastri Stage	B A Degree	

2. Ministries / Departments are requested to bring these instructions to the notice of all concerned for guidance.

SERIAL CIRCULAR No.76/2009

No. P[R] 554/VII Dated:29-05-2009

Copy of Board's letter No.E[G]2008 QR1-1 dated 22.05.2009 is published for information, guidance and necessary action. Board's letters dated 30.08.07, 02.05.08 and 05.09.08 quoted therein were circulated as SC Nos. 121/07, 63/08 and 113/08, respectively.

Copy of Board's letter No. E[G]2008 QR1-1 dated 22.05.2009 [RBE No.88/09]

Sub: Retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to New Zones.

Ref: Board's letter No. E[G]2007 QR1-5 dated 30.08.07 and No. E[G]2008QR1-1 dated 02.05.08 and 05.09.08.

As the Railways are aware, instructions have been issued from time to time for permitting railway staff posted to new zones to retain railway accommodation at the previous place of posting. As per letter dated 05.09.08 referred to above, only railway staff posted to East Central Railway have been permitted to retain railway accommodation at the previous place of posting up to 31.08.09. On receipt of representations from other railways, the matter has been reviewed by full Board and it has been decided that retention of Railway accommodation at the previous place of posting in favour of officers /staff posted to **all new zones**, in a uniform manner, may be permitted up to **31.08.2009 [Thirty first August, two thousand and nine]**.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 77/2009

No. P[R]64/VI Dated:29-05-2009

Copy of Board's letter No.E[P&A]I-2007/ALL/RPF/1 dated 20.05.2009 is published for information, guidance and necessary action. Board's letter dated 04.06.08 quoted therein was

circulated as SC No. 77/2008.

Copy of Board's letter No. E[P&A]I-2007/ALL/RPF/1 dated 20.05.2009 [RBE No.87/09]

Sub: Grant of Ration Money Allowance and ad-hoc bonus to Head Constables /RPF working as Vigilance Watchers in Vigilance Organisation.

Southern Railway has sought clarification as to whether Ration Money Allowance can be paid to the RPF/RPSF staff working as Vigilance Watcher in Vigilance Organisation as is being granted to RPF/RPSF staff working as Investigating Inspector in Vigilance Organisation in terms of Board's letter of even number dated 4.06.08.

2. The matter has been considered by the Board and it has been decided that RPF/RPSF staff working as Vigilance Watcher in Vigilance Organisation may be granted ad-hoc bonus and Ration Money Allowance in lieu of PLB from the financial year 2008-09.
3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.
4. This disposes of Southern Railway's letter No. P[GS] 483/XII/Audit & Accts. Dated 15.4.09.

SERIAL CIRCULAR No.78 /2009

No. P[R]249/III Dated: 15-06-2009

Copy of Board's letter No.E[W]2008/ED-2/4 dated 04.05.2009 is published for information, guidance and necessary action. Board's letters dated 01.10.2008 and 19.10.2008 quoted therein were circulated under SC Nos. 135/2008 and 207/2008, respectively.

Copy of Board's letter No. E[W]2008/ED-2/4 dated 04.05.2009 [RBE No.78/09]

Sub: Grant of Children Education Allowance & Hostel Subsidy to Railway Employees – clarifications reg.

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by Board's letter of even no. dated 19.12.2008 containing revised policy instructions/clarification on Children Education Allowance and Hostel Subsidy admissible to Railway servants based on the recommendations of Sixth Central Pay Commission.

2. However, certain doubts had been raised still further by some Railways on the aforesaid policy, which are clarified as under:

S.No.	Point of doubt/Clarifications	Comments
1	Whether the expenditure incurred on purchase of books, uniform, shoes etc. prior to 01.09.2008 during the academic year 2008-09 is reimbursable under the Scheme and, if so, upto what extent?	The revised orders on Children Education Allowance are effective from 01.09.2008. In the revised orders reimbursement is admissible for expenditure on purchase of books, uniform, school shoes and certain other fee heads which was not available under the previous instructions. Expenditure incurred prior to 01.09.2008 has to be covered as per the previous instructions. As such it is not feasible to reimburse expenditure on books, uniform, shoes etc.

		purchased prior to 01.09.2008.
2	Whether the full amount of Rs.12000/- of Children Education Allowance can be reimbursed at the beginning of the academic year since expenditure on purchase of books, uniform, shoes and certain fee elements like admission fee, science fee etc. is made at the start of scholastic session?	The new scheme provides reimbursement of children education allowance upto a maximum of Rs.12,000/- per annum per child. It further prescribes that reimbursement can be claimed once every quarter and the amount claimed in a quarter could be more than Rs.3000/- and another quarter less than Rs.3000/- subject to overall ceiling of Rs. 12,000/- per child p.a. being maintained. This logically implies that starting from academic year 2009-10 entire Rs.12,000/- can be claimed in one quarter with 'nil' reimbursements in other three quarters.
3.	In case of employees appointed to service after 01.09.2008, whether the allowance is admissible from date of joining on pro-rata basis or full reimbursement can be claimed?	It is clarified in the revised instructions that Children Education Allowance is not admissible for the period of service treated as dies-non i.e. no service no allowance. It is further clarified that Children Education Allowance may be calculated on pro-rata basis @ maximum Rs.1000/- per month per child. As such employees who have joined service after 01.09.2008 would be entitled to Allowance on pro-rata basis i.e. maximum Rs.1000/- for each completed month per child.
4.	Whether reimbursement can be claimed for expenses on Tuition classes in recognized Coaching Centres.	The Children Education Allowance is meant for the reimbursement of expenses incurred on studies/ education of a child in a school. Hence expenses on coaching classes in a Tuition /Coaching Centre would not be admissible.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR No.79 /2009

No. P[R] 563/VIII Dated: 15-06-2009

Copy of Board's letter No.99/E[RRB]/25/12 dated 25.05.2009 is published for information, guidance and necessary action. Board's letters dated 20.08.99, 07.08.2000 and 04.09.2001 quoted therein were circulated as Serial Circular Nos. 243/99, 200/2000 and 169/05, respectively.

Copy of Board's letter No. 99/E[RRB]/25/12 dt. 25.05.2009 [RBE No.90/09][RRCB No. 1/2009]

Sub: Alternative appointment to medically unfit candidates empanelled by RRBs and RRCs in Group 'C' and Group 'D' posts – regarding.

Ref: [1] Railway Board's letter No. 99/E[RRB]/25/12 dated 20.08.1999 [RRCB No. 09/99]

[2] Railway Board's letter No. 99/E[RRB]/25/12 dated 07.08.2000 [RRCB No. 06/2000]

[3] Railway Board's letter No. E[RRB]/2001/25/21 dated 04.09.2001 [RRCB No. 05/2001].

The matter regarding provision of alternative appointment in the same grade to

candidates selected for Group 'C' and Group 'D' posts by RRBs and RRCs who fail in the prescribed medical examination has been engaging the attention of the Board for quite some time. In terms of Board's letters under reference, General Managers of the Zonal Railways/PUs are presently authorized to consider requests from such candidates for appointment in alternative categories provided there is an acute shortage of staff in the alternative posts of the same grade and on fulfillment by the candidate of the prescribed medical standard, educational qualifications and other eligibility criteria prescribed for the post. This provision is not to be taken as a matter of right by the candidates.

2. The genesis of the provision for considering alternative appointment primarily lies in the high cost of recruitment, short panels and filling up of vacancies where there is acute shortage of staff. However, the experience of the Railways over the years indicates that this provision is being misused. A large number of candidates empanelled for the post of ASM/Assistant Loco Pilot/Motorman had been failing in the prescribed medical examination thereby resulting in short panels. Board had, therefore, decided not to provide appointment in alternative posts to the medically failed empanelled candidates for these categories. These orders were issued in 2001 vide reference No.3 above.

3. Some of the Railways have brought to the notice of the Board that due to a large number of surplus/medically decategorized staff awaiting re-deployment, it is not feasible to consider cases of alternative appointment to medically unfit RRB/RRC empanelled candidates. Moreover, some candidates take this provision as a matter of right and misuse it for securing alternative appointment in Non Technical Popular Categories posts where the level of competition is much tougher. This matter was also discussed in the Conference of Chief Personnel Officers held in Board's office on 01.05.2009 wherein the general consensus was that the policy of providing alternative appointment to the medically failed empanelled candidates both for Group 'C' and Group 'D' posts should be dispensed with.

4. Considering all these aspects, Board have decided to discontinue the policy of providing alternative appointment to the medically failed empanelled candidates selected through RRBs/RRCs for any Group 'C' or Group 'D' post.

5. These orders supersede all earlier orders issued on the subject and will take effect from the date of issue.

6. Please ensure compliance.

SERIAL CIRCULAR No.80 /2009

No. P[R]563/VIII Dated: 16-06-2009

Copy of Board's letter No.E[Sports]2007/Policy/4/[Clarifications] dated 29.05.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[Sports]2007/Policy/4/[Clarifications] dt. 29.05.2009 [RBE No.94/09]

***Sub: "Service Bond" for sports persons recruited on Indian Railways
against sports quota.***

***Ref: Railway Board's letter No. RSCB/SO/83 Pt. dated 23.04.1985 [copy
enclosed].***

Please refer to Board's letter referred above regarding "Service Bond" for sportspersons, recruited on Indian Railways against sports quota.

In this regard, Railway Board has decided that for sportspersons who will be recruited against sports quota on or after the issue of this letter, the **"Service Bond" period shall be of five years instead of three years.**

It has also come to Board's notice that in the past some sportspersons have joined other departments without resigning from the Railways. In such cases appropriate action should be initiated as per extant rules.

Copy of Board's letter No. RSCB/SO/83 Pt. dated 23.04.1985

Sub: Introduction of Service Bond for sportsmen recruited against sports quota on Railways.

The question of sportsmen recruited against sports quota on the Indian Railways and leaving the Railway service in a short period to join other organizations has been engaging the attention of this Board and also the Railway Sports Associations. After due consultation with the Legal Cell of the Railway Board and necessary deliberations in the meeting of the Presidents & Secretaries of Railway Sports Associations with the RSCB held on 11.01.1985 at New Delhi, it has been decided to adopt the enclosed "BOND FORMAT" on the Railways. You are, therefore, requested to issue necessary instructions to ensure that the Bond in the enclosed format is duly filled in & signed by Sportsmen/sportswomen at the time of their appointment against sports quota on the Railways. The amount in Clause [5] of the Bond Format should be equivalent to the salary payable to the candidate for the period of three years i.e. the bond period.

SERVICE BOND

An Agreement made this _____ day of 20____ between

_____ son/ daughter of
_____ residing at _____
[hereinafter called the employee] of the first part and the President of India acting through the
_____ of the Railway Administration [hereinafter called the
Government] of the second part.

WHEREAS the employee has submitted an application for appointment as
_____ in _____ claiming that he is proficient in the
game of _____.

AND WHEREAS the Government has agreed to appoint the employee as
_____ in _____ on "Sports account" under the special
powers vested in the Government without the adoption of the normal mode of recruitment through
the Railway Service Commission.

AND WHEREAS the employee has agreed to abide by all the terms and conditions set-
forth hereunder in consideration of the Government having agreed to appoint him as

_____ under Sports Account without subjecting him to the usual mode of recruitment though Railway Service Commission.

NOW THESE PRESENTS WITNESSETH and the parties hereto respectively agree as follows:

[1] That the employee hereby binds himself to serve the Government as _____ in any place situated on _____ Railway for a period of five [5] years commencing from the _____ day of _____ 20 .

[2] That the employee shall be governed by all the rules and regulations issued from time to time by the Ministry of Railways and the G.M. of the _____ governing the conditions of services of the Railway employees.

[3] That the employee shall serve the Administration honestly, efficiently and diligently by not only discharging the official duties entrusted to him as _____ but also by participating in all the sports activities for which he has been appointed whenever called upon to do so by the Government and that he shall not participate in sports activities other than those of the Government without previous sanction of the Government.

[4] That the employee shall not without valid reasons fail to take part in the respective sports activities.

[5] That, in case of infringement /violation of any of the above conditions by the employee, he shall pay to the Government an amount of Rs.* _____ and that his services shall be terminated on one month's notice.

[6] Subject to terms and conditions stipulated herein the employee shall be governed by all the rules and regulations and orders issued from time to time governing the conditions of services of Railway employees.

IN WITNESS WHEREOF the parties hereto have set their hands and seals on the _____ day of _____ 20 .

*equivalent to the salary for the period of five years i.e. the period of Service Bond.

SERIAL CIRCULAR No. 81 /2009
No. P[R]563/VIII Dated: 16-06-2009

Copy of Board's letter No.E[Sports]2008/Policy/1[SCL/Duty] dated 28.05.2009 is

published for information, guidance and necessary action.

Copy of Board's letter No. E[Sports]2008/Policy/1[SCL/Duty] dated 28.05.2009 [RBE No.93/09]

Sub: Special Casual Leave /On Duty to Chess players for participation in National /International Chess Tournaments.

Ministry of Railways [Railway Board] have reconsidered the issue of sparing the Railway Chess players on "Special Casual Leave / On Duty" for participation in the National /International level Chess tournaments and it has been decided that the same rules and criterion shall be followed for Chess as is being followed in the case of other games.

However, in the case of participation of Railway chess player in International Tournament, recognized by World Chess Federation [FIDE] for International Master and Grand Master titles and for garnering ELO points; Sports Association of concerned Zonal Railway / Production Unit may send a proposal to Railway Sports Promotion Board [RSPB] for his /her sparing, along with a letter from All India Chess Federation about the recognition of the tournament for said purposes.

SERIAL CIRCULAR No. 82 /2009

No. P[R] 473/VIII

Dated:16-06-2009

Copy of Board's letter No.E[W]2009 PS5-1/5 dated 18.05.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[W]2009 PS5-1/5 dated 18.05.2009 [RBE No. 83/09]

Sub: Requirement of certificate for inclusion of the name of dependent invalid son / brother for the purpose of Privilege Pass/PTO

Vide Notification No. F[E]III/2008/PN1/10 dated 22nd October, 2008, the provisions contained in the Railway Services [Pension] Rules, 1993 for entitlement of family pension to handicapped / mentally retarded son/daughter which, inter-alia, require production of a Medical Certificate, have been amended, prescribing production of a Certificate from a Medical Board only once in the case of permanent disability, once in five years in the case of temporary disability.

2. The Board have decided to prescribe the same conditions as contained in the Railway Services [Pension] Rules, 1993 with regard to producing a medical certificate for the purpose of Privilege Passes/ PTOs to an invalid son/brother as contained in Railway Servants [Pass] Rules, 1986 [Second Edition, 1993]. Accordingly Item No.1 under General Rules relating to Privilege Passes/PTOs of Schedule II [Pass on Privilege Account] of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be amended as in the Advance Correction Slip No. 61 enclosed.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Advance Correction Slip No. 61 to the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993].

Item No. 1 under the heading "General Rules" relating to Privilege Passes/PTOs of Schedule II [Pass on Privilege Account] of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be substituted with the following:

"1. Privilege Passes /PTOs to invalids

The term 'invalid' with reference to Rule 2[c] [iv] and 2[d] [iii] [d] shall mean:

[i] An invalid is one who is suffering from disability of mind other than drug addiction as cause of mental disability or is physically crippled or handicapped and is unfit to earn his livelihood even

after attaining the age of 21 years.

[ii] It has also to be satisfied that the handicap is of such a nature so as to prevent him from earning his livelihood and the same shall be evidenced by a Certificate from the Medical Board, setting out, as far as possible, the exact mental and physical conditions of the invalid.

[iii] A certificate from the Medical Board on the above lines should be produced, once, if the disability is permanent, and once in every five years, if the disability is temporary, indicating that the invalid continues to suffer from the disorder or disability. The employee shall advise the administration whenever the invalid starts earning.

[iv] If in the opinion of the Medical Board, the physical handicap or disability of mind etc. is of such a nature that the person concerned is likely to become fit to earn his livelihood after a gap of time, he shall not be treated as invalid for the purpose of these rules.

Explanation: For the purpose of the Rules [ii], [iii] and [iv] mentioned above, "Medical Board" means a Medical Board consisting of a Medical Director or a Chief Medical Superintendent or Incharge of a Zonal Hospital or Division or his nominee as Chairperson and two other members, one of them at least shall be Specialist in the particular area of mental or physical disability."

[Authority: Railway Board's letter No. E[W]2009 PS5-1/5 dated 18.05.2009]

SERIAL CIRCULAR No. 83 /2009

No. P[R]66/NDA/IV Dated:19-06-2009

Copy of Board's letter No.E[P&A]II-2009/HW-4 dated 03.06.2009 is published for information, guidance and necessary action. Board's letters dated 16.12.2008 and 17.03.2009 quoted therein were circulated as SC Nos. 197/08 and 41/09, respectively.

Copy of Board's letter No. E[P&A]II-2009/HW-4 dated 03.06.2009 [RBE No.98/09]

Sub: Rates of Night Duty Allowance w.e.f. 01.01.2009.

Consequent to sanction of an additional instalment of Dearness Allowance vide this Ministry's letter No.PC-VI/2008/II/7/2/1 dated 17.03.2009, the President is pleased to decide that the rates of Night Duty Allowance, as notified vide Annexures 'A' and 'B' of Board's letter No.E(P&A)II-2008/HW-2 dated 16.12.2008 stand revised with effect from 01.01.2009 as indicated at Annexure 'A' in respect of 'Continuous', 'Intensive', 'Excluded' categories and workshop employees, and as indicated at Annexure 'B' in respect of 'Essentially Intermittent' categories respectively.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ANNEXURE 'A'				ANNEXURE 'B'			
Rates of Night Duty Allowance (NDA) with effect from 1.1.2009 for 'Intensive', 'Continuous' and 'Excluded' categories and Workshop staff				Rates of Night Duty Allowance (NDA) with effect from 1.1.2009 for 'Essentially Intermittent' categories of staff			
S.No.	Pay Band	Grade Pay	Rate of NDA (Rs)	S.No.	Pay Band	Grade Pay	Rate of NDA(Rs)
1	4440-7440	1300	41.10	1	4440-7440	1300	27.40
2	4440-7440	1400	41.65	2	4440-7440	1400	27.75
3	4440-7440	1600	42.80	3	4440-7440	1600	28.55
4	4440-7440	1650	43.05	4	4440-7440	1650	28.70

5	5200-20200	1800	82.30	5	5200-20200	1800	54.85
6	5200-20200	1900	82.85	6	5200-20200	1900	55.25
7	5200-20200	2000	83.40	7	5200-20200	2000	55.60
8	5200-20200	2400	85.70	8	5200-20200	2400	57.15
9	5200-20200	2800	87.95	9	5200-20200	2800	58.65
10	9300-34800	4200	148.95	10	9300-34800	4200	99.30
11	9300-34800	4600	151.20	11	9300-34800	4600	100.80

SERIAL CIRCULAR No.84/2009

No. P[R]473/VIII

Dated: 19-06-2009

Copy of Board's letter No.E[W]93PS5-1/1 dated 04.05.2009 is published for information, guidance and necessary action. Board's letters dated 16.02.2004 and 05.09.2007 quoted therein were circulated as Serial Circular Nos. 34/04 and 126/07, respectively.

Copy of Board's letter No. E[W]93PS5-1/1 dated 04.05.2009 [RBE No.79/09]

***Sub: Entitlement for travel by Rajdhani Express Trains on Privilege
/Post Retirement Complimentary Passes – Modification thereof.***

Ref: Board's letters of even number 16.02.04 & 05.09.07

In partial modification of the instructions contained in Board's letter of even number dated 05.09.07, it has been decided to modify the rail travel facilities for travel on Rajdhani / Shatabdi Express Trains & other Mail Express Trains on Privilege and Post Retirement Complimentary Passes in respect of General Managers & Officers of equivalent rank as under:

S.No.	Status	Rajdhani Express	Shatabdi Express
1	Serving and retired General Managers, Addl. Members, DG/RHS and DG/RPF* of the grade Rs.24050/- and above	Two berths in I-AC [on payment of 1/3 rd difference of fare between I-AC & II-AC of Rajdhani] Or One berth in I-AC for self. For travel of spouse, one extra berth on payment of 1/3 rd difference of fare between I-AC & 2-AC of Rajdhani Express. Or 2 berths in 2-AC Or 4 berths in 3-AC	Two seats in Executive Class Or Two seats in Chair Car.

* Entitled only on Privilege Pass as no Post Retirement Complimentary Pass is admissible.

- The above travel facility in Ist AC will also be applicable in Mail /Express trains.
- This issues with the concurrence of the Finance Directorate of the Ministry of Railways

SERIAL CIRCULAR NO.85/2009

PAY COMMISSION CIRCULAR NO.110

No.P(PC)487/VI CPC/ACP Date:18.6.2009

A copy of Railway Board's letter No.PC-V/2009/ACP-2 dated 10.6.2009 circulated under RBE No.101/2009 (PC VI-110) is published herewith for information , guidance and necessary action.

The cadre controlling officer shall constitute the first screening committee within one month from the date of issue of the instructions, to consider the cases maturing upto 30.06.2009 for grant of benefits under the MACPS.

Copy of Board's letter No.PC-V/2009/ACP-2 dated 10.6.2009 RBE No.101/2009 (PC VI-110)

Sub: Recommendations of the Sixth Central Pay Commission –Modified Assured Career Progression Scheme [MACPS] for Railway employees.

The Sixth Central Pay Commission in Para 6.1.15 of its report, has recommended Modified Assured Career Progression Scheme [MACPS]. As per the recommendations, financial upgradation will be available in the next higher Grade Pay whenever an employee has completed 12 years continuous service in the same grade. However, not more than two financial upgradations shall be given in the entire career, as was provided in the previous Scheme. The Scheme will also be available to all posts belonging to Group 'A' whether isolated or not. However, organized Group 'A' services will not be covered under the Scheme.

2. The Government has considered the recommendations of the Sixth Central Pay Commission for introduction of a MACPS and has accepted the same with further modification to grant three financial upgradations under the MACPS at intervals of 10, 20 and 30 years of continuous regular service.

3. The Scheme would be known as "MODIFIED ASSURED CAREER PROGRESSION SCHEME [MACPS] FOR RAILWAY EMPLOYEES. This scheme is in supersession of previous ACP Scheme and clarifications issued there under and shall be applicable to all regularly appointed Group 'A', 'B', and 'C' Railway employees except officers of the Organised Group 'A' service. The status of Group 'D' employees would cease on their completion of prescribed training as recommended by the Sixth Central Pay Commission and would be treated as Group 'C' employees. Casual employees, including those granted 'temporary status' and employees appointed in the Railways only on adhoc or contract basis shall not qualify for benefits under the aforesaid Scheme. The details of the MACP Scheme and conditions for grant of the financial upgradation under the Scheme are given in Annexure.

4. A Screening Committee shall be constituted in each Department to consider the case for grant of financial upgradations under the MACP Scheme. The Screening Committee shall consist of a **Chairperson** and **two members**. The members of the Committee shall comprise officers holding posts which are at least one level above the grade in which the MACP is to be considered and not below Senior Scale grade [PB-3, GP Rs.6600]. The Chairperson should be a grade above the members of the Committee.

5. The recommendations of the Screening Committee shall be placed before the Secretary in cases where the Committee is constituted in the Ministry / Department or before the Head of the organisation / competent authority in other cases for approval.

6. In order to prevent undue strain on the administrative machinery, the Screening Committee shall follow a **time-schedule** and meet twice in a financial year – preferably in the first week of **January** and first week of **July** of a year for advance processing of the cases maturing in that half. Accordingly, cases maturing during the first-half [April – September] of a particular financial year shall be taken up for consideration by the Screening Committee meeting in the first week of January. Similarly, the Screening Committee meeting in the first week of July of any

financial year shall process the cases that would be maturing during the second-half [October – March] of the same financial year.

7. However, to make the MACP Scheme operational, the Cadre Controlling Authorities shall constitute the first Screening Committee within a month from the date of issue of these instructions to consider the cases maturing upto 30th June, 2009 for grant of benefits under the MACPS.

8. The scheme would be operational with effect from 01.09.2008. In other words, financial upgradations as per the provisions of the earlier ACP Scheme [of October ,1999] would be granted till 31.08.2008.

9. No stepping up of pay in the pay band or Grade Pay would be admissible with regard to junior getting more pay than the senior on account of pay fixation under MACP Scheme.

11. It is clarified that no past cases would be re-opened. Further, while implementing the MACP Scheme, the differences in pay scales on account of grant of financial upgradation under the old ACP Scheme [of October, 1999] and under the MACP Scheme within the same cadre shall not be construed as an anomaly.

ANNEXURE-I

MODIFIED ASSURED CAREER PROGRESSION SCHEME [MACPS]

1. There shall be three financial upgradations under the MACPS, counted from the direct entry grade on completion of 10, 20 and 30 years of service respectively. Financial upgradation under the Scheme will be admissible whenever a person has spent 10 years continuously in the same Grade-Pay.

2. The MACPS envisages merely placement in the immediate next higher Grade Pay in the hierarchy of the recommended revised Pay Bands and Grade Pay as given in Section-I, Part-A of the first schedule of the Railway Services [Revised Pay] Rules, 2008. Thus, the Grade Pay at the time of financial upgradation under the MACPS can, in certain cases where regular promotion is not between two successive grades, be different than what is available at the time of regular promotion. In such cases, the higher Grade Pay attached to the next promotion post in the hierarchy of the concerned cadre / organization will be given only at the time of regular promotion.

3. The financial upgradations under the MACPS would be admissible up to the highest Grade Pay of Rs.12000/- in the PB-4.

4. Benefit of pay fixation available at the time of regular promotion shall also be allowed at the time of financial upgradation under the Scheme. Therefore, the pay shall be raised by 3% of the total pay in the Pay Band and the Grade Pay drawn before such upgradation. There shall, however, be no further fixation of pay at the time of regular promotion if it is in the same Grade Pay as granted under MACPS. However, at the time of actual promotion if it happens to be in a post carrying higher Grade Pay than what is available under MACPS, no pay fixation would be available and only difference of Grade Pay would be made available. **To illustrate, in case a Railway Servant joins as a direct recruit in the Grade Pay of Rs.1900 in PB-1 and he gets no promotion till completion of 10 years of service, he will be granted financial upgradation under MACPS in the next higher Grade Pay of Rs.2000 and his pay will be fixed by granting him one increment plus the difference of Grade Pay [i.e., Rs.100]. After availing financial upgradation under MACPS, if the Railway servant gets his regular promotion in the hierarchy of his cadre, which is to the grade of Rs.2400, on regular promotion, he will only be granted the difference of Grade Pay between Rs.2000 and Rs.2400. No additional increment will be granted at this stage.**

5. Promotions earned /upgradations granted under the ACP Scheme in the past to those grades which now carry the same Grade Pay due to merger of pay scales / upgradations of posts recommended by the Sixth Pay Commission shall be ignored for the purpose of granting upgradations under Modified ACPS.

Illustration

The pre-revised hierarchy [in ascending order] in a particular organization was as follows:

Rs.5000-8000, Rs.5500-9000 & Rs.6500-10500.

[a] A Railway servant who was recruited in the hierarchy in the pre-revised pay scale Rs.5000-8000 and who did not get a promotion even after 25 years of service prior to 1.1.2006, in his case as on 1.1.2006 he would have got two financial upgradations under ACP to the next grades in the hierarchy of his organisation, i.e., to the pre-revised scales of 5500-9000 and Rs.6500-10500.

[b] Another Railway servant recruited in the same hierarchy in the pre-revised scale of Rs.5000-8000 has also completed about 25 years of service, but he got two promotions to the next higher grades of Rs.5500-9000 and Rs.6500-10500 during this period.

In the case of both [a] and [b] above, the promotions/financial upgradations granted under ACP to the pre-revised scales of Rs.5500-9000 and Rs.6500-10500 prior to 1.1.2006 will be ignored on account of merger of the pre-revised scales of Rs.5000-8000, Rs.5500-9000 & Rs.6500-10500 recommended by the Sixth CPC. As per Railway Services [RP] Rules, both of them will be granted Grade Pay of Rs.4200 in the Pay Band PB-2. After the implementation of MACPS, two financial upgradations will be granted both in the case of [a] and [b] above to the next higher Grade Pays of Rs.4600 and Rs.4800 in the Pay Band PB-2.

6. In the case of all the employees granted financial upgradations under ACPS till 01.01.2006, their revised pay will be fixed with reference to the pay scale granted to them under the ACPS.

6.1 In the case of ACP upgradations granted between 01.01.2006 and 31.08.2008, the Railway servant has the option under the Railway Services [RP] Rules, 2008 to have his pay fixed in the revised pay structure either [a] w.e.f. 01.01.2006 with reference to his re-revised scale as on 01.01.2006; or [b] w.e.f. the date of his financial upgradation under ACP with reference to the pre-revised scale granted under ACP. In case of option [b], he shall be entitled to draw his arrears of pay only from the date of his option i.e. the date of financial upgradation under ACP.

6.2 In cases where financial upgradation had been granted to Railway servants in the next higher scale in the hierarchy of their cadre as per the provisions of the ACP Scheme of October, 1999 but whereas as a result of the implementation of Sixth CPC's recommendations, the next higher post in the hierarchy of the cadre has been upgraded by granting a higher Grade Pay, the pay of such employees in the revised pay structure will be fixed with reference to the higher Grade Pay granted to the post. **To illustrate, in the case of Jr. Engineer in CPWD, who was granted 1st ACP in his hierarchy to the grade of Asst. Engineer in the pre-revised scale of Rs.6500-10500 corresponding to the revised Grade Pay of Rs.4200 in the Pay Band PB-2, he will now be granted Grade Pay of Rs.4600 in the Pay Band PB-2 consequent upon upgradation of the post of Asstt. Enggs. in CPWD by granting them the Grade Pay of Rs.4600 in PB-2 as a result of Sixth CPC's recommendations. However, from the date of implementation of the MACPS, all the financial upgradations under the Scheme should be done strictly in accordance with the hierarchy of Grade Pays in Pay Bands as notified vide Railway Services [Revised Pay] Rules, 2008.**

7. With regard to fixation of his pay on grant of promotion / financial upgradation under MACP Scheme, a Railway servant has an option under Rule 1313 [1] [a][i] of the Indian Railway

Establishment Code Vol.II, [Sixth Edition, 1987- Second Re-print -2005] {FR22[1] [a] [ii]} to get his fixed in the higher post / Grade Pay either from the date of his promotion /upgradation or from the date of next increment viz., 1st July of the year. The pay and the date of increment would be fixed in accordance with clarification no.2 of Railway Board's letter No. PC-VI /2008/I/RSRP/1 dated 25.09.2008 [PC-VI/22, RBE No. 132/2008].

8. Promotions earned in the post carrying same Grade Pay in the promotional hierarchy as per Recruitment Rules shall be counted for the purpose of MACPS.

8.1. Consequent upon the implementation of Sixth CPC's recommendation, Grade Pay of Rs.5400 is now in two pay bands viz., PB-2 and PB-3. The Grade Pay of Rs.5400 in PB-2 and Rs.5400 in PB-3 shall be treated as separate Grade Pays for the purpose of grant of upgradations under MACPS.

9. '**Regular Service**' for the purpose of the MACPS shall commence from the date of joining of a post in direct entry grade on a regular basis either on direct recruitment basis or on absorption /re-employment basis. Service rendered on adhoc /contract basis before regular appointment on pre-appointment training shall not be taken into reckoning. However, past continuous regular service in another Government/ Department in a post carrying same Grade Pay prior to regular appointment in a new Department, without a break, shall also be counted towards qualifying regular service for the purposes of MACPS only [and not for the regular promotions]. However, benefits under the MACPS in such cases shall not be considered till the satisfactory completion of the probation period in the new post.

10. Past service rendered by a Railway employee in a State Government /statutory body / Autonomous body / Public Sector organization, before appointment in the Railways shall not be counted towards Regular Service.

11. 'Regular service' shall include all periods spent on deputation /foreign service, study leave and all other kinds of leave, duly sanctioned by the competent authority.

12. The MACPS shall also be applicable to work charged posts, if their service conditions are comparable with the staff of regular establishment.

13. Existing time-bound promotion scheme, including in-situ promotion scheme, /Staff Car Driver Scheme or any other kind of promotion scheme existing for a particular category of employees in the Railways, may continue to be operational for the concerned category of employees if it is decided by the concerned administrative authorities to retain such Schemes, after necessary consultations or they may switch-over to the MACPS. However, these Schemes shall not run concurrently with the MACPS.

14. The MACPS is directly applicable only to Railway employees. It will not get automatically extended to employees of I Autonomous / Statutory Bodies under the administrative control of Ministry of Railways. Keeping in view the financial implications involved, a conscious decision in this regard shall have to be taken by the Governing Body /Board of Directors and Ministry of Railways and where it is proposed to adopt the MACPS, prior concurrence of Ministry of Finance shall be obtained.

15. If a financial upgradation under the MACPS is deferred and not allowed after 10 years in a Grade Pay, due to the reason of the employees being unfit or due to departmental proceedings, etc., this would have consequential effect on the subsequent financial upgradation which would also get deferred to the extent of delay in grant of first financial upgradation.

16. On grant of financial upgradation under the Scheme, there shall be no change in the designation, classification or higher status. However, financial and certain other benefits which are linked to the pay drawn by an employee such as HBA, allotment of Government accommodation shall be permitted.

17. The financial upgradation would be on non-functional basis subject to fitness, in the hierarchy of Grade Pay within the PB-1. Thereafter for upgradation under the MACPS the benchmark of 'good' would be applicable till the grade of pay of Rs.6600/- in PB-3. The benchmark will be 'Very Good' for financial upgradation to the Grade Pay of Rs.7600 and above.

18. In the matter of disciplinary /penalty proceedings, grant of benefit under the MACPS shall be subject to rules governing normal promotion. Such cases shall, therefore, be regulated under the provisions of the Railway Servants [Discipline and Appeal] Rules, 1968 and instructions issued thereunder.

19. The MACPS contemplates merely placement on personal basis in the immediate higher Grade Pay /grant of financial benefits only and shall not amount to actual/ functional promotion of the employees concerned. Therefore, no reservation orders/rosters shall apply to the MACPS, which shall extend its benefits uniformly to all eligible SC/ST employees also. However, the rules of reservation in promotion shall be ensured at the time of regular promotion. For this reason, it shall not be mandatory to associate members of SC/ST in the Screening Committee meant to consider cases for grant of financial upgradation under the Scheme.

20. Financial upgradation under the MACPS shall be purely personal to the employee and shall have no relevance to his seniority position. As such, there shall be no additional financial upgradation for the senior employees on the ground that the junior employee in the grade has got higher pay/Grade Pay under MACPS.

21. Pay drawn in the Pay Band and the Grade Pay allowed under the MACPS shall be taken as the basis for determining the terminal benefits in respect of the retiring employee.

22. If the Group 'A' Railway employee, who was not covered under the ACP Scheme has now become entitled to say third financial upgradation directly, having completed 30 years regular service, his pay shall be fixed successively in next three immediate higher Grade Pays in the hierarchy of revised pay –bands and Grade Pays allowing the benefit of 3% pay fixation at every stage. Pay of persons becoming eligible for second financial upgradation may also be fixed accordingly.

23. In case an employee is declared surplus in his /her organization and appointed in the same pay-scale or lower scale of pay in the new organization, the regular service rendered by him / her in the previous organization shall be counted towards the regular service in his /her new organization for the purpose of giving financial upgradation under the MACPS.

24. In case of an employee after getting promotion /ACP seeks unilateral transfer on a lower post or lower scale, he will be entitled only for second and third financial upgradations on completion of 20/30 years of regular service under the MACPS, as the case may be, from the date of his initial appointment to the post in the new organization.

25. If a regular promotion has been offered but was refused by the employee before becoming entitled to a financial upgradation, no financial upgradation shall be allowed as such an employee has not been stagnated due to lack of opportunities. If, however, financial upgradation has been allowed due to stagnation and the employee subsequently refuse the promotion, it shall not be a ground to withdraw the financial upgradation. He shall, however, not be eligible to be considered for further financial upgradation till he agrees to be considered for promotion again and the second or the next financial upgradation shall also be deferred to the extent of period of debarment due to the refusal.

26. Cases of persons holding higher posts purely on adhoc basis shall also be considered by the Screening Committee along with others. They may be allowed the benefit of financial

upgradation on reversion to the lower post or if it is beneficial vis-à-vis the pay drawn on adhoc basis.

27. Employees on deputation need not revert to the parent Department for availing the benefit of financial upgradation under the MACPS. They may exercise a fresh option to draw the pay in the Pay Band and the Grade Pay of the post held by them or the pay plus Grade Pay admissible to them under the MACPS, whichever is beneficial.

28. **Illustrations:**

A [i] If a Government servant [LDC] in PB-1 in the Grade Pay of Rs.1900 gets his first regular promotion [UDC] in the PB-1 in the Grade Pay of Rs.2400 on completion of 8 years of service and then continues in the same Grade Pay for further 10 years without any promotion then he would be eligible for 2nd financial upgradation under the MACPS in the PB-1 in the Grade Pay of Rs.2800 after completion of 18 years [8+10 years].

[ii] In case he does not get any promotion thereafter, then he would get 3rd financial upgradation in the PB-II in Grade Pay of Rs.4200 on completion of further 10 years of service i.e. 28 years [8+10+10]

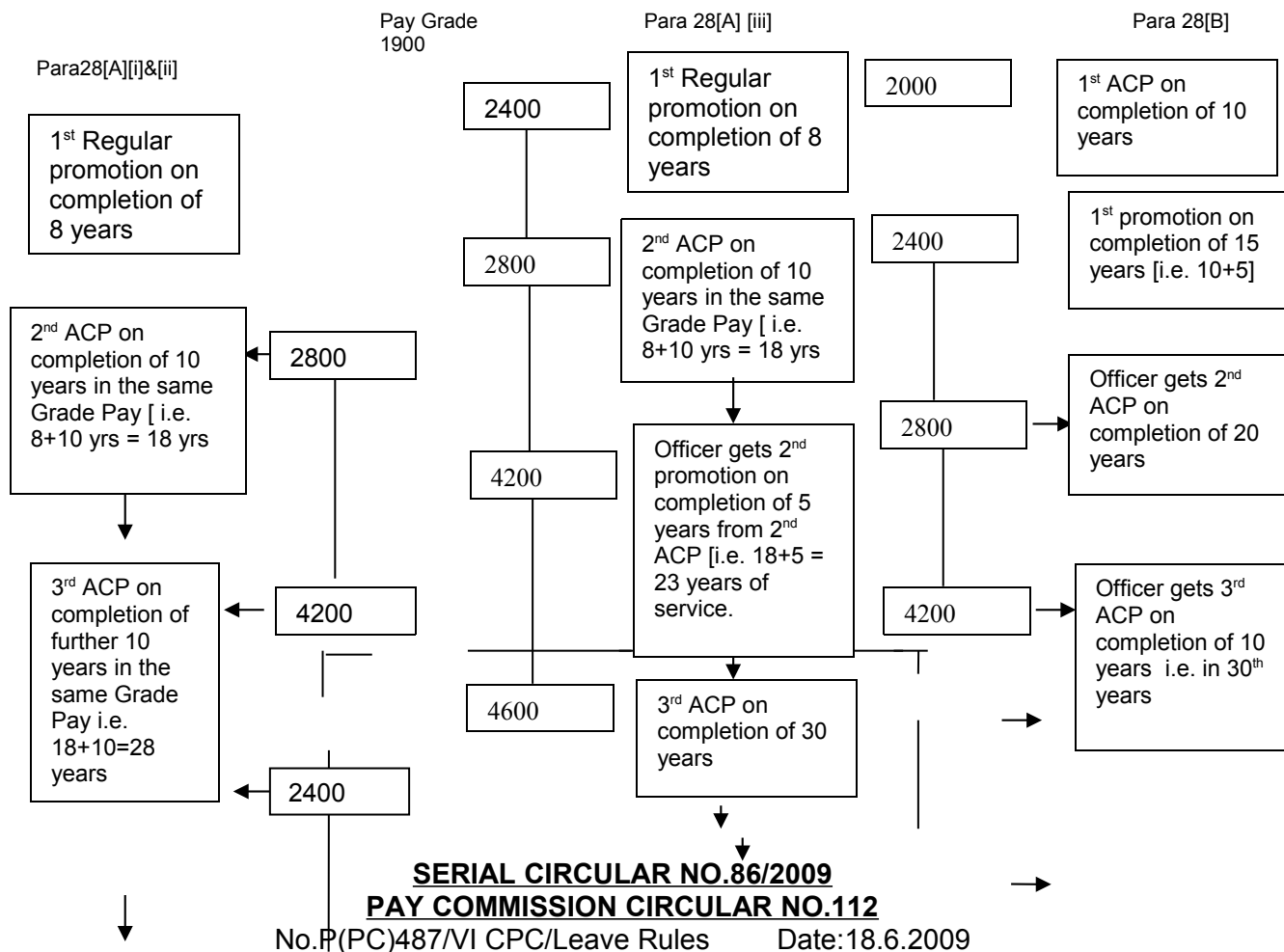
[iii] However, if he gets 2nd promotion after 5 years of further service in the pay PB-II in the Grade Pay of Rs.4200 [**Asst. Grade/Grade'C'**] i.e. on completion of 23 years [8+10+5 years] then he would get 3rd financial upgradation after completion of 30 years of 30 years i.e. 10 years after the 2nd ACP in the PB-II in the Grade Pay of Rs.4600.

In the above scenario, the pay shall be raised by 3% of the total pay in the Pay Band and Grade Pay drawn before such upgradation. There shall, however, be no further fixation of pay at the time of regular promotion if it is in the same Grade Pay or in the higher Grade Pay. Only the difference of Grade Pay would be admissible at the time of promotions.

B. If a Railway servant [LDC] in PB-1 in the Grade Pay of Rs.1900 is granted 1st financial upgradation under the MACPS on completion of 10 years of service in the PB-1 in the Grade Pay of Rs.2000 and 5 years later he gets 1st regular promotion [UDC] in PB-1 in the Grade Pay of Rs.2400, and the 2nd financial upgradation under MACPS [in the next Grade Pay w.r.t. Grade Pay held by Railway servant] will be granted on completion 20 years of service in PB-1 in the Grade Pay of Rs.2800. On completion of 30 years of service, he will get 3rd ACP in the Grade Pay of Rs. 4200. However, if two promotions are earned before completion of 20 years, only 3rd financial upgradation would be admissible on completion of 10 years of service in Grade Pay from the date of second promotion or at the 30th year of service , whichever is earlier.

- C. If a Railway servant has been granted either two regular promotions or 2nd financial upgradation under the ACP Scheme of October 1999 after completion of 24 years of regular service then only 3rd financial upgradation would be admissible to him under the MACPS on completion of 30 years of service provided that he has not earned third promotion in the hierarchy.

ILLUSTRATIONS



A copy of Railway Board's letter No.F(E)III/2008/LE-1/1 dated 11.6.2009 circulated under RBE No.104/2009 (PV VI-112) is published herewith for information , guidance and necessary action. Board's letters dt.29.10.2008 and 03.12.2008 quoted therein, were circulated as S.C.Nos. 153/2008 and 193/2008, respectively.

Copy of Board's letter No.F(E)III/2008/LE-1/1 dated 11.6.2009 RBE No.104/09 (PC VI-112)

Sub: Encashment of Leave on Average Pay (LAP) while availing Railway Passes/PTOs.

The Department of Personnel & Training (DOP&T), in consultation with the Ministry of Finance after examining references received from various Ministries/Departments citing practical problems faced by them as the facility of LTC is also admissible while availing casual leave, have issued instructions permitting Government servants encashment of earned leave upto 10 days at the time of availing LTC without any linkage to the number of days and the nature of leave availed while proceeding on LTC.

2. The matter has been considered by the Board and in partial modification of the earlier instructions contained in letters of even number dated 29.10.2008 and 03.12.2008, it has been decided to permit Railway servants encashment of LAP upto 10days without any linkage to the number of days and nature of leave availed at the time of availing Passes/PTOs.

3. These orders shall be effective from the date of issue of this letter.

4. Formal amendment to the Railway Services (Liberalised Leave) Rules,1949 of the Indian Railway Establishment Code Vol.I,1985 Edition (Second Re-print Edition 2003) will be issued separately.

SERIAL CIRCULAR NO.87/2009

PAY COMMISSION CIRCULAR NO.105

No.P(PC)487/VI CPC/Pension

Date:17.6.2009

A copy of Railway Board's letter No.F(E)III/2008/PN-1/12 dated 22.5.2009 circulated under RBE No.89/2009 (PV VI-105) is published herewith for information , guidance and necessary action. Board's letters dt.08.09.2008 and 15.09.2008 quoted therein, were circulated as S.C.No.117/2008 and 118/2008 respectively.

Copy of Board's letter No.F(E)III/2008/PN-1/12 dated 22.5.09 RBE No.89/09 (PC VI-105)

***Sub: Implementation of Government's decision on the recommendation
of the 6th CPC – Representation reg.***

<><>

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.38/37/08-P&PW(A) dated 18th May, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OMs dated 1.9.2008 and 2.9.2008, referred to in the enclosed O.M. were adopted on the Railways vide Railway Board's letters No.F(E)III/2008/PN-1/2 dated 08.09.2008 and letter No.F(E)III/2008/PN-1/2 dated 15.09.2008 respectively.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.38/37/08-P&PW(A) dated 18th May, 2009

***Sub: Implementation of Government's decision on the recommendations of
the Sixth Central Pay Commission – Revision of pension of
pensioners/family pensioners etc.***

<><>

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, orders for revision of pension/family pension of all the pre-2006 pensioners/family pensioners were issued vide this Department's O.M.No.38/37/08-P&PW(A) dated 1.9.2008. Similarly, orders were issued vide this Department's O.M.No.38/37/08-P&PW(A) dated 2.9.2008 for introducing modifications in the rules regulating pension, retirement/Death/Service Gratuity/Family Pension/disability pension and ex-gratia lump-sum compensation.

2. References have been received in this Department seeking clarifications on some provisions of the aforesaid O.M.s. The matter has been considered in consultation with the Ministry of Finance, Department of Expenditure and the following clarifications are issued in this regard.

Sl.No.	Point raised	Clarification
1.	OM dated 1.9.2008 Whether the family pension in	In respect of existing pensioners in whose case the family pension has not come into operation

	respect of existing pensioners in whose case the family pension has not come into operation as on 1.1.2008 will also be revised?	as on 1.1.2008 as pensioners are/were alive on that date, the family pension (including enhanced family pension wherever applicable) will also be updated in terms of the instructions contained in this Department's OM of even number dt.1.9.08, as clarified from time to time. The updated rates of family pension will apply as and when family pension becomes payable in such cases. Accordingly, where a pensioner has died on or after 1.1.2008, the updated pension (including enhanced family pension wherever applicable) shall become payable to the family pensioner from the date of death of the pensioner.
2.	OM dated 2.9.2008 Whether the arrears of pension of those Government servants who have retired during the period of 1.1.06 to 31.8.08 shall also be paid during the years 2008-09 and 2009-2010 in the ratio of 40:60?	Yes

2. It is impressed upon all the Ministries/Departments of the Government of India to keep in view the above clarifications while disposing of the cases of revision of pension/family pension. They are also advised to dispose the representations received by them from pensioners on the above issues without referring them to this Department.

3. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their I.C.U.O.No.191/EV/2009 dated 14.5.2009.

SERIAL CIRCULAR NO.88/2009
PAY COMMISSION CIRCULAR NO.104

No.P(PC)487/VI CPC/Pension Date:17.6.2009

A copy of Railway Board's letter No.F(E)III/2008/PN-1/13 dated 18.5.2009 circulated under RBE No.82/2009 (PV VI-104) is published herewith for information , guidance and necessary action. Board's letter dt.15.09.2008 and 17.12.2008 quoted therein, were circulated as S.C.No.118/2008 and 201/2008 respectively.

Copy of Board's letter No.F(E)III/2008/PN-1/13 dated 18.5.09 RBE No.82/09 (PC VI-104)

***Sub: Implementation of Government's decision on the recommendation
of the 6th CPC – Representation reg.***

<><>

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.38/37/08-P&PW(A) dated 12th May, 2009 on the above subject is enclosed for information. DOP&PW's OMs dated 2.9.2008 and 11.12.2008, referred to in the enclosed O.M. were adopted/circulated on the Railways vide this office letters of even number dated 15.9.2008 and 17.12.2008 respectively.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M. No.38/37/08-P&PW(A) dated 12th May, 2009

Subject: Representations regarding.

The undersigned is directed to say that in accordance with the instructions contained in this Department's O.M. No.38/37/08-P&PW(A) dated 2.9.2008 as clarified vide O.M. dated 11.12.2008, those Government servants, who retired during 1.1.2006 to 1.9.2008 after completion of 33 years of qualifying service, will be eligible for full pension (i.e. 50% of the emoluments (pay last drawn) or 50% of average emoluments received during the last 10 months, whichever is more beneficial to the retiring employee) and the pension of those Government servants, who retired before 2.9.2008 with qualifying service of less than 33 years, will continue to be proportionate to the full pension based on their actual qualifying service.

2. A large number of representations/references are being received in this Department mentioning that the above provisions are not in accordance with the law laid down by the Apex Court and are in violation of Article 14 of the Constitution. It has been suggested in these representations that the provision regarding payment of full pension on completion of 20 years qualifying service may be made applicable to the Government employees who retired before 2.9.2008 also.

3. These representations/references have been examined in consultation with Ministry of Finance and Ministry of Law. The instructions/clarifications issued in this regard are in consonance with the decision of the Government on the recommendations of the Sixth Central Pay Commission. The Government by accepting various recommendations of the Sixth Pay Commission took a policy decision to implement them from difference dates. The Government decided to implement the above recommendations regarding pension from 2.9.2008 without dividing a single homogenous class of pensioners into two groups and subjecting them to different treatment. In view of the above and also in the light of the various decisions of the Hon'ble Supreme Court allowing the employer to fix a cut off date for introducing any new pension/retirement scheme or for discontinuance of any existing scheme, the decision of the Government in para 1 above is in accordance with the law laid down by the Apex Court and there is no violation of Article 14 of the Constitution.

4. In view of the above, no change is required to be made in the instructions already issued in this regard.

5. All references/representations received in this Department on the above issue stand disposed off accordingly.

SERIAL CIRCULAR NO.89/2009
PAY COMMISSION CIRCULAR NO.107
No.P(PC)487/VI CPC/IMP Date:17.6.2009

A copy of Railway Board's letter No.F(E)III/2008/PF-1/1 dated 27.5.2009 circulated under RBE No.92/2009 (PV VI-107) is published herewith for information, guidance and necessary action. Board's letter dt.11.09.2008 quoted therein, was circulated as S.C.No.110/2008.

Copy of Board's letter No.F(E)III/2008/PF-1/1 dated 27.5.2009 RBE No.92/2009 (PC VI-107)

***Sub: Interest on arrears of 6th CPC deposited by Government
servants in their GPF account, clarification regarding.***

<><><>

A copy of Ministry of Finance Department of Expenditure's O.M.No.1/1/2008-IC dated 30th December, 2008 on the above subject, is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Para 7 of Ministry of Finance, Department of Expenditure's O.M. dated 30th August,2008 referred to in the enclosed O.M. has been adopted on the Railways vide para 8 of this office letter number PC-VI/2008/1/RSRP/1 dated 11.9.2008.

Sub: Interest on arrears of 6th CPC deposited by Government servants in their GPF account, clarification regarding.

Vide Para 7 of this Department's Office Memorandum of even number dated 30th August, 2008 on the subject caption "Implementation of Sixth Central Pay Commission recommendations – fixation of pay and payment of arrears – instructions regarding", instructions were issued that in case a Government servant wishes to deposit his arrears in his General Provident Fund account (GPF a/c), he may be permitted to do so. Clarifications are now being sought by some departments as to whether the amount of arrears so deposited by the Government servants in their GPF account will earn interest. In this connection, it is clarified that the OM dt 30-08-2008 does not specify otherwise, and as such the amount of arrears deposited by Government servants in their GPF account will earn interest. Such interest will be payable from the date of deposit of the arrears in the GPF account.

All Ministries/Departments are requested to bring this to the notice of their subordinate/attached offices.

SERIAL CIRCULAR No.90 /2009

No. P[R]473/VIII Dated: 24 -06-2009

Copy of Board's letter No.E[W]2008 PS5-1/41 dated 19.05.2009 is published for information, guidance and necessary action. Board's letter dated 04.05.1999 quoted therein was circulated as SC No. 144/99.

Copy of Board's letter No. E[W]2008 PS5-1/41 dated 19.05.2009 [RBE No.84/09]

Sub: Rail travel facilities to MR/MOS[R]/DMR.

In terms of instructions issued vide Board's letter No. E[W]97 PS5-7/7 dated 04.05.99 travel facilities admissible to MR/MOS[R]/DMR during their tenure in Railways have been issued. These instructions provide that serving MR/MOS[R]/DMR be extended the facility of Railway passes on duty and while not on duty on the same lines as available to serving Board Members.

2. It has now been decided by Ministry of Railways that the following Post Retirement Complimentary Card Pass facility may be extended to former M.R/MOS[R]/DMR:-

- [i] Former M.Rs may be issued 1st A.C Complimentary Card Pass with three companions in the same class & one attendant in II-AC Sleeper Class.
- [ii] Former MOS[R]s/DMRs may be issued 1st AC Complimentary Card Pass with one companion in 1st AC & one attendant in II-AC Sleeper Class.

3. Accordingly, Ministry of Railways are pleased to amend the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] as in ACS No. 62 enclosed.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ADVANCE CORRECTION SLIP NO. 62 TO THE RAILWAY SERVANTS [PASS] RULES, 1986 [SECOND EDITION, 1993]

Add the following Item as Item No. 42 to Schedule VII [Special Passes] of Railway Servants

[Pass] Rules, 1986 [Second Edition, 1993]

[42] Former MR/MOSR[R]/DMR	<p>[i] Former M.Rs may be issued 1st A.C Complimentary Card Pass with three companions in the same class & one attendant in II-AC Sleeper Class.</p> <p>[ii] Former MOS[R]s/DMRs may be issued 1st AC Complimentary Card Pass with one companion in 1st AC & one attendant in II-AC Sleeper Class.</p>
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[Authority: E[W]2008 PS5-1/41 dated 19.05.2009]

SERIAL CIRCULAR No.91 /2009

No. P[R]473/VIII Dated: 24-06-2009

Copy of Board's letter No.E[W]2008 PS5-1/41[A] dated 19.05.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[W]2008 PS5-1/41[A] dated 19.05.2009 [RBE No.85/09]

Sub: Issue of Post Retirement Complimentary Passes to Chairman and Members of Railway Board.

In respect of Gr. 'A' & 'B', Railway Officers, Schedule-IV of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] provide for issue of two sets of Post Retirement Complimentary Passes with railway service of 20 years or more but less than 25 years & three sets of Post Retirement Complimentary Passes with Railway service of 25 years.

2. It has now been decided by Ministry of Railways that the number of Post Retirement Complimentary Cheque Passes available to Chairman and Members of Railway Board after their retirement be enhanced from three sets to five sets.

3. Accordingly Schedule - IV of Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] may be revised as per ACS No. 63 enclosed.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ADVANCE CORRECTION SLIP NO. 63 TO THE RAILWAY SERVANTS [PASS] RULES, 1986 [SECOND EDITION, 1993]

Add the following under column '1' and '2' at the end of the table under Schedule [IV] of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] in respect of Gr. 'A' and 'B' officers:

Category	Number of passes	Conditions for issue of post retirement complimentary passes	Other facilities
1	2	3	4
[c] Chairman and Members of Railway Board	5 sets		

[Authority: E[W]2008 PS5-1/41[A] dated 19.05.2009]

SERIAL CIRCULAR No. 92/2009

No. P[R]563/VIII Dated: 24-06-2009

Copy of Board's letter No.E[NG]-II/2008/RR-1/35 dated 10.06.2009 is published for information, guidance and necessary action. Board's letter dated 30.04.2009 quoted therein was circulated under S.C. No. 67/09.

Copy of Board's letter No. E[NG]-II/2008/RR-1/35 dated 10.06.2009 [RBE No.102/09]

Sub: Recognition of qualifications awarded by various Board's of School Education –reg.

In continuation of instructions contained in letter of even number dated 30.04.2009, it is apprised that qualification / certificates awarded /issued by the following Board's of School Education be also accepted for the purpose of employment and higher education on the railways:

- [i] **Kerala Board of Higher Secondary Education**, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram -695 001.
- [ii] **M.P. State Open School Board of Secondary Education**, Shivaji Nagar, Bhopal 462 001.
- [iii] **West Bengal Board of Primary Education**, Acharya Prafulla Chander Bhawan, DK7/1, Sector-II, Salt Lake City, Kolkatta -700 091.
- [iv] **West Bengal Board of Madrasah Education**, 19, Haji Md. Mosin Square, Kolkatta-700 016.
- [v] **Ravindra Mukta Vidyalaya [West Bengal State Open School]**, Bikash Bhawan [2nd Floor East Block], Bindanagar, Kolkata 700 091.
- [vi] **Chattisgarh Board of Secondary Education**, Pension Bada, Raipur 492 001.
- [vii] **Uttaranchal Siksha & Pariksha Parishad**, Ram Nagar, Nainital 263 001.
- [viii] **Jharkand Academic Council**, Birsadih Hawai Nagar Hatia, Ranchi 834 003.

Apart from the list of Boards of School Education mentioned above and contained in letter number of even number dated 30.04.2009, certificates / qualification recognized by specific instructions of this Ministry for the purpose of employment on the railways or seeking admission for higher qualification [as applicable] be continued to be adhered to as such.

[This disposes of RRB/Ranchi's letter No. RRB/RNC/RRCB/299 dated 13.05.2009]

SERIAL CIRCULAR No. 93 /2009

Pay Commission Circular No.109
No. P[R]249/III Dated: 24-06-2009

Copy of Board's letter No.E(W)2008/ED-2/4 dated 10.6.2009 is published for information, guidance and necessary action. Board's letters dated 1.10.2008 ,19.12.2008 and 4.5.2009 referred to therein were circulated under S.C.Nos. 135/2008,207/2008 and 78/2009, respectively.

Copy of Bd's letter No. E(W)2008/ED-2/4 dated 10.6.2009 [RBE No.100/09] PC-VI No.109/09

Sub: Grant of Children Education Allowance & Hostel Subsidy to Railway employees – clarifications reg.

Please refer to Railway Board's letter of even number dated 1.10.2008 followed by Board's letters of even number dated 19-12-2008 and 04-05-2009 containing revised policy instructions/clarifications on Children Education Allowance and Hostel Subsidy admissible to Railway servants based on the recommendations of Sixth Central Pay Commission.

2. Further clarification in respect of policy on Grant of Children Education Allowance and Hostel Subsidy, as advised by DOP&T are circulated for information of all concerned:-

S.No.	Point of doubt/Clarifications	Comments
1	Whether reimbursement of Children Education Allowance under the revised Scheme is admissible in respect of children studying in unrecognized schools also ?	Reimbursement of Children Education Allowance is admissible for eldest two surviving children studying in schools affiliated to Board of Education.
2	Under the revised orders reimbursement is admissible for a maximum of two children (exceptions aside). In case of employees having more than two children, which two children (i.e. eldest two or youngest or any two school going children) will qualify for reimbursement of Children Education Allowance ?	

This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR No. 94/2009

No. P[R]240/DR/IV Dated:25-06-2009

Copy of Board's letter No.E[W]2008/UN-1/10 dated 04.05.2009 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[W]2008/UN-1/10 dated 04.05.2009 [RBE No.80/09] Uniform Circular No. 02/2009

Sub: Supply of Uniform to eligible categories of Railway employees.

In pursuance of discussions held with the staff side at the PNM forum, issues regarding change in colour of uniform for some categories and stipulating colour of uniform in respect of female employee where not provided for already, has been engaging attention of this Ministry.

2. Ministry of Railways have decided to make following amendments to Annexure IV of the Dress Regulations-2004, which would however continue to be subject to provisos to the Annexure:-

[i] In respect of all categories of employees where "Khaki" colour has been prescribed, the same may be changed as "Dark Grey".

[ii] In the case of categories where uniform has already been provided for female staff, the same shall apply subject to following adjustments in the groups in Annexure-IV of the Dress Regulations-2004:

[a] In respect of categories at S.No.1 [SM, SS, Dy.SS, SM, TS, Foremen/President Saloon] the colour of uniform for female employees already provided for in case of SM, ASM previously at S.No. 21[A] shall be applicable for the whole group and will now figure under S.No.1.

[b] The group at S.No.2 will be split into two groups viz. 2[A] and 2[B]. CTEs, CTIs, Supervisor/Inspector of STEs, Sr. Train Conductor, Conductor and Conductor Guard shall now be under group 2[A] and the colour of uniform applicable to Lady TTEs, Sr. TTEs already stipulated at S.No.21 shall apply to this whole group.

In the same category, TC, HTC, TC Incharge and Passenger Guide will now be under group 2[B] and the uniform for Lady TC, Passenger Guides as at S.No.23 shall apply to this whole group.

[c] The uniform presently provided for Lady Enquiry Reservation and Booking Clerks, Lady Commercial Clerks, Retiring Room mentioned at S.No. 22 shall now figure under groups at S.No.4.A and 6.B.

[d] The colour of uniform for Ayah/Maid Waiting Room as at S.No.37 and Safaiwalis at S.No. 38 shall be replaced by Light Blue, i.e., the colour applicable to canteen staff.

[iii] In respect of all other categories, the colour of uniform provided for in the respective group under Annexure-IV shall also apply to female employees of these groups. The uniform for the female staff shall consist of Saree and Blouse or T/cot Salwar, Kameez, Dupatta as per the existing specifications under S.No. 1 except that admissibility for coat and other protective garments /accessories shall be as already stipulated for the respective categories/groups of staff.

[iv] Following may be added as item [xiii] to the provisos below Annexure-IV: "Railways may however, decide provision of salwar, kameez, dupatta only in lieu of Sarees depending upon job requirements for a particular category."

3. Amended Annex.IV to the Dress Regulations is enclosed.

4. This issues in consultation with the concerned Departments and with the concurrence of Finance Directorate of the Ministry of Railways.

Annexure to SC No. 94/09

Annexure IV

Scale of supply per annum [period is indicated wherever supply is for more than one year]

S.No.	Category /Categories in each group for which style is prescribed	Summer Style		Winter Style		Climatic Zone	Summer			Winter
		Code	Description	Code	Description		Shirt Blouse/ Kameez	Trouser/ Skirt/ Saree/ Salwar	Saree/ Salwar	
1	2	3	4	5	6	7	8	9	10	11
1.	Station Manager, Station Supdt[Gaz.] Station Supdt. [Non-Gaz], Dy. Station Supdt., Station Masters, Train Supdt., Foreman accompanying President's Saloon Lady Station Manager, Station Supdt[Gaz.] Station Supdt. [Non-Gaz], Dy. Station Supdt., Station Masters, Train Supdt., Foreman	6S 3S 20/s	Shirt, Full Sleeves, terrycot, white Trouser, terrycot, white Indian style saree /T/cot light blue 5.5 Mtrs. In length and 120 cms. In width Specn.IS 11814-86 [RA-1991] or latest.	2W 5W 20/s	Coat, serge Navy Blue Trouser, Navy Blue Indian Style saree/T/cot. light blue 5.5 Mtrs. In length and 120 cms. In width Specn. IS11814-86 [RA-1991] or latest	Summer only Winter only Summer and Mild Winter Summer and Winter Summer only Winter only Summer and Mild Winter	2/2 2/2 2/2 3/2 3/2	2/2 2/2 2/2 3/2 3/2	 3/2	 2/3 1/4 1/2 2/3 1/4

	accompanying President's Saloon	19/s 22/s 23s 17/s 18/s	Blouse, T/cot matching dark Blue cloth 80cms Specn IS 11815-86 latest -OR- Salwar-T/Cot, dark blue Kameez T/cot, light blue with Matching dupatta colour Specn. IS 11815-86 or latest or Trouser T/Cot, dark blue Shirt T/Cot. Light Blue	19/s 17/s 18/s 4-W	Blouse, T/cot matching dark Blue cloth 80cms Specn IS 11815-86 latest -OR- Salwar-T/Cot, dark blue Kameez T/cot, light blue with Matching dupatta colour Specn. IS 11815-86 or latest or Trouser T/Cot, dark blue Shirt T/Cot. Light Blue Coat serge blue superior Single breasted with short collar, ladies pattern	Summer and Winter	3/2	3/2		1/2
1	2	3	4	5	6	7	8	9	10	11
2B	Ticket Collector, Head Ticket Collector, Ticket Collector Incharge, Passenger –Guide Lady Ticket Collector, Head Ticket Collector, Ticket Collector Incharge, Passenger -Guide	1 S 6 S 3 S 20/s 19/s 22/s 23/s 17/s 18/s	Coat TC Blue Shirt, full-sleeves, terrycot, white Trouser, terrycot white Brown terrycot saree Fawn terrycot blouse -OR- Brown terrycot salwar, Fawn terrycot kameez With matching dupatta -OR- Fawn terrycot blouse and Brown terrycot skirt	1 W 5 W 20/s 19/s 22/s 23/s 17/s 18/s 4-W	Coat, serge superior Navy Blue Trouser, serge superior, Navy Blue Brown terrycot saree Fawn terrycot blouse -OR- Brown terrycot salwar, Fawn terrycot kameez With matching dupatta Fawn terrycot blouse and Brown terrycot skirt Coat, single breasted with short collar, ladies pattern, serge superior, blue	Summer only Winter only Summer and Mild Winter Summer and winter Scale of arm band Summer only Winter only Summer and Mild Winter Summer and winter	2/2 2/2 3/2 2 3/2 3/2 3/2 3/2	2/2 2/2 3/2 3/2 3/2 3/2	 3/2	 2/3 1/2 2/3 1/4 1/2
3	Cabin Asstt., Cabin Master, Asst. Station Masters, Sub. Asstt. Station Master, Train Starter, Brakesman, Asstt. Guards, Switchman	13 S 3 S	Bushshirt, half sleeves, terrycot, white Trouser, terrycot, white	2 W 5 W	Coat, Navy Blue Trouser Navy Blue	Summer only Winter only Summer and Mild Winter Summer and winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
1	2	3	4	5	6	7	8	9	10	11
4A	Supervisor Enquiry, Supervisor Reservation, Supervisor City Booking office, Chief Reservation Clerk, Foreman Transhipment Supervisor, Goods Shed	6 S 3 S	Shirt, Full Sleeves, terrycot, pastel/powder blue, epaulet of navy blue colour to match with trouser Trouser, terrycot, oxford blue	1 W 5 W	Coat, serge superior, blue Trouser, serge superior blue	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2

	Lady Supervisor Enquiry, Supervisor Reservation, Supervisor City Booking office, Chief Reservation Clerk, Foreman Transshipment Supervisor, Goods Shed	20/s 19/s 22/s 23/s 17/s 18/s	Saree mustard colour with beige border with small prints in the body, border and pallu Terrycot blouse with Matching colour, or Mustard colour terrycot Salwar, White terrycot kameez with matching dupatta, or Mustard colour terrycot skirt White terrycot blouse	20/s 19/s 22/s 23/s 17/s 18/s 4W	Saree mustard colour with beige border with small prints in the body, border and pallu Terrycot blouse with Matching colour, or Mustard colour terrycot Salwar, White terrycot kameez with matching dupatta, or Mustard colour terrycot skirt White terrycot blouse Coat serge blue superior single breasted with short collar, ladies pattern	Summer only Winter only Summer and Mild Winter Summer and Winter	3/2 3/2 3/2	3/2 3/2 3/2	3/2	2/3 1/4 1/2
4B	Enquiry Clerk, Reservation Clerk	7 S 3 S	Shirt, half sleeves, terrycot, pastel / powder blue, epaulet of navy blue colour to match with trouser Trouser, terrycot, oxford blue	1 W 5 W	Coat, serge superior, blue Trouser, serge superior blue	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2 2/2		2/3 1/4 1/2
6	Commercial Clerk [Coaching and Goods] Booking Clerks	7 S 3 S	Shirt, half sleeves, terrycot, white Trousers, terrycot, black	2 W 5 W	Coat, closed collar, serge superior, blue Trousers, serge superior	Summer Only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
6 B	Lady Enquiry Reservation and Booking Clerks, Lady Commercial Clerks, Retiring Room	20/s 19/s 22/s 23/s 17/s 18/s	Saree mustard colour With beige border with small prints in the body, border and pallu Terrycot blouse with Matching colour, or Mustard colour terrycot Salwar White terrycot kameez with matching dupatta, Or Mustard colour terrycot skirt White terrycot blouse	20/s 19/s 22/s 23/s 17/s 18/s 4-W	Saree mustard colour With beige border with small prints in the body, border and pallu Terrycot blouse with Matching colour, or Mustard colour terrycot Salwar White terrycot kameez with matching dupatta, Or Mustard colour terrycot skirt White terrycot blouse Coat serge blue superior Single breasted with Short collar, ladies pattern	Summer only Winter only Summer and Mild Winter Summer and Winter	3/2 3/2 3/2	3/2 3/2 3/2	3/2	2/3 1/4 1/2
1	2	3	4	5	6	7	8	9	10	11
7	All Guards	6 S 3 S	Shirt, full-sleeves, terrycot, white Trouser, terrycot white	1 W 5 W	Coat, blue Trouser, serge superior blue	Summer only Winter only Summer and Mild	2/2	2/2		2/3

						Winter	2/2	2/2		1/4
						Summer and Winter	2/2	2/2		1/2
10	Loco Drivers, Steam#, Diesel and Elec., Grade A [Special], Grade A, Grade B, Grade C [special], Grade C, Shunter-Steam#, Diesel and Elect. Driver, Shunting Engine Driver, Servicing, Asst. Driver Elec. Asst. Diesel Driver, Rail Motor, Driver Rail Car, working on hill stations, Motorman	13 S 3 S	Bushshirt, terrycot#, sky Blue Trousers, terrycot#, Navy Blue # Shirt and Trousers of Drill cloth for Steam Loco Driver	2 W 5 W	Coat, closed collar serge superior, sky Blue Trousers, serge superior, Navy Blue	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
13	Firemen, Augwala Loco, Engine Cleaner	9 S 3 S	Shirt half sleeves, cellular Dark Grey Trousers, drill Dark Grey	9 S 3 S 5 W	Shirt half sleeves, cellular Dark Grey Trousers, drill Dark Grey *Trousers, serge ordinary, dark admiralty grey * To be supplied in summer and Winter and Very Cold areas in lieu of one cotton trousers the scale will be cotton trouser two per year and woolen trouser once in two years.	Summer only Winter only Summer and Mild Winter Summer and Winter [in other than summer area, one of the shirts may be with full sleeves to enable jersey being worn, wherever supplied]	4 3 4 4	4 - 4 4		
15 A	Chief Yard Master, Yard Master, Yard Foreman, Carriage Foreman, Chief Train Examiner, Head Train Examiner [in scale Rs.2000-3200 [RPS] and above]	12 S 3 S	Bushshirt, full sleeves, terrycot, fawn Trousers, terrycot, brown	2 W 5 W	Coat, closed collar, serge superior, Dark Grey Trousers, serge superior, Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
15 B	* Yard Master, Dy. Yard Master, * Yard Supervisor, Asst. Yard Foreman, Head Train Examiner, Train Examiner Elect., Asst. Train Examiner, Elec. Train Examiner Elect. Multiple Unit, Chargeman Elec. Taj Exp. Chargeman, , Train Lighting [Outdoor] Examiner Elec. Train Lighting/Asst. Mistry Train Lighting [Outdoor], Inspector, Train Lighting * Including those in	13 S 3 S	Bushshirt, half sleeves, terrycot, fawn Trousers, terrycot, brown	2 W 5 W	Coat, closed collar, serge superior, Dark Grey Trousers, serge superior, Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter Summer only Winter only Summer and Mild Winter	2/2 2/2 2/2 2/2 2/2 2/2 2/2 2/2	2/2 2/2 2/2 2/2		2/3 1/4 1/2 2/3 1/4 1/2

	groups at S.Nos 2.A and 2.B									
21.A	Shifted to respective group at S.Nos. 1									
22	Shifted at S.No.4.A and 6.B under respective groups									
23	Shifted to respective groups at S.Nos. 2.B									
24	# Gatekeeper [at level crossings] Asstt. Lineman, Boy Line Enquiry, Line Enquirer, Waterman, Platform Porter [Loading and unloading Luggage and Parcels]. Porter Scale, Scaleman. Token Porter, Station Porter, Shunting Porter, Skid Porter Skid-man, Yard Porter, Jamadar/- Muccadam, Parcel/luggage Porters Tindal, Parcel, Hookman. Greaser, [Loco & C&W] Servicing Fireman, Re-Packer, Badge Runner Badge Boy, platform Jamadar, Platform Muccadm Gunner, Gunner Asstt., Gunner, Shunting Porter Flag Station, Wheel Gauger, Stenciller Crane Jamadar Crane Tindal, Box Porter Box Boy, Box Carrier, Hamal	9 S 3 S	Shirt half sleeves, T/C Dark Grey Trousers, T/C Dark Grey	9 S 3 S 5 W	Shirt half sleeves, T/C Dark Grey Trousers, T/C Dark Grey *Trousers, serge, superior, Dark Grey	Summer Only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3
24 A	Pointsman*, Leverman, Shuntman * Including those in Loco, Workshop and Stores Yards	9 S 3 S	Shirt, half sleeves, terrycot, Dark Grey Trousers, Terrycot, Dark Grey	9 S 3 S 5 W	Shirt, half sleeves, terrycot, Dark Grey Trousers, Terrycot, Dark Grey Trousers, serge superior, Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3
25 A	Trolleyman/Head Trolleyman of Engg., and S&T Deppts. [including those working in Loco, Stores and Workshop Yards]	8 S 3 S	Shirt, full sleeves, T/C, Dark Grey Trousers, T/C Dark Grey	8 C 3 S 5 W	Shirt, full sleeves, T/C, Dark Grey Trousers, T/C Dark Grey Trousers, serge superior, Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		
25 B	Motor Trolleyman /Head motor Trolleyman /Driver, Motor Trolley of Engg. and S&T	8 S	Shirt, full sleeves, T/C, Dark Grey Trousers, T/C Dark	8 C 3 S	Shirt, full sleeves, T/C, Dark Grey Trousers, T/C Dark Grey	Summer only	2/2	2/2		

	Dep'tts [Including those working in Loco Stores and Workshop Yards] Track machine operators [working in field.	3 S	Grey	5 W	Trouser, serge superior, Grey	Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		
1	2	3	4	5	6	7	8	9	10	11
26	Skilled, Semi-skilled fitter of Elect. Department [attached to T.L. Depots, Stations, and Yards] Lineman including Highly Skilled Grade I, II and Skilled working outdoor, round the clock on power supply lines. Cable jointer of Elect. And S&T Dep'tts. [including H.S. Grade I, II and Skilled on out-door duty] Electrical Signal Maintainer, Mechanical Signal Maintainer, Telecom Maintainer, Blacksmith, Hammerman, Mason, Carpenter, Welder in Civil Engg. and S&T , Carpenter working in cycle shifts at stations and sick lines, Semi-skilled and High skilled fitter of C&W working in Depots, Sick Line Station Yards, in cycle shifts.	9 S 3 S	Shirt, half sleeves, terrycot, Dark Grey Trouser, T/C Dark Grey	9 S 3 S 5 W	Shirt, half sleeves, T/C, Dark Grey Trouser, T/C, Dark Grey Trouser, serge superior, Grey	Summer only Winter only Summer and Mild Winter Summer and Winter @ @ In other than "Summer only" area , one of the Shirts may be with full sleeves To enable jersey being worn [wherever supplied.]	2/2 2/2 2/2	2/2 2/2 2/2		
26.A	@Khalasis/Lineman / Helper attached to various categories of staff under Group 26 jeep Cleaners.	9 S 3 S	Shirt, half sleeves, terrycot, Dark Grey Trouser, Dark Grey @ to be supplied Uniforms even after promotion to Khalasi Helper as per E[P&A] 1-82JC-1 Dated 18.11.82	9 S 3 S 5 W	Shirt, half sleeves, T/C, Dark Grey Trouser, T/C, Dark Grey \$Trouser, serge superior, Grey	Summer only Winter only Summer and Mild Winter Summer and Winter @ @ In other than "Summer only" area , one of the Shirts may be with full sleeves To enable jersey being worn [wherever supplied.]	2/2 2/2 2/2	2/2 2/2 2/2		
27 A	Peon, Despatch Rider, Dak Runner [Those attached to Admn. Officer]	11 S 3 S	Bushshirt, full sleeves T/C Dark Grey Trouser T/C white	2 W 5 W	Coat, closed, collar serge ordinary, white \$ Trouser, serge ordinary, white	Summer only Winter only Summer and Mild Winter Summer and	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2

						Winter				
1	2	3	4	5	6	7	8	9	10	11
27.B	Peon, Peon Telegraph, Despatch Rider, Dak Runner [Those attached to Sheds, Stations Yards etc.]	11 S 3 S	Bushshirt, full sleeves T/C Dark Grey Trousers T/C Dark Grey	2 W 5 W	Coat, closed, collar, serge ordinary, white \$ Trouser, serge ordinary, dark grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
28	*Jamadar /Peons [Entire categories] Lift attendants, Liftman.	11 S 3 S	Bushshirt, full sleeves T/C white Trousers T/C white	2 W 5 W	Coat, closed, collar serge ordinary, blue \$ Trouser, serge ordinary, blue	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
29	Inspector Platform, Asstt. Inspector, Licensed Porters' Inspector, Passenger Supdt., Passenger Supervisor, Labour Supervisor, Labour Asstt., Beggar and Hawker Ckecker	11 S 3 S	Bushshirt, full sleeves T/C maroon Trousers T/C steel grey	2 W 5 W	Coat, closed, collar serge Superior maroon \$ Trouser, serge steel grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
30	Chemist, Asstt. Chemist, Dispenser, Laboratory Asstt., Radiographer, X-Ray Technician, Pharmacist.		Only aprons, as for Doctors may be supplied.							
1	2	3	4	5	6	7	8	9	10	11
31	Attendant Hospital, Attendant Laboratory, Attendant X-Ray, Bearer Hospital, Stretcher Bearers, Dresser	13 S 3 S	Bushshirt, half sleeves Terricot white [A Red Cross embroidered on the left breast pocket] Trousers T/C white	5 W	Trouser, serge ordinary, white	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		
32	Bearer /Attendant, Running Room, Rest House, Waiting Room, Retiring Room, Bearer Railway MP School. Messenger, Messenger special, Messenger Wireless, Messenger boy, Stall-Vendor, Waiter / Head Waiter, Bearer App. Hostel, Cook Running Room	14 S 3 S	Bushshirt, half sleeves T/C Grey Trousers T/C Grey	5 W	Trouser, serge ordinary, white	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		
33	Attendant Saloon, Attendant Rail Car, Chowkidar Inspector, Chowkidar, /Asstt. Driver, Lorry, Motor, Station Wagon,	14 S 3 S	Bushshirt, half sleeves Terrycot Dark Grey Trousers, Terrycot,	5 W	Trouser, serge ordinary, blue	Summer only Winter only	2/2 2/2	2/2		

	Tempo, Jeep, Cash Van, Tractor, Night Soil Lorry, Refuse Lorry , [Other than staff Car Drivers and daily Staff] * Steam Crane Driver, Diesel Crane Driver * Break down and others working on lines.		Dark Grey			Summer and Mild Winter Summer and Winter	2/2 2/2	2/2 2/2		
33.1	Track machine staff	14 S 3 S	Bushshirt, T/C Dark Grey Trousers T/C Dark Grey	5 W	Trousers, T/C Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		
33.A	Gangmen, Keymen, Mates and Patrolmen	10 S 3 S	Shirt, half Sleeves, cotton, orange coloured Trousers drill Dark Grey	8 S 3 S	Shirt full sleeves, cotton orange coloured Trousers drill Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2 2 2 2	2 2 2		
1	2	3	4	5	6	7	8	9	10	11
34	Watchman, Chowkidar	14 S 3 S	Bushshirt, half sleeves T/C Dark Grey Trousers T/C Dark Grey For those posted in Admn offices, Hostel and Rest House	2 W 5 W	Coat, closed collar , serge ordinary, Dark Grey Trousers, serge ordinary, Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
35	Custodian, Inspector General Office, Janitor, Asstt. Janitor, Caretaker Rest-House	14 S 3 S	Bushshirt, half sleeves T/C Dark Grey Trousers T/C Dark Grey ii] For those posted elsewhere	2 W 5 W	Coat, closed collar , serge ordinary, Dark Grey Trousers, serge ordinary, Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter	2/2 2/2 2/2 2/2	2/2 2/2 2/2		2/3 1/4 1/2
36	Carriage, Cleaner/Bhisty /Staff utilized for cleaning and watering of carriage	9 S 3 S	Shirt, half sleeves, T/C, Dark Grey Trousers,T/C Dark Grey	5 W	Trousers, serge ordinary, Dark Grey	Summer only Winter only Summer and Mild Winter Summer and Winter @ @ In other	2/2 2/2 2/2 2/2	2/2 2/2 2/2		

						than "Summer" area , one of the Shirts may be with full sleeves To enable jersey being worn [wherever supplied.]				
							Saree/ Salwar/ Skirt	Blouse / Kameez		
1	2	3	4	5	6	7	8	9	10	11
37	Ayah/Maid Waiting Room , Ayah/Lady Peon, School, Gate-women, Peon-female, Water-women, lady chowkidar in rest houses etc., Female Masalchi/Bearers, Lady Running Room Bearer, Gang-women etc., lay Khalasis of C&W Depots	21 S 19 S 22 S 23 S 17 S 18 S	Light blue handloom Saree Light blue handloom blouse or Light blue terrykot Salwar Light blue terrykot Kameez with matching dupatta Or Light blue terrykot skirt Light blue terrykot blouse	21 S 19 S 22 S 23 S 17 S 18 S	Light blue handloom Saree Light blue handloom blouse or Light blue terrykot Salwar Light blue terrykot Kameez with matching dupatta Or Light blue terrykot skirt Light blue terrykot blouse	Summer only Winter only Summer and Mild Winter Summer and Winter	2 2 2 2	2 2 2 2		
38	Safaiwali	21 S 19 S 22 S 23 S 17 S 18 S	Light blue handloom Saree Light blue handloom blouse Or Light blue terrykot salwar Light blue terrykot Kameez with matching dupatta Or Light blue terrykot skirt Light blue terrykot blouse	21 S 19 S 22 S 23 S 17 S 18 S	Light blue handloom Saree Light blue handloom blouse Or Light blue terrykot salwar Light blue terrykot Kameez with matching dupatta Or Dark blue terrykot skirt Light blue terrykot blouse	Summer only Winter only Summer and Mild Winter Summer and Winter	3/2 3/2 3/2 3/2	3/2 3/2 3/2 3/2		
39	Ayah, Hospital, Attendant, Hospital[Female], Dai, Dresser Female, Bearer, Hospital [Female]	21 S 19 S 22 S 23 S 17 S 18 S	White handloom Saree with red border White handloom blouse Or White terrykot salwar White terrykot Kameez with matching dupatta Or White terrykot skirt White terrykot blouse	21 S 19 S 22 S 23 S 17 S 18 S	White handloom Saree with red border White handloom blouse Or White terrykot salwar White terrykot Kameez with matching dupatta Or White terrykot skirt White terrykot blouse	Summer only Winter only Summer and Mild Winter Summer and Winter	3/2 3/2 3/2 3/2	3/2 3/2 3/2 3/2		
40	Chief Inspector catering, Catering Inspector, Manager, Catering Asstt. Manager, Catering Incharge of Units	12 S 3 S	Bushshirt, full sleeves, terrykot, white Trousers, terrykot, white	1 W 5 W	Coat, closed collar, serge superior, blue Trousers, serge superior, white * See Note below	Summer only Winter only Summer and Mild Winter Summer and Winter	1* 1* 1* [T-Shirt]	1* 1* Trousers		2/3 1/4 1/2
41	Cook, Cook Head, Cook Asstt. Helper, Khansama, Masalchi Pantryman, Pantryman,	10 S	Bushshirt, half sleeves, Cellular, grey	6 W	Trousers, serge ordinary blue In 'Summer and Winter' and 'Very	Summer only	3	3		

	Pantryboy, Cleaner Dining Car	5 S	Trouser, drill grey Or Pyjama, Drill Smoke grey		Cold' areas in lieu of cotton trousers the scale of supply being, cotton trousers two per year and woolen trousers once in two years.	Winter only Summer and Mild Winter Summer and Winter	3 3 3	3 3		
	For Static Catering Establishments						Bush-shirt	Trouser		Coat
1	2	3	4	5	6	7	8	9	10	11
41.A	Bearer, Waiter, Server	12 S 3 S	Bushshirt, full sleeves, Terrycot, Bluish Grey Trouser, Terrycot bluish Grey	7 W 5 W	Coat, closed collar, serge ordinary, blue Trouser, serge ordinary, navy blue	Summer only Winter only Summer and Mild Winter Summer and Winter	4/2 4/2 4/2	4/2 4/2		2/3 1/4 1/2
	<i>For Mobile Catering Establishment</i>									
41.B	Bearer, Waiter, Server	12 S 3 S	Bushshirt, full sleeves, Terrycot, Bluish Grey Trouser, Terrycot bluish Grey	7 W 5 W	Coat, closed collar, serge ordinary, Navy blue Trouser, serge ordinary, navy blue	Summer only Winter only Summer and Mild Winter Summer and Winter	2* 2* 2*	2* 2*		2/3 1/4 1/2
42	Conservancy staff i.e. Safaiwala, Sanitary Cleaner or other staff employed in similar duties/ Dome/ Vettaiah Jamadar/Mistry /Muccadam /Mate, /Conservancy, Cartman Night-soil	9 S 3 S	Shirt, half sleeves, cellular, Dark Grey Trouser, drill Dark Grey	*5 W	Trouser, serge ordinary, blue [In other than "Summer" area, one of the Shirts may be with full sleeves To enable jersey being worn [wherever supplied.]	Summer only Winter only Summer and Mild Winter Summer and Winter	3 3 3	3 3		2/3

For statutory /non-statutory canteens

Instructions have already been issued. Copy placed at Annexure-V

PROVISOS

1. Steam Loco Staff under Group Nos. 10 shall not be supplied terrycot uniform and shall be supplied only cellular / drill cloth uniform. The scale of supply for these categories of staff shall continue as at present for cotton uniform.
2. For Station Supdts.[N.G] /Station Masters / Asstt. Station Master under Group No. 1 top pockets should have flaps.
3. Mobile catering staff under Group NO. 41.B should be supplied terrycot bushshirt and trousers, 6 sets for the first year and 2 sets each in the subsequent years. In case of such staff whose services are utilized regularly in long distance trains which take three or more days in one trip, they are to be supplied 2 more sets i.e., 8 sets in all initially for the first year and for the subsequent years the scale of supply remaining unchanged i.e., 2 sets per year.
4. Catering Managers and Inspectors whose services are utilized regularly on long distance trains which take three or more days in one trip, the scale of supply of uniforms may be 4 sets in the first year and 1 set every year thereafter.
5. Yard Supervisors in Scale Rs.6500-6900 shall be provided uniform under group 15 B and those in lower grades shall be provided under Group 16.

6. Under Group No. 10 Shunter Steam shall be given Cotton Uniform instead of terrycot and scale of supply for summer uniform shall be bushshirt and trousers – sets every year for summer only and 3 sets for summer and mild winter and 2 sets for summer and winter.
7. Wherever cotton / cellular /drill uniforms have been prescribed in this Annexure, the same may be changed over to handloom terrycotton [Polyvastra] as recommended in Chapter 7 except for Group No. 13, 33 A and / Steam Loco staff under Group No. 10. Whenever the uniforms are changed over to handloom terrycotton the scale of supply may be reduced to at par with staff already prescribed with terrycotton uniform.
8. Railways may decide provision of Salwar, Kameez, Dupatta only in lieu of Sarees depending upon job requirements of a particular category.

SERIAL CIRCULAR No. 95/2009

No. P[R] 436/IEM/VIII Dated: 30-06-2009

Copy of Board's letter No.E[NG]I-2008/PM7/4 SLP dated 19.06.2009 is published for information, guidance and necessary action. Board's letter dated 16.11.98 quoted therein was circulated under S.C. No. 12/99.

Copy of Board's letter No. E[NG]I-2008/PM7/4 SLP dated 19.06.2009 [RBE No.113 /09]

***Sub: Selection Procedure for promotion to General Selection Posts –
Placement of names on panel – instructions regarding.***

As the Railways are aware, in pursuance of Hon'ble Apex Court's judgement dt. 15.03.1996, in M. Ramjayram Vs. General Manager, South Central Railway and others, 1996[1] SC SLJ 536, it was held that it is illegal to award marks for 'Seniority', for promotion to General Posts, i.e., those outside the normal channel of promotion, for which eligible volunteers are called from different categories whether in the same department, or, from different departments, Board vide their letter No. E[NG]I-98/PM1/11 dt. 16.11.1998, had modified the Selection Procedure to such General posts. These instructions are contained in para 219[j] of Indian Railway Establishment Manual [IREM], Vol.I, 1989, as amended from time to time. In terms of instructions contained in clause [iii] below para 219[j], final panel in such cases, is required to be drawn up in the order of seniority from amongst those who secure a minimum of 60% marks in professional ability and 60% in the aggregate, provided that those securing a total of 80% , or, more marks, are classed as 'Outstanding' and placed at the top of the panel, in the order of seniority. Besides the above provisions, separate instructions prescribing different methods for placements of names on panel, in a few categories, viz., LDCE quota in the category of Sr. Clerks [4500-7000], Commercial/Traffic Apprentices [Rs.5500-9000], for induction of Intermediate Apprentices for eventual absorption as JE-II [Rs.5000-8000] in various technical departments, qualified staff quota in the category of Skilled Artisans Gr.III [Rs.3050-4590] in various engineering departments, LDCE quota in the categories of Office Superintendent Gr.II [Rs.5500-9000] and Staff & Welfare Inspectors Gr.I [Rs.6500-10500] etc., have also been issued.

2. The instructions regarding formation of panel in the order of seniority, have been under challenge before various Courts /Tribunals for granting relief in terms of placement of names on panel in the order of merit based on the marks obtained in such General Selections. The provision of placement of names on final panel in the order of seniority, as indicated above, has been struck down by High Court /Punjab & Haryana, in Writ Petition No. 4746/2002 vide judgement dt.09.04.2008. High Court have, inter-alia, held that, since in such General Selections, candidates are not from the same seniority units and there is no common seniority list on the basis on which their names can be placed in the order of seniority, therefore, promotion to such posts should be made only on the basis of merit, uninfluenced by seniority of the candidates. The Hon'ble High Court have accordingly declared the provision of arranging the names on final panel in the order of seniority in General Selections as wholly illegal and arbitrary and set aside

the same. The Special Leave Petition No.16774 /2008 filed before the Hon'ble Supreme Court against the High Court's above-mentioned judgement, has also been dismissed on 05.01.2009.

3. The matter has, accordingly been carefully considered by the Board and it has been decided that in cases of promotion to General Posts in which candidates are called from different categories, whether in the same department or from different departments and where zone of consideration, is not confined to three times the number of staff to be empanelled, panels should be strictly prepared as per merit, with reference to marks obtained by the candidates in 'Professional ability' and 'Record of Service'. Subject to usual relaxation for SC/ST staff, wherever permissible, those securing less than 60% in professional ability and 60% in aggregate will not be considered eligible for inclusion in the panel. Further, the service records of only those candidates who secure a minimum of 60% marks in professional ability, shall be assessed. Since the final panel has to be drawn on the basis of merit, there will be no scope for erstwhile provision of placement of candidates who secure 80% or more marks, classified as 'Outstanding', on top of the panel.

3.1. These instructions will supersede all previous instructions, as far as the same relate to the provision of arranging names on the final panel in the order of seniority, for promotion to General Posts. However, all other conditions, as contained in the specific instructions for a particular category, shall continue to hold good.

3.2. These instructions shall be applicable with immediate effect, i.e., from the date of issue of these orders, to all panels for promotion to General Posts. Any previous selection panel drawn up otherwise, before issue of this letter, need not be reopened.

4. Accordingly, the Indian Railway Establishment Manual, Volume I, 1989 is also amended, as per ACS No. 209 enclosed.

Indian Railway Establishment Manual, Volume I, 1989 Edition
ADVANCE CORRECTION SLIP No. 209
Chapter II Section 'B' - Rules Governing Promotion of Group 'C' Staff

I. Substitute the following for the opening sentence of existing sub-para [j] of Para 219:

“[j] For general posts, i.e., those outside the normal channel of promotion for which candidates are called from different categories whether in the same department or from different departments and where zone of consideration is not confined to three times the number of staff to be empanelled, the selection procedure should be as under:-“

II. Substitute the following for the existing clause [iii] below sub-para [j] of Para 219:

“The final panel should be drawn up in the order of merit based on aggregate marks of 'Professional ability' and 'Record of service'. However, a candidate must secure a minimum of 60% marks in 'Professional ability' and 60% marks in the aggregate, for being placed on the panel. There will be no classification of candidates as 'Outstanding'.”

[Authority: Board's letter No. E[NG]I-2008/PM7/4 SLP dated 19.06.2009]

SERIAL CIRCULAR No.96/2009
No. P[R] 500/XXIII Dated: 30-06-2009

Copy of Board's letter No.2008/AC-II/21/20 dated 10.06.2009 is published for information, guidance and necessary action. Board's letters dated 08.09.08 and 18.11.08 quoted therein

was circulated under Serial Circulars No. 117/08 and 170/08, respectively.

Copy of Board's letter No. 2008/AC-II/21/20 dated 10.06.2009 [RBA No.32/09]

***Sub: Implementation of Government's decision on the recommendation of
6th CPC-Revision of pension of pre-2006 pensioners /family pensioners.***

Please refer Board's letter No. F[E]III/2008/PN1/12 dated 08.09.2008 wherein a copy of DOP&PW O.M. No.38/37/08-P&PW[A] dated 01.09.2008 on the above subject was circulated. The OM ibid envisages that HOD of the Ministry /Department etc. from which the Government servant had retired would issue revised Pension Payment Order. Subsequently, vide OM of the same number dated 14.10.2008, circulated under Board's letter No. F[E]III/2008/PN1/12 dated 18.11.2008, Pension Disbursing Banks have been authorized to revise the pension /family pension in accordance with the consolidation table and to set up the same, wherever needed. These instructions also provide for making suitable entry regarding the revised amount of pension /family pension in both halves of PPOs by the Pension Disbursing Authorities under intimation to the Accounts Officer, who issued the PPO, so that the latter will verify the pension so revised and update the PPO register etc.

In this regard a number of references were received from various Zonal Railway Administrations seeking clarifications as to whether revised PPOs are still required to be issued by respective Departments in all cases of pre-2006 retirees on the ground that issue of PPOs by them will lead to duplication of work and other difficulties due to change of their address and account number to 16 digit by the banks (owing to introduction of Core Banking System) etc. In view of above, DOP&PW was requested to examine the issue and clarify as to whether revised PPOs are still required to be issued by the Pension Sanctioning Authorities. In this regard DOP&PW has clarified that as per their O.M. dated 14.10.2008, all pension disbursing banks are required to revise and disburse the enhanced pension (with dearness relief) and arrears and record a suitable entry regarding the revised pension in both halves of Pension Payment Order. Further, an intimation regarding disbursement of revised pension would be sent by the banks to the office of Accounts Officer which had issued the PPO in the prescribed form (Annexure III) of the letter ibid so that they could verify the pension so revised and update the Pension Payment Order Register, etc. It has been mentioned in the said annexure that the verification/final revision of pension/family pension in respect of pensioners would be done by the Accounts Officer concerned, Accordingly, in cases where the information ibid has been received by the Accounts Officer from the banks, he should verify the same and arrange to issue a revised authority in association with Pension Sanctioning Authority for payment of pension and if there is any discrepancy in the revision of pension by the Bank, the bank should be informed for making necessary adjustment. In cases where the information has not been received from the banks the Accounts Officer should arrange to issue revised authority in association with Pension Sanctioning Authority and send it to Bank for making the payment of pension accordingly. In case of difficulties/problems faced by the Railways in revision of PPAs due to non-updation of essential details of pensioners, the same may be called for from the pensioners through news paper advertisements (sample copy enclosed.)

Necessary action may be taken accordingly.

WESTERN RAILWAY
NOTIFICATION
ATTENTION – WESTERN RAILWAY PENSIONERS
6th Central Pay Commission

Revision of pension/family pension of Pre-2006 and Post-2006 Pensioners/Family Pensioners is being implemented in terms of Govt. of India O.M.No.F.No.38/37/08-P&PW(A) dt. 01.09.2008 and No.38/37/08-P&PW(A) Pt.1 dt. 14.10.2008 circulated under Railway Board's letter No.F(E)III/2008/PN1/12 dt. 08.09.2008 and dt. 18.11.2008, respectively and Railway Board's letter No.F(E)III/2008/PN1/13 dt. 15.09.2008 for Post-2006 Pensioners. In order to facilitate the above, persons in receipt of pension/family pension through Pension Payment Orders (PPOs) issued by Western Railway are requested to provide the following information as soon as possible. It is urged that the information be provided by 15.01.2009 so that

preparation of revised PPOs, could be undertaken from that date in the largest number of cases. Where the information as above requested is not provided this office would have to rely on data available with the office, which may be incomplete.

Data required from Pre-2006/Post-2006 Pensioners/Family Pensioners

<p>To..... [Pension Sanctioning Authority/ Head of Department] Sub: Revision of Pension /Family pension in terms of the recommendations of 6th CPC</p> <p>1. Name of the Applicant</p> <p>2. Designation</p> <p>3. Department</p> <p>4. Date of Birth</p> <p>5. Date of Retirement /death of the Rly.Servant</p> <p>6. Last Pay drawn and Scale</p> <p>7. PPO Number and Date</p> <p>8. Name of the Bank & Branch.....</p> <p>9. Account Number</p> <p>10. Pension consolidated / Revised by Bank as on 01.01.06 [For Pre-2006 Pensioners]</p> <p>11. Present address</p> <p>12. Details of Family members eligible for family pension, with date of birth [Proof of Date of Birth must be enclosed]</p> <p>Date:.....</p> <p>Place:..... [Signature]</p>	<p>OPTION form for revised Pay Structure for Post- 2006 pensioners:</p> <p>[i] I Shri/Smt/Ms..... hereby elect the revised pay w.e.f. 1st January, 2006 OR</p> <p>[ii] I Shri/Smt/Ms..... hereby elect to continue on the existing Scale of Pay of my substantive /officiating post mentioned below:</p> <p>Date:.....</p> <p>Place:..... [Signature]</p> <p>Name:</p> <p>Designation</p> <p>Department</p> <p>Station</p> <p>PF A/C No.</p> <hr/> <p>OPTION form for revised Commutation for Post- 2006 pensioners:</p> <p>[i] I Shri/Smt/Ms..... hereby opt for commuting the amount of Pension that has become additionally commutable on account of retrospective revision of pension:</p> <p>Date:.....</p> <p>Place:..... [Signature]</p> <p>Name:</p> <p>Designation</p> <p>Department</p> <p>Station</p> <p>PF A/C No.</p>
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Note [1] All pensioners are advised to submit the above information to the Settlement Section of HQ Office /Divisional office /Workshop from which the concerned Railway employee retired [2] Photocopy of any one of the following documents in support of date of birth of the spouse /eligible family member may be submitted: [i] Birth Certificate [ii] School Leaving Certificate [iii] Identity Card issued by Railway [iv] Medical Card issued by Railway [v] Pan Card [vi] Passport [vii]Voter ID [3] In the absence of the above information /Application, the process of revision of pension / family pension may be delayed and the case shall be revised as per the records available for Pre-2006 and post-2006 pensioners. The above mentioned forms are available on our website.
Website: www.wr.indianrail.gov.in Chief Personnel Officer, Western Railway.

SERIAL CIRCULAR No. 97/2009

No. P[R]500/NPS Dated: 30-06-2009

Copy of Board's letter No.2008/AC-II/21/19 dated 29.05.2009 is published for information, guidance and necessary action. Board's letter dated 31.12.2003 quoted therein was circulated as SC No. 10/2004.

Copy of Board's letter No. 2008/AC-II/21/19 dated 29.05.2009 [RBA No.31/09]

***Sub: Additional Relief on death/disability of Government servants covered
by the New Defined Contribution Pension System[NPS].***

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 38/41/06/P&PW[A] dated 5th May, 2009 on the above subject is enclosed for information and

compliance. These instructions shall apply mutatis mutandis on the Railways also.

2. Central Civil Services [Pension] Rules, 1972 and Central Civil Services [Extraordinary Pension] Rules, referred to in the enclosed O.M., correspond to Railway Services [Pension] Rules, 1993 and Railway Services [Extraordinary Pension] Rules, 1993. Ministry of Finance [Department of Economic Affairs]'s O.M. No. 5/7/2003-ECB & PR dated 22.12.2003 was circulated on the Railways vide Board's letter No. F[E]III/2003/PN1/24 dated 31.12.2003. Rules 38, 49, 50 and 54 of CCS [Pension] Rules, 1972, referred to in the enclosed O.M., correspond to Rules 55, 69, 70 and 75 of Railway Services [Pension] Rules, 1993.

3. Accordingly a proposal for introduction of new accounts heads under Abstract O- has been sent to Controller General of Accounts / Ministry of Finance. Since it may take some time, the expenditure on the above may temporarily be booked under Abstract N- Suspense, under the following new sub/ detailed heads introduced vide ACS No. 101 enclosed herewith:

Sub head	130- Provisional payments under NPS
Detailed head	131- Provisional Superannuation and Retiring Pension
	132- Provisional Invalid Pension
	133- Provisional Disability Pension
	134- Provisional Extra-ordinary Family Pension
	135- Provisional Retirement Gratuity
	136- Provisional Death Gratuity

The amount booked there under would be accounted for under the relevant account heads after the same are notified. Necessary budget requirement may be projected accordingly.

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 38/41/06/P&PW[A] dated 5th May, 2009

Sub: Additional Relief on death/disability of Government servants covered by the New Defined Contribution Pension System [NPS].

The undersigned is directed to say that the pension of the Government servants appointed on or after 1.1.2004 is regulated by the new Defined Contribution Pension System [known as New Pension Scheme], notified by the Ministry of Finance [Department of Economic Affairs] vide their O.M. No. 5/7/2003-ECB 2 PR dated 22.12.2003.

2. On introduction of the New Pension Scheme, among others, the Central Civil Services [Pension] Rules, 1972 and the Central Civil Services [Extraordinary Pension] Rules were amended on 30.12.2003. Under the amended Rules, the benefits of Invalid Pension /Disability Pension and Family Pension /Extraordinary Family Pension /Liberalised Pensionary Award relief are not available to the Government servants appointed on or after 1.1.2004.

3. Ministry of Finance [Department of Economic Affairs] has subsequently clarified that the New Pension Scheme is a replacement for only pension under normal circumstances and family pension in case of death of employees after retirement.

4. A High Level Task Force [HLTF] constituted by the Government has recommended certain additional benefits that can be provided on death or discharge on invalidation / disability of a Government servant covered by the New Pension Scheme. It is likely to take some time before the Rules regulating these benefits under the New Pension System are put in place.

5. Meanwhile, considering the hardships being faced by the employees appointed on or after 1.1.2004 who are discharged on invalidation /disablement and by the families of such employees who have died during service since 1.1.2004, the President is pleased to extend the following benefits to Central Civil Government Servants covered by the New Pension Scheme, **on provisional basis** till further orders:

- I] Retirement from Government service on invalidation not attributable to Government duty:
 - [i] Invalid Pension calculated in terms of Rule 38 and Rule 49 of the Central Civil Services [Pension] Rules, 1972.
 - [ii] Retirement gratuity calculated in terms of Rule 50 of the Central Civil Services [Pension] Rules, 1972.
- II] Death in service not attributable to Government duty:
 - [i] Family Pension [including enhanced family pension] computed in terms of Rule 54 of the Central Civil Services [Pension] Rules, 1972.
 - [ii] Death gratuity computed in terms of Rule 50 of Central Civil Services [Pension] Rules, 1972.
- III] Discharge from Government service due to disease /injury attributable to Government duty.
 - [i] Disability Pension computed in terms of the Central Civil Services [Extraordinary Pension] Rules.
 - [ii] Retirement gratuity computed in terms of the Central Civil Services [Extraordinary Pension] Rules read with Rule 50 of the Central Civil Services [Pension] Rules, 1972.
- IV] Death in service attributable to Government duty:
 - [i] Extraordinary Family Pension computed in terms of Central Civil Services [Extraordinary Pension] Rules and Scheme for Liberalised Pensionary Awards.
 - [ii] Death gratuity computed in terms of Rule 50 of Central Civil Services [Pension] Rules, 1972.

The employee / his family will also be paid Dearness Pension /Dearness Relief admissible from time to time in addition to the above benefits, **on provisional basis**.

6. The above provisional payments will be adjusted against the payments to be made in accordance with the Rules framed on the recommendations of the HLTF and recoveries, if any, will be made from the future payments to be made on the basis of those rules.

7. The recommendations of the HLTF envisage payment of various benefits on death /discharge of a Government employee after adjustment of the monthly annuitised pension from the accumulated funds in the NPS Account of the employee. Therefore, no payment of monthly-annuitised pension will be made to the employee /family of the employee during the period he /she is in receipt of the provisional benefits mentioned in para 5 above.

8. In cases where, on discharge /death of the employee, the amount of accumulated funds in the NPS Account have been paid to the employee /family of the employee, the amount of monthly annuitised pension from the date of discharge /death will be worked out in accordance with the rules /regulations to be notified by the Department of financial Services /PFRDA and the same will be adjusted against the payment of benefits /relief after the notified rules in this respect are in place.

9. These instructions will be applicable to those Government servants who joined Government service on or after 1.1.2004 and will take effect from the same date i.e. 1.1.2004.

10. This Order issues with the concurrence of Ministry of Finance [Department of Expenditure] vide their U.O. No. 127/EV/2009 dated 13.4.2009.

ADVANCE CORRECTION SLIP No. 101 TO INDIAN RAILWAY FINANCIAL CODE. VOLUME-II, 1996 EDITION

Please introduce following new accounts heads under Minor head 100 –Miscellaneous Advance

Revenue of Abstract N-Suspense, with immediate effect:

Sub head	130- Provisional payments under NPS
Detailed head	131- Provisional Superannuation and Retiring Pension
	132- Provisional Invalid Pension
	133- Provisional Disability Pension
	134- Provisional Extra-ordinary Family Pension
	135- Provisional Retirement Gratuity
	136- Provisional Death Gratuity

[Authority: Board's letter No. 2008/AC-II/21/19 dated 29.05.2009]

SERIAL CIRCULAR No. 98/2009

No. P[R]182/V Dated:30-06-2009

Copy of Board's letter No.E[D&A]2007/GS1-1dated 17.06.2009 is published for information, guidance and necessary action. Board's letters dated 24.10.80 and 28.03.08 quoted therein were circulated as Serial Circular Nos. 44/86 and 53/08, respectively.

Copy of Board's letter No. E[D&A]2007/GS1-1dated 17.06.2009 [RBE No.107/09]

Sub: Submission of annual return of immovable property by the supervisory staff in terms of Railway Ministry's Decision No. 11 below rule 18 of Railway Services [Conduct] Rules, 1966- equivalent to pay of Rs.9000/- mentioned therein in the VIth CPC scales of pay – clarification reg.

Attention of the Railways is invited to Board's letter of even number dated 28.3.2008 advising that the pay of Rs.900/-, mentioned in Board's letter No. E[D&A]78/GS1-14 dated 24.10.80, which was incorporated as Railway Ministry's Decision No. 11 below rule 18 of the Railway Services [Conduct] Rules, 1966, equates to the pay of Rs.9000/- as per the normal replacement scale under the Vth CPC. In other words, supervisory staff of Group C [Class-III] on railways who are working in scales of pay the maximum of which is Rs.9000/- [Rupees Nine Thousand] or above are also required to submit an annual return of their immovable property.

2. Board have reviewed the matter in the context of acceptance of the recommendations of VI th Central Pay Commission and have decided that the provisions contained in Board's letter dated 24.10. 80 as mentioned above would now apply to the supervisory staff who are working in Pay Bands-2 [Rs.9300-34800/-] with Grade Pay of Rs.4600/-. Thus, all such staff will now have to submit an annual return of their immovable property.

[This also disposes of North Central Railway's letter No.797-E/NCR/Policy/Conduct Rules dated 17.2.2009]

SERIAL CIRCULAR No.99/2009

No. P[R]227/XVII Dated:30-06-2009

Copy of Board's letter No.E[D&A]2009 RG6-18 dated 16.06.2009 is published for information, guidance and necessary action. Board's confidential letters dated 23.7.81 and 11.11.87 quoted therein were circulated under Confidential letter Nos. P[R]227/Con/Pt.II dated 30.09.81 and P[R]227/Con/III dated 27.05.88, [copies enclosed]. The instructions that the Administration has the power to withhold or withdraw pension even as a result of minor penalty proceedings instituted against a charged officer during his service and which has continued after his retirement provided grave misconduct or negligence is established, has been withdrawn. Therefore steps should be taken to see that minor penalty proceedings, initiated against Railway servants who are due to

retire, should be finalized before the date of retirement, so that the need for continuing such minor penalty proceedings beyond the date of retirement does not arise.

Copy of Board's letter No. E[D&A]2009 RG6-18 dated 16.06.2009 [RBE No.106/09]

Sub: Withdrawal /withholding /recovery of pension/gratuity in the case of minor penalty proceedings.

A copy of Department of Personnel and Training's O.M. dated 110/9/2003-AVD-1 dated 13.4.2009 on the above subject is sent herewith. Contents of O.M. dated 13.4.2009 mentioned above, may please be brought to the notice of all concerned on your railway for their information and compliance. O.M. No. 134/10/80-AVD-1 dated 28.2.81 and O.M. dated No. 134/9/86-AVD-1 dated 31.07.81 mentioned in the aforesaid O.M. dated 13.4.2009 have been circulated on the railways under Board's letter No. E[D&A]81 RG6-26 dated 23.7.81 and No. E[D&A]87 RG6-113 dated 11.11.87.

Copy of Department of Personnel and Training's O.M. dated 110/9/2003-AVD-1 dated 13.4.2009

Sub: Withdrawal /withholding /recovery of pension/gratuity in the case of minor penalty proceedings.

The undersigned is directed to refer to this Department's OM No. 134/9/86-AVD-1 dated 31st July 1987 wherein it was clarified that the Central Government has the power to withhold or withdraw pension even as a result of minor penalty proceedings instituted against a charged officer during his service and which had continued after his retirement provided grave misconduct or negligence is established. The underlying basis for this OM was that there can be circumstances wherein proceedings initiated for minor penalty could result in establishment of grave misconduct or negligence on conclusion of the proceedings warranting a cut or withholding of pension or recovery of pecuniary loss. The OM of 31st July 1987 was issued in cancellation of the earlier OM No. 134/10/80-AVD-1 dated 28th Feb 1981 which inter -alia, stated that grave misconduct or negligence cannot be established as a result of minor penalty proceedings.

2. The OM of 31.7.1987 came for scrutiny before the Central Administrative Tribunal [CAT], Principal Bench, Delhi in OA No. 2068 of 2002 [R.S. Sagar, NOIDA, U P Vs. Union of India], pertaining to the Ministry of Urban Development and Poverty Alleviation. The Hon'ble Tribunal was considering an application against the order of withholding of gratuity of a charged officer who had retired from service. The Tribunal, while considering the said case set aside the said OM of 31st July 1987 of this Department holding it ultra vires the CCS [Pension] Rules, 1972. The ratio of the decision in this OA was applied to OA No.1222 of 2003 [I.K. Rastogi Vs. Union of India] by Principal Bench, Delhi. This Department was neither a party nor impleaded in the said OAs at any stage.

3. The implication of the judgement of Hon'ble CAT on this division's OM of 31.7.87 was considered in consultation with Department of Pension & Pensioners' Welfare and Department of Legal Affairs and it was noted that the matter has attained legal finality.

4. In view of the above and in the light of said order of Hon'ble CAT Principal Bench setting aside the OM of 31st July 1987 this Department's OM No. 134/10/80-AVD-1 dated 28th Feb 1981 stands restored and the OM of 31st July 1987 stands withdrawn.

Copy of Board's letter No. E[D&A]81 RG6-26 dated 23.7.81

Sub: Minor penalty proceedings against Railway servants who are due to retire from the service – withholding of pension..

A copy of the Department of Personnel and Administrative Reforms, Ministry of Home Affairs' Confidential O.M. No. 134/10/80-AVD.I dated 28.2.81 is sent herewith for your information and guidance. The orders contained therein apply mutatis mutandis on the Railways. The Railway Ministry desire that the position indicated in the above O.M. may be brought to the notice

of all the concerned disciplinary authorities.

Rule 9 of the CCS [Pension] Rules, 1972 corresponds to Rule 2308 –R.II.

Copy of Ministry of Home Affairs', Department of Personnel and Administrative Reforms,
Confidential O.M. No. 134/10/80-AVD.I dated 28.2.81

***Sub: Minor penalty proceedings pending against Government servants
who are due to retire from the service.***

The undersigned is directed to say that sub-rule [1] of Rule 9 of the CCS [Pension] Rules, 1972 confers on the President the right to withhold or withdraw the pension or a part thereof, either permanently or for specified period, and to order recovery from the pension, of the whole or a part of any pecuniary loss caused to the Government, if, in any departmental or judicial proceedings, the pensioner is found guilty of grave misconduct or negligence during the period of his service including service rendered upon re-employment or retirement. Sub-rule [2] of this rule provides that the departmental proceedings, referred to in sub-rule [1], if instituted before the retirement of a Govt. servant or during his re-employment shall after his final retirement, be deemed to be proceedings under this rule and shall be continued and concluded. Accordingly, the minor penalty proceedings and the major penalty proceedings, which are instituted against a Govt. servant while in service and which do not get concluded before the date of retirement, automatically become proceedings under rule 9 ibid. However, since grave misconduct or negligence cannot be established as a result of minor penalty proceedings, action under Rule 9 ibid for withholding or withdrawing pension etc., cannot be taken against a pensioner, in respect of whom minor penalty proceedings had been instituted while in service but which do not get concluded before retirement and have hence continued after retirement. Such minor penalty proceedings continued beyond retirement, therefore, do not literally have any effect on the pensioner in the matter of reducing or withholding of his pension. The disciplinary authorities under the Department of Agriculture etc., are requested to take note of this position and take steps to see that minor penalty proceedings, initiated against Govt. servants, who are due to retire, are finalized quickly and in time before the date of retirement, so that the need for continuing such minor penalties proceedings beyond the date of retirement does not arise.

Copy of Board's letter No. E[D&A]87 RG6-113 dated 11.11.87.

***Sub: Minor penalty proceedings initiated against Railway servants
while in service – continuation for withholding of pensionary
benefits under Para 2308-R.II***

Attention is invited to Board's confidential letter No. E[D&A]81 RG6-26 dated 23.07.81 circulating Department of Personnel's confidential O.M. No. 134/10/80-AVD.I dated 28.2.81.

2. A copy of DOP's latest confidential O.M. No. 134/9/86.AVD.I dated 31.7.87 is enclosed. It will be seen therefrom that the contents of Board's letter dated 23.7.81 referred to above, circulating DOP's instructions dated 28.2.81, stand cancelled and that it will be in order to continue even minor penalty proceedings in terms of Rule 2038-R.II provided grave misconduct or negligence is established. Issuing a show cause notice [where no oral inquiry was held] to represent against proposal to effect cut in pension and consultation with UPSC, is, however, necessary in such cases.

3. The contents of the Department of Personnel's latest orders may please be brought to the notice of all concerned. Notwithstanding these orders, disciplinary authorities should endeavour to ensure that minor penalty proceedings are, in fact, concluded quickly and the need for such proceedings arising out of Minor Penalty normally do not arise.

Copy of Ministry of Personnel ,Public Grievances and Pensions (Department of Personnel and Training)'s Confidential O.M.No. 134/9/86-AVD.I dated 31st July,1987.

Sub: Minor Penalty proceedings initiated while in service – Question whether it is necessary to hold an oral inquiry for effecting a cut in pension as a result of -

...

This Department's Office Memorandum No.134/10/80-AVD.I dated the 28th February,1981 may be treated as cancelled.

2. It is clarified that, in terms of Rule 2308-R.II of the Indian Railway Estt. Code Vol.II, the Central Government has the power to withhold or withdraw pension even as a result of a minor penalty proceedings instituted while the charged officer was in service and which was continued after his retirement, provided grave misconduct or negligence is established.

3. The question whether the procedure followed in the conduct of a minor penalty proceeding would amount to affording a reasonable opportunity to the charged officer so as to impose the penalty of withholding or withdrawing his pension has also been considered. It is clarified that, even though there is no statutory requirement in Rule 2308-R.II *ibid* for giving a show cause notice, the principles of natural justice would have to be followed. This would require giving an opportunity to the pensioner to represent against the proposed penalty. It would, therefore, be necessary to issue a show cause notice to the pensioner and to take his representation into consideration before obtaining the advice of the Union Public Service Commission and passing the final order. However, there is no need to issue a show cause notice, where an oral inquiry, in which the Railway servant/pensioner has had a reasonable opportunity to defend his case, was held.

4. It is, however, reiterated that it should be the endeavour of the disciplinary authority to see that a minor penalty proceeding instituted against a Railway servant, who is due to retire, is finalized quickly and normally before his retirement so that the need for continuing such proceedings beyond the date of retirement does not arise

SERIAL CIRCULAR No.100/2009
Pay Commission Circular No. 113
No. P[R]75/VII Dated: 30-06-2009

Copy of Board's letter No.F[E]I/2009/AL-28/30 dated 11.06.2009 is published for information, guidance and necessary action. Board's letter dated 01.12.2008 quoted therein was circulated under Serial Circular No. 183/08.

Copy of Board's letter No. F[E]I/2009/AL-28/30 dated 11.06.2009 [RBE No.105/09] PC.VI No. 113

Sub: Travelling Allowance Rules –Implementation of the recommendations of Sixth Central Pay Commission –Journey on Tour.

In partial modification of Board's letter No. F[E]I/2008/AL-28/14 dated 01.12.08, it has been decided by the Board, in view of DOP&T's instructions issued vide OM No. 11013/7/2008-Estt[A] dt. 3.6.09 to modify the last line of para 2[A] of the Annexure to the letter to read as under:

“...Any other incentives and similar packages should be so negotiated that the benefits come to the Railway. However, Govt. servants shall be allowed to avail the facility of free companion tickets offered by the airlines for International travel only.”

2. All other provisions contained in letter No. F[E]I/2008/AL-28/14 dt. 1.12.08 shall continue

to apply.

3. These orders will take effect from the date of issue.

SERIAL CIRCULAR No. 101/2009
No. P[R]182/V Dated: 30-06-2009

Copy of Board's letter No.E[D&A]2007 GS1-2 dated 18.06.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[D&A]2007 GS1-2 dated 18.06.2009 [RBE No.108/09]

Sub: Acceptance of gift by the members of family of the railway servant regarding.

Recently a railway servant had intimated booking of a flat by his wife in her own name and in her own right. The entire cost of the flat was to be borne by the mother-in-law of the railway servant and had to be given to his wife as gift. In other words, it was a case of acceptance of gift by the wife of the railway servant from her own mother. A question has arisen whether the railway servant concerned was required to seek permission from the Government before his wife accepted gift from her own mother. A related question is whether the railway servant was also required to make a report to or seek permission of the Government, as the case may be, under rule 18[2] before his wife made the aforesaid transaction in immovable property.

2. The matter has been examined in consultation with the Department of Personnel and Training. Ministry of Railway's decision No. 10 below rule 18 of Railway Services [Conduct] Rules, 1966 stipulates that the transaction in immovable property entered into by the spouse or any other member of family of a railway servant out of his or her own funds [including stridhan, gifts, inheritance etc.] as distinct from the funds of the railway servant himself, in his or her own name and in his or her own right, would not attract provision of sub-rule [2] of rule 18. A railway servant thus, is not required to give previous knowledge or seek prior sanction under rule 18[2] if the transaction in immovable property is made by any member of his family in her or her own right and from his or her own funds including by way of gifts received, independent from the funds of the railway servant.

3. However, rule 13 of Railway Services [Conduct] Rules, 1966 provides that a railway servant shall neither accept himself nor permit any member of his family or any other person acting on his behalf to accept any gift except in certain circumstances as specified in this rule. For the purpose of exception and monetary limits, the railway servant and his [or her] family has been treated as one unit. Therefore, while the provisions of rule 18[2] of Railway Services [Conduct] Rules, 1966 will not be attracted in respect of a transaction in immovable property made by the member of family of a railway servant in his or her own name, in his or her own right and out of his or her own fund including by way of gifts received, the railway servant concerned will have to make a report to or seek previous sanction of the Government, as the case may be, under rule 13, if the value of the gift received by the member of family of the railway servant, which was used to finance the transaction, exceeds the monetary limits laid down in rule 13, irrespective of the person making the gift.

SERIAL CIRCULAR No. 102/2009
Pay Commission Circular No. 114
No. P[R]55/II Dated: 30 -06-2009

Copy of Board's letter No. E[P&A]I-2008/HL/2 dated 16.06.2009 is published for information, guidance and necessary action. Board's letter dated 1.12.08 quoted therein was circulated as Serial Circular No. 188/08.

Copy of Board's letter No. E[P&A]I-2008/HL/2 dated 16.06.2009 [RBE No.109/09] PC VI-114

**Sub: National Holiday Allowance – Recommendation of VIth CPC –
Revision of rates.**

Ref: Railway Board's letter of even number dated 01.12.08

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The employees Federations raised certain issues relating to National Holiday Allowance with reference to Board's letter above. The matter has accordingly been re-examined and it has been decided to revise the last pay range slab i.e. Rs.9701-23730 appearing at S.No. 3 of the table contained in Railway Board's letter dated 01.12.08 [RBE No. 190/08], as Rs.9701 -26170. The revised pay range slabs will now be as under:

S.No.	Pay in the Pay Bands + Grade Pay as per VI CPC pay structure	Revised rates of NHA
1	Upto 7260	170
2	7261-9700	212
3	9701-26170	280

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways

SERIAL CIRCULAR NO.103/2009

PAY COMMISSION CIRCULAR NO.124

No.P(PC)487/VICPC/IMP Date: 07.07.2009

A copy of Railway Board's letter No.PC-VI/2008/1/RSRP/1 dated 02.07.2009, RBE No.122/2009 (PC-VI/124) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 11.09.2008 quoted therein, was circulated as S.C.No.110/2008.

Copy of Railway Board's letter No. PC-VI/2008/1/RSRP/1 dated 02.07.2009, RBE No.122/2009 (PC-VI/124)

Sub: Fixation of initial pay in the revised pay structure of Medical officers in the pay band PB-4.

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Vide illustration 2 contained in Explanatory Memorandum to the Railway Services (Revised Pay) Rules,2008, method of fixation of initial pay in the revised pay structure of Medical Officers was issued by this Ministry. Subsequently, clarifications have been sought from various quarters regarding method of pay fixation in the revised pay structure of those Medical officers, whose revised pay is to be fixed in the Pay band PB-4. In this connection, it is clarified that in the case of those Medical Officers whose pay is to be fixed in the pay band PB-4, their pay in the pay band will be fixed with reference to the fitment table corresponding to their pre-revised pay scale as per Annexure 'E' to the Ministry's letter of even number dated 11.09.2008. The method of fixation of their pay in the revised pay structure will be the same as prescribed in illustration 2 of the Railway Services (Revised Pay) Rules,2008. However, in order to guide administrations/

PAOs in fixing the revised pay of Medical Officers in the pay band PB-4 correctly, an illustration in this regard is annexed with this letter.

2. This issues with the concurrence of Finance Directorate of the Ministry of Railways. Action may be taken accordingly.

Annexure to Board's letter No. PC-VI/2008/1/RSRP/1 dated 02.07.2009, RBE No.122/2009 (PC-VI/124)

Illustration: The method of fixation of initial pay in the revised pay structure of Medical officers in the pay band PB-4 with grade pay of Rs.8700.

1.	Existing scale of pay	Rs.14300-400-18300
2.	Pay Band applicable	PB-4 (Rs.37400-67000) Grade Pay Rs.8700
3.	Existing basic pay as on 1.1.06 DP on Pay +NPA 25%NPA on BP+DP DA(24%) Existing emoluments	Rs.18300 Rs.11438 Rs. 7435 Rs. 8922 ----- Rs.46095
4.	Revised pay in the pay band as per fitment table corresponding to the existing pre-revised pay of Rs.18300 (as contained in Annex-E of this Ministry's letter No.PC-VI/2008/1/RSRP/1 dt.11.09.2008)	Rs.43390
5.	Grade pay 24% DA on NPA as on 1.1.2006 (24% of Rs.7435) Total:	Rs. 8700 Rs. 1784 Rs.53874(Grade pay Rs.8700) (Pay in the pay band=45174) ((53874-8700))
6.	25% NPA on the revised pay	Rs.13469
	Grand total	Rs.67343

SERIAL CIRCULAR NO.104/2009

PAY COMMISSION CIRCULAR NO.106

No.P(PC)487/VICPC/Pension Date: 07.07.2009

A copy of Railway Board's letter No.F(E)III/2008/PN1/12 dated 26.05.2009, RBE No.91/2009 (PC-VI No.106) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published herewith for information, guidance and necessary action. Board's letter dated 18.11.2008 quoted therein, was circulated as S.C.No.170/2008.

Copy of Railway Board's letter No.F(E)III/2008/PN1/12 dated 26.05.2009, RBE No.91/2009 (PC-VI No.106)

Sub: Implementation of Government's decision on the recommendations of Sixth Central Pay Commission – Revision of pension of pre-2006 pensioners/family pensioners etc.

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A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 21th May,2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's O.M.dated 14.10.2008, referred to in the enclosed O.M., was circulated on the Railways vide this office letter of even number dated 18.11.2008.

2. It is reiterated that the circulars on pension policy issued by the Finance Directorate of this office are also being uploaded on the Railway's website www.indianrailways.gov.in at the following location for information of all concerned.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 21th May, 2009

Sub: Implementation of Government's decision on the recommendations of Sixth Central Pay Commission – Revision of pension of pre-2006 pensioners/family pensioners etc.

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The undersigned is directed say that in this Department's OM of even number dated 14.10.2008, all the pension disbursing public sector banks were requested to revise and disburse the enhanced pension (with dearness relief) and arrears within one month from the date of issue of that O.M. It was mentioned that a suitable entry regarding the revised pension would be recorded by the pension Disbursing Authorities in both halves of the Pension Payment Order and an intimation regarding disbursement of revised pension would be sent by the pension disbursing authorities to the Office of CPAO and Accounts Officer which had issued the PPO in the revised form given at Annexure III of the said OM so that they could verify the pension so revised and update the Pension Payment Order Register, etc. In Annexure III, it was mentioned that the verification/final revision of pension/family pension in respect of pensioners would be done by the Pay and Accounts Officer concerned.

2. Accordingly, in cases where the information in Annexure III has been received by the Pay and Accounts Officer from the Pension Disbursing Banks etc. he should verify the same and issue a revised authority for payment of pension. In case there is any discrepancy in the revision of pension by the Bank, the bank should be informed by the Pay and Accounts Officer immediately for making necessary adjustment. In cases where the information in Annexure III has not been received by the Pay and Accounts Officer from the Bank, the Pay and Accounts Officer should issue revised authority for payment of pension based on the PPO/available records and send it to Bank for making the payment of revised pension accordingly.

3. In the aforesaid OM dated 14.10.2008, it was provided that in case any information regarding date of birth, scale of pay or the qualifying service, etc was not available with the bank, the bank may obtain the requisite information from the concerned Pay and Accounts Officer/CPAO. It would be the responsibility of the concerned Pay and Accounts Officer/CPAO to provide the information from the available records within two weeks of the receipt of request from the bank.

4. The matter regarding the methodology to be adopted for payment of additional pension to old pensioners/family pensioners in cases where the date of birth is not available in the PPO as well as in the office records of CPAO/Pay and Accounts Office had been under consideration in consultation with the Controller General of Accounts and the Ministry of Finance. It has now been decided that in case the exact date of birth is not available either in the PPO or in the office records but an indication regarding the age of pensioner/family pensioner is available in the office record, the additional pension/family pension shall be paid from the 1st January of the year following the year in which the pensioners/family pensioner has completed the age of 80 years, 85 years, etc. based on PPO/Office records. For example, if the records show that the pensioner/family pensioner has already completed the age of 80 years/85 years as on 1st January, 2008, he shall be allowed additional pension/family pension from 1st January, 2008.

5. In case neither the exact date of birth nor the age is available either in the PPO or in the office records, the Pension Disbursing Authority/Bank will send an intimation to the pensioners/family pensioner about the non-availability of the information regarding date of birth/age and request him to submit four copies of any of the following documents, duly attested by a Gazetted Officer/MLA to the Pension Disbursing Authority:-

- (i) Pan card
- (ii) Matriculation certificate (containing the information regarding date of birth)
- (iii) Passport
- (iv) CGHS Card
- (v) Driving Licence (if it contains date of birth)

If the pensioner/family pensioner submits a document which contains the information regarding exact date of birth, the additional pension/family pension will be payable from the 1st day of the month in which his date of birth falls, in the manner indicated in this Department's O.M. of even number dated 3.10.2008. In case the exact date of birth is not available on the document submitted by the pensioner/family pensioner but an indication regarding the age of pensioner/family pensioner is available therein, the additional pension/family pension shall be paid from the 1st January of the year following the year in which the pensioner/family pensioner has completed the age of 80 years, 85 years, etc. based on the document submitted by the pensioner/family pensioner. For example, if the copy of the Election ID card submitted by the pensioner/family pensioner indicates that his/her age on 1st January, 2007 is 80 years, he/she shall be allowed additional pension/family pension from 1st January, 2007.

6. The Pension Disbursing Authority/Bank will make payment of additional pension/family pension in the above manner, on provisional basis, up to a period of three months from the month in which the proof of age/date of birth is submitted by the pensioner/family pensioner. In such cases, the Pension Disbursing Authority/Bank will immediately send one copy each of the document submitted by the pensioner/family pensioner to the Pay and Account Officer/CPAO for formal authorization of the additional pension/family pension. The Pension Disbursing Authority/Bank will make payment of additional pension/family pension beyond a period of three months only on receipt of such an authorization from the Pay and Account Officer.

7. In case the pensioner/family pensioner is unable to submit any of the documents mentioned in para 5 above but claims additional pension based on some other documentary evidence, such cases will be submitted to the administrative Ministry. If the administrative Ministry is satisfied about the claim of the pensioner/family pensioner, it will authorize additional pension/family pension accordingly. The decision of the Administrative Ministry in this regard will be final.

8. It is impressed upon all the Ministries/Departments of the Government of India and the pension disbursing authorities to keep in view the above decisions while disposing of the cases of payment of additional pension/family pension. CGA/CPAO are requested to advise all Pension disbursing/sanctioning authorities to take suitable action in accordance with the above instructions/guidelines. Similarly instructions may be issued by Ministry of Defence and Ministry of Railways to their concerned Accounts Department accordingly.

9. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their I.C.U.O.No.185/EV/2009 dated 4.5.2009.

SERIAL CIRCULAR NO.105/2009
PAY COMMISSION CIRCULAR NO.108

No.P(PC)487/VICPC/Pension Date: 07.07.2009

A copy of Railway Board's letter No.F(E)III/2005/PN1/23 dated 01.06.2009, RBE No.95/2009 (PC-VI No.108) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules, 2008 is published herewith for information, guidance and necessary action. Board's letter dated 22.09.2008 quoted therein, was circulated as S.C.No.123/2008.

Copy of Board's Lt.r No.F(E)III/2005/PN1/23 dtd 01.06.2009, RBE No.95/09 (PC-VI No.108)

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment of absorption in Central Public Sector Undertakings/Central Autonomous Bodies – amount of the revised 1/3rd restored pension plus Dearness Pay (DP) & Dearness Relief (DR) on implementation of Government's decision on the recommendations of the Sixth Central Pay Commission to be not less than 1/3rd pre-revised restored pension plus admissible DP&DR as already drawn upto 01.09.2008 – regarding.

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In continuation of this office letter of even number dated 22.09.2008 (RBE No.120/2008 & PC-VI No.16), a copy of Department of Pension and Pensioners' Welfare's O.M.No.4/38/2008-P&PW(D) dated 27th May,2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

Department of Pension and Pensioners' Welfare's O.M.No.4/38/2008-P&PW(D) dated 27th May, 2009

Sub: Revision of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment of absorption in Central Public Sector Undertakings/Central Autonomous Bodies – amount of the revised 1/3rd restored pension plus Dearness Pay (DP) & Dearness Relief (DR) on implementation of Government's decision on the recommendations of the Sixth Central Pay Commission to be not less than 1/3rd pre-revised restored pension plus admissible DP&DR as already drawn upto 01.09.2008 – regarding.

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The undersigned is directed to say that the restorable 1/3rd pension of the Government servants who had drawn lump sum payment in respect of pro-rata pension (1/3rd as well as 2/3rd) on absorption in a PSUs/Autonomous Bodies and have become entitled to restoration of 1/3rd commuted portion of pension as per the provisions of this Department's O.M.No.34/2/86-P&PW dated 5th March 1987 after 15 years from the date of commutation or 1.4.85, whichever is later, is regulated vide this Department's O.M. Nos.4/5997-P&PW(D) dated 14th July 1998, OM No.4/79/2006-P&PW(D) dated 6.9.07 and dated 13.5.08. In pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, instructions have been issued for revision of 1/3rd restorable pension of such absorbees vide Deptt. of Pension & Pensioners Welfare's OM of even No. dated 15th September 2008.

2. The Deptt. of Pension and PW has received representations that implementation of instructions contained in OM dated 15.9.2008 is resulting in drop in the total amount of 1/3rd restored pension plus DR in comparison to total amount of the 1/3rd restored pension plus admissible DP&DR as drawn by pensioners.

3. The President is pleased to decide that such absorbees, whose pre-revised 1/3 restored pension plus admissible DP and DR as on 1.9.2008 works out to be more than the amount of the revised 1/3rd restorable pension plus DR on the implementation of the Government's decision on the recommendations of the Sixth Central pay Commission in terms of instructions contained in OM dated 15.9.2008, shall continue to draw the pre-revised pension plus DP plus DR admissible in terms of orders existed prior to issue of the OM dated 15.9.2008 till such time the restored amount of revised pension in terms of instructions contained in OM dated 15.9.2008 plus admissible DR works out to be more than the pre revised 1/3rd restored pension.

4. The Administrative Ministries/Departments are therefore directed to ensure that wherever the restored amount of the revised pension plus DR of such absorbees. In terms of instructions contained in OM dated 15.9.2008, becomes less than 1/3rd pre revised restored pension plus admissible DP & DR as already drawn, the absorbed employees should be allowed to draw the pensionary benefits admissible to them till such time restored amount of the revised pension in terms of instructions contained in OM dated 15.9.2008 plus admissible DR works out to be more than pre revised 1/3rd restored pension plus admissible DP & DR as on 01.09.2008. Necessary entries in the PPOs to this effect shall be made accordingly.

5. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their U.O.No.106/EV/2009 dated 18.5.2009 and C&AG's U.O.No.30 Audit (Rules)/12-2009 dated 5.5.2009

SERIAL CIRCULAR NO.106/2009
PAY COMMISSION CIRCULAR NO.119
No.P(PC)487/VICPC/Allowance Date: 08.07.2009

A copy of Railway Board's letter No.PC-V/2008/A/TA/2 dated 22.06.2009, RBE No.115/2009 (PC-VI No.119) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action.

Copy of Railway Board's letter No. PC-V/2008/A/TA/2 dated 22.06.2009, RBE No.115/2009 (PC-VI No.119)

***Sub: Rate of Transport Allowance in the case of All India/Group 'A'
Services appointed at the Centre on deputation basis as
Directors/ equivalent.***

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A copy of the instructions dated 5.3.2009 on the above subject as received from the Ministry of Finance is enclosed for information.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Finance OM No.F.No.21(2)2008-E-II(B) dated 5.3.2009

***Sub: Rate of Transport Allowance in the case of Officers of All India/Group 'A'
Services appointed at the Centre on deputation basis as
Directors/equivalent.***

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Officers belonging to All India/Group 'A' Services appointed on deputation basis as Directors/equivalent at the Centre under the Central Staffing Scheme or on deputation to the Centre outside the Scheme are entitled for Transport Allowance @ Rs.3200 p.m. +DA thereon. It is clarified that such officers will continue to be entitled for Transport Allowance @ Rs.3200 p.m. + DA thereon as long as they continue as Director/equivalent at the Centre, notwithstanding the fact that they may have been granted non-functional upgradation to the next higher grade pay of Rs.10000 under the scheme of grant of non-functional upgradation to officers of All India Services/Organised Group A services in PB-3 and PB-4 linked to the posting of IAS officers at the Centre introduced as a result of Sixth CPC's recommendations.

2. All Administrative Ministries, etc. are requested to bring this to the notice of their P&AOs.

SERIAL CIRCULAR NO.107/2009
PAY COMMISSION CIRCULAR NO.118
No.P(PC)487/VICPC/Allowance Date: 08.07.2009

A copy of Railway Board's letter No.E(P&A)I-2009/AL/2 dated 22.06.2009, RBE No.114/2009 (PC-VI No.118) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 07.12.1998 and 27.10.1998 quoted therein, was circulated as S.C.No.323/1998 & 296/1998 respectively.

Copy of Railway Board's letter No. E(P&A)I-2009/AL/2 dated 22.06.2009, RBE No.114/2009 (PC-VI No.118)

***Sub: Enhancement of rates of Post Graduate Allowance and Annual
Allowance to Medical officers for possessing Post Graduate Degree/
Diploma qualification.***

Ref: i) Board's letter No.E(P&A)I-98/AL/7 dated 7.12.98 and Ministry of Health & Family Welfare's O.M.No.A.45012/4/2008-CHS.V dated 16.4.09.

(ii) Board's letter No.E(P&A)I-98/AL/5 dated 27.10.98 and Ministry of Health & Family Welfare's O.M.No.A.45012/5/2008-CHS.V dated 16.4.09.

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In reference to the recommendations of the VIth Central Pay Commission on the above subject, the President is pleased to decide that hereafter Medical Officers will be granted Post Graduate Allowance and Annual Allowance as detailed below:

Post Graduate Allowance.

S.No.	Category	Existing rates	Revised rates
(a)	Railway Doctors upto the level of non-functional selection grade having Post Graduate qualification recognized under Indian Medical Council Act, 1956.	Rs.500/- p.m.	Rs.1000/-p.m.
(b)	General Duty Doctors upto the level of non-functional selection grade having P.G. Diploma qualification recognized under Indian Medical Council Act, 1956	Rs.300/- p.m.	Rs.600/-p.m.

Annual Allowance.

S.No.	Category	Existing rates	Revised rates
(a)	Railway Doctors having Post Graduate qualification recognized under Indian Medical Council Act, 1956.	Rs.500/- p.m.	Rs.1000/-p.m.
(b)	General Duty Doctors who do not possess any P.G. qualification or who possess unrecognized P.G. Qualification.	Rs.300/- p.m.	Rs.600/-p.m.

3. The rates of these allowances will be increased by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.

4. The revised rates will be effective from September 01, 2008.

5. The terms and conditions as contained in para 1426 of IREC Vol.II (Sixth Edition – 1987), Second Reprint Edition – 2005, will remain unchanged.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.108 /2009

No. P[R]407/CL/IX Dated: 17-07-2009

Copy of Board's letter No. E[NG]II/2008/SB/8 dated 24.06.2009 is published for information, guidance and necessary action. Board's letters dated 29.01.91, 04.11.92, 04.01.2001 and 12.09.2005 quoted therein were circulated under letter No. P[R]464/MC dated 20.03.91[MC No. 20], SC Nos. 162/92, 27/01 and 160/05, respectively.

Copy of Board's letter No. E[NG]II/2008/SB/8 dated 24.06.2009 [RBE No.116/09]

Sub: Engagement of substitutes on the Railways.

Ref: Board's letter No. E[NG]II/90/SB/10 dated 29.01.91, 04.11.92 and E[NG]II/2001/SB/2 dated 04.01.2001 and E[NG]II/2005/ SB/6 dated 12.09.2005

Instructions have been issued from time to time on the subject of engagement of substitutes. Several issues have been cropping up on the mode and manner of engagement. In consideration of the issues, it has now been decided by the Board that while engaging Substitutes on the Railways following practice shall be strictly adhered to:

1. Applications addressed to General Manager will be received in GM's office from various sources.
2. These applications will be scrutinized by Secy./GM and segregated in terms of eligibility /ineligibility.
3. The eligible applications along with the requirement of substitutes received from DRMs/Heads of Units, through the Chief Personnel Officer, will be put up to General Manager.
4. Since the discretion lies personally with the General Manager, he would decide which of these applications would be processed. He will endorse on the applications accordingly.
5. The selected applications will be forwarded to the Personnel Department for verification of certificates etc.
6. After due verification, Personnel Department will put up the cases for General Manager's approval for engagement as substitutes.
7. Keeping the exigencies of service and suitability of the candidate, GM will decide the Department and Division/Unit where the candidate is to be engaged.
8. Formal letter of engagement will be sent to the Division /Unit by the Personnel Department.
9. To avoid any fraud/ impersonation etc., the Division/Unit will get the letter verified/authenticated from CPO's office and then issue Engagement Letter to the candidate, after completion of required formalities.

SERIAL CIRCULAR No.109 /2009

No. P[R] 473/VII Dated: 21-07-2009

Copy of Board's letter No.E[W]2004 PS5-9/1 dated 17.06.2009 dated is published for information, guidance and necessary action. Board's letters dated 20.06.2000 and 01.12.2008 quoted therein were circulated as S.C. Nos. 157/2000 and 183/08, respectively.

Copy of Board's ltr. No. E[W]2004 PS5-9/1 dtd. 17.06.2009 [RBE No.111/09] PC VI -117/09

Sub: Revised entitlement of Kit Pass on transfer /retirement on the implementation of 6th CPC.

Consequent upon the revision of pay scales on the basis of recommendations of the 6th Central Pay Commission and considering the fact that 4 wheeler wagons have already been phased out, the question of revision of existing entitlement of Kit Pass on transfer / retirement has been under consideration of Ministry of Railways.

2. It has now been decided that in supersession of instructions contained in Board's letter No. E[W]96 PS 5-9/1 dated 20.06.2000 entitlement in the revised scales of pay under RS [RP] Rules – 2008 shall be as under:

Transportation of Personal Effects:

S.No.	Grade Pay [1]	By Train [2]
[a]	Railway Servants drawing grade pay of Rs.7600 and above and those in pay scale HAG + and above	6000 Kgs by goods train plus reimbursement of transport of motor car by road Or One container [40 Feet E.U.] or Two containers [20 Feet E.U.] [including cost of door-to-door movement of container] plus reimbursement of transport of motor car by road Or One VPU by passenger carrying trains subject to cut of 20% in the admissible amount of composite transfer grant if a car is carried in the VPU and of 25% if car is not carried.
[b]	Railway Servants drawing	6000 Kgs by goods train plus reimbursement of transport of

	grade pay of Rs.4200, Rs.4600, Rs.4800, Rs.5400 and Rs.6600	motor car by road Or One container [1 T.E.U.] [including cost of door-to-door movement of container] plus reimbursement of transport of motor car by road Or One VP/VPU by passenger carrying trains subject to cut of 20% in the admissible amount of Composite Transfer Grant if a car is carried in the VPU and of 25% if car is not carried.
[c]	Railway Servants drawing grade pay of Rs.2800	3000 Kgs of luggage by goods train plus one Motor Cycle /Scooter by Goods train.
[d]	Railway Servants drawing grade pay below Rs.2800	1500 Kgs of luggage by goods train plus one Motor Cycle /Scooter/Moped/Bicycle by Goods train.

NOTES

(A) A pass for carrying a dog may also be issued in all cases from (a) to(d)above.

(B) The rates for transportation of motor car by road will be at rates laid-down in Board's letter No. F[E] I/2008/AL-28/15 dtd. 01.12.08.

3. In view of the above, Schedule-I (Duty Pass) in Railway Servants (Pass) Rules, 1986 [Second Edition, 1993] may be amended as in the Advance Correction Slip No.64 enclosed.

4. In all other respects, the provisions of Railway Servants (Pass) Rules, 1986 [Second Edition, 1993] will apply.

5. These orders shall take effect from 1st September, 2008. However, if the Kit Pass entitlements in terms of the revision now prescribed result in a lowering of the existing entitlements in the case of any individual, the existing entitlements, shall not be lowered. They shall continue to be governed by the earlier orders on the subject till such time they become eligible, in the normal course, for the higher entitlements.

6. This issues with the concurrence of Finance Directorate of Ministry of Railways.

Advance Correction Slip No.64 to Railway Servants (Pass) Rules, 1986 [Second Edition, 1993]

The existing provisions of Schedule-I [Pass on Transfer] governing entitlement of Kit Passes to Group 'A', 'B', 'C' and 'D' Railway Servants may be substituted by the following provisions:

Transportation of Personal Effects:

S.No.	Grade Pay [1]	By Train [2]
[a]	Railway Servants drawing grade pay of Rs.7600 and above and those in pay scale HAG + and above	6000 Kgs by goods train plus reimbursement of transport of motor car by road Or One container [40 Feet E.U.] or Two containers [20 Feet E.U.] [including cost of door-to-door movement of container] plus reimbursement of transport of motor car by road Or One VPU by passenger carrying trains subject to cut of 20% in the admissible amount of composite transfer grant if a car is carried in the VPU and of 25% if car is not carried.
[b]	Railway Servants drawing grade pay of Rs.4200, Rs.4600, Rs.4800, Rs.5400 and Rs.6600	6000 Kgs by goods train plus reimbursement of transport of motor car by road Or One container [1 T.E.U.] [including cost of door-to-door movement of container] plus reimbursement of transport of motor car by road Or One VP/VPU by passenger carrying trains

		subject to cut of 20% in the admissible amount of Composite Transfer Grant if a car is carried in the VPU and of 25% if car is not carried.
[c]	Railway Servants drawing grade pay of Rs.2800	3000 Kgs of luggage by goods train plus one Motor Cycle /Scooter by Goods train.
[d]	Railway Servants drawing grade pay below Rs.2800	1500 Kgs of luggage by goods train plus one Motor Cycle /Scooter/Moped/Bicycle by Goods train.

NOTES

(A) A pass for carrying a dog may also be issued in all cases from (a) to(d)above.

(B) The rates for transportation of motor car by road will be at rates laid-down in Board's letter No. F[E] I/2008/AL-28/15 dtd. 01.12.08.

[Authority: Board's ltr. No. E[W]2004 PS5-9/1 dtd. 17.06.2009]

SERIAL CIRCULAR No. 110 /2009 No. P[R]563/VII Dated: 17-07-2009

Copy of Board's letter No.E[NG]-II/2007/RR-1/34 dated 24.06.2009 is published for information, guidance and necessary action. Board's letter dated 10.03.2008 quoted therein was circulated as SC No. 31/08.

Copy of Board's letter No. E[NG]-II/2007/RR-1/34 dated 24.06.2009 [RBE No.117/09]

CORRIGENDUM

Sub: Educational qualification for recruitment to Group 'C' posts in S&T Department on the Railways.

Ref: Letter of even number dated 10.03.2008 [RBE No.33/2008].

Attention is invited to Board's letter under reference inter-alia prescribing direct recruitment qualification for various categories of posts in S&T Department on the railways.

It has come to the notice of this office that some of the trades shown under the head "Revised Qualification" do not actually exist and have been mentioned inadvertently owing to typographical error. It is hereby directed that henceforth the table shown in Board's letter ibid may be read as under:

Post	Existing Qualification	Revised Qualification
TCM-III Rs.3050-4590	Matriculation and (a) ITI certificate in Electrical /Radio/ Wireless/Telecom/TV Trade and one year casual TCM/WM in S&T Department ; or (b) Casual TCM/WM for 03 years in S&T Department; or (c) A pass in + 2 stage in Higher Secondary with Physics and Maths	(i) Matriculation plus ITI/Act Apprenticeship in Electrician, Electrical Fitter, Wireman, Electronics, Information Technology, TV & Radio trades; or (ii)Diploma holders in Electrical, Electronics, Microprocessor, Industrial Electronics, TV Engineering, Fibre Optic Communication, Electronic Instrumentation, Communication, Sound & TV Engg., Industrial Control, Information Science/ Technology, Process Control, Telecommunication, Applied Electronics, Computer Application, Computer Networking , Data Networks, Power Electronics, Digital Electronics and Radio Engineering; or (iii) Pass in +2 stage with Physics and Maths
JE-II(Tele) Rs.5000-8000	Diploma in Electrical/Electronics/ Telecommunication Engineering or equivalent	Diploma holders in Electrical, Electronics, Microprocessor, Industrial Electronics, TV Engineering, Fibre Optic Communication, Electronics Instrumentation, Radio Engineering , Computer Networking , Data

		Network, Power Electronics, Information Technology, Communication, Sound & T.V. Engineering, Industrial Control, Information Science/ Technology, Process Control, Telecommunication, Applied Electronics, Computer Application and Digital Electronics.
SE(Tele) Rs.6500-10500	BE in Electrical/Electronics / Telecommunication Engineering OR M.Sc., (Electronics)	(i) MSC(Electronics); Or (ii) 04 (four) year Degree holders in Electrical, Electronics, Microprocessor, Industrial Electronics, TV Engineering, Fibre Optic Communication, Electronic Instrumentation, Communication, Sound & TV Engineering, Industrial Control, Information Science/Technology, Process Control, Telecommunication, Applied Electronics, Computer Application/ Engineering, Digital Electronics, Radio Engineering, Data Networking, Computer Networking, Power Electronics and Information Technology.
Technician, Gr. -III (Signal) {Erstwhile ESM-III} Rs. 3050-4590	Matriculation and (a) ITI certificate in Electrician/Electrical Fitter/ Wireman Trade and one year casual ESM in S&T Department; or (b) Casual ESM/Electric Fitter for 03 years in S&T Department; or (c) A pass in + 2 stage with Physics and Maths in Higher Secondary or equivalent	(i) Matriculation plus ITI/Act Apprenticeship in Electrician, Electrical Fitter, Wireman, Electronics, Information Technology, TV & Radio, Instrumentation, Computer, Computer Networking, Data Networking; Or (ii) 10+2 with Physics and Maths; Or (iii) 03 (Three) year Diploma in Engineering in Electrical, Electronics, Microprocessor, TV Engineering, Fibre Optical Communication, Telecommunication, Communication, Sound & TV Engineering, Industrial Control, Electronic Instrumentation, Industrial Electronics, Applied Electronics, Digital Electronics, Power Electronics, Information Science/ Technology, Computer Application, Computer Engineering, Computer Science and Computer Technology.
JE-II (Signal) Rs.5000-8000	Diploma in Electrical/Electronics/ Telecommunication Engineering or equivalent	03 (Three) year Diploma in Engineering in Electrical, Electronics, Microprocessor, TV Engineering, Fibre Optical Communication, Telecommunication, Communication, Sound & TV Engineering, Industrial Control, Electronic Instrumentation, Industrial Electronics, Applied Electronics, Digital Electronics, Power Electronics, Information Science/ Technology, Computer Application, Computer Engineering, Computer Science and Computer Technology.
SE(Signal) Rs.6500-10500	B.E in Electrical/Electronics/ Telecommunication Engineering	(i) 04 (four) year Degree in Engineering in Electrical, Electronics, Microprocessor, TV Engineering, Fibre Optical Communication, Telecommunication, Communication, Sound & TV Engineering, Industrial Control, Electronic Instrumentation, Industrial Electronics, Applied Electronics, Digital Electronics, Power Electronics, Information Science/ Technology, Computer Application, Computer Engineering, Computer Science and Computer Technology; Or (ii) M.Sc. (Electronics/Physics/Computer Science)

SERIAL CIRCULAR No. 111 /2009
No. P[R]473/VII Dated: 21-07-2009

Copy of Board's letter No.E[W]2009 PS 5-1/9 dated 17.6.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[W]2009 PS 5-1/9 dated 17.6.2009 [RBE No.112/09]

Sub: Issue of Duty Passes in favour of officers deputed for long term training in IIPA/ New Delhi.

The issue of retention of Duty Passes by Railway Officers who proceed on training has been examined in Board's Office in consultation with Associate Finance and it has been decided that since Metal Pass /Duty Pass are issued to the officers for discharging their duties attached with the post, when such officers proceed on training they have to relinquish the charge of the post from which they proceed on training and therefore, they have to surrender the Metal Pass also.

2. In case there is requirement of the officer to undertake official journey during the period of training, he can be issued Duty Cheque Pass after obtaining approval of the competent authority.
3. This issues with the concurrence of the Finance Dte. of the Ministry of Railways.

SERIAL CIRCULAR No.112 /2009

No. P[R]673/VI Dated: 22-07-2009

Copy of Board's letter No.E(MPP)2009/3/1 dt.21.05.09 together with their letter dated 20.01.09 is published for information, guidance and necessary action.

Copy of Board's letter No. .E(MPP)2009/3/1 dt.21.05.09 [RBE No.86/09]

ADDENDUM

Sub: Disaster Management Training.

Board's letter of even number dated 20.01.2009 on the above subject is re-circulated vide above –mentioned RBE No. for information of all concerned.

Copy of Board's letter No. .E(MPP)2009/3/1 dt.20.01.09

Sub: Disaster Management Training.

Subsequent to enactment of the Disaster Management Act, 2005 and the creation of National Disaster Management Authority (NDMA), the subject of disaster management has gained high priority in the country. As per provisions of this Act, all Central Ministries/Departments have to take necessary measures to address disaster management related issues and also to strengthen and upgrade its set-up in their respective spheres of working. Indian Railways have already taken several initiatives in this direction. However, there has been a felt need for greater integration of disaster management preparedness into developmental planning, leveraging the strengths of other non-railway agencies and to harness the availability and strengths of railway on-board staff who are the first railway responders during any eventuality.

With this in view, Board have decided to revamp the training on disaster management being imparted to various tiers of railway officials through railway training institutes as indicated below:

S.No.	Categories of Officials	New Training methodology and schedule
1.	Top Level Management (GMs, PHODs, DRMs and other SAG Officers)	3-day Disaster Management Modules are to be delivered at RSC/Vadodara and IRITM/LKO @ one every 3 months as per annexure 1 . Frequency of Training: Once every five years for SAG Officers and above.

2.	Middle Level Management (SG & JAG officers)	<p>Some of the latest and relevant topics are to be included in the AMP and MDP programmes being delivered at RSC/BRC as per annexure 2.</p> <p>IRITM, LKO will also deliver special module being developed by them @ one every month.</p> <p>Frequency of Training: Every SG/JAG officer need to undergo the module once every five years either at RSC as regular MDP/AMP course or special DM module at IRITM.</p>
3	Lower Level Management (SS & JS officers including serving Group B officers).	<p>Disaster management training to be imparted at IRITM/LKO on the topics @ one course every month as per annexure 3.</p> <p>Frequency of Training: Once every five years.</p>
4	Probationers and Group B officers attending induction courses	<p>Topics as per annexure 4 are to be covered during the regular training programme at RSC/Vadodara.</p> <p>Frequency of Training: As part of the course.</p>
5.	Supervisors of all frontline departments (Mechanical, Electrical, Engg., S&T, Traffic Comml. & Optg.)	<p>Topics as per annexure 5 are to be covered during the one week special course at ZRTIs @ one every month.</p> <p>Passing this course is compulsory for promotion to the level equivalent to Section Engineer and above.</p> <p>Frequency of Training: Once every five years.</p>
6.	Railway Staff on board passenger carrying train (TS, Dy.TS, TTEs & catering staff of Commercial Department, Coach attendants and AC Mechanics from Electrical Departments, some of the selected coach cleaners of Mechanical Departments, some of the RPF escorting staff and catering staff of contractor wherever outsourced).	<p>Disaster Management being a multidisciplinary effort during field operations, training in groups of such on-board staff is more desirable and efficient than training them category wise. Role of on-board railway staff has been a matter of great criticism in most of the serious train accidents. On-board staff is the first railway representatives to respond to any untoward incident and their empowerment will improve railway response in a big way. Such staff is to be trained in appropriate multidisciplinary groups at such locations in the divisions where there is concentration of such staff, to obviate the need for their hostel accommodation, non-availability for longer periods, etc. Such training can be imparted at the selected country-wide locations to cover maximum number of staff in short period of time. This training can also be imparted in the Customer Care Institutes. Only select staff of Mechanical, Electrical (AC), RPF is to be imparted this training who are deputed to escort trains. This training will be made mandatory in a phased manner for any staff to go on-board a passenger train. The staff of catering contractor is also to be imparted this training in Phase 2 to leverage their physical presence. Topics to be covered under this training are at annexure 6.</p> <p>Frequency of Training: Once every three years.</p>
7	Nominated ARMV and ART staff of Mechanical and Medical departments	<p>Composite training of Mechanical and Medical Staff for relief and rescue operations is planned to be given at upcoming Disaster Management Railway Institute at Bangalore. Such staff is to be trained at STC/Bangalore under SWR, who are also setting up disaster management training module, to augment and facilitate their training till such time regular DM institute comes into existence. Facilities at STC/Kharagpur may also be utilized for such training.</p>

		Doctors and Paramedics nominated for ARMVs and other rescue operations should be exclusively trained on trauma care management either at some specialised institutions or in-house. Frequency of Training: Once every three years.
8.	Disaster management team of RPF staff and other RPF personnel associated with relief rescue operations.	As per recommendation No.46 of HLC on disaster management there should be a disaster management team of RPF on each division comprising about 15 men in different ranks. Such teams should be trained in providing necessary support on relief rescue operations. The existing 5 day training module should be appropriately revised to make it suitable to achieve the above objective. Each of the above teams should be trained on this module at RPF Academy at Lucknow. In addition, training module may be appropriately developed separately for RPF Officers and staff and should be imparted at RPF Academy at Lucknow. The respective training modules should include role of RPF at the accident site, security at the railway premises like railway stations, trains etc. Frequency of Training: Once every three years for disaster management team of RPF. Once every five years for other RPF officers and staff.

Zonal Railways & Training institutions are requested to take immediate action on the above and confirm its implementation for the information of the Board.

{Annexures to Board's letter No. .E(MPP)2009/3/1 dt.21.05.09 [RBE No.86/09]}

Annexure 1

Top Management (GMs, PHODs, DRMs, and other SAG officers) Module to be delivered at RSC/BRC and IRITM/LKO @ one every 3 months

Objective: After the training, the officer should be able to:

- Distinguish between the national level crisis, serious railway accident where help from other agencies are also needed and normal railway accident where railway resources are adequate.
- Assess the extent of resource mobilization needed under each of these events and should be acquainted with the best practices/resources in this matter.
- Review the level of preparedness with respect to these events in their own set up.
- Clearly identify his personal role and responsibility in managing the event.
- Assess the strengths and weaknesses of his working domain with respect to their role in a disastrous situation within and outside railway.
- Make/help make action plan to manage vulnerabilities in his working domain.
- Identify events that may lead to disaster if associated systems and procedures are not set up right while there is time.
- Command the filed operations involving different department of the railway and outside resources.

Contents of training module:

- Aspects of Disaster Management – Prevention, Mitigation, Relief and Rescue more emphasis on prevention & mitigation.
- Developments on Disaster Management on national front – Disaster Management Act, 2005 – Provisions concerning Railways, NDMA, NDRF, IDRN, NIDM, Emergency Operating Centres, National Disaster Management Policy, Other developments, Disaster Management Plans, Relief and Rescue Teams etc.

- c) Role of Railways in Railway and Non-Railway Disasters.
- d) Role of Civil Administration in Railway Disasters.
- e) Possible disasters on the railway system and their prevention and mitigation.
- f) Integration of Disaster management into developmental planning.
- g) Information Dissemination, Crisis Communication, Interactive Sessions, Media Handling.

Annexure 2

Middle Management (SG and JAG officers)

Module to be delivered during AMP & MDP at RSC and at IRITM, Lucknow.

Objective: After the training, the officer should be able to:

- i. Distinguish between the national level crisis, serious railway accident where help from other agencies are also needed and normal railway accident where railway resources are adequate.
- ii. Assess the extent of resource mobilization needed under each of these events and should be acquainted with the best practices/resources in this matter.
- iii. Review the level of preparedness with respect to these events in their own set up.
- iv. Clearly identify his personal role and responsibility in managing the event.
- v. Assess the strengths and weaknesses of his working domain with respect to their role in a disastrous situation within and outside railway.
- vi. Make/help make action plan to manage vulnerabilities in his working domain.
- vii. Identify events that may lead to disaster if associated systems and procedures are not set up right while there is time.
- viii. Understand the role of individual departments in relief and rescue operations during serious accidents/ disasters and unified command of response from all departments of railways and outside.
- ix. Conversant with the equipment with the railways for field operations.

Contents of training module:

- a) Aspects of Disaster Management – Prevention, Mitigation, Relief and Rescue.
- b) Developments on Disaster Management on national front – Disaster Management Act, 2005- Provisions concerning Railways, NDMA, NDRF, IDRN, NIDM, Emergency Operating Centres, National Disaster Management Policy, Other developments, Disaster Management Plans, Relief and Rescue Teams etc.
- c) Role of Railways in Railway and Non-Railway Disaster.
- d) Role of Civil Administration in Railway Disasters.
- e) Possible disasters on the Railway system and their prevention and mitigation.
- f) Integration of Disaster management into developmental planning.
- g) Information Dissemination, Crisis Communication, Interactive Sessions, Media Handling.
- h) Commission of Railway Safety.
- i) Judicial Commission.
- j) Discussion on Corporate documents (Corporate safety Plan etc.)
- k) Divisional & Headquarter Disaster management Plans of Railways.
- l) Safety Management Plan.
- m) Discussions on disaster management efforts in some of the latest railway related disasters.
- n) Table top/class room simulation exercise.
- o) Disaster Management films.

Annexure 3

Lower Level Management (SS, JS Officers' including serving Group B)

Special Module to be delivered at IRITM/LKO

Objective: After the training, the officer should be able to:

- i. Distinguish between the national level crisis, serious railway accident where help from other agencies are also needed and normal railway accident where railway resources are adequate.
- ii. Assess the extent of resource mobilisation needed under each of these events and should be acquainted with the best practices/resources in this matter.
- iii. Review the level of preparedness with respect to these events in their own set up.
- iv. Clearly identify his personal role and responsibility in managing the event.

- v. Assess the strengths and weaknesses of his working domain with respect to their role in a disastrous situation within and outside railway.
- vi. Make/help make action plan to manage vulnerabilities in his working domain.
- vii. Identify events that may lead to disaster if associated systems and procedures are not set up right while there is time.
- viii. Understand the role of individual departments in relief and rescue operations during serious accidents/disasters and unified command of response from all departments of railways and outside.
- ix. Work as a team under the team leader.
- x. Conversant with the equipment with the railways for field operations.

Contents of training module:

- a) Aspects of Disaster Management – Prevention, Mitigation, Relief and Rescue.
- b) Brief on Developments on Disaster Management on national front – Disaster Management Act, 2005- Provisions concerning Railways, NDMA, NDRF, IDRN, NIDM, Emergency Operating Centres, National Disaster Management Policy, Other developments, Disaster Management Plans, Relief and Rescue Teams etc.
- c) Role of Railways in Railway and Non-Railway Disaster. (in brief)
- d) Role of Civil Administration in Railway Disasters. [in brief]
- e) Possible disasters on the Railway system and their prevention and mitigation.
- f) Integration of Disaster management into developmental planning.
- g) Commission of Railway Safety. (in brief)
- h) Judicial Commission. (in brief)
- i) Discussion on Corporate documents (Corporate safety Plan etc.)
- j) Safety Management Plan of the division.
- k) Discussions on disaster management efforts in some of the latest railway related disasters.
- l) Divisional & Headquarter Disaster management Plans of Railways.
- m) Table top/class room simulation exercise.
- n) Disaster Management films.

Annexure 4

Probationers of All Services

Module to be delivered during the Induction Course and Group B course at RSC

Objective: After the training, the officer should be able to:

- i. Distinguish between the national level crisis, serious railway accident where help from other agencies are also needed and normal railway accident where railway resources are adequate.
- ii. Assess the extent of resource mobilization needed under each of these events and should be acquainted with the best practices/resources in this matter.
- iii. Review the level of preparedness with respect to these events in their own set up.
- iv. Clearly identify his personal role and responsibility in managing the event.
- v. Assess the strengths and weakness of his working domain with respect to their role in a disastrous situation within and outside railway.
- vi. Make/help make action plan to manage vulnerabilities in his working domain.
- vii. Identify events that may lead to disaster if associated systems and procedures are not set up right while there is time.
- viii. Understand the role of individual departments in relief and rescue operations during serious accidents/disasters and unified command of response from all departments of railways and outside.
- ix. Conversant with the equipment with the railways for field operations.

Contents of training module:

- a) Aspects of Disaster Management – Prevention, Mitigation, Relief and Rescue. Brief discussion. Emphasis on relief & rescue.
- b) Disasters (accident & Non-accident) affecting railway working.
- c) Relief, Rescue & restoration systems on the Railways – ARTs, ARMEs, 140 Tonne Crane.
- d) Accident Manual, Disaster Management Plans of division & HQ.
- e) Inquiries of railway accidents – Judicial, CRS & departmental.

- f) Role of Railways in Railway and Non-Railway disasters.
- g) Role of Civil Administration in Railway Disasters.
- h) Brief on Developments on Disaster Management on national front – Disaster Management Act, 2005- Provisions concerning Railways, NDMA, NDRF, IDRN, NIDM, Emergency Operating Centres, National Disaster Management Policy, Other developments, Disaster Management Plans, Relief and Rescue Teams etc.
- i) Disaster Management films.

Annexure 5

Supervisors of All Frontline departments (Mechanical, Electrical, Engg., S&T, Traffic Comm. & Optg.) Module to be delivered at ZRTIs @ one every month

Objective: After the training, the trainee should be able to:

- i. Distinguish between the national level crisis, serious railway accident where help from other agencies are also needed and normal railway accident where railway resources are adequate.
- ii. Assess the extent of resource mobilization needed under each of these events and should be acquainted with the best practices/resources in this matter.
- iii. Review the level of preparedness with respect to these events in their own set up.
- iv. Clearly identify his personal role and responsibility in managing the event.
- v. Assess the strengths and weakness of his working domain with respect to their role in a disastrous situation within and outside railway.
- vi. Make/help make action plan to manage vulnerabilities in his working domain.
- vii. Identify events that may lead to disaster if associated systems and procedures are not set up right while there is time.
- viii. Understand the role of individual departments in relief and rescue operations during serious accidents/disasters and unified command of response from all departments of railways and outside.
- ix. Learn to work as a team at the site of disaster/accident.
- x. Conversant with the equipment with the railways for field operations.
- xi. Learn to render medical first-aid and use fire extinguisher by himself.

Contents of training module:

- a) Introduction to disaster management – Main Ingredients of DM, Last 5 Major accidents on IR with emphasis on relief, rescue and restoration, discussion with participants.
- b) Features of disaster management plans at various levels.
- c) Developments on Disaster management at National front - Brief discussion.
- d) Location of Emergency Provisions in Coaches – C&W – Emergency windows and hatches, Electrical – Isolation through emergency switches.
- e) Duties at accident site.
- f) Duties of Control Officials.
- g) Codal provisions of accident manual, IRCM etc.
- h) Communication skills and PR/Media handling, Good conduct.
- i) Rescue techniques: medical – First Aid, Shifting, Handling and transportation of Injured, Evaluation of seriousness of Injury, Artificial respiration, Haemorrhage, bandage and Electrocution, Consoling the injured patients, demonstration, Practical examination.
- j) Rescue techniques – Fire fighting (each trainee has to exhaust one fire extinguisher), Causes and kind of fire, Types of fire extinguishing equipments, Types of fire extinguishers, Fire Brigades, Isolation of burning vehicle, Demonstration, Practical examination.
- k) Table top/class room simulation exercise.
- l) Disaster Management films.
- m) Discussion and Question/Answer Session.

Annexure 6

On-Board Railway Staff (Multi-disciplinary)

Module to be delivered at selected countrywide locations through out-sourcing

Objective: After the training, the trainee should be able to:

- i. Assimilate accident management related information before start of the journey.
- ii. Understand to work as a team and clearly identify his personal role and responsibility in managing the accident in the team of railways' first responders.
- iii. Know the physical operation of all emergency provisions in the coaches / train.
- iv. Know the physical operation of fire extinguisher.
- v. Assess the extent of resources (railway and non-railway) mobilization needed during railway accidents.

Contents of training module:

- a) Introduction to disaster management – Main Ingredients of Disaster Management, Experiences at accident sites, last 5 Major accidents on IR with emphasis on rescuer, relief and restoration, discussions with participants.
- b) Rescue technique – Medical, First aid, Shifting, handling and transporting the injured, Evaluating the seriousness of injury, Artificial respiration, Haemorrhage, bandage and electrocution, Consoling the injured patients, demonstration and examination.
- c) Rescue technique – Fire fighting (each trainee has to exhaust one fire extinguisher), Cause and kinds of fire, Types of fire extinguishing equipments, Types of fire extinguishers, Fire Brigades, isolation of burning vehicle, demonstration and examination.
- d) Duties of board Staff: At the starting station like team reporting, details of doctors, emergency systems, etc. and at the accident site.
- e) Codal Provisions of accident manual, IRCM etc. Good conduct, Communication skills.
- f) Location of Emergency Provisions in Coaches – C&W – Emergency windows and hatches, Electrical – Isolation through emergency switches etc.
- g) Table top/class room simulation exercise.
- h) Disaster Management films.
- i) Discussion and Question/Answer Session.

SERIAL CIRCULAR NO. 113 /2009
PAY COMMISSION CIRCULAR NO.121

No.P(PC)487/VI/CPC/Allowance Date:20 07.2009

A copy of Railway Board's letter No. E(P&A)I-2008/SP-1/AD-3 dated 30.06.2009, RBE No.119/2009 (PC-VI No.121/2009) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules, 2008 is published for information, guidance and necessary action.

Copy of Railway Board's letter No. E(P&A)I-2008/SP-1/AD-3 dated 30.06.2009, RBE No.119/2009 (PC-VI No.121/2009)

Sub: Payment of Hospital Care Allowance/Patient Care Allowance to Group 'C' and 'D' (Non-Ministerial) employees working in hospitals, dispensaries and organizations.

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In implementation of the Sixth CPC's recommendations for provision of adequate insurance cover to the government employees, who face an element of risk in discharge of their official functions and are presently in receipt of Risk Allowance, it has been decided by the Government to introduce a Risk Insurance Scheme w.e.f. 01.04.2009 after consultation with staff side and to continue Risk Allowance till March 31,2009.

The Ministry of Finance, Department of Expenditure have now conveyed their approval that Hospital Care Allowance/Patient Care Allowance and all other Risk Allowances in the Central Government may be allowed to continue for another 3 months i.e. till 30th June,2009 and the Risk Insurance Scheme may be implemented w.e.f. 1.7.2009. Accordingly Risk Allowance shall continue to be payable to the eligible Railway servant till 30.6.2009 and the Risk Insurance Scheme, as finalized by the Department of Personnel & Training shall be implemented w.e.f. 01.07.2009.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO. 114/2009
PAY COMMISSION CIRCULAR NO.111

No.P(PC)487/VI/CPC/Allowance Date: 15.07.2009

A copy of Railway Board's letter No.E(P&A)I-2005/ALL/RPF/2 dated 10.06.2009, RBE No.103/2009 (PC-VI No.111) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 23.09.2008 quoted therein, was circulated as S.C.No.122/2008.

Copy of Railway Board's letter No. E(P&A)I-2005/ALL/RPF/2 dated 10.06.2009, RBE No.103/2009 (PC-VI No.111

Sub: Revision in the rate of Ration Money Allowance in respect of Non-gazetted RPF/RPSF personnel.

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In terms of Board's letter of even number dated 23.09.2008, non-gazetted RPF/RPSF personnel upto the rank of Inspector Grade I, scale Rs.6500-10500 were entitled for Ration Money Allowance at par with Central Para Military Force (CPMF) personnel i.e. @ Rs.861/- per head per month w.e.f.01.04.2008 to 31.03.2009.

Pursuant to recommendation of VI CPC the Government have allowed the payment of Ration Money Allowance to CPMF personnel on par with that available to Defence Forces. In view of this it has been decided that the rate of Ration Money Allowance in respect of non-gazetted RPF/RPSF personnel upto the rank of Inspector Grade I scale Rs.6500-10500 may be revised from Rs.861/- p.m. to Rs.36.91 per day per head w.e.f. 01.09.2008 to 31.03.2009 in line with the rate laid down by the Ministry of Home Affairs for non-gazetted combatised CPMF personnel.

Accordingly, sanction of the Ministry of Railways is hereby accorded post facto to revise the rate of Ration Money Allowance From Rs.861/-p.m. to Rs.36.91 per day per head w.e.f. 01.09.2008 to 31.03.2009.

Ration Money Allowance is not exempted from the purview of Income Tax and hence this Allowance is to be treated as income for the purpose of computation and Income Tax deducted at source. The other terms and conditions as stipulated in para 3(a) & (b) of Board's letter No.E(P&A)I-98/ALL/RPF/1 dated 01.04.1998 shall remain unchanged.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.115/2009
PAY COMMISSION CIRCULAR NO.123

No.P(PC)487/VI/CPC/HRA Date: 20.07.2009

Sub: House Rent Allowance (HRA) to Railway employees serving in the State and Union Territories of North Eastern Region – Regarding.

A copy of Railway Board's letter No. E(P&A)II-2008/HRA-14 dated 29.06.2009, RBE No.121/2009 (PC-VI No.123) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 25.02.2009 quoted therein, was circulated as S.C.No.36/2009.

Copy of Railway Board's letter No. E(P&A)II-2008/HRA-14 dated 29.06.2009, RBE No.121/2009 (PC-VI No.123)

Attention is invited to Board's letter of even No.dated.25.2.2009 (PC VI No.83 and RBE No.41/2009).The subject mentioned in the said letter has been amended to be read as under:

FOR

"House Rent Allowance(HRA) to Railway employees serving in the State and Union Territories of North Eastern Region – Regarding".

READ

"House Rent Allowance(HRA) at old duty station for Railway employees serving in the State and Union Territories of North Eastern Region including Andaman & Nicobar Islands and Lakshadweep Islands – Regarding.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.116/2009

PAY COMMISSION CIRCULAR NO.122

No.P(PC)487/VI/CPC/HRA Date: 20.07.2009

A copy of Railway Board's letter No.E(P&A)II-2008/HRA-14 dated 01.07.2009, RBE No.120/2009 (PC-VI No.122) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 25.02.2009 quoted therein, was circulated as S.C.No.36/2009.

Copy of Railway Board's letter No. E(P&A)II-2008/HRA-14 dated 01.07.2009, RBE No.120/2009 (PC-VI No.122)

Sub: House Rent Allowance(HRA) at old duty station for Railway employees serving in the State and Union Territories of North Eastern Region including Andaman & Nicobar Islands and Lakshadweep Islands – Regarding.

<<<>>>

Attention is invited to Board's letter of even No.dated.25.2.2009 on the above subject Para 4 of the said letter has been amended to be read as under:

FOR

"These orders will be applicable to Railway employees posted to Ladakh on or after 1.9.2008"

READ

"These orders will be applicable to Railway employees posted in Ladhakh as on 19.2008 or posted to Ladhakh on or after 1.9.2008"

All other terms and conditions of the said letter remain unchanged.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.117/2009

PAY COMMISSION CIRCULAR NO.127

No.P(PC)487/VICPC/IMP Date: 20.07.2009

A copy of Railway Board's letter No.PC-VI/2008//RSRP/1 dated 17.07.2009, RBE No.131/2009 (PC-VI No.127) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published for information, guidance and necessary action. Board's letter dated 22.09.2008 quoted therein, was circulated as S.C.No.120/2008.

Copy of Board's letter No.PC-VI/2008//RSRP/1 dated 17.07.2009, RBE No.131/2009 (PC-VI No.127)

CORRIGENDUM

Sub: Railway Services (Revised Pay) Rules, 2008 – Schedules for Revised Scales of pay.

Ref: Board's letter of even number dated 22.09.2008.

<<<>>>

S.No.10.2(ii) of Board's letter of even number dated 22.09.2008 shall be modified as under:-

S.No.	Post	Present Scale(Rs.)	Revised Pay Band & Grade Pay			Remarks
			Name of Pay Band	Corresponding pay bands (Rs.)	Grade Pay (Rs.)	
1	2	3	4	5	6	7

10. GENERAL

10.2 Teaching Staff (Railway School) :i) see note below

(ii) Trained Graduate Teacher ** i) See note below

Selection Grade	7500-12000	PB-3	15600-39100	5400
Senior Grade	6500-10500	PB-2	9300-34800	4800
Basic Grade	5500-9000	PB-2	9300-34800	4600

****Note:** i) These categories will retain their existing classification as Group 'C'
ii) Residency period will remain unchanged.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways

SERIAL CIRCULAR No.118 /2009

No. P[R]563/VIII Dated: 27-07-2009

Copy of Board's letter No.E[Sports]2003/Policy/INC/1 dated 09.07.2009 is published for information, guidance and necessary action. Board's letter dated 30.03.2007 quoted therein was circulated under S.C. No. 55/07.

Copy of Board's letter No. E[Sports]2003/Policy/INC/1 dated 09.07.2009 [RBE No.124/09]

Sub: Higher fixation of pay of sportspersons at the time of initial appointment on Railways and on their out-of-turn promotion on sports account.

Ref: Board's policy letter No. E[Sports]/2007/Policy/3 dt. 30.03.2007 [RBE No. 48/2007]

Please refer to Para 8 and 9.6 [e] of Board's policy letter referred above regarding higher fixation of pay of sportspersons at the time of initial appointment on Railways and on their out-of-turn promotion on sports account from Group-D to Group-C or within Group 'C'.

The issue of granting incentive increments to Railway sportspersons on sports account has been reconsidered in Board's office in consultation with the Finance Directorate. Railway Board have decided that henceforth only five incentive increments will be granted to a Railway Servant in entire service career, on sports account. The incentive increments granted to sports persons would continue to be drawn at the same rate till retirement and these increments will not be counted for any service matters like pay fixation on promotion, retirements or DA/CCA etc.

These increments will be in the form of Personal Pay, equal to the amount of the next increment due at the time of grant of the concession and will remain fixed during the entire service.

These incentive increments will be granted only for the sports achievements of sportspersons after joining the Railways. Therefore, henceforth, pay of the sportspersons shall be fixed at the minimum of the scale of pay on their initial appointment and with normal fixation on their out-of-turn promotion on sports account.

In view of above, para 8.2, 9.3.5 & 9.6[e] and Column 3 [with heading "Fixation of Pay"] of Para 8.1.1 & 8.1.2 of Board's policy letter dt. 30.03.2007 referred above; shall be treated as cancelled.

However, in really outstanding cases, Railway Board can grant higher fixation of pay to a sportsperson, at the time of initial appointment, subject to maximum five increments. Railways/Units can send the proposals of outstanding sportspersons, having medal winning performances in recognized National/International Championships; for higher fixation of pay at the time of initial appointment; with the recommendation of General Manager.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways [Railway Board].

SERIAL CIRCULAR No.119/2009

No. P[R]535/VII Dated: 31-07-2009

Copy of Board's letter No.E[NG]I-2009/PM5/2 dated 16.06.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[NG]I-2009/PM5/2 dated 16.06.2009 Addressed to GM[P]C.Rly and copied to GM[P], All Indian Railways [RBE No.-/09]

Sub: Selection for the post of Sr. PWS, Gr. Rs.5000-8000 against LDCE quota- allowing Gateman and Trolleyman.

Reference Central Railway's letter No. HPB/581/RE/P-Way dated 13.02.2009 on the above subject.

2. The matter has been considered by the Board. It has been decided that the Gateman and Trolleyman of Engineering Department, who possess the educational qualifications and service experience as prescribed in Board's letter No. E[NG]I-2007/PM5/5 dated 03.07.2007, may also be considered for filling up the post of Senior P.Way Supervisor against 25% LDCE quota, along with Gangmen, Keymen & Mates.

SERIAL CIRCULAR No. 120 /2009

No. P[R]249/III Dated: 27-07-2009

Copy of Board's letter No.E[W]2008/ED-2/4 dated 16.06.2009 is published for information, guidance and necessary action. Board's letter dated 04.05.2009 quoted therein was circulated as SC No. 78/09.

Copy of Bd's letter No. E[W]2008/ED-2/4 dated 16.06.09 [RBE No.110/09] PC-VI-116/2009

CORRIGENDUM

Sub: Grant of Children Education Allowance & Hostel Subsidy to

Railway employees – clarifications reg.

Board's letter of even no. dated 04.05.2009 on the above subject may be read as bearing "PC-VI No. 115/2009".

SERIAL CIRCULAR No.121 /2009

No. P[R] 563/VIII Dated: 27-07-2009

Copy of Board's letter No.E[Sports]2007/Policy/4[Clarifications] dated 10.07.2009 is published for information, guidance and necessary action. Board's letter dated 11.07.2001 quoted therein was circulated as SC No. 172/2001.

Copy of Bd's ltr. No. E[Sports]2007/Policy/4[Clarifications] dated 10.07.2009 [RBE No.125/09]

Sub: Educational qualifications for recruitment of sportspersons in Group-C against sports quota, in Non-Technical Popular Categories of posts.

Ref: Board's letter No. E[Sports]2000/Policy/2 dated 11.07.2001

The issue of exemption from obtaining minimum 50% marks in matriculation, in the case of recruitment against sports quota, in Group-C, in Non-Technical Popular Categories of post, other than ASM and Guards; has been re-considered by the Board and it has been decided that the instructions as contained in Board's letter referred above [copy enclosed] will remain the same and these instructions shall be applicable for recruitment of sportspersons both through Talent Scouting and Open Advertisement.

This also disposes NFR's letter No. NFRSA/Policy/RSQ/53[W]Pt.I dt.12.06.2009

Copy of Board's letter No. E[SPORTS]2000/POLICY/2 dated 11-7-2001

Sub: Recruitment of sportspersons—relaxation of Educational qualifications – clarification.

In terms of extant instructions it has been stipulated that the minimum educational qualifications for recruitment to Group 'C' Non-Technical Popular Categories of posts other than ASMs and Guards should be pass in matriculation or equivalent with a minimum of 50% marks in the aggregate. Some Zonal Railways have sought clarifications whether this will also apply for considering the appointment of sportspersons on the Railways against sports quota.

2. In this connection attention is invited to instructions contained in Board's letter No. E[NG]II-81/RSC/25 dated 25-6-82 wherein it was clarified that for recruitment to Non-Technical Popular Categories of posts other than ASMs and Guards against sports quota the minimum of 50% marks in matriculation need not be insisted upon and candidates possessing a pass in matriculation may also be appointed provided the other prescribed conditions are satisfied in their case.
3. It is, therefore, clarified that the instructions contained in Board's letter dated 25-6-1982, mentioned in para 2 above should follow for considering the appointment of sportspersons against sports quota.

SERIAL CIRCULAR No. 122 /2009

No. P[R] 436/IRMM Dated:31-07-2009

Copy of Board's letter No.2003/H/28/1/RELHS dated 08.07.2009 together with their letter dated 08.04.2009, is published for information, guidance and necessary action. Board's letter

dated 16.03.2009 quoted therein was circulated as SC No. 43/09.

Copy of Board's letter No. 2003/H/28/1/RELHS dated 08.07.2009 [S No.3 Health /2009]

Sub: Proforma for joining RELHS to be signed by serving Railway employees before superannuation

Ref: Board's letters of even number dated 16.03.2009 and 08.04.2009

As per the Board's decision vide letters cited above, joining of RELHS-97 has been made **MANDATORY** for all retiring Railway employees. In case the retiring officer /staff is unwilling to join the scheme, he /she will have to submit his /her unwillingness in writing with a clear understanding that no further chance shall be given to join the scheme in future.

2. This replaces the existing proforma [for issuing of RELHS medical ID card] in the Booklet containing Pension forms to be filled by retiring officer /staff of all Railways.

3. This issues with the concurrence of Finance Dte. of the Ministry of Railways.

4. Accordingly, an Advance Correction Slip, as an amendment to Para 612 A[5][a] of IRMM-2000, is enclosed.

A wide publicity should be given.

Advance Correction Slip to Para 612 A[5][a] of Indian Railway Medical Manual, Third Edition, 2000

[5] Mode of Joining

Para 612 A[5][a] may be replaced as under:

[a] Joining of RELHS-97 has been made **MANDATORY** for all retiring Railway employees. In case the retiring officer / staff is unwilling to join the scheme, he /she will have to submit his/her unwillingness in writing with a clear understanding that no further chance shall be given to join the scheme in future.

[Authority: Board's letter No. 2003/H/28/1/RELHS dated 08.07.2009]

Copy of Board's letter No. 2003/H/28/1/RELHS dated 08.04.2009

Sub: Re-opening of Retired Employees Liberalised Health Scheme [RELHS-97]

Ref: Board's letter No. 2003/H/28/1/RELHS dated 16.03.2009

Replace the existing para 5 of Board's letter No. 2003/H/28/1/RELHS dated 16.03.2009 with the following :

“5. It has further been decided by the Board that joining of RELHS-97 may be made mandatory for all retiring Railway employees. In case, the retiring officer / staff is unwilling to join the Scheme, he/she should clearly submit his/her unwillingness in writing in the declaration proforma along with reasons thereof, [Revised Annexure of Booklet containing Pension Forms]. As such, option /declaration proforma may be modified suitably. The retiring Railway employees may also be explained that the certification of his / her unwillingness to join RELHS shall be treated as final and no further chance will be given to join the scheme thereafter.”

All other terms and conditions remain unaltered.

This issues with the concurrence of the Finance and Pay Commission Directorates of the Ministry of Railways.

SERIAL CIRCULAR No. 123 /2009

No. P[R]500/Ex-gratia/I Dated: 27-07-2009

Copy of Board's letter No.F[E]III/2003/PN1/Ex-Gratia/9 dated 03.07.2009 is published for information, guidance and necessary action. Board's letter dated 18.09.2007 quoted therein was circulated as serial circular No. 129/2007.

Copy of Board's letter No. F[E]III/2003/PN1/Ex-Gratia/9 dated 03.07.2009 [RBE No.123/09]

Sub: Grant of Ex-gratia payment to unmarried daughters of SRPF[C] beneficiaries who had retired from service/died in service prior to 01.01.1986.

Consequent upon circulation of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/19/03-P&PW[E] dated 6th September, 2007 on the Railways vide this office letter NO. F[E]III/2007/PN1/5 dated 18.09.2007 extending the scope of family pension to unmarried daughters of Railway servants /pensioners even after attaining the age of 25 years at par with the widowed / divorced daughters, references have been received seeking clarification as to whether the benefit of the said instructions is also admissible to the unmarried daughters of SRPF[Contributory] retirees for the purpose of grant of ex-gratia payment.

2. The matter has been examined in consultation with DOP&PW and it is clarified that the provisions contained in this office letter dated 18.09.2007 referred to above **are NOT applicable** to the unmarried daughters of SRPF[C] beneficiaries, who had retired from service /died in service prior to 01.01.1986, for the purpose of grant of ex-gratia beyond the age of 25 years.

SERIAL CIRCULAR No.124 /2009

No. P[R]227/XVI Dated: 27-07-2009

Copy of Board's letter No.E[D&A]2009/GS1-4 dated 14.07.2009 is published for information, guidance and necessary action.

Copy of Board's letter No. E[D&A]2009/GS1-4 dated 14.07.2009 [RBE No.128/09]

Sub: Amendment to Rule 16 of the Railway Services [Conduct] Rules, 1966.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby directs that Rule 16 of the Railway Services [Conduct] Rules, 1966, contained in Appendix-I of the Indian Railway Establishment Code-Vol.I, Fifth Edition, 1985 [2003 reprint] may be amended as in the Advance Correction Slip No. 108 enclosed.

INDIAN RAILWAY ESTABLISHMENT CODE-VOL.I, FIFTH EDITION, 1985 [2003 REPRINT]
Appendix-I - Railway Services [Conduct] Rules, 1966

Advance Correction Slip No. 108

In the Railway Services [Conduct] Rules, 1966, in Rule 16, sub-rule [2] shall be re-numbered as sub-rule [2] [i] thereof, and after that sub-rule as so re-numbered, the following

clause shall be inserted, namely:-

“[2] [ii] No Railway servant who is involved in the decision making process of fixation of price of an Initial Public Offering or Follow-up Public Offering of shares of a Central Public Sector Enterprise shall apply, either himself or through any member of his family or through any other person acting on his behalf, for allotment of shares in the Initial Public Offerings or Follow-up Public Offerings of shares of a Central Public Sector Enterprise.”

[Authority: Board's letter No. E[D&A]2009/GS1-4 dated 14.07.2009]

SERIAL CIRCULAR No.125 /2009
PAY COMMISSION CIRCULAR NO.127

No. P[PC]487/VI CPC/Allowance Dated: -07-2009

Copy of Board's letter No.F[E]I/2008/AL-28/15 dated 13.07.09 is published for information, guidance and necessary action. Board's letter dated 01.12.2008 quoted therein was circulated under SC No. 184/08.

Copy of Board's letter No. F[E]I/2008/AL-28/15 dated 13.07.09 [RBE No.126/09] PC.VI-125

Sub: Grant of Composite Transfer Grant – Clarification regarding.
Ref: Board's letter of even number dated 1.12.2008

Certain doubts have been raised by some of the Railways regarding grant of Composite Transfer Grant to employees who were transferred / retired on or before 31.08.08 but joined the new HQs /relocated from the last place of posting on or after 01.09.08. The matter has been examined in consultation with the Department of Expenditure [Ministry of Finance] and the following clarifications are made in regard to Board's letter dated 1.12.2008:

S.No.	Doubt	Clarification
1	Employees transferred and assumed charge and transported personal effects before 1.9.08	CTG would be admissible on pre-revised [Vth CPC] rates of pay.
2	Employees transferred before 1.9.08 but assumed charge and transported personal effects on or after 1.09.08, but within the period of limitation prescribed for the purpose.	CTG would be admissible on revised [VIth CPC] rates of pay.
3	Employees retired prior to 1.9.08 but relocated from the last place of posting on or after 1.9.08, but within the period of limitation prescribed for the purpose.	CTG would be admissible on revised [VIth CPC] rates of pay.
4	Employees retired and relocated prior to 1.9.208	CTG would be admissible on pre-revised [Vth CPC] rates of pay.

SERIAL CIRCULAR No.126 /2009
No. P[R] 473/VIII Dated: 31-07-2009

Copy of Board's letter No.E[W]2008/PS 5-1/41 dated 15.07.2009 is published for information, guidance and necessary action. Board's letter dated 19.05.09 quoted therein was circulated as Serial Circular No. 90/2009.

Sub: Rail travel facilities admissible to MR/MOS[R]/DMR, Chairman and Members of Railway Board – Regarding.

Reference is invited to Board's letter of even number dated 19.05.09 and E[W]2008/PS5-1/41[A] dated 19.05.2009 regarding the post retirement Complimentary Card pass /Cheque Pass facilities in respect of [i] former MR/MOSR/DMR and [ii] Chairman and Members of Railway Board.

2. The matter has been reconsidered and in exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that ACS Nos. 62 and 63, circulated vide letters dated 19.05.2009 *ibid*, be deleted as per ACS No. 65 enclosed.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ADVANCE CORRECTION SLIP NO. 65 TO THE RAILWAY SERVANTS [PASS] RULES, 1986, [SECOND EDITION, 1993]

- I] Amendment to Schedule IV of the Railway Servants [Pass] Rules, 1986, [Second Edition 1993] made vide ACS No. 63 stands deleted.
- II] Amendment to Schedule VII of the Railway Servants [Pass] Rules, 1986, [Second Edition 1993] made vide ACS No. 62 stands deleted.

[Authority Railway Board's letter No. E[W] 2008/PS 5-1/41 dated 15.07.2009]

SERIAL CIRCULAR NO. 127/2009

PAY COMMISSION CIRCULAR NO.130

No.P(PC)487/VI/CPC/Allowance Date: 11. 08.2009

A copy of Railway Board's letter No.F(E)I/2009/AL-7/1 dated 24.07.2009 RBE No.135/2009 (PC-VI No.130) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published herewith for information, guidance and necessary action.

Copy of Railway Board's letter No. F(E)I/2009/AL-7/1 dated 24.07.2009 RBE No.135/2009 (PC-VI No.130)

Sub: Recommendation of 6th Central Pay Commission – Grant of Conveyance Allowance at the revised rates to Railway Medical Officers.

<<>>>

Consequent to the recommendations of the 6th Central Pay Commission, the Ministry of Health & Family Welfare, have communicated revised rates of Conveyance allowance admissible to Central Health Service doctors working under the Central Health Service. Accordingly, the President is pleased to decide that the amount of conveyance Allowance per month admissible to Railway Medical Officers for paying domiciliary visits outside duty hours and performing other official duties, will be revised as indicated below.

S.No.	Mode of Conveyance	Maximum per month	Minimum per month
(i)	For those who maintain their own motor car	Rs.3300	Rs.160
(ii)	For those who maintain scooter/motor cycle	Rs.1080	Rs.80
(iii)	For those who do not maintain either car or motor	Rs.900	Rs.60

	cycle/scooter		
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2. The Railway Medical Officers working in Hospitals will be paid Conveyance Allowance as per the above mentioned rates for visiting the Hospitals outside their duty hours and performing other official duties.
3. Similarly, Conveyance Allowance will be paid to Railway Medical officers working in Railway Health Units/dispensaries for paying domiciliary visits and performing other officials duties.
4. The amount of Conveyance Allowance will be revised every year equal to the change in the percentage of Dearness Allowance payable for the year vis-à-vis the immediate preceding year.
5. For entitlement to the maximum amount of Conveyance Allowance mentioned above in para (1), every Specialist/General Duty Medical Officer is required to pay on an average [to be computed for a three month period] a minimum of 20 visits in a month to the hospital or 20 domiciliary visits, outside his normal duty hours. Where, however, the number of domiciliary visits or visits to hospital falls short of this minimum limit of 20 but not below 6, there should be a proportionate reduction in the Conveyance Allowance, subject to minimum grant of Conveyance Allowance of Rs.160/-,, Rs.80/-, and Rs.60/- p.m. in the case of Specialists/Medical Officers referred to sub-para 1 (i), (ii) and (iii) above respectively. In case of number of domiciliary visits or visits to the hospital falling below six in number, no Conveyance Allowance will be admissible.

Provided that the expression “minimum of 20 domiciliary visits in a month” would include visits performed in connection with official duties also, subject, however, to the condition that 50% of the total visits, the minimum being not less than six, must be domiciliary visits.

Provided further that the limit fixed for the minimum number of 20 visits will not, however, detract a Specialist/Medical officer from his/her responsibility towards the patients to render visit to the hospital or paying domiciliary visits if the situation so warrants.
6. Every Specialist/Medical Officer claiming Conveyance Allowance will have to furnish a certificate along with monthly pay bill to the effect that he/she is drawing Conveyance Allowance in fulfillment of condition No.5 above.
7. No Conveyance Allowance will be admissible during joining time, leave and any period of temporary transfer.
8. Medical Officers/Specialists who draw Conveyance Allowance at the minimum rate specified in Para 1 above and those who do not maintain a Motor Car or Motor Cycle/Scooter and draw Conveyance Allowance @ Rs.900/-p.m. or Rs.60/- p.m. as the case may be, will be required to furnish a certificate along with the monthly pay bill, to the effect that the expenditure incurred by them by way of transport/conveyance hire in connection with domiciliary visits/official duty was not less than the amount claimed by them as Conveyance Allowance.
9. Specialists/Medical Officers in receipt of Conveyance Allowance will not be entitled to draw any Daily Allowance or Mileage Allowance for journeys on official duty, whether, within or beyond a radius of eight kilometers within the city municipal limits.
10. In case the conveyance is not maintained or is not available for use, owing to its being out of order or is not used for official journeys/hospital visit for any other reason, for a period of more than 15 days at a time, Conveyance Allowance will be admissible during such period at the rate prescribed in (I) (iii) above.
11. The Railway Medical Officers who draw Conveyance Allowance under these rules, will, in no case, be allowed to charge any sum towards the conveyance charges from the patients/beneficiaries, irrespective of the distance involved in visiting.
12. These orders will be applicable to all the Railway Medical Officers attached to Dispensaries, sub-Divisional/Divisional and Central Hospitals and those working in Zonal Headquarters and Rly. Board including DG/RHS.
13. This order will take effect from 01.09.2008.

14. The expenditure involved will be met from the source from which they pay of the Specialists/Medical Officers is drawn.

15. These orders are issued in supersession of all the earlier orders on the subject.

SERIAL CIRCULAR No. 128 /2009

No. P[R] 563/VIII Dated: 20 -08-2009

Copy of Board's letter No.E[RRB]/2008/25/10 dated 07.07.2009 together with their letter dated 25.07.08 is published for information, guidance and strict compliance. Board's letter dated 05.05.2006 quoted therein was circulated as SC No. 74/06.

Copy of Board's letter No. E[RRB]/2008/25/10 dated 07.07.2009 [RRCB No.2/09]

Sub: Replacement Panels/ Shortfall in Panels.

Ref: [1] Board's letter No. E[RRB]/2004/3/8 dated 05.05.2006 [RRCB 8/2006]

[2] Board's letter No. E[RRB]/2008/25/10 dated 25.07.2008 [RRCB 9/2008]

Some Railways had brought to the notice of the Board that out of the candidates whose names are borne on RRB panels, a fairly large number either do not report or fail in the medical examination. Due to this, the actual materialization of the panel is often short of the total vacancies for which the panel had been prepared. To overcome this problem, Board had issued directives vide reference [1] above permitting 20% extra candidates to be called for certificate verification and kept in readiness in case the indenting Railway / Unit asks for a replacement panel. This percentage was revised to 30% vide reference [2] above. This subject was also discussed in CPO's conference held on 01.05.2009.

2. It has, however, been observed that a number of Railways / Units are not making use of the facility of Replacement Panels. They are adding the vacancies of the previous indent to the next indent. Due to this, on one hand the vacancies remain unfilled and on the other, time, money & energy are wasted in forming a fresh panel. **It is, therefore, reiterated that Railways / Units must make full use of the provision of Replacement panels. From now on whenever a fresh indent is placed on RRB, it should carry a certification that the previous panel for the post has been exhausted and the provision for Replacement Panel has been made use of. If not, reasons for the same should be spelt out.**

Copy of Board's letter No. E[RRB]/2008/25/10 dated 25.07.2008 (RRCB No.09 /08)

Sub: Calling of candidates over and above the number of vacancies for document verification in case of Group 'C' posts – modification thereof.

In partial modification of Board's orders No. E[RRB]/2004/3/8 dated 29.4.2006 [RRCB No. 7/2006] and 5.5.2006 [RRCB No. 8/2006] on the above subject, it has been decided by the Board that the number of candidates called for document verification shall now be increased to 30% over and above the number of vacancies, with other proviso remaining the same.

SERIAL CIRCULAR No.129 /2009

PAY COMMISSION CIRCULAR NO.129

No. P[PC]487/VI CPC/DA Dated:21-08-2009

A copy of Board's letter No.F[E]III/2008/PN1/13 dated 20.07.2009 is published for

information, guidance and necessary action. Board's letters dated 05.08.99 and 30.04.2009 quoted therein were circulated as Serial Circular Nos. 212/99 and 73/09, respectively.

Copy of Board's letter No. F[E]III/2008/PN1/13 dated 20.07.2009 [RBE No.134/09] PC.VI -129

Sub: Payment of Dearness Relief to re-employed pensioners and employed family pensioners.

A copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s O.M. No.38/88/2008-P&W[G] dated 9th July, 2009 on the above subject is enclosed for information and necessary action. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's O.M. dated 2.7.199 and DOP&T's OM dated 11.11.2008, referred to in the enclosed OM were circulated / adopted on the Railways vide this office letters No. F[E]III/99/PN1/21 dated 5.8.1999 and No. PC-VI/2009/I/RSRP/2 dated 30.4.2009.

Department of Pension and Pensioner's Welfare [DOP&PW]'s O.M. No. 38/88/2008-P&W[G]
dated 9th July, 2009

Sub: Payment of Dearness Relief to re-employed pensioners and employed family pensioners.

The undersigned is directed to say that the grant of DR to re-employed pensioners /family pensioners is presently regulated in accordance with the instructions contained in this Department's OM No. 45/73/97-P&PW[G] dated 2.7.1999. Consequent upon the revision in ignorable amount of pension from Rs.1500/- to Rs.4000/- in terms of DOPT OM No. 3/13/2008-Estt.[Pay-I] dated 11.11.2008, the amount of Rs.1500/- appeared in OM dated 2.7.1999 is revised as Rs.4000/-. The other conditions for grant of DR to re-employed pensioner / family pensioner remain the same.

2. Insofar as persons serving in the Indian Audit Accounts Department are concerned, these orders are being issued after consultation with the CAG of India.

3. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their U.O. No. 132/EV/2009 dated 21.4.2009 and DOP&T vide their UO No. 3/16/2009-Estt.[Pay II] dated 23.6.2009.

**SERIAL CIRCULAR No. 130 /2009
PAY COMMISSION CIRCULAR NO.128**

No. P[PC] 487/VI CPC/Pension Dated: 21 -08-2009

A copy of Board's letter No.F[E]III/2008/PN1/12 dated 17.07.2009 is published for information, guidance and necessary action. Board's letters dated 08.09.2008, 08.10.2008 and 18.11.2008 quoted therein were circulated as Serial Circular Nos. 117/08, 157/08 and 170/08, respectively.

Copy of Board's letter No. F[E]III/2008/PN1/12 dt. 17.07.2009 [RBE No.132/09]PC.VI-128

Sub: Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission – Revision of pension of pensioners/family pensioners etc.

A copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s O.M. No. 38/37/08-P&W[A] dated 14th July, 2009 on the above subject is enclosed for information and

necessary action. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's O.Ms dated 1.9.2008, 3.10.2008 and 14.10.2008, referred to in the enclosed OM., were adopted on the Railways vide Railway Board's letters of even number dated 08.09.2008, 08.10.2008 and 18.11.2008, respectively.

Copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s O.M. No.
38/37/08-P&W[A] dated 14th July, 2009

***Sub: Implementation of Government's decision on the
recommendations of the Sixth Central Pay Commission –
Revision of pension of pre-2006 pensioners.***

The undersigned is directed to say that in accordance with para 4.2 of this Department's OM No. 38/37/08-P&PW[A] dated 1.9.2008 [as clarified vide OM dated 3.10.2008 and 14.10.2008], the revised pension of pre-2006 pensioners shall, in no case, be lower than fifty percent of the minimum of the pay in the pay band plus the grade pay corresponding to the pre-revised pay scale from which the pensioner had retired. In the case of HAG+ and above scales, this will be fifty percent of the minimum of the revised pay scale. Clarifications have been sought by Ministries /Departments to whether Non-Practising Allowance [NPA] is to be added to the minimum of the revised pay band plus the grade pay /revised pay scale while considering stepping up consolidated pension on 1.1.2006. The matter has been examined in consultation with the Ministry of Finance [Department of Expenditure].

2. On implementation of the recommendations of Fifth Central Pay Commission, NPA was not added to the minimum of the revised scale of pay as on 1.1.1996 in cases where consolidated pension / family pension was to be stepped up to 50% / 30% respectively. Hon'ble Supreme Court, in its judgement dated 10.10.2006 in Transfer Case [civil] 72 of 2004 – Col.[Retd] B.J. Akkara vs. UOI & others, upheld the validity of OM dated 11.9.2001 of Ministry of Defence not allowing the benefit of NPA in the case of retired medical officers of Armed Forces to be added to the minimum of revised scale of pay as on 1.1.1996 corresponding to the scale of pay held by the pensioner at the time of his retirement. Hon'ble Supreme Court held that the NPA is not the part of minimum of the revised pay scale as on 1.1.1996.

3. NPA granted to medical officers does not form part of the Pay Bands / scales of pay. It is a separate element although it is taken into account for the purpose of computation of pension. It is, therefore, clarified that in the case of pre-2006 pensioners NPA is not to be added to the minimum of the revised pay band + Grade pay / revised pay scale in cases where consolidated pension /family pension as on 1.1.2006 is to be stepped up to 50% /30% respectively, in terms of para 4.2 of Department of Pension and PW's OM No. 38/37/08-P&PW[A] dated 1.9.2008 [as clarified vide OM dated 3.10.2008 and 14.10.2008].

4. It is impressed upon all the Ministries / Departments of the Government of India to keep in view the above clarifications while disposing of the cases of revision of pension / family pension. They are also advised to dispose the representations received by them from pensioners on the above issues without referring them to this Department.

5. This issues with the concurrence of Ministry of Finance [Department of Expenditure] vide their U.O. No. 264/EV/2009 dated 9.7.2009.

SERIAL CIRCULAR No.131 /2009

PAY COMMISSION CIRCULAR NO.126

No. P[PC]487/VICPC/Leave Rules

Dated:21-08-2009

A copy of Board's letter No.F[E]III/2008/LE-1/2 dated 15.07.2009 is published for

information, guidance and necessary action. Board's letter dated 08.10.2008 quoted therein was circulated under SC NO. 159/2008.

Copy of Board's letter No. F[E]III/2008/LE-1/2 dated 15.07.2009 [RBE No.130/09]PC.VI-126

Sub: Encashment of Leave on Half Average Pay [LHAP] on permanent absorption in Public Sector Undertakings [PSU]/Autonomous Bodies – Regarding.

In terms of the instructions contained in this office letter of even number dated 08.10.2008, both Leave on Average Pay and LHAP are to be considered for encashment at the time of retirement, subject to the overall limit of 300 days.

2. The matter regarding applicability or otherwise of the instructions dated 8.10.2008 referred to above in cases of permanent absorption of railway employees in PSUs /Autonomous Bodies, has been examined in consultation with the Department of Personnel & Training, the nodal Department of the Government in the matter, and it is clarified that the instructions dated 8.10.2008 ibid are not applicable in the case of permanent absorption of railway employees in PSUs /Autonomous Bodies. In other words, the existing provision of forfeiture of LHAP standing at the credit of such railway servants on absorption in PSUs/Autonomous bodies shall continue to be in force.

SERIAL CIRCULAR No. 132 /2009

PAY COMMISSION CIRCULAR NO. 131

No. P[PC]487/VICPC/Fixation of Pay Dated: 21-08-2009

A copy of Board's letter No.E[P&A]II/2008/RS-37 dated 24.07.2009 is published for information, guidance and necessary action. Railway Services [Revised Pay] Rules, 2008 was circulated under S.C. No. 108/2008.

Copy of Board's letter No. E[P&A]II/2008/RS-37 dated 24.07.2009 [RBE No.136/09]PC.VI-131

Sub: Anomaly in fixation of pay of Loco Supervisory staff appointed prior to 01.01.2006 with reference to their juniors appointed after 01.01.2006 and drawing more pay than the seniors.

It has come to the notice of the Board that staff appointed prior to 01.01.2006 as Loco Running Supervisors in the pre-revised scales, whose pay has been fixed in the replacement pay structure for Loco Running Supervisors under the RS[RP] Rules, 2008, are drawing less pay than their juniors appointed as Loco Running Supervisor after 01.01.2006. The anomaly has arisen due to the fact that the benefit of element of Running allowance granted at the time of promotion of running staff to a stationary post has been granted to the junior in the revised pay structure, whereas, the same benefit granted to the senior is of lesser value as the same has been calculated on pre-revised pay scale.

2. It has been decided that the anomaly may be resolved by granting stepping up of pay in the pay band to the seniors at par with the juniors in terms of Note 10 below Rule 7 of RS[RP] Rules, 2008.

3. The benefit of stepping up of pay in the pay band will be subject to the following conditions:

[a] Both the junior and the senior Railway servants should belong to the same cadre and the posts in which they have been promoted should be identical in the same cadre and other conditions enumerated in Note 10 below Rule 7 of RS[RP] Rules, 2008 should also be fulfilled.

[b] The stepping up of pay will be allowed to running staff only appointed as Loco Supervisors in whose cases 30% of basic pay is taken as pay element in the running allowance. The stepping up of pay will not be admissible to the non-running staff of Mechanical Deptt. appointed as Loco Running Supervisors as in their cases the question of pay element in the running allowance does not arise;

[c] If even in the lower post, revised or pre-revised, the junior was drawing more pay than the senior by virtue of advance increments granted to him or otherwise, stepping up will not be permissible;

[d] Stepping up will be allowed only once, the pay so fixed after stepping up will remain unchanged;

[e] The next increment will be allowed on the following 1st July, if due, on completion of the requisite qualifying service with effect from the date of refixation of pay, as per the provisions of Rule 10 of RS[RP] Rules, 2008.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No133 /2009

Pay Commission Circular No.135

No. P[PC]487/VI CPC/IMP Dated: 27 -08-2009

A copy of Board's letter No.PC-VI/2009//RSRP/2 Pt.II dated 25.08.2009 is published for information, guidance and necessary action. Board's letter dated 11.9.2008 quoted therein was circulated as Serial Circular No. 110/2008.

Copy of Board's letter No.PC-VI/2009//RSRP/2 Pt.II dated 25.08.2009 [RBE No.150/09] PC.VI -135

Sub: Payment of second instalment of arrears [60%] on account of implementation of Sixth Central Pay Commission's recommendations.

Please refer sub-para [v] of para 3 of Board's letter No. PC-VI/2008//RSRP/1 dated 11.09.2008 [RBE No. 108/2008] vide which orders for release of first instalment of 40% of the aggregate arrears on account of implementation of 6th CPC recommendations were issued and it was clarified that orders in regard to the payment of the second instalment of arrears would be issued separately. The first instalment of arrears [40%] has already been paid in 2008-09. It has now been decided that second instalment [remaining 60%] of arrears may now be paid to the Railway employees concerned.

Further, in the case of post 01.01.2004 entrants into the Railway services, the second instalment of arrears may be released only after individual application forms for registration to the New Pension Scheme have been obtained by the DDO/PAO from the concerned Railway employees.

Railway employees will be permitted to deposit their arrears in their SRPF Account. Though not mandatory, Railway employees are encouraged to deposit their arrears in their SRPF

accounts.

This issues with concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR No. 134 /2009

No. P[R] 268/I Dated:31-08-2009

Copy of Board's letter No.E[NG]II/2007/RC-1/GenI/13 dated 07.08.2009 is published for information, guidance and necessary action. Board's letters dated 07.04.83 and 12.12.1990 quoted therein were circulated under letters No. P[SC]268 Policy/III dated 29.04.1983 and No. P[R]464/MC dated 08.02.91 [MC No. 16].

Copy of Board's letter No. E[NG]II/2007/RC-1/GenI/13 dated 07.08.2009 [RBE No.-/09]

Sub: Appointment on Compassionate Ground – Change of allotted category.

Attention is invited to para IX of Board's letter No. E[NG]III/78/RC-I/I dated 07.04.83 and para XII[b] of letter No. E[NG]II/90/RC-I/117 dated 12.12.1990 enumerating the provision with regard to change of category of a person, for appointment on compassionate ground.

On a reference from East Central Railway seeking clarification whether DRM could change the allotted category for compassionate appointment before the candidate undergoes the stages of acceptance of offer of appointment, medical test and training etc., it was conveyed to them that it is well within the competence of the DRM/CWM in their respective domains to make changes in the allotted category for compassionate appointment before the candidate undergoes preceding appointment formalities subject to candidate's suitability to the posts.

The matter has been further examined in the Board's office and it is clarified that in case of Compassionate Ground appointment, category allotted to a candidate could be considered for change only before a candidate accepts the offer of appointment and goes for medical examination. Once the candidate accepts the offer of appointment and goes for medical examination then change of category should be done either on account of medical unfitness or by an authority higher than the one who has decided the category of allotment.

SERIAL CIRCULAR No. 135 /2009

No. P[R]554/VII Dated:31-08-2009

Copy of Board's letter No.E[G]2008 QR1-9 dated 11.08.2009 is published for information, guidance and necessary action. Board's letter dated 12.09.05 quoted therein was circulated under Serial Circular No. 157/05. Board's letter dated 01.10.2008 which has not been received will be circulated on receipt.

Copy of Board's letter No. E[G]2008 QR1-9 dated 11.08.2009 [RBE No.141/09]

Sub: Retention of Railway quarter at the previous place of posting by Railway employees posted to Northeast Frontier Railway.

Ref: Board's letter No. E[G]2005 QR1-3 dated 12.09.05 & E[G]2008/QR-1/9 dated 01.10.2008.

The instructions governing retention of Railway accommodation in favour of Railway employees transferred and posted to NF Railway contained in letter dated 01.10.2008 provide as under:

“A Railway employee who has all India transfer liability or in the exigencies of public service, is posted on transfer to the N.F. Railway, will be permitted to retain railway accommodation allotted to him/her at the last station of his /her posting, on payment of normal rent /single flat rate of licence fee / rent upto 30.06.2011 or till revised orders are issued, whichever is earlier.”

2. It is clarified that the instructions contained in Board's letters referred to above are also applicable to Railway officers /staff posted on RE Projects in the areas within the jurisdiction of NF Railway.
3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.
4. This disposes of CORE's letter No. G-6/42 Policy Pt.I dated 14.7.09.

SERIAL CIRCULAR No.136 /2009

No. P[R]64/VI Dated:31-08-2009

Copy of Board's letter No.F[E]Spl./2009/FR/1/4 dated 17.08.2009 is published for information, guidance and necessary action. Board's letter dated 31.12.1997 quoted therein was circulated as S.C. No. 40/98.

Copy of Board's letter No. F[E]Spl./2009/FR/1/4 dated 17.08.2009 [RBE No.144/09]

Sub: Grant of Dual Charge Allowance for combination of appointments.

Ref: Board's letter No. F[E]Spl.97/FR1/1 dated 31.12.97

In terms of Para 645[a] of IREM regarding grant of dual charge allowance, General Managers can appoint SAG officers to hold temporarily or to look after the duties of additional post for a period of 3 months. For a period beyond 3 months, full justification for the arrangement along with the recommendations of FA&CAO has to be submitted to the Railway Board for obtaining the sanction.

It has been desired by Board that prior approval of Board may be obtained for making dual charge arrangement for the post of Chief Medical Director.

Please ensure compliance.

SERIAL CIRCULAR No. 137 /2009

No. P[R]227/XVI Dated: 31-08-2009

Copy of Board's letter No.E[D&A]2008 RG 6-29 dated 04.08.2009 is published for information, guidance and necessary action. Board's letters dated 30.05.85, 3.4.86, 2.7.04 and 23.9.2008 quoted therein were circulated as SC Nos.90/85, 65/86 118/04 and 136/2008 respectively and letter dated 09.02.90 vide lt. No. P[R]227/Con dt. 21.02.90.

Copy of Board's letter No. E[D&A]2008 RG 6-29 dated 04.08.2009 [RBE No.140/09]

Sub: Need for speedy finalization of disciplinary cases.

Of late, it has come to the notice of the Railway Board that on some of the Zonal Railways the disciplinary cases are not being finalized within a reasonable time resulting in severe hardship to the railway servants especially the retired ones whose pensionary benefits are withheld due to the pending disciplinary case. Recently, a disciplinary case, which was received from one of the Railways more than 12 years after issue of the chargesheet, was referred to the CVC and the UPSC for their advice. The inordinate delay in the case invited embarrassing and avoidable adverse comments from both the Commissions. The UPSC have also desired that in future the delay in finalization of the disciplinary cases be justified while forwarding the cases to them for advice.

E[D&A]85RG6-21
dt.30.5.1985,
E[D&A]86RG6-41
dt.3.4.1986,
E[D&A]90RG6-18
dt.9.2.1990,
E[D&A]97RG6-
Monitoring[I] dt.
20.7.1998 &
28.1.2000
E[D&A]2000RG6-
63 dt. 18.12.2000,
E[D&A]2004RG6-
14 dt. 2.7.2004.

2. In this connection, attention is invited to Board's instructions quoted in the margin whereby the need for speedy finalization of disciplinary cases has been emphasized from time to time. This has also been reiterated recently vide Board's letter of even number dated 23.9.2008. The Railways were also asked to develop a mechanism to monitor the disciplinary cases so as to avoid unnecessary delay. This monitoring may be done both at Headquarter and Division/Workshop levels with special attention to the cases of the retired railway servants and those who are due to superannuate within one year. Also, the cases which have not been finalized even after two years of issue of chargesheet should be reviewed immediately at sufficiently higher level at the Railway Headquarter and necessary guidelines be given to the concerned officers to finalise such cases immediately.

3. Despite the above, things have not improved as cases which are unduly delayed continue to be received in Board's office and that too in a sketchy and incomplete manner necessitating back reference resulting in further delay. It has been noticed that often the delay in finalization of the disciplinary cases is because of non-fulfillment of certain provisions by the Disciplinary Authority and the Inquiry Officer. To overcome this problem henceforth all the disciplinary cases may be routed through the Personnel Department at all important stages viz. issue of chargesheet, appointment of Inquiry Officer / Presenting Officer, supply of inquiry report to the Charged Officer and passing of final orders by the Disciplinary Authority.

3.1 It is also seen in some cases that the inquiry proceedings are not conducted by the Inquiry Officer in accordance with the rules perhaps due to ignorance of the rules. It is, therefore, necessary to make available a copy each of Board's Master Circular No. 67 to the Inquiry Officer alongwith the appointment order. This may be done invariably in all cases.

4. Also, a lot of time is lost in the pension cut cases as the Railways do not send all the requisite documents while sending the cases to the Board for Presidential consideration. For this purpose the Railways may scrupulously forward all the documents listed in the Check List sent herewith as Annexure. All the documents may be sent either in original or as attested photocopy.

5. It is once again impressed upon the Railways that while forwarding cases to Board, care should be taken to ensure that all the requirements have been complied with and the checklist etc. are filled in complete in all respects to avoid back reference and consequent delay. The time taken from the date of issue of chargesheet to the date of reference to Board may also be explained in detail to enable the same being conveyed to the UPSC.

ANNEXURE

Check List

1.	Name & Designation	
2.	Complaint	
3.	Fact Finding Report /Primary Investigation Report /Vigilance Investigation Report /CBI Report	

4.	CVC's 1 st and 2 nd stage advice	
5.	Charge memo and its annex	
6.	Acknowledgement of CO to the Charge Memo	
7.	Reply of Charged Officer on Charge Memo	
8.	Nomination of defence helper and & its consent	
9.	Nomination of Inquiry Officer	
10.	Nomination of Presenting Officer	
11.	Suspension order and its revocation	
12.	Relied upon Documents	
13.	Addl. Documents	
14.	Defence Documents	
15.	Prosecution witness & defence witness	
16.	Correspondence of IO with CO & Disciplinary Authority	
17.	Notices sent to CO for attending inquiry	
18.	Daily Order Sheets	
19.	Deposition-oral statement, recorded from prosecution witness and defence witness	
20.	Statement of defence of C O	
21.	General examination of C O	
22.	Copies of relevant documents supplied to C O	
23.	P O's brief	
24.	C O's brief	
25.	Copy of brief of P O given to Charged Official	
26.	Inquiry Report	
27.	Supply of inquiry report to C O	
28.	Disagreement of D A	
29.	Representation of Charged Officer against Inquiry report	
30.	Parawise comment of DA on representation of CO	
31.	Final views of DA	
32.	Views of CPO & PHOD	
33.	CRs of C O for five years	
34.	Service book of C O	
35.	Action taken against co-accused	
36.	Amount of Pension	
37.	Amount of DCRG	
38.	Whether DCRG is withheld	
39.	UPSC proforma	
40.	DOB	
41.	DOA	
42.	DOR	
43.	Post/Scale/Pay	
44.	Appointing Authority w.r.t. above post	
45.	Next Lower Post/Scale	
46.	Details of CAT/Court Cases and orders of such courts, if any.	

SERIAL CIRCULAR No. 138 /2009

Pay Commission Circular No. 141

No. P[PC]487/VICPC/Imp Dated:31-08-2009

A Copy of Board's letter No.PC-VI/2008/I/RSRP/1 dated 31.08.2009 is published for information, guidance and necessary action. Board's letters dated 11.09.2008, 22.09.2008, 31.10.2008, 19.11.2008, 17.03.2009 and 17.07.2009 quoted therein were circulated as 110/2008,

120/2008, 156/2008, 172/2008, 49/2009 and 117/2009, respectively.

Copy of Board's letter No. PC-VI/2008//RSRP/1 dated 31.08.2009 [RBE No.156/09]PC-VI/141

Sub: Railway Services [Revised Pay] Rules, 2008 – Schedules for Revised Scales of Pay.

In continuation to Schedule circulated vide Annexure 'B' Ministry of Railways' letter No. PC-VI /2008//RSRP/1 dated 11.09.2008 [RBE No. 108/2008] as further amended vide this Ministry's letter dated 22.09.2008 [RBE No. 124/2008], 31.10.2008 [RBE No. 162/2008], 19.11.2008 [RBE No. 184/2008], 17.03.2009 [RBE No. 49/2009], and 17.07.2009 [RBE No. 131/2009] the President is pleased to decide that the following may be inserted as indicated against each, in the said letters:

S.No.	Post	Present Scale Rs.	Revised Pay Band & Grade Pay		
			Name of Pay Band	Corresponding Pay Band [Rs.]	Grade Pay [Rs]
1	2	3	4	5	6
4	CIVIL ENGINEERING DEPARTMENT				
4.3 [i]	<u>Horticulture Inspectors:</u> <u>[NR,NCR&NER only]</u> Horticulture Inspector	6500-10500	PB-2	9300-34800	4600
11 11.2 [i]	EDP CENTRE: <u>Console Operators</u> Sr.Console Operator	6500-10500	PB-2	9300-34800	4600
15 15.2 [i]	<u>ACCOUNTS DEPARTMENT</u> <u>Cash & Pay Staff:</u> <u>Sr. Divisional Cashier</u>	6500-10500	PB-2	9300-34800	4600

[Recommendations of the 6th CPC on pay scales for certain other categories are under examination. Pending decision, the normal replacement pay structure as in the First Schedule, would apply].

SERIAL CIRCULAR NO. 139/2009
PAY COMMISSION CIRCULAR NO.136

No.P(PC)487/VI/CPC/IMP Date: 07 09.2009

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A copy of Railway Board's letter No.PC-VI/2008//RSRP1 dated 26.08.2009, RBE No.151/2009 (PC-VI No.136) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published herewith for information, guidance and necessary action.

Copy of Brd's letter No.PC-VI/2008//RSRP/1 dated 26.08.2009, RBE No.151/09(PC-VI No.136)

Sub: | Railway Services (Revised Pay) Rules, 2008 – Amendment.

The Gazette Notification No.G.S.R.599(E) dated 25.8.2009 on the above subject is enclosed herewith for information and necessary action. This is to be read as bearing PC-VI No.134 & RBE No.149/2009.

Ministry of Railways [Railway Board]
NOTIFICATION

Gazette Notification No.G.S.R.599(E) dated 25.8.2009

G.S.R.599(E) – In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby makes the following amendments to the Railway Services (Revised Pay) Rules, 2008:-

(i) S.No.24, which relates to the pre-revised scale S-30 (Rs.22400-525-24500) in Section I Part A of the First Schedule shall be amended to read as under:-

(In Rupees)

Present Scale			Revised Pay Structure		
S.No.	Post/Grade	Present Scale	Name of pay Band/scale	Corresponding Pay Band/scale	Corresponding Grade Pay
(1)	(2)	(3)	(4)	(5)	(6)
24	S-30	22400-535-24500	HAG	67000(Annual increment @ 3%)-79000	Nil

(ii) The last row in the table PB-4 (Rs.37400-67000) which relates to Grade Pay of Rs.12000 in Section II Part A of the first Schedule shall be deleted.

F. No.PC-VI/2008/II/RSRP/1

Note: The Railway Services [Revised Pay] Rules, 2008 were published in the Gazette of India, Extraordinary Part II, Section 3, Sub-Section [i] vide G.S.R. 643-E dated 4th September, 2008.

SERIAL CIRCULAR NO. 140/2009
PAY COMMISSION CIRCULAR NO.137

No.P(PC)487/VI/CPC/IMP Date: 07. 09.2009

<<>>>

A copy of Railway Board's letter No.PC-VI/2008/II/RSRP/1 dated 26.08.2009, RBE No.152/2009 (PC-VI No.137) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules, 2008 is published herewith for information, guidance and necessary action. Board's letter dated 11.09.2008 quoted therein, was circulated as S.C.No.110/2008.

Copy of Brd's letter No.PC-VI/2008/II/RSRP/1 dated 26.08.2009, RBE No.152/09 (PC-VI No.137)

***Sub: Railway Services (Revised Pay) Rules, 2008 –
Schedules for Revised Scales of Pay.***

Consequent upon amendment of Railway Services (Revised Pay) Rules, 2008 vide notification No.G.S.R.599(E) dated 25.08.2009 (S.No.PC-VI/134), the following amendments are made in the First Schedule (Annexure A) appended to this Ministry's letter of even number dated 11.9.2008(S.No.PC-VI/2):-

(i) S.No.24, which relates to the pre-revised scale S-30(Rs.22400-525-24500) in Section I Part A of the First Schedule shall be amended to read as under:

(In Rupees)

Present Scale			Revised Pay Structure		
Sl.No.	Post/Grade	Present Scale	Name of Pay Band/Scale	Corresponding Pay Band /Scale	Corresponding Grade Pay.
1	2	3	4	5	6
24	S-30	22400-525-24500	HAG	67000-(annual increment @)-	Nil

				79000	
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(ii) The last row in the table PB-4 (Rs.37400-67000) which relates to Grade Pay of Rs.12000 in Section II Part-A of the First Schedule shall be deleted.

2. Consequent upon the above amendment, fixation table for pre-revised scale (S-30) Rs.22400-525-24500 as given in Annexure E of Board's letter of even number dated 11.09.2008 is deleted. As provided in Rule 6 of Railway Services (Revised Pay) Rules,2008, revised pay of the Railway Servants in the pre-revised scale S-30 who have already exercised their option for drawal of their pay in the revised pay structure in the format prescribed in the Second Schedule to the Rules will be fixed again in accordance with the fitment table annexed to this letter (Annex-I).

3. In the case of all such officers in the pre-revised S-30 scale who had opted to have their pay fixed under RS(RP) Rules,2008, action as prescribed in Para 3 of this Ministry's letter of even number dated 11.09.2008 will be taken. In case any officer in the pre-revised S-30 scale desires to revise his earlier option for coming over to the revised pay structure, he may be permitted to do so as provided in Rule 6 of RS(RP) Rules, 2008.

4. On account of pay fixation due to the revised HAG scale of Rs.67000-79000, arrears of pay will be recalculated and difference of arrears in respect of the first installment of 40% of arrears will be paid immediately. The remaining 60% will be paid as and when orders in this regard are issued by this Ministry. The manner of drawal of arrears has already been indicated in this Ministry's letter of even number dated 11.09.2008.

5. In the case of promotion from PB-4 to HAG scale and from HAG scale to HAG+ scale after 1.1.2006, fixation of pay in terms of Rule 13 of RS(RP) Rules,2008 will be done in the manner indicated below:-

- (i) In the case of promotion from PB-4 to HAG scale, after adding one increment in the manner prescribed in Rule 9 of RS(RP) Rules,2008, the pay in the pay band and existing grade pay will be added. To the figure so arrived at, a sum of Rs.2000 will be added so that the benefit allowed on promotion to HAG in terms of this Ministry's Notification GSR 643(E) dated 04.09.2008 is not withdrawn. The resultant figure will become the basic pay in HAG scale, subject to a minimum of Rs.67000. The basic pay in HAG scale shall not exceed Rs.79000, the maximum of the scale. For Railway servants in receipt of NPA, Pay+NPA will not exceed Rs.85000.
- (ii) In case of promotion from HAG scale to HAG+, after adding one increment in the manner prescribed in Rule 9 of RS(RP) Rules, 2008, the resultant figure will become the basic pay in HAG+, subject to a minimum of Rs.75,500. The Basic pay in HAG+ scale shall not exceed Rs.80000, the maximum of the scale. For Railway Servants in receipt of NPA, Pay+NPA will not exceed Rs.85000.

5. This has the sanction of the President & issues with the concurrence of Finance Directorate of Ministry of Railways.

Annexure-I to Railway Board's letter No. PC-VI/2008/I/RSRP/1 dated 26.08.09

FITMENT TABLE

Pre-revised scale [S-30]

Rs.22400-525-24500

Revised Pay Scale

HAG 67000 [annual increment @ 3%]- 79000

Pre-revised Basic Pay	Revised Basic Pay
22400	67000
22925	69010
23450	71080
23975	73220
24500	75420

SERIAL CIRCULAR NO.141/2009

PAY COMMISSION CIRCULAR NO.138

No.P(PC)487/VI/CPC/Pension Date: 14.09.2009

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A copy of Railway Board's letter No.F(E)III/2008/PN1/12 dated 26.08.2009, RBE No.153/2009 (PC-VI No.138) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules, 2008 is published herewith for information, guidance and necessary action

Copy of Brd's letter No.F(E)III/2008/PN1/12 dated 26.08.2009, RBE No.153/09 (PC-VI No.138)

Sub: Payment of second instalment of arrears of pension on account of implementation of Government's decision on the recommendations of the Sixth Central Pay Commission.

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 25th August, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 25th August, 2009

Sub: Payment of second instalment of arrears of pension on account of implementation of Government's decision on the recommendations of the Sixth Central Pay Commission.

The orders for revision for pension on implementation of the recommendations of the Sixth Central Pay Commission were issued vide this Department's OMs of even number dated 1.9.2008 and 2.9.2008, as clarified from time to time. It was provided in these orders that 40% of arrears of pension will be paid in the year 2008-2009 and the remaining 60% in the year 2009-10. Accordingly the first instalment of 40% of arrears of pension has been paid in the year 2008-09. It has been decided that the remaining 60% of arrears of pension may now be paid to the pensioners.

2. All the pension Disbursing Authorities/Public Sector Banks are requested to disburse the remaining 60% of arrears of pension to the pensioners latest by 30.9.09.

3. This issues with the approval of Ministry of Finance vide their OM No.1/1/2008-IC dated 25.08.2009.

SERIAL CIRCULAR NO. 142/2009

PAY COMMISSION CIRCULAR NO.139

No.P(PC)487/VI/CPC/Pension Date: 14.09.2009

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A copy of Railway Board's letter No.F(E)III/2008/PN1/12 dated 27.08.2009, RBE No.154/2009 (PC-VI No.139) regarding implementation of VI Central Pay Commission's recommendations i.e. Railway Services (Revised Pay) Rules,2008 is published herewith for information, guidance and necessary action. Board's letters dated 08.09.2008, 08.10.2008 and 18.11.2008 and Notification dated 25.08.09 quoted therein, were circulated as S.C.No.117/2008, 157/2008, 170/2008 and 139/2009 respectively.

Copy of Board's letter No. F(E)III/2008/PN1/12 dated 27.08.2009, RBE No.154/09 (PC-VI No.139)

***Sub Implementation of Government's decision on the
: recommendations of the Sixth Central Pay Commission – Revision
 of Pension of Pre-2006 pensioners/family pensioners etc.***

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s OM No.38/37/08-P&PW(A) Pt.1 dated 20th August 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OMs dated 1.9.2008, 3.10.2008 and 14.10.2008, referred to in the enclosed O.M., were circulated on the Railways vide this office letters of even number dated 08.09.2008, 8.10.2008 and 18.11.2008 respectively, and Ministry of Finance (Department of Expenditure)'s Notification No.01/01/2008-IC (GSR 527 E) dated 16.7.2009 was adopted on the Railways vide this office Notification No.PC-VI/2008/1/RSRP/1 (GSR 599 E) dated 25.8.2009.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s OM No.38/37/08-P&PW(A) Pt.1 dated 20th August 2009

Sub: Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission – Revision of Pension of Pre-2006 pensioners/family pensioners etc.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, sanction of the President was accorded to the regulation, with effect from 1.1.2006, of pension/family pension of all the pre-2006 pensioners/family pensioners in the manner indicated in this Department's O.M.No.38/37/08-P&PW(A) dated 1.9.2008. Clarifications on certain provisions were also issued vide O.M.No.38/37/08-P&PW(A) Pt.I dated 3.10.2008 and 14.10.2008.

2. A concordance table of the pre-1996, pre-2006 and post-2006 pay scales/pay bands was enclosed as Annexure I of the OM dated 14.10.2008 to facilitate payment of revised pension/family pension in terms of para 4.2 of the OM dated 1.9.2008 (as clarified vide OM dated 3.10.2008) in all cases where fixation of pension under that provision is more beneficial. Ministry of Finance (Department of Expenditure), vide Notification No.01/01/2008-IC (GSR 527 E) dated 16.7.2009 has notified revised pay scale for pre-revised S-30 scale of pay. Consequently, the entries at Sl.No.32 in the Table at Annexure-I of this Department's OM of even number dated 14.10.2008 shall be substituted by the following:

Sl.No.	Pay scale w.e.f. 1.1.86	Post/Grade and pay scale w.e.f. 1.1.1996		Name of Pay Band / scale	Corresponding 6 th CPC Pay Bands/ scales	Corresponding Grade Pay	Pension* = 50% of sum of min. of PB+GP/ scales	Family Pension** = 30% of sum of min. of PB+GP/ scales
		Grade	Scale					
1	2	3	4	5	6	7	8	9
S-32	7300-100-7600	S-30	22400-525-24500	HAG	67000-79000	NIL	33500	20100

3. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their U.O.No.284/EV/2009 dated 10.8.2009.

4. In their application to the employees of the Indian Audit and Accounts Departments, these orders issue in consultation with the Comptroller & Auditor General.

SERIAL CIRCULAR No. 143 /2009

No. P[R]535/VII Dated: 10-09-2009

Copy of Board's letter No. E[NG]I-2008/PM1/15 dated 03.09.2009 is published for information, guidance and necessary action. Board's letters dated 23.09.2008 and 24.04.2009 quoted therein were circulated as SC Nos. 124/2008 and 63/2009, respectively.

Copy of Board's letter No. E[NG]I-2008/PM1/15 dated 03.09.2009 [RBE No.161/09]

Sub: Implementation of recommendations of 6th CPC – Merger of grades – Revised classification and mode of filling up of non-gazetted posts.

Reference this Ministry's letters of even number dt. 23.09.2008 and 24.04.2009, on the above subject.

2. The matter has since been considered by the Board. The views of organized labour have also been taken into account. Since the issue of laying down revised classification and mode of filling up may take further time, therefore, it has been decided that as a one time exemption promotion to all vacancies as existed on 31.08.2009, may be made as indicated in the enclosed statement. The following methodology may be adopted for effecting the promotions in question:

[a] Posts carrying the grade pay Rs.4200, proposed to be filled up by 'Seniority-cum-suitability' or with 'Suitability with prescribed benchmark', as indicated in the statement, may be filled up with benchmark of 6 marks out of 15 marks in last three years ACRs, duly considering the existing instructions for promotions based on confidential reports.

[b] Posts carrying the grade pay Rs.4600 & above, proposed to be filled up by 'Suitability with prescribed benchmark', may be filled up with benchmark of 7 marks out of 15 marks in last three years ACRs, duly considering the existing instructions for promotions based on confidential reports.

[c] For [a] & [b] above, in case CRs for 2008-09 for all candidates in the zone of consideration, are not available, ACRs upto year 2007-08, may be taken into account.

[d] Extant instructions necessitating DAR/Vig. etc. clearance, shall continue to hold good.

[e] Posts earmarked against Selection/General Selection /LDCE quota, wherever prescribed as per enclosed statement, will be filled up as per existing procedure.

[f] Existing eligibility conditions like passing of Trade Test, Aptitude test, possessing of requisite foot-plate experience, passing of promotional course for being eligible for consideration for promotion as pre-condition or for being deployed in promotional post, shall continue to hold good.

[g] The residency period for promotion to higher posts including for promotion to merged grades will be two years, unless a longer length has been prescribed in terms of existing instructions for promotion to higher posts.

2.1. In cases, where existing classification of 'Selection' has been dispensed with, promotions, may be made on the basis of 'Suitability with prescribed benchmark'. All pre-promotional training courses may continue as per existing procedure of passing pre-promotional course / training.

2.2. Promotions to the posts carrying the Grade Pay below Rs.4200, shall continue to be made as per existing procedure, since Railways/PUs have already been advised vide this Ministry's letter of even number dt. 23.09.2008 and clarified vide letter dt. 24.04.2009 that, only the promotions within and to merged grades, were not to be effected, while all other promotions were to be continued to be made as per existing classification.

2.3. For the purpose of filling up of direct recruitment and promotee quota vacancies in the grade pay of Rs.4200 and 4600, the following shall be followed:

[i] The posts in grade pay Rs.4200 in cadre of technical supervisors, shall be divided in the

existing percentage of 26% [Recruitment grade of Rs.5000-8000] and 24% [promotee grade Rs.5500-9000]. The senior most 24% staff and posts in grade pay Rs.4200, shall be kept in a separate block and the remaining bottom most 26% posts of the total cadre of supervisors shall be filled up as per the existing practice of filling up through Promotee, LDCE and DR quota.

[ii] Similarly, to fill up the posts of Section Engineers in grade pay Rs.4600, the posts shall be divided in the ratio 21:29. The senior most 21% staff and posts will be placed in a separate block and remaining 29% posts of the total cadre of supervisors shall be filled up by promotees and direct recruits as per the existing practice.

[iii] Same principle will be followed to fill up all vacancies of grade pay Rs.4200 & 4600.

3. The scheme for filling up vacancies, arising on or after 01.09.2009, will be issued in due course in consultation with the federations.

3.1. The vacancies existing should be filled up expeditiously.

ANNEXURE STATEMENT TO BE INSERTED

SERIAL CIRCULAR No. 144 /2009
PAY COMMISSION CIRCULAR No. 140
No. P[R]473/VIII Dated: 22-09-2009

Copy of Board's letter No. E[W]97PS5-1/71 dated 31.08.2009 is published for information, guidance and necessary action. Board's letter dated 12.06.2008 quoted therein was circulated as SC No. 79/08.

Copy of Bd's letter No. E[W]97PS5-1/71 dtd. 31.08.2009(RBE No.155 /09)PC-VI.140 [ACS No.67]

***Sub: Grant of Privilege Passes/PTOs to dependent relatives –
Raising the income ceiling.***

....

Reference this office letter of even number dated 12-06-2008 on the above mentioned subject, whereby the income ceiling for dependency for the purpose of grant of Privilege Passes /PTOs to dependant relatives of railway servants was revised w.e.f. 1.1.2008 as Rs.3308 p.m. i.e. Rs.1500/- (pension/family pension)+ Rs.750 (DP) + 47% of Rs.2250 (1500+750) or 15% of the pay [excluding D.P.] of Railway servant, whichever was more.

2. Consequent upon implementation of Govt.'s decision on the recommendations of the Sixth Central Pay Commission regarding revision of minimum family pension to Rs.3500/-, it has been decided that a dependent relative in relation to a Railway servant as defined in Para-2[C] of the Railway Servants (Pass) Rules, 1986 [Second Edition, 1993] shall be considered eligible for entitlement of Passes/PTOs if his/her income does not exceed minimum pension/family pension i.e. Rs.3500/ and Dearness Relief thereon or 15% of the basic pay of Railway servant, whichever is more.

3. Accordingly, in exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that the first proviso below Para 2[C][vii] of the Railway Servants (Pass) Rules, 1986 [Second Edition, 1993] may be amended as per 'Advance Correction Slip No. 67' enclosed.

The first proviso below Para 2[C][vii] may be substituted with the following:

“ Provided that a person shall not be considered to be a dependent relative if his/her income from all sources including pension, dearness relief, etc. exceeds 15% of the basic pay per month of the Railway servant or the amount arrived at by adding minimum pension / family pension of Rs. 3,500/- and the dearness relief admissible to the pensioner / family pensioner thereon, rounded off to the nearest ten rupee figure, whichever is more.”

[Authority: Railway Board's letter No. E[W]97PS5-1/71 dated 31.08.2009]

SERIAL CIRCULAR No.145/2009

No. P[R]240/DR/IV

Dated: 18-09-2009

Copy of Board's letter No. E[W]2006/UN-1/10 dated 12.08.2009 is published for information, guidance and necessary action. Board's letter 04.05.2009 quoted therein was circulated under S.C. No. 94/2009.

Copy of Board's letter No. E[W]2006/UN-1/10 dtd 12.08.2009 [RBE No.142/09]Uniform Circular No. 3

CORRIGENDUM

Sub: Supply of Uniform to eligible categories of Railway employees

Ref: Board's letter of even number dated 4.5.2009

Attention is invited to Board's letter of even number dated 4.5.2009 wherein an inadvertent typographical error has been noticed in the heading of column 11 at pages 10,11 and 12 of amended Annexure-IV to Dress Regulations-2004 as circulated vide Board's letter dated 4.5.2009 under reference which should be read as **“Shirt” in place of “Coat” as winter uniform in respect of categories at S.No.24 to 26A.**

2. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.146/2009

No. P[R]436/IREM/VIII

Dated: 18-09-2009

Copy of Board's letter No.F[E]Spl.2005/ADV./6/1 dated 25.08.2009 is published for information, guidance and necessary action. Board's letter dated 01.10.2008 quoted therein was circulated under SC No. 135/2008.

Copy of Board's ltr. No.F[E]Spl.2005/ADV./6/1 dtd 25.08.2009[RBE No.147/09]ACS No. 211/09

***Sub: Advance for purchase of outfit for school going children-
Amendment to IREM, 1989, Vol.I –Deletion of Para 1130 of
Chapter XI***

Ref: Board's letter No. E[W]2008/ED-2/4 dated 01.10.2008.

In implementation of the recommendations of the VIth CPC, Central Govt./ Railway employees have become entitled to Children Education Allowance which also includes

reimbursement of two sets of uniform per year. It has, therefore, been decided that Para 1130 of IREM Vol.I [1989 Ed.] providing for advance of one month's pay for purchase of outfit for children attending the schools approved by General Manager, may be deleted.

Accordingly, the IREM Vol.I [1989 Ed.] is amended as per **ACS No.211** enclosed.

INDIAN RAILWAY ESTABLISHMENT MANUAL Vol.I [Revised Edition -1989]
ADVANCE CORRECTION SLIP No. 211

Para 1130 of Chapter XI of IREM, Vol.I [Revised Edition, 1989] regarding advances for purchase of outfit for school-going children may be treated as deleted.

[Authority: Railway Board's letter No. F[E]Spl.2005/ADV./6/1 dtd 25.08.2009]

SERIAL CIRCULAR No.147/2009

No. P[R]473/VIII Dated:22 -09-2009

Copy of Board's letter No.E[W]91PS5-13/2 dated 12.08.2009 is published for information, guidance and necessary action. Board's letters dated 21.2.1986 and 04.01.99 quoted therein are being obtained from Board and will be circulated on receipt.

Copy of Board's letter No. E[W]91PS5-13/2 dated 12.08.2009 [RBE No.143/09]

Sub: Issue of Duty Card Passes to the Government Railway Police personnel.

Attention is invited to the instructions contained in this Ministry's letter No. E[W]86 PS 5-13/2 dated 21.02.1986 regarding issue of Duty Card Passes to the personnel of Government Railway Police [GRP] who are required to tour frequently in the entitled class available over the entire jurisdiction of the official concerned. Attention is also invited to Board's letter of even number dated 04.01.1999 wherefrom it is borne out that GRP personnel deputed for escort duty in Rajdhani/Shatabdi Express trains have been permitted to undertake journey in Pantry Car only of Rajdhani /Shatabdi Express trains co-terminus with the official jurisdiction of duty or the first available halt thereafter and that too for self only.

2. It has come to notice of Board that Duty Card Passes have been issued to GRP personnel with validity for traveling on reserved berths in Rajdhani /Shatabdi trains in violation of Board's extant instructions. This violation has been viewed seriously by the Board and it has been decided that wherever such facility has been extended to GRP personnel, the same should be withdrawn immediately. Board also desire that the instructions dated 21.02.1986 and 04.01.1999 ibid should be scrupulously followed.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 148 /2009

No. P[R]411 Dated: 18-09-2009

Copy of Board's letter No. E[W]2009/FU-1/4 dated 17.08.2009 is published for information, guidance and necessary action. Board's letter dated 05.11.08 quoted therein was circulated as SC No. 177/08.

Copy of Board's letter No. E[W]2009/FU-1/4 dated 17.08.2009 [RBE No.145/09]

Sub: Staff Benefit Fund.

**Ref: Ministry of Railways letter No. E[W]2008/FU-1/2 dated
5.11.2008**

Sanction of the Ministry of Railways is hereby communicated to continuation of per capita contribution of Rs.350/- to Staff Benefit Fund for the year 2009-10 and its allocation revised as under:

	Rs.
(i) General activities	
(a) Education	72.75
(a)[1] Scholarship for higher education of girl children of Group 'D' staff	50.00
(b) Recreation other than sports	22.25
(c) Promotion of Cultural Activities	10.50
(d) Relief of distress, sickness, etc.	60.00
(e) Women empowerment activities	23.00
(f) Miscellaneous	10.50
(ii) Sports activities	20.00
(iii) Scouts activities	13.50
(iv) Indigenous system of medicine including Homoeopathy	22.50
(v) Immediate relief in times of crisis arising out of natural calamities	18.00
(vi) Training for developing occupational skills of physically/mentally challenged wards especially girls of railway employees	27.00
Total	350.00

2. The modalities for the scheme of "Scholarship for higher education of girl children of Group 'D' staff" introduced under these orders are as under:

- [i] Only girl children of the serving group-D employees shall be eligible for the scholarship under the scheme.
- [ii] The term higher education shall mean all degree and diploma programmes of not less than one year from recognized institutes /universities.
- [iii] The amount of each scholarship shall be Rs. 1,200/- p.m.
- [iv] On availing benefit under this scheme, any other similar benefit under SBF will not be permissible.
- [v] The payment of scholarship amount shall be made on quarterly basis.
- [vi] The payment of the scholarship amount shall be made through an account payee cheque in the name of the child..

3. These orders are effective from 1st April, 2009.

4. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

**SERIAL CIRCULAR NO.149 /2009
PAY COMMISSION CIRCULAR NO.132**

No.P(PC)487/VI/CPC/Pension Date: 18.9.2009

A copy of Railway Board's letter No.F(E)III/2008/PN1/12 dated 19.8.2009, RBE No.146/2009 (PC-VI No.132) on the above subject, is published herewith for information, guidance and necessary action. Board's letters dated 8.10.2008 and 26.05.2009 quoted therein, were circulated as S.C.No. 157/2008 and 104/2009, respectively.

Copy of Brd's letter No. F(E)III/2008/PN1/12 dated 19.8.2009, RBE No.146/2009 (PC-VI No.132)

**Sub: Implementation of Government's decision on the
recommendations of the Sixth Central Pay Commission –
Revision of Pension of Pre-2006 pensioners/family pensioners etc.**

A copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 11th August,2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OMs dated 21.5.2009 and

3.10.2008, referred to in the enclosed OM, were circulated on the Railways vide this office letters of even number dated 26.5.2009 and 08.10.2008, respectively.

Copy of Department of Pension and Pensioners' Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 11th August, 2009

Sub: Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission – Revision of Pension of Pre-2006 pensioners/family pensioners etc.

The undersigned is directed say that in this Department's OM of even number dated 21.5.2009, it was provided that the following documents would be accepted as proof of date of birth/age for payment of additional pension/family pension on completion of 80 years and above.

- (i) Pan Card
- (ii) Matriculation certificate (containing the information regarding date of birth)
- (iii) Passport
- (iv) CGHS Card
- (v) Driving licence (if it contains date of birth)

2. The matter has been examined further. Considering the difficulty in producing any of the above mentioned documents as proof of age by the old pensioners, particularly those in the rural areas, it has been decided that the voter's ID Card may also be accepted as proof of date of birth/age for payment of additional pension/family pension on completion of 80 years and above subject to the following conditions:

- (i) The pensioner/family pensioner certifies that he is not a matriculate.(The matriculation certificate should be insisted in the case of matriculate pensioners /family pensioners).
- (ii) The pensioner certifies that he does not have any of the documents mentioned in para 1 above.

1. The other conditions for acceptance of the documents, as mentioned in the OM dated 21.5.2009, will remain the same.

2. Some doubts have been expressed regarding the date from which the additional pension is to be made effective. In this connection, attention is invited to the clarifications issued vide this Department's O.M. of even number dated 3.10.2008. It is re-iterated that the additional quantum of pension/family pension, would be admissible from the 1st day of the month in which the date of birth falls, only on completion of the age of 80 years, 85 years, etc.(and not in the beginning of the 80th year, 85th year, etc.) All references/representations received in this respect stand disposed off accordingly.

Illustration: If a pensioner/family pensioner's date of birth is 26.1.1930, then he/she will be entitled to the additional quantum of pension on completion of 80 years of age w.e.f. 1.1.2010.

3. It is impressed upon all the Ministries/Departments of the Government of India and the pension disbursing authorities to keep in view the above instructions while disposing of the cases of payment of additional pension/family pension. CGA/CPAO are requested to advise all Pension disbursing/sanctioning authorities to take suitable action in accordance with the above instructions/guidelines and to make suitable entry regarding date of birth in the PPO. Similarly instructions may be issued by Ministry of Defence and Ministry of Railways to their concerned Accounts Department accordingly.

6. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their I.C.U.O.No.261/EV/2009 dated 9.7.2009.

SERIAL CIRCULAR NO. 150 /2009
PAY COMMISSION CIRCULAR NO.133

No.P(PC)487/VI/CPC/ACP Date: 18.09.2009

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A copy of Railway Board's letter No.PC-V/2008/ACP/2 dated 24.08.2009, RBE No.140/2009 (PC-VI No.133) on the above subject is published herewith for information, guidance and necessary action. Board's letter dated 07.01.2009 quoted therein, was circulated as S.C.No.4/2009.

Copy of Brd's letter No.PC-V/2008/ACP/2 dated 24.08.2009, RBE No.140/2009(PC-VI No.133)

Sub: *Extension of Dynamic Assured Career Progression (DACP)*
Scheme upto Senior Administrative Grade (SAG) level in respect
of officers of the Indian Railway Medical Service.

Ministry of Health & Family Welfare vide their OM No.A.45012/2/2008-CHS.V dated 21.07.2009 have issued certain clarification on the above subject in consultation with the Department of Expenditure.

2. Pursuant to the above and in continuation to the Board's letter of even number dated 7.1.2009, it is clarified that it was not the intention to straightaway grant Senior Administrative Grade (Grade Pay of Rs.10,000 in PB-4) to an individual on mere completion of 20 years of service even if he was still a Medical Officer or Sr. Medical Officer. In fact, for being eligible for upgradation under DACP Scheme, a doctor has to render minimum qualifying service in the immediate lower grade as prescribed in the letter dated 7.1.09 ibid. Therefore, the question of direct promotion under DACP to the Senior Administrative Grade from the grade Pays of Rs.5400, 6600 and 7600 in the Pay Band-3 does not arise.

3. It has, therefore, been decided that at the time of initial implementation of the Scheme (i.e. as on 07.01.2009, the date of issue of the said letter), depending on the length of Service rendered by a Medical Doctor, he can be directly placed in the grade corresponding to his length of services prescribed by the letter dated 7.1.2009 subject to the condition that such placement will be done only upto NFSG Scale i.e. Grade Pay of Rs.8700/- in the Pay Band-4.

4. To illustrate, at the time of initial implementation of DACP Scheme for doctors working in isolated Post/Cadres the following methodology may be adopted:

- (a) A medical Doctor with less than 13 but more than 9 years of service whether in the Grade Pay of Rs.5400 in the Pay Band-3, or in the Grade Pay of Rs.6600 in the Pay Band-3 can be directly placed in the revised pay structure of Grade Pay of Rs.7600 in the Pay Band-3.
- (b) A Medical Doctor with more than 13 years of service whether in the Grade Pay of Rs.5400 in the Pay Band-3, or in the Grade Pay of Rs.6600 in the Pay Band-3, or in the Grade Pay of Rs.7600 in the Pay Band-3 can be directly placed in the NFSG Pay structure of Grade Pay of Rs.8700 in the Pay Band-4.
- (c) A Doctor with more than 20 years of regular service and already regularly promoted as CMO-NFSG (Grade Pay of Rs.8700 in the Pay Band-4) on the date of initial implementation of the Scheme can be granted SAG pay structure of Grade Pay of Rs.10000 in the Pay Band-4 without rendering full 7 years of service in the NFSG grade.

1. Having been granted financial upgradation under DACP in above manner at the time of initial implementation of the Scheme, thereafter, the Doctors would have to earn their next upgradation under DACP Scheme as per the eligibility of service prescribed in the letter of even number, dated 07.01.2009.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways

SERIAL CIRCULAR No.151/2009

No. P[R]500/XXIII Dated:23-09-2009

Copy of Board's letter No.F[E]III/2007/PN1/5 dated 02.09.2009 is published for information, guidance and necessary action. Board's letter dated 15.09.2008 quoted therein was circulated under S.C. No. 118/2008.

Copy of Board's letter No. F[E]III/2007/PN1/5 dated 02.09.2009 [RBE No.159/09]

Sub: Family Pension – Extension of the scope of Family Pension to the dependent disabled siblings [i.e. brothers/sisters] of Central Government servants / Pensioners-reg.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/15/2008-P&PW[E] dated 17th August, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rule 54[14] of the CCS [Pension] Rules, 1972 corresponds to Rule 75[19] of the Railway Services [Pension] Rules, 1993 and DOP&PW's O.M. dated 2.9.2008 referred to in the enclosed O.M. was adopted vide this office letter number F[E]III/2008/PN1/13 dated 15.9.2008.

2. In terms of these instructions, family pension to the eligible dependent disabled siblings [i.e. brothers/sisters] shall be admissible from the date of issue of DOP&PW's instructions i.e. 17.08.2009 or from the date on which their turn for family pension materializes, whichever is later.

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 1/15/2008-P&PW[E] dated 17th August, 2009

OFFICE MEMORANDUM

Sub: Family Pension – Extension of the scope of Family Pension to the dependent disabled siblings [i.e. brothers/sisters] of Central Government servants / Pensioners-reg.

The undersigned is directed to say that as per the existing provisions in Rule 54[14] of the CCS[Pension] Rules, 1972, read with various orders/ instructions issued by this Department in this regard from time to time, the following are presently covered in the definition of 'family' in relation to a Government servant / Pensioners for the purpose of eligibility of family pension:

- a] Wife in the case of a male Government servant, or husband in the case of a female Government servant.
- b] A judicially separated wife or husband, such separation not being granted on the ground of adultery and the person surviving was not held guilty of committing adultery.
- c] Son/Daughter upto the date of his/her marriage or till the date he/she starts earning, or till the age of 25 years, whichever is the earliest;
- d] Unmarried/widowed/divorced daughter, upto the date of marriage/remarriage or till the date she starts earning, whichever is the earliest; and
- e] Parents who were wholly dependent upon Government servant when he/she was alive provided the deceased employee has left behind neither a widow nor a child.

Further, the dependency criteria for the purpose of family pension has been revised and fixed as the minimum family pension, alongwith the dearness relief thereon, vide this Department's O.M. No. 38/37/08-P&PW[A] dt. 2.9.2008.

2. Representations have been received in this Department from various quarters requesting for extension of the scope of family pension so as to cover the dependent disabled siblings [i.e. brothers/sisters] of Government servants/pensioners within the ambit of 'family' for the purpose of eligibility for family pension. The arguments advanced by the representationists in support of their request are that the dependent disabled siblings [i.e. brothers/sisters] are left to fend for themselves after the death of the Government servant/pensioner on whom they were fully dependent before his/her death. They need to be taken care of by the society and the

Government as they are helpless and without any means to manage their lives.

3. These representations have been sympathetically examined in this Department in consultation with other Ministries/Departments concerned. It has now been decided to include the dependent disabled siblings [i.e. brothers/sisters] of Government servants/pensioners in the definition of 'family' for the purpose of eligibility for family pension. Such disabled siblings shall be eligible for family pension for life in the same manner and following the same disability criteria, as laid down in Rule 54 of the CCS [Pension] Rules, 1972 in the case of son/daughter of Government employees /Pensioners suffering from any disorder or disability of mind [including mentally retarded] or physically crippled or disabled, so as to render him/her unable to earn a living even after attaining the age of 25 years.
4. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their U.O.No. 677/E-V/2008 dt. 19.2.2009.
5. These orders, insofar as their applicability relates to the employees of the Indian Audit and Accounts Department, are being issued in consultation with the Comptroller and Auditor General of India, vide their U.O. No.69 –Audit [Rules]/26-2008 dt. 17.7.2009.
6. The CCS [Pension] Rules, 1972 shall stand modified to that extent.

SERIAL CIRCULAR No.152/2009

No.P(R)583/Bonus/IV

Dated:20-09-2009

Copy of Board's letter No.E[P&A]II/2009/PLB-6 dated 19.09.2009 is published for information, guidance and necessary action. Immediate necessary action may be taken to arrange payment of PLB in cash to all eligible employees on priority basis.

Copy of Bd's letter No. E[P&A]II/2009/PLB-6 dated 19.09.2009 (RBE No. 173/2009)

Sub: Payment of Productivity Linked Bonus to all eligible non-gazetted
Railway employees for the financial year 2008-2009.

The President is pleased to sanction Productivity Linked Bonus (PLB) equivalent to 75(seventy five) days wages without any ceiling on wages for eligibility for the financial year 2008-09 to all eligible non-gazetted Railway employees (excluding all RPF/RPSF personnel). Where wages exceed Rs.3500/- per month, Productivity Linked Bonus will be calculated as if 'wages' are Rs.3500/- p.m.

2 'Wages' for the purpose of calculating Productivity Linked Bonus shall include 'Basic pay' as defined in the Railway Services (Revised Pay) Rules, 2008 and dearness allowance drawn during the financial year 2008-09. Other conditions of eligibility, method of calculation of wages, etc., as prescribed in this Ministry's instructions and clarifications issued from time to time, shall remain unchanged.

3. It has also been decided that in the case of eligible employees mentioned in Para-1 above who were not placed under suspension, or had not quit service/retired/expired during the financial year 2008-09 or were on leave where leave salary admissible is not less than that admissible on leave on average pay, may be paid an amount of **Rs.8630/-** towards Productivity Linked Bonus for the financial year 2008-09. In the case of employees other than those mentioned above, the amount of Productivity Linked Bonus may be calculated in accordance with the extant instructions on the subject.

4. Further, in relaxation to the provisions in Rules 905(2), 908 and 909 of State Railway Provident Fund Rules, as contained in Chapter 9 of R.I/1985 edition [2003 Reprint Edition], such of the subscribers to the SRPF as are entitled to Productivity Linked Bonus may, if they so desire,

deposit the whole or part of the amount admissible under the Scheme in their respective State Railway Provident Fund Accounts.

5. Payment of Productivity Linked Bonus for the financial year 2008-09 to all eligible non-gazetted Railway employees mentioned in Para 1 above should be made on priority since puja holidays have already commenced.

6. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

Sd/-
[Salim Md. Ahmed]
Dy. Director/E[P&A]III / Railway Board.

SERIAL CIRCULAR No.153/2009
No. P[R]473/VIII Dated: 25 -09-2009

Copy of Board's letter No.E[W]2002/PS 5-6/120 dated 03.09.2009 is published for information, guidance and necessary action. Divisions/Units may furnish the information called for in para 2 therein, regarding the authority in respect of cases where special passes issued under Item No. 2 of Schedule VII of the said Rules were validated for travel in Rajdhani /Shatabdi trains, to the APO/IR/HQrs for consolidation and onward transmission to Railway Board.

Copy of Board's ltr. No. E[W]2002/PS 5-6/120 dated 03.09.2009 [RBE No.160/09]

Sub: Special Passes issued under Item No.2 of Schedule VII of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993]-Regarding.

Item No.2 of Schedule VII of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993] provides for issue of a special pass to the Railway employee himself or his family members/ dependents, who are actually participating in the sports events, for journeys in the class of entitlement of the railway servant on privilege account. It is also provided therein that a higher class pass not higher than first class may be issued to a team when they travel together and at least one member of the team is ordinarily entitled to travel by the higher class.

2. It has been brought to the notice of this office that some of the Zonal Railways have issued special passes under Item No. 2 of Schedule VII of the said Rules, valid for travel in Rajdhani /Shatabdi trains. The Zonal Railways etc. would be well aware that **special passes issued under Item No.2 of Schedule VII of the said Rules are not valid for travel in Rajdhani /Shatabdi trains.** Board, therefore, desire that the extant rules on the subject be strictly adhered to. It is also desired that the authority in respect of cases where special passes issued under Item No. 2 of Schedule VII of the said Rules were validated for travel in Rajdhani /Shatabdi trains, be advised.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.154/2009
No. P[R]420/LR Dated:25-09-2009

Copy of Board's letter No. E[LL]98/HER/9 dated 09-09-2009 is published for information, guidance and necessary action. Board's letter dated 25.08.2006 quoted therein was circulated under S.C.No.139/2006.

Copy of Board's ltr. No. E[LL]98/HER/9 dated 09-09-2009 [RBE No.162/09]

Sub: Exemption from the provisions of Railways Act, 1989 in respect of the staff operating track machines

Attention is invited to Board's letter of even number dated 25.08.2006 granting temporary exemption for 3 years i.e. up to 08-09-2009 from the provisions of Railways Act, 1989 for introducing three weeks' roster at a stretch followed by continuous rest of one week at the headquarters in respect of the staff operating track machines.

The matter has been examined in consultation with Ministry of Labour & Employment and it has been agreed to grant exemption for a further period of 3 years w.e.f. 09.09.09 with the same condition that the three weeks work at a stretch will include the journey period utilized by the workman in respect of journey conducted by him from the duty point to his headquarters.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.155/2009

No. P[R]473/VIII Dated: 25 -09-2009

Copy of Board's letter No.E[W]96 PS5-8/2 dated 09.09.2009 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[W]96 PS5-8/2 dated 09.09.2009 [RBE No.164/09] ACS No. 66

Sub: Provision of companion in lieu of attendant to First Class /Ist 'A' Post Retirement Complimentary Pass /Widow Pass holders who are of 70 years of age and above.

In terms of the provisions contained in Schedule-IV [Post Retirement Complimentary Pass] & Schedule-V [Widow Pass] of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993], retired Railway employees /Widows of 65 years of age and above entitled to Ist Class /Ist 'A' Post

Retirement Complimentary Pass /Widow Passes are entitled to the facility of companion in higher class on payment of full difference of fare between Sleeper Class/II Class and the class in which the retired Railway employee /Widow in all trains other than Rajdhani /Shatabdi trains travels, subject to the conditions laid down in the said Pass Rules.

2. On receipt of a demand from certain retired Railway employees for permitting companion in the same higher class in which the First Class / Ist 'A' Post Retirement Complimentary /Widow Pass holder travels, without payment of difference of fare, the matter has been considered carefully by the Board and it has been decided that retired Railway employees /Widows of 70 years of age and above, who are entitled to Ist Class /Ist 'A' Post Retirement Complimentary /Widow Passes may be allowed to take a companion in the same class by paying 1/3rd of the difference of fare between Sleeper Class /II Class and the higher class in which the retired Railway employee /Widow travels in all trains, including Rajdhani /Shatabdi trains, subject to the existing restriction regarding number of berths in Rajdhani /Shatabdi trains.

3. The facility of companion to such retired Railway employees /Widows who are of 70 years of age and above, as indicated above, will be subject to the condition that the pass holder is not accompanied by any other member of his / her family who is below 70 years of age. In other words, if any member of his / her family is below 70 years of age and he /she travels alongwith the pass holder the facility of companion in the same class by paying 1/3rd difference of fare between Sleeper Class /II Class and the higher class shall not be available.

4. At the time of application for Post Retirement Complimentary /Widow Pass, the retired Railway employee / Widow of 70 years of age and above, who are entitled to Ist Class /Ist 'A' Post Retirement Complimentary /Widow Pass, shall exercise option regarding facility of companion being availed and in addition to the endorsement as enclosed being made on their Pass, stamp regarding their entitlement to the number of berth[s] in Rajdhani / Shatabdi trains shall also be made.

5. Accordingly, in exercise of the powers conferred by the proviso to Article 309 of the

Constitution, the President is pleased to direct that Schedules IV & V of the Railway Servants [Pass] Rules, 1986 [Second Edition, 1993], shall be amended as in the ACS No. 66 enclosed.

6. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ADVANCE CORRECTION SLIP No. 66 TO THE RAILWAY SERVANTS [PASS] RULES, 1986
[SECOND EDITION, 1993]

Add the following as para at the end of item No. [xiv] in column 3 of Schedule-IV [Post Retirement Complimentary Pass]

“[iv] Retired Railway employees of 70 years of age and above who are entitled to 1st Class /1st ‘A’ Post Retirement Complimentary Passes may take a companion in the same class in all trains including Rajdhani /Shatabdi trains, by paying 1/3rd of the difference of fare between Sleeper Class /II Class and the class in which the retired Railway employee travels, and the following endorsement shall be made on the pass:-

“Companion in lieu of attendant will be permitted only when the pass holder and other family member[s] more than 70 years of age is / are traveling in SL/II Class in trains other than Rajdhani/Shatabdi express, or in higher class by paying 1/3rd of the difference of fare between SL /II Class and the class in which the pass holder /family member[s] above 70 years of age is/are traveling in all trains, including Rajdhani /Shatabdi trains, subject to existing restriction regarding number of berths”.

2. Add the following as para [iv] at the end of item[ii][c] under column 3 in Schedule-V [Widow Pass].

“[iv] The 1st Class /1st ‘A’ Widow Pass holder of 70 years of age and above will be permitted a companion in the same class in all trains including Rajdhani /Shatabdi trains by paying 1/3rd of difference of fare between Sleeper Class /II Class and the class in which the widow of the railway employee travels, and the following endorsement shall be made on the pass:-

“Companion in lieu of attendant will be permitted only when the pass holder and other family member[s] more than 70 years of age is / are traveling in SL/II Class in trains other than Rajdhani/Shatabdi express, or in higher class by paying 1/3rd of the difference of fare between SL /II Class and the class in which the pass holder /family member[s] above 70 years of age is/are traveling in all trains, including Rajdhani /Shatabdi trains, subject to existing restriction regarding number of berths”.

[Authority: Board’s letter No.E[W]96 PS5-8/2 dated 09.09.2009]

SERIAL CIRCULAR No. 156 /2009

No. P[R]436/R-I/IV Dated: 30-09-2009

Copy of Board’s letter No.E[P&A]I-2009/CPC/LE-11 dated 11.09.2009 is published for information, guidance and necessary action. Board’s letter dated 18.05.06 quoted therein was circulated under Serial Circular No. 79/2006.

Copy of Board’s ltr. No.E[P&A]I-2009/CPC/LE-11 dt.11.09.2009 [RBE No.166/09][PC-VI No.145]

***Sub: Enhancement of Child Adoption Leave from 135 days to 180 days
and extension of the facility of Paternity Leave to adoptive
fathers.***

Ref: Railway Board’s letter No. E[P&A]I-2006/CPC/LE-1 dated 18.5.2006

Please refer to this office letter cited above regarding grant of Child Adoption Leave for 135 days to a female railway servant on adoption of a child upto the age of one year, on the lines of maternity leave admissible to natural mother. After implementation of the 6th Central Pay Commission’s recommendations, the period of maternity leave was enhanced from 135 days to 180 days. The Department of Personnel & Training on consideration of representations requesting for enhancement of the period of Child Adoption Leave from 135 days to 180 days in

line with the maternity leave, have issued orders enhancing the period of Child Adoption Leave from 135 days to 180 days.

2. The matter has been considered by the Board and it has been decided to enhance the period of Child Adoption Leave on the Railways from 135 days to 180 days. A female railway servant in whose case the period of 135 days of Child Adoption Leave has not expired on the date of issue of these orders shall also be eligible for Child Adoption Leave of 180 days.

3. It has also been decided that a male railway servant [including an apprentice] with less than two surviving children, on valid adoption of a child below the age of one year, may be sanctioned Paternity Leave for a period of 15 days within a period of six months from the date of valid adoption.

4. These orders shall take effect from the date of issue of this letter and have the concurrence of the Finance Directorate of the Ministry of Railways.

5. Accordingly, in exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that Rule 551 of the Indian Railway Establishment Code, Volume-I, 1985 Edition [Second Reprint Edition-2003] may be amended as in the enclosed Advance Correction Slip No. 109.

ADVANCE CORRECTION SLIP TO THE INDIAN RAILWAY ESTABLISHMENT CODE,
VOLUME-I, 1985 EDITION [SECOND REPRINT EDITION-2003]

Advance Correction Slip No. 109

Rule 551 of the I.R.E.C. Vol.I, 1985 Edition [Second Reprint Edition-2003] may be amended as under:

1. The figure '135 days' appearing in the second line of sub-rule 551[C] may be substituted with the figure '180 days'.

2. A new sub-rule may be inserted below sub-rule 551[C] as sub-rule 551[D] as indicated below:

551[D] – Paternity Leave on adoption of a child

A male railway servant [including an apprentice] with less than two surviving children, on valid adoption of a child below the age of one year, may be sanctioned Paternity Leave for a period of 15 days within a period of six months from the date of valid adoption.

[Authority: Railway Board's Ltr. No. E[P&A]-2009/CPC/LE-11 dated 11.09.2009]

SERIAL CIRCULAR No. 157 /2009

No. P[R]554/VII Dated: 30-09-2009

Copy of Board's letter No.E[G]2009 QR1-9 dated 11.09.2009 is published for information, guidance and necessary action. Board's letter dated 16.03.2004 quoted therein was circulated under Serial Circular No. 50/2004.

Copy of Board's Ltr. No. E[G]2009 QR1-9 dated 11.09.2009 [RBE No.167/09]

***Sub: Permission for retention of Railway accommodation at their
original place of posting in favour of Railway employees posted
at Rail Coach Factory, Rae Bareli.***

In order to attract sufficient number of Railway officers/staff to join the Rail Coach Factory, Rae Bareli, the issue regarding grant of permission to retain Railway accommodation at the

previous place of posting as an incentive, was under consideration of the Board for some time past. In exercise of the powers to relax the existing provisions regarding allotment /retention of Railway accommodation vested with Board as per letter No. E[G]99 QR1-16 dated 16.3.2004, it has been decided that Railway employees posted to the Rail Coach Factory, Rae Bareilly should be allowed retention of Railway accommodation at the previous place of posting for a period of 5[five] years on payment of normal rent.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.158 /2009
PAY COMMISSION CIRCULAR NO.146
No.P(PC)487/VI/CPC/DA Date: 18.09.2009

A copy of Railway Board's letter No.PC/VI/2008/1/7/2/1 dated 18.09.2009, RBE No.172/2009 (PC-VI No.146) is published herewith for information, guidance and necessary action. Board's letters dated 09.09.2008(S.No.PC/VI-3, RBE No.106/2008) and 17.03.2009 quoted therein, were circulated as S.C.Nos.111/2008 & 41/2009, respectively.

Copy of Brd's letter No. PC/VI/2008/1/7/2/1 dated 18.09.2009, RBE No.172/2009(PC-VI No.146)

Sub: Payment of Dearness Allowance (DA) to Railway employees – Revised rates effective from 01.07.2009.

Please refer to this Ministry's letter of even number dated 17.3.2009 (S.No.PC-VI/88,RBE No.50/2009) on the subject mentioned above. The President is pleased to decide that the Dearness Allowance payable to Railway employees shall be enhanced from the existing rate of 22% to 27% with effect from 1st July 2009.

2. The provisions contained in Paras 3, 4 & 5 of this Ministry's letter of even number dated 09.09.2008 (S.No.PC-VI/3, RBE No.106/2008) shall continue to be applicable while regulating Dearness Allowance under these orders.

3. The additional installment of Dearness Allowance payable under these orders shall be paid in cash to all railway employees. The arrears may be charged to the salary bill for September, 2009 and no honorarium is payable for preparing separate bill for this purpose.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.159 /2009
No. P[R]64/VI Dated:30-09-2009

Copy of Board's letter No. E[P&A]II/2008/AL-6 dated 02.09.2009 together with their letter dated 26.6.09 is published for information, guidance and necessary action. Board's letter dated 09.01.08 quoted therein was circulated as SC No. 02/2008.

Copy of Board's letter No. E[P&A]II/2008/AL-6 dated 02.09.2009 [RBE No.158/09] [PC VI No. 143]

Sub: Grant of Hospital Patient Care Allowance [HPCA] and Patient Care Allowance [PCA]

Please refer to Railway Board's letter No. E[P&A]-II-2008/AL-6 dated 26.6.09 wherein continuation of HPCA /PCA to various categories till 30th June, 2009 had been advised.

2. Ministry of Finance, Deptt. of Expenditure have now conveyed that HPCA/PCA in the Central Government may be allowed to continue for another 3 months i.e., till 30th September, 2009 and the Risk Insurance Scheme be implemented w.e.f. 01.10.2009. Accordingly, HPCA/PCA would be payable as per terms and conditions laid down in Board's letter No.

E[P&A]II-98/HW-6 dt. 9.01.08 till 30.09.2009 and the Risk Insurance Scheme as finalized by Ministry of Health and Family Welfare would be implemented w.e.f. 01.10.2009.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Board's letter No. E[P&A]-II-2008/AL-6 dated 26.6.09 [RBE No.118/09][PC VI No. 120]

Sub: Grant of Hospital Patient Care Allowance [HPCA] and Patient Care Allowance [PCA]

Ref: Board's letter No. E[P&A]II-98/HW-6 dt. 9.01.08

In implementation of the Sixth CPC recommendation for provision of adequate insurance cover to all such categories of employees who face an element of risk in discharge of their official functions, to be extended to all the categories that are presently in receipt of HPCA/PCA, it has been decided by the Government to introduce a Risk Insurance Scheme w.e.f. 1.4.2009 after consultation with staff side and continuation of HPCA/PCA till March 31, 2009.

2. However, Ministry of Finance Deptt. of Expenditure have now conveyed that HPCA/PCA and all other Risk Allowances in the Central Government may be allowed to continue for another 3 months, i.e. till 30th June, 2009 and the Risk Insurance Scheme be implemented w.e.f. 01.07.2009. Accordingly, HPCA/PCA would be payable as per terms and conditions laid down in Board's letter No. E[P&A]II-98/HW-6 dt. 9.01.08 till 30.6.2009 and the Risk Insurance Scheme as finalized by Ministry of Health & Family Welfare would be implemented w.e.f. 01.07.2009.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 160 /2009

No. P[R]676/II Dated:30-09-2009

Copy of Board's letter No.E[NG]I-2009/TR/22 dated 18.09.2009 is published for information, guidance and necessary action. Board's letters dated 05.11.1997 and 10.5.2005 quoted therein were circulated as Serial Circular Nos. 60/98 and 89/2005, respectively.

Copy of Board's letter No. E[NG]I-2009/TR/22 dated 18.09.2009 [RBE No.170/09]

Sub: Posting of husband and wife at the same station – instructions in respect of Group 'C' and 'D' Railway employees.

Detailed instructions regarding posting of husband and wife at the same station, issued pursuant to the recommendations of Fifth Central Pay Commission, are contained in this Ministry's letter No. E[NG]I-97/TR/28 dated 5.11.97. One of the provisions incorporated in this letter viz., 5.11.97 is that a separate register may be maintained at each Divisional and Zonal Headquarters of the Railways for registering requests for transfers from railway servants for posting at the place of posting of their spouses, which may be reviewed from time to time. These instructions were again reiterated vide Board's letter No. E[NG]I-2005/TR/7 dated 10.5.2005.

2. It has, however, come to notice that Ministry of Railway's above directives to keep husband and wife at the same station are not being followed in the Railways at the Divisional/Zonal Headquarters. It is therefore, desired that extant instructions on the subject as referred to in the preceding para may be followed scrupulously.

SERIAL CIRCULAR No.161/2009
PAY COMMISSION CIRCULAR NO. 148

No. P[R] 420/VI Dated: 22-10-2009

Copy of Board's letter No.E[P&A]I-2008/CPC/LE-10 dated 24.09.09 is published for information, guidance and necessary action. Board's letter dated 06.03.09 quoted therein was circulated under SC No. 48/09.

Copy of Board's ltr. No. E[P&A]I-2008/CPC/LE-10 dated 24.09.09 [RBE No.175/09] PC-VI No.148

Sub: Implementation of the recommendations of the Sixth Central Pay Commission regarding half pay leave facilities to Teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Railway schools- clarification regarding.

In continuation of this Ministry's letter of even number dated 6.3.2009, the doubts/ points which may arise while implementing the instructions contained in the above referred letter are clarified as under:

S.No.	Point	Clarification
1	Whether the facility of 20 days leave on half average pay [LHAP] has been given to teachers, Principals, Headmasters, Librarians, Laboratory Assistants and Watermen working in Schools in lieu of 10 days leave on average pay [LAP]?	This facility has been given in lieu of the 10 days LAP admissible to them earlier. Hence for the period from 1.9.2008 to 31.12.2008, leave on half average pay calculated at the rate of 5/3 days for each completed month of service rounded off to 7 days may be credited. From 1.1.2009 onwards, 10 days LHAP shall be credited in advance on the 1 st January and 1 st July each year as in the case of other categories of railway employees. Proportionate LAP for the broken period of the year upto 31.8.2008 may be allowed at the rate of 5/6 for each completed month of service.
2.	The fate of LAP standing to the credit of the employee as on 1.9.2008	The LAP standing at the credit of these employees as on 1.9.2008, shall be kept in their leave account and may be granted as LAP as also for the purpose of encashment which is admissible to these categories suo moto in accordance with the provisions of Rules 541, 549 & 550 of IREC Vol.I 1985 Edition as admissible to other railway servants subject to fulfillment of prescribed conditions.
3.	In case any employee who has already availed LAP credited to his/her leave account on 1 st July 2008 before the orders of restoration of LHAP have been issued, how such leave will be adjusted.	The LAP availed before the order dated 6.3.2009 of restoration of half pay leave was issued, shall be treated as LAP.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.162/2009
PAY COMMISSION CIRCULAR NO. 149
 No. P[R]64/VI Dated: 30 -10-2009

Copy of Board's letter No. E[P&A]II-2007/FE-4/3 dated 25.9.2009 is published for information, guidance and necessary action. Board's letter dated 25.5.1999 quoted therein was circulated under SC No. 169/99.

Copy of Board's ltr. No. E[P&A]II-2007/FE-4/3 dated 25.9.2009 [RBE No.177/09]PC-VI No. 149

Sub: Revision of rates of Breakdown Allowance.

Consequent upon the decision taken by the Government on the recommendations of the

Sixth Central Pay Commission relating to various allowances, the Board have decided that the rates of Breakdown Allowance indicated in this Ministry's letter No. E[P&A]II-98/BDA-1 dated 25.5.1999 may be revised as under:

S.No.	Category	Revised Pay Structure		Amount of Breakdown Allowance/month
		Pay Band	Grade Pay	
1	Helper Gr.II/Helper Gr.I/Other Gr. 'D' staff	-1S [4440-7440] -1S [4440-7440] -1S [4440-7440] PB-1 [5200-20200]	1300* 1400* 1650* 1800	Rs.80 p.m.
2.	Technician Gr.III	PB-1[5200-20200]	1900	Rs.120 p.m.
3	Technician Gr.II Technician Gr.I Supervisors [erstwhile Mistry]	PB-1[5200-20200] PB-1[5200-20200] PB-1[5200-20200]	2400 2800 2800	Rs.160 p.m.
4.	Sr. Technicians/Junior Engineers and staff in higher scales	PB-2[9300-34800]	4200 & above	Rs.200 p.m.

*Till placed in PB-1

2. The rate of this allowance will be increased by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.

3. These orders take effect from the date of issue of this letter.

4. In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President is pleased to direct that Rule 1420 of Indian Railway Establishment Code, Volume-II, 1987 edition [2005 reprint edition] may be amended as in the Advance Correction Slip No. 10 enclosed.

5. This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ADVANCE CORRECTION SLIP NO. 10- R-II/1987 EDITION [2005 REPRINT EDITION]

1. First para of Rule1420[1] and table below Rule 1420 [1] [i] in Indian Railway Establishment Code, Volume-II, 1987 edition [2005 reprint edition] may be substituted with the following:

[1] Non-gazetted Railway servants employed in Running sheds and Carriage and Wagon depots who are earmarked for attending to breakdown duties and Relief Train Electrical staff, including Supervisory staff, holding posts in the revised pay structure upto grade pay Rs.4200 in Pay Band PB-2 [Rs.9300-34800] [except the Supervisors in charge of Carriage & Wagon Depots, loco Running shed or the Electrical Relief Train], shall be allowed the following:

[i] Breakdown Allowance at the following rates:

S.No.	Category	Revised Pay Structure		Amount of Breakdown Allowance/month
		Pay Band	Grade Pay	
1	Helper Gr.II/Helper Gr.I/Other Gr. 'D' staff	-1S [4440-7440] -1S [4440-7440] -1S [4440-7440] PB-1 [5200-20200]	1300* 1400* 1650* 1800	Rs.80 p.m.

2.	Technician Gr.III	PB-1[5200-20200]	1900	Rs.120 p.m.
3	Technician Gr.II Technician Gr.I Supervisors [erstwhile mistry]	PB-1[5200-20200] PB-1[5200-20200] PB-1[5200-20200]	2400 2800 2800	Rs.160 p.m.
4.	Sr. Technicians/Junior Engineers and staff in higher scales	PB-2[9300-34800]	4200 & above	Rs.200 p.m.

[* Till placed in PB-1]

2. The following may be incorporated below clause [b] to sub rule [i] to Rule 1420 [1] in Indian Railway Establishment Code Vol.II /1987 Edition [2005 reprint edition]:

[c] The rate of this allowance will be increased by 25% whenever the Dearness Allowance payable on the revised pay structure goes up by 50%.

[Authority: Railway Board's letter No. E[P&A]II-2007/FE-4/3 dated 25.9.2009]

SERIAL CIRCULAR No.163/2009

No. P[R] 563/IX

Dated:22-10-2009

Copy of Board's letter No.E[NG]II/2008/RR-3/1 dated 25.09.2009 is published for information, guidance and necessary action. Board's letter dated 01.04.2008 quoted therein was circulated under SC No. 48/2008 . CPO desires that all the Sr.DPO's should furnish weekly position to Dy.CPO/Admn. & Recrtt./HQrs.

Copy of Board's ltr. No. E[NG]II/2008/RR-3/1 dated 25.09.2009 [RBE No.178/09]

Sub: Appointment of Licensed Porters to the post of Gangman

Consequent upon the announcement made by the then Hon'ble Minister of Railways in his Budget Speech 2008-09, the Railway Board had issued orders for absorption of eligible Licensed Porters as Gangman, as a one-time measure in terms of letter No. E[NG]II/2008/RR-3/1 dated 01.04.2008 [RBE No. 50/2008] and further instructions on the subject.

Subsequently, representations have been received from various quarters, forwarding the requests of some Licensed Porters, who have been appointed as Gangman, or have been screened but have not yet joined the post, for return of their badges /licenses, as they are reluctant to work as Gangman. The matter has been considered by the Ministry of Railways and it has been decided that as a one-time measure, all those Licensed Porters, who have been appointed and joined as Gangman, or have been screened but not yet joined the post and who now want to revert back as Licensed Porters and want their badges back, may be allowed to revert back as Licensed Porters at the same place where they were working before, subject to the condition that there is need for Licensed Porters at the same station. This shall be permissible as a one time measure and they should be given time of two months to exercise their option. In the case of Licensed Porters who have joined the post of Gangman, they are required to resign from railway service, subject to usual terms and conditions, before they are allowed to revert back as Licensed Porters.

SERIAL CIRCULAR No.164 /2009

No. P[R]673/VI

Dated:30-10-2009

Copy of Board's letter No.E[MPP]2009/3/14 dated 25.09.2009 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[MPP]2009/3/14 dated 25.09.2009 [RBE No.176/09]

Sub: MR's Safety Review Meeting held on 14.9.09 – Training of loco pilots.

Hon'ble MR reviewed the Safety performance on Indian Railways in the fortnightly meeting held on 14.9.09 in Board's office. One of the directives given by Hon'ble MR is as under:

"Monitoring of the Loco pilots and their Training should be given a high priority by the Zonal Railways. "

2. The Railways are requested to ensure that Loco pilots are sent for training as and when they become due and to monitor their performance in compliance of the Hon'ble MR's directive given above.

SERIAL CIRCULAR No.165 /2009

No. P[R]439/CHS/III Dated:30 -10-2009

Copy of Board's letter No.PC-V/2006/A/Med/1 dated 15.09.09 is published for information, guidance and necessary action. Board's letters dated 23.10.97, 12.10.2006, and 07.02.2008 quoted therein were circulated under SC Nos. 195/97, 177/06 and 18/08, respectively.

Copy of Board's ltr. No. PC-V/2006/A/Med/1 dated 15.09.09 [RBE No.168/09] [PC-V/503]

Sub: Grant of Fixed Medical Allowance @ Rs.100 p.m. to the Railway pensioners/family pensioners – Clarification reg.

Subsequent to the issue of Board's letter No. PC-V/98/I/7/1/1 dated 07.02.2008, references were received from pensioners / family pensioners and banks seeking clarification as to whether those pensioners/family pensioners who are members of RELHS and availing OPD facility are also eligible for the Fixed Medical Allowance.

2. The matter has been examined and in reference to the Board's letter dated 07.02.2008 *ibid*, it is clarified that since actual enrolment under the Health Scheme is not mandatory, those pensioners/family pensioners who, in terms of Board's letter No. 97/H/28/1 dated 23.10.97, are eligible to become members of the Scheme but are not actually enrolled are also entitled for grant of Fixed Medical Allowance. Pensioners/family pensioners who possess RELHS card & avail OPD facility are NOT entitled for Fixed Medical Allowance, whereas those who possess RELHS card but do not avail OPD facility [except in cases of chronic diseases, as defined in Board's letter No. 2006/H/DC/JCM dated 12.10.2006] are entitled for Fixed Medical Allowance.

3. Further, FMA and arrears of FMA would continue to be paid, as earlier, to pensioners /family pensioners only after submission of the enclosed undertaking form to the Pension Disbursing Authority [PDA] thereby implying that fulfillment of the following two conditions is mandatory for becoming admissible for FMA:

- [i] the pensioner/family pensioner is residing beyond 2.5 kms from the nearest health unit;
- [ii] the pensioner/family pensioner is not availing the facility of OPD [except in cases of chronic diseases as mentioned in para 2 above].

UNDERTAKING FORM

[To be submitted in DUPLICATE by pensioners/family pensioners to his/her Pension Disbursing Authority [PDA] one copy to be retained by PDA and other copy to be furnished to Pension Sanctioning Authority by PDA]

I _____, a retired employee /family pensioner whose _____ [specify relation of Family pensioner with deceased Railway employee] was an employee of [Office address] _____ declare that I am residing at [residential address indicated in PPO] _____, which is beyond 2.5 Kms from the nearest Railway hospital / health unit _____ [Name of the Hospital /Health Unit as contained in Annexure III to Railway Board's letter No. PC-V/98/I/7/1/1 dated 21.4.99].

2. Accordingly, I hereby opt to claim fixed medical allowance of Rs.100/- per month. Necessary endorsement may please be made in my PPO in this regard. Simultaneously, I undertake that I will not avail of OPD facilities at Railway hospitals /health units from the day I claim Medical Allowance. I also understand that grant of Medical Allowance is subject to the terms and conditions specified in Board's letters No. PC-V/98/I/7/1/1 dated 21.4.99 and 1.3.2004.

3. I also declare that I have not availed of any treatment as Out Door Patient for the period from _____ [indicate here the date of retirement or the date of availing OPD facility on the last occasion or 1.12.1997, whichever is later] to _____ [indicate here the date on which this declaration is signed]. I may accordingly be paid arrear of Medical Allowance @ Rs.100/- per month for the period mentioned above.

Signature.....
Name in full.....
PPO No.....
Issued by
SB A/c No.....
Post office /Bank.....
Branch.....
Place.....
Date.....

SERIAL CIRCULAR No.166/2009
Pay Commission Circular No. 152
No. P[R] 64/VI Dated:30-10-2009

Copy of Board's letter No.E[P&A]II-2005/RS-34 dated 01.10.2009 is published for information, guidance and necessary action. Board's letters dated 31.12.97 and 17.12.98 quoted therein were circulated under SC Nos . 96/98 and 34/99, respectively.

Copy of Board's ltr. No. E[P&A]II-2005/RS-34 dated 01.10.2009 [RBE No.181/09] [PC-VI/152]

Sub: Revision of the rates of Allowance in lieu of Running room facilities, Shunting Duty Allowance, Trip Allowance and Commercial duty Allowance payable to the running staff.

Consequent upon the decision taken by the Government on the recommendations of Sixth Central Pay Commission relating to certain allowances, the President is pleased to decide the

rates of Allowance in lieu of running room facilities, Shunting Duty Allowance, Trip Allowance and Commercial duty Allowance payable to the running staff as under:

[i] Allowance in lieu of Running Room Facilities

Category	Existing rates [in Rs.] [Board's letter No. E[P&A]II-97/RS-38 dt. 12.5.1998]	Revised Rates [in Rs.]
Loco Pilots	18.00	36.00
Guards	18.00	36.00
Loco Pilots [Shunting]	13.00	26.00
Fireman /Asstt. Loco Pilots [Diesel /Electric]	11.20	22.40
Breaksmen /Assistant Guards	11.20	22.40

[ii] Shunting Duty Allowance

Category	Existing rates [in Rs.] [Board's letter No. E[P&A]II-98/FE-4/6 dt. 17.12.1998]	Revised Rates [in Rs.]
Loco Pilots	16.75	33.50
Guards	13.25	26.50
Fireman /Asstt. Loco Pilots [Diesel /Electric]	11.75	23.50

[iii] Trip Allowance to Running staff working on High Speed Trains

Category	Existing rates [in Rs.] [Board's letter No. E[P&A]II-97/RS-37 dt. 31.12.1997]	Revised Rates [in Rs.]
Loco Pilot [Mail]	12.00	24.00
Co-Driver [if provided - Loco Pilot [Passenger]	9.00	18.00
Mail/Express Guard	9.00	18.00
Assistant Guard / Breaksman	6.00	12.00

[iv] Commercial Duty Allowance to Coal Pilots Guards of Eastern and South Eastern Railway

Category	Existing rates [in Rs.] [Board's letter No. E[P&A]II-82/RS-6 dt. 18.5.87]	Revised Rates [in Rs.]
[i] Special pay to Coal Pilot Guards of Eastern and South Eastern Railway who perform commercial duties also	Rs.100/- p.m.	Rs.200/- p.m.
[ii] Special pay to the Coal Pilot Guards who perform commercial duties for a part of the month.	Special pay @ Rs.3.30 for each day on which commercial duties are performed subject to a maximum of Rs. 100/- p.m.	Special pay @ Rs.6.60 for each day on which commercial duties are performed, subject to a maximum of Rs.200/- p.m.

2. The revised rates are effective from the date of issue of this letter.

3. The other terms and conditions governing the grant of these Allowances would remain unchanged.

4. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 167/2009
No. P[R]Misc/VI Dated: 30-10-2009

Copy of Board's letter No.E[G]2009/AL4-22 dated 12.10.2009 is published for information, guidance and necessary action. Board's letter dated 08.08.2007 quoted therein was circulated under SC No. 114/2007.

Copy of Board's ltr. No. E[G]2009/AL4-22 dated 12.10.2009 [RBE No.184/09]

Sub: Provision of air conditioned staff cars

In terms of instructions contained in Board's letter No. E[G]2007/AL4-6 dated 08.08.2007 only the following officers are entitled for staff cars:

- (a) Secretary/Railway Board, all Members of Railway Board and above.
- (b) General Manager and AGM with one standby vehicle for Zonal Railways Headquarters.
- (c) DRM and ADRM

2. Ministry of Finance, Deptt. of Expenditure vide their O.M. No. 3[1]/E-II[A] 2009 dated 30.06.2009 have issued instructions providing for extending the facility of air conditioned staff cars to officers of the level of Joint Secretary to Government of India with the stipulation that as far as possible, for officers of Joint Secretary level, hiring of air conditioned taxis may be resorted to.

3. Accordingly, the entitlement of air conditioned staff cars to Railway officers has been reviewed by the Board. It has now been decided by the Board that all the officers entitled to the use of exclusive staff cars in terms of the instructions dated 08.08.2007 *ibid*, and were not having air conditioned vehicles, may be allowed to retrofit AC on their vehicles. This would also apply to PHODs, CHODs and SDGMs, who were also entitled to the use of exclusive non AC staff cars in terms of earlier instructions and were allowed to continue to use them till the vehicles they were using became due for condemnation in terms of para 4 of instructions contained in Board's letter dated 08.08.2007 *ibid*.

4. Retro-fitting of AC on existing non AC staff cars of entitled officers for the purpose should be done after taking into consideration the condition of the vehicle and its remaining useful life.

SERIAL CIRCULAR No.168/2009
Pay Commission Circular No. 153
No. P[R]53/IV Dated:30-10-2009

Copy of Board's letter No.PC-VI/2008/1/7/2/2 dated 07.10.2009 is published for information, guidance and necessary action. Board's letters dated 18.08.98, 05.08.99, 2.8.2000, 17.4.2009 and 20.7.2009 quoted therein were circulated under SC Nos. 234/98, 212/99, 176/2000, 57/09 and 129/09.

Copy of Board's ltr. No. PC-VI/2008/1/7/2/2 dated 07.10.2009 [RBE No.182/09][PC-VI/153]

Sub: Grant of Dearness Relief to Railway pensioners /family

pensioners –Revised rate effective from 01.07.2009

A copy of Office Memorandum No. 42/12/2009-P&PW[G] dated 23.09.2009 of Ministry of Personnel, Public Grievances & Pensions [Department of Pension and Pensioners' Welfare] [DOP&PW] on the above subject is enclosed for your information and necessary action. These orders will apply mutatis mutandis on the Railways also.

2. A concordance of DOP&PW's instructions referred to in the enclosed Office Memorandum and Railway Board's corresponding Railway instructions are given below:

Sl. No.	Para No.	No. & date of Deptt. Of Pension & Pensioners' Welfare's O.M.	No. & date of corresponding orders issued by Railway Board
1.	1	O.M.No.42/12/2009 P&PW(G) dated 27.03.2009	PC-VI/2008/1/7/2/2 dated 17.04.2009
2.	2	(i) O.M.No.23/1/97-P&PW (B) dated 23.02.1998 (ii) O.M.No.23/3/2008–P&PW(B) dated 15.09.08	N.A
3.	3	(i) O.M.No.4/59/97-P&PW(D) dated 14.07.98 [ii] O.M.No.4/29/99-P&PW(D) dated 12.07.2000	(i) F(E)III/96/PN1/9 dt.18.08.98. (ii) F(E)III./96/PN1/9 dated 02.08.2000
4.	5	[i] O.M.No.45/73/97-P&PW(G) dt.2.07.99 [ii] OM No. F.No. 38/88/2008-P&PW[G] dated 9.7.2009	(i) F(E)III/99/PN1/21 dated 5.08.99 (ii) F(E)III/2008/PN1/13 dated 20.07.2009

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Office Memorandum No. 42/12/2009-P&PW[G] dated 23.09.2009 of Ministry of Personnel, Public Grievances & Pensions [Department of Pension and Pensioners' Welfare] [DOP&PW]

***Sub: Grant of Dearness Relief to Central Government pensioners
/family pensioners –Revised rate effective from 01.07.2009***

The undersigned is directed to refer to this Department's O.M. No. 42/12/2009-P&PW[G] dated 27th March, 2009 on the subject mentioned above and to state that the President is pleased to decide that the Dearness Relief payable to Central Government pensioners shall be enhanced from the existing rate of 22% to 27% w.e.f. 1st July, 2009.

2. These orders apply to [i] All Civilian Central Government Pensioners /Family Pensioners [ii] The Armed Forces Pensioners, Civilian Pensioners paid out of the Defence Service Estimates [iii] All India Service Pensioners [iv] Railway Pensioners and [v] The Burma Civilian pensioners /family pensioners and pensioners/families of displaced Government pensioners from Pakistan, who are Indian Nationals but receiving pension on behalf of Government of Pakistan, who are in receipt of ad-hoc ex-gratia allowance of Rs.3500/- p.m. In terms of this Department's O.M.No.23/1/97-P&PW (B) dated 23.02.1998 read with this Department's O.M.No.23/3/2008–P&PW(B) dated 15.09.08.

3. Central Government Employees who had drawn lumpsum amount on absorption in a PSU /Autonomous body and have become eligible to restoration of 1/3rd commuted portion of pension as well as revision of the restored amount in terms of this Department's O.M.No.4/59/97-P&PW(D) dated 14.07.98 will also be entitled to the payment of DR @ 27% w.e.f. 1.7.2009 on full pension i.e. the revised pension which the absorbed employee would have received on the date of restoration had he not drawn lumpsum payment on absorption and Dearness Pension subject to fulfilment of the conditions laid down in para 5 of the O.M. dated 14.7.98. In this connection, instructions contained in this Department's O.M.No.4/ 29/99- P&PW(D) dated 12.07.2000 refers.

4. Payment of DR involving a fraction of a rupee shall be rounded off to the next higher rupee.

5. Other provisions governing grant of DR in respect of employed family pensioners and re-employed Central Government Pensioners will be regulated in accordance with the provisions contained in this Department's OM No. 45/73/97-P&PW(G) dt.2.07.99 as amended vide this

Department's OM No. F.No. 38/88/2008-P&PW[G] dated 9th July, 2009. The provisions relating to regulation of DR where pensioner is in receipt of more than one pension will remain unchanged.

6. In the case of retired Judges of the Supreme Court and High Courts, necessary orders will be issued by the Department of Justice separately.

7. It will be the responsibility of the pension disbursing authorities, including the nationalized banks, etc. to calculate the quantum of DR payable in each individual case.

8. The offices of Accountant General and Authorised Public Sector Banks are requested to arrange payment of relief to pensioners etc. on the basis of the above instructions without waiting for any further instructions from the Comptroller and Auditor General of India and the Reserve Bank of India in view of letter No. 528-TA,II/34-80-II dated 23.04.1981 of the Comptroller and Auditor General of India addressed to all Accountant Generals and Reserve Bank of India Circular No. GANB No. 2958/GA-64 [ii] [CGL]/81 dated the 21st May, 1981 addressed to State Bank of India and its subsidiaries and all Nationalised Banks.

9. In their application to the pensioners /family pensioners belonging to Indian Audit and Accounts Department, these orders issue in consultation with C&AG.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their U.O. No. 334/EV/2009 dated 23.9.2009.

SERIAL CIRCULAR No.169 /2009
Pay Commission Circular No. 151
No. P[R]500/XXII Dated 30-10-2009

Copy of Board's letter No.F[E]III/2005/PN1/23 dated 29.09.2009 is published for information, guidance and necessary action. Board's letters dated 20.09.2007, 30.05.2008, 22.9.2008 and 01.06.2009 quoted therein were circulated under SC Nos. 132/07, 76/08, 123/08 and 105/09, respectively.

Copy of Board's ltr. No. F[E]III/2005/PN1/23 dated 29.09.2009 [RBE No.180/09][PC-VI/151]

***Sub:Representations on method of revision of restorable 1/3rd
commuted portion of pension consequent to 6th Central Pay
Commission's recommendations in respect of Govt. servants
who had drawn lumpsum payment on absorption in Public
Sector Undertakings/Autonomous Bodies –regarding.***

A copy of Department of Pension and Pensioners' Welfare's [DOP&PW] OM No. 4/38/2008-P&PW[D] dated 17th September, 2009 on the above subject is enclosed for information. DOP&PW's OMs dated 6.9.2007, 13.5.2008, 15.9.2008 and 27.5.2009, mentioned in the enclosed OM, were circulated on the Railways vide this office letter of even number dated 20.9.2007, 30.5.2008, 22.9.2008 and 1.6.2009 respectively.

Copy of Department of Pension and Pensioners' Welfare [DOP&PW] OM No. 4/38/2008-P&PW[D] dated 17th September, 2009

***Sub:Representations on method of revision of restorable 1/3rd
commuted portion of pension consequent to 6th Pay
Commission's recommendations in respect of Govt. servants***

**who had drawn lumpsum payment on absorption in Public
Sector Undertakings/Autonomous Bodies –regarding.**

This Department has been receiving representations on the above noted subject. In this regard, the undersigned is directed to state that the Government had issued instructions on restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in public sector undertaking /autonomous bodies implementing the Andhra Pradesh High Court judgement dated 24.12.2003 in Writ Petition No. 8532 of 2003 followed by the Supreme Court judgement dated 29.11.2008 in Civil appeal No.5269 of 2006 arising out of SLP Nos.21647-648 of 2005 and the Supreme Court judgement dated 24.7.2007 in Review petition No. 643 of 07 vide O.M. No. 4/79/2006-P&PW[D] dated 6.9.2007 in consultation with Ministry of Law & Justice and Ministry of Finance [Deptt. of Expenditure]. It was further clarified vide OM dated 13.5.08. In pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, instructions have been issued for revision of 1/3rd restorable pension of such absorbees vide Deptt. of Pension & Pensioners Welfare's OM of even No. dated 15th September, 2008 followed by OM dated 27.5.2009.

2. The formula for arriving at 1/3rd restorable pension in the OM dated 15.9.2008 is on the same lines which the Hon'ble Court has prescribed in the above mentioned judgement as the revision of restorable pension of such absorbees is governed by the Hon'ble Court judgement mentioned above. It is pertinent to mention that pension [full pension on which DR etc. are paid] in respect of this class of pensioners is revised as per instructions for any other pensioners as it is not regulated by Hon'ble Court order. So far as instructions contained in O.M. dated 27.5.2009 are concerned this has been issued so as to protect this class of pensioners in case there is loss in 1/3rd restorable pension plus DA w.r.t. pre-revised 1/3rd restorable pension plus DP plus DR.

3. All references/representations received on this subject stand disposed off accordingly.

**SERIAL CIRCULAR No.170/2009
Pay Commission Circular No. 154
No. P[R]28/I Dated:30-10-2009**

Copy of Board's letter No.F[E]III/2008/PF1/1 dated 07.10.2009 is published for information, guidance and necessary action. Board's letter dated 30.03.1998 quoted therein was circulated under SC No. 97/98.

Copy of Board's ltr. No.F[E]III/2008/PF1/1 dated 07.10.2009 [RBE No.183/09] [PC-VI/154]

**Sub: Sixth Central Pay Commission's recommendations –Revision of pay
limits for final withdrawals from SRPF account for purchase of
Motor Car, Motor Cycle /Scooter and Moped.**

In terms of instructions contained in this office letter No.F[E]III/98/PF1/2 dated 30.03.1998, the eligibility limit for grant of final withdrawals from SRPF for purchase of motor car and motor cycle/scooter/moped was fixed at Rs.10,500 and Rs.4600/- respectively.

2. Consequent upon introduction of pay bands and revised pay scales upon implementation of the recommendations of the 6th Central Pay Commission, the matter regarding revision of the existing eligibility limit for grant of final withdrawals from SRPF was under consideration of Board for sometime and it has now been decided that the eligibility limit for the said purposes may be revised as under:

Final withdrawal	Eligibility Criteria
1. Motor Car	Pay in the pay band of Rs.19530/- or more

	per month.
2. Motor Cycle, Scooter	Pay in the pay band of Rs.8560/- or more per month.
3. Moped	Pay in the pay band below Rs.8560/- per month.

3. The quantum of final withdrawals would be determined with reference to pay in the pay band and existing ceilings would remain unchanged.

4. Formal amendment to the State Railway Provident Fund Rules of the Indian Railway Establishment Code Vol.I, 1985 Edition [Second Re-print Edition 2003] will be issued separately.

SERIAL CIRCULAR No.171/2009

Pay Commission Circular No. 155

No. P[R]583/Incentive Dated:30-10-2009

Copy of Board's letter No.2008/M[W]/814/38 dated 29.10.2009 is published for information, guidance and necessary action. Board's letters dated 06.10.89, 06.02.09 and 23.04.09 quoted therein were circulated under SC Nos.196/89, 19/09 and 62/09, respectively.

Copy of Board's ltr. No. 2008/M[W]/814/38 dated 29.10.2009 [RBE No.194/09] [PC-VI/155]

Sub: Revision of hourly rates of incentive bonus and bonus factor of Workshops/PUs in respect of staff under CRJ pattern/GIS.

1. The subject of revising hourly rates of bonus and bonus factor subsequent to implementation of Sixth CPC pay structure has been under consideration of Ministry of Railways for sometime. The matter has been examined and it has been decided to revise hourly rates of incentive bonus and bonus factor provisionally as indicated below:

Designation	Pay Range	Hourly Rates [Rs.]	Bonus Factor under GIS at 100% [Rs.]
Jr. Engineer[s]/Sr. Technician	9300-34800/GP-4200	49.65	13440
Tech. Gr.I	5200-20200/GP-2800	43.30	11700
Tech.Gr.II	5200-20200/GP-2400	38.50	10400
Tech Gr.III	5200-20200/GP-1900	32.20	7930
Semi Skilled/ Unskilled	5200-20200/GP-1800	25.45	6760
Unskilled*	4440-7440/GP-1300	24.50	6630

[* Till placed in PB-1]

2. It has also been decided that SSE/SE[s] in PB-2 grade Pay Rs.4600 supervising the work of staff working on the shop floor will get monthly payment of incentive bonus calculated at flat rate of 15% of their basic pay.

3. Payment of incentive to Junior Engineers, essentially indirect workers and supervisors at the revised rates indicated above shall continue to be governed by the conditions laid down in Railway Board's letter No. PC-IV/88/Incentive Bonus/1 dated 6.10.89.

4. The rates for PCO allowance have already been advised vide Board's letter No. E[P&A]/2008/SP-I/WS-4 dated 06.2.09 and 23.04.09.

5. Kindly note that bonus factor earlier calculated by multiplication of minimum of basic pay with 1.3 has been replaced with a revised total value [at 100%] as indicated above. No multiplication with any factor is to be done with this value.
6. The revision of hourly rates of incentive bonus and bonus factor of workshops and PUs is linked with 5% improvement in productivity in the workshops/PUs. Therefore, necessary adjustments in the total allowed time for each job in the workshops will have to be calculated accordingly in case of CRJ pattern incentive scheme in workshops/PUs. Similarly, for workshops/PUs under GIS, the productivity is to be increased by 5% without additional payment. The work of revision of allowed time in workshops/PUs should be taken in hand and should be completed by **30.11.09**.
7. It has been decided to effect 5% improvement in productivity on a prospective basis i.e. w.e.f. **1.12.09**.
8. The revised rates as indicated in the table will be effective from **1.6.09**.
9. Other guidelines not covered in this letter for payment of incentive to staff under CRJ/GIS pattern incentive schemes shall continue to be in force.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR No.172/2009

No. P[R] 554/VII Dated:20 -11-2009

Copy of Board's letter No.E[G]2007QR1-5 dated 26.10.2009 is published for information, guidance and necessary action. Board's letters dated 30.08.07, 02.05.08 05.09.08 and 22.05.09 quoted therein was circulated under SC Nos. 121/07, 63/08, 113/08 and 76/09, respectively.

Copy of Board's ltr. No. E[G]2007QR1-5 dated 26.10.2009 [RBE No.189/09]

Sub: Retention of Railway accommodation at the previous place of posting in favour of officers/staff posted to New Division [Pune Division in Central Railway & Rangia Division in NF Railway].

Ref: Board's letter No. E[G]2007 QR1-5 dated 30.08.07, 22.05.09 and E[G]2008 QR1-1 dated 02.05.08 and 05.09.08

As the Railways are aware, instructions have been issued from time to time for permitting railway staff posted to new zones to retain railway accommodation at the previous place of posting. As per letter dated 22.05.09 referred to above, railway staff posted to all New Zones have been permitted to retain railway accommodation at the previous place of posting up to 31.08.09. On receipt of representations from other railways, for permitting railway officers/staff posted to New Divisions to retain railway accommodation at the previous place of posting, the matter has been reviewed by full Board and it has been decided that retention of Railway accommodation at the previous place of posting in favour of officers /staff posted to **Pune Division in Central Railway & Rangia Division in NF Railway**, may be permitted post facto upto **31.08.2009 [Thirty First August, two thousand and nine]**.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.173 /2009
No. P[R] 554/VII Dated:20 -11-2009

Copy of Board's letter No.E[G]2009 QR1-13 dated 27.10.09 is published for information, guidance and necessary action. Board's letters dated 04.08.81 10.01.2000 and 21.9.2000 quoted therein were circulated under SC Nos. 91/81 and 33/2000 and 84/2000, respectively.

Copy of Board's ltr. No. E[G]2009 QR1-13 dated 27.10.09 [RBE No.190/09]

Sub: Allotment of residential accommodation to employees of CORE

Following enlargement of electrification work covering all the Railways, the question of extension of instructions contained in Board's letter No. E[G]81 QR1-23 dated 04.08.81, in regard to allotment of residential accommodation to CORE personnel, to all the Zonal Railways was under consideration for quite some time. It has now been decided that such officers and staff belonging to the Electrification Project may be treated on equal footing with Railways' own personnel in the matter of provision of residential accommodation. It is also advised that instructions issued vide Board's letter No. 98/LMB/10/92 dated 10.01.2000 and 21.09.2000 regarding grades and entitlement of houses may be followed scrupulously without resorting to further classification.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.174/2009
No. P[R]563/IX Dated:20-11-2009

Copy of Board's letter No.E[RRB]/2009/25/25 dated 27.10.2009 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[RRB]/2009/25/25 dated 27.10.2009 [RBE No.192/09] [RRCB No. 03/09]

Sub: Setting up of Railway Recruitment Board at Siliguri.

Ministry of Railways [Railway Board] have decided to set up a new RRB at Siliguri. In this regard, sanction of the Board & Financial Commissioner, Railways is communicated for posting of officers and staff, arrangement of office accommodation, budget allocation, etc. for the new RRB/Siliguri as follows:

[i] Administrative Control over RRB/Siliguri:

The administrative control of the new RRB/Siliguri shall vest with N.F. Railway. RRB/Siliguri will, however, be under the direct control of Railway Recruitment Control Board [RRCB] in the matters of policy, procedures, monitoring and review of work etc., like other RRBs.

[ii] Jurisdiction of RRB/Siliguri:

RRB	Railway	Jurisdiction
Siliguri	Northeast Frontier Railway	Katihar and Alipurduar Divisions

Consequently, revised jurisdiction of RRBs/Malda and Muzzafarpur will be as under:

RRB	Existing Jurisdiction		Revised Jurisdiction	
	Railway	Existing jurisdiction	Railway	Revised jurisdiction
Malda	Eastern	Malda & Asansol divisions	Eastern	Malda & Asansol divisions
	South Eastern	Adra division	South Eastern	Adra division

	Northeast Frontier	Alipurduar division		
Muzzafarpur	East Central	Samastipur & Sonpur divisions	East Central	Samastipur & Sonpur divisions
	Northeast Frontier	Katihar division		

Fresh indents by aforesaid Railways hereinafter will be placed on these RRBs as per revised jurisdiction.

[iii] Accommodation [Office / Residential]:

Accommodation for office of RRB/Siliguri may be arranged by GM/N.F. Railway by identifying the accommodation from the existing railway buildings or on hiring, if need be. Accommodation for officers and staff, wherever necessary, may be provided by GM/NF Railway.

[iv] Posting of Officers and Staff in RRB/Siliguri:

Posting of Chairman, RRB/Siliguri in scale of Rs.37,400-67,000 with Grade Pay of Rs.10,000 is being processed in Railway Board separately. Posting of Assistant Secretary, RRB/Siliguri in Group 'B' scale of Rs.9,300-34,800 with Grade Pay of Rs.5,400 will be done by GM/NF Railway in consultation with Railway Board. Till regular post of Assistant Secretary, RRB/Siliguri is created, work-charged post may be created by GM/N.F. Railway.

Sanction of Railway Board has also been given for the following Non-Gazetted staff of RRB/Siliguri which may be provided by GM/NF Railway.

Post	No. of Post	Scale
PA	01	Rs.9300-34800 Gr. Pay 4200
OS-II	01	Rs.9300-34800 Gr. Pay 4200
Confidential Asstt.	01	Rs.9300-34800 Gr. Pay 4200
Senior Clerk	03	Rs.5200-20200 Gr. Pay 2800
Accounts Assistant	01	Rs.5200-20200 Gr. Pay 2800
Hindi Asstt. Gr.II	01	Rs.5200-20200 Gr. Pay 2800
Record Sorter-cum-Peon [Group D]	04	Rs.5200-20200 Gr. Pay 1800
Bungalow Khalasi	01	Rs.4440-7440 Gr. Pay 1300

It has been decided that Chairmen, RRBs/Malda, Muzaffarpur, Patna and Guwahati may surrender proportionate staff to the N.F. Railway in consultation with their Associate Finance. The notification of creation of posts should indicate the surrender of posts in the existing RRBs, duly concurred by the respective FA&CAOs. There may be some posts which still require to be created, such as PA, Hindi Assistant etc. which can be considered by NF Railway in consultation with FA&CAO, to be operated as work-charged posts.

[v] Funds: For meeting the expenditure of newly set up RRB/Siliguri, separate instructions will be issued in consultation with Finance [Budget] Directorate of Railway Board.

[vi] Accounting: The FA&CAO/N.F. Railway has been nominated for financial advice and accounting.

[vii] Furniture, Stationery etc.: The furniture, stationery and other office equipments may be arranged by the Controller of Stores / N.F. Railway.

[viii] Telephones: P&T, Mobile [CUG] and Railway phones for the use of Chairman, Assistant Secretary and other officials of RRB/Siliguri may be arranged by the S&T Department of N.F.

Railway.

[ix] Financial Powers: Chairman and Assistant Secretary/RRB/Siliguri will have financial powers as are available to such officers of other RRBs.

2. It is requested that necessary action for providing office accommodation to the RRB/Siliguri and posting of staff etc. may kindly be taken expeditiously for making the RRB functional at the earliest.

SERIAL CIRCULAR No.175/2009

Pay Commission Circular No.156

No. P[PC]487/VI CPC/DA/Vol. II Dated: 19 -11-2009

Copy of Board's letter No.PC-V/2009/A/DA/1 dated 30.10.2009 is published for information, guidance and necessary action. Board's letters dated 17.11.2008 and 01.04.2009 quoted therein were circulated under SC Nos. 196/08 and 58/09, respectively.

Copy of Board's ltr. No. PC-V/2009/A/DA/1 dated 30.10.2009 [RBE No.195/09][PCVI/156]

Sub: Rates of Dearness Allowance applicable w.e.f. 01.07.2009 to the Railway employees continuing to draw their pay in the pre-revised scale.

In continuation of Ministry of Railway's letter of even Number dated 01.04.2009, [PC-VI/95, RBE No.59/2009] revising rates of Dearness Allowance w.e.f. 01.01.2009 in respect of Railway Servants who continue to draw their pay and emoluments in the pre-revised scales of pay [V CPC scale], the rates of Dearness Allowance admissible to these category of employees shall be enhanced from the existing 64% to 73% w.e.f. 01.07.2009. All other conditions as laid down in the board's letter dated 17.11.2008 will continue to apply.

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.176/2009

No. P[R] 500/XXIII Dated: 20 -11-2009

Copy of Board's letter No.F[E]III/2005/PN1/35 dated 04.11.2009 is published for information, guidance and necessary action. Board's letter dated 26.09.2005 quoted therein was circulated under SC No. 170/2005.

Copy of Board's ltr. No. F[E]III/2005/PN1/35 dated 04.11.2009 [RBE No.196/09]

Sub: Mobility of personnel amongst Central/State & Autonomous Bodies while working under Pensionable establishments – regarding.

A copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 28/30/2004-P&PW[B] dated 28th October, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. Rule 2 of the CCS [Pension] Rules, 1972 corresponds to Rule 2 of the Railway Services [Pension] Rules,

1993. DOP&PW's O.M. dated 26.7.2005, mentioned in the enclosed O.M. was adopted on the Railways vide this office letter of even number dated 26.9.2005.

Copy of Department of Pension and Pensioners' Welfare [DOP&PW]'s O.M. No. 28/30/2004-P&PW[B] dated 28th October, 2009

OFFICE MEMORANDUM

Sub: Mobility of personnel amongst Central/State & Autonomous Bodies while working under Pensionable establishments – regarding.

The undersigned is directed to say that while introducing the New Pension Scheme from 1.1.2004, amendments to various existing rules including Rule 2 of the CCS [Pension] Rules, 1972 were made whereby these rules became inapplicable to those appointed to Central Govt. Services and posts from 1.1.2004. Also the new and changed position obtaining on mobility of personnel between Central Government departments; between Central and Central and State Governments; and between Govt. departments and autonomous bodies on technical resignation from 1.1.2004 under these rules were clarified vide OM of even number dated 26.7.2005.

2. The position has been further reviewed by the Government of India and it has been decided to continue mobility of Govt. servants /Autonomous body employees appointed on or before 31.12.03 and who were governed under the old non-contributory Pension scheme of their respective Governments / organizations in order to provide for the continuance of Pensionary benefits based on combined service in accordance with the CCS [Pension] Rules, 1972 as under:

- a. between the Central Govt. departments covered under CCS[Pension] Rules, 1972; and Railway Pension Rules, 1993 or other similar non-contributory pensionable establishments of Central Govt. covered by old Pension Rules other than CCS [Pension] Rules, 1972;
- b. between State and Central Govt. provided the employees were appointed in the State Govt.[s] on or before 31.12.2003 and covered under old pension scheme similar to CCS [Pension] Rules, 1972;
- c. the pre-existing arrangement of mobility between State/Central Autonomous Body to Central / State Govt. and between autonomous bodies that were governed by old pension schemes in force upto 31.12.2003 vide No.28/10/84-P&PW dated 7/2/1986 and OM No. 28/10/84-Pension unit dated 29/8/1984 stand restored although those under CPF etc. will not be allowed entry into the old pension scheme on appointments from 1/1/2004.

3. These instructions modify/supersede provisions in the OM of even number dated 26/7/2005 to the extent as indicated above and take effect from 1.1.2004.

4. This issues with the concurrence of Department of Expenditure vide their UO No. 335/EV/2009 dt. 5/10/2009 and in consultation with C&AG vide their UO No. 93-audit[Rules]28-2009 dated 09.10.2009.

SERIAL CIRCULAR No.177/2009

Pay Commission Circular No. 157

No. P[PC]487/VI CPC/Arrears Dated: 19-11-2009

Copy of Board's letter No.PC-VI/2009/I/RSRP/2/Pt.II dated 05.11.2009 is published for information, guidance and necessary action. Board's letter dated 25.08.09 quoted therein was circulated under SC No.133/09.

Sub: Release of 2nd instalment of arrears of 6th CPC recommendations to the post 1.1.2004 entrants.

Please refer to Ministry of Railway's letters No. PC-VI/2009/I/RSRP/2/Pt.II dated 25.08.2009 [S.No. PC-VI/135 & RBE No. 150/2009] and No. 2004/ACII/21/1/Vol.II dated 31.08.2009 [RBA No. 42/2009] wherein it was stipulated that the 2nd instalment in respect of post 1.1.2004 entrants will be subject to the filling up of Physical Registration Form by the individual NPS Subscriber.

2. Above instructions were issued to ensure that subscribers fill in the Physical Registration Form so that the basic data viz. Name, Age, Date of Birth, Address etc. are updated in PRAN Account maintained by NSDL so that their PRAN Accounts gets activated. It is presumed that Physical Registration Form would have been filled up by now.

3. The 2nd installment of arrears on account of implementation of revised pay scales on the recommendations of the Sixth Pay Commission may be released to all the post 1.1.2004 entrants straightaway.

4. In case there are any stray cases where data required by NSDL still remains to be obtained, it may be ensured that this may be sent to NSDL by 30th November, 2009.

5. This issues with the concurrence of the Finance & Accounts Directorates of the Ministry of Railways.

SERIAL CIRCULAR No.178/2009

No. P[R]563/IX Dated:30-11-2009

Copy of Board's letter No.E[RRB]/2009/25/20 dated 28.10.2009 is published for information, guidance and necessary action. Board's letter dated 18.07.2001 quoted therein was circulated under SC No.151/01.

Copy of Board's ltr. No. E[RRB]/2009/25/20 dated 28.10.2009 [RRCB No.04/09]

Sub: Streamlining of working of RRBs.

Railway Board had recently constituted a Committee to review the present system of recruitment in RRBs and to suggest measures for expeditious formation of panels. The following recommendations have been accepted by the Board. Board desire that these recommendations be implemented at the earliest and compliance reported to the Board.

1. **Model Time Schedule:** Vide Railway Board's letter No. E[NG]II/2000/RR-1/67 dated 18.7.2001, instructions already exist regarding placement of Indents by the Zonal Railways/PUs on RRBs on 1st March & 1st September each year. The Committee has laid down a Model Time Schedule for the activities of RRBs. A copy of the schedule is at Annexure-I. This needs to be strictly adhered to.

2. **Same Day Examination:** One of the recommendations accepted by the Board is to hold the examination for a particular post on the same date simultaneously by all the RRBs. All the RRBs shall advise to the nodal RRB the number of vacancies to be filled up, category-wise together with community breakup. Nodal RRB will issue Centralised Employment Notice on behalf of all participating RRBs clearly indicating the vacancies to be filled up by each participating RRB along with other details. Individual RRBs will issue indicative Employment Notice[s] in the regional Newspapers.

2.1 Simultaneous Examination will be held once in a year. Centralised Employment Notice by Nodal RRB and Indicative Employment Notice[s] by individual RRBs will be issued in consultation with

Chairmen of participating RRBs. Examination for more than one category may also be held simultaneously based on administrative convenience.

2.2 A candidate shall be free to apply to more than one RRB but he will be doing so at his own risk as the examination will be held by all RRBs on the same date.

2.3 All RRBs [nodal/participating] shall set & print their own question paper and question booklets. Evaluation of OMR sheets and subsequent stages of examination will also be done by respective RRBs.

2.4 The examination centres for each RRB can be fixed by each Chairman within or even outside his jurisdiction depending upon the need.

2.5 List of nodal RRBs for various examinations is at Annexure-II.

3. **Setting of Question Papers in local languages:** In addition to Hindi, Urdu and English, Question Papers shall be set in local languages listed in the Eighth Schedule of the Constitution of India, falling within the jurisdiction of that RRB. For this purpose, the first official language[s] of the State[s] in which all the Divisions/Units of that RRB are located, will be taken as the local language[s]. Since the official work is done in Hindi/English only, to test the working knowledge level of the candidates, 10% weightage of marks will be given for testing Hindi/English language as per details given in Board's letter E/RRB/2007/25/14 dated 4.3.2008.

4. **Selection of Printing Agency:** Before engaging any printing agency the Chairman should personally satisfy himself that the printer has foolproof security arrangements in the premises, experience of similar work, translation facilities, proof reading, reliable employees' selection procedure, surveillance system, packing & safe transportation of question booklets. Question Papers should be transported in sealed container trucks with tamperproof locks. To make the agency legally liable, a written contract agreement should be entered into by the Chairman /RRB.

5. **On-line Examination:** No fresh notification for on-line examination will be issued. However, examination for which notification for on-line mode has already been issued will be completed as per notification.

6. **Other Recommendations:**

6.1 **Construction of Strong Rooms:** Strong Rooms for storage of RRB examination material should be constructed in all RRBs and all Divisions/Units. Chairmen/RRBs should make out proposals accordingly.

Common design of Websites: Chairman/RRB/Bilaspur has been nominated to standardize the websites of all RRBs. Chairmen of all RRBs should liaise with him for this purpose.

Redesigning of OMR Sheet: OMR Answer Sheets are being redesigned to make the portion showing the candidates' particulars detachable from the portion to be evaluated to maintain confidentiality of identity of the candidates. Chairman/RRB/Jammu has been nominated to design the new OMR Sheet.

With the issue of this letter, the ban on publication of fresh Employment Notifications imposed vide Board's letter No. E[RRB]2009/21/3 dated 12.6.09 stands withdrawn. The directives contained in this letter will be applicable to Employment Notifications to be issued from now on. The ongoing recruitment activities will continue as per earlier instructions.

ANNEXURE –I

Model Time Schedule for completing recruitments by RRBs.

SET	Group	Categories	Date
SET-1	I	NTPC [Matriculation] categories	1 st March
	II	Graduate NTPC categories	
	III	English-Hindi Steno	

	IV	Assistant Driver, Motormen, ASM	
SET-2	V	Skilled artisans	1 st Sept.
	VI	Diploma Holders [PWIs/IOWs,BRIs/DSKs/TXRs /Apprentice Mechanics/Trainee Chargemen etc.]	
	VII	Degree Holders recruited in Civil, Electrical, Mechanical, S&T and Stores Deptts.	

S.No.	Description		Schedule Date	Cumulative time from closing date of Emp. Notice [In days]	
				For SET-1	For SET-2
1	Last date for receipt of indents by RRBs for SET -1 categories		1 st March	0	0
2	Last date for receipt of indents by RRBs for SET -2 categories		1 st Sept.	0	0
3	Publication of recruitment notification after receipt of indents for	For SET-1	31 st March	0	0
		For SET-2	30 th Sept.	0	0
4	Last date for receipt of applications for SET-1 & SET-2		1 st working day after 30 days from issue of Emp. Notice	0	0
5	Issue of Admit Card to candidates	For SET-1	Within 70-120 days	70-120	--
		For SET-2	Within 60-100 days	--	60-100
6.	Date of Examination		Within 35 days	105-155	95-135
7.	Evaluation of Answer Sheets	For SET-1	Within 15 days from last day of Exam	120-170	--
		For SET-2	Within 15 days	--	110-150
8.	Publication of results	For SET-1	Within 25 days	145-195	--
		For SET-2	Within 15 days	--	125-165
9.	2 nd stage written exam./ Aptitude Test /Steno. Test	For SET-1	Within 35 days	180-230	--
10.	Evaluation, results & issue of letter for verification of documents and/or interview	For SET-1	Within 15 days	195-245	--
		For SET-2	Within 10 days	--	135-175
11	Date for verification of documents and/or Interview	For SET 1&2	Within 40 days	235-285	175-215
12	Publication of Panel	For SET 1&2	Within 5 days of verification of documents and /or Interview	240-290	180-220

Annexure-II

S.No.	Nodal RRB	Category	Post
1	Ajmer	NTPC/Graduate Categories	Sr. Clerk, Jr. Accounts Asst., Goods Guard, ECRC, Traffic Apprentice, Commercial Apprentice, etc.
2	Ahmedabad	NTPC/ Under Graduate categories	Jr. Clerk, Accounts Clerk, Ticket Collector, Commercial Clerk, Trains Clerk, Cabinman, Switchman, Shroff etc.
3	Bhopal	Safety Category	Asst. Loco Pilot /Motorman
4	Kolkata	Safety Category	Asst. Station Master
5	Secunderabad	Safety Category	Section Engineer/Jr. Engineer [All Departments], Supervisor [P.Way], DMS-II & III etc.
6	Chennai	Safety Category	Artisans [All Departments]
7	Mumbai	Safety Category	CMA, Jr.CMA, Metallurgical Supervisor [Research], Chemical Supervisor Gr.II [Research], Sr. Scientific Research Asst., Section Research Engg., Jr. Research Engg., Scientific Asst. [Psychology]

			etc.
8	Thiruvanantha - puram	Para Medical	Staff Nurse, Dietician, Pharmacist, Radiographer, Health Inspector, Health & Malaria Inspector, Health Visitor, Oral Hygienist, Clinical Psychologist, Clinical Instructor, Physiotherapists, X-ray Technician, ECG Technician, Prosthetic-cum-Orthodontist, Audiologist-cum-speech Therapist, Lab Asst. , Lab Supt., Lab Technician, District Extension Educator, Field Worker, Holter Technician etc.
9	Chandigarh	Ministerial Category	Jr.Stenographer/Stenographer – [Hindi / English], Hindi Asst., Law Asst., Teachers /Asst. Teacher, Librarian, Physical Instructor etc.
10	Jammu	Isolated Categories	Sr. Publicity Inspector, Horticulture Inspector, House Keeper, Finger Print Examiner, Canteen Manager, Asst. Canteen Manager, Catering Inspector/Manager, Chasing Inspector, Jr. Telephone Operator etc.

SERIAL CIRCULAR No.179 /2009

Pay Commission Circular No.142

No.P(PC)/487/VICPC/Allowance Dated: 20-11-2009

Copy of Board's letter No.F(E)III/2008/LE-1/1 dated 1.9.2009 is published for information, guidance and necessary action. Board's letters dated 12.12.2008 and 11.6.2009 quoted therein were circulated under SC Nos. 200/08 and 86/09, respectively.

Copy of Board's ltr. No. F(E)III/2008/LE-1/1 dated 1.9.2009 [RBE No157./09] (PC-VI /142)

Sub: Encashment of Leave on Average Pay (LAP) while availing Railway Passes/PTOs.

Attention is invited to the instructions contained in this office letter of even number dated 12.12.2008 exempting the staff belonging to the categories of running staff and Station Masters/Asstt. Station Masters from the requirement of availing Railway passes and equal duration of LAP for availing the benefit of encashment of LAP upto 10 days.

2. The exemption granted vide the letter dated 12.12.2008 ibid has been examined in consultation with the Department of Personnel & Training (DOP&T) who have advised to decide the matter as per the provisions contained in their Office Memorandum No.14028/4/2009-Estt.(L) dated 3.6.2009 which permits Government servants encashment of earned leave upto 10 days at the time of availing LTC without any linkage to the number of days and the nature of leave availed while proceeding on LTC.

3. In light of DOP&T's said instructions dated 3.6.2009, which have been suitably adopted on the Railways vide this office letter of even number dated 11.6.2009, after detailed examination of the matter, the Ministry of Railways have decided to withdraw the exemption granted vide letter dated 12.12.2008 ibid with immediate effect. Accordingly, henceforth the categories of running staff and Station Masters/Asstt. Station Masters shall also have to fulfill all the conditions prescribed for railway employees in general for the purpose of availing encashment of LAP upto 10 days while availing Passes/PTOs.

SERIAL CIRCULAR No. 180/2009

No. P[R]299/V Dated:20 -11-2009

Copy of Board's letter No.E(G)2009/HO 1-24 dated 29-10-2009 is published for information, guidance and necessary action. Board's letter dated 08.06.2000 quoted therein was circulated S.C.No.137/2000.

Copy of Board's ltr. No. E(G)2009/HO 1-24 dated 29-10-2009 [RBE No.193/2009]

Sub: Grant of honorarium for delivering lectures in Zonal Training Schools/Centres.

The Ministry of Railways(Railway Board)have reviewed the rates of honorarium payable to visiting lectures /faculty for delivering lectures in Zonal Training Schools / Centres as laid down in Board's letter No. E[G]99 HO1-18 dated 08.06.2000 and have, in supersession, thereof decided the rates of honorarium may be revised as indicated below:

For delivering lectures to non-gazetted staff at Zonal Training Schools/Centres	[a]	Rs.600/- per day for lectures of one hour 45 minutes duration subject to a maximum of Rs.1800/- per week to officers of Railway/Central/State Governments ordinarily of the rank of Joint Secretary to the Government and reputed academicians/special invitees.
	[b]	Rs.400/- per day for lectures of one hour and 45 minutes duration subject to a maximum of Rs.1200/- per week to officers of Railway/ Central/State Governments other than those mentioned at [a] above.

It may be noted that not more than 15% of the total training session organized by the Zonal Training Schools/Centres should be covered by the lectures by the visiting faculty. This restriction should be strictly followed.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.181/2009

Pay Commission Circular No. 158

No. P[R] 249/III Dated:20 -11-2009

Copy of Board's letter No.E(W)2008/ED-2/4 dated 6.11.2009 is published for information, guidance and necessary action. Board's letters dated 01.10.2008, 19.12.2008, 04.05.2009 and 10.06.2009 quoted therein were circulated under SC Nos. 135/08, 207/08, 78/09 and 93/09, respectively.

Copy of Board's ltr. No. E(W)2008/ED-2/4 dated 6.11.2009 [RBE No.198/09] PC-VI No.158)

Sub: Grant of Children Education Allowance & Hostel Subsidy to Railway employees – clarifications reg.

Please refer to Railway Board's letter of even number dated 01.10.2008 followed by Board's letters of even number dated 19-12-2008, 04-05-2009 & 10-06-2009 containing revised policy instructions/clarifications on Children Education Allowance and Hostel Subsidy admissible to Railway servants based on the recommendations of Sixth Central Pay Commission.

2. Further clarifications in respect of reimbursement of Hostel Subsidy, as advised by DOP&T are circulated for information of all concerned:

S.No.	Point of doubt/Clarification	Comments
1.	Whether the reimbursement of Hostel Subsidy upto a maximum limit of Rs.3,000/-per month per child subject to maximum of 2 children is applicable for those employees only, who because of their transfer, in administrative interest, are obliged to keep their children in the hostel of a	Hostel Subsidy is reimbursable to all Central Government employees for keeping their children in the Hostel of a residential school away from the station they

	residential school away from the station at which they are posted or in all cases irrespective of their transfer/posting.	are posted/ or residing irrespective of any transfer liability.
2.	Whether the DOP&T's OM dated 02-09-2008 supersedes all earlier orders on the subject of Hostel Subsidy ?	The OM No.12011/03/2008-Estt.(Allowance) dated 02.09.2008 has been issued in supersession of all earlier orders.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

SERIAL CIRCULAR No.182 /2009

No. P[R] 96/II Dated:30-11-2009

Copy of Board's letter No.E[MPP]2009/6/6 dated 23.10.09 is published for information, guidance and necessary action.

Copy of Board's ltr. No. .E[MPP]2009/6/6 dated 23.10.09 [RBE No.187/09] Supplementary Circular No. 22 to Master Circular No.8

Sub: Forwarding of notification-reg.

Please find enclosed herewith copies of gazette Notification No. G.S.R. No. 52[E] & G.S.R. 53[E] dated 20th April, 2009 published in Part II, Section 3, Sub-Section[i] of Gazette of India regarding amendments in the Apprenticeship Rules, 1992.

Copy of Ministry of Labour and Employment's Notification No. F.No. DGET-23[5]/3005/2006-AP dated 20th April published in the GAZETTE OF INDIA:PART II, SEC.3 SUB-SEC.[i]
Dated 25.4.2009 Appearing on Page Nos.178-179

[Directorate General of Employment and Training]

NOTIFICATION

Dated 20th April, 2009

G.S.R. 52 – In exercise of the powers conferred by sub-section [1] of Section 37 of the Apprentice Act, 1961 [52 of 1961], the Central Government, after consulting the Central Apprenticeship Council hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-

1. [1] These rules may be called the Apprenticeship [Amendment] Rules, 2009.
[2] They shall come into force on the date of their publication in the Official Gazette.
2. In the Apprenticeship Rules, 1992, in Schedule 1, in Group No. 35 relating to Centre of Excellence Trades Group, against serial number 18, for the entries in column 6, the following entries shall be substituted, namely:-

“Broad Based Basic Training in Electrical Sector under Centre of Excellence Scheme and Advanced module of Centre of Excellence in Repair and Maintenance of Electrical Machines and Power Supply.”

[F.No. DGET-23[5]/[3005]/2006-AP]
Tarsem Lal, Dy.Secy.

Note: The principal rules were published in the Gazette of India vide number G.S.R. 356 dated the 1st August, 1992 and last amended vide number G.S.R. 594[E] dated 14th August, 2008.

[Directorate General of Employment and Training]
NOTIFICATION

Dated 20th April, 2009

G.S.R. 53 – In exercise of the powers conferred by sub-section [1] of Section 37 of the Apprentices Act, 1961 [52 of 1961], the Central Government, after consulting the Central Apprenticeship Council hereby makes the following rules further to amend the Apprenticeship Rules, 1992, namely:-

1. [1] These rules may be called the Apprenticeship [Amendment] Rules, 2009.
[2] They shall come into force on the date of their publication in the Official Gazette.
2. In the Apprenticeship Rules, 1992, in Schedule 1, under Group No. 19-
 - [i] against serial number 1, in column 8, for the entry “passed 10th class under 10+2 examination system or its equivalent”, the entry “passed 8th class examination or its equivalent” shall be substituted;
 - [ii] against serial numbers, 1 to 4, in column 6 and column 7, after the existing entries, the entries “2. Cutting and Sewing” and “1 year” shall respectively be inserted;
 - [iii] against serial number 5, -
 - [a] in column 6, after the existing entries, the following entry shall be inserted, namely:
“ 3. Cutting and Sewing”:
 - [b] in column 7, after the existing entries, the entry “ 1 year” shall be inserted.

[F.No. DGET-2[4]/2007-AP]

Tarsem Lal, Dy.Secy.

Note: The principal rules were published in the Gazette of India vide number G.S.R. 356 dated the 1st August, 1992 and last amended vide number G.S.R. 594[E] dated 14th August, 2008.

SERIAL CIRCULAR No.183/2009

No.P(R)/541/IV Dated:30 -11-2009

Copy of Board's letter No. F(E)III/2003/PF1/1 dt. 09.11.09 is published for information, guidance and necessary action.

Copy of Board's ltr. No. F(E)III/2003/PF 1/1 dt. 09.11 .09 [RBE No.199/09]

Sub: State Railway Provident Fund - Rate of interest during the year 2009-10.

A copy of Government's Resolution No. 5(1)-B[PD]/2009 dt. 15th October, 2009 received from the Ministry of Finance (Dept. of Economic Affairs) prescribing interest at the rate of 8% [Eight per cent] per annum on accumulation at the credit of the subscribers to State Railway Provident Fund during the financial year beginning on 01.04.09 is enclosed for information and necessary action.

Copy of Ministry of Finance (Department of Economic Affairs) New Delhi, Resolution F. No. 5(1)-B[PD]/2009 dt. 15th October, 2009 (Published in Part I Section 1 of Gazette of India).

RESOLUTION

It is announced for general information that during the year 2009-2010, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall continue to carry interest at the rate of 8% (Eight per cent) per annum. This rate will be in force during the financial year beginning on 01.04.2009. The funds concerned are:

1. The General Provident Fund (Central Services)
 2. The Contributory Provident Fund (India).
 3. The All India Services Provident Fund.
 4. The State Railway Provident Fund.
 5. The General Provident Fund (Defence Services).
 6. The Indian Ordnance Department Provident Fund.
 7. The Indian Ordnance Factories Workmen's Provident Fund.
 8. The Indian Naval Dockyard Workmen's Provident Fund.
 9. The Defence Services Officers Provident Fund.
 10. The Armed Forces Personnel Provident Fund.
2. Ordered that the resolution be published in Gazette of India.

SERIAL CIRCULAR No.184/2009

No. P[R]563/IX Dated:11 -12-2009

Copy of Board's letter No.E[NG]II/2009/RC-4/1 dated 26.11.2009 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[NG]II/2009/RC-4/1 dated 26.11.2009 [RBE No.206/09]

Sub: Re-engagement of retired employees on daily remuneration basis for the post of gangman, gateman, keyman and trolley man.

Due to acute shortage of gangman, gateman, keyman and trolleyman on the zonal Railways, the matter has been considered by the Ministry of Railways [Railway Board] and approval is hereby accorded for engagement of retired railway employees to the above categories for a period of five months, i.e. upto April 2010, only, on daily remuneration basis subject to the following conditions:

- [i] The maximum age limit for such re-engagement shall be 62 years of age and this age-limit shall not be exceeded in case of any retired employee during the period of engagement.
- [ii] Re-engaged employees should not have been covered under the Safety Related Retirement Scheme.
- [iii] In order to fill up vacancies on urgency, physical fitness may be certified by AEN/DEN, but medical fitness should be obtained as soon as possible.
- [iv] The Railways shall issue necessary notification for such re-engagement, with requisite publicity.
- [v] Rates for re-engaged staff shall be communicated shortly. However, the remuneration plus pension should in no case exceed the last pay drawn, under the 6th CPC.

This issues with the concurrence of the Finance Directorate of Ministry of Railways, [Railway Board].

SERIAL CIRCULAR No.185/2009

No. P[R]554/VII Dated: 11-12-2009

Copy of Board's letter No.E[G]2009 RN5-Misc.3 dated 23.11.09 is published for information, guidance and necessary action.

Copy of Board's ltr. No. E[G]2009 RN5-Misc.3 dated 23.11.09 [RBE No.203/09]

***Sub: Retention of Railway quarter at the previous place of posting by
Railway officials posted to RRBs.***

A proposal for permitting the railway officers posted as Chairmen, Railway Recruitment Boards to retain railway accommodation at previous place of posting had been under consideration of the Board for some time past. In exercise of the powers vested with the full Board for making reasonable relaxations in public interest in all or any of the existing provisions regarding allotment/retention of Railway accommodation and charging of rent therefor for a class/group of employees, the Board have decided that railway officers on their posting to RRBs as Chairmen may be permitted to retain railway quarter at their previous place of posting for a period not exceeding 3 [three] years on payment of normal rent.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.186/2009

No. P[R] 676/II Dated:23-12-2009

Copy of Board's letter No.E[NG]I-2006/TR/6 dated 12.11.2009 is published for information, guidance and necessary action. Board's letter dated 21.04.06 quoted therein was circulated under SC No. 66/2006 .

Copy of Board's ltr. No. E[NG]I-2006/TR/6 dated 12.11.2009 [RBE No.200/09]

Sub: Inter-Railway and Intra-Railway transfers on mutual exchange.

As per Board's letter of even number dated 21.04.06 requests for backtracking from the orders issued for transfer on mutual exchange basis, should not be entertained under any circumstances and strict adherence of the orders issued, is required to be ensured. Instances have come to notice that requests for backtracking have been considered by Railways. This have been viewed seriously by the Railway Board. Railways are requested to ensure strict compliance of the extant instructions.

SERIAL CIRCULAR No.187/2009

PAY COMMISSION CIRCULAR No.160

No. P[PC]487/VICPC/Leave Rules Dated: 23-12-2009

Copy of Board's letter No.F[E]III/2008/LE-1/2 dated 24.11.2009 is published for information, guidance and necessary action. Board's letter dated 08.10.08 quoted therein was circulated under SC No. 159/08.

Copy of Board's ltr. No. F[E]III/2008/LE-1/2 dated 24.11.2009 [RBE No.204/09] PC VI No. 160

***Sub:-Recommendations of the Sixth Central Pay Commission
relating to encashment of leave in respect of Railway
employees.***

A copy of Department of Personnel & Training [DOP&T]'s O.M. No. 14028/3/ 2008 -Estt. [L] dated 16th November, 2009 on the above subject is attached for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&T's OM dated 25th September, 2008 referred to in the enclosed OM was circulated on the Railways vide this office letter of even number dated 08.10.2008.

Copy of DOP&PW's OM No.14028/3/2008-Estt.(L) dated 16th November 2009

OFFICE MEMORANDUM

Sub:-Recommendations of the Sixth Central Pay Commission relating to encashment of leave in respect of Central Government employees.

The undersigned is directed to refer to this Department's O.M. of even number dated 25th September, 2008 on the subject mentioned above according to which encashment of leave in respect of Central Government employees will be considered both for earned leave and half pay leave subject to overall limit of 300 days and in respect of encashment of half pay leave, no reduction shall be made on account of pension and pension equivalent of other retirement benefits. In case of shortfall in earned leave, no commutation of half pay leave is permissible. The order was made effective from the 1st September, 2008. The matter was reconsidered in this Department in consultation with the Department of Expenditure (Implementation Cell) and it has been decided to modify the date of effect of this Department's O.M of even number dated 25th September, 2008 to "01.01.2006 instead of 01.09.2008 subject to the following conditions:-

(i) The benefit will be admissible in respect of past cases on receipt of applications to that effect from the pensioners concerned by the Administrative Ministry concerned.

(ii) In respect of retirees who have already received encashment of earned leave of maximum limit of 300 days together with encashment of HPL standing at their credit on the date of retirement, such cases need not be reopened. However, such cases in which there was a shortfall in reaching the maximum limit of 300 days can be reopened.

(iii) Calculation of cash equivalent in respect of HPL at credit shall be made *mutatis mutandis* in the manner given in this Department's O.M. of even number dated 25.09.2008.

2. In respect of persons serving in the Indian Audit & Accounts Departments, these O.M. issues with the concurrence of the Comptroller and Auditor General of India.

SERIAL CIRCULAR No.188/2009

PAY COMMISSION CIRCULAR No.159

No. P[PC]487/VICPC/Pension Dated: 23-12-2009

Copy of Board's letter No.F[E]III/2005/PN1/12 dated 23.11.2009 together with their letter dated 22.6.2000 quoted therein, is published for information, guidance and necessary action.

Sub:Calculation of monthly contribution towards cost of Pension payable during foreign service.

A copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s OM No. 2/34/2008-Estt.[pay II] dated 19th November, 2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OM No. 2/3/2000-Estt. [pay II] dated 15.05.2000, referred to in the enclosed OM was circulated on the Railways vide this office letter No. F[E]III/2000/PN1/35 dated 22.06.2000 and Rule 9[21][a][i] of the Fundamental Rules referred to therein corresponds to para 1303[21][1][i] of IREC-Vol.II.

Copy of Min. of Personnel , Public Grievances & Pensions (DOP&T)O.M.No. 2/34/2008-Estt.[Pay II] dated 19th November, 2009

Sub:Calculation of monthly contribution towards cost of Pension payable during foreign service.

The undersigned is directed to invite reference to this Department's O.M. No. 2/3/2000-Estt. [pay II] dated 15th May, 2000 on the above subject and to say that according to that order w.e.f. 1.1.1996 the pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the maximum of the pay as defined in Rule 9[21][a][i] of the Fundamental Rule of the revised pay scale of the post held by a Government servant at the time of proceeding on foreign service or to which he may receive proforma promotion while on foreign service.

2. Consequent upon revision of Central Government pay scale in Pay Bands and Grade Pay w.e.f. 1.1.2006 after implementation of the Sixth Central Pay Commission's recommendations, the question of issuing necessary revised orders on the above subject has been engaging the attention of the Government of India. The President is now pleased to decide that pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the existing basic pay [Pay in the Pay Band plus Grade Pay] of the post held by a Government servant at the time of proceeding on foreign service and in case he receives proforma promotion /financial up-gradation while on foreign service, on the basic pay [Pay in the Pay Band plus Grade Pay] fixed on such promotion /financial upgradation.

3. These orders will apply w.e.f. 1.1.2006. In respect of persons who are already on foreign service as on 1.1.2006, the rates of pension contribution will be calculated as per above formula with effect from the date they opt to come over to the revised scale in their parent cadres. For the earlier period, the pension contributions will be as per extant orders i.e. the orders in force prior to 1.1.2006 from time to time.

4. Insofar as the persons serving in the Indian Audit & Accounts Department are concerned, these orders are being issued after consultation with the Comptroller and Auditor General of India.

Copy of Board's letter No. F[E]III/2000/PN1/35 dated 22.06.2000 [RBE No.121/2000]

Sub:Calculation of monthly contribution towards cost of Pension payable during foreign service.

A copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s OM No. 2/3//2000-Estt.[pay II] dated 15.05.2000 on the above subject is circulated for information and guidance. These instructions shall apply mutatis mutandis on the Railways also.

2. Department of Personnel & Training's OM No. 2/44/85-Estt. [pay II] dated 05.10.87, referred to in DOP&PT's OM dated 15.5.2000 refer to Board's letter No. F[E]III/80/PN1/6 dated 27.11.87 and FR 9[21][a][i] referred to therein refer to para 1303[21][1][i] of R-II.

Copy of Department of Pension and Pensioner's Welfare [DOP&PW]'s OM No. 2/3//2000-Estt. [pay II] dated 15.05.2000

Sub: Calculation of monthly contribution towards cost of Pension payable during foreign service.

The undersigned is directed to invite reference to this Department's O.M. No. 2/44/85-Estt. [pay II] dated 05.10.87 on the above subject and to say that according to that order w.e.f. 1.1.1986 the pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the maximum of the pay as defined in Rule 9[21][a][i] of the Fundamental Rule of the revised pay scale [effective from 1.1.1986] of the post held by a Government servant at the time of proceeding on foreign service or to which he may receive proforma promotion while on foreign service.

2. Consequent upon revision of Central Government pay scales w.e.f. 1.1.96 and the decision to calculate pension from 1.1.96 with reference to pay as defined in FR 9[21][a][i], the question of issuing necessary revised orders on the above subject has been engaging the attention of the Government of India. The President is now pleased to decide that pension contribution payable in respect of a Government servant during the active period of his foreign service shall be based on the maximum of the pay as defined in Rule 9[21][a][i] of the Fundamental Rule of the revised pay scale of the post held by a Government servant at the time of proceeding on foreign service and in case he receives proforma promotion /financial up-gradation while on foreign service.

3. These orders will apply w.e.f. 1.1.96. In respect of persons who are already on foreign service as on 1.1.1996, the rates of pension contribution will be calculated as per above formula with effect from the date they opt to come over to the revised scale in their parent cadres. For the earlier period, the pension contributions will be as per extant orders i.e. the orders in force period prior to 1.1.96 from time to time.

4. Insofar as the persons serving in the Indian Audit & Accounts Department are concerned, these orders are being issued after consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR No.189 /2009

PAY COMMISSION CIRCULAR No.161

No. P[PC]487/ VICPC/Revised Pay Dated: 23 -12-2009

Copy of Board's letter No.PC-VI/2008/IC/9 dated 25.11.2009 is published for information, guidance and necessary action. Board's letter dated 31.10.2008 quoted therein was circulated under SC No.156/2008 .

Copy of Board's ltr. No. PC-VI/2008/IC/9 dated 25.11.2009 [RBE No.205/09] PC-VI/161

Sub: Railway Services [Revised Pay] Rules, 2008 – Schedule for Revised Scales of Pay.

Reference Note 6 of Board's letter No. PC-VI/2008/I/RSRP/1 dated 31.10.2008 [S.No.PC-VI/41& RBE No. 162/2008], advising that the recommendations of 6th CPC regarding revised pay

scale of Master Craftsman [Sr. Technician] in the Railways is to be referred to Fast Track Committee and pending decision of the Government normal replacement pay structure [viz. PB-2; GP Rs.4200] would apply. Thus above category /existing Master Craftsmen [Sr. Technician] would continue to be separate from that of Jr. Engineers in identical revised pay structure, as per the position already existing.

2. Consequent upon acceptance of the recommendation of the Fast Track Committee by the Government, the President is pleased to decide that the above Note 6 may be read as follows:

“ The category of Sr. Technicians in the present [pre-revised] scale of Rs.5000-8000 placed in Revised Pay Structure Pay Band PB-2 GP Rs.4200 would continue to be operated as part of Artisan Cadre as per prescribed %age distribution separate from that of Jr. Engineers in the revised pay structure PB-2 GP Rs.4200.”

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.190/2009

No. P[R]500/XXIII Dated: 23-12-2009

Copy of Board's letter No.F[E]III/2005/PN1/37 dated 02.12.2009 is published for information, guidance and necessary action. Board's letter dated 17.11.2005 quoted therein was circulated under SC No.200/2005 .

Copy of Board's ltr. No. F[E]III/2005/PN1/37 dated 02.12.2009 [RBE No.214/09]

***Sub: Grant of Family Pension to persons with disabilities –
acknowledgement of Legal Guardianship Certificate issued by
the Local Level Committee constituted under the National Trust
Act, 1999 [No.44 of 1999].***

Attention is invited to this office letter of even number dated 17.11.2005 wherein it was advised that in those cases where the Railway servant or the pensioner or the spouse, or the family pensioner, as the case may be, did not nominate a person to receive family pension for life in respect of the mentally retarded son or daughter of retired /deceased pensioner, family pension may be sanctioned and released through the person in favour of whom Legal Guardianship has been provided duly stating the purpose as for receipt of family pension, by the Local Level Committee, a statutory body constituted under the National Trust Act, 1999 without insisting on guardianship certificate from a Court.

2. It has been brought to the notice of Department of Pension and Pensioners' Welfare [DOP&PW] by the National Trust for the Welfare of persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities that certain offices have not been accepting the Legal Guardianship Certificate issued by the Local Level Committee of the District, constituted under the provisions of the National Trust Act, 1999. DOP&PW have emphasized that such action on the part of Pension sanctioning authorities not only results in inconvenience and harassment to the persons with disabilities but also leads to delay in the family pension sanction process. Besides, it has to be appreciated by one and all that persons with disabilities deserve special attention, support, protection and care of all concerned in order to enable them lead a dignified life in the society.

3. Zonal Railways, etc., are, therefore, again requested to ensure that Guardianship Certificate issued by the Local Level Committee constituted under the provisions of the National Trust Act, 1999, for the purpose of grant of family pension in respect of persons suffering from the said disabilities, are invariably honoured /accepted. The Certificate issued by the Local Level Committee has the same sanctity and force as the one issued by a Court of Law and cannot be

summarily dismissed and ignored.

SERIAL CIRCULAR No. 191/2009

Pay Commission circular No.168

No. P(PC)487/VI CPC/ACP Dated:18-12-2009

Copy of Board's letter No.PC-V/2009/ACP/2 dated 4.12.2009 is published for information, guidance and necessary action. Board's letter dated 10.6.2009 quoted therein was circulated under S.C.No.85/2009.

Copy of Bd's letter No.PC-V/2009/ACP/2 dated 4.12.2009 (RBE No.215/2009) PC-VI/168

Sub: Extension of the benefit of MACP Scheme to reckon 50% of the Temporary Status casual labour service.

Please refer to Board's letter of even number dated 10.06.2009 regarding the Modified Assured Career Progression Scheme (MACPS).

2. The issue regarding extension of the scope of the MACP Scheme so as to count 50% of temporary status casual labour service on absorption in regular employment for the purpose of grant of benefit under the MACPS had been under consideration.
3. The matter has been examined and it has been decided that 50% of temporary status casual labour service on absorption in regular employment may be taken into account towards the minimum service of 10, 20 and 30 years for the grant of benefit under the MACP Scheme on the analogy that the same is also reckoned as qualifying service for pension.
4. This issue with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No. 192/2009

No. P[R] 288 Dated:23 -12-2009

Copy of Board's letter No. E(NG)II/2007/RC-4/CORE/1 dt. 11.12.2009 is published for information, guidance and necessary action. Board's letter dated 3.2.98 quoted therein was circulated under S.C.No.68/98. Re-engagement of retired staff on daily rates should be made only in exceptional cases and that too for short periods and with the prior approval of Railway Board.

Copy of Board's ltr. No. E(NG)II/2007/RC-4/CORE/1 dt. 11.12.2009 [RBE No.219/09]

Sub: Engagement of retired employees on daily remuneration basis – revision of rates.

Ref: No.E(NG)II/97/RC-4/8 dated 03.02.98

The issue of revision of rates of Daily Allowances for engagement of retired employees on daily remuneration basis has been engaging the attention of the Board. It has now been decided by the Ministry of Railways that the following rates of daily allowances will be effective from the date of issue of the sanction.

- (i) For posts in Grade (Rs.5200-20200) + GP 1800 = Rs.300 per day
- (ii) For posts in Grade (Rs.5200-20200)+GP1900/2000/2400 and 2800 = Rs.320 per day
- (iii) For posts in Grade (Rs.9300-34800) + GP 4200 = Rs.550 per day
- (iv) For posts in Grade (Rs.9300-34800) + GP 4600 = Rs.565 per day

(It should, however, be ensured that in each and every case of engagement of retired employee, the daily allowance + full Pension should not exceed the last pay drawn).

2. The maximum age limit of 62 years is not to be exceeded during the period of engagement.
3. Other terms and conditions as stipulated vide Board's letter under reference would continue to be the same.
4. This issues with the concurrence of the Finance Directorate of the Ministry of Railway (Railway Board).

SERIAL CIRCULAR No.193/2009

Pay Commission Circular No.173

No. P[PC]487/VI CPC/RSRP Dated: 23 -12-2009

Copy of Board's letter No.PC-VI/2009/1/RSRP/8 dated 22.12.2009 is published for information, guidance and necessary action. Board's letter dated 11.9.2008 quoted therein was circulated under S.C.No.110/2008 .

Copy of Bd's ltr. No. PC-VI/2009/1/RSRP/8 dated 22.12.2009 [RBE No.226/09] PC-VI/173

Sub: Grant of the revised pay structure of grade pay of Rs.4600 in the pay band PB-2 to posts that existed in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 and which were granted the normal replacement pay structure of grade pay of Rs.4200 in the pay band PB-2.

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Attention is invited to Railway Services (Revised Pay) Rules, 2008 notified vide Notification GSR 643(E) dated 04.09.2008 and Schedules circulated vide this Ministry's letter No.PC-VI/2008/I/RSRP/1 dated 11.09.2008 (S.No.PC-VI/2).

2. Sixth Pay Commission recommended merger of the three pre-revised scales of Rs.5000-8000, Rs.5500-9000 and Rs.6500-10500 and replaced them by the revised pay structure of grade pay of Rs.4200 in the pay band PB-2 vide Para 2.2.21(v) of its Report, the Commission recommended that on account of the merger of these 3 scales, some posts which constituted feeder and promotion grades would come to lie in an identical grade. The Commission gave specific recommendations in its Report granting higher grade pay of Rs.4600 to some categories of these posts. As regards the other posts, the Commission recommended that it should first be seen if the posts in these 3 scales can be merged without any functional disturbance and if possible, the same should be done. Further, the Commission recommended that in case it is not feasible to merge the posts in these pay scales on functional consideration, the posts in the scale Rs.5000-8000 and Rs.5500-9000 should be merged with the posts in the scale of Rs.6500-10500 being upgraded to the next higher grade in the pay band PB-2 with grade pay of Rs.4600 corresponding to the pre-

revised scale of Rs.7400-11500. In case a post already exists in the scale of Rs.7450-11500, the post being upgraded from the scale of Rs.6500-10500 should be merged with the post in the scale of Rs.7450-11500.

3. The Ministry has received a large number of references from various Railways/Production Units and other Institutes/Departments proposing up-gradation of the posts which were in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 by granting them grade pay of Rs.4600 in the pay band PB-2. Consequent upon decision taken by Ministry of Finance, it has now been decided that the posts which were in the pre-revised scale of Rs.6500-10500 as on 01.01.2006 and which were granted the normal replacement pay structure of grade pay of Rs.4200 in the pay band PB-2 will be granted grade pay of Rs.4600 in the pay band PB-2 corresponding to the pre-revised scale of Rs.7450-11500 w.e.f. 01.01.2006. Further, as already stipulated in note 2 under schedule circulated vide Annexure "B" of Board's letter No.PC-VI/2008/I/RSRP/1 dt.11.09.2008 in case a post already existed in the pre-revised scale of Rs.7450-11500 the posts being upgraded from the scale of Rs.6500-10500 should be merged with the post in the scale of Rs.7450-11500.

4. Accordingly, in terms of Rule 6 of RS(RP) Rules, 2008, revised pay of Railway servants in the pre-revised scale of Rs.6500-10500 who were earlier granted grade pay of Rs.4200 and who have already exercised their option for drawal of pay in the revised pay structure in the format prescribed in the Second Schedule to the Rules, **will be fixed again** in accordance with illustration 4-A Annexed to RS(RP) Rules,2008.

5. In case of all such Railway servants in the pre-revised scale of Rs.6500-10500 who were earlier granted grade pay of Rs.4200 and who had opted to have their pay fixed under RS(RP) Rules,2008, action as prescribed in this Ministry's letter No.PC-VI/2008/I/RSRP/1 dated 11.09.2008 will be taken. In case a Railway servant desires to revise his earlier option for coming over to the revised pay structure, he may be permitted to do so without making any reference to Board.

6. On account of pay fixation in the revised pay structure of grade pay of Rs.4600 in the pay band PB-2, arrears of pay will be recalculated and difference of arrears in respect of **the entire amount will be paid immediately**. The manner of drawal of arrears has already been indicated in this Ministry's letter No.PC-VI/2008/I/RSRP/1 dated 11.09.2008.

7. This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.194/2009

No. P[R]54/VI Dated:31-12-2009

Copy of Board's letter No.E[P&A]II-98/HRA-6 dated 10.12.2009 is published for information, guidance and necessary action. Board's letters dated 9.3.2004, 9.8.2005, 9.8.2006, 12.12.2007, 24.10.2008 and 22.05.2009 quoted therein were circulated as SC No.43/04, 133/05, 144/06, 172/07, 176/08 and 76/09 respectively.

Copy of Board's ltr. No. E[P&A]II-98/HRA-6 dated 10.12.2009 [RBE No.218/09]

Sub:Grant of House Rent Allowance to Railway employees posted to new Zones/new Divisions - Regarding

Attention is invited to the instructions contained in Board's letters of even number dated 9.3.2004, 9.8.2005, 9.8.2006, 12.12.2007 and 24.10.2008 on the above subject. As per letter dt. 24.10.2008 only railway staff posted to East-Central Railway were allowed house rent allowance at the rates admissible at

their last place of posting upto 31.08.2009.

2. The matter has been considered by the Board subsequent to issue of letter No. E[G]2008 QR1-1 dated 22.5.2009 and it has been decided that railway employees posted to all new zones/divisions, in a uniform manner, may be allowed house rent allowance upto 31.8.2009 on the same terms and conditions laid down in the letter dated 09.03.2004 ibid and as amended /clarified from time to time.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.195/2009

No. P[R]541/IV Dated: 31-12-2009

Copy of Board's letter No.E[W]2004/WE-6/9 dated 04.12.2009 is published for information, guidance and necessary action. Board's letters dated 21.4.1973 and 05.08.99 quoted therein were circulated under SC Nos. 67/73 and 224/99.

Copy of Board's ltr. No. E[W]2004/WE-6/9 dated 04.12.2009 [RBE No.216/09]

Sub: Scheme for providing immediate relief to the families of Railway servants who die while in service.

Ref: Board's letter No.E[W]98/WE-6/8 dated 05.08.99

Sanction of the President is hereby communicated to the following modification to the Ministry of Railways letter No. E[W]72/WE-6/15 dated 21.4.1973 on the above subject as amended from time to time:

"In Para-1[ii] of the letter ibid, substitute the figure of Rs.8000/- by the figure Rs.15000/-."

2. This amendment takes effect from the date of issue of this letter.

3. This issues with the concurrence of Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.196/2009

Pay Commission Circular No. 162.

No.P[PC]/487/VICPC/Allowance Date: 31.12.2009

Copy of Board's letter No.F(E)III/2008/LE-1/1 dated 26.11.2009 is published for information, guidance and necessary action. Board's letter dated 29.10.2008 quoted therein was circulated under S.C.No.153/08.

Copy of Brd's letter No. F(E)III/2008/LE-1/1 dated 26.11.2009(RBE No.208/09)[PC VI 162]

Sub: Encashment of Leave on Average Pay (LAP) while availing Railway Passes/PTOs – Clarification.

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A copy of Department of Personnel and Training (DOP&T)'s O.M.No.14028/2/2009-Estt. (L) dated 24th November,2009 on the above subject is enclosed for information. DOP&T's OM dated 23.9.2008, mentioned in the enclosed OM was adopted on the Railways vide this office letter of even number dated 29.10.2008. Rule No.38-A of the CCS (Leave) Rules,1972 corresponds to Rule 540-A of the Indian Railway Establishment Code, Vol.I (Fifth Edition – 1985).

Copy of Department of Personnel and Training (DOP&T)'s O.M.No.14028/2/2009-Estt.(L)
dated 24th November,2009

Sub: Encashment of earned leave alongwith LTC - Clarification.

The undersigned is directed to refer to DOP&T O.M.No.31011/4/2008-Estt.(A), dated 23rd September,2008 allowing encashment of earned leave alongwith LTC and to say that various references are being received from Ministries/Departments with regard to the applicability of Rule 38-A of the CCS(Leave) Rules,1972 to the Central Govt. employees. In this regard it is clarified that

- (1) Central Govt. employees governed by CCS(Leave) Rules,1972 who are entitled to LTC but opt for the facility of LTC provided to their spouses employed in PSUs/Corporation/Autonomous Bodies etc. and
- (2) Central Govt. employees governed by CCS(Leave)Rules,1972 who are otherwise not entitled to LTC, on account of their spouse being employed in Indian Railways/National Airlines who are entitled to privilege passes/concessional tickets

are entitled to leave encashment while availing the LTC facility of their spouse/privilege passes/concessional tickets of their spouse on fulfillment of all the conditions as stipulated in Rule 38-A of the CCS(Leave) Rules,1972 twice in a four years block of LTC.

SERIAL CIRCULAR NO.197/2009

Pay Commission Circular No. 169.

No. P(PC)487/VI CPC/ACP Date: 31.12.2009

Copy of Board's letter No.PC-V/2009/ACP/2 dated 10.12.2009 is published for information, guidance and necessary action. Board's letter dated 10.06.09 quoted therein was circulated under S.C.No.85/09.

Copy of Brd's letter No. PC-V/2009/ACP/2 dated 10.12.2009(RBE No.217/09)PCVI-169

***Sub: Modified Assured Career Progression Scheme (MACPS)
for the Railway Employees - Clarifications regarding.***

Reference is invited to the Board's letter of even number dated 10.06.2009 regarding the Modified Assured Career Progression Scheme (MACPS). Consequent upon the implementation of Sixth Pay Commissions recommendations, the four pre-revised Group 'D' pay scales viz., Rs.2550-3200, Rs.2610-3540, Rs.2610-4000 and Rs.2650-4000 have been upgraded and replaced by the revised pay structure of grade pay of Rs.1800/- in the pay band PB-1. As per the recommendations of Sixth CPC, Railway servants in these four pre-revised Group 'D' scales have been granted the Group 'C' revised pay structure of grade pay of Rs.1800 in the pay band PB-1. It has been decided on the analogy of para 5 of the Annexure to Board's letter dated 10.06.2009 ibid that promotions earned or upgradations granted under ACP Scheme of 01.10.1999 in the past to the four pay scales mentioned above, which now carry the grade pay of Rs.1800/- shall be ignored for the purpose of MACPS. However promotions/financial upgradations earned by existing Group 'D' employees to grade pay of Rs.1900 /-(pre-revised scales of Rs.3050-75-3590-80-4590) shall be counted for the purpose of MACPS.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR NO.198 /2009

Pay Commission Circular No.170.

No. P(PC)487/VI CPC/RSRP Date: 31.12.2009

Copy of Board's letter No. PC-VI/2009/I/RSRP/9 dated 14.12.2009 is published for information, guidance and necessary action. Board's letter dated 11.09.08 quoted therein was circulated under S.C.No.110/08.

Copy of Board's letter No. PC-VI/2009/I/RSRP/9 dated 14.12.2009 (RBE No.220/09)PC VI-170

ORDER

Sub: Grant of the pay structure of grade pay of Rs.4600 in the pay band PB-2 to Assistants of Railway Board Secretariat Service (RBSS) and Steno Grade C(Personal Assistants) of Railway Board Secretariat Stenographers' Service (RBSSS).

Attention is invited to Railway Services (Revised Pay) Rules,2008 notified vide Notification GSR 643(E) dated 04.09.2008 and Schedules circulated vide this Ministry's letter No.PC-VI/2008/I/RSRP/1 dated 11.09.2008 (S.No.PC-VI/2).

A copy of Ministry of Finance's O.M.No.1/1/2008-IC dated 16.11.2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis to Assistants of Railway Board Secretariat Service (RBSS) and Steno Grade C (Personal Assistants) of Railway Board Secretariat Stenographers' Service (RBSSS). For the purpose of fixation of pay and recalculation of arrears corresponding provisions of Railway Services (Revised Pay) Rules,2008 and Board's letter No.PC-VI/2008/I/RSRP/1 dated 11.09.2008 (S.No.PC-VI/2) shall be applicable.

This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Finance's O.M.No.1/1/2008-IC dated 16.11.2009

Sub: Grant of the pay structure of grade pay of Rs.4600 in the pay band PB-2 to Assistants and Personal Assistants of Central Secretariat Service, Armed Forces Headquarter Service, Indian Foreign Service B and Railway Board Secretariat Service and their counterpart Stenographer Services.

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Consequent upon the Notification of CCS(RP) Rules,2008, Department of Expenditure received a large number of references from administrative ministries/departments proposing upgradation of the posts which were in the pre-revised scale of Rs.6500-10500 as on 1.1.2006 by granting them grade pay of Rs.4600 in the pay band PB-2. After considering the matter, vide O.M. of even number dated 13th November,2009, the Government has approved grant of the pay structure of grade pay of Rs.4600 in the pay band PB-2 to posts that existed in the pre-revised scale of Rs.6500-10500 as on 1.1.2006 and which were granted the normal replacement pay structure of grade pay of Rs.4200 in the pay band PB-2. Separately, the Government also received reference from various sections regarding upgradation of the grade pay of Assistants in the Central Secretariat. After considering the matter, it has been decided to extend the pay structure of grade pay of Rs.4600 in the pay band PB-2 to Assistants belonging to Central Secretariat Service, Armed Forces Headquarter Service, Indian Foreign Service B and Railway Board Secretariat Service and Personal Assistants (PAs) in their counterpart Stenographer Services w.e.f. 1.1.2006.

Consequent upon the above upgradation, the pay of the above category of Government servants will be fixed again in accordance with illustration 4A annexed to CCS(RP) Rules,2008. As a result of refixation of pay, in case a Government servant desires to revise his earlier option

for coming over to the revised pay structure, he may be permitted to do so without making any reference to this Department.

On account of pay fixation in the revised pay structure of grade pay of Rs.4600 in the pay band PB-2 arrears of pay will be recalculated and difference of arrears in respect of the entire amount will be paid immediately. The manner of drawal of arrears has already been indicated in this Department's O.M. of even number dated 30.08.2008.

While considering the case of granting upgraded grade pay of Rs.4600 to Assistants and PAs in the Central Secretariat, it is noted that Sixth Pay Commission had recommended parity in terms of hierarchical structure of Office Staff in Field and Secretariat offices upto the level of Assistants and this recommendation had been accepted by the Government. However, one of the reasons due to which Assistants of Central Secretariat are being granted grade pay of Rs.4600 is the fact that there is an element of direct recruitment to the post and that too, through an All India Competitive Examination. With the issue of this Department's O.M. of even number dated 13th November, 2009, the grade pay of Rs.4600 has already been introduced in the case of Office Staff in Field Offices. As far as Central Secretariat is concerned, in order to continue to maintain parity between Field and Secretariat offices, introduction of a level in the hierarchy of Central Secretariat having grade pay of Rs.4200 in the pay band PB-2 between the grades of Upper Division Clerks and Assistants is necessary.

The manner in which the new grade in the hierarchy of Central Secretariat should be introduced may be decided by DOPT in consultation with Department of Expenditure. Introduction of this new grade in the hierarchy will be applicable in the case of all the four Headquarter Services viz. Central Secretariat Service, Armed Forces Headquarter Service, Indian Foreign Service B and Railway Board Secretariat Service and their counterpart Stenographer Services. The decision to introduce the new grade in the hierarchy of Central Secretariat Service will be implemented from a prospective date.

SERIAL CIRCULAR NO.199 /2009

Pay Commission Circular No.165.

No. P(PC)487/VI CPC/RSRP Date: 31.12.2009

Copy of Board's letter No. F(E)II/2009/DE1/3 dated 01-12-2009 is published for information, guidance and necessary action. Board's letter dated 05.12.94, 25.09.08 and 23.09.09 quoted therein was circulated under S.C.No. 21/95,

Copy of Brd's ltr No. F(E)II/2009/DE1/3 dated 01-12-2009 (RBE No.212/09)PC VI 165

***Sub: Fixation of pay on deputation after implementation
of Railway Services (Revised Pay) Rules – Clarification reg.***

***Ref: (i) Railway Services (Revised Pay) Rules,2008
notified vide G.S.R.No.643(E) dated 4th September,2008.
(ii) Railway Board's letter No.F(E)II/94/DE-1/1 dated 5.12.1994
and letter No.F(E)II/2009/DE1/3 dated 23.09.2009.***

In continuation of the instructions issued vide Board's letter No.PC-VI/2008/II/RSRP/1 dated 25.09.2008, on the basis of Ministry of Finance, Department of Expenditure's Office Memorandum No.1/1/2008-IC dated 13-09-2008, a copy of further clarification issued by Ministry of Finance, Department of Expenditure vide their Office Memorandum of same number dated 28-

08-2009 regarding fixation of pay on deputation after the replacement of the pre-revised S-30 scale by the new HAG scale is enclosed for information and guidance. The instructions contained therein will apply mutatis mutandis to Railway employees also.

**Copy of Ministry of Finance, Department of Expenditure's Office Memorandum No.1/1/2008-
IC dated 28.08.09**

***Sub: Fixation of pay on deputation after the replacement of the
pre-revised S-30 scale by the new HAG scale – clarifications
regarding.***

Attention is drawn towards this Department's O.M. of even number dated 13th September, 2008 on the subject 'Clarifications on CCS (Revised Pay) Rules, 2008'. Vide the said O.M. clarifications were issued, Inter-alia, regarding fixation of pay of Government servants on deputation consequent upon the implementation of the revised pay structure recommended by the Sixth Central Pay Commission. The Government has since notified a new HAG scale (Rs.67000-79000) in replacement of the pre-revised S-30 scale of Rs.22400-24500. Consequently, the following clarifications regarding fixation of pay on deputation on account of the replacement of the pre-revised S-30 scale by the new HAG scale are issued.

1. CASES WHERE GOVERNMENT SERVANTS WERE ON DEPUTATION AS ON 01-01-2006.

- (A) In case a Government servant was on deputation to post in PB-4 with grade pay of Rs.10000 on 1-1-2006 and got promoted to the HAG scale in his cadre after 01.01.2006 while still on deputation and was also granted proforma promotion under the 'Next Below Rule', his pay will be fixed in the manner indicated below:-

As on 1.1.2006, the pay of the Government servant will be fixed with reference to the fitment table of the pre-revised scale of Rs.18400-22400. Subsequently, when he gets promoted to HAG scale in his cadre and is allowed proforma promotion under the 'Next Below Rule', his basic pay will be fixed with reference to the basic pay of the officer immediately below him in his parent cadre (who is working in the cadre), though he will continue to be in the pay band PB-4. From such basic pay, Rs.10,000 will be treated as grade pay and the rest as pay in the pay band. The Government servant will continue to earn his annual increments during the remaining period of deputation subject to a maximum pay in the pay band of Rs.67000 (the maximum of the pay band PB-4).

(B) In case a Government servant was on deputation to a post in PB-4 with grade pay of Rs.10000 on 1.1.2006, but had already been promoted to the HAG scale in his cadre prior to 1.1.2006, his pay will be fixed in the manner indicated below:-

- (i) As on 1.1.2006, the pay of the Government servant will be fixed with reference to the fitment table of the pre-revised scale of Rs.18400-22400. Immediately thereafter (on the same day), his basic pay will be stepped up with reference to the revised basic pay of the officer immediately below him in his parent care (who is working in the cadre). From such stepped up basic pay, Rs.10,000 will be treated as grade pay and the rest as pay in the pay band PB-4. The government servant will continue to earn his annual increments during the remaining period of deputation subject to a maximum pay in the pay band of Rs.67000 (the maximum of the pay band PB-4)
- (ii) Subsequently, in case the Government servant got laterally appointed on deputation basis to a post in the HAG scale, his pay in the pay band and grade pay will be consolidated and will become his basic pay in the HAG scale, subject to a maximum of Rs.79000.

2. CASES WHERE GOVERNMENT SERVANTS PROCEED ON DEPUTATION AFTER 01-01-2006.

(A) In case a Government servant comes on deputation to a post in PB-4 with grade pay of Rs.10000 after 1.1.2006 and later gets promoted to the HAG scale in his cadre and is also granted proforma promotion under the 'Next Below Rule', his pay will be fixed in the manner indicated below:-

On his appointment on deputation basis, the pay of the government servant will be fixed as per the terms of deputation/extant rules. Subsequently, when he gets promoted to HAG scale in his cadre and is allowed proforma promotion under the 'Next Below Rule', his basic pay will be fixed with reference to the basic pay of the officer immediately below him in his parent cadre (who is working in the cadre) but will continue to be in PB-4. From such basic pay, Rs.10,000 will be treated as grade pay and the rest as pay in the pay band. The Government servant will continue to earn his annual increments during the period of deputation subject to a maximum pay in the pay band of Rs.67000 (the maximum of the pay band PB-4).

(B) Fixation of pay of Government servants who are in the grade pay of Rs.10000 in the pay band PB-4 in their parent cadre and who go on deputation, other than under the Central Staffing Scheme (i) directly to a post in HAG scale, and (ii) to a post in the same grade pay and thereafter get laterally appointed on deputation basis to a higher post in the HAG scale will be done in the manner indicated below:-

In such cases, as per extant instructions, on his appointment on deputation basis, the Government servant has the option to have his pay fixed either with reference to his pay in his parent cadre (in which case he will also be eligible for deputation (duty) allowance), or to opt for the pay of the post. If the Government servant opts to have his pay fixed in the pay of the post, his pay will be fixed in the HAG scale by granting an increment to his basic pay @ 3% and adding Rs.2000 thereto, subject to a minimum of Rs.67000 and maximum of Rs.79000.

3. PAY FIXATION OF GOVERNMENT SERVANTS WHO PROCEED ON DEPUTATION UNDER THE CENTRAL STAFFING SCHEME AFTER 01.01.2006.

(A) In case a Government servant comes on deputation to a post in PB-4 with grade pay of Rs.10000 after 1.1.2006 and later gets promoted to the HAG scale in his cadre and is also granted proforma promotion under the 'Next Below Rule', his pay will be fixed in the manner indicated below:-

Under the extant rules, Government servants are not permitted to go on deputation to a lower level post. The same is, however, permitted under the Central Staffing Scheme. Accordingly, in case a Government Servant in HAG scale goes on a deputation (under the Central Staffing Scheme) to a lower post in PB-4 with grade pay of Rs.10000, his basic pay in the deputation post will be fixed at a stage equal to his basic pay in his parent cadre. However, since the basic pay of Joint Secretaries/equivalent posts has two components, viz., grade pay (Rs.10000) and pay in the pay band, in such cases, the pay on deputation will be fixed by treating Rs.10000 from the basic pay as grade pay and the remaining amount as pay in the pay band. To illustrate, if a Government servant's basic pay in the cadre in HAG grade was Rs.73220, on his appointment on deputation basis as a Joint Secretary under the Central Staffing Scheme, his basic pay will continue to be Rs.73220, of which Rs.10000 will be treated as grade pay and the remaining Rs.63220 as pay in the pay band. Thereafter, he will continue to earn his annual increments, subject to his pay in the pay band not exceeding Rs.67000.

- (B) Fixation of pay of Government servants who are in the HAG scale in their parent care and go on deputation to a post in the grade pay of Rs.10000 in the pay band PB-4 under the Central Staffing Scheme and thereafter get appointed on deputation basis to posts in the HAG scale will be done in the manner indicated below:-

In such cases, on initial appointment to a post in the grade pay of Rs.10000 in PB-4, the pay of a Government servant will be fixed in the manner indicated in 3.(A) above. Subsequently, when the Government servant is appointed on deputation basis to a post in HAG scale under the Central Staffing Scheme, his pay in the pay band and grade pay will be consolidated and will become his basic pay in the HAG scale subject to a maximum of Rs.79000.

2. The term 'basic pay' in the revised pay structure is defined under Rule 3(8) of CCS(RP) Rules, 2008.

3. The clarifications issued vide this Department's OM of even number dated 13th September, 2008 stand modified to the extent that they were applicable in the case of deputations relating to the revised pay structure of grade pay of Rs.12000 in the pay band PB-4 which has now been substituted by new HAG scale. In respect of all other grade pays/pay scales, the earlier clarifications continue to be valid.

SERIAL CIRCULAR NO.200/2009

Pay Commission Circular No. 166.

No. P(PC)487/VI CPC/Allowance Date: 31.12.2009

Copy of Board's letter No. F(E)II/2008/DE/2 dt.01.12.2009 is published for information, guidance and necessary action. Board's letter dated 24.09.08 quoted therein was circulated under S.C.No.163/08.

Copy of Brd's ltr No. F(E)II/2008/DE/2 dt.01.12.2009 (RBE No. 211/2009) PC VI -166

***Sub: Grant of Deputation (Duty) Allowance-Recommendation
of Sixth Central Pay Commission.***

Reference is invited to Board's circular of even number dated 24.9.2008 on the above subject enclosing Department of Personnel & Training's Office Memorandum No.2/22(B)/2008-Estt.(Pay-II) dated 3rd September, 2008 vide which revised rates of deputation(duty) allowance consequent upon acceptance of the report of Sixth Central Pay Commission by the Government have been notified. DOP&T, vide their Office Memorandum No.2/22/2008 Estt.(Pay-II) dated 3rd November, 2009 have further issued instructions pertaining to the restrictive limit on payment of pay plus Deputation (duty) allowance, a copy of which is forwarded for information and guidance. These orders will apply mutatis-mutandis to Railway employees also.

**Copy of Department of Personnel & Training's Office Memorandum No.2/22(B)/2008-Estt.
(Pay-II) dated 3rd November, 2009**

Sub: Restriction on pay plus Deputation (Duty) Allowance – regarding.

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The undersigned is directed to say that consequent upon acceptance of the recommendations of Sixth Central Pay Commission, the deputation (duty) allowance shall be restricted as under:

"Basic pay, from time to time, plus Deputation (Duty) allowance should not exceed the maximum of the pay band PB-4 (Rs.67000) plus the grade pay of the post held on deputation subject to the grade pay not exceeding Rs.10,000. The term basic pay in the revised pay structure means pay drawn in the

prescribed pay band plus the applicable grade pay but does not include any other type of pay like special pay, etc.”

These orders shall take effect from 1st September,2008.

Insofar as application of these orders to the officers of the Indian Audit and Accounts Department is concerned, these orders issue in consultation with the Comptroller and Auditor General of India.

SERIAL CIRCULAR NO.201/2009

Pay Commission Circular No. 163

No.P[PC]/487/VICPC/Promotion Date:31.12.2009

Copy of Board's letter No.PC-VI/2009/I/4/R-6/1 dated 27.11.2009 is published for information, guidance and necessary action.

Copy of Brd's letter No. PC-VI/2009/I/4/R-6/1 dated 27.11.2009(RBE No.209/09)[PC VI 163]

Sub: Non-functional upgradation for Officers of Organised Group 'A' services in PB-3 and PB-4.

A copy each of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training (DOP&T) O.M.No.AB.14017/64/2008-Estt.(RR) dated 24.04.2009 and 25.09.2009 on the above subject are enclosed. These instructions shall apply mutatis mutandis to Railway officers of Organized Group 'A' Services in PB-3 and PB-4.

Further action in terms of Para 1(iii) of DOP&T's orders dated 24.4.2009 would be taken by Management Services Directorate of Railway Board and necessary further action including consultation with Establishment Officer/Establishment Division of DOP&T/ implementation/clarification etc. of these orders for Organised Group 'A' Railway Services would be taken by Secretary's Directorate of Railway Board.

This has the sanction of the President and issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Copy of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training (DOP&T) O.M.No.AB.14017/64/2008-Estt.(RR) dated 24.04.2009

Sub: Non-functional upgradation for Officers of Organised Group 'A' services in PB-3 and PB-4.

Consequent upon the acceptance of the recommendations of the Sixth Central Pay Commission, the following orders are issued:-

(i)	Whenever an Indian Administrative Services Officers of the State of Joint Cadre is posted at the Centre to a particular grade carrying a specific grade pay in Pay band 3 or Pay Band 4, the officers belonging to batches of Organised Group A services that are senior by two years or more and have not so far been promoted to that particular grade would be granted the same grade on non-functional basis from the date of posting of the Indian Administrative Service Officers in that particular grade at the centre.
(ii)	Grant of higher scale would be governed by the terms and conditions given in Annex-I.
(iii)	Appropriate amendments in the Service Rules may also be carried out.
(iv)	Establishment Division of this Department will issue orders from time to time, in consultation with the Establishment Officer, intimating the batch of the officers belonging to the Indian Administrative Service who have been posted

	at the Centre in the various grade of PB-3 and PB-4 as well as the date of posting of the first officers belonging to the batch.
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Grant of higher scale (i.e. pay band and / or grade pay) under these instructions would be w.e.f. 1.1.2006, wherever due and admissible.

ANNEX-I

TERMS AND CONDITIONS FOR GRANT OF HIGHER PAY SCALE ON NON-FUNCTIONAL BASIS TO OFFICERS OF ORGANISED GR.'A' SERVICES.

1.	The non functional up-gradation granted under these orders will be based on empanelment and posting of particular batch of IAS officer in the Centre. Such up-gradation would not be linked to the vacancies in the grade.
2	The up-gradation granted under these orders will be a purely non-functional up-gradation, personal to the officer and it would not bestow any right to the officer to claim promotion or deputation benefits based on non-functional up-gradation in such a manner.
3	All the prescribed eligibility criteria and promotional norms including 'benchmark' for up-gradation to a particular grade pay would have to be met at the time of screening for grant of higher pay scale under these orders.
4	A screening committee would be formed by the Ministry for implementation of these orders. There would be three members in committee so formed and they would at-least be one level above the grade for which upgradation is being considered. Secretary of the Ministry concerned would chair the committee.
5	All instructions concerning grant of non-functional upgradation presently applicable in the case of grant of NFSG to officers of Group A services would apply in the event of penalty, disciplinary proceedings, suspension etc.
6	Orders will be issued with the approval of the competent authority. Grant of higher pay scale on the non-functional basis would be from the date of posting of the first officer belonging to the particular batch of IAS officer at the centre. In case of any delay in the issue of orders, financial benefits under these orders will be given from the due date.
7.	(i) Pay fixation on grant of non-functional up-gradation under these orders will be done as per the provisions of CCS(RP) Rules,2008 i.e. the officers will be granted one increment at the rate of 3% of basic pay and the difference of grade pay will be added to their basic pay.
	(ii) As far as similarly placed officers of organized Gr.A services, who are posted under the Central Staffing Scheme are concerned, they will be granted one additional increment on account of the non-functional up-gradation, but their grade pay will remain unchanged on the ground that they are holding a particular post with a specific grade pay under the Central Staffing Scheme. In such cases the officers granted non-functional up-gradation may continue to draw CDTA if admissible.
8	As and when the normal vacancies in the grade arise, the officer will be considered for regular promotion as per the normal DPC guidelines, based on the provisions of the recruitment rules. UPSC will be consulted wherever the rules provide for the same. However at the time of promotion, the pay in the grade will not be fixed again for officers who have been granted upgradation under these orders.
9	Officers on deputation/study leave or any other duly sanctioned leave would also be considered and granted higher pay scale on non-functional basis according to the prescribed procedure.
10	Non-functional up-gradation to the next higher grade pay granted under the scheme is a fall back option only, to be applied in cases where officers of a particular Service have not been granted promotion to a particular grade in normal course according to the due procedure.

11	ILLUSTRATION: If officers of 1987 batch of IAS are empanelled as Joint Secretary in the grade pay of Rs.10,000/- in PB-4 and an officer of the batch gets posted in the Centre(under Central Staffing Scheme) on 15 th January 2008, all the officers of the 1985 batch of organized Gr.A Central Services who have not been promoted to the Joint Secretary or equivalent grade and who are eligible for the same on 1.1.2007 for the panel year 2007-08, would be appointed to the same grade on non-functional basis under these instructions w.e.f. 15.1.2008. Same would be the case in the event of posting of an officer of particular batch as Deputy Secretary/Director under Central Staffing scheme.
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Copy of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training (DOP&T) O.M.No.AB.14017/64/2008-Estt.(RR) dated 25.09.2009

Sub: Non-functional upgradation for Officers of Organised Group 'A' services in PB-3 and PB-4- Clarifications

This Department vide OM dated 24.4.09 issued instructions regarding non-functional upgradation for officers of Organised Group A services in PB-3 and PB-4. Subsequently vide OM dated 21.5.09, details regarding the batch of officers belonging to the IAS and who have been posted at the Centre in various grades of PB-3 and PB-4 w.e.f. 1.1.2006 as well as the date of posting of the first officer belonging to the batch were indicated. In this connection, clarifications have been sought from this Department by some Ministries/Departments and by individual representations. The same have been considered by this Department in consultation with Department of Expenditure and following clarifications are issued.

	Point of doubt	Clarification
1	This office Memo refers to the term 'Batch'. In Central Civil Services and Indian Engineering Services, the definition of a batch is, the year in which the exam is conducted. In some other services, the recruitment is done through interview only. Where recruitment is done through interview only, the Batch is the year in which the Advertisement is issued by the UPSC or the year of interview for recruitment	Since different services have different criteria for defining 'Batch', the term 'Batch' in the OM refers to the year of joining the service.
2	In some services, there is induction of Group B officers into the Organised Group A service. Whether these officers will be eligible for the benefits under this OM. If so how the criteria of batch will be decided in their case.	Officers inducted into Group 'A' Organised service will also be eligible for the benefit of Non-functional upgradation. They shall be assigned the benefit of 'Batch' corresponding to the batch of the 'direct recruit' officers with whom their seniority is clubbed.
3	In the OM dated 21.5.09, all officers of Group A services belonging to 1984 and earlier batches are clubbed together for providing the non-functional upgradation to SAG w.e.f. 26.10.2006, the date on which the first officer of 1986 batch of IAS was appointed as JS at the Centre. The cut off date for granting non-functional upgradation to SAG to batches senior to the 1984 batch should have been 01.01.2006. Similarly in other grades.	The scheme for non-functional upgradation of officers of Organised Group A services in PB-3 and PB-4 is based on the recommendations of the 6 th CPC. These recommendations have been implemented only from 1.1.2006. As such, any upgradation can be only with reference to the officers of IAS posted to the Centre after 1.1.06. Therefore, the request for granting non-functional upgradation w.e.f. 1.1.06 is not permissible.
4	Para 7 of the terms and conditions of	Provisions of CCS(RP) Rules, 2008

	Annexure I provides that pay fixation will be done as per the provisions of CCS(RP) Rules,2008.Whether the officers can exercise option regarding date of fixation in the higher scale as provided in CCS (RP) Rules.	will apply
5.	Whether retired employees are to be granted the benefit of non functional upgradation.	Para 6 of our instructions provide that benefits would be from due date. Therefore, even retired officers who are otherwise eligible as on due date would need to be considered.

The new HAG scale of Rs.67,000-79,000 has been introduced in replacement of the pre-revised S-30 scale. It is clarified that consequent upon the carving out of the new HAG scale, non-functional upgradation under the scheme will be available to particular Grade Pays in PB-3 and PB-4 and also to the HAG scale. SAG officers can be allowed Non-functional upgradation to the HAG Grade only where there is such a Grade in the Service.

SERIAL CIRCULAR NO.202/2009
PAY COMMISSION CIRCULAR No. 167
No.P[PC]/487/VICPC/RSRP Date: 31.12.2009

Copy of Board's letter No.PC-VI/2008/I/RSRP/I dated 01.12.2009 is published for information, guidance and necessary action.

Copy of Brd's letter No.PC-VI/2008/I/RSRP/I dated 01.12.2009(RBE No.213/09)[PC VI 167]

Sub: Fixation of pay on promotion to the new HAG scale in cases where the officers opt to have their pay fixed under Rule 1313 (FR 22)(I)(a)(1) of Indian Railway Estt. Code Volume-II – clarification regarding.

Consequent upon the replacement of the pre-revised S-30 Scale (Rs.22400-24500) by the new HAG scale of Rs.67000-79000, clarifications have been sought from various quarters regarding fixation of pay on promotion to the new HAG scale in cases where the officers opted to have their pay fixed under Rule 1313 (FR 22)(I)(a)(1) , i.e. from, the date of next increment.

In this context, it is clarified that in cases of promotion to the HAG scale of Rs.67000-79000, if a Railway servant opts to have his pay fixed under Rule 1313 (FR 22)(I)(a)(1), Indian Railway Establishment Code Volume II, on the date of promotion his pay will be fixed by adding an amount of Rs.2000 to his basic pay. Further re-fixation will be done on the date of the next increment of the Railway servant concerned i.e. 1st of July. On that day, he will be granted two increments; one annual increment and the second on account of promotion. While computing these two increments, the basic pay prior to date of promotion shall be taken into account.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.203/2009
No. P[R]541/VI Dated:31 -12-2009

Copy of Board's letter No. E(W)2009/WE-1/10 dt.14.12.2009 is published for information, guidance and necessary action. Board's letters dated 18.4.90, 20.10.98 and 29.5.2000 quoted therein were circulated under SC Nos. 70/90, 279/98 and 156/2000, respectively.

Copy of Board's letter No.E(W)2009/WE-1/10 dt.14.12.2009 (RBE No.221/2009)

Sub: Deposit Linked Insurance Scheme for subscribers to SRPF.

Reference this Ministry's letter No.E(W)89/WE-1/23 dated 18.4.1990 as amended/clarified from time to time regarding the revised Deposit Linked Insurance Scheme for railway servants.

2. The President is pleased to direct that Clauses-2(1)(a)(i) to (iv) of the revised Deposit Linked Insurance Scheme as amended/clarified vide this Ministry's letters No.E(W)97/WE-1/13 dated 20.10.1998 and 29.05.2000, may be substituted with the following:-

"2(1)(a) The balance at the credit of such subscriber shall not at any time during the three years preceding the month of death have fallen below the limits of:-

- I. Rs.25,000 in the case of a subscriber holding a post in the Pay Band-2 (Rs.9300-34800) or above and drawing a Grade Pay of Rs.4,800 p.m. or more as per Railway Services (Revised Pay) Rules,2008
- II. Rs.15,000 in the case of a subscriber holding a post in the Pay Band-2 (Rs.9300-34800) and drawing a Grade pay of Rs.4,200 p.m. or more but less than Rs.4,800 p.m. as per Railway Services (Revised Pay) Rules,2008
- III. Rs.10,000 in the case of a subscriber holding a post in the Pay Band-2 PB-1or Pay Band 1S (Rs.4,440-7440) and drawing a Grade Pay of Rs.1,400 p.m. or more but less than Rs.4,200 p.m. as per Railway Services (Revised Pay) Rules, 2008
- IV. Rs.6,000 in the case of a subscriber holding a post in the Pay Band-1S (Rs.4,440-7440) and drawing a Grade Pay of Rs.1,300 p.m. or more but less than Rs.1,400 p.m. as per Railway Services (Revised Pay) Rules,2008

3. These orders are effective from 06.06.2009. However, the pre-revised Scheme which existed before issue of these orders shall apply in cases of death of subscriber on or before 06.06.2009 and to whom these revised orders do not apply.

This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

SERIAL CIRCULAR No.204/2009

Pay Commission Circular No. 171

No. P[PC]487/VICPC/Pension Dated:31-12-2009

Copy of Board's letter No. F(E)III/2008/PN1/13 dt.15.12.2009 is published for information, guidance and necessary action. Board's letters dated 15.09.08 and 17.12.08 quoted therein were circulated under SC Nos. 118/08 and 201/08, respectively.

Copy of Brd's letter No.F(E)III/2008/PN1/13 dt.15.12.2009 (RBE No.222/09)PC VI-171/09

Sub:Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission regarding revision of pension of pensioners/family pensioners etc. – Grant of full pension to Government servants who retired on or after 1.1.2006.

A copy of Department of Pension & Pensioners Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 10th December,2009 on the above subject is enclosed for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OMs No.38/37/08-P&PW(A) dated 2nd September, 2008 and 11th December, 2008, referred to in the enclosed O.M. were adopted/circulated on the Railways vide this office letters of even number dated 15.09.2008 and 17.12.2008 respectively.

Copy of Department of Pension & Pensioners Welfare (DOP&PW)'s O.M.No.38/37/08-P&PW(A) dated 10th December, 2009

Sub: Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission regarding revision of pension of pensioners/family pensioners etc. – Grant of full pension to Government servants who retired on or after 1.1.2006.

The undersigned is directed to say that in pursuance of Government's decision on the recommendations of Sixth Central Pay Commission, orders were issued vide this Department's O.M.No.38/37/08-P&PW(A) dated 2.9.2008 for introducing modifications in the rules regulating pension, Retirement/Death/ Service Gratuity /Family Pension/disability pension and ex-gratia lumpsum compensation. In accordance with para 5.2 and para 5.3 of that OM, once a Government servant becomes entitled to pension on completion of 20 years/10 years of qualifying service, he shall be paid pension at 50% of the emoluments or average emoluments received during the last 10 months, whichever is more beneficial to him. In terms of para 5.4 of the OM, these revised provisions have come into force w.e.f. 2.9.2008 and shall be applicable to Government servants retiring on or after that date. Subsequently, it was clarified vide O.M.No.38/37/08-P&PW(A) dated 11.12.2008 that pension of Government servant retiring on or after 1.1.2006 will also be calculated based on the emoluments or average emoluments received during the last 10 months, whichever is more beneficial to him but his pension would continue to be proportionate to the pension on completion of 33 years of qualifying service. Para 5.4 of this Department's O.M.No.38/37/08-P&PW(A) dated 2.9.2008 was modified to that extent.

2. This matter has been reconsidered by the Government. In partial modification of the instructions/order issued in this respect, it has now been decided that linkage of full pension with 33 years of qualifying service shall be dispensed with, with effect from 1.1.2006 instead of 2.9.2008. The revised provisions for calculation of pension in para 5.2 and 5.3 of the OM No.38/37/08-P&PW(A) dated 2.9.2008 shall come into force with effect from 1.1.2006 and shall be applicable to the Government servants retired/retiring after that date. Para 5.4 will further stand modified to that extent.

3. Consequent upon the above revised provisions, in partial modification of para 7.1 of the OM No.38/37/01-P&PW(A) dated 2.9.08, the extant benefit of adding years of qualifying service for the purpose of computation of pension and gratuity shall stand withdrawn with effect from 1.1.2006.

4. The overall calculation may take into account revised gratuity and revised pension, including arrears up to date of revision based on these instructions. However, no recoveries would be made in the cases already settled.

5. It is impressed upon all the Ministries/Departments of the Government of India to keep in view the above modifications/clarifications while disposing of the cases of revision of pension. They are also advised to dispose of the representations received by them from pensioners on the above issues without referring the same to this Department.

6. This issues with the concurrence of Ministry of Finance (Department of Expenditure) vide their U.O.No.375/EV/2009 dated 19.11.2009.

7. In their application to the employees of the Indian Audit and Accounts Departments, these orders issue in consultation with the Comptroller & Auditor General of India.

SERIAL CIRCULAR No.205/2009

Pay Commission Circular No. 172

No. P[PC]487/VICPC/Pension Dated:31 -12-2009

Copy of Board's letter No.F[E]III/2009/PN1/6 dated 16.12.2009 is published for information, guidance and necessary action. Board's letters dated 15.09.2008 and 29.04.2009 quoted therein were circulated under SC Nos.118/2008 and 72/09, respectively.

Copy of Board's ltr. No. F[E]III/2009/PN1/6 dated 16.12.2009 [RBE No.223/09]PCVI-172

Sub:Implementation of Government's decision on the recommendations of the VIth CPC – revision of the Railway Services (Extraordinary Pension) Rules,1993 – Constant Attendant Allowance.

A copy of Department of Pension & Pensioners Welfare (DOP&PW)'s O.M.No.45/6/2008-P&PW(F) dated 7th December, 2009 on the above subject is attached for information and compliance. These instructions shall apply mutatis mutandis on the Railways also. DOP&PW's OMs dated 2.9.2008 and dated 16.4.2009, referred to in the enclosed O.M. were adopted on the Railways vide this office letter No.F(E)III/2008/PN1/13 dated 15.9.2008 and letter of even number dated 29.4.2009 respectively. The CCS (Extraordinary Pension) Rules,1939 correspond to the Railway Services (Extraordinary Pension) Rules, 1993.

Copy of Department of Pension & Pensioners Welfare (DOP&PW)'s O.M.No.45/6/2008-P&PW(F) dated 7th December, 2009

Sub: Implementation of Government's decision on the recommendations of the VIth CPC – revision of the CCS (Extraordinary Pension) Rules, 1939 – Constant Attendant Allowance.

The undersigned is directed to say that on the recommendations of Sixth Central Pay Commission in para 5.1.44 of its report, orders were issued vide Department of Pension & Pensioners' Welfare O.M.No.38/37/2008-P&PW(A) dated 2.9.2008 that

"In the case of pensioners who retired on disability pension under the CCS (Extraordinary Pension) Rules, 1939, for 100% disability (where the individual is completely dependent on somebody else for day to day function), a Constant Attendant Allowance of Rs.3,000/- p.m. shall be allowed in addition to the disability pension, on the lines existing in Defence forces".

2. In this Department's O.M. dated 16th April,2009, the provisions of the payment of Constant Attendant Allowance on the civil side were also laid down.

3. Ministry of Defence, Department of Ex-Servicemens' Welfare vide their letter No.16(6)/2008(1)/D(Pension/Policy) dated 4.5.09 has issued orders to increase the rates of Constant Attendant Allowance by 25% every time when the Dearness Allowance payable on revised pay band goes up by 50%.

4. Based on the recommendations of Sixth Central Pay Commission as contained in their para 5.1.68, it has been decided that the rates of Constant Attendant Allowance payable to the Civilian employees shall also be increased by 25% every time the dearness allowance on the revised pay bands goes up by 50%.

5. Formal amendments to the Central Civil Services (Extraordinary Pension) Rules,1939, are being issued separately.

6. These orders issue with the approval of the Ministry of Finance, Department of Expenditure vide their U.O.No.372/E.V/09 dated 11.11.2009.

7. In their applicability to the personnel of the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller & Auditor General of India.

SERIAL CIRCULAR No.206/2009

Copy of Board's letter No. E(W)2009/UN1/11 dt.17.12.2009 is published for information, guidance and necessary action. Board's letters dated 4.5.09 and 12.08.09 quoted therein were circulated under SC Nos. 94/09 and 145/09, respectively .

Copy of Brd's ltr. No.E(W)2009/UN1/11 dt.17.12.2009 (RBE No.224/09) Uniform Circular No. 4/09

CORRIGENDUM

Sub: Supply of Uniform to eligible categories of Railway employees.

Ref: [i] E(W)2008/UN-1/10 dated 4.5.09

[ii] E(W)2006/UN-1/10 dated 12.8.09

Attention is invited to some discrepancies as detailed below in column (iii) observed in the Annexure IV to Dress Regulations-2004 circulated under Board's letter dated 4.5.09 referred at (i) above. The same may please be replaced as per the last column as under:

S.No.	Item No.	Style	Should be replaced
(i)	(ii)	(iii)	(iv)
1	38	21/S	In the Winter Style the word 'salwar' should be replaced by 'saree'.
2	41	Sub heading	The word 'Trout' should be read as 'Trouser'
3	Provisos	Item-6	This should be read as 4 sets every year for summer only.

This issues with the concurrence of Finance Directorate of the Ministry of Railways.

IMPORTANT INSTRUCTIONS ISSUED AS NON-SERIAL CIRCULARS DURING THE MONTHS FROM JANUARY TO MARCH , 2009

Letter No. PC/487/VI CPC/ACP dated 25.02.2009

Sub: Financial upgradation under ACP Scheme on implementation of revised pay structure under Sixth CPC.

A copy of Railway Board's letter No. PC-V/2009/ACP/1 dated 11.02.2009 is sent herewith for kind information and necessary action.

Copy of Railway Board's letter No. PC-V/2009/ACP/1 dated 11.02.2009.

Sub: Financial upgradation under ACP Scheme on implementation of revised pay structure under Sixth CPC.

As a consequence of implementation of 6th CPC recommendations a new pay structure has come into existence with effect from 01.01.2006. With a view to regulate the ACP Scheme in context of new /revised pay structure a reference seeking certain clarification has been made to DOP&T which is the nodal Deptt. Of the Government on the subject i.e. ACP. In such a position, it is advised that implementation of ACP Scheme may please be suspended immediately till further instructions are issued from Board's office.

Letter No. P[R]676/II dated 26.02.2009

Sub: Inter Divisional transfers within South Central Railway- forwarding of applications.

Instructions were issued under this office letter No. P[R]676/IRT dated 18.04.2005 that the applications for Inter Divisional transfers of Group 'C' staff and Group 'D' staff recruited through various modes [except the staff appointed on compassionate grounds] should be considered only on completion of a minimum of three years regular service.

GS/SCRE Sangh vide subject No. 120/83/07 contended that Inter Divisional transfers within the Zone may be considered when both the units agree for such requests.

After discussion, it was agreed that applications for Inter Divisional transfers within South Central Railway can be forwarded for registration. However, such requests should be considered as per the priority register only on completion of a minimum of three years regular service in terms of the instructions contained supra.

This issues with the approval of CPO.

Letter No. P[R]75/VII dated 23.03.2009

Sub: Conveyance charges for road journeys performed by Auto-Rickshaw / own scooter / Motor cycle / Motor Car.

Ref: Board's letter No. F[E]I/2008/AL-28/14 dated 01.12.2008 [SC No. 183/2008

In terms of Board's letter cited, the rates of mileage allowance is to be regulated at the following rates in places where no specific rates have been prescribed either by the Director of Transport of the concerned State or of the neighbouring States.

- | | | |
|----|--|----------------|
| i | For journeys performed in own car / taxi | Rs.16/- per Km |
| ii | For journeys performed by autorickshaw / own scooter | Rs.8/- per Km |

Transport Department of Government of Andhra Pradesh vide G.O. No. 166 dated 13.6.2008 have prescribed the rate of Rs.7/- per Km for journey by auto-rickshaw.

Accordingly, approval of CPO is hereby communicated for payment of Mileage allowance for journeys by road in auto-rickshaw /own scooter /motor cycle and taxi / own car at the following rates with effect from 1.9.2008.

- | | | |
|----|--|----------------|
| i | For journeys performed in own car / taxi | Rs.16/- per Km |
| ii | For journeys performed by autorickshaw / own scooter | Rs.7/- per Km |

This issues with the concurrence of FA& CAO/SC.

Letter No. P[R]473/VII dated 24.03.2009

Sub: Issue of Residential Card Passes to the employees on South Central Railway.

Attention is invited to Board's letter dated 23.1.2009 [SC No. 1/2009], wherein Board have decided that Transport Allowance be made admissible to those Railway employees who are already availing the RCP facility with a proviso that no further Railway or section will be added to the ambit of RC Passes in future.

References have been received from certain Units as to whether fresh requests for issue of Residential Card Passes with the benefit of Transport Allowance can be considered or otherwise.

The issue has been examined in terms of Para 2[iii] of Board's letter dated 12.9.2008 [SC No. 114/2008] and 23.1.2009 [SC No. 1/2009].

Inasmuch as the distance restriction of 1 Km for payment of Transport Allowance has been withdrawn and the existing Residential Card Pass users are allowed to draw Transport Allowance, it is decided that fresh requests from the employees for issue of Residential Card Passes may be considered with the benefit of Transport Allowance provided that no further railway or section will be added to the ambit of RC Passes in future.

This issues with the approval of Competent Authority.

Letter No. P[PC]487/VICPC/IMP dated 26.03.2009

Sub: Placement and fixation of pay of Group 'D' Railway employees [other than RPF/RPSF] in Grade Pay Rs.1800 in Pay Band Rs.5200-20200.

Attention is invited to Board's letters No. E[MPP]2008/3/17 dated 24.9.2008 [SC No. 130/08] and PC-VI/2008/1/3/1 dated 29.10.2008 [SC No. 155/08] wherein Board have decided that the existing Group 'D' posts in Grade Pay Rs.1300, Rs.1400, Rs.1600 and Rs.1650 in Pay Band -1S [Rs.44470-7440] [corresponding to pre-revised scales Rs.2550-3200, Rs.2610-3540, Rs.2610-4000 and Rs.2650-4000] are placed in Grade pay Rs. 1800 in Pay Band PB-1 [Rs.5200-20200] [corresponding to pre-revised scales Rs.2750-4400] w.e.f. 1.1.2006. These posts [as also posts where already existing in pre-revised Rs. 2750-4400 in the cadre/category] stand merged along with functions.

Guidelines in regard to placement of the existing regular Group 'D' staff in PB-1 Rs.5200-20200 with Grade Pay Rs.1800 and regulation of pay in such cases w.e.f. 1.1.2006 was communicated under this office letter of even No. dated 18.11.2008.

References are received from certain Divisions/Units as to whether Group 'D' employees who were promoted to Grades Rs.2750-4400 and higher after 1.1.2006 after due process of selection are to be exempted from re-training or otherwise.

The matter has been examined and it is decided that since employees have already been promoted to higher grades after due process of selection [suitability/trade test], they need not be subjected to re-training and they may be directly placed in PB-1 with Grade Pay Rs.1800/-.

No. P[R]605/Con/IV

Dated: 28-04-2009

All PHODs/HODs,
DRMs /BZA, GNT, GTL, HYB, SC & NED
Sr.DPOs /BZA, GNT, GTL, HYB, SC & NED

ADDENDUM

Sub: Procedure for conducting written examination as a part of selections from Group 'C' to Group 'B' – Policy- Addendum.

Ref: This office letter No. P[R]605/Con/IV dated 06.08.2008 and Addendum dated 08.08.2008

...

Attention is invited to this office letter No.P(R)605/Con/IV dated 6.8.2008 and Addendum dated 08.08.2008 wherein the guidelines/ instructions regarding the procedure for conducting written examination as a part of selections from Group 'C' to Group 'B' together with Duties of Paper Setting Officer (Annexure-A) and Duties of the Evaluating Officer (Annexure-B) was communicated.

Railway Board have in their letter No. E[GP]2006/2/59 dated 14.11.2008 (RBE No.176 /08) circulated as Establishment Serial Circular No. 180/2008, issued instructions on making corrections in the answers to objective questions by the candidates and the evaluation of the same.

In view of the above, the following may be added as para 6.1 to Annexure 'B' to this office letter dated 06.08.08 in the Duties of Evaluating Officer:

" 6.1. In the answers to objective type questions, wherever such questions are included in the written examination, no corrections of any type may be permitted. In case any correction is made, that answer shall not be evaluated at all. The correction may be any one of the following types [the list is illustrative and not exhaustive]:

- [a] Cutting;***
- [b] Over writing;***
- [c] Erasing;***
- [d] Scoring off a ticked answer in multiple-choice and ticking another answer; &***
- [e] Modifying the answer in any way.***

It may be mentioned here that the term objective type questions will include questions of the following type:

- [a] Multiple choice questions;***
- [b] Answer in yes or no;***

- [c] Fill in the blanks [maximum four words];**
[d] Match the following; &
[e] Any other type of question[s] for which answer is to be given in one word."

This has the approval of CPO.

No. P[R]554/VII

Dated:29-05-2009

ALL CONCERNED

Copy of PCE's letter No.W/547/A/12/G/Part/Vol.II/[w-11] dated 27.05.2009 is forwarded for information, guidance and necessary action.

Copy of Board's PCE's letter No. W/547/A/12/G/Part/Vol.II/[w-11] dated 27.05.2009 addressed to all Sr. DENs and XEN/EWS/LGD

Sub: Revision of water charges to be recovered from Gazetted Officers occupying Railway Bungalows for the periods from 10.10.2001 to 31.03.2009 and 01.04.2009 to 31.03.2014

Recoveries towards water charges from Officers occupying Railway Bungalows / Quarters are to be revised every 5 years. Accordingly, the charges have been revised with effect from 01.10.2001 to 31.03.2009 and 01.04.2009 to 31.03.2014 duly taking FA&CAO's concurrence and obtaining Sanction of General Manager.

The revised rates are as follows:

Type of Quarters	Existing Rate	Revised Rate w.e.f.	Revised Rate w.e.f.
		01.10.2001 to 31.03.2009	01.04.2009 to 31.03.2014
		[Rs.]	[Rs.]
Type VI	86.00	86.00	180.00
Type V & CCS Bldgs	61.00	61.00	128.00
Type IV & IV Spl.	52.00	52.00	110.00

Recoveries from officers for occupying railway quarters classified as lower than Type –IV i.e., subordinate quarters and also those occupying transit accommodation will be charged minimum of Rs.110/- w.e.f. 01.04.2009 to 31.03.2014.

Recoveries may be effected from the officers accordingly including arrears for the period from 01.04.2009 onwards. The next revision will be due from 01.04.2014 onwards.

Sd/-
[K. Raveendrababu]
CE/Works
For Principal Chief Engineer.

No. P[R] 521/IV

Dated: 15-06-2009

CSTE,CEE,CSTE/Con,PCE,CAO/C,
COS,CELE,CPRO,CCM,COM,CCO,
FA&CAO,CME,CMD

Sub: Proposals for creation/extension of work-charged posts .

...

Copy of Correction Slip No.142 to the Schedule of Powers,2003 together with corrigendum issued by GM's Office vide Memorandum No. G.203/Policy/Vol.XIII dated 27.5.2009 and 28.5.2009 on the above subject is sent herewith.

Item (iii) of column 6 of above Correction slip stipulates that proposals for creation /extension of work-charged posts should be routed through CPO. Therefore, all proposals for creation /extension of work-charged posts may be sent to the cadre officers in this office for taking further necessary action.

Copy of Memorandum No. G.203/Policy/Vol.XIII dated 27.05.09 issued by DGM[G]

Sub: Correction Slip No. 142 to the SOP 2003 Edition – Amendment to Item
No. 1[b][i] [Part-II] under Part 'F' [Establishment matters].

**

The following correction is issued in supersession of powers conferred earlier against Item No. 1[b][i] [Part-II] under Part 'F' Establishment Matters of SOP 2003 Edition. The revised powers, as modified, may be read as follows:

Item No. 1[b][i] [Part-II] under Part 'F' Establishment Matters of SOP 2003 Edition:

S.No.	Nature of Powers	PHOD/HOD	DRM/ADRM SAG Officers in Field units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	Remarks
1	2	3	4	5	6
1	[b][i] creation /extension of work-charged posts	NIL	NIL	NIL	i] Finance Concurrence is necessary in all cases irrespective of whether or not the posts are specifically provided for in the Sanctioned Estimates. ii] Prior personal approval of GM is necessary for creation / Extension of work charged posts [for both Gazetted & Non- Gazetted posts]. iii] The proposal of all the departments should be routed through CPO.

This has the approval of the General Manager.

Copy of Letter No. G.203/Policy/Vol.XIV dated 28.05.09 issued by DGM[G]

CORRIGENDUM TO CORRECTION SLIP No. 142
to the SOP 2003 Edition –

Part 'F' [Establishment matters].

**

The following shall be taken as Corrigendum to Correction Slip No.142 against under Remarks [No. ii] of Serial No. 1[b][i] for Creation /Extension of work charged posts:

ii] Personal sanction of GM is necessary for creation / Extension of work charged posts [for both Gazetted & Non-Gazetted posts].

The other contents of the said Correction Slip No. 142 remain unchanged.

No.P(R)418/III

Dt. 17-6-2009

ALL CONCERNED

Sub: Special dispensation in the form of Special Casual leave to Central Government employees with disabilities

Attention is invited to Railway Board's letter dated 26.12.2008 circulated under Serial Circular No. 208/2008, wherein Board have conveyed their decision for grant of special casual leave for 4 days in a calendar year to Railway employees with disabilities as defined in the Persons with Disabilities [Equal Opportunities, Protection of Rights and Full Participation] Act, 1995 for specific requirements relating to the disability of the official.

The Special Casual Leave of four days may be granted on application to Railway employees with disabilities on any of the following occasions:

1. For attending periodical health check-up in Hospitals.
2. For getting their tricycle/motorized vehicle/ wheel chair repaired
3. For obtaining artificial limbs / periodical adjustments to the artificial limbs, etc.
4. For obtaining a certificate from Authorised Medical Attendant for exemption from payment of profession tax.
5. For attending Seminars/ health camps organized by State/Central Government exclusively for such employees.

The Special Casual Leave may be sanctioned by an authority competent to sanction the Casual Leave and a separate Register maintained for accountal of the same.

No. P[R] 605/XI

Dated: 18 -06-2009

FA&CAO,CSC/RPF/SC, Dy.CMM/M&E/LGD
DRM/P/SC,HYB,GTL,BZA,NED,GNT
SMM/G&S/MFT,Sr.MPS/SC,P/ZRTI/MLY
WPO/GTPL,TPTY,LGDS

Sub: Filling up the posts in Group 'C' category from Grade Pay

Rs.1800/- to Grade Pay Rs.1900 in PB-1 (Rs.5200-20200)
against the prescribed percentages.

Attention is invited to Para 104 of IREM, 1989 Edition, which stipulates that all appointments will be made on probation for a period of two years. For trainees or apprentices appointed to a working post after the conclusion of their training, the probationary period commences on the date of such appointment.

Para 189[4][ii] of IREM envisages that Group D Railway servants, to be eligible for promotion to Group 'C' posts, against 33. 1/3 % quota, should have put in a minimum of three years of continuous service. This does not apply to SC/ ST candidates.

Reference is invited to Board's letter dt. 22.2.2003 (S.C.No.33/2003) wherein clarification was issued that while the concession of service rendered as CL/Substitutes towards reckoning service required as eligibility condition for appearing in the selection for promotion to Group 'C' posts against 33.1/3 % will continue to be available, subject to the condition that no person will be eligible to appear in the selection unless he has satisfactorily completed the period of probation in the recruitment grade.

During probation, performance of an employee for retention in service is under observation, he/she cannot be considered for further promotion during the said period. As such the eligibility for appearing in the selection for promotion to Group 'C' posts has been made subject to satisfactory completion of probation. Probation is required to be completed in regular employment only as against ad-hoc or casual service. Though the concession is available to SC/ST candidates to appear for Group 'C' posts without any service condition as per para 189[4][ii] of IREM, it is subject to satisfactory completion of period of probation of 2 years in the regular employment.

Despite the existence of the above instructions, notifications are being issued by the Divisions/units without stipulating the condition of satisfactory completion of the period of probation in the regular employment for filling up the posts in Group 'C' category from Grade Pay Rs.1800/- to Grade Pay Rs.1900 in PB-1 (Rs.5200-20200) against the prescribed percentages.

Henceforth in all the notifications being issued for filling up the posts in Group 'C' category from Grade Pay Rs.1800/- to Grade Pay Rs.1900 in PB-1 (Rs.5200-20200) against 33.1/3% and 16.2/3% quotas, the following may be incorporated along with other existing conditions :

1. All employees volunteering, including SC/ST who have satisfactorily completed the 2 year period of probation in the recruitment grade need only apply.
Note: In respect of trainees or apprentices the probationary period commences from the date he/she is appointed to a working post after conclusion of training/apprenticeship
2. CL/Substitute service rendered after conferment of T/Status before regular absorption will be counted as service for appearing in the selection for promotion to Group 'C' posts, subject to satisfactory completion of the period of probation of 2 years in regular employment.

This issues with the approval of CPO.

.....

No. P[R]605/Con/IV

Dated: 29-06-2009

All PHODs /HODs
DRMs/ BZA, GNT, GTL,HYB, SC & NED
Sr.DPOs/ BZA, GNT, GTL,HYB, SC & NED

CORRIGENDUM

Sub: Procedure for conducting written examination as a part of selections from Group 'C' to Group 'B' – Policy- Corrigendum.

Ref: This office letter No. P[R]605/Con/IV dated 06.08.2008 and Addenda dated 08.08.2008 and 28.04.09

Please refer to this office letter No. P[R]605/Con/IV dated 06.08.2008 wherein the guidelines / instructions regarding the procedure for conducting written examination as a part of selections from Group 'C' to Group 'B' was circulated.

Para 6 of Annexure 'A' listing out the duties of the Paper Setting Officer may be read as under:

FOR

6. The paper setting officer may please send the key to the question paper in sealed cover to Dy.CPO/Gaz for onward transmission to the paper evaluating officers in the same sealed condition.

READ AS

6. The paper setting officer may please send the key to the objective type questions in a sealed cover to Dy.CPO/Gaz for onward transmission to the paper evaluating officer in the same sealed condition.

This issues with the approval of CPO.

No. P(PC)487/VI CPC/ACP

Dt- 24 -7-2009.

ALL CONCERNED

Sub: Recommendations of the Sixth Central Pay Commission – Modified Assured Career Progression Scheme (MACPS) for Railway employees.

...

Attention is invited to Board's letter No.PC-V/2009/ACP/2 dated 10.6.2008, (S.CNo.85/2009) regarding Modified Assured Career Progression scheme for Railway employees w.e.f. 1.9.2008. It was advised in the above circular that the cadre controlling officer shall constitute the first screening committee within one month from the date of issue of the instructions, to consider the cases maturing upto 30.06.2009 for grant of benefits under the MACPS. Action in this regard would have been taken by the Cadre Controlling Officers.

The following further instructions are issued to regulate the benefit under MACPS to the eligible employees :-

1. MACPS is to be **granted by perusal of Service records / ACRS (as the case may be)** of the employees by the Screening Committee on non-functional basis as under:-
 - i) subject to declaring fitness in the hierarchy of grade pay within PB-1.
 - ii) Benchmark of 'good' till the grade pay of Rs.6600/- in PB-3.
 - iii) Benchmark of 'Very good' to the grade pay of Rs.7600/-and above.

ACRS/Working report of last 03 years, including the latest, should be considered for the above purpose.

ACRs /Service records (where applicable) and DAR/SPE/Vigilance clearances should be called for in respect of all the candidates who are eligible for the benefit of MACPS in advance so that the same can be put up to Screening Committee.

Where one or more ACRs have not been written for any reason during the relevant period the Screening Committee should consider the ACRs of the years preceding the period in question and, if in any case even these are not available, the Screening Committee should take the ACRs of lower grade into account, to complete the number of ACRs required to be considered. If this is also not possible, all the available ACRs should be taken into account. (Auth: SCR S.C.No.54/97)

2. Promotions/upgradations granted under the ACPS in the past to those grades which now carry the same grade pay due to merger of pay scales/ upgradations of posts shall be ignored for the purpose of granting financial upgradation under MACPS. (Item 5 of Annexure to Bd's letter)

For example, in case of employees who earned the financial upgradation/ promotion to the post of OS-II, OS-II Typing/ OS-I Typing/ Stenographer Gr. I / PS-II/ JE Gr.I prior to 1.1.2006, such promotions are to be ignored on account of merger of the pre-revised scales of Rs.5000-8000, Rs.5500-9000 and Rs.6500-10500. In such cases financial upgradation to the next higher grade pay Rs.4600/- may be allowed on completion of requisite residency period provided he was initially recruited to Group 'C' category [Grade Pay Rs.1900].

3. Where employees got third promotion on regular basis on a date later to 01.09.2008, but entitled to benefit of 3rd financial upgradation from 1.9.2008, they may be allowed the benefit of 3rd ACP from 1.9.2008.
4. Cases where employees are due for MACPS as on 1.9.2008 and retired /medically de-categorised/expired subsequently are also to be allowed the benefit of ACP from the said date and pensionary benefits revised in such cases, accordingly.
5. Promotions earned in the post carrying same grade pay in the promotional hierarchy as per the rules shall be counted for the purpose of MACPS. This will apply in the case of horizontal promotions granted to running cadre i.e., promotion from Sr.Goods Driver in GP Rs.4200/- to Passenger Driver with GP Rs.4200/-.
6. Service rendered as a Trainee/Apprentice before regular absorption to a working post is not to be counted for the purpose of MACPS.
7. Where employees got two regular promotions without any financial upgradation under the earlier ACP Scheme- 1999 and are stagnating in the same grade pay for more than 10 years in the grade pay attached to the second promotion or on completion of 30 years of service, they are eligible for 3rd financial upgradation under new MACPS.
8. Fixation benefit i.e. 3% of pay plus GP in lower grade is not to be extended to staff transferred at their own request from higher grade to lower grades from one seniority unit to another with protection of pay at the time of grant of 2nd financial upgradation to the same higher grade.

The cases maturing upto 30.6.2009 for grant of benefit under MACPS to the eligible employees **should be completed by 28-8-2009** and compliance reported to Secretary to CPO to apprise the position to CPO.

This issues with the approval of CPO.

No.P(R)/24/II

Date: 29.07.09

ALL CONCERNED

Sub: Grant of advances for purchase of conveyance – incorporation of stipulated conditions in the sanction Memoranda.

* * *

Instances have come to the notice of Vigilance that the relevant conditions applicable for the grant of purchase of a conveyance are not being incorporated in the sanction memoranda of advances thereby resulting in non-compliance of some of the conditions stipulated for such advances by the employees inviting vigilance complaints and audit objections in certain cases.

In terms of Chapter XI of IREM Vol.I, 1989 Edition, a Railway servant may be granted advance for the purchase of Motor Car/Motor Cycle/ Scooter/ Moped/ Computer subject to the condition stipulated thereof for the grant of particular advances. The sanction memoranda should also stipulate the condition for recovery of 2 ½% above the prescribed rate. If the conditions attached to the sanction including those relating to the recovery of amount are fulfilled completely to the satisfaction of the competent sanctioning authority, a rebate of interest to the extent of 2 1/2% will be allowed.

Instructions are once again reiterated to all concerned that all the conditions in accordance with the extant rules under Chapter XI of IREM, Vol.I, 1989 Edition as shown in Annexure I to III (enclosed) should invariably be incorporated in the memorandum of sanction for the purchase of particular type of conveyance/item so that chances of ignorance related mistakes by the employees availing loans can be eliminated.

This issues with the approval of the competent authority.

DA: As above.

Annexure-I

CONDITIONS TO BE INCORPORATED IN THE SANCTION MEMORANDUM
COMMUNICATING SANCTION OF SCOOTER/ MOTOR CYCLE/ MOPED ADVANCE.

The following documents should be produced within a period one month from the date of purchase of the vehicle or within 2 months from the date of drawal of advance, whichever is earlier, to show that the vehicle purchased by him/her has actually been transferred in his name, by the competent authority.

1. Cash receipt in original.
2. Attested copy of RC book.

Any failure to submit documents stated above, will be viewed seriously and penal interest on the entire amount of advance from the date of drawal to the date of submission of the registration book will be recovered at higher rate i.e., 2 ½% above the prescribed rate. **(S.C.No.46/86).**

2. The railway servant shall not sell or transfer the conveyance so long as the amount of advance together with the interest on such amount is not completely repaid except with the permission of the competent authority. **(Ref: Para 1108(4) of IREM)**

3. Recovery will commence with the first drawal of pay after the advance is drawn. The authority sanctioning the advance may permit recovery to be made in lesser number of instalments if the railway servant so desires. The amount of interest will be recovered in one or more instalments, with a proviso that such instalment being not appreciably greater than the instalments by which the principal was recovered. The recovery of interest will commence from the month following that in which the whole of principal has been repaid. **(Ref.Sub.Para (10) of Para (1108) of IREM).**

4. Where the amount of advance is retained beyond one calendar month from the date of drawal of advance, penal interest will be recovered on the amount of advance at the rate applicable. **(Ref: Para 1108(5) of IREM)**

5. The cash receipt produced will be scrutinized by the sanctioning authority to ensure that advance was utilized for the purchase of the conveyance within the prescribed period and the actual price is not less than the amount of advance. If the price is less than the amount

of advance sanctioned, the balance should be refunded forthwith. ((**Ref: Para 1108(8) of IREM**)

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Annexure-II

CONDITIONS TO BE INCORPORATED IN THE SANCTION MEMORANDUM
COMMUNICATING SANCTION OF COMPUTER ADVANCE

1. The personal computer should be purchased within one month of the drawal of the advance and the following documents should be produced immediately:
 - i. Original Cash Receipt for having purchased the computer
 - ii. Mortgage Bond in duplicate.
2. If the advance is retained beyond one month without purchase of the personal computer, penal interest will be chargeable. Also failure to produce the original receipt of the personal computer within one month of purchase or within two months of drawal of advance will render to Railway servant liable for levy of penal interest. **(Ref.1108(5) note (ii) of IREM)**.
3. The railway servant shall not sell or transfer the personal computer so long as the amount of advance together with the interest on such amount is not completely repaid except with the permission of the competent authority. **(Ref. Para 1108(4) of IREM)**
4. Failure to execute Mortgage Bond in time will render the railway servant to refund the whole of the amount of advance with interest accrued thereon (Ref. (**Sub-para 7(2) of Para 1108 of IREM**)).
5. The cash receipt produced will be scrutinized by the sanctioning authority to ensure that advance was utilized for the purchase of the computer within the prescribed period and the actual price is not less than the amount of advance. If the price is less than the amount of advance sanctioned, the balance should be refunded forthwith. **(Ref. Para 1108(8) of IREM)**
6. Recovery will commence with the first drawal of pay after the advance is drawn. The authority sanctioning the advance may permit recovery to be made in lesser number of instalments if the railway servant so desires. The amount of interest will be recovered in one or more instalments, with a proviso that such instalment being not appreciably greater than the instalments by which the principal was recovered. The recovery of interest at the rates applicable for purchase of Motor Car will commence from the month following that in which the whole of principal has been repaid. **(Ref. Sub. Para (10) of Para (1108) of IREM)**.

Annexure-III

CONDITIONS TO BE INCORPORATED IN THE SANCTION MEMORANDUM
COMMUNICATING SANCTION OF MOTOR CAR

1. The motor car should be purchased within one month of the drawal of the advance and the following documents in original with a Xerox copy should be produced immediately. The originals will be returned after verification.
 - i. Original Cash Receipt for having purchased the motor car

- ii. Mortgage Bond hypothecating the conveyance (motor car) to the President as security for the advance, together with insurance cover.
2. If the advance is retained beyond one month without purchase of the vehicle, penal interest will be chargeable. Also failure to produce the registration book of the vehicle within one month of purchase or within two months of drawal of advance will render to Railway servant liable for levy of penal interest.(Ref.1108(5) note (ii) of IREM)
3. Failure to execute Mortgage Bond in time will render the railway servant to refund the whole of the amount of advance with interest accrued thereon (Ref. (**Sub-para 7(2) of Para 1108 of IREM**))
4. The railway servant shall not sell or transfer the conveyance so long as the amount of advance together with the interest on such amount is not completely repaid except with the permission of the competent authority. (**Ref. Para 1108(4) of IREM**).
5. The cash receipt produced will be scrutinized by the sanctioning authority to ensure that advance was utilized for the purchase of the motor car within the prescribed period and the actual price is not less than the amount of advance. If the price is less than the amount of advance sanctioned, the balance should be refunded forthwith. (**Ref. Para 1108(8) of IREM**).
6. Recovery will commence with the first drawal of pay after the advance is drawn. The authority sanctioning the advance may permit recovery to be made in lesser number of instalments if the railway servant so desires. The amount of interest will be recovered in one or more instalments, with a proviso that such instalments being not appreciably greater than the instalments by which the principal was recovered. The recovery of interest will commence from the month following that in which the whole of principal has been repaid. (Ref.Sub.Para (10) of Para (1108) of IREM).
7. Interest is applicable at the rates for purchase of Motor Car.
8. If the officer has any official dealings with the seller, he should take prior permission from the administration in terms of Rule 18[3] of RS [Conduct] Rules, 1966 and in case there is no official dealing with the seller, the transaction may be intimated within one month from the date of purchase of the vehicle.

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No. P(PC)487/VI CPC/ACP

Dt- 24-7-2009.

ALL CONCERNED

Sub: Recommendations of the Sixth Central Pay Commission – Modified Assured Career Progression Scheme (MACPS) for Railway employees.

Attention is invited to Board's letter No.PC-V/2009/ACP/2 dated 10.6.2008, (S.CNo.85/2009) regarding Modified Assured Career Progression scheme for Railway employees w.e.f. 1.9.2008. It was advised in the above circular that the cadre controlling officer shall constitute the first screening committee within one month from the date of issue of the instructions, to consider the cases maturing upto 30.06.2009 for grant of benefits under the MACPS. Action in this regard would have been taken by the Cadre Controlling Officers.

The following further instructions are issued to regulate the benefit under MACPS to the eligible employees :-

1. MACPS is to be **granted by perusal of Service records / ACRS (as the case may be)** of the employees by the Screening Committee on non-functional basis as under:-
 - i) subject to declaring fitness in the hierarchy of grade pay within PB-1.

- ii) Benchmark of 'good' till the grade pay of Rs.6600/- in PB-3.
- iii) Benchmark of 'Very good' to the grade pay of Rs.7600/-and above.

ACRS/Working report of last 03 years, including the latest, should be considered for the above purpose.

ACRs /Service records (where applicable) and DAR/SPE/Vigilance clearances should be called for in respect of all the candidates who are eligible for the benefit of MACPS in advance so that the same can be put up to Screening Committee.

Where one or more ACRs have not been written for any reason during the relevant period the Screening Committee should consider the ACRs of the years preceding the period in question and, if in any case even these are not available, the Screening Committee should take the ACRs of lower grade into account, to complete the number of ACRs required to be considered. If this is also not possible, all the available ACRs should be taken into account. (Auth: SCR S.C.No.54/97)

- 9. Promotions/upgradations granted under the ACPS in the past to those grades which now carry the same grade pay due to merger of pay scales/ upgradations of posts shall be ignored for the purpose of granting financial upgradation under MACPS. (Item 5 of Annexure to Bd's letter)

For example, in case of employees who earned the financial upgradation/ promotion to the post of OS-II, OS-II Typing/ OS-I Typing/ Stenographer Gr. I / PS-II/ JE Gr.I prior to 1.1.2006, such promotions are to be ignored on account of merger of the pre-revised scales of Rs.5000-8000, Rs.5500-9000 and Rs.6500-10500. In such cases financial upgradation to the next higher grade pay Rs.4600/- may be allowed on completion of requisite residency period provided he was initially recruited to Group 'C' category [Grade Pay Rs.1900].

- 10. Where employees got third promotion on regular basis on a date later to 01.09.2008, but entitled to benefit of 3rd financial upgradation from 1.9.2008, they may be allowed the benefit of 3rd ACP from 1.9.2008.
- 11. Cases where employees are due for MACPS as on 1.9.2008 and retired /medically de-categorised/expired subsequently are also to be allowed the benefit of ACP from the said date and pensionary benefits revised in such cases, accordingly.
- 12. Promotions earned in the post carrying same grade pay in the promotional hierarchy as per the rules shall be counted for the purpose of MACPS. This will apply in the case of horizontal promotions granted to running cadre i.e., promotion from Sr.Goods Driver in GP Rs.4200/- to Passenger Driver with GP Rs.4200/-.
- 13. Service rendered as a Trainee/Apprentice before regular absorption to a working post is not to be counted for the purpose of MACPS.
- 14. Where employees got two regular promotions without any financial upgradation under the earlier ACP Scheme- 1999 and are stagnating in the same grade pay for more than 10 years in the grade pay attached to the second promotion or on completion of 30 years of service, they are eligible for 3rd financial upgradation under new MACPS.
- 15. Fixation benefit i.e. 3% of pay plus GP in lower grade is not to be extended to staff transferred at their own request from higher grade to lower grades from one seniority unit to another with protection of pay at the time of grant of 2nd financial upgradation to the same higher grade.

The cases maturing upto 30.6.2009 for grant of benefit under MACPS to the eligible employees **should be completed by 28-8-2009** and compliance reported to Secretary to CPO to apprise the position to CPO.

This issues with the approval of CPO.

No. P[R] 563/VIII

Dated: 31-07-2009

COM, CCM, CCO
DRMs[P]/SC, HYB, BZA, GTL, GNT, NED

Copy of Board's letter No.E[NG]II/94/RR-1/29 dated 09.07.2009 addressed to Chairman/RRB/Ajmer and copied to GMs/All Indian Railways, is forwarded for information, guidance and necessary action.

Copy to : Dy.CPO/HQ., SPO/T/HQ, APO/Recrtd

Copy of Board's letter No. E[NG]II/94/RR-1/29 dated 09.07.2009 addressed to Chairman/RRB/Ajmer and copied to GMs/All Indian Railways

Sub: Age limits for recruitment of Traffic Apprentice & Commercial Apprentice from open market.

Ref: RRB/Ajmer's letter No. RRB/AJ/Recrtd/Age/2009 dated 15.06.2009

It has come to the notice of this Ministry that different Railway Recruitment Boards [RRBs] are publishing different age limits in the notifications for recruitment of Traffic Apprentices and Commercial Apprentices from open market . The matter has been looked into in terms of extant instructions and it is clarified that age limit, as on date, for above purpose for general candidates is 18-30 years. Further relaxation of three years duration in upper age limit is permissible till 03.02.2010, therefore, presently the age limit may be notified as 18-33 years in notifications for open market recruitment of Traffic and Commercial Apprentices on the railways.

No. P[R]64/VI

Dated: 31-07-2009

DRM{P}s/ SC, HYB, BZA, GNT, GTL, NED

Sub: Payment of Breakdown Overtime Allowance to Mechanical Foremen in scale Rs.2000-3200 [RSRP].

Railway Board in their letter No. E[P&A]II/92/BDA/1 dated 07.12.1992 advised that Supervisors who are attending Breakdown duties are not eligible for payment of Overtime Allowance under rule 1420 of IREC Vol.II. This aspect was communicated along with a copy of above Board's letter to all the Sr.DPOs / DPOs under Dy.CPO/M. EL.&PC's D.O. letter No. P.135/R&M/UBL dated 24.12.1992. However, a copy of Board's letter dated 07.12.1992 is once again forwarded for strict adherence.

Copy of Board's letter No. E[P&A]II/92/BDA/1 dated 07.12.1992 addressed to GM/SCR/SC

Sub: Payment of Breakdown Overtime Allowance to Mechanical Foremen in scale Rs.2000-3200 [RSRP].

Rule 1420 of Indian Railway Establishment Code, Vol.II envisages payment of Overtime Allowance in accordance with the normal rules to the staff attending to breakdown duties. The Supervisors are not entitled to payment of Overtime Allowance under the normal rules. As regards Rule 1505- R.II, the same empowers the General Managers to grant Overtime Allowance to Chargemen, Assistant Chargemen [including Journeymen], Mistries Grade I and Workmen employed in Printing Presses, workshops and sheds. This provision has nothing to do with the attending to the breakdown duties.

2. All employees classified as 'Supervisors' and 'Excluded' under Hours of Employment Regulations [HOER] are **NOT** entitled to overtime. Similar position exists for Supervisors under the Factories Act if their wages exceed Rs.1600/- per month. Categories specified in Rule 1505- R.II can be paid Overtime Allowance at single rate. Foremen are, however, not included in this Rule.

3. Keeping the above in view, the demand for payment of Overtime Allowance to Mechanical Foremen attending to breakdown duties cannot be agreed to. Furthermore, if any erroneous orders have been issued making the Supervisors attending to breakdown duties entitled to the payment of Overtime Allowance, the same may be withdrawn and the position rectified.

No.P(R)605/XII

Dt. 06-8-2009

DRM[P]s / SC, HYB, BZA, GTL, GNT, NED
WPO/LGDS, TPTYs, GTPL
WM/EWS/LGD, SMM[G&S]MFT, Sr. Manager [P&S],
APO/S&T/MFT

Sub: Conduct of Selections in Non-Gazetted cadres.

...

The promotion of staff within Group 'C' by selection or non-selection method is regulated by provisions contained in Section 'B' of Chapter II of Indian Railway Establishment Manual Volume I, 1989 Edition.

Guidelines as contained in Chapter II of IREM-Vol.I incorporating the corrections issued from time to time were published in the form of a booklet during October, 2007 and sufficient copies of the booklets were supplied to the Divisions / Units for information, guidance and necessary action by the Members of the Selection Boards and Personnel Officers.

Further, while communicating the guidelines /instructions to be followed by the evaluating officer in departmental selections for Non-gazetted staff, it was made clear under this office letter of even number dated 27.03.2008, that the Personnel Officer in charge of the selection should ensure that a copy of the guidelines /instructions be sent every time along with the coded answer books to the evaluating officer as soon as the written test for the selection is held.

In order to avoid irregularities in the conduct of departmental selections it is once again reiterated that a copy of the guidelines on the subject should invariably be given to the members of the selection committee as soon as they are nominated and a certificate obtained from them that they have received the same.

This issues with the approval of the competent authority.

No.P(R)491

Dt. 21-8-2009

FA&CAO/SC,
DRM[P]/ SC, HYB, BZA, GNT, GTL, NED
Dy.CPO/CN/SC, SPO/RE/Projects
Principal, ZRTI/MLY, RDC/LGD, S&AO/SC,
WPO/LGDS, TPTY, GTPL
WM/EWS/LGD, SMM[G&S]MFT, Sr. Manager [P&S],
Chief Cashier/SC, APO/S&T/MFT,
APO/Bills/HQrs

Sub: Change of Bank Accounts by Railway employees.

...

During sample checks conducted by the Vigilance Branch it has been observed that some of the Railway employees are taking loans from Banks to which their salary is being credited and are later changing to a new Bank to prevent recovery of loan. In such situations, the outstanding loan amount is being recovered from the salaries of the railway employees who stood as guarantors.

Instructions exist that in terms of Board's letter No. 2006/AC-II/17/1 dated 14.3.2006 [SC No. 45/2006] it is not incumbent on the Railway administration to act as a guarantor to the Banks or other financial institutions on behalf of the railway employees for the private loans availed by them. Whenever instances of taking loans, non-repayment etc. by Railway employees on their own comes to the notice of Railway administrations, it should be examined whether there has been any violation of Railway Services [Conduct] Rules, 1966 and if so, necessary action is to be taken against such employees in terms of these instructions.

In order to protect the interests of Railway employees who stood as guarantors to other Railway employees who availed private loans from Banks or other financial institutions, it is decided that whenever requests for change in Bank account from the employees is received, the Bill Drawing Officers should insist on a "No Objection Certificate" from the current Bank before effecting the change in Bank account of the employees to which the salary is credited. This procedure is also to be invariably followed in the case of employees moving from one station to another on promotions /transfer and requests to credit their salary to an account other than the one mentioned in the Last Pay Certificate. The change in the Bank account is to be effected only after obtaining the specific approval of the concerned Bill Drawing Officer.

This issues with the approval of the Competent Authority .

No. P[R]535/VII

Dated: 15 -09-2009

DRMs/P/SC, HYB, BZA, GTL, GNT, NED
Dy.CPO/Cn/SC, WPO/LGD, GTPL, TPTY
SMM/G&S/MFT, Sr.MPS/SC ,SPO/RE/SC,

Sub: Merger of grades in 6th CPC– Revised classification and mode of filling up of non-gazetted posts.

Ref: Board's letter No. E[NG]I-2008/PM1/15 dated 03.09.2009 [RBE No. 161/2009, SCR/SC No. 143/09].

The Divisions / Units are aware that the mode of filling up of non-gazetted posts in merged grades were communicated vide Board's orders cited. The following further guidelines are issued for filling up of all vacancies **as existed on 31.08.09** in the merged grades:

1. The posts in the merged grades are to be filled as per the percentages prescribed in Board's letter circulated under SCR/SC No. 191/03 [Cadre restructuring orders].

2. The normal selection procedure i.e. by calling candidates in 1:3 ratio for the selection posts and 1:1 ratio for non-selection posts is to be invariably followed for filling up the posts carrying the Grade Pay of Rs.4200 and 4600.
3. Assessment of vacancies: The vacancies as on 31.08.2009 only are to be reckoned and the period of assessment in normal course shall not be invoked. This should be adopted in cases of both Selection and non-selection posts.
4. The candidates need not be subjected to any written test and the posts carrying the GP Rs.4200 may be filled up on the basis of suitability with prescribed benchmark i.e. 6 marks out of 15 marks in last three years ACRS duly keeping in view the existing instructions for promotions based on ACRs. Similar exercise may be carried out for filling up the posts carrying the GP Rs. 4600 and above where the prescribed benchmark is 7 marks out of 15 marks in last three years ACRS. Extant instructions on obtaining DAR/Vig. clearance shall continue to hold good.
5. For filling up the posts carrying the GP 4200 and 4600, where CRs for 2008-09 of some candidates are not available, ACRS up to the year 2007-08 for all the candidates in the zone of consideration may be taken for uniform application.
6. The posts vacant as on 31.08.09 against LDCE /General Selection in the existing scale of Rs.5500-9000/6500-10500 where applicable, should be filled by the Cadre Controlling Officers in Headquarters by issuing a fresh notification.
7. In the merged grades of JE-I & JE-II where JE-I is controlled by Headquarters, the roster of JE-I should be kept in a separate block saturating the roster with the seniormost JE-II from the integrated seniority list and the position should be advised to the Division so that action can be taken to fill up the posts of JE-II by the Divisions. Similar action may be taken in case of other merged categories.
8. The posts in scale Rs.5000-8000 [earmarked for promotional/LDCE/Inter App.] hitherto filled up by the Divisions/Workshops/units may as per the existing instructions, be continued to be filled up in the manner prescribed in Board's orders [SC No. 143/09] at the Divisional / Workshop/Unit level duly endorsing a copy of the orders to the Cadre controlling Officer in Headquarters.
9. Promotions, if any, made in the merged grades [**except running categories and for promotions from Sr. Technician to JE-II**], contrary to the classification of posts cited in SC No. 143/09, after 01.01.06 are to be treated as null and void and all such cases may be reviewed.
10. Promotions, if any, ordered, from the grade pay Rs.4200 to Grade Pay Rs.4600 as per the existing classification and the classification indicated in SC No. 143/09 is one and the same, need not be reviewed and these promotions are to be treated as valid promotions.

Illustrations for filling up the posts in the merged grades in Grade Pay Rs.4200 and 4600/- in certain categories are given below:

Ex-I: Case of SSE and SE in V PC scales Rs. 7450-11500 and Rs. 6500-10500 respectively merged to constitute a single posts with grade pay Rs.4600 w.e.f. 01.01.06 where the % of distribution of the posts in the different grades in the cadre is equal to the posts available in the grades as sanctioned strength:

Let the total number of SSE posts in a cadre in scale Rs.7450-11500 - **21**

Mode of filling up: 100% promotion.

Let the total number of SE posts in a cadre in scale Rs.6500-10500 - **29**

Mode of filling up- 80% promotional quota **23**

20% D.R. quota **06**

Maintenance of Post Based Roster after merger of above two grades into single grade pay Rs.4600 w.e.f. 01.01.06:

- As was maintained hitherto three separate roster have continued to be maintained:

1. Separate block should be kept for the 21 posts with required communal breakups duly posting all the incumbents of SSE and if any shortage i.e against vacant post in meeting the 21 in number, it shall be filled in virtually by posting incumbents from SE position(as is being done hitherto in regular promotion in the cadre but on virtual basis) duly meeting the reservation points there against. This enables assessment of exact vacancies to be filled to the respective modes for the erstwhile SE grade.

2. Now the other two rosters one for the 80% and the other 20% are to be updated, vacancies noted with the required breakup for filling up and action taken to fill up these posts as envisaged.

3. In a nut shell :

The old rosters maintained for the above grades ie 7450-11500 and 6500-10500 prior to 1.1.06 are to be recast into three rosters as indicated below w.e.f. 1.1.06:

1	For 21 posts -21 senior most staff with communal break up kept in a separate block [erstwhile 7450-11500 roster of SSEs]	1 Roster
2	20% DR quota of 29 posts i.e. 6 posts [Erstwhile 6500-10500 roster of SEs]	2 nd Roster
3	80% promotional quota of 29 posts i.e. 23 posts[Erstwhile 6500-10500 roster of SEs]	3 rd Roster

Ex-II. in filling up of posts in the Grade Pay Rs.4200 in the category of Technical Supervisors in scales Rs.5500-9000 andRs.5000-8000 while the sanctioned strength is equal to the % of distribution of the posts in the cadre:

Let the total number of JE.I posts in a cadre in scale Rs. 5500-9000 **24**

Mode of filling up: 100% promotion.

Let the total number of JE.II posts in a cadre in scale Rs. 5000-8000 **26**

Mode of filling up	50% DR	13
	25% Promotion quota	7
	25% Inter App.	6

Position of Post Based Roster after merger of above two grades into single grade pay Rs.4200 w.e.f. 01.01.06

Total posts **50 = 24:26**

24 posts of JE –I in scale Rs.5500-9000 [Sr. most staff with communal break up] should be kept in a separate block.

The balance 26 posts should be filled up by DR, promotional and Inter App. quota as per the prescribed percentages [50%, 25% & 25%] the erstwhile JE-II rosters .

If there are any vacant posts on 31.8.09 in the first block, the names of the senior-most staff in the second block with communal break up may be placed the first block.

The old rosters maintained for the above grades ie 5500-9000 and 5000-8000 prior to 1.1.06 are to be recast into four rosters w.e.f. 1.1.06: i.e. one roster for the 24% of seniormost staff in erstwhile grade Rs.5500-9000 is to be separated and kept as separate block and the rosters for the remaining 26% of posts in scale Rs.5000-8000 are to be maintained separately for DR, promotional and Inter App. Quota, respectively.

Thus in this supervisor's cadre we may have to maintain 07 rosters viz:

S. No.	Category	Scale	Grade Pay	% of posts	No. of Posts	Mode of filling up of Posts	Rosters to be casted
1	SSE	7450-11500	4600	21	21	SEPARATE BLOCK	I
2	SE	6500-10500		29	29	6 Posts – 20% DR 23 Posts – 80% Prom. Quota	ii iii
3	JE I	5500-9000	4200	24	24	SEPARATE BLOCK	iv
4	JE II	5000-8000		26	26	13 Posts - 50% DR 7 Posts - 25% Prom. Quota 6 Posts - 25% LDCE	v vi vii

III. The methodology to be adopted in respect of filling up of the posts in merged grades in the Ministerial categories :

Sl No	Category	Scale	Grade Pay	% of posts	No. of Posts	Mode of filling up of Posts	Rosters to be casted
1	Ch OS	7450-11500	4600	4	4	SEPARATE BLOCK	I
2	OS I	6500-10500		8	8	100% Promotion	ii
3	OS II	5500-9000	4200	16	16	3 Posts - 20% LDCE 13 Posts - Prom. Quota – SEPARATE BLOCK	lii iv
4	Head Clerk	5000-8000		29	29	29 – 100% by promotion	v
5	Sr. Clerk	4500-7000	2800	23	23	4 Posts - 20% DR 13 Posts - 66.2/3% Prom. 6 Posts - 13.1/3% LDCE	vi vii viii
6	Jr. Clerk	3050-4590	1900	20	20	10 Posts - 50% DR 7 Posts - 33.1/3 % Prom. 6 Posts - 16.2/3% LDCE	ix x xi

As has been explained in foregoing paras,

1. in the merged grades of Ch.OS and OS.I with grade pay Rs.4600 first recast roster I duly saturating it by filling from the required staff with communal breakup from erstwhile OS.I. Secondly update the roster ii that enables the assessment of vacancies to be considered for filling up of the post with grade pay Rs.4600.
2. in case of merged grades of OS.II and Head Clerk with grade pay Rs.4200 in the first instance OS.II roster(**iii & iv** above) has to be re-cast duly filling the vacant posts in the promotional quota with required number of staff and communal breakup from the erstwhile Senior most Head Clerks. Secondly update the roster **v**, that enables the vacancy position assessed to be considered for filling up of the post with grade pay Rs.4200.

V. The method to be followed in respect of filling up of the posts in merged grades in the of S&WI categories :

S.No.	Category	Scale	Grade Pay	% of posts	No. of Posts	Mode of filling up of Posts
1	Ch S&WI	7450-11500	4600	10	10	SEPARATE BLOCK

2	S&WI Gr.I	6500-10500		40	40	8 Posts - 20% LDCE 32 Posts - 80% Prom. Quota
3	S&WI Gr. II	5500-9000		30	30	100% Promotion SEPARATE BLOCK
4	S&WI Gr. III	5000-8000	4200	20	20	10 Posts - 50% from Sr.Clerks of Pers. Dept. 10 Posts - Eligible staff of all Depts.

Total number of Ch.S&WI cadre in scale Rs.7450-11500 **10**

Mode of Selection- 100% promotion.

No. of posts in S&W.I cadre in scale Rs.6500-10500 **40**

Mode of Selection- 80% promotion. **32**
20% LDCE **08**

Position of Post Based Roster after merger of above two grades into single grade pay Rs.4600 w.e.f. 01.01.06

Total posts **50 = 10:40**

10 posts [Sr. most staff with communal break up] should be kept in a separate block. The balance 40 posts should be filled up by 80% Promotion and 20% LDCE quota.

If there are any vacant posts in the first block, the names of the senior-most staff in the second block with communal break up may be placed the first block duly ensuring the filling up of the posts in GP Rs.4600 by senior- most staff in GP. 4200 by following suitability with prescribed benchmark method.

VI. The posts of Stenographers in scales of pay Rs.5000-8000 and 5500-9000 and 6500-10500 have been merged in a single GP of Rs.4200. A single roster w.e.f. 1.1.06 should be recast for the above categories. The vacant posts in Rs.5000-8000 as on 31.08.09 only need be filled as per Board's instructions [SC No. 143/09].

Necessary action may be taken to fill up all the vacancies that existed on 31.08.09 by the Divisions/Workshops/ Units immediately under advice to the Cadre Controlling Officers in this office.

This issues with the approval of competent authority.

All Cadre Officers in HQrs for similar action.

No. P[R]438/CHS/IV

Dated:30 -09-2009

ALL CONCERNED

Copy of Board's letter No.2005/H/28/1/RELHS dated 31.08.2009 is forwarded for information, guidance and necessary action. Board's letters dated 23.10.97, 17.5.99 and 27.12.99, 28.1.2005, 24.6.2005, 31.10.05 and 16.3.09 quoted therein were circulated under SC Nos. 195/97, 120/99, 10/05, 106/05, 187/05, 43/09, respectively.

Copy of Board's ltr. No. 2005/H/28/1/RELHS dated 31.08.2009

**Sub: Issuance of medical card for joining Retired Employees
Liberalised Health Scheme [RELHS-97]**

Difficulties have been expressed by retired railway staff and Association of Pensioners etc. in regard to early issuance of RELHS Card. Keeping in view the problems faced by such retired railway staff and with a view to minimize the time taken to issue such RELHS Cards etc. Board has decided that such retired staff who may opt for the scheme [last date being 31.03.2010] may be allowed to have / issue RELHS Card from the Personnel Department of division from which the retiree is drawing post retirement passes. The way-side station supervisors from where too such retirees may be drawing post retirement passes should get such requests for RELHS Cards, collected and validate the last pay drawn etc. from the records available with them and adduced by retirees and arrange to send the same to Personnel Department of the Division for arranging a RELHS Card. An advice to the zonal railway/division, from which the retiree staff actually retired about the issuance of this RELHS card by some other division etc., may also be sent separately.

All other terms and conditions contained in Board's letter No. 97/H/28/1 dated 23.10.97, 17.5.99 and 27.12.99 and letters No. 2003/H/28/1/RELHS dated 28.1.2005, letter No. 2005/H/28/1/RELHS/Cont. dated 24.6.2005, 2005/H/28/1 /RELHS dt. 31.10.05 and 2003/H/28/1/RELHS dt.16.3.09 will remain unaltered.

The RELHS card should also be signed by the in-charge of the pass issuing authority i.e. AEN/Area Manager/ASTE etc. as the case may be.

Bank statement /certificate regarding the amount of pension and allowance drawn by the retiree may be considered as a valid document.

2. This issues with the concurrence of Finance Directorate of Ministry of Railways.

Sd/-

P.K. Sharma

Advisor Staff /Railway Board

No.P/LE/347/P/Vol.V.

Dt. 07.09.09.

DRM/P/SC, HYB, BZA, GNT, GTL & NED.

Sub: Clarification for grant of Time allowance to the running staff at the time of signing 'on' and signing 'off'.

Ref: This office letter of even No. dt.22.3.05 to DRM/P/HYB.

The following clarification has been given for grant of Time allowance to the running staff at the time of signing 'on' and signing 'off' vide this office letter cited.

a) Engine attendance : 45 minutes before departure from engine shed and 15 minutes after arrival in the engine shed except for garjet and other type engine.

b) Train attendance :

Before departure :

All passenger carrying trains : 30 minutes

Goods train : 45 minutes.

Van and shunting : 01 hour.

After arrival: All passenger and Goods service : 30 minutes.

The above Time allowance was laid down right from the beginning i.e., when steam engines were there. However, in practice all the divisions of S.C. Railway are following less Time allowance except HYB division. It is observed that in view of advancement/improvement in technology and introduction of diesel/electric engines and better maintenance practices, it requires less Time allowance. Taking into account practicality and reasonableness and the

practices being followed in all the divisions of S.C. Railway and also the latest HOER provisions as per HOER, 2005, the following Time allowance is permitted uniformly for all the divisions of S.C. Railway.

Train attendance: a) Before departure : 30 minutes Sign "on"
b) After arrival : 15 minutes Sign "off"

This supersedes the instructions issued vide this office letter dt.22.3.05.

This issues with the approval of CPO & COM.

Sd/-
(N.C.S.Sarma)
Dy.CPO/HR
For Chief Personnel Officer

No. P[R]436/IRMM

Dated:30-09-2009

ALL CONCERNED

Copy of Board's letter No. 2002/H/5/1 dated 30.04.2008 together with letter dated 07.07.08 is published for information, guidance and necessary action.

Copy of Board's letter No. 2002/H/5/1 dated 30.04.2008 [S.No.5 of Health 2008]

***Sub: Medical fitness of Railway employees with Intra-Ocular Lens
[IOL]- Amendment to Para 512[10] of IRMM-2000***

The matter of permitting employees in Aye-one category after PC[IOL] cataract surgery had been under examination for some time in Ministry of Railways. It has now been decided by the Board that the employees in Aye-one [A-1] category be permitted to continue in the same category even after they undergo cataract surgery with posterior chamber intra ocular lens PC [IOL] implantation, provided they come up to the visual acuity standards prescribed and as per the other stipulations which are as under:

1. Uncomplicated cataract surgery with unifocal lens implantation in posterior chamber preferably in the capsular bag.
2. Fitness should be decided after complete examination in a well equipped eye OPD by an IRMS Eye Surgeon, after six weeks of cataract surgery.
3. Periodical medical examination: First PME to be conducted after six months of the fitness and subsequent PME to be conducted every year thereafter.
4. The employee requiring posterior capsulotomy at a later date can be declared fit in Aye-one, provided his visual standards conforms to Aye-one category and there are no posterior capsulotomy related complications.

A note under Para 512[10] of IRMM-2000 may be added as per Advance Correction Slip enclosed.

ACS/Para 512[10]

Advance Correction Slip to Para 512 [10] of IRMM, 2000

The following may be added under Para 512[10] of IRMM, 2000:

NOTE:

The employees in Aye-one [A-1] category be permitted to continue in the same category even after they undergo cataract surgery with posterior chamber intra ocular lens PC

[IOL] implantation, provided they come up to the visual acuity standards prescribed and as per the other stipulations which are as under:

1. Uncomplicated cataract surgery with unifocal lens implantation in posterior chamber preferably in the capsular bag.
2. Fitness should be decided after complete examination in a well equipped eye OPD by an IRMS Eye Surgeon, after six weeks of cataract surgery.
3. Periodical medical examination: First PME to be conducted after six months of the fitness and subsequent PME to be conducted every year thereafter.
4. The employee requiring posterior capsulotomy at a later date can be declared fit in Aye-one, provided his visual standard conforms to Aye-one category and there are no posterior capsulotomy related complications.

[Board's Authority letter No. 2002/H/5/1 dated 30.4.2008]

Copy of Board's letter No. 2002/H/5/1 dated 07.07.2008 [S.No.7 of Health 2008]

CORRIGENDUM

***Sub: Medical fitness of Railway employees with Intra-Ocular Lens
[IOL]- Amendment to Para 512[10] of IRMM-2000***

Ref: Board's letter No. 2002/H/5/1 dated 30.04.2008

In partial modification of Board's letter No. 2002/H/5/1 dated 30.4.2008 on the above cited subject, it is advised that para 1 of the letter may be corrected to read as under:

“ Arising out of the demand raised by NFIR in the PNM/NFIR and DC/JCM meetings, the matter of permitting employees in Aye-one category after PC[IOL] cataract surgery had been under examination for some time in Ministry of Railways. It has now been decided by the Board that the employees in Aye-one [A-1] category be permitted to continue in the same category even after they undergo cataract surgery with posterior chamber intra ocular lens PC [IOL] implantation, provided they come up to the visual acuity standards prescribed and as per the other stipulations which are as under:”

The rest of the contents of Board's letter No. 2002/H/5/1/ dated 30.04.2008 will remain unchanged.

Necessary correction may be made accordingly.

No. P[R] 563/VIII

Dated: 30-09-2009

ALL CONCERNED

Copies of Board's instructions on the subject of the procedure for verification of character and antecedents of Group 'C' and Group 'D' [Class III and Class IV] Railway employees before their first appointment on the Railways issued from time to time have been consolidated and are issued for information and guidance.

Copy of Board's secret letter No.E(D&A)78GS4-2 dated 10.10.79

Sub: Procedure for verification of Character and antecedents of Group 'C' and 'D' (Class III and IV) Railway employees before their first appointment on the Railways.

At present before appointment to railway service, detailed verification of character and antecedents is made of all candidates, in accordance with procedure laid down in Board's Secret letter No.E52GS4-3 dated 16.03.1955 as amended from time to time. In cases where there is a delay of over a month (excluding the period of 3 weeks within which the State authorities are expected to complete verification) the General Manager or the Head of the Department may authorise appointment of the screened candidate provided he is satisfied by informal inquiries that the person concerned is likely to have no undesirable antecedents.

2. The detailed procedure of character and antecedent verification, it is found, is really not necessary in a large number of posts on the Railways in Group 'C' and 'D' (Class III and IV). Being a lengthy procedure it quite often causes delay in appointments to these categories. The matter has been examined in consultation with the Ministry of Home Affairs (Department of Personnel and Administrative Reforms), and it has been decided that prior detailed verification of character and antecedents before appointment need be made only in sensitive categories of posts where risk to security is substantial. A list of such sensitive categories where detailed prior character verification is essential has been prepared and/are indicated in Annexure I under heading 'A'. In respect of the other categories indicated in the Annexure I under heading 'B' a simpler verification, as indicated below, with the help of character certificate will be adequate:-
 - (i) in the case of Group 'C' staff; the candidate should be required to furnish along with his application, the attestation form (copy attached) duly filled in together with the identity certificate from one of the prescribed authorities mentioned in the attestation form;
 - (ii) The candidate should be required to produce character certificate from the Head of the Educational Institution last attended by him and similar certificate from his employer, if any. When the candidate is finally approved for appointment, he should be called upon to have the character certificate produced by him earlier attested by stipendary 1st Class executive magistrate (including district magistrate or sub-divisional magistrate). The appointment may be offered to the candidates after the attested certificate is produced by him.
 - (iii) In the case of Group 'D' posts only one certificate of character from gazetted officer or a magistrate in the form prescribed as in Annexure II should be obtained. In addition, the attestation form should also be filled by the candidate but without identity certificate appended to the form.
3. A report may be sent on 31.12.79 giving an appreciation of any problem encountered and gains in terms of elimination of work/delays etc. so that a further review could be made of this trial measure.

Sd/-

(Gulzar Chand)

Dy. Director, Establishment.

Annexure-I

Department	A		B	
	Sensitive categories where detailed verification is essential	where prior character essential	Categories where simpler verification based on character certificates is sufficient	
1		2		3
Accounts			Clerk Gr.II Clerk Gr.I Shroffs Trains Clerk	Rs.260-400 Rs.330-560 Rs.260-400 Rs.260-400
Transportation	Prob. ASMs Guard 'C' Traffic :	Rs.330-560 Rs.330-560		
i) Traffic	Apprentices Fireman A	Rs.455-700 Rs.290-350		
ii) Commercial			Ticket Collectors Commercial Clerks	Rs.260-400 Rs.260-400

Civil Engineering			Commercial Apprentices	Rs.455-700
			Law Assistants	Rs.550-750
			Enquiry & Reservation Clerks	Rs. 330-560
			PWI/IOW/BRI	Rs. 425-700
			IOW	Rs. 550-750
			Tracer	Rs. 260-430
			Asst.Draftsman	Rs. 330-560
			Sr.Draftsman	Rs. 425-700
			Hd.Draftsman/Design. Asst.	Rs.550-750
Mechanical Engineering	Chargeman 'B'	Rs.425-700	Tracer	Rs. 260-430
	Chargeman 'A'	Rs.550-750	Sr.Draftsman	Rs. 425-700
	Train Examiner	Rs.425-700	Hd. Draftsman	Rs. 550-750
	Jr.Chemist & Met. Asst.	Rs.380-560		
	Chemist & Met. Assistant	Rs.425-700		
Electrical Engineering Signal & Telcom.	Chargeman A	Rs.550-750	Tracer	Rs.260-430
	Chargeman B	Rs.425-700	Sr.Draftsman	Rs.425-700
	Hd.Draftsman	Rs.550-750		
	Wireless Operators	Rs. 330-560	Block/Signal Insp.	Rs.425-700
			Block/Signal Insp.	Rs.550-750
			Telecom Inspector	Rs.425-700
			Telecom Inspector	Rs.550-750
			Signal/Block Maintainer	Rs.330-560
			Signal/Block Maintainer	Rs.260-400
			Telecom. Maintainer	Rs.260-400
			Wireless "	Rs.260-400
			Tracer	Rs.260-430
			Draftsman A	Rs.425-700
			Hd.Draftsman	Rs.550-750
Security	Sub-Inspectors		No need to change existing procedure laid down in the RPF Rules and Regulations	
	Prosecution Inspector Rakshaks			
Personnel Genl. Admn.			Office Clerks	Rs.260-400
			Jr.Stenographer	Rs.330-560
			Peons	Rs. 196-232
			Teachers	Rs.330-560/440-750
Medical			Staff Nurses	Rs.425-640
			Nursing sister	Rs.455-700
			Matron	Rs.550-750
			Pharmacists	Rs.330-560
			Midwives	Rs.260-350
			X-Ray Techn.	Rs.260-430
			X-Ray Techn.	Rs.330-560
			Lab. Assistant	Rs.260-430
			Asst. Chemist	Rs.380-560
			Lab. Supdt.	Rs.550-980

Annexure-I

ATTESTATION FORM

WARNING:

The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for employment under the Government.

Affix signed
passport size [5cm
X 7cm] copy of
recent photograph –
where asked for

2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the attestation form has been sent early, failing which it will be deemed to be a suppression of factual information.

If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated.”

1. Name in full (in block capitals) with aliases, if any (Please indicate if you have added or dropped in any stage any part of your name or surname) SURNAME NAME
2. Present Address in full (i.e. Village, Thana and District, or House Number, Lane/Street/Road and town)
3. (a) Home Address in full (i.e. village Thana, and District, or House number, lane/street/road and town and name of District Headquarters.
(b) If originally a resident of Pakistan, the address in that Country and the date of migration to Indian Union.
4. Particulars of places (with periods, of residences) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given.

From	To	Residential address in full (i.e Village, Thana and Distt. Or house No. Lane/ Street / Road and Town)	Name of the District Headquarters of the place mentioned in the preceding column.
------	----	---	---

5.

Name	Nationality (by birth and/or by domicile)	Place of birth	Occupation (if employed give designation)	Present Postal address (if dead give	Permanent Home Address.
------	---	----------------	---	--------------------------------------	-------------------------

and official last
address) address)

- (i) Father
(Name in full
aliases, if any)
(ii) Mother
(iii) Wife/Husband
(iv) Brother(s)
(v) Sister(s)

5(a) Information to be furnished with regard to son(s) and/or daughter(s) in case they are studying/living in a foreign country:

Name	Nationality (by birth and/or by domicile)	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in previous column.
------	---	----------------	--	--

6. Nationality

7. (a) Date of birth (a)
(b) Present Age (b)
(c) Age at Matriculation (c)
8. (a) Place of birth, District (a)
and state in which situated
(b) District and State to (b)
which you belong
(c) District and State to
Which your father originally belong (c)
9. (a) Your religion :
(b) Are you a member of a Scheduled Caste/
Scheduled Tribe? Answer 'Yes or No'

10. Educational qualifications showing places of education with years in Schools and Colleges since 15th year of age.

Name of School/ College with full address	Date of entering	Date of leaving	Examination passed
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11. (A) Are you holding or have any time held an appointment under the Central or State Government or a semi-Government or a quasi-Government body, or an autonomous body, or a public undertaking, or a private firm or institutions? If so, give full particulars with dates, of employment, up-to-date.

From	Period To	Designation, emoluments and nature of employment	Full name and address of employer	Reasons for leaving previous service
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11 (B) If the previous employment was under the Government of India, a State Govt./an undertaking owned or controlled by the Govt. of India or a State Govt./an autonomous body/University/Local body.

If you had left service on giving a month's notice under rule 5 of the Central Civil Services (Temporary Service) Rules, 1965, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your services were actually terminated?

12 (i)

- | | |
|--|--------|
| (a) Have you ever been arrested? | Yes/No |
| (b) Have you ever been prosecuted? | Yes/No |
| (c) Have you ever been kept under detention? | Yes/No |
| (d) Have you ever been bound down? | Yes/No |

- (e) Have you ever been fined by a Court of Law? Yes/No
- (f) Have you ever been convicted by a Court of Law for any offence? Yes/No
- (g) Have you ever been debarred from any examination Or rusticated by any University or any other Educational authority/institution? Yes/No
- (h) Have you ever been debarred/disqualified by any Public Service Commission /Staff Selection Commission for any of its examination/ Selection? Yes/No
- (i) Is any case pending against you in any court of law at the time of filling up this Attestation Form?
- (j) Is any case pending against you in any University or any other educational authority/institution at the time of filling up this Attestation Form?
- (ii) If the answer to any of the above mentioned questions is 'Yes' Give full particulars of the case/arrest/detention/fine/conviction/ Sentence/punishment etc. and/or the nature of the case pending in the Court/ University/Educational Authority etc., at the time of filling up this form.

Note: (i) Please also see the 'warning' at the top of this Attestation Form.
(ii) Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be.

13. Names of two responsible persons of [1]
Your locality or two references to whom
You are known. [2]

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of candidate:
Date:
Place:

IDENTITY CERTIFICATES

(Certificate to be signed by any one of the following)

- I. Gazetted Officer of Central or State Government; Members of Parliament or State Legislature belonging to the constituency where the candidate or his parent/guardian is ordinarily resident;
- II. Sub-divisional Magistrates/Officers,
- III. Tehsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers, Principal/Head-Master of the recognised School/College/Institution where the candidate studied last;
- IV. Block Development Officer;
- V. Post-Masters;
- VI. Panchayat Inspectors.

Certified that I have known Shri/Smt./Kumari _____ son/daughter of Sri _____ for the last _____ years _____ months and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

Place: _____ Signature: _____
Date : _____ Designation or
Status and address: _____

TO BE FILLED BY THE OFFICE

- (i) Name, designation and full address of the appointing authority.
- (ii) Post for which the candidate is being considered.

Copy of Board's secret letter No. E[D&A]78 GS4-2 dated 05.05.81

Sub: Procedure for verification of character and antecedents of Group 'C' and 'D' [Class III and Class IV] Railway employees before their first appointment on the Railways.

Reference is invited to Railway Board's secret letter of even number dated 10.10.79 on the above mentioned subject. Recently the Ministry of Home Affairs, in the Department of Personnel and Administrative Reforms have observed that the appointing authorities in certain cases have made appointments without prior verification of character and antecedents of the candidates and the post verification reports have brought to light in a few cases undesirable activities of candidates causing administrative difficulties. They have, therefore, stressed that under no circumstances the procedure prescribed for verification of character and antecedents prior to appointment should be relaxed.

The Railway Board have accordingly decided that the instructions contained in Board's letter of even number dated 10.10.79 should be strictly followed in future. They may also note that no relaxation from the procedure already laid down in this regard would be considered and it is the responsibility of the Railways to initiate timely action for verification of character and antecedents of candidates before they are appointed to the posts on Railways.

Copy of Board's secret letter No. E(D&A) 82GS4-1 dated 21.4.1983

Sub: Verification of character and antecedents of candidates selected for appointment to civil posts under the Government of India – Review of the procedure and revision of instructions regarding.

The verification of character and antecedents before appointment to Railway service is made, at present of all candidates, in accordance with procedure laid down in Board's Secret letter No.E52GS4-3 dt.16.03.55 as amended from time to time. Further, in their secret letter No.E(D&A)78GS4-2 dt.10.10.79, the Board have stipulated sensitive categories in respect of which prior detailed verification is incumbent; non-sensitive categories of staff were also identified therein which entailed only simpler verification based on character certificate, etc.

The Ministry of Home Affairs (Deptt. Personnel & AR) have recently reviewed the procedure on the subject and have issued revised instructions vide their secret O.M.No.18011/9(S)/78-Estt.(B) dt.2.07.82, a copy of which is enclosed. The Board have decided that the revised procedure as laid down in the said O.M. will apply mutatis mutandis on the Indian Railways. It is clarified that the posts which have been classified as 'sensitive' in Board's secret letter dt.10.10.79 may be considered as posts in which detailed verification is necessary in accordance with the revised procedure now laid down by the DOP&AR.

Sd/-
(S.K. Ahuja)
DDE(D&A)

Copy of Ministry of Home Affairs (Department of Personnel and Admn. Reform)'s Secret O.M No.18011/9(S)/78-Estt.(B) dated 2.07.82, addressed to the Secretaries of the various Ministries/Departments.

Sub: Verification of character and antecedents of candidates selected for appointment to civil posts under the Government of India – Review of the procedure and revision of instructions regarding.

Attention is invited to the instructions contained in Home Department's O.M.No.20/58/45-Estt.(S), dated the 7th February, 1947, and Ministry of Home Affairs O.M.No.3/8(S)/67-Estt.(B), dated the 27th September, 1967 which lay down the broad principles behind the practice of

verification of character and antecedents of candidates selected for appointment under the Government of India.

2. The Government have reviewed the orders issued from time to time on the above subject and it has been decided that in respect of the verification of the character and antecedents of candidates for appointment to civil posts, the procedure explained below should be adopted in future.

3. Determination of suitability of a person for appointment to Government service:

Pre-enrolment verification, whether simple or detailed, is a pre-requisite for appointment. It will be the responsibility of the appointing authority to satisfy itself about the identity and suitability of the candidate according to the prescribed criteria before making any appointment.

3.1 Criteria:

(A) While there is no change in the guiding principles laid down in the circular dated 7.02.1947, referred to above, specifically the following may be considered undesirable for employment under Government:

[a] those who are, or have been, members of or associated with any body or association declared unlawful after it was so declared, provided the body or association continues to be declared unlawful at the time of the verification;

[b] those who have been charged with, or against whom there is substantial evidence of, participation in or association with any activity or programme which is aimed at:

(i) subversion of the Constitution;

(ii) overawing or overthrowing by force or by unconstitutional means the Government established by law in India;

(iii) causing organised breach or defiance of law involving violence;

(iv) bringing about, on any ground whatsoever, the cession of a part of the territory of India or the secession of a part of the territory of India from the Union, or which supports any claim for cession or which supports any claim for secession, or which incites any individual or group of individuals to bring about such cession or secession'

** (v) disclaiming, questioning or disrupting the sovereignty and territorial integrity of India or being prejudicial to the security of state;

[vi] Promoting or propagating or attempting to create on grounds of religion, race, language, caste or community, feelings of enmity or hatred or disharmony between different sections of the people.

c] Those who have been associated with foreign powers or their agents in a manner which may give rise to a reasonable presumption of activities prejudicial to the national interest.

(B) Participation in any such activities, particularly within 3 years of the date of enquiry, should be considered as evidence that the person is unsuitable for Government employment unless there is, in the interval, positive evidence of a change of attitude.

(C) Normally a person convicted of an offence involving moral turpitude should be regarded as ineligible for Government service:

Provided in cases where the appointing authority feels that there are redeeming features and reasons to believe that such a person has cured himself of the weakness, specific approval of Government may be obtained for his employment.

NOTE: (i) Participation in the activities of communal organisations (including their front organisations) will also be covered by A(b)(vi).

[ii] Mere membership at some stage of a political party which is not banned by the Government during the period of such membership cannot be deemed to ipso facto disqualify a person from Government service except where such membership has resulted in his taking part in anti-national or communal or similar activities.

[iii] Participation in student politics or students organisations in the University will not be a bar unless it involves participation in extremist activities involving violence, subversion, etc. In such cases, the verification report will be considered on the basis of the facts revealed therein.

4. Existing procedure for verification of character and antecedents:

At present, Government are following 2 procedures for verification of character and antecedents, viz.

1) Detailed verification in respect of :-

- [a] Group 'A' posts;
- [b] Group 'B' posts;
- [c] Ministerial posts in Government of India Secretariat and attached offices;
- [d] Group 'C' and 'D' posts of all other offices in which detailed verification is considered particularly necessary in the interest of security by the administrative Ministry or office;
- [e] Cases in which simple verification cannot be done because of the candidate's inability to produce a certificate of character.

2) Simple verification in respect of all Group 'C' and 'D' posts, not included in (c), (d) & (e) above, i.e. in subordinate and other offices.

4.1 Detailed verification consists of getting an attestation form filled by the candidate and getting the entries verified by the district authorities.

4.2. (i) In simple verification, the candidate is required to furnish –

- (i) An attestation form duly filled in without the identity certificate.
- (ii) (a) In respect of Group 'C' posts, a certificate of character in the form prescribed duly attested by a District Magistrate or a sub-Divisional Magistrate or their superior officers.
(b) In regard to Group 'D' posts, a certificate of character from a gazetted officer or a Magistrate in the prescribed form without attestation by District Magistrate or Sub-Divisional Magistrate.

5. Revised procedure for verification of character and antecedents.

The following changes have been made in the above procedure with immediate effect:

- a. In respect of candidates for the post of Lower Division Clerk or posts of equivalent grade in the Secretariat and attached offices, simple verification would be adopted instead of detailed verification as at present.
- b. In respect of other Group 'C' employees in the Secretariat and attached offices, the attestation forms may be sent directly to the Superintendent of Police of the district, who may be requested to make a "record check" of the entries in the form and then send it back to the appointing authority through the District Magistrate with his attestation. In such cases, field enquiries may not be necessary.
- c. As an exception to the general procedure, in case of persons appointed to certain posts or services or departments, detailed verification may be necessary for all

levels. Such posts/services/departments may be identified by the respective Ministries and persons to be appointed at all levels to these posts/services/departments may be subjected to detailed verification. The responsibility for identification of the posts, the appointments to which are to be subjected to detailed verification will be that of the Head of the Organisation/Department/Ministry.

- d. The detailed verification in respect of Group 'B' and Group 'A' posts would continue to be carried out as at present.
- e. Simple verification for other categories as mentioned in para 4 (2) will continue as before.

6. With the coming into force of the modifications outlined in para 5 above, the types of verification now proposed for the various categories would be as under.

6.1 Detailed verification.

Detailed verification would be applicable to appointment to:

- a. Group 'A' Posts;
- b. Group 'B' posts;
- c. Group 'C' and 'D' posts of all those offices in which detailed verification is considered particularly necessary in the interest of security by the Administrative Ministry of office.
- d. Cases in which simple verification cannot be done because of the candidate's inability to produce a certificate of character.

6.2 Record Check

6.2.1 Record Check – What it is?

Record Check involves looking into adverse reports in respect of any matter including criminal cases, arrests, debarment by Union Public Service Commission, etc. as may be revealed by the Police records.

6.2.2 Record Check – Persons to whom applicable.

Record check would be applicable to Group 'C' posts above the level of Lower Division Clerk in the Government of India Secretariat and its attached offices.

6.3 Simple Verification.

Simple verification would be applicable to appointments to all other posts viz:

- (a) Posts of LDC and posts of equivalent grade and all Group 'D' posts in the Government of India Secretariat and its attached offices; and
- (b) Group 'C' & 'D' posts under the Government of India in subordinate offices.

6.4 As mentioned in para 6.1(c) above, as an exception to the general procedure in case of persons in categories mentioned in paras 6.2 and 6.3 above, and appointed to certain posts or services or departments, detailed verification may be necessary for all levels. Such posts/services/departments may be identified and persons appointed at all levels to these posts/services/departments may be subjected to detailed verification.

6.4.1. To cite an example, persons appointed at all levels who may have to handle Top Secret/Secret/Sensitive matters should be subjected to detailed verification. This category would necessarily include LDCs, Gestetner Operators, Messengers/Peons attached to: Secret Sections, Secret R&I, Offices of Joint Secretaries, Secretaries and Ministers, and those employed in the budget Sections of the Ministry of Finance/Railways/Defence.

7. A specimen of the attestation form to be used for the purpose of verification of character and antecedents is at Annexure-I.

- 7.1. All appointing authorities should clearly indicate at the top of the attestation forms the type of verification required to be done, i.e., Detailed Verification, Record Check or Simple Verification.
8. INITIATION OF VERIFICATION ROLLS:
- 8.1 A list of authorities to whom the attestation forms are to be forwarded by the various appointing authorities has already been forwarded to the various Ministries/Departments vide O.M.No.3/20(S)/72-Estt.(B), dated the 5th August, 1974, and O.M.No.18011/3(S)/80-Estt.(B), dated the 20th June, 1980. The Ministries, etc. would hereafter refer the attestation form in respect of the various categories of posts as under:
- | | | |
|----|--|--|
| 1) | Cases covered by para 6.1 | District Magistrate or the Commissioner of Police as the case may be. |
| 2) | Cases covered by para 6.2 | Superintendent of Police of the district. Return to appointing authority through the District Magistrate with his attestation. |
| 3) | Cases of additional verification through I.B., wherever prescribed | I.B. through the Ministry concerned. |
9. It is specifically clarified for the information of the various Ministries etc. that apart from the above, there is no change in the various other instructions that have been issued by this Department from time to time on the subject of verification of character and antecedents of candidates for appointment to civil posts under the Government of India.
10. Instructions dealing with re-verification would be issued separately.
11. It is expected that the various appointing authorities, unless otherwise specified in any other circular should be able to determine, on their own, the suitability of the candidates on the basis of the revised criteria mentioned in paragraph 3.1. above. However, those cases in which it is felt that clarifications should be sought from this Department, may continue to be sent to us; while referring such cases, a self-contained note bringing out the facts of the case together with the comments of the administrative Department may be sent to us with the approval of the Joint Secretary concerned.
12. While on the subject, the policy that would govern appointments in public sector undertakings is also explained below.
- 12.1. The criteria regarding suitability for appointment in public sector undertakings would be the same as in Government.
- 12.2. For all Group 'C' and 'D' posts in public sector enterprises, the procedure of simple verification would be adopted. However, in the case of such Group 'C' and 'D' posts which are identified to be of sensitive nature by the Head of the Department, detailed verification procedure would be adopted.

In the case of Group 'A' and Group 'B' posts, the normal procedure for getting verification as applicable to Government servants would continue as at present.

13. The various Ministries are requested to bring these instructions to the notice of all Heads of the Departments under their control, including Heads of quasi-Government organisations, public sector undertakings, autonomous bodies etc. where the scheme of verification has been extended and instruct all appointing authorities to scrupulously observe the laid down principles in making appointments in their respective offices.
14. While circulating these instructions to the various Heads of Departments etc., the Ministries are requested to maintain confidentiality of the same by keeping a proper account of the copies distributed and ensuring their safe custody at appropriate levels.

Annexure-I

ATTESTATION FORM

WARNING: The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for employment under the Government.

Affix signed
passport size
5cmx7cm
approx copy of
recent
photograph
-where asked
for

2. If detained, arrested, prosecuted, bound down, fined, convicted,

debarred, acquitted etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the attestation form has been sent early, failing which it will be deemed to be a suppression of factual information.

3. If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of a person, his services would be liable to be terminated."

1. Name in full (in block capitals) with aliases, if any (Please indicate if you have added or dropped in any stage any part of your name or surname) SURNAME NAME
2. Present Address in full (i.e. Village, Thana and District, or House Number, Lane/Street/Road and town)
3. (a) Home Address in full (i.e. village Thana, and District, or House number, lane/street/road and town and name of District Headquarters.
(b) If originally a resident of Pakistan, the address in that Country and the date of migration to Indian Union.
(ii) Particulars of places (with periods of residences) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given.

From	To	Residential address in full (i.e Village, Thana and Distt. Or house No.Lane/Street/Road and Town)	Name of the District Headquarters of the place mentioned in the preceding column.
------	----	---	---

5.

Name	Nationality (by birth and/or by domicile)	Place of birth	Occupation (if employed give designation and official address)	Present Postal address (if dead give last address)	Permanent Home Address.
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(iii) Father
(Name in full aliases, if any)
(iv) Mother
(iii) Wife/Husband
(iv) Brother(s)
(v) Sister(s)

5(a) Information to be furnished with regard to son(s) and/or daughter(s) in case they are studying/living in a foreign country:

Name	Nationality (by birth and/or by domicile)	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in previous column.
------	---	----------------	--	--

6. Nationality

7. (a) Date of birth (a)
(b) Present Age (b)
(c) Age at Matriculation (c)
8. (a) Place of birth, District (a)
and state in which situated
(b) District and State to (b)

- which you belong
(c) District and State to
Which your father originally belong (c)
9. (a) Your religion :
(b) Are you a member of a Scheduled Caste/
Scheduled Tribe? Answer 'Yes or No'

(v) Educational qualifications showing places of education with years in Schools and Colleges since 15th year of age.

Name of School/ College with full address	Date of entering	Date of leaving	Examination passed
---	------------------	-----------------	--------------------

(vi) (A) Are you holding or have any time held an appointment under the Central or State Government or a semi-Government or a quasi-Government body, or an autonomous body, or a public undertaking, or a private firm or institutions? If so, give full particulars with dates, of employment, up-to-date.

From	Period To	Designation, emoluments and nature of employment	Full name and address of employer	Reasons for leaving previous service
------	-----------	--	-----------------------------------	--------------------------------------

11 (B) If the previous employment was under the Government of India, a State Govt./an undertaking owned or controlled by the Govt. of India or a State Govt./an autonomous body/University/Local body. If you had left service on giving a month's notice under rule 5 of the Central Civil Services (Temporary Service) Rules, 1965, or any similar corresponding rules were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your services were actually terminated?

12 (i)

- | | |
|---|--------|
| (a) Have you ever been arrested? | Yes/No |
| (b) Have you ever been prosecuted? | Yes/No |
| (c) Have you ever been kept under detention? | Yes/No |
| (d) Have you ever been bound down? | Yes/No |
| (e) Have you ever been fined by a Court of Law ? | Yes/No |
| (f) Have you ever been convicted by a Court of Law for any offence? | Yes/No |
| (g) Have you ever been debarred from any examination Or rusticated by any University or any other Educational authority/institution? | Yes/No |
| (h) Have you ever been debarred/disqualified by any Public Service Commission /Staff Selection Commission for any of its examination/selection? | Yes/No |
| (i) Is any case pending against you in any court of law at the time of filling up this Attestation Form? | Yes/No |
| (j) Is any case pending against you in any University or any other educational authority/institution at the time of filling up this Attestation Form? | Yes/No |
| (k) whether discharged/expelled/withdrawn from any training Institution under the Government or otherwise? | Yes/No |

12 [ii] If the answer to any of the above mentioned questions is 'Yes' give full particulars of the case/arrest/detention/fine/conviction/Sentence/punishment etc. and/or the nature of the case pending in the Court/University/Educational Authority etc., at the time of filling up this form.

Note: (i) Please also see the 'warning' at the top of this Attestation Form.

(vii) Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be.

13. Names of two responsible persons of 1.
Your locality or two references to whom 2.
You are known.

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of candidate:
Date:
Place;

IDENTITY CERTIFICATE

(Certificate to be signed by any one of the following)

- i. Gazetted Officers of Central or State Government;
- ii. Members of Parliament or State Legislature belonging to the constituency where the candidate or his parent/guardian is ordinarily resident;
- iii. Sub-divisional Magistrates/Officers,
- iv. Tehsildars or Naib/Deputy Tehsildars authorised to exercise magisterial powers,
- v. Principal/Head-Masters of the recognised School/College/Institution where the candidate studied last;
- vi. Block Development Officer;
- vii. Panchayat Inspectors.

Certified that I have known Shri/Smt./Kumari _____ son/daughter of Sri _____ for the last _____ years _____ months and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

Date: _____
Place: _____

Signature: _____
Designation or
Status and address: _____

TO BE FILLED IN BY THE OFFICE

- (i) Name, designation and full address of the appointing authority.
- (ii) Post for which the candidate is being considered.

Copy of Board's secret letter No. E[D&A]84 GS4-3 dated 12.07.84

Sub: Procedure for verification of character and antecedents of Group 'C' and Group 'D' [Class III and Class IV] Railway employees before their first appointment on the Railways.

Attention is invited to Board's secret letter No. E[D&A]78 GS4-2 dated 05.05.81, laying down emphasis on strict adherence to the procedure prescribed for verification of character and antecedents prior to appointment on the Railways.

2. Instances have come to the Board's notice wherein the extant instructions regulating the verification of character and antecedents before appointment on the Railways have not been followed on some Railway Administrations. The desirability of verification of character and antecedents has been examined in all its aspects, including the delay that may be caused in making appointments. Therefore, when a system has been evolved and introduced, it has to be followed in spirit as well as in letter and is not to be ignored just for the sake of convenience of the Organisation.

3. The Railway Board accordingly desire to reiterate that the instructions contained in Board's secret letters on the subject should be strictly followed in future. Any deviation /relaxation from the prescribed procedure would be seriously viewed. It is the responsibility of the Railway to initiate timely action for verification of character and antecedents of candidates before they are appointed to the posts on the Railway and prior verification is a 'must' and under no circumstances, should be relaxed.

Copy of Board's secret letter No. E[D&A]92 GS4-1 dated 20.10.92

Sub: Procedure for verification of character and antecedents of Group 'C' and Group 'D' [Class III and Class IV] Railway employees before their first appointment on the Railways.

Attention is invited to Board's secret letters No. E[D&A]78 GS4-2 dated 5.5.81 and No. E[D&A]84 GS4-3 dated 12.07.84 on the above subject. It was emphasized in these letters that, under no circumstances the appointing authorities should relax the procedure prescribed for verification of character and antecedents prior to appointment. It was also indicated that prior

verification, whether simple or detailed, as the case may be, is a must.

2. In order to bring down the delay, if any, occurring in getting verification reports from the district authorities, it is desired that the Railways should devise a system for watching the cases wherein unreasonable delays occur. The concerned District Authorities should be reminded at regular intervals and if necessary, should be chased through personal contacts. In cases of inordinate delay, the appointing authorities should bring the matter to the notice of the higher authorities and also to the Ministry of Railways in order to take up the issue with the State Government/Deptt. of Personnel.

3. In many cases, the delay in completing detailed verification by the District Authorities is due to insufficient or incomplete information given by the candidates in the attestation forms. The appointing authorities should, therefore, scrutinize the attestation forms before sending the same to the district authorities in order to ensure that the candidates have given all the information required in the form and that the same is complete in all respects.

Sd/-

Elias Kullu

JDE[D&A] Rly. Board.

Copy of Board's secret letter No. E[D&A]94 GS4-1 dated 04.08.94

Sub: Procedure for verification of character and antecedents of Group 'C' and Group 'D' [Class III and Class IV] Railway employees before their first appointment on the Railways.

Attention is invited to Board's secret letters No. E[D&A]78 GS4-2 dated 05.05.81, E[D&A]84 GS4-3 dated 12.07.84 and E[D&A]92 GS4-1 dated 20.10.1992, emphasizing that under no circumstances, the appointing authorities should relax the procedure prescribed for verification of character and antecedents prior to appointment. It was also indicated that prior verification whether simple or detailed, as the case may be, is necessary in all cases.

2. It has come to notice that these instructions are not being followed in cases of persons appointed against sports quota and that sports persons are being allowed to join Railway service without prior character verification. It is, therefore, clarified that pre-appointment character verification is essential in case of appointment of sports persons also and in no case should such an appointment be made without prior character verification. It may please be ensured that the above is followed strictly in all cases of appointments including appointments against sports quota.

Sd/-

Elias Kullu

JDE[D&A] Rly. Board.

No. P[R]605/XI

Dated: 30-09-2009

ALL CONCERNED

Copy of DG/ Traffic[P]/RDSO/LKO's letter No. PT./P.P./1.1 dated 22.05.2009 is published for guidance, information and necessary action.

Copy of DG/ Traffic[P]/RDSO/LKO's letter No. PT./P.P./1.1 dated 22.05.2009

Sub: Aptitude test in departmental and compassionate ground selection – calling the candidates a day prior to the test.

Board vide their letter No. 2004/Safety-I/28/1/Pt.A dated 15.5.2008 has decided to extend the

benefit of hands-on-practice one day prior to aptitude test in case of candidates appearing in the selections for the post of ASMs /ALPs /Motormen under LDCE, GDCE and SRRS quota also. It is requested that this procedure may please be followed with immediate effect.

No. P[R]535/VII

Dated: 29-10-2009

DRMs[P]SC, HYB, BZA, GTL, GNT, NED,
DyCPO/Cn/SC, WPO/LGD, GTPL, TPTY
SMM/G&S/MFT, SrMPS/SC, SPO/RE/SC
CHIEF CASHIER

Copy of Board's letter No.E[NG]I-2009/PM1/16 dated 20.10.2009 is forwarded for information, guidance and necessary action. Board's letter dated 03.09.2009 quoted therein was circulated under SC No. 143/2009.

C/-

Dy. CPO/MPP&Res., Dy.CPO/Wel.& IT, Dy.CPO/Admn& Recrtt.,
Secy to CPO, SPO/T, SPO/E, SPO/G,
APO/M&El., APO/Recrtt., APO/E&HQ, APO/Confdl.

Copy of Board's ltr. No. E[NG]I-2009/PM1/16 dated 20.10.2009

Sub: Filling up of promotion quota vacancies.

Instructions indicating the revised classification and mode of filling up of posts in merged grades for filling up of vacancies, as existed on 31.08.2009, have already been issued vide Board's letter No. E[NG]I-2008/PM1/15 dt. 03.09.2009. It is expected that action has already been taken to promote the staff and completed by now. In case this has not been done till date, it may please be ensured that all promotion quota posts, as existed on 31.08.2009, are filled up without any further delay and this process is completed & staff promoted by:

- [i] 13.11.2009 in case of posts proposed to be filled up by 'Non-Selection' / 'Suitability with prescribed benchmark', and,
- [ii] 11.12.2009 in case of posts proposed to be filled up by 'Selection'.

No.P.90/D&A/227/Policy/Vol.IV

Dt. 19.10.09

All Concerned

Sub: Suspension of Railway Servants- Review thereof.

Instructions regarding review of Suspension of Railway Servants have been issued by Railway Board under their letters No.E(D&A) 2004/RG6-8 dated 18.07.06, 19.07.06 and 20.10.06 circulated as Serial Circular Nos 114/06, 115/06 and 182/06. However, gist of these instructions are reiterated for strict compliance.

In terms of the Railway Servants (Discipline & Appeal) (Amendment) Rules 2006, an order of suspension made or deemed to have been made shall not be valid after a period of 90 days unless it is extended after review. In terms of amended Rule 7, extension of suspension shall not be for a period exceeding **180 days at a time**. (S.C.No.114/06)

For the purpose of reviewing Suspension cases, a Committee is required to be constituted by the Appellate Authority and would comprise of the suspending authority and two officials not lower in rank than the suspending authority. The Review Committee may take a review about the revocation or continuation of the suspension keeping in view the facts and circumstances of the case and also taking into account that unduly long suspension does not cause undue hardship to the employee concerned and loss to the Government. Onus of reviewing suspension within the specified period of 90 days lies on the suspending authority. (S.C.No.115/06)

The amended provisions cited in S.C.No.114/06 came into effect from 27.10.06 which reiterates that an order of suspension will be to have reviewed before expiry of 90 days from the date of order and is not continued after a period of 90 days unless extended by review for further period of 90 days. (S.C.No.182/06)

Although instructions exist that the cases of suspension should be reviewed, in one of the cases an employee was placed under suspension for 3 years. Such an eventuality would not occur if suspension cases are reviewed periodically. Lapsing of an order of suspension on account of failure to review of the same will be viewed seriously.

P(R)676/II

Dated: 09-12 -2009

DRMs[P]/ SC, HYB, BZA, GNT, GTL & NED
CWMs/LGDS, GTPL, TPTY

Sub: Inter Divisional transfers within South Central Railway- forwarding of applications.

Ref: This office circular letter of even number dated 26.02.09

Instructions were issued under this office letter No. P[R]676/IRT dated 18.04.2005 that the applications for Inter Divisional transfers of Group 'C' staff and Group 'D' staff recruited through various modes [except the staff appointed on compassionate grounds] should be considered only on completion of a minimum of three years regular service.

Subsequently, instructions were issued under this office letter No.P[R] 676/II dated 26.2.09 that applications for Inter Divisional transfers within South Central Railway can be forwarded for registration and requests should be considered as per the priority register only on completion of a minimum of three years regular service in terms of the instructions contained supra.

Despite the existence of instructions GS/SCRES pointed out in the GM PNM meeting held during November, 2009 that applications for inter divisional transfers within S.C. Railway are not being considered/forwarded for registration by the Divisions.

Besides reiterating the instructions contained in this office letter dated 26.2.2009, it may be ensured that applications submitted by the staff for inter divisional transfers ***within S.C. Railway*** are forwarded to the respective Divisions for registration in the priority register. However, such requests should be considered as per the priority register only on completion of a minimum of three years regular service. Advance planning for recruitment to the extent of relief required for the outward requests may be made to avoid hardship at the time of relief of the staff.

This issues with the approval of the competent authority.

DRMs/P/SC, HYB, BZA, GTL, GNT, NED
Dy.CPO/Cn/SC, WPO/LGD, GTPL, TPTY
SMM/G&S/MFT, Sr.MPS/SC, SPO/RE/SC,

Sub: Merger of grades in 6th CPC– Revised classification and mode of filling up of non-gazetted posts.

Ref: Board's letter No. E[NG]I-2008/PM1/15 dated 03.09.2009 [RBE No. 161/2009, SCR/SC No. 143/09] and this office letter of even No. dated 25.09.09.

Railway Board in their letter dated 03.09.09 have communicated the mode of filling up of non-gazetted posts in merged grades and have also decided that as a one time exemption, promotion to all vacancies as existed on 31.08.09 be ordered as per the statement annexed thereto.

Doubts have been raised by some of the Divisions/Units as to whether the posts in the grade pay Rs.1900 viz., to the posts of Clerk, Ticket Collector, Commercial Clerk, etc. and promotion to the post of Junior Engineer in the grade pay Rs.4200 against promotional quota is to be filled up by conducting written examination or by perusal of ACRs as in the case of other categories of posts.

In terms of Board's letter dated 3.9.2009, the posts in the Grade Pay Rs.1900 i.e, erstwhile Group 'D' to Group 'C' categories and the post of Jr. Engineer against the promotional quota/LDCE, have been classified as Recruitment /Entry Grade [**General Selection**].

Inasmuch as the posts are classified as General selection posts, it is clarified that normal procedure of conducting selection is to be followed invariably i.e., by holding written examination and perusal of service records as the case may be, as per the selection procedure for filling up the posts to Grade Pay Rs.1900/- [erstwhile Group 'D' to Group 'C'] and the posts of Junior Engineer [Grade Pay Rs.4200/-] against promotional/LDCE quota.

This issues with the approval of the competent authority.

No.P(R)/676/II

Date: 29-12-2009

All PHODs/DRMs/CWMs

Sub: Periodical transfer of Railway employees holding sensitive posts.

* * *

Railway employees holding sensitive posts, including those who frequently come into contact with public and/or contractors/suppliers are required to be transferred every 4 years. List of posts in different departments which have been identified as sensitive for the purpose of periodical transfers was circulated to all HODs/DRMs under Serial Circular Nos.221/89, 70/95, 108/02, 195/02,61/05, 35/06 and 54/2009, respectively. However, where transfer to a different place is not possible the staff are to be shifted to a different seat in the same place to meet the requirement of periodical transfer. For clerical staff working on sensitive posts/seats, rotational

shifting from desk to desk will meet the requirements of periodical transfer under Board's letter dt.27.04.79 (S.C No.69/79).

In order to avoid large scale dislocation in the case of staff of commercial department and the staff of Operating department, periodical transfers may, as far possible, be effected without involving a change of residence of the staff concerned so long as the fundamental objectives of such transfers can be achieved by transferring such staff to a different location in the same station or to a different station in the same urban agglomeration. (Authority: SC No.147/2000.)

The list of staff who are due for such transfer should be circulated in the month of January itself so that periodical transfers can be ordered during the month of March/April to enable the staff to plan properly about their children's education and also housing accommodation at new stations in the ensuing academic year.

Such of the staff who are Union office bearer identified for periodical transfer, due notice is to be given i.e. in the month of January itself for which a letter to be addressed to the General Secretary of the respective Union duly enclosing the list of Office bearers of the Union, irrespective of the staff working in Headquarters/Divisions/ Workshops.

Staff who are due for retirement in the next 2 years i.e. upto 31.03.2012 should not be transferred under this Scheme. However, GM can exercise his discretion to transfer staff from station/post against whom there are complaints. (Authority: E(NG)I-81/TR/19 dt.23.05.81).

This issues with the approval of CPO.

No. P[R] 564/BP/III

Dated: 31 -12-2009

ALL CONCERNED

Copy of Board's letter No.2009/ERB-5/3/4 dated 14.12.2009 is forwarded for information, guidance and necessary action.

Copy of Board's letter No. 2009/ERB-5/3/4 dated 14.12.2009

Sub: Instructions regarding engagement of fresh TADK by Director and equivalent Officers in Board's office.

In terms of Board's Order No. 2006/ERB-5/13/9 dated 04.07.2006 [copy enclosed] facility of TADK was extended to Director and equivalent officers of Railway Board with the stipulation that:

".... While for the existing Directors induction of fresh TADKs would be permitted, they would have to take the TADKs with them in case they are posted out within the Railway system and remain entitled for a TADK. Those who come in future from the field would have to get the TADK already working with them. Fresh induction would only be permitted in case of those officers who never had been provided a TADK."

2. It has come to the notice that due to ignorance of Board's above instructions, some officers could not bring Bungalow Khalasi/Peon working with them on transfer from Zonal Railways/PUs to Board's office and made request for engagement of fresh TADKs.

3. Board have decided that all the Zonal Railways/PUs may be advised to circulate the said orders for wide publicity among their officers so that they are aware of the same and do not face

any difficulty during their tenure in Board's office.

4. Besides the above, Board has also taken notice of the fact that there is no uniform duration regarding the change of category of Bunglow Peon/Khalasi/TADK provided by the various Zonal Railways/PUs to their officers. Board have, therefore, decided that **with a view to ensuring uniformity, henceforth category of a Bunglow Peon/Khalasi/TADK should be changed only after three years.**

Copy of Board's Order No. 2006/ERB-5/13/9 dated 04.07.2006

Vide Board's order of even No. dated 6.3.2006, sanction of the Ministry of Railways was accorded for creation of 91 Group 'D' posts in the scale of Rs.2550-3200 in Railway Board for their operation as Telephone Attendant-cum-Dak-Khalasi [TADK] to Directors and equivalent officers initially for a period of two [2] years from the date of their operation, utilizing the money value available in Railway Board Vacancy Bank for 79 [seventy nine] posts of TADKs for Directors and equivalent officers in Railway Board [other than RBSS] & utilizing the elements of existing six [6] vacant Group 'D' posts each of Cleaners and Farashes of Railway Board for remaining 12[twelve] posts of TADKs for Directors belonging to RBSS.

In partial modification of Board's aforesaid order it has now been decided to:

- [i] restrict the currency of 91 Gr. 'D' posts for a period upto 31.3.2007 or till further orders, whichever is earlier.
- [ii] provide matching savings for the creation of 91 Gr. 'D' posts by utilizing money value available in Railway Board Vacancy Bank;
- [iii] carry out a periodical review every three months to ensure that the actual number of posts operated commensurate with the number of eligible officers.

3. Sanction of the Ministry of Railways is also hereby accorded for creation of additional 2 Group 'D' posts in the scale of Rs.2550-3200/- in Railway Board for their operation as TADK to Directors initially for a period of one year i.e. upto 31.3.2007 or till further orders, whichever is earlier, by utilizing the money value available in Railway Board Vacancy Bank. With the creation of these 2 additional Gr.'D' posts of TADKs, total sanctioned strength of TADKs for Directors would be 93 [Ninety Three]. Out of this only 88 TADKs, would be provided to the Directors and equivalent level officers for now. Remaining 5 posts of TADKs would be utilized later for Directors requiring fresh engagement.

4. Board have also decided that while for the existing Directors induction of fresh TADKs would be permitted, they would have to take the TADKs with them in case they are posted out within the Railway system and remain entitled for a TADK. Those who come in future from the field would have to get the TADK already working with them. Fresh induction would only be permitted in case of those officers who never had been provided a TADK.

5. Except when Railway Board decides otherwise, the modalities for the appointment and operation of the posts of TADKs for Director level officers in Railway Board will be on the same pattern as in the case of engagement of the TADKs for SAG level and above officers of Railway Board, being done by Northern Railway on behalf of the Railway Board. The expenditure incurred on the operation of these posts would be debited to Railway Board Vacancy Bank.

6. The above mentioned 93 posts would be operated for Director level officers only and the list of the entitled officers is attached herewith.

7. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

ALL CONCERNED

Copy of Board's letter No.RSPB/2009/Misc.[Web-site] dated 17.12.2009 is forwarded for information, guidance and necessary action.

Copy of Board's ltr. No. RSPB/2009/Misc.[Web-site] dated 17.12.2009

Sub: Web-site of Railway Sports Promotion Board.

Railway Sports Promotion Board has recently launched its web-site. The address of web-site is www.indianrailways.gov.in/RSPB

Important policy circulars and policy clarifications related to sportspersons, are available in the web-site. Besides, the other useful information like sports achievements of Indian Railway sportspersons, event calendar, results, etc. may also be seen in this web-site.

This is for information and wide publicity please.
