



SOUTH CENTRAL RAILWAY

Headquarters Office  
Personnel Branch/SC

No. P[R]420/VII

Dated : 14.05.2015

DRMs/SC, HYB, BZA, GTL, GNT & NED  
Sr.DOMs/SC, HYB, BZA, GTL, GNT & NED  
Sr.DMEs/ SC, HYB, BZA, GTL, GNT & NED  
Sr.DEEs/ SC, HYB, BZA, GTL, GNT & NED  
Sr.DPOs/ SC, HYB, BZA, GTL, GNT & NED

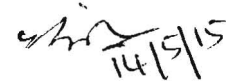
***Sub: Grant of casual leave/ LAP/LHAP to Open Line safety category Staff.***

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In terms of item 12 of Part F [Non-Gazetted] of Schedule of Powers, all Senior Supervisors in Grade Pay 4200 and above are authorized to sanction casual leave as applicable in a year to Group 'C' and Group 'D' staff working under them. Similarly in respect of grant of LAP /LHAP to safety category staff, Sr. Supervisors [except office staff] are empowered to sanction upto 15 days LAP / LHAP in a calendar year to the Group 'C' and Group 'D' staff working under them.

Despite existence of the above provisions, the SCRE Sangh vide subject No. 140/35/15 have pointed out that the powers to sanction leave by Supervisory officials to safety category staff have been withdrawn on some Divisions and even for availing short leave JAG officer's prior approval is being insisted upon.

The existing provisions of item 12 of Part F [Non-Gazetted] of the SOP regarding grant of Casual Leave, LAP, LHAP by Sr. Supervisors to safety category staff working under their control, are reiterated for strict adherence without compromising the safety aspect.

  
14/5/15

(P.Radha Krishna)  
Secretary to CPO  
For Chief Personnel Officer.