

SOUTH CENTRAL RAILWAY



Headquarters Office  
Personnel Branch  
Secunderabad  
Date: 17.11.2015

No. P[R]/676/IV

PHODs /CHODs  
DRMs/SC, HYB, BZA, GNT, GTL & NED  
CWMs/LGDS, GTPL & TPTY  
Sr.DPOs/ SC, HYB, BZA, GNT, GTL & NED

*Sub: Inter Railway request transfers.*

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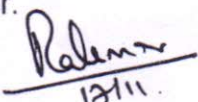
Railway Board in their letter No.E[O]III/2014/PL/05 dated 31.08.2015 issued instructions regarding comprehensive transfer policy for Railway Officers, which was circulated under SCR SC No.87/2015 dated 11.09.2015. Para [xi] of Board's letter stipulates that in the case of non-gazetted railway employees, no inter railway request will be considered till completion of five years of joining railway.

Since the process of inter railway request involves various stages at divisional / Headquarters level before approval is received and communicated, the following instructions are issued:

- [i] Applications for IRT submitted by employees on completion of four years of service may be forwarded to Cadre Officers in Headquarters for further necessary action.
- [ii] However, the relief of the employee on receipt of acceptance from other railway will be only on completion of five years of joining railway.
- [iii] Applications of employees with less than four years service for IRT should not be considered and may be returned to the employees.
- [iv] The minimum service of five years is not applicable in the case of mutual transfers since mutual transfers are on one to one basis in the same grade. Further, request for IRT on spouse account may be processed without the condition of five years, if otherwise eligible.

Further, while placing indents for direct recruitment, the Divisions/Units should include the number of persons in various categories who have applied for inter railway transfer in terms of Board's letter dated 11.01.1971 [SC No. 29/71].

This issues with the approval of Chief Personnel Officer.

  
17/11  
(K.Ravi Kumar)  
APO[E&HQ]  
For Chief Personnel Officer